

**MINUTES OF PERKASIE BOROUGH
COUNCIL MEETING
SEPTEMBER 21, 2026**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Member:

Lilli Benner
Scott Bomboy (Absent)
Jaclyn Cornelius
Emma Hawkins
Kelly Laustsen
Robin Schilling
Dale Schlegel
Dave Weaver
Dave Worthington
Jeff Hollenbach
Linda Reid
Rebecca Deemer
Lauren Moll
Robert Schurr
Shane Huey
Jeff Tulone
Jeff Garton, Esq.
Doug Rossino, P.E.

Mayor:

Acting Borough Manager:

Finance Director:

Parks and Recreation Director:

Police Chief:

Electric Department:

Public Works Director:

Borough Solicitor:

Borough Engineer:

Council President Robin Schilling convened the meeting at 7:00 pm. Council Member Weaver gave an invocation, which was followed by the Pledge of Allegiance.

PUBLIC FORUM

Nothing at this time.

MAYOR'S REPORT

Mayor Hollenbach read a statement from Joe Wade about a fundraiser event this Sunday, September 27th from 12:00 pm to 6:00 pm at the RAM and asked that people come out to support the event.

Mayor Hollenbach also briefly spoke about all of the different activities going on at the High School and the upcoming football game.

PRESIDENT'S REMARKS

Council President Schilling shared some remarks about the recent police testing, which she attended along with Council Member Laustsen and Mayor Hollenbach. Ms. Schilling also thanked the Electric Department for their work on restoring power during the outage on Saturday.

APPROVAL OF MINUTES

Council Member Worthington noted that the August 3rd meeting minutes need to be revised to reflect that he attended via telephone, and not in person. Upon a motion by Weaver, seconded by Laustsen, Council unanimously approved the minutes from the Committee meetings on July 20th and September 8th, the amended minutes from the August 3rd Committee meeting, and the minutes from the Special Meetings on July 27th and August 24th.

CORRESPONDENCE AND REPORTS

Engineer's Report

The Borough Engineer reported that Constitution Square is now complete, that the final walk-through was done last week with the Bucks County Conservation District, and the developer can now enter into the 18-month maintenance period.

Mr. Rossino also informed Council that the developer of the Spruce St. Apartments is actively working on their first site punch list, the developer of the Perry Mill development is also actively working on their first site punch list, and the developer of the Green Ridge Estates West development is actively working on their third site punch list. The 2026 Road Program will be starting next week with the concrete work. Mr. Rossino also provided an update on the West Park Avenue Improvements project.

Upon a motion by Cornelius, seconded by Laustsen, Council unanimously approved the Borough Engineer's monthly reports dated August 2, 2026 and August 30, 2026.

Fire Department Report

The Fire Chief reported that members of the Fire Company attended two funerals for inactive lifelong members, and they also attended a 9/11 memorial service in Quakertown. Chief Schoeller also mentioned some upcoming events that the Fire Company will be participating in, including the Harvest Festival at St. Andrew's Lutheran Church this Saturday, First Friday on October 2nd and the Fire Company Annual Open House on October 8th.

Council reviewed the Fire Department reports for the months of July and August, 2026.

New Business

PUBLIC WORKS COMMITTEE

Review of Superintendent's Report

The Public Works Superintendent reported that PennDOT finished painting the crosswalks on the recently paved portions of Borough roads.

The Committee reviewed and accepted the Public Works Superintendent's report for the months of July and August, 2026.

Perkasie Regional Authority Report

Council reviewed the minutes from the Perkasie Regional Authority meetings on July 13, 2026, and August 10, 2026.

Pennridge Wastewater Treatment Authority Report

Council reviewed the minutes from the Pennridge Wastewater Treatment Authority meetings on June 22, 2026, and July 27, 2026, and the flow reports for the months of June and July.

Council Member Worthington asked about the amendment of the PWTA Agreement that was discussed at a previous meeting, and the Solicitor stated that he is waiting for the new Borough Manager to start so she can be included in the discussions.

PUBLIC UTILITY COMMITTEE

Review of Superintendent's Report

Shane Huey reported that there are 3 meters left to be installed in the Borough's meter replacement program.

The Committee reviewed and accepted the Electric Superintendent's reports for the month of July and August, 2026.

PLANNING AND ZONING COMMITTEE

Code Enforcement Administrator Report

The Committee reviewed the Code Enforcement Administrator's report for the months of July and August, 2026.

Planning Commission Report & Zoning Hearing Board Report

The Committee reviewed the Planning and Zoning Reports and the Permit Reports for the months of July and August, 2026. The Committee also reviewed the final Zoning Hearing Board decisions for 1204 Jordan Lane, 622 Race Street and 1032 North 7th Street.

Council Member Schlegel summarized what the Planning Commission will be discussing at their upcoming meeting on September 24th. The Acting Borough Manager reported that there will be a public hearing to discuss the proposed data center ordinance at the November 16th Council meeting.

PARKS AND RECREATION COMMITTEE

The Parks & Recreation Director introduced the Parks & Recreation Board Chair to Council. Kathy Rocchetti has been serving on the Board for almost 10 years.

Parks and Recreation Department Report

Ms. Moll reported that there were 19 different camps over the 10-week summer period, with 230 participants, which was up from 190 camp participants last year. Further, 400 participants enrolled in swim lessons and there were 1,271 pool memberships as of August 15th. 2027 memberships went on sale on August 16th.

The Committee reviewed and accepted the Parks and Recreation Director's report for the months of July and August, 2026.

Discuss Menlo Competition Pool Leak & Testing Expenditure

The Parks & Recreation Director provided a detailed update on the leak at Menlo Aquatics Center and explained the amount of water lost to this point, as well as the cost to replace the water lost. Ms. Moll also summarized the proposal that the Department received for leak detection services.

Upon a motion by Laustsen, seconded by Schlegel, Council unanimously approved an expenditure of \$15,480 for Phase 1 (dye testing) and Phase 3 (leak detection). The motion included the authorization to use the projected year-end operating surplus of approximately \$12,880.62 and to re-allocate \$2,599.38 from the existing Fund Balance for this project.

PERSONNEL AND POLICY COMMITTEE

Update on Electric Department Superintendent Succession

Council Vice-President Cornelius informed Council that the Meyner Center has been interviewing members of the Electric Department to get a better understanding of what is needed for the Electric Department Superintendent position. The Acting Borough Manager stated that the Meyner Center is working on a report that will document the operations of the Department and provide a more detailed plan for the succession. Ms. Reid added that we are working with Shane Huey, the Department Foreman, who has stepped up to help manage the Department, and will come back to Council with some more information about the acting or interim situation until a full-time superintendent is hired. Ms. Reid thanked Shane for everything that he has been doing.

FINANCE COMMITTEE

The Finance Director reported that Council had its first budget meeting this afternoon and reminded everyone that all of the draft 2027 Budget documents are available for Council on SharePoint.

Taxes Collected Report & Taxes Collected

Upon a motion by Worthington, seconded by Hawkins, Council unanimously approved the Taxes Collected and the Budget Status reports for July and August, 2026.

Consider Payment of the Bills

Upon a motion by Cornelius, seconded by Laustsen, Council unanimously authorized payment of the bills for September 15, 2026, September 16, 2026 and September 21, 2026.

Consider Resolution #2026-59 – Constitution Square – Escrow Release #7

Upon a motion by Laustsen, seconded by Worthington, Council unanimously approved Resolution #2026-59, a resolution of the Perkasio Borough Council authorizing a reduction in the escrow for the Constitution Square project as approved by Gilmore & Associates, Inc. in the amount of \$207,662.18 to reduce the total escrow to \$121,061.26 and authorizing the signature of the Acting Borough Manager on the escrow reduction and acknowledging and agreeing to the request of the developer to hold the remaining \$121,061.26 to cover the required 18-month maintenance bond. Escrow reduction and the maintenance bond are contingent upon the payment of all construction invoices, and replenishment of the professional services agreement escrow to the amount of \$2,500.

Discuss Ordinance for the Collection of Delinquent Real Estate Taxes

Upon a motion by Worthington, seconded by Weaver, Council unanimously authorized the Borough Solicitor to prepare an ordinance appointing and authorizing Bucks County to collect delinquent real estate taxes on behalf of Perkasio Borough using the hybrid collection method authorized under the Real Estate Tax Sale Law and the Municipal Claims and Tax Liens Act. The motion also includes the authorization for the Solicitor to advertise the appropriate public hearing for a future meeting.

ECONOMIC DEVELOPMENT COMMITTEE

Community & Economic Development Report

The Acting Borough Manager reported that Pawsitively Perfect opened on Ninth Street in July, and the patio at Perkasio Pizza & Pasta is getting some attention. Ms. Reid also reported that the Economic Development Committee met last month to review the Economic Development Plan Update and determined some first steps.

The Committee reviewed the Community & Economic Development Report for August & September.

Special Events Report

The Committee reviewed the Special Events Report dated September 21, 2026. Council Member Worthington reported that volunteers are still needed in Town Center and at Menlo for Fall Fest, which is coming up on October 4th.

Consider Special Event Permit Application & Request for Fee Waiver – Pennridge Homecoming Waiver

Upon a motion by Worthington, seconded by Hawkins, Council unanimously approved the special event permit application for the Pennridge Homecoming Parade on Friday, October 2nd. The approval included the waiver of any Borough fees associated with the event.

Consider Special Event Permit Application – Perkasio Fire Company Annual Open House

Upon a motion by Hawkins, seconded by Cornelius, Council unanimously approved the special event permit application for the Perkasio Fire Company Annual Open House on Thursday, October 8th, and approved the requested road closures for the event.

Consider Residential Block Party Permit Application

Upon a motion by Schilling, seconded by Hawkins, Council unanimously approved the application from Nate Smith-Grasse for a residential block party on Saturday, October 10th from 12:00 pm to 4:00 pm, and approved the requested road closure on 4th Street between Market Street and Chestnut Street.

PUBLIC SAFETY COMMITTEE

Police Report

The Police Chief informed Council that there is a new, more detailed format for calls in the monthly report, and added that the new records management system is working well.

Chief Schurr also provided an overview of the recent police testing, stating that 16 applicants made it through the process. The Chief thanked Mayor Hollenbach, Council President Schilling and Council Member Laustsen for attending.

Upon a motion by Schlegel, seconded by Weaver, Council unanimously accepted the Police Department reports for the months of July and August, 2026.

Consider Resolution #2026-60 – Bucks County Hazard Mitigation Plan Update

Upon a motion by Benner, seconded by Schlegel, Council unanimously approved Resolution #2026-60, which adopts the 2026 Bucks County Hazard Mitigation Plan as the official hazard mitigation plan of the Borough of Perkasie and directs the respective officials and agencies identified in the implementation strategy of the 2026 Bucks County Hazard Mitigation Plan to implement the recommended activities assigned to them.

HISTORICAL COMMITTEE

Covered Bridge Rehabilitation Project Update

The Acting Borough Manager provided an update on the project.

EXECUTIVE SESSION

The Solicitor reported that Borough Council held an Executive Session before the meeting to discuss a matter of litigation and no action was taken.

OTHER NEW BUSINESS

Nothing at this time.

PUBLIC FORUM

Nothing at this time.

PRESS FORUM

Nothing at this time.

ADJOURNMENT

The meeting adjourned at 7:54 pm.



Linda J. Reid
Acting Borough Manager/Interim Secretary