



BOROUGH OF PERKASIE

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PERKASIE BOROUGH GUIDELINES FOR GIRL SCOUT & BOY SCOUT ADVANCEMENT PROJECTS

The Borough of Perkasio strongly encourages involvement by the youth of our community and looks forward to supporting their endeavors. In that respect the Borough has adopted the following guidelines for all Scout advancement projects.

1. Perkasio Borough will finance the project up to a total of \$300.00. This will be at the discretion of Borough Council.
2. Any expenditure for the project over \$300.00 will be the responsibility of the candidate.
3. If the cost is over the limit we suggest that the candidate look for funding from outside sources, such as service organizations, vendors, and family members.
4. Any and all materials needed for the project shall be purchased by the Borough.
5. The Scout shall provide the Boroughs designated contact person with a complete materials list including all needed supplies for the project. The Borough will then purchase the supplies.
6. The Scout will meet with the Boroughs designated contact person, or designee to discuss the project.
7. If needed, Borough facilities may be used with approval of the Borough Manager.
8. Borough supplied Volunteer Waiver forms shall be completed by all participants and delivered to the Borough designated contact person before work begins.
9. The Scout shall, at the conclusion of the project, submit a list of names of all who assisted with the project; this list should also indicate who Scouts are and who adults are.
10. It is highly recommended that the candidate take pictures of the project. These pictures should then be forwarded to the Borough for possible inclusion in our newsletter and for posting on the Boroughs social media sites as well. By submitting these pictures for publication it is implied that permission for publication has been received from all who are photographed.
11. The candidate should supply the Borough with a certificate of insurance naming the Borough of Perkasio as an additional insured.
12. Due to insurance restrictions Borough equipment may not be used by the candidate or any volunteers participating in the project. If use of such equipment is required notification shall be made to the Borough designated contact.
13. Once a project has been decided upon, the Scout shall make an oral presentation to Council outlining the scope of the project. The scout shall have a written budget and a one page summary of the overall scope of the project to present to Council. These two items must be presented to Borough staff before being placed on the agenda for Council. At this time Council will decide funding.