

**MINUTES OF PERKASIE BOROUGH
COUNCIL COMMITTEES MEETING
SEPTEMBER 8, 2026**

ATTENDANCE:

Council Member:

Lilli Benner
Scott Bomboy
Jaclyn Cornelius
Emma Hawkins
Kelly Laustsen (Absent)
Dale Schlegel (Absent)
Robin Schilling
Dave Weaver
Dave Worthington
Jeff Hollenbach
Linda Reid
Rebecca Deemer
Lauren Moll
Robert Schurr
Shane Huey (Absent)
Jeff Tulone
Brendan Callahan, Esq.
Doug Rossino, P.E.

Mayor:

Acting Borough Manager:

Finance Director:

Parks and Recreation Director:

Police Chief:

Interim Electric Superintendent:

Public Works Director:

Borough Solicitor:

Borough Engineer:

Council President Schilling convened the meeting at 7:01 pm. Mayor Hollenbach asked for a moment of silence in recognition of the upcoming 25th anniversary of September 11th, which was followed by an invocation and the Pledge of Allegiance.

MAYOR'S REPORT

Mayor Hollenbach thanked Council for how much they supported the Archie Knight Day event, and commented that the event felt like a great community day, and he's received a lot of positive feedback about it.

PRESIDENT'S REMARKS

Council President Schilling thanked the staff, Police Department and community for their involvement with the Car Show, adding that it was a wonderful event and she appreciates everyone's efforts. Ms. Schilling also stated that Menlo Pool had its final weekend, with the exception of the Doggie Swim, which is this Saturday, and thanked the Parks & Recreation Department for another wonderful summer. The last First Friday event was last week, so summer is coming to a close, and Ms. Schilling wanted to thank everyone for their involvement with the Summer Concert Series and the Covered Bridge event kick-off that went really well. Ms. Schilling also pointed out that the new Committee structure is reflected on the agenda for tonight's meeting.

PUBLIC FORUM

Nothing at this time.

FINANCE COMMITTEE

Consider Payment of the Bills

Upon a motion by Bomboy, seconded by Worthington, Council unanimously approved the payment of the bills for August 13, 2026, August 20, 2026, August 27, 2026 and September 8, 2026.

Consider Changes to Fire Company Insurance

Upon a motion by Worthington, seconded by Benner, Council unanimously approved the proposed changes to the Fire Department insurance coverage, resulting in a net annual premium increase of \$10,012, and authorized the policies to be amended accordingly.

2027 Minimum Municipal Obligation (MMO)

Upon a motion by Weaver, seconded by Worthington, Council unanimously acknowledged receipt of the 2027 Minimum Municipal Obligation for the Non-Uniform Pension Plan and Police Pension Plan.

Consider Resolution #2026-52 – Fire Escrow Release – 212 Spring Lane

Upon a motion by Cornelius, seconded by Hawkins, Council unanimously approved Resolution #2026-52, a resolution of the Council of the Borough of Perkasio authorizing the release of a fire escrow being maintained by the Borough as a result of a fire occurring at 212 Spring Lane and authorizing the Council President and Acting Borough Manager to execute the release on behalf of the Borough of Perkasio.

Consider Resolution #2026-53 – Final Escrow Release – 108 North Ridge Road

Upon a motion by Worthington, seconded by Weaver, Council unanimously approved Resolution #2026-53, a resolution of the Perkasio Borough Council authorizing the return of the professional services escrow in the amount of \$6,311.80 for the 108 North Ridge Road project and authorizing the signature of the Acting Borough Manager on the escrow release and close out of the account.

Consider Resolution #2026-54 – Final Project Close Out – 420 Juliana Way

Upon a motion by Worthington, seconded by Benner, Council unanimously approved Resolution #2026-54, a resolution of the Perkasio Borough Council authorizing the close out of the grading project located at 420 Juliana Way and the issuance of a final Certificate of Occupancy, and authorizing the signature of the Acting Borough Manager on the close out of the account.

PUBLIC WORKS COMMITTEE

Consider Extension of Residential Yard Waste Contract with Britton Industries

Upon a motion by Weaver, seconded by Cornelius, Council unanimously approved the extension of the current contract with Britton Industries for residential yard waste for 2027. The contract pricing will be \$150.00 per month for a dumpster, \$325.00 per trip for hauling and \$59.95 per ton for disposal.

Consider Extension of Solid Waste Disposal Contract with Waste Management

Upon a motion by Worthington, seconded by Benner, Council unanimously approved the extension of the current contract with Waste Management for solid waste disposal for 2027 with the contract pricing of \$111.12 per ton.

Update on Commingled Recycling Contract Pricing for 2027

Council reviewed the contract pricing for commingled recycling with J.P. Mascaro & Sons for 2027, which will be as follows: \$245.00 per month for a 40YD dumpster, \$258.00 per trip for hauling and \$110.00 per ton for disposal.

Consider Recycling Contract Extension – Hough Associates

Upon a motion by Benner, seconded by Cornelius, Council unanimously approved an updated agreement with Hough Associates to collect residential and commercial recycling data for 2026, 2027 and 2028 and prepare the Pennsylvania Department of Environmental Protection 904 Recycling Grant application for Perkasio Borough.

Discuss Participation in Bucks County Household Hazardous Waste Program

Upon a motion by Weaver, seconded by Cornelius, Council unanimously approved the municipal commitment form for Bucks County which would obligate the Borough to commit to paying its proportionate share of household hazardous waste disposal cost of \$1,824 in 2026, \$1,915.20 in 2027, \$2,097.60 in 2028, \$2,280 in 2029 and \$2,462.40 in 2030, and authorized the Acting Borough Manager to sign the commitment form.

PUBLIC UTILITY COMMITTEE

Perkasie Wholesale Power Cost Monthly Report

The Committee reviewed Perkasio's July 2026 Wholesale Power Cost Summary Report provided by GDS Associates. Council Member Weaver provided an update on the monthly call with GDS and stated that GDS has been asked to look into indicative pricing for 2029 and 2030.

Consider Updated Commitment Letter – AMP's DOE Cyber 360 Award

Upon a motion by Bomboy, seconded by Worthington, Council unanimously confirmed Perkasio Borough's intention to participate in the AMP Cyber 360 Program for the three-year period of performance ending August 14, 2029, and authorized the signature of the Borough Council President on the commitment letter.

Discuss the Sale of the Old Pole-Mounted Transformers

Upon a motion by Benner, seconded by Hawkins, Council unanimously approved the sale of the identified old and damaged transformers, with the resulting recycling credits to be applied towards future transformer stock purchases.

PLANNING AND ZONING COMMITTEE

Consider Authorization to Proceed with Draft Data Center Ordinance

Upon a motion by Worthington, seconded by Cornelius, Council unanimously authorized the advertisement of a Public Hearing to consider the proposed Data Center Zoning Ordinance Amendment.

Acknowledgment of Lot Consolidation & Authorization for Zoning Map Amendment – 312 S. Third Street

Upon a motion by Schilling, seconded by Cornelius, Council unanimously acknowledged the recorded consolidation of Tax Parcel Nos. 33-005-078 and 33-005-079-1 into one lot located at 312 S. Third Street, and authorized the Borough staff to amend the Borough Zoning Map to reflect the consolidated parcel.

PARK AND RECREATION COMMITTEE

Consider Resolution #2026-55 – Update to the Little League Lease

Upon a motion by Weaver, seconded by Hawkins, Council unanimously approved Resolution #2026-55, a resolution of the Council of the Borough of Perkasio approving the first amendment to the agreement for use of a baseball field in Perkasio Borough to install a sixteen (16) security camera system in Lenape Park and authorizing the Borough Council President to execute the agreement on behalf of the Borough of Perkasio.

Consider Park Event Application & Request for Fee Waiver – Pennridge Crop Walk

Upon a motion by Bomboy, seconded by Cornelius, Council unanimously approved the park event permit application from St. Andrew's Evangelical Lutheran Church for the Pennridge Crop Walk on October 11, 2026 from 1:00 pm to 3:00 pm. The motion included the waiver of the \$50.00 non-profit base permit fee.

Council Member Worthington commented that the Borough had a successful pool season this year and added that we look forward to budget discussions regarding renovations and repairs at Menlo Pool, and camera systems going in. The next Park & Recreation Board meeting is on September 15th, provided there is quorum.

PERSONNEL AND POLICY COMMITTEE

Consider Resolution #2026-56 – Hiring of Borough Manager

Council Vice-President Cornelius thanked Carolyn McCreary for attending the meeting and stated that it has been a pleasure to get to know Ms. McCreary through the interview process, adding that she has been a resident for several decades. Ms. Cornelius noted the Employment Agreement in the Council packet, and the resolution that was prepared by the Solicitor to appoint Ms. McCreary as Borough Manager and Borough Secretary, effective October 12, 2026.

Carolyn McCreary stated that it is an honor to be able to serve her community and briefly spoke about her past service on various Borough boards. Ms. McCreary also shared her excitement to join the Borough in this unexpected, full circle opportunity.

Upon a motion by Hawkins, seconded by Worthington, Council unanimously approved Resolution #2026-56, a resolution of the Council of the Borough of Perkasio appointing Carolyn McCreary as Borough Manager and Borough Secretary and approving her Employment Agreement and authorizing the Borough Council President to execute the Agreement on behalf of the Borough of Perkasio.

Consider Resolution #2026-57 – Amendment to 457 Plan Documents

Upon a motion by Schilling, seconded by Weaver, Council unanimously approved Resolution #2026-57, a resolution of the Council of the Borough of Perkasio approving the 457 Governmental Plan and Trust optional provisions election form between Mission Square Retirement (“MissionSquare”) and Perkasio Borough for the purpose of adding an addendum wherein to provide for the Borough to make a five percent (5%) contribution to the Borough Manager’s 457(b) plan and authorizing the Finance Director to execute the election form on behalf of the Borough of Perkasio.

Update on Electric Superintendent Succession

Council Vice-President Cornelius updated Council on the succession process for the Electric Superintendent position and hopes to have an update from the Meyner Center to share at the next meeting.

ECONOMIC DEVELOPMENT COMMITTEE

Consider Downtown Bicycle Parking Pilot Project

Council President Schilling reminded Council of Adrienne King’s request for Council to look into bicycle parking in the downtown, and stated that the staff reached out to DVRPC’s Office of Transit, Bicycle and Pedestrian Planning, who has a program to support and provide funding up to \$3,000 to explore this possibility.

The Acting Borough Manager stated that the staff have worked with the Police Department to identify a number of potential bicycle parking locations that would serve the core commercial area, which is one of the recommendations in the Economic Development Plan Update document – that the Borough look at linkages and add this kind of amenity.

Council Member Weaver stated that the Economic Development Committee met to discuss, and asked the Public Works Director if he saw any potential issues with snow removal, and Mr. Tulone confirmed that he did not foresee any.

Council Member Worthington asked if this would have any impact to vehicle parking, and stated that he would like to see through the report how that is viewed with the limited amount of parking that we have here, adding that people are always saying that we don’t have enough parking in town and now we’re going to be taking parking spaces away to put bike racks in. Mr. Worthington further asked if there are other areas where they can put the bike racks where they will not take away parking spaces, and stated that he would like to see some component of that identified in the report when it is done.

Upon a motion by Cornelius, seconded by Benner, Council authorized the Borough staff to work with the DVRPC Office of Transit, Bicycle and Pedestrian Planning to design and create a plan to convert

one or more Town Center car parking spaces to bicycle parking, and to bring the plan to Borough Council for discussion.

PUBLIC SAFETY COMMITTEE

Consider Resolution #2026-58 – Automatic License Plate Recognition Systems Policy

Upon a motion by Worthington, seconded by Weaver, Council unanimously approved Resolution #2026-58, a resolution of the Council of the Borough of Perkasié approving the Perkasié Borough Police Department Automatic License Plate Recognition System Policy – General Orders 2.10.1 – and authorizing the Borough Police Chief to execute the policy on behalf of the Borough of Perkasié.

Discuss Driveway Line Painting – South Main Street

Upon a motion by Worthington, seconded by Hawkins, Council unanimously authorized the Public Works Department to paint parking lines and curbs adjacent to 15 driveways on South Main Street between E. Walnut Street and Strassburger Road, unless a property owner declines.

Discuss Speed Limit Reduction on W. Callowhill Street

Upon a motion by Hawkins, seconded by Bomboy, Council unanimously authorized the Solicitor to draft an ordinance and advertise a public hearing to reduce the speed limit to 25 MPH on West Callowhill Street from North Fifth Street to North Ridge Road.

HISTORICAL COMMITTEE

Update on Covered Bridge Rehabilitation Project

Council Member Bomboy thanked everyone who attended the event at the Covered Bridge and provided an update on the project.

OTHER BUSINESS

Council Vice-President Cornelius remarked on a recent community discussion on social media about how the Borough could better support the rental community with their electric monthly billing, adding that currently, only homeowners are permitted to have budget billing. Ms. Cornelius referenced Chambersburg Borough, who stipulates that any resident/customer can have budget billing, and added that she thinks this is something that the Borough could look into, as our rental community continues to grow.

Council Member Worthington expressed concerns and stated that the Borough is responsible to the taxpayers, adding that if people don't pay their electric bill, we have no recourse against a renter.

Ms. Cornelius stated that she referenced Chambersburg because they are the largest of the 35 municipalities in PA who provide electric to their residents, and they could give us some general guidance and understanding.

Council Member Bomboy stated that this is an excellent question for the upcoming PMEA conference, for the Borough representatives who are attending, and that it is a good subject that we should be discussing, adding that it is a good Finance Committee item.

PUBLIC FORUM

Nothing at this time.

ADJOURNMENT

The meeting adjourned at 8:12 pm.

A handwritten signature in black ink, appearing to read "Linda J. Reid", is written above a horizontal line.

Linda J. Reid
Acting Borough Manager/Interim Secretary