

## PERKASIE BOROUGH COUNCIL

### Agenda for Council Committee Meeting of April 6, 2026

1. Meeting Convenes at 7:00 PM – Council Meeting Room
2. Invocation and Pledge of Allegiance – Mayor Hollenbach
3. Attendance
4. Proclamation: National Safe Digging Month
5. Public Forum
6. President’s Remarks
7. Public Works Committee Meeting, Councilors: Dave Weaver (Chair), Collin Garr (Vice-Chair), Joe Green, Dave Worthington
  - A. Discuss Open Space Encroachments
  - B. Discuss Maintenance of Penny Lane Open Space Field
8. Public Utility Committee Meeting, Councilors: Joe Green (Chair), Dave Weaver (Vice-Chair), Jaclyn Cornelius, Collin Garr
  - A. Perkasie Wholesale Power Cost Monthly Report
  - B. Installed Capacity Update
  - C. Update: Behind-the-Meter (BTM) Solar Project
  - D. Discuss NYPA Hydropower Updated Electric Agreement for Service
  - E. Review of AMP Bright Mountain Solar & Potomac Energy Combined Cycle Project Information
9. Planning and Zoning Committee Meeting, Councilors: Collin Garr (Chair), Kelly Laustsen (Vice-Chair), Emma Hawkins, Dave Weaver
10. Parks and Recreation Committee Meeting, Councilors: Dave Worthington (Chair), Lilli Benner (Vice-Chair), Emma Hawkins, Kelly Laustsen
  - A. Consider Pavilion Reservation Request & Park Event Application – National MS Society
  - B. Consider Park Event Application & Request for Fee Waiver – Perkasie Fire Company Carnival
  - C. Consider Park Event Application & Request for Fee Waiver – Pennridge Community Day
  - D. Consider Reservation Request & Request for Fee Waiver – Perkasie Garden Club Plant Swap
  - E. Consider Pennridge High School Rock Showcase Park Event & Borough Partnership
  - F. Consider Donation Request – Ram Packs
  - G. Consider Donation Request – Central Middle School
  - H. Review T-Mobile Grant Application for Amphitheatre Technology Improvements
11. Personnel and Policy Committee Meeting, Councilors: Jaclyn Cornelius (Chair), Joe Green (Vice-Chair), Lilli Benner, Robin Schilling
  - A. Consider Hiring of As-Needed Events Assistant
  - B. Discuss Policy Governance Framework
  - C. Review Minutes from March Pennridge Area Coordinating Committee Meeting
12. Finance Committee Meeting, Councilors: Robin Schilling (Chair), Jaclyn Cornelius (Vice-Chair), Joe Green, Dave Weaver
  - A. Payment of the Bills
  - B. Review Budget Meeting Schedule
13. Economic Development Committee Meeting, Councilors: Kelly Laustsen (Chair), Emma

- Hawkins (Vice-Chair), Robin Schilling, Dave Weaver
- A. Consider Special Event Application – Pennridge Little League Opening Day Parade
  - B. Consider Special Event Application – First Fridays
  - C. Consider Special Event Application – Perkasio Pride LGBBQ
  - D. Consider Commercial Block Party Application – Vita Essential Salon
  - E. Consider Commercial Block Party Application – Mystic Ways
14. Public Safety Committee Meeting, Councilors: Lilli Benner (Chair), Kelly Laustsen (Vice-Chair), Mayor Jeff Hollenbach, Collin Garr, Robin Schilling
- A. Consider Request for Fire Police Assistance – Borough of Quakertown Police Dept.
  - B. Consider Request for Fire Police Assistance – Borough of Sellersville
  - C. Discuss No Parking Zone Request – Davis Feed Mill
  - D. Discuss No Parking Zone Request – Perkasio Borough Electric Department
  - E. Discuss Extension of Hours for No Left Turns from Fifth Street onto Hunters Run
15. Historical Committee Meeting, Councilors: Emma Hawkins (Chair), Dave Worthington (Vice-Chair), Lilli Benner, Jaclyn Cornelius
16. Youth Councilor Report
17. Other Business
18. Executive Session
19. Public Forum
20. Press Forum
21. Adjournment

**Next Meeting: Monday, April 20, 2026 – 7:00 PM**

Perkasie Borough Council agendas are available via e-mail in advance of the meetings. Please send any agenda requests to: [admin@perkasieborough.org](mailto:admin@perkasieborough.org). The agendas and Perkasie Borough Council meeting packets are both available on the Borough's website at [www.perkasieborough.org](http://www.perkasieborough.org).



Scan the QR code to find Perkasie Borough meeting dates, agendas, packets and minutes.

# Proclamation

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**WHEREAS**, the month of April 2026 will be recognized as “Pennsylvania 811 Safe Digging Month”, and the initiative sponsored by Pennsylvania 811, a utility notification information center with 54 years of continuous service to the Commonwealth of Pennsylvania, and

**WHEREAS**, Pennsylvania 811 received more than a million excavation notifications in 2025, over 30,000 construction projects in Coordinate PA, and transmitted approximately 6 million notifications to their member facility owners and operators allowing essential utility and construction crews to provide vital underground services and repair of critical infrastructure to communities throughout Pennsylvania, and

**WHEREAS**, when contacting 811, at least three business days before digging, a homeowner or a contractor is connected to a unique service that notifies the appropriate underground utility operators in the municipality in which the work will be performed, and

**WHEREAS**, by notifying 811 of their intent to dig, the homeowner or contractor is knowingly helping to protect the underground utilities, themselves, the work crew, and their neighbors from any unsafe digging practices within their community, and

**WHEREAS**, upon receiving the notification from Pennsylvania 811, the facility owners and operators disperse to the said work site to mark the approximate location of their underground utility lines with flags, paint, or both, to establish an eighteen-inch tolerance zone of the outside wall or edge of their line or facility, and

**NOW, THEREFORE, BE IT RESOLVED that** \_\_\_\_\_,  
in support of the Pennsylvania Underground Utility Line Protection Law, PA Act 287 of 1974, as amended, we do hereby proclaim April 2026 as “Pennsylvania 811 Safe Digging Month”, and encourage all Pennsylvanians to visit the Pennsylvania 811 website at [www.paonecall.org](http://www.paonecall.org) for information about digging safely.

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SIGNED

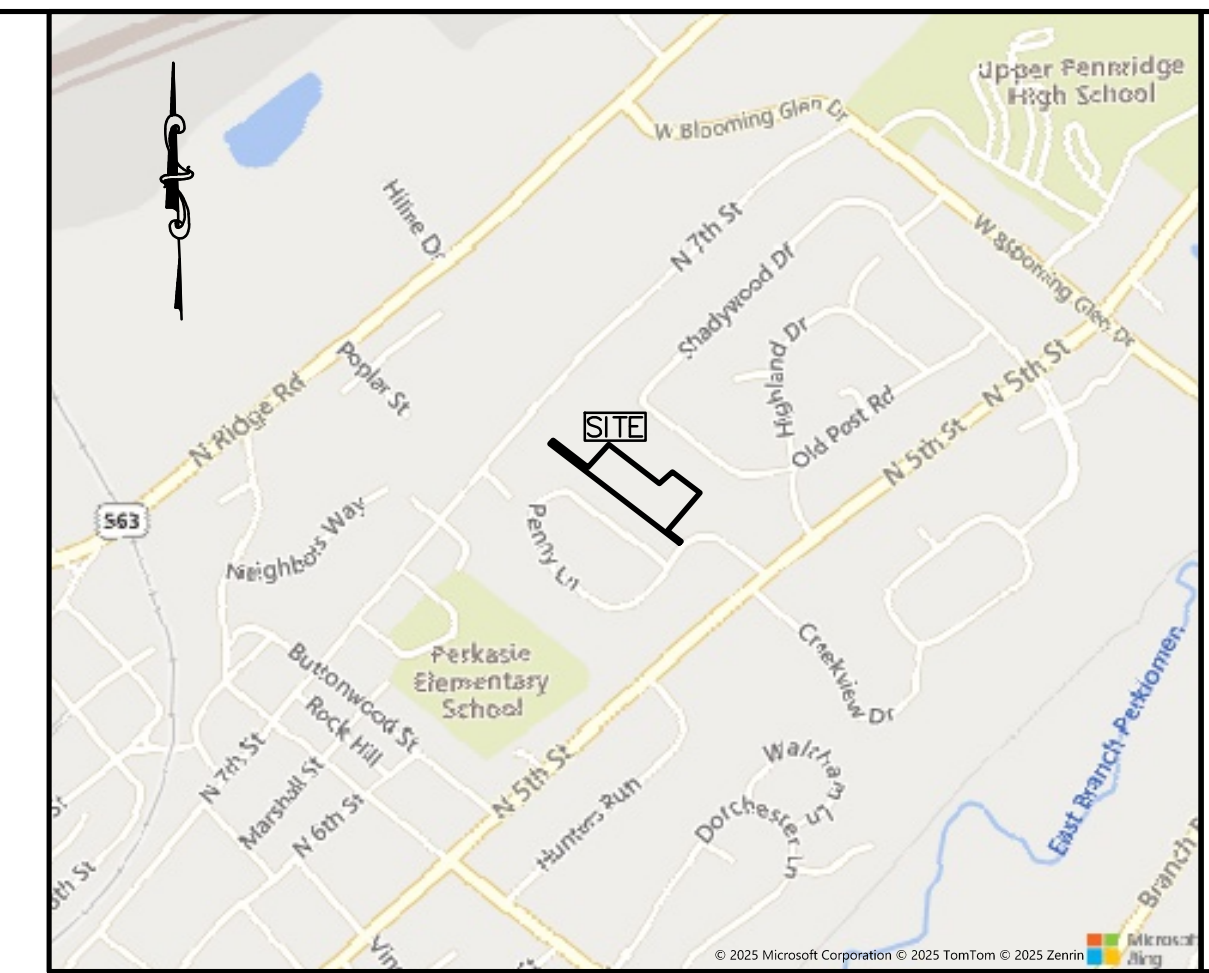
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DATE

C:\Users\jdoe\Documents\Projects\2025\2500961\Survey\Drawings\2500961\_LFX.dwg Layout: 22 x 34 SURVEY Plotted By: rdagenals, on Thu Oct 02, 2025 at 1:15pm

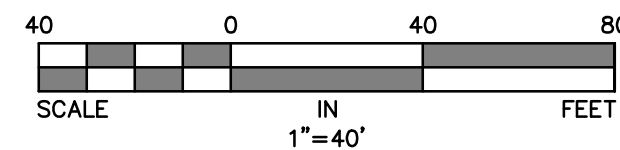
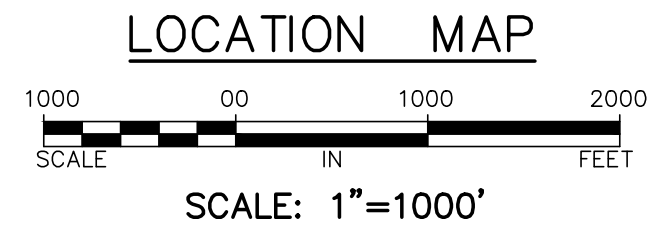
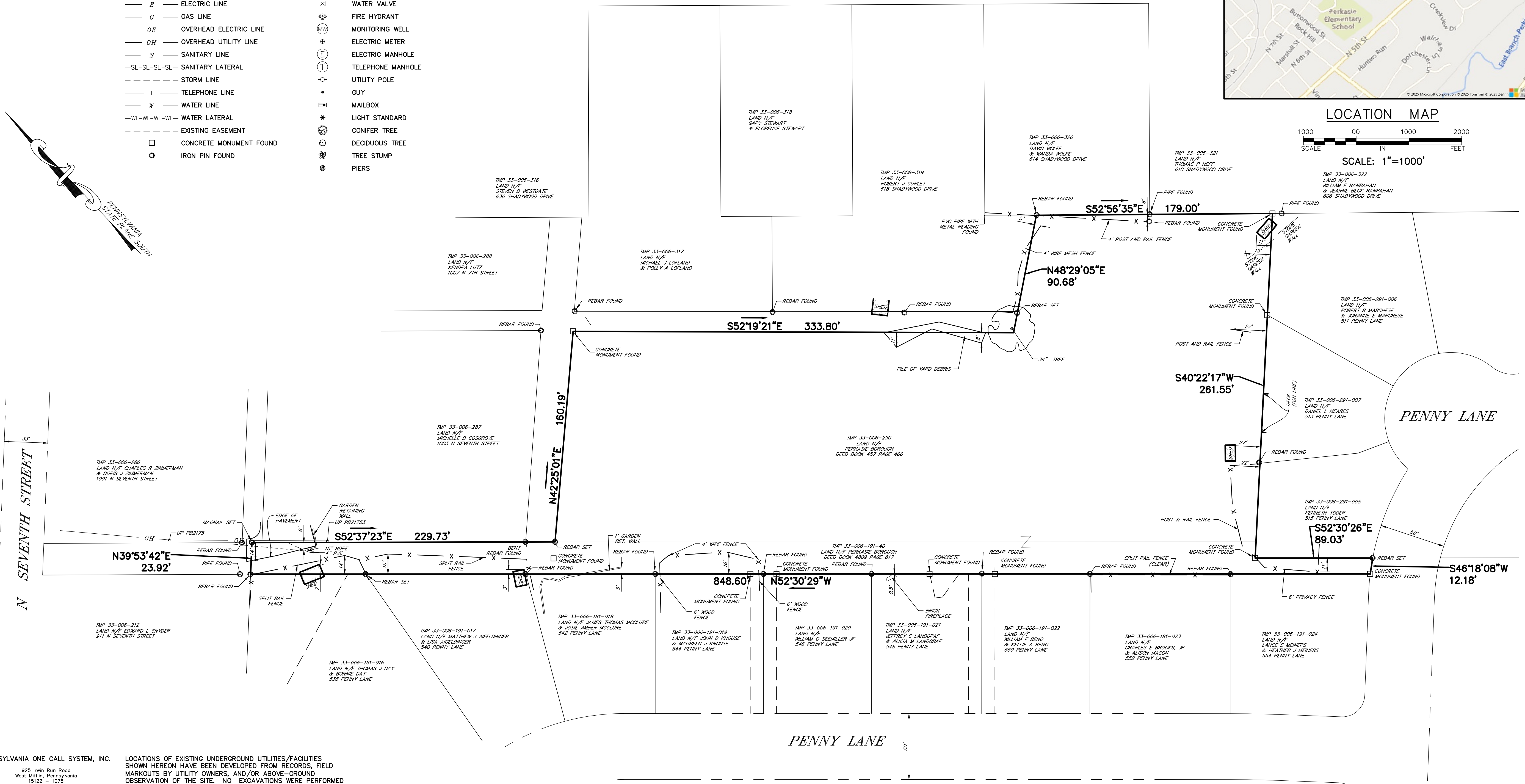
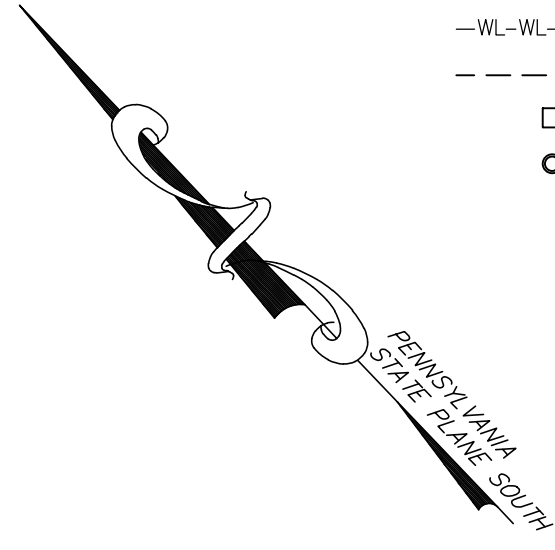
LEGEND

Table with 2 columns: Symbol and Description. Includes symbols for contours, lines, manholes, valves, and trees.



GILMORE & ASSOCIATES, INC. ENGINEERING & CONSULTING SERVICES. PROJECT No.: 2500961. TAX MAP PARCEL No.: 33-006-191-040 & 33-006-290.

NOT APPROVED FOR CONSTRUCTION



811 logo and text: PENNSYLVANIA ONE CALL SYSTEM, INC. BEFORE YOU DIG ANYWHERE IN PENNSYLVANIA CALL 1-800-242-1776

LOCATIONS OF EXISTING UNDERGROUND UTILITIES/FACILITIES SHOWN HEREON HAVE BEEN DEVELOPED FROM RECORDS, FIELD MARKOUTS BY UTILITY OWNERS, AND/OR ABOVE-GROUND OBSERVATION OF THE SITE.

GENERAL SURVEY NOTES:

- 1. PROPERTY KNOWN AS TAX PARCELS 33-006-191-040 & 33-006-290 AS SHOWN ON THE TAX MAP OF THE BOROUGH OF PERKASIE, COUNTY OF BUCKS, COMMONWEALTH OF PENNSYLVANIA

REFERENCES:

- 1. TAX MAP FOR THE BOROUGH OF PERKASIE, COUNTY OF BUCKS, COMMONWEALTH OF PENNSYLVANIA.
- 2. PLAN ENTITLED "PLAN OF SUBDIVISION, HIGHLAND WOODS", PREPARED BY SCHLOSSER & CLAUS, DATED 2-1-1995 AND LAST REVISED 4-11-97, AND FILED IN THE BUCKS COUNTY RECORDER OF DEEDS OFFICE ON 4-30-97 IN PLAN BOOK 287, PAGE 27.

BOUNDARY & ENCROACHMENT SURVEY TMP 33-006-191-040 & TMP 33-006-290 PERKASIE BOROUGH OPEN SPACE PERKASIE BOROUGH, BUCKS COUNTY, PENNSYLVANIA



Table with 2 columns: Field and Value. Includes Project No., Tax Map Parcel No., Total Area, Date, Scale, Drawn By, Checked By, and Sheet No.

# Borough of Perkasio

Calendar Year 2026



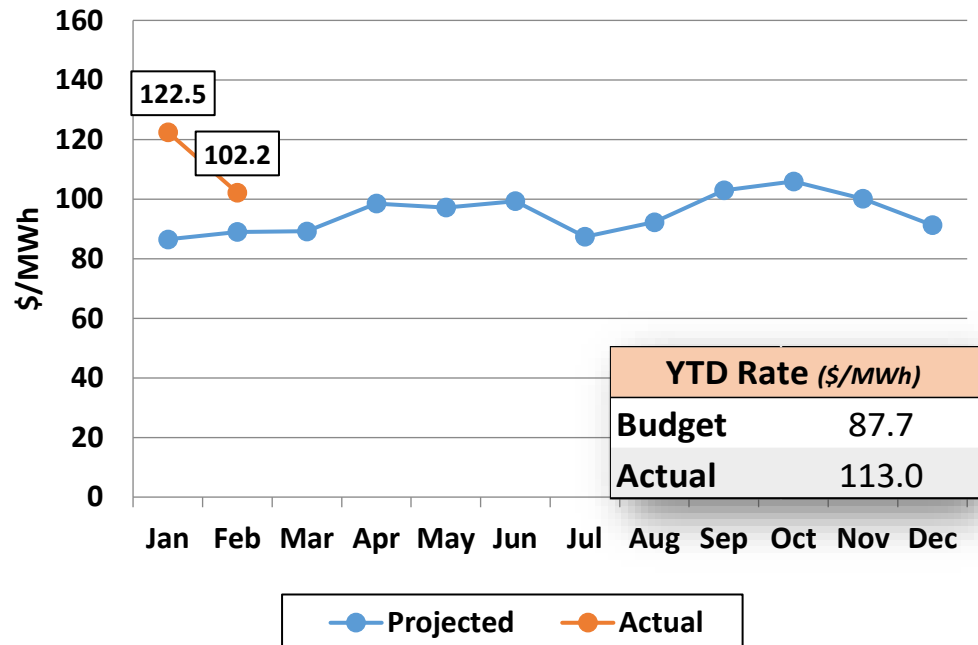
## Wholesale Power Cost Summary February 2026



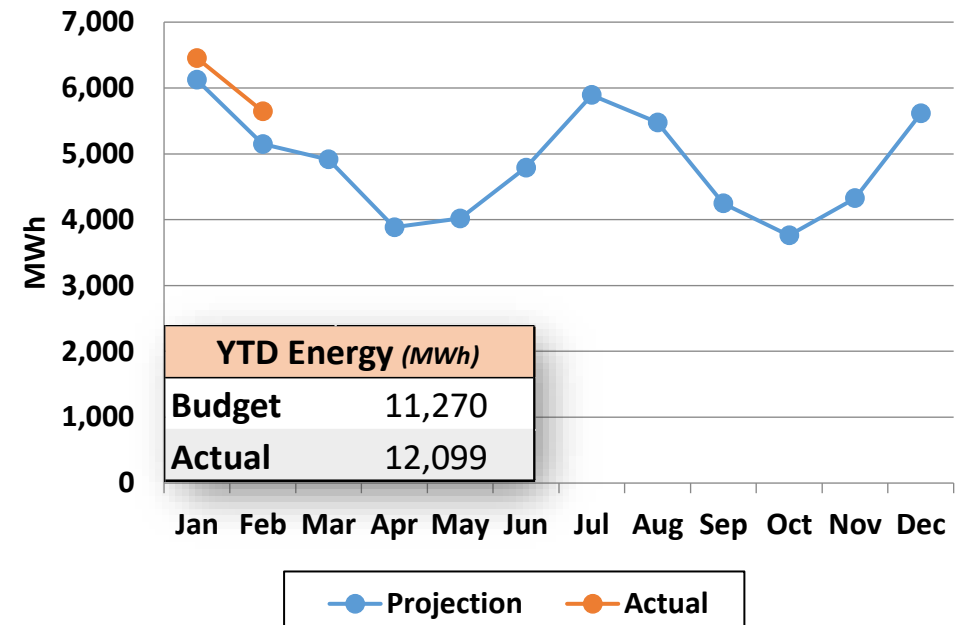


## 2026 Year to Date Wholesale Power Summary

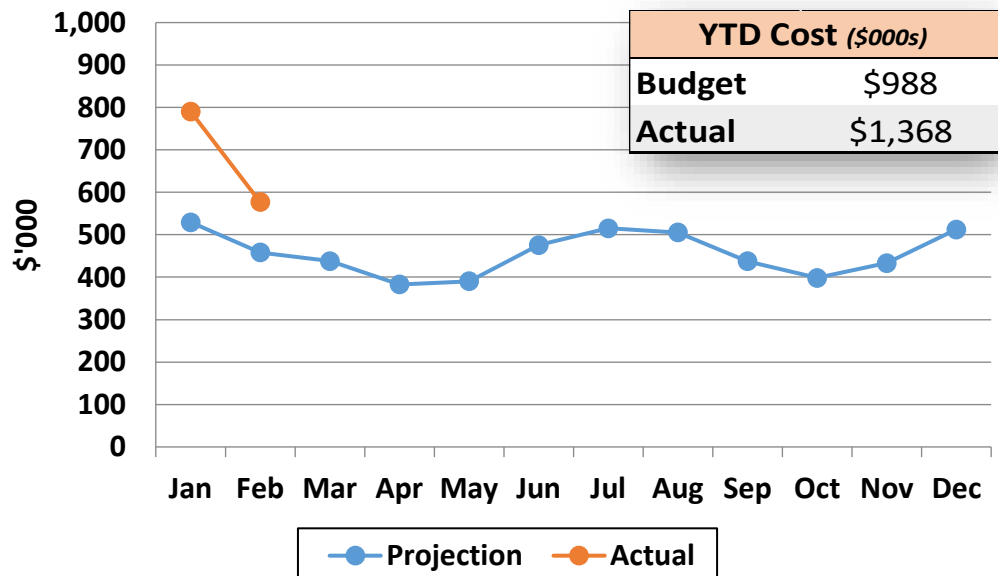
### All-in Wholesale Power Rate



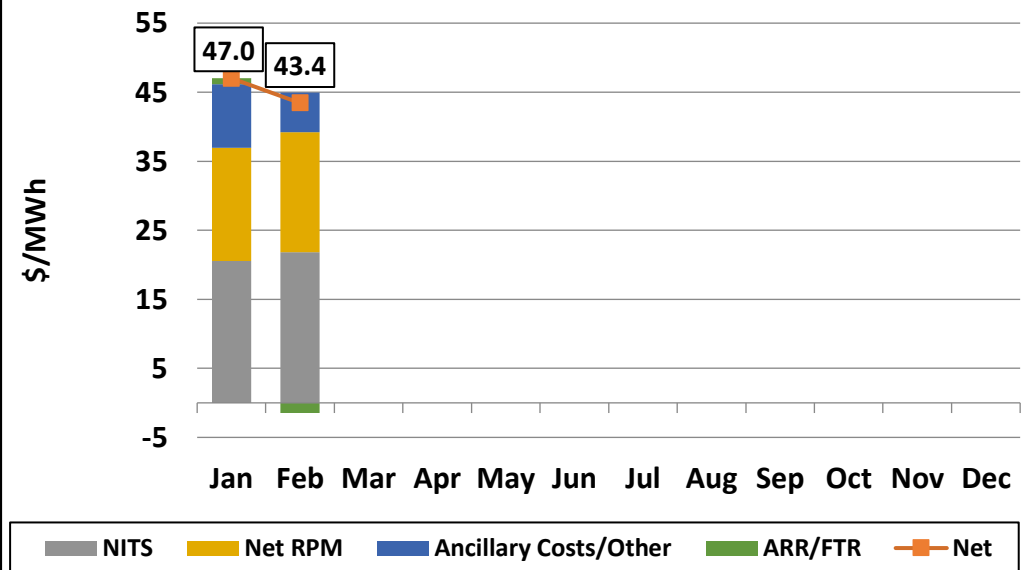
### Total Energy Requirements



### All-in Wholesale Power Cost



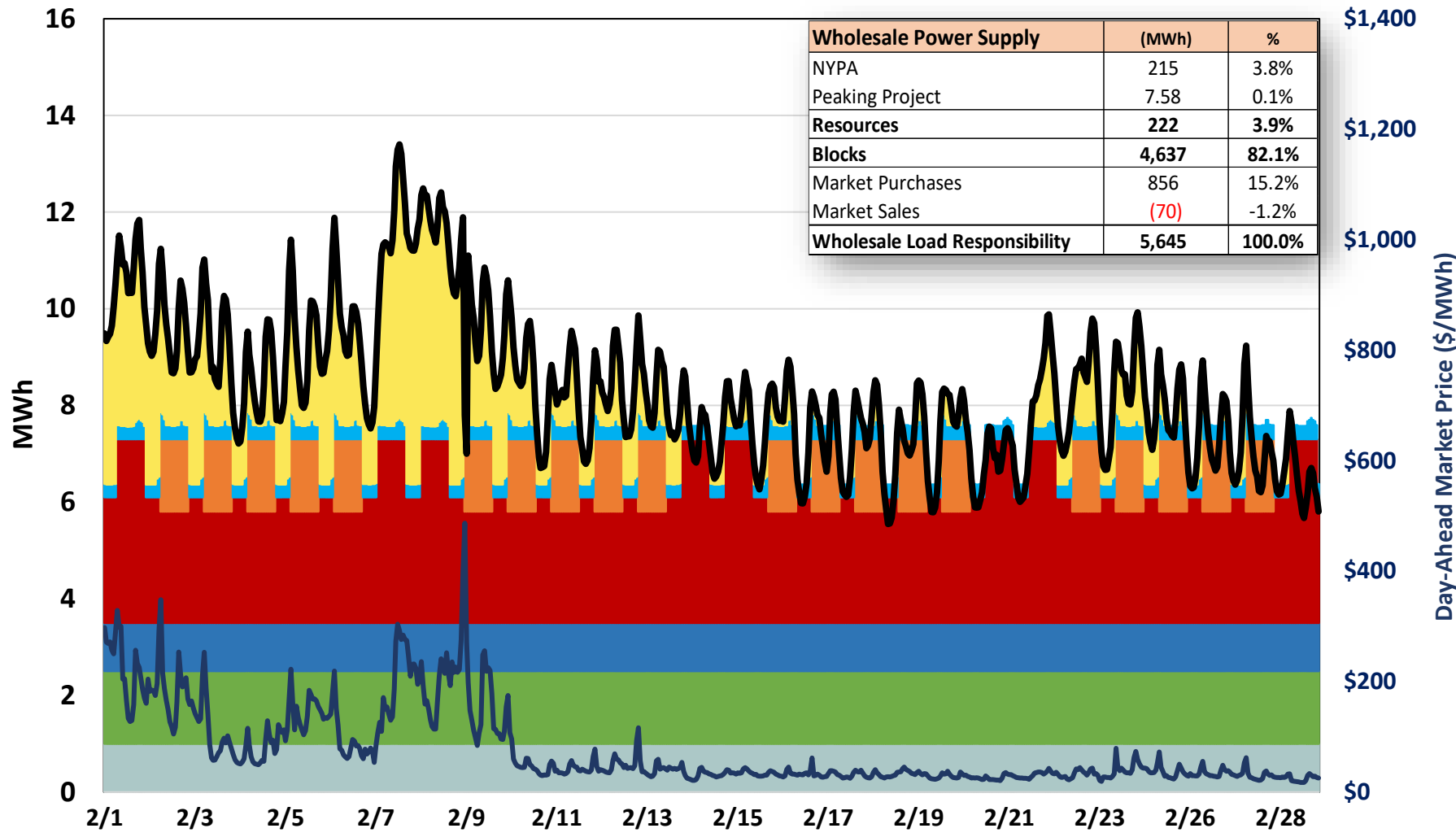
### PJM Rates



1/ Excludes PJM Market Interaction Costs

2/ Net RPM is capacity load costs less capacity generation credits

# Hourly Perkasio Load Wholesale Power Supply

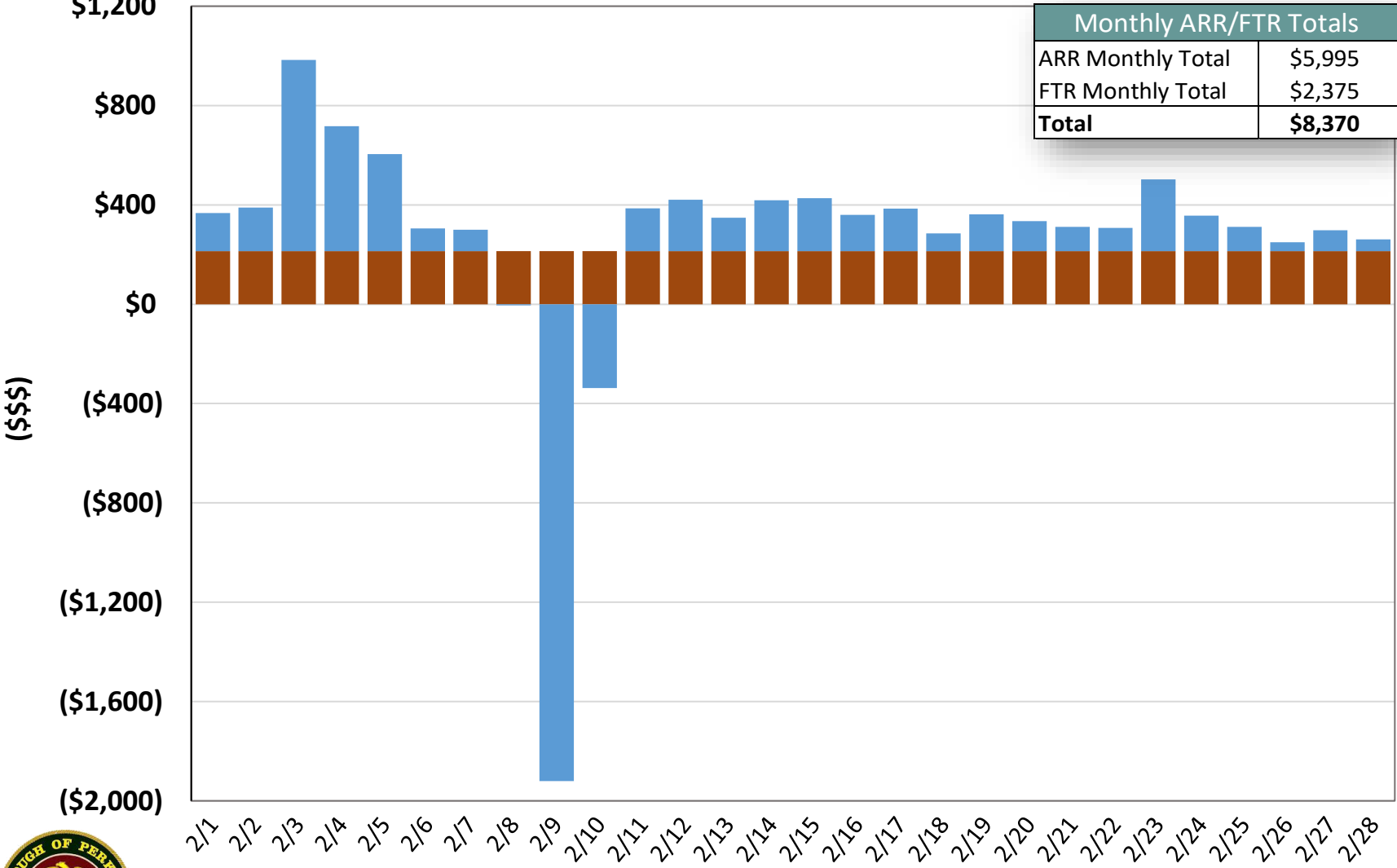


- 1.0 MW BP 7x24
- 1.5 MW CITI 7x24
- 1.0 MW Evergy 7x24
- Shell Fixed Load Shape
- 1.5 MW BP 5x16
- NYPA
- Market Purchases
- Wholesale Load
- DA LMP

# ARR/FTR Settlements

*Credit / (Charge)*

Monthly ARR/FTR Totals	
ARR Monthly Total	\$5,995
FTR Monthly Total	\$2,375
<b>Total</b>	<b>\$8,370</b>



# Borough of Perkasi



## 2026 Year to Date Summary

### All-In Rate Summary

	Resource Cost <sup>1</sup>		Purchased Blocks <sup>1</sup>		Market Purchases <sup>1</sup>		Market Sales <sup>1</sup>		Total Energy Cost		PJM Cost <sup>2</sup>		Miscellaneous Costs <sup>3</sup>		All-In Rate <sup>4</sup>		Delta
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)
<b>Jan-26</b>	\$18.95	\$46.97	\$41.34	\$39.38	\$109.89	\$299.30	\$33.94	\$23.06	\$46.83	\$74.16	\$38.23	\$47.01	\$1.46	\$1.35	\$86.52	\$122.52	36.00
<b>Feb-26</b>	\$21.71	\$35.09	\$40.83	\$42.54	\$68.41	\$140.82	\$38.22	\$47.07	\$42.19	\$57.10	\$45.21	\$43.43	\$1.63	\$1.65	\$89.03	\$102.18	13.15
<b>Mar-26</b>	\$23.21	-	\$39.39	\$41.03	\$55.86	-	\$27.08	-	\$40.19	-	\$47.32	-	\$1.68	-	\$89.18	-	
<b>Apr-26</b>	\$25.09	-	\$36.83	\$41.02	\$50.67	-	\$32.66	-	\$37.07	-	\$59.51	-	\$1.97	-	\$98.55	-	
<b>May-26</b>	\$24.59	-	\$36.50	\$41.05	\$55.79	-	\$28.68	-	\$37.69	-	\$57.56	-	\$1.92	-	\$97.17	-	
<b>Jun-26</b>	\$25.50	-	\$40.35	\$41.02	\$64.71	-	\$23.71	-	\$43.45	-	\$54.18	-	\$1.73	-	\$99.35	-	
<b>Jul-26</b>	\$23.03	-	\$38.92	\$41.02	\$89.24	-	\$37.36	-	\$41.63	-	\$44.26	-	\$1.52	-	\$87.41	-	
<b>Aug-26</b>	\$22.54	-	\$39.32	\$41.04	\$80.47	-	\$31.37	-	\$43.18	-	\$47.54	-	\$1.57	-	\$92.29	-	
<b>Sep-26</b>	\$23.74	-	\$39.46	\$41.03	\$54.65	-	\$29.23	-	\$40.19	-	\$60.93	-	\$1.85	-	\$102.97	-	
<b>Oct-26</b>	\$22.49	-	\$35.07	\$41.03	\$60.86	-	\$31.06	-	\$35.30	-	\$68.64	-	\$2.01	-	\$105.96	-	
<b>Nov-26</b>	\$23.69	-	\$37.73	\$34.87	\$56.13	-	\$30.40	-	\$38.46	-	\$59.83	-	\$1.83	-	\$100.12	-	
<b>Dec-26</b>	\$17.21	-	\$42.49	\$41.03	\$61.21	-	\$32.76	-	\$43.35	-	\$46.41	-	\$1.54	-	\$91.30	-	
<b>YTD</b>	<b>\$21.96</b>	<b>\$46.15</b>	<b>\$41.11</b>	<b>\$40.83</b>	<b>\$92.51</b>	<b>\$219.20</b>	<b>\$35.61</b>	<b>\$28.40</b>	<b>\$44.71</b>	<b>\$66.20</b>	<b>\$41.42</b>	<b>\$45.34</b>	<b>\$0.02</b>	<b>\$1.49</b>	<b>\$87.67</b>	<b>\$113.03</b>	<b>\$25.36</b>

1/ Resource, Purchased Blocks and Market Purchase/Sales include applicable Congestion and Losses costs. Each of these categories are weighted by their applicable energy amounts.

2/ Includes NITS Charge, Net RPM Cost, Ancillary Services Cost and ARR/FTRs Credits, Other Transmission Charges, Admin Fees and Load Reconciliation

3/ Includes AMP Service Fees

4/ All-In Rate is based on Total Sales

# Borough of Perkasio

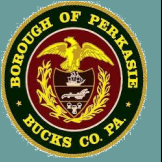


## 2026 Year to Date Summary

### Energy Supply Summary (MWh)

	NYPA			Market Purchases		Market Sales	
	Projected	Actual	Capacity Factor <sup>1</sup>	Projected	Actual	Projected	Actual
	(MWh)	(MWh)	(%)	(MWh)	(MWh)	(MWh)	(MWh)
<b>Jan-26</b>	277	315	76%	552	838	(213)	(244)
<b>Feb-26</b>	250	215	57%	398	856	(136)	(70)
<b>Mar-26</b>	276	-	0%	334	-	(195)	-
<b>Apr-26</b>	268	-	0%	178	-	(255)	-
<b>May-26</b>	277	-	0%	284	-	(262)	-
<b>Jun-26</b>	240	-	0%	376	-	(524)	-
<b>Jul-26</b>	252	-	0%	368	-	(587)	-
<b>Aug-26</b>	252	-	0%	515	-	(457)	-
<b>Sep-26</b>	240	-	0%	227	-	(284)	-
<b>Oct-26</b>	277	-	0%	121	-	(184)	-
<b>Nov-26</b>	267	-	0%	247	-	(253)	-
<b>Dec-26</b>	276	-	0%	497	-	(221)	-
<b>YTD</b>	<b>527</b>	<b>530</b>	<b>67%</b>	<b>949</b>	<b>1,694</b>	<b>(349)</b>	<b>(314)</b>

1/ The Capacity Factor is based on the actual generation.



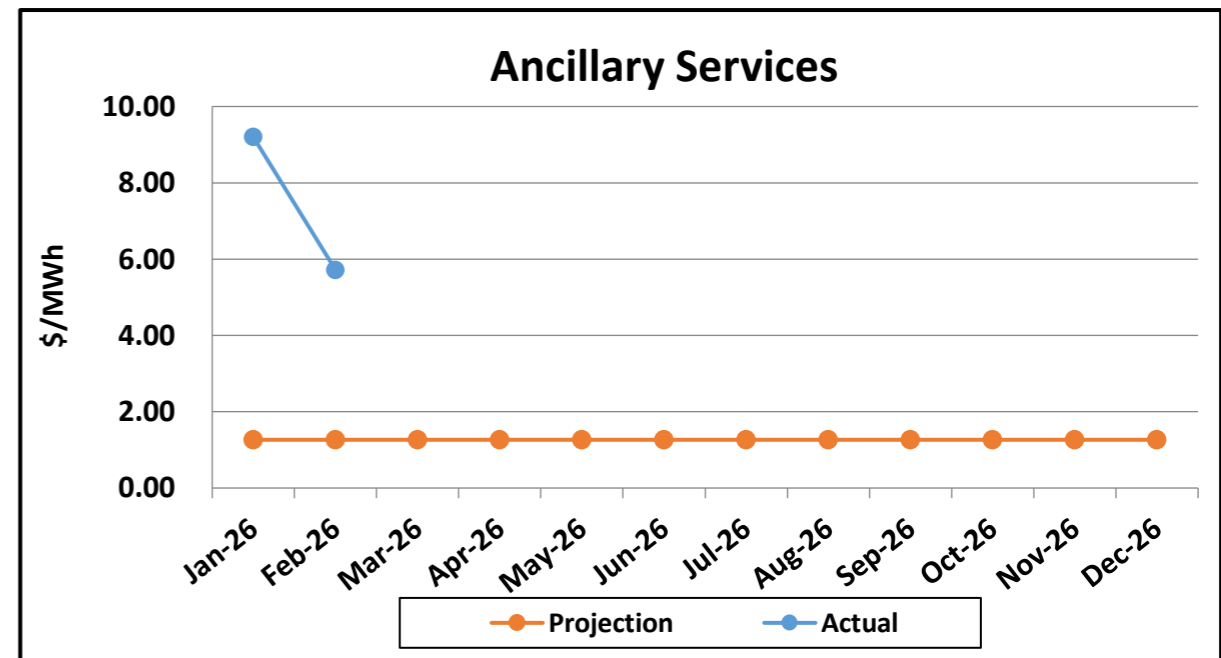
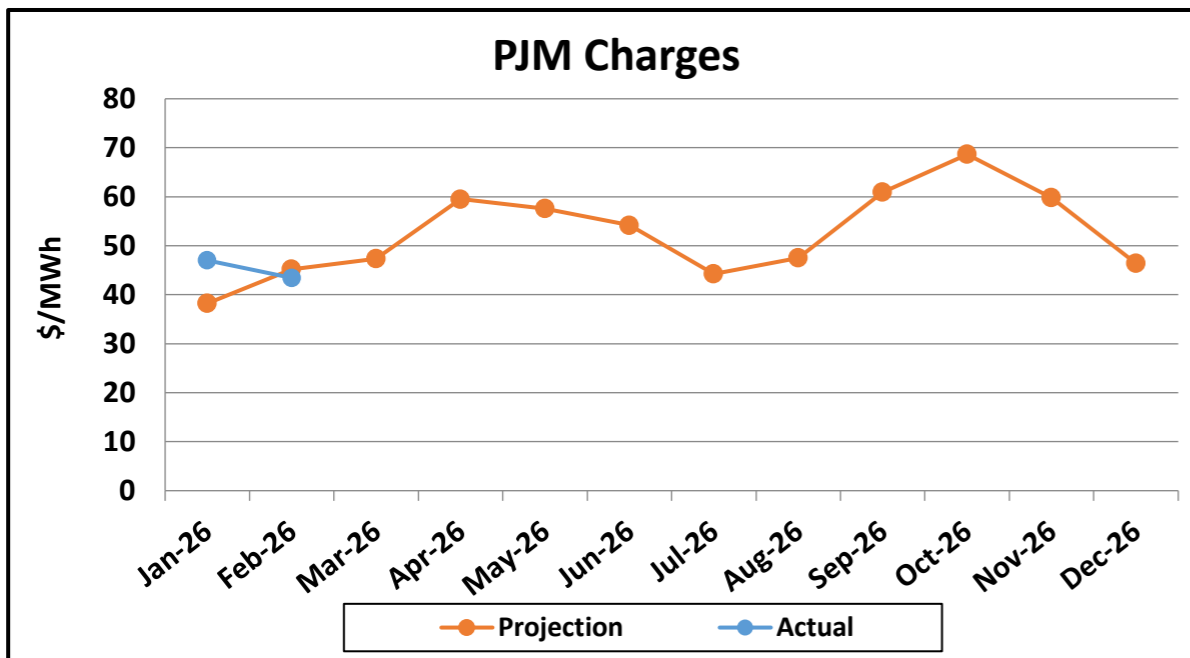
### PJM Charge Summary (excl. PJM Market Interaction Costs)

	NITS		Net RPM <sup>1</sup>		ARR/FTR		Ancillary Services/Other <sup>2</sup>		Total		Contribution to All-In Rate <sup>3</sup>		Delta
	Projected (\$000)	Actual (\$000)	Projected (\$000)	Actual (\$000)	Projected (\$000)	Actual (\$000)	Projected (\$000)	Actual (\$000)	Projected (\$000)	Actual (\$000)	Projected (\$000)	Actual (\$/MWh)	(\$/MWh)
Jan-26	124	133	102	106	-	6	8	59	234	303	\$38.23	\$47.01	\$8.79
Feb-26	124	123	102	98	-	(8)	7	32	233	245	\$45.21	\$43.43	(\$1.78)
Mar-26	124	-	102	-	-	-	6	-	232	-	\$47.32	-	-
Apr-26	124	-	102	-	-	-	5	-	231	-	\$59.51	-	-
May-26	124	-	102	-	-	-	5	-	231	-	\$57.56	-	-
Jun-26	124	-	129	-	-	-	6	-	259	-	\$54.18	-	-
Jul-26	124	-	129	-	-	-	7	-	261	-	\$44.26	-	-
Aug-26	124	-	129	-	-	-	7	-	260	-	\$47.54	-	-
Sep-26	124	-	129	-	-	-	5	-	259	-	\$60.93	-	-
Oct-26	124	-	129	-	-	-	5	-	258	-	\$68.64	-	-
Nov-26	124	-	129	-	-	-	5	-	259	-	\$59.83	-	-
Dec-26	124	-	129	-	-	-	7	-	260	-	\$46.41	-	-
<b>YTD</b>	<b>248</b>	<b>256</b>	<b>204</b>	<b>204</b>	<b>0</b>	<b>(3)</b>	<b>14</b>	<b>92</b>	<b>467</b>	<b>549</b>	<b>41.42</b>	<b>45.34</b>	<b>3.93</b>

1/ Net RPM is the RPM Cost less the Generator's RPM Credits.

2/ Ancillary services/Other also includes: Admin fees, Load Reconciliation and Other Transmission Charges

3/ The Rate is based on Total Sales



# Borough of Perkasi



February 2026

	Projected			Actual			Delta		
	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)
	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)
<b>1. AMP</b>	<b>5,148</b>	<b>\$40.71</b>	<b>\$209,587</b>	<b>5,645</b>	<b>\$37.97</b>	<b>\$214,369</b>	<b>497</b>	<b>(\$2.74)</b>	<b>\$4,782</b>
(a) NYPA	250	\$23.62	\$5,903	215	\$20.16	\$4,327	(35)	(\$3.46)	(\$1,576)
(b) PA Peaking Project <sup>5</sup>	22	\$272.00	\$5,984	7.6	-	\$3,469	(14)	-	(\$2,515)
(c) Purchased Blocks	4,637	\$40.83	\$189,310	4,637	\$42.54	\$197,257	0	\$1.71	\$7,946
(d) Miscellaneous Costs <sup>2</sup>	5,148	\$1.63	\$8,389	5,645	\$1.65	\$9,315	497	\$0.02	\$926
<b>2. PJM</b>	<b>5,148</b>	<b>\$49.49</b>	<b>\$254,772</b>	<b>5,645</b>	<b>\$64.21</b>	<b>\$362,464</b>	<b>497</b>	<b>\$14.72</b>	<b>\$107,692</b>
(a) Market Purchases	398	\$68.41	\$27,220	856	\$140.82	\$120,554	458	\$72.41	\$93,334
(b) Market Sales	(136)	\$38.22	(\$5,204)	(70)	\$47.07	(\$3,287)	66	\$8.85	\$1,918
(c) Charges/(Credits) <sup>3,4</sup>	5,148	\$45.21	\$232,756	5,645	\$43.43	\$245,197	497	(\$1.78)	\$12,441
<b>3. Total Wholesale Power Costs<sup>4</sup>:</b>	<b>5,148</b>	<b>\$90.19</b>	<b>\$464,359</b>	<b>5,645</b>	<b>\$102.18</b>	<b>\$576,833</b>	<b>497</b>	<b>\$11.99</b>	<b>\$112,474</b>

1/ Resource, Purchased Blocks and Market Purchase/Sales includes Congestion and Losses costs.

2/ Miscellaneous Costs incl. AMP Service Fees

3/ Includes Net RPM (RPM Charges and RPM Credits) for each Resource

4/ Based on Total Sales

5/ PJM Cost avoidances shown under PJM in the form of gross RPM & NITS charges

# Borough of Perkasio



February 2026

	Projection			Actual			Delta			
	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	
	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	
<b>AMP</b>										
<b>Resources</b>										
1.	<b>NYPA</b>									
2.	Fixed Charge	0.6	\$4.13	\$2,309	0.6	\$4.05	\$2,267	0	(0.08)	(\$42)
3.	Energy Charge	250	\$19.58	\$4,893	215	\$5.76	\$1,236	(35)	(13.82)	(\$3,657)
4.	Other Adjustments			\$0			\$0	0	0.00	\$0
5.	Congestion & Losses	250	(\$5.20)	(\$1,299)	215	\$3.84	\$825	(35)	9.04	\$2,124
6.	<b>All in Cost</b>	250	\$23.62	\$5,903	215	\$20.16	\$4,327	(35)	(3.46)	(\$1,576)
7.	<b>PA Peaking Project</b>									
8.	Fixed Charge	4.8	\$0.00	\$0	4.8	\$0.00	\$0	0	0.00	\$0
9.	Energy Charge	22	\$272.00	\$5,984	7.6	\$190.63	\$1,444	(14)	(81.37)	(\$4,540)
10.	Congestion & Losses	0	\$0.00	\$0	7.6	\$0.00	\$0	8	0.00	\$0
11.	Other Adjustments	4.8	\$0.00	\$0	4.8	\$0.42	\$2,025	0	0.42	\$2,025
12.	<b>All in Cost (\$/kW-mo)</b>	4.8	\$1.25	\$5,984	4.8	\$0.72	\$3,469	0	(0.52)	(\$2,515)
13.	<b>Total - Resources</b>	272	\$43.72	\$11,887	222	\$35.09	\$7,797	(50)	(8.62)	(\$4,090)
<b>Purchased Blocks</b>										
14.	<b>BP 1.0 MW 7x24 (PPL)</b>									
15.	Energy Charge	672	\$42.58	\$28,614	672	\$42.58	\$28,614	0	0.00	\$0
16.	Congestion & Losses	672	(\$0.19)	(\$127)	672	\$2.24	\$1,508	0	2.43	\$1,635
17.	<b>All in Cost</b>	672	\$42.39	\$28,487	672	\$44.82	\$30,122	0	2.43	\$1,635
18.	<b>BP 1.5 MW 5x16 (PPL)</b>									
19.	Energy Charge	480	\$48.58	\$23,318	480	\$48.58	\$23,318	0	0.00	\$0
20.	Congestion & Losses	480	(\$0.42)	(\$199)	480	\$1.56	\$750	0	1.98	\$949
21.	<b>All in Cost</b>	480	\$48.16	\$23,119	480	\$50.14	\$24,068	0	1.98	\$949
22.	<b>Shell Fixed Load Shape 2x16 (PPL)</b>									
23.	Energy Charge	486	\$50.65	\$24,636	486	\$50.65	\$24,636	0	0.00	\$0
24.	Congestion & Losses	486	\$0.02	\$10	486	\$2.42	\$1,175	0	2.40	\$1,165
25.	<b>All in Cost</b>	486	\$50.67	\$24,646	486	\$53.07	\$25,811	0	2.40	\$1,165
26.	<b>Shell Fixed Load Shape 5x16 (PPL)</b>									
27.	Energy Charge	736	\$50.65	\$37,278	736	\$50.65	\$37,278	0	0.00	\$0
28.	Congestion & Losses	736	(\$0.42)	(\$305)	736	\$1.56	\$1,150	0	1.98	\$1,455
29.	<b>All in Cost</b>	736	\$50.23	\$36,973	736	\$52.21	\$38,428	0	1.98	\$1,455
30.	<b>Shell Fixed Load Shape 7x8 (PPL)</b>									
31.	Energy Charge	582	\$50.65	\$29,499	582	\$50.65	\$29,499	0	0.00	\$0
32.	Congestion & Losses	582	\$0.02	\$12	582	\$3.12	\$1,817	0	3.10	\$1,805
33.	<b>All in Cost</b>	582	\$50.67	\$29,510	582	\$53.77	\$31,315	0	3.10	\$1,805
34.	<b>CITI 1.5 MW 7x24 (PPL Resid)</b>									
35.	Energy Charge	1,008	\$29.20	\$29,434	1,008	\$29.20	\$29,434	0	0.00	\$0
36.	Congestion & Losses	1,008	(\$0.19)	(\$190)	1,008	\$0.37	\$371	0	0.56	\$562
37.	<b>All in Cost</b>	1,008	\$29.01	\$29,243	1,008	\$29.57	\$29,805	0	0.56	\$562
38.	<b>Evergy 1.0 MW 7x24 (PPL Resid)</b>									
39.	Energy Charge	672	\$25.98	\$17,459	672	\$25.98	\$17,459	0	0.00	\$0
40.	Congestion & Losses	672	(\$0.19)	(\$127)	672	\$0.37	\$248	0	0.56	\$374
41.	<b>All in Cost</b>	672	\$25.79	\$17,332	672	\$26.35	\$17,706	0	0.56	\$374
38.	<b>Total - Purchased Blocks</b>	4,637	\$40.83	\$189,310	4,637	\$42.54	\$197,257	0	1.71	\$7,946

# Borough of Perkasio



February 2026

	Projection			Actual			Delta			
	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	
	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	
<b>Miscellaneous Costs</b>										
39.	AMP Fees	5,148	\$1.63	\$8,389	5,645	\$1.65	\$9,315	497	0.02	\$926
40.	Adjustment for Pool Power			\$0			\$0	0	0.00	\$0
41.	Total - Miscellaneous Costs	5,148	\$1.63	\$8,389	5,645	\$1.65	\$9,315	497	0.02	\$926
42.	Total - AMP			\$209,587			\$214,369	0	0.00	\$4,782
<b>PJM Charges</b>										
43.	Market Interaction									
44.	Net Market Purchases	398	\$68.41	\$27,220	856	\$140.82	\$120,554	458	\$72.41	\$93,334
45.	Day-Ahead Purchases				805	\$142.52	\$114,669	805	\$142.52	\$114,669
46.	Balancing Purchases				150	\$104.33	\$15,649	150	\$104.33	\$15,649
47.	Net Market Sales	(136)	\$38.22	(\$5,204)	(70)	\$47.07	(\$3,287)	66	\$8.85	\$1,918
48.	Day-Ahead Sales				(78)	\$26.73	(\$2,085)	(78)	\$26.73	(\$2,085)
49.	Balancing Sales				(90)	\$121.40	(\$10,966)	(90)	\$121.40	(\$10,966)
50.	NITS	14	\$8.80	\$124,208	14	\$8.80	\$123,151	(0)	(\$0.00)	(\$1,057)
51.	Other Transmission Charges	14	\$0.00	\$0	14	\$0.59	\$8,293	(0)	\$0.59	\$8,293
52.	RPM Capacity									
53.	RPM Charge	13	\$8.08	\$106,634	13	\$7.86	\$102,652	0	(\$0.22)	(\$3,982)
54.	RPM Credit			(\$4,598)			(\$4,535)			\$64
55.	Net RPM			\$102,036			\$98,117			(\$3,918)
56.	Ancillary	5,148	\$1.26	\$6,513	5,645	\$3.77	\$21,283	497	\$2.51	\$14,770
57.	ARR/FTR Credits	5,148	\$0.00	\$0	5,645	(\$1.48)	(\$8,370)	497	(\$1.48)	(\$8,370)
58.	Administration Charges	5,148	\$0.00	\$0	5,645	\$0.48	\$2,723	497	\$0.48	\$2,723
59.	True-Up Load Reconciliation			\$0			\$0			\$0
60.	Total PJM Charges	5,148	\$49.49	\$254,772	5,645	\$64.21	\$362,464	497	\$14.72	\$107,692



## Save these Dates!

**PMEA Reception – June 1, 2026**  
5:00 – 7:00 pm @ PSAB Conference, Cocoa Boardroom, Hershey Lodge

**PMEA 2026 Annual Conference – September 9 – 11, 2026**  
Omni Bedford Springs, Bedford

**PMEA Business Workshop**  
– September 9, 2026 @ Omni Bedford Springs, Bedford

**2026 Training for Line Crews**  
*\*Registration opens prior to each class\**

Overhead Troubleshooting  
April 9 & 10 – Grove City  
April 13 & 14 – Chambersburg  
April 15 & 16 – Lansdale

Advanced Transformer  
June 4 & 5 – Grove City  
June 8 & 9 – Chambersburg  
June 10 & 11 – Lansdale

Underground Troubleshooting & Grounding  
September 14 & 15 – Grove City  
September 21 & 22 – Chambersburg  
September 23 & 24 – Lansdale

Safety for Lineworkers  
October 22 & 23 – Grove City  
October 26 & 27 – Chambersburg  
October 28 & 29 – Lansdale

## PUC, Team PA, and Governor Partner on Accelerated Transmission & Energy Redevelopment Study

The US Department of Energy (DOE) awarded the Pennsylvania Public Utility Commission (PA PUC) a \$2 million grant for the Pennsylvania Accelerated Transmission and Energy Redevelopment (PATER) Study. The PA PUC will partner with Team Pennsylvania, Governor Josh Shapiro's Office of Public Policy, the Department of Community and Economic Development, the Department of Environmental Protection's Energy Programs Office, and the Office of Consumer Advocate to study cost effective opportunities to make grid additions to power our growing economy.

With electricity demand rising at unprecedented levels, the PATER Study will evaluate where energy development efficiencies can be achieved, where new power can be brought online, and how the transmission grid can be modernized for residents and businesses across the commonwealth.



"I'm an all-of-the-above energy Governor, and I am laser focused on bringing more power to the grid while keeping costs down for the good people of Pennsylvania," said Governor Josh Shapiro. "Our Commonwealth is already a net energy exporter and a national energy leader. My Administration has built on that strong position of leadership by introducing my Lightning Plan to generate more energy, create more energy jobs, and lower costs for consumers — and at the same time, we've brought Pennsylvania utilities and our grid operator, PJM, to the table to discuss significant reforms that will further keep costs down for Pennsylvanians. This study will build on that work by enabling our Commonwealth to identify cost-effective projects and upgrades to bring even more power onto the grid, and more valuable sites back into use."

Over the course of the next year, the study will evaluate recently retired power generation sites in Pennsylvania, prioritizing those that would be most cost-effective to bring back into productive use due to their existing transmission infrastructure. The study will also investigate and map installed high-voltage transmission infrastructure in the commonwealth, evaluating where new investments would serve to enhance the grid through upgrades or replacements.

## Transmission Study (continued)

"Reliable and affordable electricity is foundational to Pennsylvania's economic competitiveness," said PA PUC Chairman Steve DeFrank. "As new industries expand and electricity demand increases, we must identify practical ways to bring power online more efficiently. This study will help us better understand where strategic transmission upgrades and redevelopment of retired generation sites can accelerate investment, support job growth, and maintain the high level of service Pennsylvania consumers expect."

Led by Team Pennsylvania, the study will bring together state agencies and industry partners, ensuring the findings translate into tangible opportunities. The process will conclude with a report outlining the steps needed to strengthen grid reliability and identify redevelopment opportunities that support Pennsylvania's energy resilience and economic growth.

"Pennsylvania's energy future depends on our ability to align public leadership with private-sector expertise, and that's exactly the role Team Pennsylvania was created to do," said Abby Smith, President & CEO of Team Pennsylvania. "By partnering with the PA PUC and the Commonwealth, we're helping bring together data, industry insight, and multi-agency collaboration to identify practical, investment-ready solutions that strengthen grid reliability, identify redevelopment opportunities, and support the long-term economic growth of Pennsylvania."

The PATER Study is designed to help position the commonwealth for future economic growth by modernizing the state's transmission infrastructure and accelerating redevelopment at former power plant sites and other key locations across Pennsylvania. Using a two-phase, data-driven approach and leveraging PJM's State Agreement Approach, the study will identify priority sites for transmission upgrades that can attract private investment, draw new energy development, and create jobs in local communities.

The first part of the PATER Study will be completed mid-year and available for public review and comment. The second phase, which will offer a deeper assessment of prioritized power generation facilities surveyed by this initiative, is anticipated to be completed and open for public review by the end of 2026. Supported by federal funding through the U.S. Department of Energy's Transmission Acceleration Grant program, the PATER Study comes at no cost to Pennsylvania taxpayers.

Source: PA Public Utility Commission Press Release, February 19, 2026

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## PMEA Members Carry Municipal Electric Priorities to Capitol Hill

Representatives of the Pennsylvania Municipal Electric Association (PMEA) traveled to Washington, DC to meet with members and staff of Pennsylvania's Congressional delegation as part of the American Public Power Association's (APPA) annual Legislative Rally. Participating in the meetings were Jeffrey Stonehill of Chambersburg, Robert O'Donnell of Quakertown, Bruce Haws of Ephrata, and PMEA Executive Director Diane Bosak.



The group met with ten House members and both U.S. Senators, delivering a clear message: the energy landscape is changing rapidly, and municipal electric utilities need Congress to act accordingly.

A central theme of the meetings was the dramatic increase in electricity demand now reshaping the grid. Data centers, artificial intelligence infrastructure, domestic manufacturing, and the continued electrification of homes and transportation are driving load growth at a pace the system was not designed to handle. PMEA members

pressed the delegation on the need for new generation capacity and the policy and funding frameworks that would allow municipal utilities to play an active role in building it.

Alongside the challenge of building generation is the equally pressing challenge of having trained personnel. The PMEA delegation highlighted the growing strain on workforce capacity, including the need for lineworker training and a possible training center in the Commonwealth.

Municipal electric utilities across Pennsylvania are facing significant pressure on rates, driven in large part by the outcomes of recent PJM capacity auctions. Capacity costs have risen sharply, placing real financial burdens on customers of public power systems. The delegation urged Congressional members to take a closer look at market structure issues within PJM and their downstream impact on the communities that municipal utilities serve.



(continued on next page)

## Capitol Hill (continued)

One of the more pointed conversations centered on recent federal efforts to override local authority over pole attachments. Municipal utilities have long managed pole attachment policies at the local level, balancing the needs of multiple users while maintaining system safety and integrity. The PMEA delegation made clear that any federal move to preempt that local control would be a step in the wrong direction, undermining the ability of communities to manage their own infrastructure.

Direct engagement with elected officials and their staff is a critical part of ensuring that the perspective of public power is heard as Congress considers energy policy. As the legislative environment grows more active around grid reliability, generation, and infrastructure, PMEA's presence at the APPA Legislative Rally reflects the association's commitment to advocating for Pennsylvania's municipal electric utilities at the highest levels.

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## Overview of APPA Report on Average Revenue per Kilowatt Hour

The American Public Power Association (APPA) recently released its report on the average electricity rates (in cents per kWh) for U.S. electric utilities in 2024, broken down by utility ownership type — **Public Power** (not-for-profit, community-owned), **Investor-Owned Utilities (IOUs)**, and **Cooperatives** — across all states, territories, and individual utilities.

### Key National Findings:

- Public power utilities are consistently the most affordable option. In **35 out of 45 states** with comparable data, public power customers had the lowest average residential rates.
- Nationwide, the average public power residential rate was **17% lower** than the IOU residential rate in 2024.
- In states with retail choice, the average retail choice residential rate is nearly **60% higher** than the average full-service rate — a significant premium for customers who shop alternate suppliers.

### Pennsylvania Data

#### State Averages (cents per kWh, 2024):

Rate Type	Public Power	Investor-Owned	Cooperative
Residential	12.0¢	17.3¢	15.6¢
Commercial	11.7¢	13.9¢	13.4¢
Industrial	12.0¢	8.8¢	10.3¢
<b>Total</b>	<b>14.2¢</b>	<b>16.4¢</b>	<b>14.9¢</b>

Pennsylvania follows the national trend — **public power is the most affordable** for residential and commercial customers. Interestingly, investor-owned utilities have lower industrial rates (8.8¢), which is likely driven by large industrial customers with negotiated rates.

### Notable Individual Utility Rates (Total Rev/kWh):

#### Investor-Owned:

- Duquesne Light Co: **20.2¢** (highest in state)
- PPL Electric Utilities Corp: **16.3¢**
- PECO Energy Co: **15.0¢**
- FirstEnergy Pennsylvania Electric Co: **16.7¢**
- Citizens Electric Co: **13.6¢** (lowest IOU)

#### Public Power (selected):

- Saint Clair - **21.2¢**
- Chambersburg - **10.5¢**
- Mont Alto - **10.2¢**
- Pitcairn - **19.6¢**

#### Cooperatives:

- Warren Electric Coop: **21.4¢** (highest co-op)
- Sullivan County R.E.C.: **20.8¢**
- Somerset Rural Electric Coop: **13.2¢** (lowest co-op)

**Bottom Line for Pennsylvania:** Public power and cooperative customers generally pay less than those served by investor-owned utilities, particularly for residential service. However, rates vary across the state — from around 10¢ to over 21¢ per kWh depending on the utility.

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## Utility Profits Rise as Household Bills Soar, New Analysis Finds

Investor-owned utility profits have soared as consumer utility bills have skyrocketed in recent years, according to a new analysis of dozens of electricity providers.

The Energy and Policy Institute, a watchdog group tracking fossil fuel and utility industries, analyzed financial disclosures from 110 investor-owned electric utilities between 2021 and 2024, as well as available 2025 filings. The recently published report does not include nonprofit electric providers such as municipal utilities or rural electric cooperatives.

Last year, state-regulated, investor-owned electric utilities kept about 15 cents of every dollar they collected as profit, the report concluded. (For a customer paying a \$200 monthly electric bill, that means about \$30 went to corporate profits.) The 2025 figure is up from around 13 cents on average between 2021 and 2024, it said.

(continued on next page)

## Utility Profits (continued)

The utilities examined in the analysis reported almost \$186 billion in profits between 2021 and 2024, the study concluded.

"These patterns suggest that a substantial share of what customers pay for electricity is consistently flowing to investors as profit," the report said, "a finding that is especially significant as consumers face persistently high energy costs and financial stress."

The analysis found regional variation in utility profits.

Utilities in the Southeast operating outside of organized wholesale electricity markets, where electricity is sold and bought in bulk, earned higher profits. Across Alabama, Florida, Georgia and other Southeastern states, utilities retained nearly 16% of their revenue as profit between 2021 and 2024, the report said.

By contrast, utilities in the PJM Interconnection regional market serving the mid-Atlantic averaged about 11.8%, while utilities in New York and New England reported similar or lower levels. Some of the highest margins in the PJM region are PPL Electric at 20.5% profit margin. PPL Electric customers pay some of the highest portions of their bill toward profits in the country. PECO stands at 17.4% profit margin. For PECO customers, roughly \$34.76 of every \$200 bill goes toward profits. Additionally, PECO's net profits shot up 47.7% to \$814 million in 2025, up from \$551 million in 2024, following rate hikes that included a 10% electricity increase that kicked in for ratepayers in January 2025.

The report found the utilities with the highest average margin between 2021 and 2024 were MidAmerican Energy (27.22%), Florida Power & Light (23.51%), Nantucket Electric (23.24%), Empire District Electric (22.45%), and Florida Public Utilities (20.35%).

The analysis comes as consumer utility bills continue to outpace the rate of inflation and state lawmakers of both parties increasingly scrutinize utility prices.

Most consumers get their electricity from utilities that must seek state approval for rate changes, with appointed or elected state boards approving price structures.

While state lawmakers, governors and regulators are increasingly questioning utility prices, the Energy and Policy Institute says states can take more action to control profits.

Thursday's report calls for states to set lower profit rates for investor-owned utilities, scrutinize the financing of new capital investments, link utility earnings to customer results and strengthen the role of consumer advocates in rate decisions.

Note: EPI also has an interactive profit tracker tool at [utility profit tracker](#) where you can enter your specific bill amount and see your utility's margin compared to others nationally.

Reprint: Kevin Hardy, *Stateline*, March 12, 2026.

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## Grassroots Resistance to Data Centers Rises in PA

Plans to build more than fifty data centers in Pennsylvania face opposition from a growing network of community groups, environmental activists, and state lawmakers from both major parties.

Driven by concerns about the industry's huge electricity demands, heavy water consumption, use of polluting diesel generators for backup power and industrialization of rural areas, an increasing number of grassroots groups are mobilizing in an attempt to stop or at least delay the massive buildout.

The opponents say the popular outcry against data centers is stronger than previous community campaigns against the resource-rich state's extractive industries, which include coal and natural gas.



According to Data Center Proposal Tracker, a website that tracks public plans for data centers, 52 projects are in the early planning stages, officially proposed or under construction throughout the state. They include an Amazon Web Services data center in Salem Township, for which the company would pay \$18 billion to Talen Energy to supply up to 1.92 gigawatts of nuclear power from an adjacent plant through 2042; a plan to construct 22 buildings on two campuses covering more than 470 acres at Archbald borough in northeast Pennsylvania; and the Aliquippa Data Center Campus in western Pennsylvania's Beaver County on the site of a former steel mill.

Data center opponents scored a notable victory in February when commissioners in Montour County in central Pennsylvania denied a proposed rezoning that would have allowed construction of a data center. Sam Burleigh, a resident who helped to lead public opposition to the plan, attributed the commission's ruling to the strength of that opposition. Although his pressure group, Concerned Citizens of Montour County, started in August 2025 with only four members, it soon gathered hundreds of supporters across the county.

(continued on next page)

## Data Center Resistance (continued)

Four days after the group formed, its first town hall meeting drew some 120 people, Burleigh said. A petition to commissioners the group organized was signed by about 3,000 people, or about twice the total population of the township where the land in question is located.

### How lawmakers are responding

Democratic state Sen. Katie Muth said in a February memo to fellow senators that she will soon propose a three-year moratorium on data center construction to give local governments—which make land-use decisions—time to evaluate risk, enact protective ordinances and update zoning.

"A three-year moratorium is a measured, responsible and necessary step to protect public health, safety, fiscal stability and environmental integrity while ensuring that future decisions are informed, coordinated and equitable," Muth's memo said.

Across the aisle, state Rep. Jamie Walsh, a Republican representing parts of Luzerne County, said he too will soon introduce a package of bills to regulate the development of data centers. "These proposals are not anti-technology," Walsh wrote in a memo. "They are pro-community and pro-taxpayers, grounded in the simple idea that long-term development must serve the public interest and provide real benefits to local communities."

Pennsylvania's House Energy Committee on Monday narrowly approved a bill that would direct state officials to write a model ordinance for municipalities faced with data center applications. HB 2151, which passed 14-12 and is supported by Democratic Gov. Josh Shapiro, was also amended to clarify that towns would not be required to use the ordinance if the measure becomes law.

Shapiro has said he wants new data centers to locate in Pennsylvania but only if they bring their own power or pay for the extra power they would take from the grid. In a speech supporting his proposed budget for fiscal 2026-27, Shapiro also said data center developers should be transparent with the communities where they hope to operate, and must hire and train local workers. Those who meet those demands will get the state's "full support," the governor said.

Lackawanna County commissioner Bill Gaughan urged Shapiro in an open letter to support calls such as Muth's for a three-year moratorium on data-center construction. Gaughan, a Democrat, called the planned centers "facilities of extraordinary size and unprecedented infrastructure demand" that promise advances in technology and potentially extra tax revenue, but also raise unresolved questions about energy and water use, environmental impact and strain on housing and local infrastructure. "The intensity and consistency of public concern have been unmistakable," Gaughan wrote.

He urged the governor and the legislature to pause approvals for new large-scale data centers to allow time to study their environmental and resource impacts and develop statewide standards. "A temporary moratorium is not an act of hostility toward innovation," he wrote. "It is an act of prudence."

Reprint in part: Jon Hurdle, [Inside Climate News](#), March 3, 2026

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## Mark Your Calendars

Mark your calendars for an exceptional networking opportunity this June! PMEA is pleased to host an exclusive reception on **Monday, June 1, at the Hershey Lodge** during the PA State Association of Boroughs Annual Conference.

Whether you are attending the full PSAB Conference or simply available that evening, we extend a warm invitation to all elected and appointed officials to join us. This is your chance to connect with fellow municipal leaders, exchange insights, and strengthen relationships. We look forward to seeing you there! Complete event details will be shared as the date approaches.

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## PJM Videos Available

PMEA's annual 2025 Business Workshop included an essential session on PJM, giving attendees a comprehensive look at how PJM operates and its critical role in managing the regional power grid. [Click here](#) to view on PMEA's private YouTube channel.

PMEA's Public Power Governance 101 educational video is available exclusively to member municipalities. Designed for elected officials and staff across Pennsylvania's 35 public power communities, this comprehensive module delivers invaluable insights into the management and operation of municipal electric systems. To receive your private viewing link, contact Diane Bosak at [bosak@papublicpower.org](mailto:bosak@papublicpower.org).

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## Share Your News....

Please share with us your exciting new projects, photos, personnel updates, and any other news! Your submissions should be sent to [bosak@papublicpower.org](mailto:bosak@papublicpower.org) at any time and they will be used in upcoming editions. We also welcome your suggestions for topics of interest for our newsletters.

**AGREEMENT FOR ELECTRIC SERVICE**

**AGREEMENT** made this \_\_\_ day of \_\_\_\_\_-~~2026~~2014, between ALLEGHENY ELECTRIC COOPERATIVE, INC., a corporation organized and existing under the Electric Cooperative Law of Pennsylvania, as Bargaining Agent for the Commonwealth of Pennsylvania, (hereinafter called the “Bargaining Agent”) and the BOROUGH OF XXXXXXXX, a corporation organized and existing under the laws of the Commonwealth of Pennsylvania (hereinafter called the “Company”);

**WHEREAS**, Allegheny Electric Cooperative, Inc., is the Bargaining Agent for the Commonwealth of Pennsylvania for all activities associated with Pennsylvania’s allocations of hydroelectric power and energy obtained from the Power Authority of the State of New York, now known as the New York Power Authority (hereinafter called the “Authority”);

**WHEREAS**, proceedings have been held or are ongoing to determine the allocations of hydroelectric power and energy to Neighboring States as required under the Niagara Redevelopment Act (P.L. 85-159, 16 U.S.C. § 836, 836a) and the Niagara and St. Lawrence Project licenses;

**WHEREAS**, it has been determined that the Commonwealth of Pennsylvania shall receive an allocation of such hydropower and energy from the Niagara and St. Lawrence Projects (hereinafter referred to as the “Projects”);

**WHEREAS**, the Federal Energy Regulatory Commission (“FERC”) has determined that the Niagara Redevelopment Act and the Niagara Project (“Niagara Project”) license, unlike the license for the St. Lawrence-FDR Project (“St. Lawrence Project”), contains a federal preference provision limiting recipient entities to distributing public bodies and non-profit cooperatives and such preference provision governs the Pennsylvania allocation of hydropower and energy from the Niagara Project;

**WHEREAS, the Bargaining Agent and the Authority have executed an “Agreement for the Sale of St. Lawrence-FDR Project Power and Energy to Neighboring States” (“St. Lawrence Agreement”), dated December 19, 2017 with a term that extends through April 30, 2032, governing the terms and conditions of the Bargaining Agent’s receipt of the Commonwealth’s allocation of hydropower and energy from the St. Lawrence Project;**

**WHEREAS, the Bargaining Agent and the Authority have executed an “Agreement for the Sale of Niagara Project Power and Energy to Neighboring States,” (“Niagara Agreement”) dated September 30, 2021 with a term that extends through April 30, 2032, governing the terms and conditions of the Bargaining Agent’s receipt of the Commonwealth’s allocation of hydropower and energy from the Niagara Project;**

**WHEREAS**, the Company, as an applying utility serving rural and domestic customers in the Commonwealth of Pennsylvania is entitled to a proportionate share of the allocation of power and energy generated at the St. Lawrence Project and/or Niagara Projects;

**WHEREAS**, it is the responsibility of the Bargaining Agent to reallocate and contract for the sale of Pennsylvania’s allocation based upon the legal requirements contained in the applicable laws and licenses and other agreements under which the Projects are operated and allocations

determined;

**WHEREAS**, the Authority and/or Bargaining Agent has allocated to the Company the amount(s) of power specified in Appendix 1 to this Agreement for the twelve month period specified therein.

**NOW THEREFORE**, in consideration of the mutual undertakings herein contained, the parties hereby agree as follows:

This Agreement shall supersede all prior agreements between the parties concerning the allocation and delivery of Authority power and associated energy from both the Niagara Project and the St. Lawrence Project, including without limitation, the Agreement between the parties made ~~XX,XX, 2014~~ January 5, 2004, as amended.

1. Delivery of Authority Power and Associated Energy

Bargaining Agent shall arrange for the delivery of the Authority power and associated energy (plus interruptible energy) to the New York-Pennsylvania state line ("Border") for ultimate delivery to the Company. The amount of such power and associated energy to be delivered to the Company for the twelve month period beginning on the first day of June each year shall be redetermined each year and shall be set out on Appendix 1 for such period. For the St. Lawrence Project, such annual redetermination shall be developed on the basis of the ratio of rural and domestic ("R&D") power and energy consumers expected to be served by each entity receiving a portion of Pennsylvania's St. Lawrence Project allocation for such period to the total number of R&D consumers to be served by all of the Pennsylvania recipient entities. Such ratio for the Company shall then be multiplied by the total Pennsylvania St. Lawrence Project allocation to determine the Company's St. Lawrence Project allocation for such twelve month period. Such annual redetermination shall not alter the amount of power and associated energy to be delivered to the Company from the Pennsylvania allocation of Niagara Project power and associated energy unless: (1) the status of one or more entity(ies) in Pennsylvania as a public body or non-profit cooperative eligible, able, and willing to receive such Niagara power and energy has changed, or (2) the size of the Pennsylvania allocation of Niagara power and energy has changed.

2. Inability to Receive the Allocated Power and Energy

If the Company is unable or unwilling to receive the allocation for any period, for any reason, such allocation: (a) to the extent that it is derived from the St. Lawrence Project, shall be divided among the Commonwealth's qualified remaining allocatees of St. Lawrence Project power and energy and (b) to the extent that it is derived from the Niagara Project, shall be divided among all Commonwealth and Neighboring States qualified remaining allocatees of Niagara Project power and energy able and willing to receive such power and energy on a

pro-rata basis for the duration of such period.

3. Subject to Service Tariff AEC-1 and/or AEC-2

This Agreement and the furnishing of electric service hereunder are subject in all respects to the provisions of Bargaining Agent's Service Tariffs AEC-1 and AEC-2 as applicable (current copies of which are attached hereto), as now in effect and as may be amended by Bargaining Agent hereafter, and to such other tariffs as the Bargaining Agent may promulgate pursuant to this Agreement, which may be required by the provisions of the Authority's Rules and Regulations for Power Service, including the Authority's applicable Service Tariffs now in effect and to such other tariffs as the Authority may later promulgate pursuant to its contracts and/or agreements for allocations of power and energy to Neighboring States, all as they may be later amended from time to time; provided, that, in the event of any inconsistencies, conflicts or differences between the provisions of the Authority's Service Tariffs and the Authority's Rules and regulations for power service, the provisions of the Service Tariffs shall govern.

4. Company's Individual Liability

In the event the Bargaining Agent shall not have duly and promptly fulfilled its obligations and undertakings under its contracts and/or agreements with the Authority, the Company shall be individually liable to Authority for all the obligations and undertakings of the Bargaining Agent under its contracts and/or agreements with the Authority and under the Authority's Service Tariffs pursuant to which electric service is furnished under this Agreement to the extent such obligations and undertakings are applicable to service furnished to the Company or to the system of the Company or to the consumers served by the Company.

5. Term of Agreement

This Agreement together with the applicable Service Tariff(s) shall constitute an agreement between the parties for electric service hereunder, for the duration of the period that the Bargaining Agent takes power from the Authority pursuant to the St. Lawrence Agreement and the Niagara Agreement as the agreements may be amended or extended. ~~Such agreement, with respect to the St. Lawrence Project only, shall become fully effective upon the final approval and execution, by the governor of the State of New York, of an "Agreement for the Sale of St. Lawrence FDR Project Power and Energy to Neighboring States" between the Power Authority and Allegheny Electric Cooperative, Inc., Bargaining Agent for the Commonwealth of Pennsylvania ("St. Lawrence Agreement"). Until such time as the St. Lawrence Agreement is signed by the Governor, the St. Lawrence Project allocation to Pennsylvania is being provided pursuant to an "Extension of Commitment for Sales of Power and Energy from St. Lawrence—FDR Project" between the Authority and the Bargaining Agent dated September 24, 2003. Unless renewed, the St. Lawrence Agreement shall remain in effect until midnight of April 30, 2017, subject to prior cancellation or modification as provided for in the aforescribed St. Lawrence Agreement or Authority's Rules and Regulations for Power Service and/or Service Tariffs of the Authority or Bargaining Agent relating to this Agreement. This Agreement also covers Company's allocation, if any, from the Niagara Project through August 31, 2007 as provided for in the Contract for the Sale of Hydropower to Neighboring States dated February 28, 1990 as~~

~~amended, including, without limitation, the Niagara Project Power and Energy Contract Extension letter agreement dated September 24, 2003.~~

6. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania to the extent such laws are not inconsistent with the St. Lawrence or Niagara Project licenses or other controlling rules, regulations or agreements.

7. Regulatory Agency or Court Modification

In the event of a binding final decision by the FERC or by a court of competent jurisdiction, establishing in the judgment of the Authority and the Bargaining Agent, that the allocation of power and energy set out in the contracts and/or agreements with the Commonwealth and/or the aggregate Neighboring State allocations and the appropriate tariffs, be adjusted, then such contracts and/or agreements and tariffs shall be appropriately amended by the Authority, the Bargaining Agent and the Company to conform to such decision.

8. Address of Parties

Correspondence involving the administration of this Agreement shall be directed as follows:

To: **Bargaining Agent**  
Vice President- Power Supply and Engineering  
Allegheny Electric Cooperative, Inc.  
212 Locust Street, P.O. Box 1266  
Harrisburg, PA 17108-1266

To: **Company**  
Borough of XXXXXXXXX  
Address Line 1  
Address Line 2

**AND NOW**, the parties hereto intending to be legally bound have applied their hands and corporate seals on the day and year first abovementioned.

Attest: Bargaining Agent  
Allegheny Electric Cooperative, Inc.

By: \_\_\_\_\_ By: \_\_\_\_\_

Vice President – Power Supply & Engineering

(Seal)

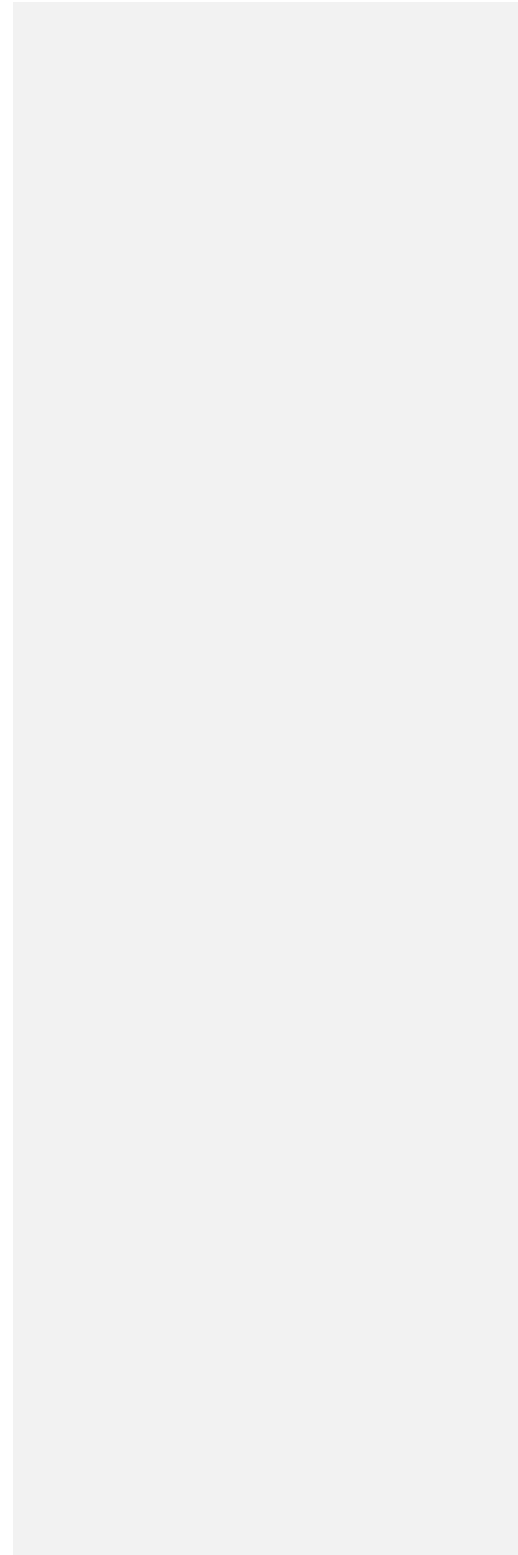
AEC-1  
2026

Attest:

Borough of XXXXXXXXX

By: \_\_\_\_\_ By: \_\_\_\_\_  
Borough Representative

(Seal)



APPENDIX 1 (~~2014~~2026)

TO

AGREEMENT FOR ELECTRIC SERVICE

BETWEEN

ALLEGHENY ELECTRIC COOPERATIVE, INC.  
BARGAINING AGENT

AND

BOROUGH OF XXXXXXXX

<u>Period</u>	<u>St. Lawrence Firm</u> <u>(kW)</u>
June 1, <del>2014</del> 2025 through May 31, <del>2026</del> 2015	X

<u>Period</u>	<u>Niagara Firm</u> <u>(kW)</u>	<u>Niagara Peaking</u> <u>(kW)</u>
June 1, <del>2014</del> 2025 through May 31, <del>2026</del> 2015	X	X

**ALLEGHENY ELECTRIC COOPERATIVE, INC.  
BARGAINING AGENT FOR  
COMMONWEALTH OF PENNSYLVANIA  
SERVICE TARIFF AEC-1  
FIRM POWER AND ASSOCIATED ENERGY  
PLUS  
INTERRUPTIBLE ENERGY**

**APPLICABLE:**

To sale of firm hydroelectric power and associated energy plus interruptible energy allocated to Bargaining Agent by the New York Power Authority (“Authority”). Said classes of power and energy are produced at the Authority’s Niagara and St. Lawrence-FDR Projects (“Projects”).

**AVAILABILITY**

Available to those investor-owned, municipal and electric cooperatives electric light and power systems, which have applied for and have been granted an allocation from Bargaining Agent. In the case of an investor-owned utility, said allocation will be furnished from the Authority’s St. Lawrence/FDR Project (“St. Lawrence Project”) only. In the case of a municipal or cooperative system, said allocation may be furnished from one or both Projects.

**CHARACTER OF SERVICE:**

Alternating current; 60 hertz; three-phase.

**RATE FOR SERVICE (Per Month):**

**MONTHLY CUSTOMER CHARGE:** \$180.00

**DEMAND CHARGE:** All kilowatts of billing demand as measured at the Project(s)’ switchyard at the following rates:

12 Month Period <i>Commencing</i>	Demand Rate (\$/kW-mth)
<i>May 1, 2014</i>	<i>4.07</i>
<i>Apr. 1, 2025 – Mar. 31, 2026</i>	<i>4.07</i>
<i>Apr. 1, 2026 – Mar. 31, 2027</i>	<i>4.50</i>
<i>Apr. 1, 2027 – Mar. 31, 2028</i>	<i>4.93</i>

<u>Apr. 1, 2028 – Mar. 31, 2029</u>	<u>5.36</u>
<u>Apr. 1, 2029 – Mar. 31, 2030</u>	<u>5.79</u>
<u>Apr. 1, 2030 – Mar. 31, 2031</u>	<u>6.22</u>
<u>Apr. 1, 2031 – Mar. 31, 2032</u>	<u>6.65</u>

The demand charge for any future periods will be based on the Authority’s rate in effect and the Company’s Project(s) allocation for such period.

**ENERGY CHARGE:**

All kilowatt-hours at ~~the following rates 4.92 mills per kWh~~ at the Project(s) switchyard(s) as subject to adjustment in accordance with the Authority’s supply contracts and/or agreements with Bargaining Agent.

<u>12 Month Period</u>	<u>Energy Rate (mills/kWh)</u>
<u>Apr. 1, 2025 – Mar. 31, 2026</u>	<u>4.92</u>
<u>Apr. 1, 2026 – Mar. 31, 2027</u>	<u>5.76</u>
<u>Apr. 1, 2027 – Mar. 31, 2028</u>	<u>6.61</u>
<u>Apr. 1, 2028 – Mar. 31, 2029</u>	<u>7.45</u>
<u>Apr. 1, 2029 – Mar. 31, 2030</u>	<u>8.29</u>
<u>Apr. 1, 2030 – Mar. 31, 2031</u>	<u>9.14</u>
<u>Apr. 1, 2031 – Mar. 31, 2032</u>	<u>9.98</u>

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**NEW YORK TRANSMISSION CHARGES:**

The allocable share of all charges assessed by the New York Independent System Operator (NYISO) or such successor organization, including, but not limited to, transmission charges, ancillary services and losses for delivery of the Company’s share of power and energy from the Project(s) across its transmission system to the Pennsylvania/New Jersey/Maryland Interconnection, LLC (PJM) or such successor organization for ultimate delivery to the Company.

**PENNSYLVANIA TRANSMISSION CHARGES:**

The charges assessed by PJM and/or any other Pennsylvania transmission provider and billed directly to the Company for delivery of the Company’s share of power and energy from the Project(s) across its/their transmission system(s) to the Company’s system.

**MINIMUM MONTHLY CHARGE:**

The amount per kilowatt of allocation measured at the Project(s) switchyard(s).

**CONTRACT DEMAND:**

Amount(s) specified in Appendix 1 of the Agreement for Electric Service.

**DETERMINATION OF BILLING DEMAND:**

The billing demand(s) shall be the contract demand(s) defined above.

**SPECIAL PROVISIONS:**

Special provisions for service furnished under this Service Tariff are attached hereto and incorporated herein.

**TERMS OF PAYMENT:**

All services furnished hereunder shall be billed by Bargaining Agent on or as near as possible to the fifth working day of the month following the month during which service was furnished. Bills for service shall be paid for at the offices of Bargaining Agent in Harrisburg, Pennsylvania, on or before: (1) the last working day of the month (if payment is by wire transfer) in which the bill was rendered or, (2) two working days prior to the last working day of the month (if payment is by check) in which the bill was rendered. If the Company fails to pay such bill within the time frame specified above, Bargaining Agent may arrange for the discontinuation of service hereunder upon five working days written notice to the Company of its intention so to do and also providing an additional five-day working days to correct the delinquency. Also, whether or not Bargaining Agent shall have discontinued supplying services hereunder, if the Company shall fail to pay any bill rendered by Bargaining Agent within the aforesaid time period, then the amount of such payment plus accrued interest at a rate equal to the "Prime Rate" plus one percent (1%) per annum shall be due and payable. The "Prime Rate" is defined as the rate published in the Wall Street Journal's "Money Rates" table the first business day after such payment is due.

**EFFECTIVE DATE:**

\_\_\_\_\_, 20142026

**ALLEGHENY ELECTRIC COOPERATIVE, INC.**  
**SERVICE TARIFF AEC-1**

**SPECIAL PROVISIONS**

Special Provisions for service furnished under this Service Tariff with regard to deliveries to the Company are as follows:

**A. Availability of Firm and Interruptible Energy**

Each Company receiving service under this Service Tariff shall be offered firm energy at the same load factor per kilowatt of firm contract demand as measured at the respective 'Project(s) switchyard(s). Also, interruptible energy will be provided by the Authority when available. In the event that the generating capacity of the Project(s) are modified, the per kilowatt rating on which the firm load factor is predicated shall be correspondingly modified consistent with actions taken by the Authority.

**B. Delivery**

**1. Delivery** - power and energy supplied hereunder shall first be made available to Bargaining Agent by the Authority and delivered to the Company's Pennsylvania Transmission Agent via the NYISO transmission system, as three-phase current alternating at a nominal frequency of 60 Hertz at the points and voltages of interconnection between the transmission system(s) of the NYISO (or its successor) and the Company's Pennsylvania Transmission Agent(s) at the New York State line ("Border"). Company will make the necessary arrangements with its Pennsylvania Transmission Agent(s) and directly pay it/them for delivering the power and energy supplied hereunder to Company's system. For the purposes of the Agreement for Electric Service (Agreement), power and energy shall be deemed to be offered for sale when the Authority is able to supply such power and energy and the NYISO transmits it to designated points of interconnection with Company's Pennsylvania Transmission Agent(s). If despite such offer, there is a failure of delivery by the Company or Company's Pennsylvania Transmission Agent(s), such failure shall not be subject to a billing adjustment pursuant to Section 454.6(d) of the Authority's Rules and Regulations for Power Service. Other points of interconnection of the transmission system(s) of the NYISO with the Company's Pennsylvania Transmission Agent(s), as shall be mutually agreed upon by the Authority and/or the NYISO and the Bargaining Agent and/or the Pennsylvania Transmission Agent(s), may be established in the future.

**2. Billing** - for billing purposes only, the power and energy delivered to the Company's Pennsylvania Transmission Agent(s) shall be measured at, or computed as though measured at, the Project(s) switchyard(s). The actual power and energy delivered to the Company's Pennsylvania Transmission Agent(s) shall be the amount made available at the Project(s) switchyard(s) as may be adjusted for NYPA losses, if any.

Actual or estimated meter readings, for billing periods of approximately 30 days ending with the last day of each month, shall be provided to Bargaining Agent and the Authority by Bargaining Agent's Dispatching Agent not later than the 5th working day of the following month. Upon commencement of service, deliveries will be in accordance with schedules established pursuant to Special Provision F.

**C. Payment**

1. The Company shall pay Bargaining Agent for firm power and energy and interruptible energy, if any, during any billing period the sum of (a), (b), (c), (d) and (e) below:

- a. The monthly customer charge specified in this Service Tariff AEC-1 or any modification thereof.
- b. The demand charge per kilowatt for firm power specified in Service Tariff AEC-1 and/or AEC-2 or any modification thereof, applied to the Company's billing demand(s) for the billing period.
- c. The energy charge specified in Service Tariff AEC-1 and/or AEC-2 or any modification thereof, applied to the amount of firm and interruptible energy delivered to the Company during such billing period.
- d. The transmission charges of the NYISO specified in Service Tariffs AEC-1 and/or AEC-2 or any modification thereof, applied to Company's allocation(s) specified in the Agreement.
- e. The Bargaining Agent Costs Charge specified in Appendix 1 to Special Provisions of Service Tariffs AEC-1 and AEC-2.

2. The rates for power and energy sold pursuant to Service Tariffs AEC-1 and/or AEC-2 may be revised by Bargaining Agent from time to time to accommodate any changes in Bargaining Agent's administrative and general expenses and all approved changes in Authority's power and energy charges and NYISO transmission charges.

3. Upon the provision of reasonable notice, the Company shall have the right at its expense to audit and examine the accounts, books and records of Bargaining Agent relating to the transactions herein contemplated, during normal business hours, at the place where such accounts, books and records are normally maintained.

**D. Resale of Power and Energy**

The Company agrees that in reselling power and energy purchased from Bargaining Agent it shall: (1) do so pursuant to the appropriate laws of the Commonwealth of Pennsylvania, (2) do so without profit other than reasonable compensation for administrative and service costs (as allowed by the regulatory agency authorized by law to regulate the rates and practices of any distributing entity) for use of facilities and for services furnished in the transmission and distribution of such power and energy and (3) with respect to the sale and distribution of such power and energy comply with the provisions of the Niagara Redevelopment Act (P.L. 85-159, 16 U.S.C. §§836, 836a.), if applicable, and the New York Power Authority Act (N.Y. Pub. Auth.

Law Section 1000 et seq.) to the extent such Act is not inconsistent with the Niagara Redevelopment Act, if applicable, and the Project(s)' licenses.

The Company shall keep its books, accounts and records, pertaining to the purchase, delivery and sale of Authority power and energy according to procedures deemed necessary by Authority to ensure compliance with applicable statutes, licenses and rules and regulations. Also, upon the provision of reasonable notice, Company shall provide such information and permit such inspection of its books and records through Bargaining Agent as the Authority may reasonably request.

**E. Cancellation or Modification**

Service under Service Tariffs AEC-1 and/or AEC-2 shall be subject to: (1) cancellation by the Company for any reason upon 90 days prior written notice to Bargaining Agent, or (2) cancellation or modification by the Authority or Bargaining Agent: (a) if such termination or modification is deemed necessary by the Authority or Bargaining Agent to comply with any ruling, order or decision of any regulatory or judicial body having jurisdiction over the subject matter of this Agreement, or (b) as otherwise provided herein or in the Authority's Rules and Regulations for Power Service (Part 454 of Title 21 of the New York Codes Rules and Regulations).

**F. Scheduling Procedures**

Bargaining Agent's Dispatching Agent, in cooperation with the Authority shall develop hourly schedules for delivery of Authority power and energy to Pennsylvania and to points designated by Bargaining Agent as required for control of interconnected operation and interchange accounting. Such schedules will be developed the month prior to delivery and will reflect the losses, if any, associated with the deliveries. All values will be rounded to the nearest KW or KWh.

**ALLEGHENY ELECTRIC COOPERATIVE, INC.  
BARGAINING AGENT FOR  
COMMONWEALTH OF PENNSYLVANIA  
SERVICE TARIFF AEC-2  
PEAKING POWER AND ASSOCIATED ENERGY**

**APPLICABLE:**

To sale of peaking hydroelectric power and associated energy allocated to Bargaining Agent, by the New York Power Authority (“Authority”). Said peaking power is produced at the Authority’s Niagara Project (“Project”).

**AVAILABILITY**

Available to those municipal and electric cooperatives electric light and power systems, which have applied for and have been granted an allocation from Bargaining Agent.

**CHARACTER OF SERVICE:**

Alternating current; 60 hertz; three-phase.

**RATE FOR SERVICE (Per Month):**

**MONTHLY CUSTOMER CHARGE:** \$180.00

**DEMAND CHARGE:** All kilowatts of billing demand as measured at the Project’s switchyard at the following rates:

12 Month Period <i>Commencing</i>	Demand Rate (\$/kW-mth)
<del>May 1, 2014</del>	<del>4.07</del>
<u>Apr. 1, 2025 – Mar. 31, 2026</u>	<u>4.07</u>
<u>Apr. 1, 2026 – Mar. 31, 2027</u>	<u>4.50</u>
<u>Apr. 1, 2027 – Mar. 31, 2028</u>	<u>4.93</u>
<u>Apr. 1, 2028 – Mar. 31, 2029</u>	<u>5.36</u>

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<u>Apr. 1, 2029 – Mar. 31, 2030</u>	<u>5.79</u>
<u>Apr. 1, 2030 – Mar. 31, 2031</u>	<u>6.22</u>
<u>Apr. 1, 2031 – Mar. 31, 2032</u>	<u>6.65</u>

The demand charge for any future periods will be based on the Authority’s rate in effect and the Company’s Project allocation for such period.

**ENERGY CHARGE:**  
kWh at the

All kilowatt-hours at ~~the following rates~~ 4.92 mills per Project’s switchyard as subject to adjustment in accordance with the Authority’s supply contracts and/or agreements with Bargaining Agent.

<u>12 Month Period</u>	<u>Energy Rate (mills/kWh)</u>
<u>Apr. 1, 2025 – Mar. 31, 2026</u>	<u>4.92</u>
<u>Apr. 1, 2026 – Mar. 31, 2027</u>	<u>5.76</u>
<u>Apr. 1, 2027 – Mar. 31, 2028</u>	<u>6.61</u>
<u>Apr. 1, 2028 – Mar. 31, 2029</u>	<u>7.45</u>
<u>Apr. 1, 2029 – Mar. 31, 2030</u>	<u>8.29</u>
<u>Apr. 1, 2030 – Mar. 31, 2031</u>	<u>9.14</u>
<u>Apr. 1, 2031 – Mar. 31, 2032</u>	<u>9.98</u>

**NEW YORK TRANSMISSION CHARGES:**

The allocable share of all charges assessed by the New York Independent System Operator (NYISO) or such successor organization, including, but not limited to, transmission charges, ancillary services and losses for delivery of the Company’s share of power and energy from the Project across its transmission system to the Pennsylvania/New Jersey/Maryland Interconnection, LLC (PJM) or such successor organization for ultimate delivery to the Company.

**PENNSYLVANIA TRANSMISSION CHARGES:**

The charges assessed by PJM and/or any other Pennsylvania transmission provider(s) and billed directly to the Company for delivery of the Company’s share of power and energy from the

Project across its/their transmission system(s) to the Company's system.

**MINIMUM MONTHLY CHARGE:**

The amount per kilowatt of allocation measured at the Project's switchyard.

**CONTRACT DEMAND:**

Amount specified in Appendix 1 of the Agreement for Electric Service.

**DETERMINATION OF BILLING DEMAND:**

The billing demand shall be the contract demand defined above.

**SPECIAL PROVISIONS:**

Special provisions for service furnished under this Service Tariff are attached hereto and incorporated herein.

**TERMS OF PAYMENT**

All services furnished hereunder shall be billed by Bargaining Agent on or as near as possible to the fifth working day of the month following the month during which service was furnished. Bills for service shall be paid for at the offices of Bargaining Agent in Harrisburg, Pennsylvania, on or before: (1) the last working day of the month (if payment is by wire transfer) in which the bill was rendered or, (2) two working days prior to the last working day of the month (if payment is by check) in which the bill was rendered. If the Company fails to pay any such bill within the time frame specified above, Bargaining Agent may discontinue supplying services hereunder upon written notice to the Company of its intention so to do and also providing an additional five working days to correct the delinquency. Also, whether or not Bargaining Agent shall have discontinued supplying services hereunder, if the Company shall fail to pay any bill rendered by Bargaining Agent within the aforesaid time period then the amount of such payment plus accrued interest at a rate equal to the "Prime" plus one percent (1%) per annum shall be due and payable. The "Prime Rate" is defined as the rate published in the Wall Street Journal's "Money Rates" table the first working day after such payment is due.

**EFFECTIVE DATE:**

\_\_\_\_\_, ~~2014~~2026

**ALLEGHENY ELECTRIC COOPERATIVE, INC.**

**SERVICE TARIFF AEC-2**

**PEAKING POWER AND ASSOCIATED ENERGY**

**SPECIAL PROVISIONS**

Special Provisions for service furnished under this Service Tariff with regard to deliveries to the Company are as follows:

**A. Definition**

Peaking power and energy are firm power and energy intended for use primarily during peak load periods and limited as to the energy to be supplied.

**B. Limitation on Energy**

Unless otherwise agreed upon, the Authority, through Bargaining Agent, shall provide peaking energy to the Company up to a maximum rate per kilowatt of peaking contract demand. Energy supplied under this Service Tariff will normally be supplied at 12.5 percent monthly load factor with no more than five kilowatt-hours per kilowatt of contract demand supplied in any single calendar day unless otherwise agreed upon by the parties. In the event that the Authority determines at any time that there is an insufficient supply of firm energy available from the Project to supply energy hereunder at 12.5 percent load factor, the Authority shall have the right to restrict the supply of firm energy hereunder. In the event that the supply of energy is so restricted, the Company through Bargaining Agent, may supply to the Authority pumping power and energy in amounts which after adjustment for losses associated with use of the Lewiston Pump Generating Plant will increase the supply of firm energy hereunder to 12.5 percent monthly load factor.

In the event that the Company desires energy in excess of 12.5 percent monthly load factor, the Company may, with the consent of Bargaining Agent and the Authority, supply to the Authority pumping power and energy in such amounts as the Authority determines it can accept.

Upon request by the Company through Bargaining Agent, the Authority may purchase pumping power and energy on behalf of the Company and at the Company's expense.

The ratio of firm energy produced to pumping energy supplied shall be taken as 0.90, both as measured at the Project's switchyard.

**C. Delivery**

**1. Delivery** - power and energy supplied hereunder shall first be made available to Bargaining Agent by the Authority and delivered to the Company's Pennsylvania Transmission Agent(s) via the NYISO transmission system, as three-phase current alternating at a nominal frequency of 60 Hertz at the points and voltages of interconnection between the transmission system(s) of the NYISO and the Company's Pennsylvania Transmission Agent(s) at the New York State line ("Border"). Company will make the necessary arrangements with its Pennsylvania Transmission Agent(s) and directly pay it/them for delivering the power and energy supplied hereunder to Company's system. For the purposes of the Agreement for Electric Service (Agreement), power and energy shall be deemed to be offered for sale when the Authority is able to

supply such power and energy and the NYISO transmits it to designated points of interconnection with Company's Pennsylvania Transmission Agent(s). If despite such offer, there is a failure of delivery by the Company or Company's Pennsylvania Transmission Agent(s), such failure shall not be subject to a billing adjustment pursuant to Section 454.6(d) of the Authority's Rules and Regulations for Power Service. Other points of interconnection of the transmission system(s) of the NYISO with the Company's Pennsylvania Transmission Agent(s), as shall be mutually agreed upon by the Authority and/or the NYISO and the Bargaining Agent and/or the Pennsylvania Transmission Agent(s), may be established in the future.

**2. Billing** - for billing purposes only, the power and energy delivered to the Company's Pennsylvania Transmission Agent(s) shall be measured at, or computed as though measured at, the Project switchyard. The actual power and energy delivered to the Company's Pennsylvania Transmission Agent(s) shall be the amount made available at the Project switchyard as may be adjusted for NYPA losses, if any.

Actual or estimated meter readings, for billing periods of approximately 30 days ending with the last day of each month, shall be provided to Bargaining Agent and the Authority by Bargaining Agent's Dispatching Agent not later than the 5th working day of the following month. Upon commencement of service, deliveries will be in accordance with schedules established pursuant to Special Provision G.

#### **D. Payment**

**1.** The Company shall pay Bargaining Agent for peaking power and energy during any billing period the sum of (a), (b), (c), (d) and (e) below:

a. The monthly customer charge specified in this Service Tariff AEC-2 or any modification thereof. However, this charge does not apply if the Company has paid the monthly customer charge specified in Service Tariff AEC-1.

b. The demand charge per kilowatt for peaking power specified in this Service Tariff AEC-2 or any modification thereof, applied to the Company's billing demand for the billing period.

c. The energy charge specified in Service Tariff AEC-1 and/or AEC-2 or any modification thereof, applied to the amount of peaking energy delivered to the Company during such billing period.

d. The transmission charges of the NYISO specified in Service Tariffs AEC-1 and/or AEC-2 or any modification thereof, applied to allocation specified in the Agreement.

e. The Bargaining Agent Costs Charge specified in Appendix 1 to Special Provisions of Service Tariffs AEC-1 and AEC-2.

**2.** The rates for power and energy sold pursuant to Service Tariffs AEC-1 and/or AEC-2 may be revised by Bargaining Agent from time to time to accommodate any changes in Bargaining Agent's administrative and general expenses and all approved changes in Authority's power and energy charges and NYISO transmission charges.

**E. Resale of Power and Energy**

The Company agrees that in reselling power and energy purchased from Bargaining Agent, it shall: (1) do so pursuant to the appropriate laws of the Commonwealth of Pennsylvania, (2) do so without profit other than reasonable compensation for administrative and service costs (as allowed by the regulatory agency authorized by law to regulate the rates and practices of any distributing entity) for use of facilities and for services furnished in the transmission and distribution of such power and energy and (3) with respect to the sale and distribution of such power and energy comply with the provisions of the Niagara Redevelopment Act (P.L. 85-159, 16 U.S.C. 836a.) and the New York Power Authority Act (N.Y. Pub. Auth. Law Section 1000 et seq.) to the extent such Act is not inconsistent with the Niagara Redevelopment Act and the Project's license.

The Company shall keep its books, accounts and records, pertaining to the purchase, delivery and sale of Authority power and energy according to procedures deemed necessary by Authority to ensure compliance with applicable statutes, licenses and rules and regulations. Also, upon the provision of reasonable notice, Company shall provide such information and permit such inspection of its books and records through Bargaining Agent as the Authority may reasonably request.

**F. Cancellation or Modification**

Service under Service Tariffs AEC-1 and/or AEC-2 shall be subject to: (1) cancellation by the Company for any reason upon 90 days prior written notice to the Bargaining Agent, or (2) cancellation or modification by the Authority, or the Bargaining Agent: (a) if such termination or modification is deemed necessary by the Authority or the Bargaining Agent to comply with any ruling, order or decision of any regulatory or judicial body having jurisdiction over the subject matter of this Agreement, or (b) as otherwise provided herein or in the Authority's Rules and Regulations for Power Service (Part 454 of Title 21 of the New York Codes Rules and Regulations).

**G. Scheduling Procedures:**

Bargaining Agent's Dispatching Agent, in cooperation with the Authority, shall develop hourly schedules for delivery of Authority power and energy to Pennsylvania and to points designated by Bargaining Agent as required for control of interconnected operation and interchange accounting. Such schedules will be developed the month prior to delivery and will reflect the losses, if any, associated with the deliveries. All values will be rounded to the nearest KW or KWh.

**APPENDIX 1 TO SPECIAL PROVISIONS OF SERVICE TARIFFS**

**AEC-1 AND AEC-2**

Each Company shall be responsible for Bargaining Agent Costs incurred on behalf of the Pennsylvania recipients of an Authority allocation from the Project(s) (“PA Recipients”), including but not limited to the following Bargaining Agent activities: (1) making appropriate arrangements with the Authority and NYISO (or its successor) for the Pennsylvania allocation and its transmission to the New York—Pennsylvania border, (2) intervening and participating in FERC NYISO Open Access Transmission Tariff proceedings; (3) participating in the Niagara relicensing (4) negotiating the recently completed settlement and other contracts and/or agreements with the Authority involving the Niagara and St. Lawrence Project allocations (5) preparation of new Agreements for Electric Service between the Bargaining Agent and PA Recipients, and (6) other necessary and appropriate activities pursuant to its responsibilities as Bargaining Agent.

These costs generally consist of the following kinds of Bargaining Agent expenses:

1. Consultant Fees (Legal-Engineering)
2. Administrative/Personnel Costs
3. Miscellaneous Expenditures (Travel, Lodging, etc.)

Each Company’s share shall be determined based upon its proportionate share of the PA Recipients’ allocations from the Projects. (See Schedules A and B attached). Expenses will generally be accumulated by Bargaining Agent for periods of approximately six months and separately identified and billed to the PA Recipients on the same bill as the other Authority-related allocation charges.

Should the current Pennsylvania allocations be changed by the FERC or any court of competent jurisdiction, Schedules A and/or B will be adjusted accordingly on a prospective basis.

**ALLEGHENY ELECTRIC COOPERATIVE, INC.  
BARGAINING AGENT FOR THE COMMONWEALTH OF PENNSYLVANIA  
SCHEDULE A  
TO APPENDIX 1 OF SPECIAL PROVISIONS**

<b>202614 Pennsylvania</b>	<b>Niagara Firm (kW)</b>	<b>Niagara Peaking (kW)</b>	<b>Total Niagara Allocation (kW)</b>	<b>Percent of Total</b>
Allegheny Electric Coop	25,391	5,441	30,832	75.57%
Berlin	133	29	162	0.40%
Blakely	390	83	473	1.16%
Catawissa	105	22	127	0.31%
Chambersburg	1,148	246	1,394	3.42%
Duncannon	107	23	130	0.32%
East Conemaugh	96	21	117	0.29%
Ellwood City	472	101	573	1.40%
Ephrata	737	158	895	2.19%
Girard Borough	165	35	200	0.49%
Grove City	328	70	398	0.98%
Hatfield	171	37	208	0.51%
Hooversville	45	10	55	0.13%
Kutztown	241	52	293	0.72%
Lansdale	923	198	1,121	2.75%
Lehighton	320	69	389	0.95%
Middletown	464	99	563	1.38%
Mifflinburg	248	53	301	0.74%
Mont Alto	77	17	94	0.23%
Olyphant	307	66	373	0.91%
Perkasie	445	95	540	1.32%
Quakertown	473	101	574	1.41%
Royalton	60	13	73	0.18%
Schuylkill Haven	339	73	412	1.01%
Smethport	114	24	138	0.34%
Summerhill	39	8	47	0.12%
Watsonstown	111	24	135	0.33%
Weatherly	151	32	183	0.45%
Met-Ed (FirstEnergy)	0	0	0	0.00%
Penelec (FirstEnergy)	0	0	0	0.00%
PPL	0	0	0	0.00%
PECO	0	0	0	0.00%
UGI	0	0	0	0.00%
West Penn (FirstEnergy)	0	0	0	0.00%
<b>Total</b>	<b>33,600</b>	<b>7,200</b>	<b>40,800</b>	<b>100.00%</b>

**ALLEGHENY ELECTRIC COOPERATIVE, INC.**  
**BARGAINING AGENT FOR THE COMMONWEALTH OF PENNSYLVANIA**  
**SCHEDULE B**  
**TO APPENDIX 1 OF SPECIAL PROVISIONS (Update w/ current 25/26 allocations)**

<b>20142026 Pennsylvania</b>	<b>St. Lawrence Allocation (kW)</b>	<b>Percent of Total</b>
Allegheny Electric Coop	<del>1,126</del>	10.05%
Berlin	6	0.05%
Blakely	0	0.00%
Catawissa	0	0.00%
Chambersburg	<del>51</del>	0.46%
Duncannon	0	0.00%
East Conemaugh	0	0.00%
Ellwood City	22	0.20%
Ephrata	38	0.34%
Girard Borough	8	0.07%
Grove City	17	0.15%
Hatfield	0	0.00%
Hooversville	2	0.02%
Kutztown	11	0.10%
Lansdale	<del>36</del>	0.32%
Lehighton	14	0.13%
Middletown	0	0.00%
Mifflinburg	11	0.10%
Mont Alto	3	0.03%
Olyphant	14	0.13%
Perkasie	20	0.18%
Quakertown	0	0.00%
Royalton	0	0.00%
Schuylkill Haven	15	0.13%
Smethport	0	0.00%
Summerhill	0	0.00%
Watsonstown	6	0.05%
Weatherly	7	0.06%
Met-Ed (FirstEnergy)	241	2.15%
PECO	5,325	47.54%
Penelec (FirstEnergy)	265	2.37%
PPL	3,645	32.54%
UGI	317	2.83%
West Penn (FirstEnergy)	0	0.00%
<b>Total</b>	<b>11,200</b>	<b>100.00%</b>



# Borough of Perkasio

Park EVENT Application 2026

# RECEIVED

MAR 03 2026

### Contact Information

## BOROUGH OF PERKASIE

Name:

Anna Buller

Organization:

National MS Society

Address:

30 South 17th St, Suite 800

City:

Philadelphia

State:

PA

Zip:

19103

Email:

anna.buller@nmss.org

Cell Phone:

267-376-4229

Tax Exempt Organization?

Yes  No

EIN:

13-5661935

Phone:

### Purpose of Application:

Personal gathering such as birthday party, shower, etc with over 200 attendees - smaller personal gatherings can reserve via online system

Private rental through an organization

Event such as a festival, 5k, walk, etc.

### Notes Regarding Application Process:

*Requests required 45 days prior to reservation or event*

*All reservations and events with 75 or more attendees require Council Approval*

*Requests for additional services does not guarantee services can be provided*

*All reservations require a Certificate of Insurance evidencing \$1,000,000 in Comprehensive General Liability Insurance and naming Perkasio Borough as Certificate Holder*

### To be filled out by Staff Only:

#### Fees due at time of application:

*Public gatherings at Park and Pavilions and Event Base Fees*

\$ 50.00 Event Permit Base Fee

\$ \_\_\_\_\_ Total Due

\$ \_\_\_\_\_ Total Paid

Staff Initials \_\_\_\_\_

#### Fees due upon Borough Staff/Council Approval:

*Additional fees associated with Events*

\$ \_\_\_\_\_ Additional Date Fee

\$ \_\_\_\_\_ Road Closure fee

\$ \_\_\_\_\_ Electric Fee

\$ 55.00 Trash collection fee

\$ \_\_\_\_\_ Police or Fire Police fee

\$ 100.00 Park and Pavilion Fee

\$ 25.00 Electric Key Deposit

\$ \_\_\_\_\_ No Parking Signs

\$ \_\_\_\_\_ Total Due

\$ \_\_\_\_\_ Total Paid

Staff Initials \_\_\_\_\_

Distribution:



Police Dept.

EMS

Electric Dept.

Parks & Rec Dept.



Fire Dept.

Fire Police

Public Works Dept.

Other: MYNET

RECEIVED

**Event Information**

Name of the Event:  
**Walk MS: Sellersville**

**Description of the Event:**

Centered around the theme of Circles of Support, the Walk MS® experience emphasizes the people and organizations that help improve a person's life with MS. At the same time, we move together toward a world free of MS. Everyone at Walk MS plays a powerful role in the MS community, whether you live with MS or care about someone who does.

Date of Event: <u>4/26/26</u>	Additional Dates: _____	Estimated Attendance: <u>330</u>
Time of Event**: <u>9 a.m.</u>	Start Time for Set up: <u>7a.m.</u>	End time of Tear Down: <u>12 p.m.</u>

Location of the Event (5ks require map of route to be submitted):  
Perkasie Park (See attached map)

**Facility Requested and Fees for a 4 hour flexible time period:**

	Pavilion	Located in	Resident	Non Res	Non Profit
<input type="checkbox"/>	Rotary*	Lenape	\$ 70	\$ 100	\$ 50
<input checked="" type="checkbox"/>	Skate Park*	Lenape	\$ 70	\$ 100	\$ 50
<input type="checkbox"/>	Kulp	Kulp	\$ 60	\$ 85	\$ 45
<input type="checkbox"/>	Lions*	Menlo	\$ 85	\$ 110	\$ 60

*\*Electric available at these locations only*

*\*\* Fees are for a four hour flexible time period including set up and tear down time. Renters may purchase additional four hour time periods.*

	Park Area	Located in	Resident	Non Res	Non Profit
<input type="checkbox"/>	Twin Bridges	Lenape	\$ 85	\$ 110	\$ 60

**Other Borough Services Requested:**

Police or Fire Police:  Yes  No  
 Trash Collection:  Yes  No  
 Use of Electric:  Yes  No

Any other Special Requests: ADA ONLY PARKING IN FRONT OF SKATE PAVILION

**Services Offered at Event:**

Musicians/Entertainment:  Yes  No

If yes please provide more information: DJ and light music

*As a reminder: Borough Ordinance prohibits commercial activities/vendors/fundraising in Borough Parks*

**All Fees:**

\* \$ 50 Non-Profit Base permit fee  
 \* \$ 100 For Profit Base permit fee  
 \$ 10 per additional date fee

**Hourly rates in 2026 Fee Schedule**

\$ - Road Closure fee (1-2 hours)  
 \$ - Per Hour Electric Fee  
 \$ - Trash collection fee (1-2 hours)  
 \$ - Police or Fire Police fee (time worked)  
 \$ 2.25 No Parking Signs (each)

\*Fee due at time of application

\*\* Any parking restrictions and road closures require No Parking Signs to be hung by event organizer two days prior. Number of signs required vary on event and must be picked up and paid for at Borough Hall.

## Waiver and Insurance Requirements

### Indemnification

To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasia, its elected and appointed officials, agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorneys' fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

### Insurance

ALL RESERVATIONS require a Certificate of Insurance, naming Perkasia Borough as Certificate Holder, evidencing \$1,000,000 in Comprehensive General Liability Insurance and must be received no later than 2 weeks prior to the event. The Borough holds the right to cancel a reservation with no refund if the required paperwork is not provided.

### Waiver of Subrogation

Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation insurance policy, if any.

### Damage to Property of the Applicant and its Invitees

The Applicant and its employees, officials, volunteers, and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents and representatives while such property is on, at or adjacent to the premises of the Borough.

### Damage to Borough Property

Applicant assumes full responsibility for taking cognizance of the facility conditions at the time of the program. Applicant will be responsible for all damages resulting to or from use of this property. Upon completion of Applicant's operations, Applicant agrees to leave the property in the same condition as it existed before operations, or pay for and complete restoration of said property within 15 days of the completion of the event.

### Park Rules and Regulations (Summary)

- The undersigned is familiar with all Borough Park Rules
- The use of alcohol and controlled substances are strictly prohibited within all Borough Parks
- Smoking is prohibited in all Borough Parks; this includes cigarettes, cigars, pipes, chewing tobacco, vaping, etc
- Vendors are not permitted in the park except by special permit issued by Borough Council, which shall have

the authority to refuse consent in any instance

- Open fires or fireworks are prohibited. Grills are available at certain pavilions and open to the public
- Do not attach decorations by nails, tacks, or staples on pavilion poles, picnic tables. Etc. All decorations and

pavilion, field, park trash must be discarded properly. Large items must be removed and regular trash may be placed inside trash receptacles provided.

- Perkasia Borough Parks and open dawn to dusk

Perkasia Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while using the park facilities; all claims for such injury or damage are hereby waived

### PLEASE HAVE YOUR PERMIT WITH YOU DURING YOUR EVENT

If you find any problems when you arrive please contact Public Works Department at 215-257-5065

Perkasia Borough Non-Emergency Police can be reached at 215-257-6876

EMERGENCY DIAL 911

**Applicant certified that the above information is true and correct, has reviewed and is familiar with insurance requirements and guidelines, and familiar with the rules and regulations of Perkasia Borough as set forth in the Code of Ordinances.**


Date of Application:

3/3/26

By:

Francisco Welde

Signed:



APPROVED: This \_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_, subject to the following conditions:

\_\_\_\_\_  
Mayor / Borough Manager

# 3 Mile: [Apr 27] Walk MS: Sellersville 2025



A. Starting Line

B. EMS/SAG

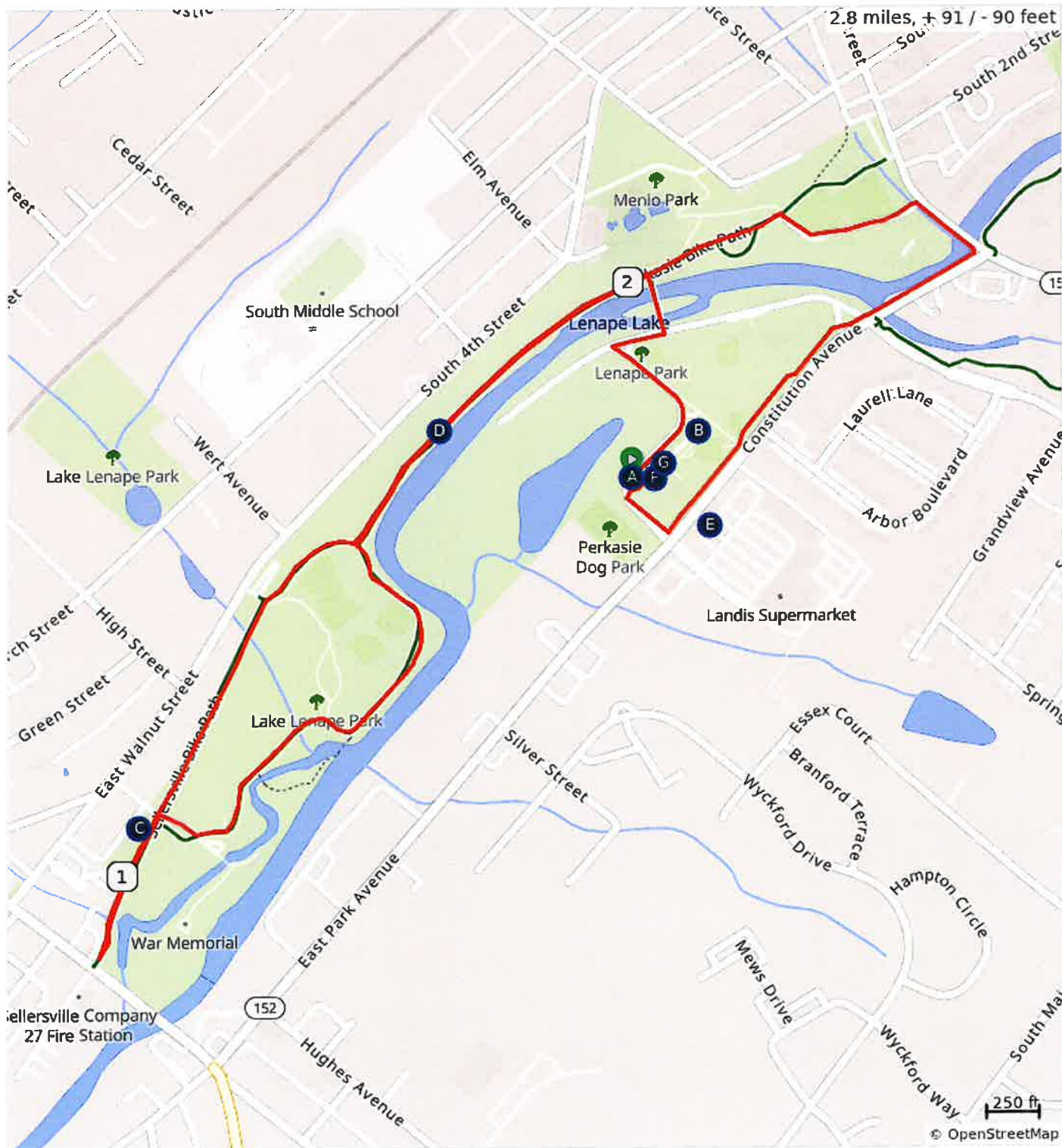
C. 1 Mile Stop / Hydration Station

D. 0.5 Mile Turnaround Point

















E. Overflow Parking

F. Parking

G. Finish Line



3 Mile: [Apr 27] Walk MS: Sellersville 2025

Type	Dist	Note
	0.0	Start of route
	0.1	Bear left
	0.2	Right
	0.2	Left and cross the bridge
	0.3	Left
	0.6	Bear right
	1.1	Make a U Turn
	1.2	Right and follow walking path
	1.7	Bear right
	2.0	Continue straight
	2.1	Bear right
	2.3	Right
	2.3	Right
	2.5	Cross street and continue on sidewalk
	2.7	Right to reach finish line
	2.8	End of route

2.8 miles. +91/-90 feet












# 1 Mile: [Apr 27] Walk MS: Sellersville 2025



- |                     |                              |
|---------------------|------------------------------|
| A. Starting Line    | D. EMS/SAG                   |
| B. Overflow Parking | E. 0.5 Mile Turnaround Point |
| C. Parking          | F. Finish Line               |



1 Mile: [Apr 27] Walk MS: Sellersville 2025

Type	Dist	Note
	0.0	Start of route
	0.1	Bear left
	0.2	Right
	0.2	Left and cross bridge
	0.3	Left
	0.5	Make a U Turn to continue on 1 Mile route
	0.7	Right and cross bridge
	0.8	Right
	0.8	Left
	0.9	Bear right to reach finish line
	1.0	End of route

1.0 miles. +36/-37 feet



# CERTIFICATE OF LIABILITY INSURANCE

10/1/2026

DATE (MM/DD/YYYY)

3/12/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Lockton Companies, LLC DBA Lockton Insurance Brokers, LLC in CA CA license #0F15767 1185 Avenue of the Americas, Ste. 2010 New York NY 10036 (646) 572-7300	<b>CONTACT NAME:</b> Northeast- National Multiple Sclerosis Society Cert Requests <b>PHONE (A/C, No, Ext):</b> _____ <b>FAX (A/C, No):</b> _____ <b>E-MAIL ADDRESS:</b> NMSSCertRequests@lockton.com													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Continental Casualty Company</td> <td>20443</td> </tr> <tr> <td>INSURER B : The Continental Insurance Company</td> <td>35289</td> </tr> <tr> <td>INSURER C : American Casualty Company of Reading, PA</td> <td>20427</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Continental Casualty Company	20443	INSURER B : The Continental Insurance Company	35289	INSURER C : American Casualty Company of Reading, PA	20427	INSURER D :		INSURER E :		INSURER F :
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INSURER E :														
INSURER F :														
<b>INSURED</b> 1552861 NATIONAL MULTIPLE SCLEROSIS SOCIETY 733 Third Avenue, 3rd Floor NEW YORK, NY 10017-3288														

**COVERAGES**                      **CERTIFICATE NUMBER:** 23144555                      **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	N	N	7094847651	10/1/2025	10/1/2026	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 15,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	7094847634	10/1/2025	10/1/2026	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$ XXXXXXXX
							BODILY INJURY (Per accident)	\$ XXXXXXXX
							PROPERTY DAMAGE (Per accident)	\$ XXXXXXXX
								\$ XXXXXXXX
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	N	N	7094847648	10/1/2025	10/1/2026	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$ XXXXXXXX
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	7094847665 (AOS)	10/1/2025	10/1/2026	<input checked="" type="checkbox"/> PER STATUTE	
								OTH-ER
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Event Name: Walk MS: Sellersville, Event Date: 4/26/2026, Location: Perkasio Borough.

## CERTIFICATE HOLDER

## CANCELLATION

**23144555**  
 Perkasio Borough  
 620 West Chestnut Street P.O. Box 96  
 Perkasio, PA 18944

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Perkasie Borough is added as additional insured excluding workers' compensation and employers' liability policy where required by written contract. Waiver of subrogation is applicable where required by written contract and subject to policy terms and conditions.



# PERKASIE FIRE COMPANY

No. 1

P.O. Box 203

Perkasie, Pennsylvania 18944

*Over 100 Years of Service*



March 13, 2026

This letter is to request that Perkasie Borough Council approves a motion to waive any applicable fees associated with the permit application for the Perkasie Fire Company to host our annual carnival fundraiser in Lenape Park on June 23-27, 2026. Thank you for your consideration and support.

Tom Hosgood  
Carnival Committee Chairperson  
Perkasie Fire Company No.1

RECEIVED

MAR 13 2026

BOROUGH OF PERKASIE



# Borough of Perkasio

Park EVENT Application 2026

# RECEIVED

MAR 13 2026

### Contact Information

## BOROUGH OF PERKASIE

Name: Tom Hosgood

Organization: Perkasie Fire Company

Address: P.O. Box 203 100 N. 5<sup>th</sup> Street

City: Perkasie State: PA Zip: 18944

Email: thosgood@perkasiefire.org Cell Phone: (215) 718-3876

Tax Exempt Organization?  Yes  No EIN: \_\_\_\_\_ Phone: \_\_\_\_\_

### Purpose of Application:

- Personal gathering such as birthday party, shower, etc with over 200 attendees - smaller personal gatherings can reserve via online system
- Private rental through an organization
- Event such as a festival, 5k, walk, etc.

### Notes Regarding Application Process:

*Requests required 45 days prior to reservation or event*

*All reservations and events with 75 or more attendees require Council Approval*

*Requests for additional services does not guarantee services can be provided*

*All reservations require a Certificate of Insurance evidencing \$1,000,000 in Comprehensive General Liability Insurance and naming Perkasio Borough as Certificate Holder*

### To be filled out by Staff Only:

#### Fees due at time of application:

*Public gatherings at Park and Pavilions and Event Base Fees*

\$ \_\_\_\_\_ Event Permit Base Fee

\$ \_\_\_\_\_ Total Due

\$ \_\_\_\_\_ Total Paid

\_\_\_\_\_ Staff Initials

#### Fees due upon Borough Staff/Council Approval:

*Additional fees associated with Events*

\$ \_\_\_\_\_ Additional Date Fee

\$ \_\_\_\_\_ Road Closure fee

\$ \_\_\_\_\_ Electric Fee

\$ \_\_\_\_\_ Trash collection fee

\$ \_\_\_\_\_ Police or Fire Police fee

\$ \_\_\_\_\_ Park and Pavilion Fee

\$ \_\_\_\_\_ Electric Key Deposit

\$ \_\_\_\_\_ No Parking Signs

\$ \_\_\_\_\_ Total Due

\$ \_\_\_\_\_ Total Paid

\_\_\_\_\_ Staff Initials

Distribution:  Police Dept.  EMS  Electric Dept.  Parks & Rec Dept.

Fire Dept.  Fire Police  Public Works Dept.  Other: MYREC

**Event Information**

Name of the Event:

Perkasie Fire Company Carnival

Description of the Event:

Annual Fundraising Community Carnival with rides, games, and food

Date of Event:

6/23 - 27, 2026

Additional Dates:

Setup to begin 6/20/2026

Estimated Attendance:

Varies nightly

Time of Event\*\*:

6-10 PM Tu-Thur 6-10/11 PM Fri, 2-10/11 PM Sat 6/20/2026

Start Time for Set up:

6/20/2026

End time of Tear Down:

6/28/2026

Location of the Event (5ks require map of route to be submitted):

Facility Requested and Fees for a 4 hour flexible time period:

	Pavilion	Located in	Resident	Non Res	Non Profit
<input type="checkbox"/>	Rotary*	Lenape	\$ 70	\$ 100	\$ 50
<input checked="" type="checkbox"/>	Skate Park*	Lenape	\$ 70	\$ 100	\$ 50
<input type="checkbox"/>	Kulp	Kulp	\$ 60	\$ 85	\$ 45
<input type="checkbox"/>	Lions*	Menlo	\$ 85	\$ 110	\$ 60

	Park Area	Located in	Resident	Non Res	Non Profit
<input type="checkbox"/>	Twin Bridges	Lenape	\$ 85	\$ 110	\$ 60

\*Electric available at these locations only

\*\* Fees are for a four hour flexible time period including set up and tear down time. Renters may purchase additional four hour time periods.

Other Borough Services Requested:

- Police or Fire Police:  Yes  No  
 Trash Collection:  Yes  No  
 Use of Electric:  Yes  No

Any other Special Requests: closure of Park to vehicular traffic from the split near the skating rink to the traffic light 6/21 - 6/28 AM. Some equipment will arrive 6/20 but the lot can remain open at that time. Access to dog park will be maintained w/ public works

Services Offered at Event: 24 hour bathroom access, water hookups & trash as arranged

Musicians/Entertainment:  Yes  No Electric hookups as arranged w/ camping as usual along woods.

If yes please provide more information:

As a reminder: Borough Ordinance prohibits commercial activities/vendors/fundraising in Borough Parks Elec. Dept.

All Fees:

- \* \$ 50 Non-Profit Base permit fee
- \* \$ 100 For Profit Base permit fee
- \$ 10 per additional date fee

**Hourly rates in 2026 Fee Schedule**

- \$ - Road Closure fee (1-2 hours)
- \$ - Per Hour Electric Fee
- \$ - Trash collection fee (1-2 hours)
- \$ - Police or Fire Police fee (time worked)
- \$ 2.25 No Parking Signs (each)

\*\* Any parking restrictions and road closures require No Parking Signs to be hung by event organizer two days prior. Number of signs required vary on event and must be picked up and paid for at Borough Hall.

Sketch of Park layout for the event attached.

**Waiver and Insurance Requirements**

**Indemnification**

To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasio, its elected and appointed officials, agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorneys' fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

**Insurance**

ALL RESERVATIONS require a Certificate of Insurance, naming Perkasio Borough as Certificate Holder, evidencing \$1,000,000 in Comprehensive General Liability Insurance and must be received no later than 2 weeks prior to the event. The Borough holds the right to cancel a reservation with no refund if the required paperwork is not provided.

**Waiver of Subrogation**

Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation insurance policy, if any.

**Damage to Property of the Applicant and its Invitees**

The Applicant and its employees, officials, volunteers, and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents and representatives while such property is on, at or adjacent to the premises of the Borough.

**Damage to Borough Property**

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**Park Rules and Regulations (Summary)**

- The undersigned is familiar with all Borough Park Rules
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- Vendors are not permitted in the park except by special permit issued by Borough Council, which shall have the authority to refuse consent in any instance
- Open fires or fireworks are prohibited. Grills are available at certain pavilions and open to the public
- Do not attach decorations by nails, tacks, or staples on pavilion poles, picnic tables. Etc. All decorations and pavilion, field, park trash must be discarded properly. Large items must be removed and regular trash may be placed inside trash receptables provided.
- Perkasio Borough Parks and open dawn to dusk
- Perkasio Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while using the park facilities; all claims for such injury or damage are hereby waived

**PLEASE HAVE YOUR PERMIT WITH YOU DURING YOUR EVENT**

If you find any problems when you arrive please contact Public Works Department at 215-257-5065

Perkasio Borough Non-Emergency Police can be reached at 215-257-6876

EMERGENCY DIAL 911

**Applicant certified that the above information is true and correct, has reviewed and is familiar with insurance requirements and guidelines, and familiar with the rules and regulations of Perkasio Borough as set forth in the Code of Ordinances.**

Date of Application: 3/13/2026 By: Tom Hosgood, PFC Carnival Committee Chair  
Signed: Tom Hosgood

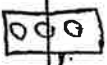
APPROVED: This \_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_, subject to the following conditions:  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Mayor / Borough Manager

Carnival Staff  
Camping area

DOG  
PARK

Windmill -  
Public works  
Trash Pickup  
Area



Road closed Barricade (open daytime hours for Access to Dog Park)

CONSTITUTION AVENUE

Area inside dotted circle  
24/7 closure for ride/game/food stand  
setup

Gazebo  
Gazebo open for  
Carnival patrons and  
passersby to sit/rest/eat.

Restrooms

SKATE  
PARK

WALKING TRAIL

Road closed  
24/7

Perkasie Fire Company

Carnival Setup

Rough sketch

(Not to scale)



RECEIVED  
MAR 12 2026

March 12, 2026

Lauren Moll  
Perkasie Borough  
620 West Chestnut Street  
Perkasie PA 18944

**BOROUGH OF PERKASIE**

Dear Lauren,

2025 Annual Pennridge Community Day celebration has been scheduled for Saturday June 27, 2026. There will be also no raindate.

The 2026 Pennridge Community Day Committee in conjunction with the Perkasie Rotary requests permission to reserve Lake Lenape Park for the day. The activities for the day will include the traditional sporting events, games for all ages free entertainment. Enclosed is the Permit application.

We will also be asking use of the Amphitheater for the event as we will be suppling live music and entertainment throughout the day and into the evening.

The mission of Pennridge Community Day is that we are facilitators. Every organization runs a separate event. Example being that the Boy Scouts run the Canoe races, the Chamber of Commerce runs the baby parade, ect...

We would also like to work with the Borough again this year and help facilitate the fireworks for the evening. We have the volunteers and knowledge. Plus with the success we had last year with our partnership, we are excited to do it again.

Pennridge Community Day will also be in conjunction with the Perkasie Fireman's Carnival. In speaking with the Fire Department, we learned that the carnival had the best revenue day they ever had last year having it the same time as Community Day. We would like to keep that tradition going.

Perkasie Rotary has been proud to put this event on for many years now. We feel the date change we made last year had a positive impact on the day, we are excited to keep it going.

Perkasie Rotary / Pennridge Community Day formally ask the Borough to waive any application fees as well.

We appreciate the ongoing support Perkasie Borough has provided to keep this amazing day a success. Perkasie Rotary is honored to work with you and the staff of the Borough.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul Lorenz", written over a horizontal line.

Paul Lorenz  
Perkasie Rotary / Pennridge Community Day  
267-374-6726



# Borough of Perkasio

Park EVENT Application 2026

# RECEIVED

MAR 12 2026

### Contact Information

## BOROUGH OF PERKASIO

Name: Paul Lorenz

Organization: Pennridge Community Day / Perkasio Rotary

Address: 1430 circle Dr.

City: Telford

State: PA

Zip: 18969

Email: PLorenz@Galcobus.com

Cell Phone: 267-374-6726

Tax Exempt Organization?

Yes  No

EIN: 23-6298161

Phone:

### Purpose of Application:

Personal gathering such as birthday party, shower, etc with over 200 attendees - smaller personal gatherings can reserve via online system

Private rental through an organization

Event such as a festival, 5k, walk, etc.

### Notes Regarding Application Process:

*Requests required 45 days prior to reservation or event*

*All reservations and events with 75 or more attendees require Council Approval*

*Requests for additional services does not guarantee services can be provided*

*All reservations require a Certificate of Insurance evidencing \$1,000,000 in Comprehensive General Liability Insurance and naming Perkasio Borough as Certificate Holder*

To be filled out by Staff Only:

### Fees due at time of application:

*Public gatherings at Park and Pavilions and Event Base Fees*

\$ \_\_\_\_\_ Event Permit Base Fee

\$ \_\_\_\_\_ Total Due

\$ \_\_\_\_\_ Total Paid

\_\_\_\_\_ Staff Initials

### Fees due upon Borough Staff/Council Approval:

*Additional fees associated with Events*

\$ \_\_\_\_\_ Additional Date Fee

\$ \_\_\_\_\_ Road Closure fee

\$ \_\_\_\_\_ Electric Fee

\$ \_\_\_\_\_ Trash collection fee

\$ \_\_\_\_\_ Police or Fire Police fee

\$ \_\_\_\_\_ Park and Pavilion Fee

\$ \_\_\_\_\_ Electric Key Deposit

\$ \_\_\_\_\_ No Parking Signs

\$ \_\_\_\_\_ Total Due

\$ \_\_\_\_\_ Total Paid

\_\_\_\_\_ Staff Initials

Distribution:



Police Dept.

EMS

Electric Dept.

Parks & Rec Dept.



Fire Dept.

Fire Police

Public Works Dept.

Other: MYREC

**Event Information**

Name of the Event: Pennridge Community Day

Description of the Event: Annual Community Day

Date of Event: 6-27-26

Additional Dates: —

Estimated Attendance: ~7000

Time of Event\*\*: 12pm - 10pm

Start Time for Set up: 8am

End time of Tear Down: 10pm

Location of the Event (5ks require map of route to be submitted):

Facility Requested and Fees for a 4 hour flexible time period:

	Pavilion	Located in	Resident	Non Res	Non Profit
<input type="checkbox"/>	Rotary*	Lenape	\$ 70	\$ 100	\$ 50
<input type="checkbox"/>	Skate Park*	Lenape	\$ 70	\$ 100	\$ 50
<input type="checkbox"/>	Kulp	Kulp	\$ 60	\$ 85	\$ 45
<input type="checkbox"/>	Lions*	Menlo	\$ 85	\$ 110	\$ 60
<input checked="" type="checkbox"/>	Park Area	Located in	Resident	Non Res	Non Profit
	Twin Bridges	Lenape	\$ 85	\$ 110	\$ 60

*\*Electric available at these locations only*

*\*\* Fees are for a four hour flexible time period including set up and tear down time. Renters may purchase additional four hour time periods.*

Other Borough Services Requested:

Police or Fire Police:  Yes  No  
 Trash Collection:  Yes  No  
 Use of Electric:  Yes  No

Any other Special Requests: Amph. Theater

Services Offered at Event:

Musicians/Entertainment:  Yes  No

If yes please provide more information:

*As a reminder: Borough Ordinance prohibits commercial activities/vendors/fundraising in Borough Parks*

All Fees:

\* \$ 50 Non-Profit Base permit fee  
 \* \$ 100 For Profit Base permit fee  
 \$ 10 per additional date fee

**Hourly rates in 2026 Fee Schedule**

\$ - Road Closure fee (1-2 hours)  
 \$ - Per Hour Electric Fee  
 \$ - Trash collection fee (1-2 hours)  
 \$ - Police or Fire Police fee (time worked)  
 \$ 2.25 No Parking Signs (each)

\*Fee due at time of application

\*\* Any parking restrictions and road closures require No Parking Signs to be hung by event organizer two days prior. Number of signs required vary on event and must be picked up and paid for at Borough Hall.

## Waiver and Insurance Requirements

### Indemnification

To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasio, its elected and appointed officials, agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorneys' fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

### Insurance

ALL RESERVATIONS require a Certificate of Insurance, naming Perkasio Borough as Certificate Holder, evidencing \$1,000,000 in Comprehensive General Liability Insurance and must be received no later than 2 weeks prior to the event. The Borough holds the right to cancel a reservation with no refund if the required paperwork is not provided.

### Waiver of Subrogation

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- Perkasio Borough Parks and open dawn to dusk
- Perkasio Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while using the park facilities; all claims for such injury or damage are hereby waived

### PLEASE HAVE YOUR PERMIT WITH YOU DURING YOUR EVENT

If you find any problems when you arrive please contact Public Works Department at 215-257-5065  
Perkasio Borough Non-Emergency Police can be reached at 215-257-6876

EMERGENCY DIAL 911

**Applicant certified that the above information is true and correct, has reviewed and is familiar with insurance requirements and guidelines, and familiar with the rules and regulations of Perkasio Borough as set forth in the Code of Ordinances.**

Date of Application:

3-1-26

By:

Paul Lornz

Signed:

[Signature]

APPROVED: This \_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_, subject to the following conditions:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Mayor / Borough Manager



## Location

Location	Company or Organization	Location	Company or Organization	Location	Company or Organization
1	Vets for Vets	213	Jacki Brenner	410	Harleys Haven
2	Opening Ceremonies	215	Tastefully Simple	411	Troop 67
3	Trolley Tour	216	Kelly Tinker Nook Creations	413	Troop 67
4	LARP	217	Deirdre Rose Designs	415	Salfid Rescue Inc.
5	Carousel	218	Bucks County Community Coll	417	Open
6	Lucky Ducky Derby Event	220	M&Afashion	418	Open
10	Baby Parade	221	Teresa Gledhill	419	Open
11	Water Balloon Toss	222	Bucks County Recorder of Deeds	500	Ed Toy
13	3 Legged Sack Race	223	Pearl Buck	502	Girl Scout Troop 2187
15	Revivals Block Party	224	J&J Creations	503	Orthodontic Specialists
16	Bucks Bubbles	225	Truly Pure and Natural Hone	504	Girl Scout Troop 21
21	2 Cycle Club Tractor Rides	226	Power Home Remodling	505	Perkasie Lions
24	Trampoline	227	HotDigity Hot Dog	511	Hickory Stick
101	Senior Center	228	Hennings Market	514	Comfort Kitchen
102	Perkasie Rotary	229	Shady Sunglasses	518	Mama's Majik Kitchen
103	Vets 4 Vets	230	Dawn Crochet	521	RB3 Concessions
104	Today's Hippy Art	230	Tinker Nook	523	American Heritage Credit Union
106	Jody Ferrier	233	Lucky You Candle Co	527	M&E Edibles
107	Clarks Gifts	235	Mary Kay	528	Philly Funnel Cake
109	Lewis Dental Group	236	Jones Crafts	531	Mr. Big Stuff Cookie
110	American Wave	237	Open	600	Cub Scouts Pack 199, 1, 79, 196
111	St. Peter's Church	301	Gideons	605	Hoboken the Clown
112	RaRa Creative	302	Margarete Naperski	606	Scout Troop 187
113	Volpe	303	Litle Loops	607	Granite Forest Dojo
116	Arlen Solomon A-Z Magic	304	Lisa Bieler	610	Pennridge Ice Hockey Club
117	Fuzzy Munchies	306	All American Gutter	612	Art of Pain
119	Renewal By Anderson	308	The Sleepy Printer	613	Bucks County Fire Police Association
121	Q's Cue Dry Rub	309	Print Pop Creations	614	Tohicken UCC
122	The Licorice guy	310	Open	616	St. Stephens UCC
123	St. Gitty	311	Pennridge Cheerleading	617	Boing Gymnastics Center
124	Roccas Italian Sausage	312	Sculpt3d Designs	620	Trinity Lutheran Church
126	Early Vote	314	Popin Wood	622	Upper Bucks Chamber
127	Success Rehabilitation	315	Open (Electric)	623	Pennridge Yellow Jackets
130	Saravella LLC	316	Steve Landsman Dog Treats	625	Action Karate Telford
132	Open	317	Sunskara	626	St. Andrews Lutheran Church
134	Rest Connection	318	Water Logix	628 - 629	A&T
135	Dough and Co	320	Rhoadside Boutique	630	ChalBrit Ambulance
141	Bernie Bus	321	CW Flag and Barrel	634	Action Karate
207	Good Shepard	322	Beth Mendoza	637	Ambulance
208	Penn Foundation	401	Petting Zoo	700	Scouting America
210	St. Lukes	405	Holiday House Pool	701	Rita's of Quakertown
211	Abby's Henna Art	406	Kids R First	704	Corn Hole
212	Peggy Bellace	408	Kitty Junction	711	Revivals



### Reservation Request

The following request has been submitted and will be processed on a first come first serve basis.

**This request is *Not* a reservation until it has been approved.**

Name		Address	
John Charles		504 N 7TH ST	
City	State	Zip Code	Country
PERKASIE	PA	18944	US
Email		Phone	
moorglade7@hotmail.com		(267) 897-3055	
Additional Info			
Perkasie Garden Club annual plant swap. Event is from 1-2pm. Perkasie Garden Club is requesting Council consider waiving the event and pavilion rental fees for this reservation.			
Purpose		Head Count	
Perkasie Garden Club annual plant swap		100	

Questions		
<b>Will your pavilion gathering include any vendors, entertainers, or rented equipment?:</b> No		
Dates	Times	Location
Sunday, May 17, 2026	10:00 AM - 03:00 PM	Menlo Park - Lions Pavilions 1 & 2 (#2 has stage)

 [Print Page](#)



## **Disclaimer for Menlo Park - Lions Pavilions 1 & 2 (#2 has stage) (John Charles)**

### **Indemnification**

To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasie, its elected and appointed officials, agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorneys' fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

### **Insurance**

ALL RESERVATIONS require a Certificate of Insurance, naming Perkasie Borough as Certificate Holder, evidencing \$1,000,000 in Comprehensive General Liability Insurance and must be received no later than 1 weeks prior to the event. The Borough holds the right to cancel a reservation with no refund if the required paperwork is not provided. Certificate of Insurance can be emailed to [parkandrec@perkasieborough.org](mailto:parkandrec@perkasieborough.org) or dropped off at Borough Hall.

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**PLEASE HAVE YOUR PERMIT WITH YOU DURING YOUR EVENT**

If you find any problems when you arrive please contact Public Works Department at (215) 721-2894  
Perkasie Borough Non-Emergency Police can be reached at 215-257-6876  
EMERGENCY call 911

Name:  JOHN D. CHASTLES

Date: 3/19/26

Will collect on reservation.

 [Print Page](#)



# BOROUGH OF PERKASIE

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## INTER-OFFICE MEMORANDUM

March 30, 2026

TO: Borough Council and Mayor Hollenbach

FROM: Lauren Moll, Director of Parks and Recreation

SUBJECT: Pennridge High School Rock Showcase Park Event

---

Pennridge High School has submitted a Park Event application for their annual Rock Showcase for Friday, May 22, 2026. Included in this application is their request for Council to consider partnering with the high school's rock program to on this free outdoor performance for the community at the Lenape Park Amphitheater.

The request means that the Pennridge High School will organize and run the event, and that we would provide services in support of the event, including trash collection and use of the amphitheater at no cost.

This memo recommends that Council approve the request to partner with the Pennridge High School to co-present the 2026 Spring High School Rock Showcase, along the same lines as the annual Community Day event. I make this recommendation for the following reasons:

- Perkasie residents and visitors enjoy a rich calendar of summer seasonal events and programs in the park which usually starts in June. This showcase, scheduled for late May, would bring visitors into the park earlier in the Spring as well as utilizing previously underutilized space.
- The Pennridge High School has explained their intention that this be an annual event in the park moving forward and for the Borough could assist us in kicking off summer style programming earlier as well.
- The Pennridge School District and Central Bucks School District is the primarily school district for our residents and our seasonal Menlo staff.
- This could be another event, similar to the Summer Concert Series, for the Borough and Pennridge School district to partner with local businesses to provide food options and boost economic development.

Further if following Co-sponsorship requests similar to the approved Special Events ordinance the event should be eligible for consideration for the following reasons:

- The organizer is a school district
- The event will directly benefit Borough-owned programs and activities or facilities
- The event will support local economy

- The applicant has demonstrated with past school events that the Penridge High School has the experience and expertise to undertake the planning and execution of the proposed event.

Please let me know if there are any questions.

Sincerely,  
Lauren Moll



**Penridge High School | 1228 N. Fifth Street | Perkasie, PA 18944 | 215-453-6944**

**Principal | Timothy Keddie**

**House Principals | Hilary Czaplicki | Cara Gurysh | Scott Hegen | Ray Ott**

Dear Perkasie Borough Council,

My name is Jennifer DiVasto and I am the Orchestra and Rock Band director at Penridge High School. I am writing to you today to ask if you would be willing to partner with our Rock Band program to put on an outdoor evening performance for our community on Friday, May 22<sup>nd</sup> at the Lenape Park bandshell.

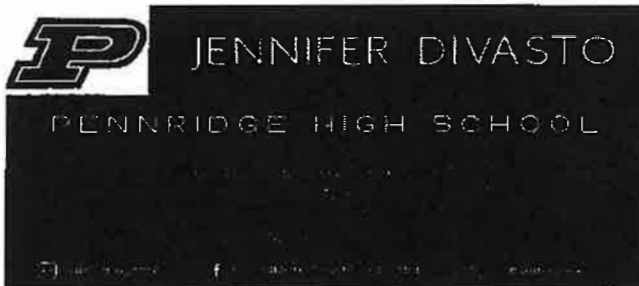
This performance would be a Rock Showcase featuring student rock bands from Penridge High School as well as from the three Central Bucks High Schools. As a school sanctioned event all student performers would adhere to school district code of conduct and guidelines ensuring the event family friendly. The show would start around 5:30 and conclude between 8:30 and 9:00pm.

We would provide the sound and lighting for the performances in addition to all of the music and would need to set up 2 – 3 hours prior to the event (ideally more if possible). We are open to having clubs from the school or other community organizations there but leave that to your discretion. In the event of rain would explore using the high school as an alternative venue before cancelling the event.

I would happy to discuss any questions, concerns or ideas you may have. Thank you for your time and consideration. I know it will mean a lot to the students to be able to perform publicly for our community.

Sincerely,

Jennifer DiVasto





# Borough of Perkasio

Park EVENT Application 2026

### Contact Information

Name: Jennifer DiVasto

Organization: Pennridge High School Rock Band

Address: 1228 N. 5th St.

City: Perkasie State: PA Zip: 18944

Email: jdivasto@pennridge.org Cell Phone: 215-749-0764

Tax Exempt Organization?  Yes  No EIN: 76-098103 Phone: 215-453-6944

### Purpose of Application:

Personal gathering such as birthday party, shower, etc with over 200 attendees - smaller personal gatherings can reserve via online system

Private rental through an organization

Event such as a festival, 5k, walk, etc.

### Notes Regarding Application Process:

- Requests required 45 days prior to reservation or event
- All reservations and events with 75 or more attendees require Council Approval
- Requests for additional services does not guarantee services can be provided
- All reservations require a Certificate of Insurance evidencing \$1,000,000 in Comprehensive General Liability Insurance and naming Perkasio Borough as Certificate Holder

### To be filled out by Staff Only:

#### Fees due at time of application:

Public gatherings at Park and Pavilions and Event Base Fees

\$ \_\_\_\_\_ Event Permit Base Fee

\$ \_\_\_\_\_ Total Due

\$ \_\_\_\_\_ Total Paid

\_\_\_\_\_ Staff Initials

#### Fees due upon Borough Staff/Council Approval:

Additional fees associated with Events

\$ \_\_\_\_\_ Additional Date Fee

\$ \_\_\_\_\_ Road Closure fee

\$ \_\_\_\_\_ Electric Fee

\$ \_\_\_\_\_ Trash collection fee

\$ \_\_\_\_\_ Police or Fire Police fee

\$ \_\_\_\_\_ Park and Pavilion Fee

\$ \_\_\_\_\_ Electric Key Deposit

\$ \_\_\_\_\_ No Parking Signs

\$ \_\_\_\_\_ Total Due

\$ \_\_\_\_\_ Total Paid

\_\_\_\_\_ Staff Initials

Distribution:  Police Dept.  EMS  Electric Dept.  Parks & Rec Dept.

Fire Dept.  Fire Police  Public Works Dept.  Other: \_\_\_\_\_

**Event Information**

Name of the Event: 2026 Spring High School Rock Showcase

Description of the Event: Rock Band Students from Pennridge H.S + CB high schools perform

a family friendly rock show.

Date of Event: 5/22/26

Additional Dates: \_\_\_\_\_

Estimated Attendance: 150-200 people

Time of Event\*\*: 5:30-9pm

Start Time for Set up: 1:30pm

End time of Tear Down: 10pm

Location of the Event (5ks require map of route to be submitted): Bandshell at Lenape Park

Facility Requested and Fees for a 4 hour flexible time period:

	Pavilion	Located in	Resident	Non Res	Non Profit
<input type="checkbox"/>	Rotary*	Lenape	\$ 70	\$ 100	\$ 50
<input type="checkbox"/>	Skate Park*	Lenape	\$ 70	\$ 100	\$ 50
<input type="checkbox"/>	Kulp	Kulp	\$ 60	\$ 85	\$ 45
<input type="checkbox"/>	Lions*	Menlo	\$ 85	\$ 110	\$ 60

\*Electric available at these locations only

	Park Area	Located in	Resident	Non Res	Non Profit
<input type="checkbox"/>	Twin Bridges	Lenape	\$ 85	\$ 110	\$ 60

\*\* Fees are for a four hour flexible time period including set up and tear down time. Renters may purchase additional four hour time periods.

Other Borough Services Requested:

- Police or Fire Police:  Yes  No  
 Trash Collection:  Yes  No  
 Use of Electric:  Yes  No

Any other Special Requests: \_\_\_\_\_

Services Offered at Event:

Musicians/Entertainment:  Yes  No

If yes please provide more information: We will have high school rock bands performing with lighting and sound.  
 As a reminder: Borough Ordinance prohibits commercial activities/vendors/fundraising in Borough Parks

All Fees:

* \$ 50	Non-Profit Base permit fee	<b>Hourly rates in 2026 Fee Schedule</b>
* \$ 100	For Profit Base permit fee	\$ - Road Closure fee (1-2 hours)
\$ 10	per additional date fee	\$ - Per Hour Electric Fee
*Fee due at time of application		\$ - Trash collection fee (1-2 hours)
		\$ - Police or Fire Police fee (time worked)
		\$ 2.25 No Parking Signs (each)

\*\* Any parking restrictions and road closures require No Parking Signs to be hung by event organizer two days prior. Number of signs required vary on event and must be picked up and paid for at Borough Hall.

**Waiver and Insurance Requirements**

**Indemnification**

To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasio, its elected and appointed officials, agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorneys' fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

**Insurance**

ALL RESERVATIONS require a Certificate of Insurance, naming Perkasio Borough as Certificate Holder, evidencing \$1,000,000 in Comprehensive General Liability Insurance and must be received no later than 2 weeks prior to the event. The Borough holds the right to cancel a reservation with no refund if the required paperwork is not provided.

**Waiver of Subrogation**

Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation insurance policy, if any.

**Damage to Property of the Applicant and its Invitees**

The Applicant and its employees, officials, volunteers, and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents and representatives while such property is on, at or adjacent to the premises of the Borough.

**Damage to Borough Property**

Applicant assumes full responsibility for taking cognizance of the facility conditions at the time of the program. Applicant will be responsible for all damages resulting to or from use of this property. Upon completion of Applicant's operations, Applicant agrees to leave the property in the same condition as it existed before operations, or pay for and complete restoration of said property within 15 days of the completion of the event.

**Park Rules and Regulations (Summary)**

- The undersigned is familiar with all Borough Park Rules
- The use of alcohol and controlled substances are strictly prohibited within all Borough Parks
- Smoking is prohibited in all Borough Parks; this includes cigarettes, cigars, pipes, chewing tobacco, vaping, etc
- Vendors are not permitted in the park except by special permit issued by Borough Council, which shall have

the authority to refuse consent in any instance

- Open fires or fireworks are prohibited. Grills are available at certain pavilions and open to the public
- Do not attach decorations by nails, tacks, or staples on pavilion poles, picnic tables. Etc. All decorations and pavilion, field, park trash must be discarded properly. Large items must be removed and regular trash may be placed inside trash receptacles provided.

- Perkasio Borough Parks and open dawn to dusk
- Perkasio Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while using the park facilities; all claims for such injury or damage are hereby waived

**PLEASE HAVE YOUR PERMIT WITH YOU DURING YOUR EVENT**

If you find any problems when you arrive please contact Public Works Department at 215-257-5065  
Perkasio Borough Non-Emergency Police can be reached at 215-257-6876

**EMERGENCY DIAL 911**

**Applicant certified that the above information is true and correct, has reviewed and is familiar with insurance requirements and guidelines, and familiar with the rules and regulations of Perkasio Borough as set forth in the Code of Ordinances.**

Date of Application: 3/10/26 By: Jennifer DiVasto  
Signed: [Signature]

APPROVED: This \_\_\_ Day of \_\_\_\_\_, 20\_\_\_, subject to the following conditions:  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Mayor / Borough Manager



## Megan McShane

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**From:** Ida Erney <idaerney@gmail.com>  
**Sent:** Thursday, March 12, 2026 12:29 PM  
**To:** Megan McShane  
**Subject:** Perkasie Pool pass request 2026  
**Attachments:** Perkasie Pool pass request 2026.docx

You don't often get email from idaerney@gmail.com. [Learn why this is important](#)

Hello Andrea,

The borough was generous with a donation of weekend pool passes for our fundraiser last year. We are hoping that you will be able to provide some passes for this year's event. They proved to be a big hit with our patrons last year. I'm going to send you the flyer in a new email. I'm a boomer and couldn't figure out how to add it to this one.

Thanks,

Ida

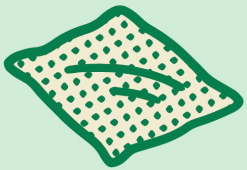


# RamPacks

## FOOD FEST &

# CORNHOLE TOURNAMENT

## APRIL 19TH, 2026



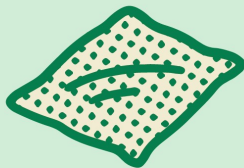
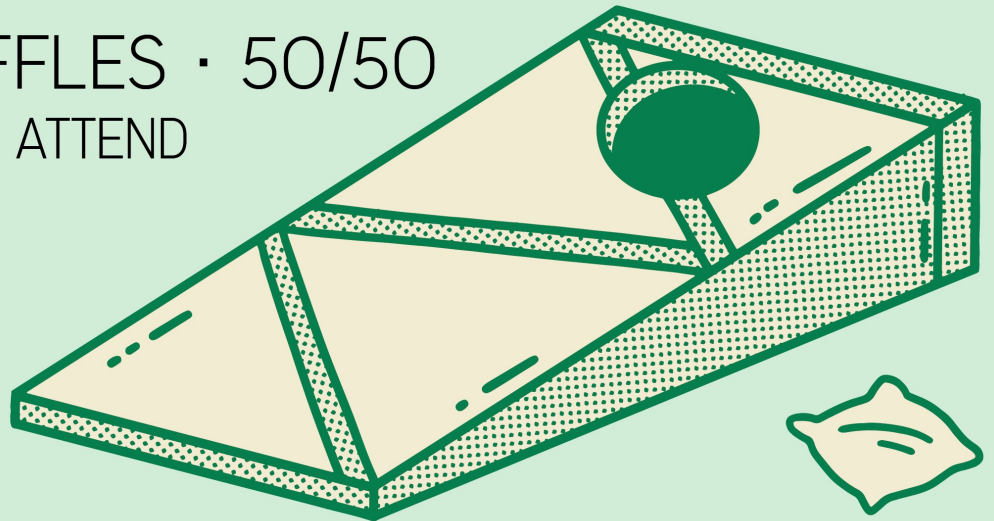
12:00 PM - 5:00 PM

PENNRIDGE HIGH SCHOOL | 1228 N 5TH ST, PERKASIE

BAKE SALE · RAFFLES · 50/50

NO TICKET NEEDED TO ATTEND

[WWW.RAMPACKS.COM](http://WWW.RAMPACKS.COM)



## CORNHOLE TOURNAMENTS:



### COMPETITIVE & SOCIAL



REGISTER VIA THE SCOREHOLIO APP

TOURNAMENTS WILL BE PLAYED IN THE WHITE GYM



## Megan McShane

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**From:** Megan McShane  
**Sent:** Monday, March 23, 2026 1:35 PM  
**To:** Megan McShane  
**Subject:** Day Pass Request

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**From:** Ashworth, Marylou <mlashworth@pennridge.org>  
**Sent:** Monday, March 23, 2026 11:54 AM  
**To:** Megan McShane <admin@perkasieborough.org>  
**Subject:** Re: Day Pass Request

OH Sure Absolutely

Sun Day Fun Day is the middle school equivalent of a field day. We have activities set up all around our campus and students in groups of #35 or so move from activity to activity. It is our end of the year celebration. The date of this year's celebration is June 8th . One activity that our students have requested is an inflatable station. We would like to raise the funds(see below) by selling raffle tickets for donated items. The rental cost is 675.00 but there is a delivery fee in addition. Is there any other information you need? Thank you!! mla



Marble Castle Combo Obstacle Course

from \$675.00



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**From:** Megan McShane <[admin@perkasieborough.org](mailto:admin@perkasieborough.org)>  
**Sent:** Monday, March 23, 2026 11:41 AM  
**To:** Ashworth, Marylou <[mlashworth@pennridge.org](mailto:mlashworth@pennridge.org)>  
**Cc:** Jim Foster <[menloaquatics@perkasieborough.org](mailto:menloaquatics@perkasieborough.org)>; Lauren Moll <[parkandrec@perkasieborough.org](mailto:parkandrec@perkasieborough.org)>  
**Subject:** Day Pass Request

Good Morning, Mary Lou!

Could you please give us a little more information about the Sun Day Fun Day Raffle, like the date, and what the raffle is raising funds for?

Thank you!

Megan

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**From:** Ashworth, Marylou <[mlashworth@penridge.org](mailto:mlashworth@penridge.org)>

**Sent:** Monday, March 23, 2026 11:34 AM

**To:** Megan McShane <[admin@perkasieborough.org](mailto:admin@perkasieborough.org)>

**Cc:** Jim Foster <[menloaquatics@perkasieborough.org](mailto:menloaquatics@perkasieborough.org)>; Lauren Moll <[parkandrec@perkasieborough.org](mailto:parkandrec@perkasieborough.org)>

**Subject:** Re: Day Pass Request

**Good morning,**

Central Middle School is in the process of gathering prizes for our Sun Day Fun Day Raffle. One activity we hope to offer is an inflatable obstacle course, which costs around \$700. Menlo Pool is always a favorite among our students, and I was hoping you might be able to donate a few day passes to include in our raffle.

Thank you very much for your consideration.

**Mary Lou Ashworth**

Librarian, Central Middle School

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Title **1283** 03/31/2026  
by **Lauren Moll in T-Mobile Hometown Grant Application Q1 2026 (January 5 - March 31, 2026)** id. 53685828  
parkandrec@perkasieborough.org

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## Original Submission

03/31/2026

T-Mobile Hometown Grants is a \$25 million, five-year initiative to support the people and organizations who help small rural towns across America thrive and grow. In this grant cycle, up to 25 applicants will be selected to receive a Hometown Grant. Apply for funding to support a community project of your choice, like revitalizing or repurposing a historic structure, creating a downtown asset or destination, or improving a space where friends and neighbors gather. Projects that add to a sense of place or could lead to further investment are of particular interest. We look forward to learning more about your town and your project. T-Mobile's Hometown Grants program is entering its final phase, and there's still time to apply until March 31, 2026. We launched this program in April 2021 with a five-year commitment to support up to 500 small towns across the country with up to \$25 million in funding—and we're proud to say that goal is nearly complete. To date, T-Mobile's Hometown Grants have funded transformative projects in hundreds of communities—revitalizing parks, upgrading technology, supporting public safety, expanding access, and so much more. Each grant of up to \$50,000 has helped communities jumpstart local projects and create lasting impact. **Important Deadline** The final opportunity to apply is open now. All applications must be submitted by March 31, 2026. No applications will be accepted after this date. We're grateful for every town, partner, and local leader who has brought this program to life. While this chapter is coming to a close, the stories, connections, and community impact will continue to grow for years to come. **HOW TO APPLY** Review the eligibility and grant criteria below to ensure your community and proposed project meets application requirements. Applicants can submit their proposals by completing this application form. The grant application period will close on Tuesday, March 31, 2026 at 11:59 p.m. Central Time. No late applications will be accepted. Applications will be evaluated and selected by a review panel, and all applicants will be sent an award decision by late May 2026. Grant recipients will each receive an award of up to \$50,000 to implement their ideas and will have 12 months (June 1, 2026 - May 31, 2027) to complete their projects. Recipients will be required to submit a progress report at the 6-month mark following the grant disbursement, and a final report will be due at the end of the 12-month implementation period. All reports are to be completed using a template provided. **REVIEW CRITERIA** Your application will be reviewed by an internal T-Mobile review committee and non-profit partner based upon the following criteria. Please note that the letters of support for your project are an important part of this application. Community need - Proposed project should fill a demonstrated need in the community.

This grant funding is intended for shovel-ready projects that would not otherwise be possible to implement through municipal funding. Proposal & letters of support should demonstrate strong community support for the project. Community impact - Project should connect the community in meaningful, innovative, and creative ways. Partners and engagement - Strong applications actively involve local organizations by incorporating them into the planning and execution processes and engaging the community in activating the project site. Letters of support should come from a variety of stakeholders within the community. Feasibility - You should have a shovel-ready plan ready to go and be able to complete your project within your detailed budget and within 12 months of receiving funding, if selected. Projects must be completed and usable by the public by May 31, 2027. Make sure to consider these parameters when choosing the kind of project you propose for this grant. Alignment with T-Mobile's small town strategy - T-Mobile strives to be a force for good. To read more about T-Mobile's many corporate initiatives and key segments, visit <https://www.t-mobile.com/responsibility>. ELIGIBILITY Who may apply? This grant program is specifically open to 501(c)(3) and 501(c)(6) nonprofit organizations and local government entities. If selected, the grant award must be managed and deployed by the nonprofit organization or government entity who applied for the grant. Grant funds may not be awarded to for-profit businesses, directly or indirectly via pass-through funding to for-profit businesses. Additionally, religious congregations are not eligible for this grant program. Applicants must be located in small rural communities with a population of 50,000 people or less. Proposals must focus on a physical project benefiting the public. The applicant organization must own the site where the proposed project would be implemented OR provide a description/confirmation of adequate permissions to alter the site. If the applicant organization does not own the site, one of the letters of support must come from the owner of the site. Applicants may submit up to one (1) application per organization per grant cycle. Applicants may re-apply to subsequent grant cycles if they are not selected in an earlier round. Previous T-Mobile Hometown Grant Program grantees are eligible to apply again for later grant cycles. Previous T-Mobile Hometown Grant Program grantees must demonstrate successful completion of their prior grant project in their application. What types of grant expenses are eligible? Requested funding must be for a physical placemaking project. Eligible Grant Uses: Construction/installation supplies and materials Equipment Labor costs for construction/rehabilitation/installation/artist fees Artist's supplies and fees associated with a community engagement design process (i.e. a mural or creative crosswalk informed by facilitated community discussions) Streetscape and/or indoor furniture for a community space Other physical items Special events or public space activation programming can only account for up to 10% or \$5,000 of total grant amount. Ineligible Grant Uses: Engineering and architectural plans or fees Staff salaries (beyond initial construction/rehabilitation/installation labor) Operational and maintenance expenses Reimbursement for projects that are already completed Pass-through funding to private entities or initiatives TIMELINE Applications Open on January 5, 2026 Applications Close on Tuesday, March 31, 2026 at 11:59 p.m. CT Grant Recipients Notified by late May 2026 Grant Funds Disbursed to Selected Recipients approximately June 1, 2026 Project Implementation Period: June 1, 2026 – May 31, 2027 Final Grant Reports Due June 11, 2027 TIPS FOR

**SUBMITTING YOUR APPLICATION** To help avoid losing any work as you complete your application, we encourage you to type your responses into a separate document, saving your work frequently. When you're ready to submit your application, you can copy and paste your responses into this form and click "submit." You can also save your work in the Submittable application form, but we still recommend saving a backup copy of your work. Gather cost/pricing information for your budget document early and request letters of support from key stakeholders early so you're ready to upload these materials before the deadline. Carefully review your application and file uploads before you submit. No late applications will be accepted, and no changes may be made to your application once submitted. Make sure your email address is correct and add [notifications@email.submittable.com](mailto:notifications@email.submittable.com) to your contacts to receive updates about your proposal. Otherwise, emails sent via the submission portal may end up in your spam folder! This grant program is open to communities that are part of the Main Street America network as well as those that are not currently part of the Main Street America network. If your organization is a Main Street America community, you will be asked to enter your Main Street America member ID number in this application. You can find your MSA member number in the Members Area, on your membership renewal notices, and in renewal confirmation emails. If you need help locating your organization's MSA member number, contact [Membership@mainstreet.org](mailto:Membership@mainstreet.org) or 312-610-5611. Award determinations will be made by late May 2026 and funds will be disbursed by approximately June 1, 2026, if selected. You will receive a notification about award determinations via your Submittable account that you use to submit your application. Please note that you cannot make any changes to your application once it has been submitted. We look forward to receiving your project proposal! Questions? Email [TMobileGrant@mainstreet.org](mailto:TMobileGrant@mainstreet.org)

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Applicant Details: Project Manager Contact Information

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First Name	Lauren
Last Name	Moll
Title/Position	Parks and Recreation Director
What is your connection in the community?	City/County Employee
Email Address	<a href="mailto:parkandrec@perkasiaborough.org">parkandrec@perkasiaborough.org</a>
Phone number (xxx-xxx-xxxx)	+12152575065
Are you willing to serve as your community's key contact/sponsor for the grant?	Yes

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Organization Details

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Name of Organization Requesting Funds      Perkasio Borough

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Organization's Street Address Line 1      620 W Chestnut Street

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Organization's Street Address Line 2

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Organization's City      Perkasio

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Organization's State/Territory      PA

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Organization's Zip Code      18944

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Organization's County      Bucks County

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Tribal affiliation, if applicable

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Which best describes your organization:      Local government entity (includes the city, county, Tribal government, public libraries, public school districts, and other public agencies)

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How many staff (full-time and part-time) does your organization have?      The Borough has 49 full-time staff and 11 part-time staff. During the summer season we also employ up to 80 additional seasonal employees for our outdoor aquatic facility.

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How many years has the project lead been in their current position?      5

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Has your organization led a local placemaking initiative before?      Yes

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If your organization has previously led a local placemaking initiative, please describe that initiative and major lessons learned.

Most recently the Borough has been collaborating with local baseball teams, past user groups, and historical groups to reconstruct our underutilized baseball field at Kulp Park. Through working with the community, we were made aware of unsafe conditions, wrong field lighting and design, and lack of accessibility of our historic baseball field. Over the past three years, Perkasio Borough has been actively working to secure grant funding to make this much-needed project a reality to transform the field into a vibrant high-quality facility with historical community connections. A major lesson learned is placemaking initiatives with major community involvement from start to finish take time. The Borough is dedicated to ensuring all park projects are community driven and create spaces that serve the resident's health, happiness, and well-being.

Has your organization previously received a T-Mobile Hometown Grant?

No

If the project lead were to leave their current position, what steps would be taken to ensure that this project would continue uninterrupted and be completed by the May 31, 2027 deadline?

All park projects include collaboration between the Borough's Public Works and Electric Departments as well as oversight from the Borough Manager and Borough council elected officials. All Borough grants also include collaboration with the Borough's Finance Department. If the project lead were to leave their position, they would ensure that the Public Works Director and Electric Superintendent have the project management details to ensure that construction would continue uninterrupted. They would also meet with the Finance Director to ensure they were aware of all grant details including progress report deadlines and any financial documentation to ensure all grant administrative duties are completed. With continued oversight from the Borough Manager these steps would ensure the entire project is completed by the May 31, 2027 deadline.

#### Project Details

What is the name of your project?

Lenape Park Amphitheater Technological Improvements

Please select the project category that most closely describes your proposal.

Park

I understand that, if checked selected, the grant award must be managed and deployed by the nonprofit organization or government entity who applied for the grant. I understand that grant funds may not be awarded to for-profit businesses, directly or indirectly via pass-through funding to for-profit businesses.

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Physical Address of Project Site Note: If your project spans an area larger than a single address, please use the address of the organization requesting funds and include a brief description in the following prompt.

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Physical Address of Project Site: Street Address 1 504 Constitution Avenue

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Physical Address of Project Site: Street Address 2

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Physical Address of Project Site: City Perkasio

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Physical Address of Project Site: State/Territory PA

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Physical Address of Project Site: Zip Code 18944

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Physical Address of Project Site: County Bucks County

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If your project does not have one single address, please include a brief description of your proposed project's location, being as specific as possible. (If your project DOES have a single address, you may skip this question.)

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Population size of the city where project would be located 9120

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Brief Project Summary: Please describe your project in one to two sentences.	This project will install an outdoor projection system at the Lenape Park amphitheater to support community programs and events. It will allow the Borough to offer more frequent, safer, and efficient programming for the community, creating a more vibrant space while directly responding to public demand.
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Detailed Project Proposal: Tell us about your project idea. Be sure to describe how your idea represents innovative, experimental, creative and/or entrepreneurial approaches to local placemaking. We encourage you to include visual project renderings, maps, images, etc. in this document to help communicate your shovel-ready project proposal to the review committee. Further in the application, you will be asked to upload a separate detailed budget, provide a timeline, and discuss your intended outcomes.

[Detailed\\_Project\\_Proposal.pdf](#)

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At which stage are your plans for this project as of now?	Ready for construction/implementation
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Please upload 2-3 photos of the project site as it currently exists.

[Lenape\\_Park\\_Amphitheater\\_stage.jpg](#)

[Lenape\\_Park\\_Amphitheater.jpg](#)

[Lenape\\_Park\\_Amphitheater\\_stage\\_view.jpg](#)

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Does your organization own the site?	Yes
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Have these plans been approved and permitted, if applicable?	Yes
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Please briefly describe the community in which your project would be implemented, including community demographics, any primary industries, and any particular challenge(s) that the community is facing. How will this grant help your community address this challenge?

Perkasie Borough is a small community in Bucks County, Pennsylvania, located approximately 30 miles north of Philadelphia. Home to just over 9,000 residents, the Borough is primarily residential, with many families drawn to the area for its parks, small-town feel, and strong sense of community.

Community events and public spaces play an important role in bringing residents together, and Lenape Park amphitheater serves as a central gathering place. Through recent community feedback and local planning efforts, residents have expressed a strong desire for more frequent and consistent programming, including outdoor movies and events that are accessible to families.

Currently, limitations with temporary equipment, safety concerns, and the need for significant volunteer support restrict the Borough's ability to expand these offerings. This grant will help address those challenges by providing a permanent, weather-resistant projection system that improves safety, reduces setup demands, and allows for more regular use of the amphitheater. As a result, the Borough will be able to better activate this public space and create more opportunities for residents to gather, connect, and enjoy shared community experiences.

Please describe how your project design (including community engagement) and project execution plan actively fosters inclusion, taking into consideration the lived experiences, abilities, and needs of all community members.

The Lenape Park amphitheater serves a wide range of residents, and this project will enhance its ability to provide inclusive, welcoming, and accessible programming for the entire community. Current programming is community-driven, based on feedback from residents, recommendations from community volunteers on the Park and Recreation Board, and attendance trends that reflect how residents currently use and experience the space.

The project design is a direct response to community feedback requesting additional programming and outdoor movies. It also addresses accessibility and safety concerns by providing stable equipment, reducing the number of cords in viewing areas, and minimizing nighttime setup. In response to the needs of the community, the Borough is also in the process of funding and completing accessibility improvements at the amphitheater. With improved walkways, wheelchair-accessible seating, and the addition of a weather-resistant outdoor projection system, the amphitheater will become a more inclusive and functional public space that strengthens community connections and supports overall well-being.

Once completed, the Borough anticipates working with local groups to utilize the space for a variety of events and activities that serve a broad range of residents, while continuing to engage the community and the Park and Recreation Board in program development. These partnerships will help ensure the space is actively used and continues to reflect the needs and interests of the community.

Please provide three (3) specific ways in which you intend for this project to benefit your community. Additionally, how could this project be modeled and/or scaled for other non-profits or local municipal governments to adopt and implement?

This project will provide several long-term benefits to the community by expanding programming opportunities, strengthening partnerships, and enhancing the use of a key public space.

1. With a permanent system in place at the amphitheater a variety of events and programs will be easier to plan and execute. The Borough will no longer need an large number of physical capable volunteers for setup and tear down, and by reducing the safety with a temporary screen and equipment, these programs and events will be more accessible to the community. This will also allow the Borough to address the public call for more movies in the park, moving from one annual movie to more frequent and consistent programming.
2. The improved space will create opportunities to partner with local organizations and community groups. When planning evening concerts, movies, or programs at the amphitheater the Borough collaborates with local groups to have activities and information with attendees. With an improved space and expanded programming the Borough now has the opportunity to build new relationships and strengthen existing partnerships with local organizations for the shared use of the amphitheater.
3. This project is designed to activate and enhance the Lenape Park amphitheater beyond its current primary use for concerts. It demonstrates the Borough's responsiveness to community interest and supports overall community vibrancy. By increasing the use of the amphitheater, the project will contribute to a more connected community through expanded and accessible programming while strengthening partnerships. In the future, the success of this project and increased programming may help support additional funding opportunities for continued park improvements and community and economic development efforts, reinforcing the Borough's investment in inclusive and functional public spaces.

Additionally, because this project focuses on equipment installation rather than large-scale construction it is both scalable and adaptable for other non-profits or local governments to implement. Other communities with similar underutilized park spaces could implement a comparable system to expand programming while working with limited staff and resources.

Please provide a timeline for your project. Note when the different stages/elements of your project will be executed, if selected.

If selected the project could be complete in the 3-6 month time frame following this proposed schedule. Schedule is subject to change if there are manufacture or shipping delay, as well as inclement weather conditions.

June 2026 – Grant and fund approvals, sign purchase orders, submit deposit, and complete order through contractor.

July 2026 – Perkasio Borough Electric Department out to ensure proper electric supplied to the source and complete any additional electric work.

August 2026 – Start install late August pending no manufacture or shipping delays.

September 2026 – Complete install, set up, and employee training.

October 2026 - Project completion, after project completion reports submitted.

Select the amount of 3 to 6 months time you expect will be needed to complete your T-Mobile Hometown Grant Project, if selected, starting from the time at which grant funds would be disbursed (June 1, 2026).

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T-Mobile Hometown Grants award up to \$50,000 for qualifying projects. How much funding are you requesting for your project? 50000

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Does your project need more than \$50,000 to be completed? Yes

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If you need more than \$50,000 to complete your project, please describe how you will cover the remainder of the budget. Specify exactly which part(s) of your project the T-Mobile grant funds would cover, versus the components that other funding sources would cover. Please also indicate the certainty of any additional funding sources.

The cost to complete this project is \$50,484.14. The Borough has received a quote from Co-Stars, a cooperative bidding program, contractor to supply and install outdoor projection system. The \$50,000 funds requested through the T-Mobile grant will go toward the purchase and installation. Since the purchase and installation is over \$50,000 the Borough has designated the remaining funding, \$484.14, through the Borough's approved 2026 Capital Reserve. Those additional funds are confirmed. Both funding sources will fund the purchase and installation of the outdoor projection screen.

Please provide an itemized budget using this budget template, below.

Click here to view and download the Hometown Grants Budget Template. When you see the template, \*create a copy of the document,\* add your project budget details, and save the document on your device. Then, upload your finished budget document in the next application question field, where prompted to upload a budget. **IMPORTANT:** Refer to the listed eligible and ineligible grant uses at the top of this form to ensure that ALL of the expenses that the T-Mobile Hometown Grant would cover are eligible grant uses. Make sure to include labor costs in your budget. If your project requires more than \$50,000, indicate which parts of the project would be covered by the T-Mobile Hometown Grant, if selected, and where the funding for the other parts of the project would come from. If you have a line item that would be funded by multiple sources, please include the item on multiple budget lines, noting the funding amount and funding source for each component. If you have any questions about using this document, please contact [TMobileGrant@mainstreet.org](mailto:TMobileGrant@mainstreet.org).

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Upload your project budget here, using the template above.

[Perkasie\\_Borough\\_Hometown\\_Grant\\_Budget\\_.xlsx](#)

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I certify that I have checked reviewed the list of eligible and ineligible grant uses at the top of this form, and all budget line items to be covered by the T-Mobile grant are eligible grant uses.

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Please upload up to five letters of support for your project. We encourage applicants to include letters of support from a variety of key partners throughout the community. For example, you might choose to include letters from community organizations, local government agencies, schools, hospitals, local business partners, community members, etc. that demonstrate community alignment, engagement, and consensus for your proposed project. If your organization does not own the site, one of your letters of support must come from the owner of the site confirming these permissions and expressing support for this project.

[LOS\\_-\\_Labs.pdf](#)

[LOS\\_-\\_Parks\\_and\\_Recreation\\_Board.pdf](#)

[LOS\\_-\\_Perkasie\\_Rotary.pdf](#)

[LOS\\_-\\_PTIA.pdf](#)

[LOS\\_-\\_Revivals.pdf](#)

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Optional: Are there any additional items that you would like the review committee to consider as a part of your application? (Examples: additional project renderings, maps, news articles, artist biographies, etc.)

[Quote\\_Amphitheater\\_Projector\\_System.pdf](#)

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If you are awarded a grant, you will be required to submit a progress report 6 months into the implementation period and a final grant report at the end of the 12-month project implementation period. Both reports will be completed as fillable forms, emailed to you by the program staff. Will you be able to submit the progress report and final report, if awarded a grant?

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Additional Information This information is for tracking purposes and does not impact the scoring of your application.

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Which best describes your organization's affiliation with the Main Street network?  
Please note: This grant program is open both to organizations that are part of the Main Street network, as well as organizations that are not.

Our organization is involved in our state/county-level Main Street Coordinating Program but is not currently a member of Main Street America at the national level.

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How did you hear about the T-Mobile Hometown Grants Program?

T-Mobile Employee Referral

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By checking this box, you verify that you are 18 years or older.

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By checking this box, checked  
you agree that all the  
information you've  
provided is accurate,  
that you're allowed to  
share this  
information and your  
submitted materials  
with T-Mobile and  
Main Street America  
(MSA), and that, if  
selected to receive a  
grant, T-Mobile and  
MSA can use this  
information and any  
submitted materials  
in connection with  
the program  
(including marketing  
and publicity efforts  
for the program).

---

Main Street America Yes  
sends out emails with  
resources and  
information to help  
support locally led  
community and  
economic  
development efforts  
in downtown districts.  
Would you like to opt  
into these emails?

---

**Detailed Project Proposal: Tell us about your project idea. Be sure to describe how your idea represents innovative, experimental, creative and/or entrepreneurial approaches to local placemaking. We encourage you to include visual project renderings, maps, images, etc. in this document to help communicate your shovel-ready project proposal to the review committee. Further in the application, you will be asked to upload a separate detailed budget, provide a timeline, and discuss your intended outcomes.(required)**

Please include:

- A description of your placemaking initiative
- A description of how you will use the grant funds
- Which partners, if any, you will be working with in the design and implementation process

This project is designed to activate and enhance the Lenape Park amphitheater, transforming it into a more flexible and consistently used community gathering space through the installation of a permanent outdoor projection system. This system will support creative, flexible, and community-driven programming and events. Currently the Lenape Park amphitheater serves as a central gathering space for the community for our summer concert series however besides weekly concerts for 5-6 weeks per summer the space is underutilized. There has been a public demand for expanded programming, events, and outdoor movies in the park.

Over the past three years, Park and Recreation staff and volunteers have been able to offer one movie night per year, but the current setup is extensive, inefficient, and at times unsafe. A temporary blow-up screen, indoor projector, and portable equipment require daytime setup that cannot be fully tested until after dusk, often leading to delays. The open layout of the amphitheater, combined with sunlight and wind, creates additional challenges, including poor visibility and unstable equipment. Long electrical cords running across the space also present tripping hazards. These limitations have made it difficult to expand programming despite clear community interest. This project will address those challenges by creating a safer, more reliable, and multi-use space that can support more frequent events.

The Borough is also currently investing in broader improvements at the Lenape Park amphitheater to enhance accessibility and overall usability of the space. Planned upgrades include new accessible concrete walkways with inclusive wheelchair seating bump outs to better accommodate individuals of all abilities and ensure the space is welcoming to all residents. As these improvements move forward, the current movie setup using a temporary blow-up screen and equipment placed in the grass will conflict with accessible

## T-Mobile Hometown Grant Application Q1 2026

### Perkasie Borough Application

pathways and seating areas making movies in the park not possible until a permanent solution is funded. This project aligns with and supports these ongoing efforts by providing a safer, more permanent solution that allows the amphitheater to be used more effectively as an inclusive and multi-purpose community space.

Grant funds will be used to purchase and install a weather-resistant outdoor projection system at the amphitheater. This includes a motorized projection screen mounted within the structure and a high-brightness laser projector with an ultra short-throw lens housed in a protective outdoor enclosure. With assistance from the Borough's Electric Department, the system will be wired for easy and secure operation from the amphitheater's storage and control area. Funds will also support on-site training for Borough staff to ensure proper use and long-term sustainability of the equipment.

All park improvement projects are completed in coordination with the Borough's Public Works and Electric Departments, who will play an active role in the installation and implementation of this project. The Borough has experience managing similar projects and is prepared to move forward upon award, ensuring the project is completed efficiently and ready for public use within the grant timeline. Once completed the Borough anticipates working with other local partners such as the Perkasie Rotary, possibly the Pennridge School District, and other local groups to utilize the space for a variety of events and activities that serve a broad range of residents. These partnerships will help ensure the space is actively used and continues to meet the needs and interests of the community.



*Existing setup relies on portable equipment, long extension cords, and volunteer labor, creating safety and visibility challenges, with the screen needing to be secured as well.*









				\$	-	
				\$	-	
				\$	-	
				\$	-	
				\$	-	
<b>Total Costs</b>					<b>\$50,484.14</b>	

**PROJECT FUNDING**

Source		Status (Requesting or Committed)	Amount
T-Mobile Hometown Grant		Requesting	\$50,000.00
Borough Capital Reserves		Committed	\$484.14
<b>Total Funding</b>			<b>\$50,484.14</b>
<b>Funding Over or Under Calculator</b>			<b>\$0.00</b>

*You may request up to \$50,000 in Hometown Grant funding.*

**SHELBY LABS, MEMBER  
143<sup>RD</sup> LEGISLATIVE DISTRICT**

ROOM 153-B EAST WING  
P.O. BOX 202143  
HARRISBURG, PA 17120-2143  
PHONE: 717-787-8556  
FAX: 717-782-2969

1032 NORTH EASTON ROAD  
DOYLESTOWN, PA 18902  
PHONE: 215-489-2126  
FAX: 215-345-1361



**House of Representatives**  
Commonwealth of Pennsylvania  
Harrisburg

**COMMITTEES**  
AGING & OLDER ADULT SERVICES, SECRETARY  
COMMERCE  
SUBCOMMITTEE ON FINANCIAL SERVICES &  
BANKING, CHAIR  
GAME & FISHERIES  
HUMAN SERVICES  
TRANSPORTATION  
SUBCOMMITTEE ON PORTS, CHAIR

**APPOINTMENT**  
PENNSYLVANIA COUNCIL ON THE ARTS

REPSHELBYLABS.NET  
SLABS@PAHOUSEGOP.COM  
FACEBOOK.COM/REPSHELBYLABS  
INSTAGRAM.COM/REPSHELBYLABS

March 27, 2026

T-Mobile Hometown Grants  
Program Review Committee

Dear Review Committee,

I am writing to enthusiastically endorse Perkasio Borough's application for a *T-Mobile Hometown Grant* in the amount of **\$50,000**. Funding will support the borough's Lenape Park Amphitheater Technological Improvement Project. More specifically, funding will allow the borough to install a permanent, weather-resistant outdoor projection system.

Perkasio Borough hosts many community events throughout the year, and it works diligently to keep the public engaged. The borough would like to expand on its success and offer more movie nights and more creative programming opportunities at the amphitheater. Currently, movie nights require a temporary setup that is time-intensive and weather dependent. A permanent outdoor projection system will create new opportunities for the borough to expand movie nights and add a wider range of community events.

In addition to an amphitheater, Lenape Park is also home to pavilions, a skate park, a softball field and restrooms. The park connects to both the East Branch Perkiomen Greenway Trail and the Pleasant Spring Creek Bikeway. Lenape Park is a well-loved focal point of the community. The park is within walking distance of the town center and many locally run shopping and dining establishments.

Perkasio Borough has a track record of successfully managing grants for the betterment of the community. It is my hope that you will give this application full consideration.

Sincerely,

A handwritten signature in cursive script that reads "Shelby Labs".

Shelby Labs  
State Representative  
143<sup>rd</sup> Legislative District



# BOROUGH OF PERKASIE

620 W. Chestnut Street  
PO Box 96  
Perkasie, Pa. 18944-0096

(215) 257-5065  
Fax (215) 257-6875

March 23, 2026

To T-Mobile Hometown Grants Program Review Committee,

On behalf of Perkasio Borough Parks and Recreation Board, I am pleased to offer our full support for the proposed Lenape Park Amphitheater Technological Improvements project. This project reflects the Borough's continued commitment to enhancing public spaces, expanding accessible community programming, and creating inclusive opportunities for residents to gather and connect.

The amphitheater serves as an important gathering space for the Perkasio community, hosting seasonal concerts and community events. However, the current setup for movie nights relies on temporary equipment, including a blow-up screen and indoor projection system, which requires significant setup time, is weather-dependent, and can present safety concerns due to unstable equipment and electrical cords in public areas. The Borough's proposed project to install a permanent, weather-resistant outdoor projection system, including a mounted screen and enclosed high-brightness projector, will greatly improve the functionality, safety, and reliability of the space.

This project was developed in response to growing community interest in expanded programming and increased use of the amphitheater. A permanent system will allow for more frequent, accessible, and efficient events while creating opportunities for local organizations to partner in programming and community engagement. By enhancing the amphitheater as a more active and flexible public space, this project will help strengthen community connections and support a more vibrant and inclusive environment for residents.

Thank you for your consideration of this important project and for your commitment to supporting livable communities.

Sincerely,

Kathleen Rocchetti  
Board Chair

3/26/2026

Dear T-Mobile Hometown Grants,

I hope this message finds you well. I am writing as President of Perkasie Rotary and Organization leader of Community Day. There is a current need for an installation of a permanent, weather-resistant outdoor projection system at the Lenape Park amphitheater in Perkasie. Rotary is respectfully requesting funding support for the purchase of an outdoor movie projector and screen to serve the Perkasie Community.

Our goal is to create a welcoming, family-friendly environment where residents of all ages can gather for free outdoor movie nights. These events would provide safe, accessible entertainment while fostering stronger connections among neighbors.

The mission of Perkasie Rotary through our areas of focus is to:

- Encourage community engagement and social interaction
- Provide low-cost entertainment for families
- Create positive, safe evening activities for youth
- Strengthening neighborhood relationships

This project was developed in response to growing community interest in expanded programming and increased use of the amphitheater. Currently, movie nights require a temporary setup that is time-intensive, weather-dependent, and presents safety challenges. A permanent system will allow for more frequent, accessible, and efficient programming while creating new opportunities to partner with local organizations and activate the space for a wider range of community events.

Perkasie Rotary appreciates your consideration in this Community project. Feel free to reach out with any questions.

Sincerely,



Paul Lorenz  
Perkasie Rotary  
[plorenz@galcobus.com](mailto:plorenz@galcobus.com)  
267-374-6726



March 27, 2026

T-Mobile Hometown Grants Program Review Committee,

On behalf of Perkasie Town Improvement Association, I am pleased to offer our full support for the proposed Lenape Park Amphitheater Technological Improvements project.

As an organization dedicated to supporting local businesses and enhancing the vitality of our downtown, we see firsthand how community programming directly impacts economic activity in Perkasie. This project reflects the Borough's continued commitment to supporting local economic development by activating public spaces and creating opportunities for local businesses to engage with the community.

The Lenape Park amphitheater serves as an important gathering space for the Perkasie community but is underutilized. Currently there is a growing community interest in expanded programming and increased use specifically for movies in the park. The Borough's proposed project to install a permanent, weather-resistant outdoor projection system will significantly improve the functionality and reliability of the space, allowing it to be used more consistently drawing residents into the park and creating more opportunities for local business to be involved.

With more frequent and reliable events, the Borough will have greater opportunity to partner with local businesses, including inviting food vendors and other small businesses to participate during events. This increased activity will help support local economic development by driving foot traffic, creating new sales opportunities, and encouraging residents to engage with the local business community. Events like our existing community gatherings and seasonal activities have consistently shown that when people come out, they stay, explore, and support nearby businesses. By enhancing the amphitheater as a more active and flexible public space, this project will contribute to both a stronger local economy and a more vibrant community.

Sincerely,  
Kara Guerra  
PTIA Board President  
And the PTIA Board

Adam Mellor  
Chaplain  
Revivals Outreach Center  
4 S. Ridge Rd.  
Perkasie, PA, 18944

Dear T-Mobile Hometown Grants Program Review Committee,

I am pleased to write this letter in support of Perkasie Borough and their application for the T-Mobile Hometown Grants Program. I have had the opportunity of working with Perkasie Borough in my role as a Chaplain in our community as we have been able to partner on many community programs and I can attest to their commitment to town improvement and integrity in the work they do.

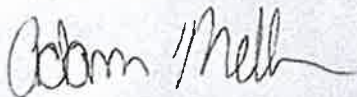
Throughout our time working together, Perkasie Borough has consistently demonstrated a deep commitment to serving the community consistently. Their ability to combine thoughtful planning with creative service has resulted in lasting outcomes. For example, we have been able to work with them during the summer Parks and Recreation month events for the past three years, and we have noted remarkable growth with these events, with this past year seeing attendance triple from the previous year as well as an encouraging outpour of positive response from community members.

What sets Perkasie borough apart is their dedication to continued development. Funding through T-Mobile Hometown Grants Program would support expansion and innovation of the Parks services and events with their Movie in the park nights, which are amazing town events that create a culture of togetherness and unity. This would also provide them the opportunity to further develop other programs and events to better the Perkasie community. I am confident that Perkasie Borough will use these resources thoughtfully and effectively. Their history of integrity and creativity make them an ideal candidate for this grant.

I recommend Perkasie Borough for this grant and believe their work aligns strongly with the goals of your organization. Should you require any additional information, I would be happy to provide further insight into their qualifications and impact.

Thank you for your consideration.

Sincerely,



**ADAM  
MELLOR**  
Chaplain  
RE-VIVALS / RBMI  
©RE-VIVALS  
215-257-3375 Ext. 104  
amellor@revivals.org



# proposal

Prepared By:

Keystone - Sales  
Michael Harbaugh  
Life Safety Advisor  
433 Industrial Drive  
North Wales, PA 19454  
(610)-751-3854  
(610)-439-1600  
Mike.Harbaugh@PyeBarkerFS.com

**IN - SE - Amphitheater Projector System**  
**620 West Chestnut Street**  
**Perkasie, PA 18944**  
**Proposal 222388-2-0**

Submitted: 3/25/2026

Borough of Perkasie  
Lauren Moll  
(215)-257-5065-115

800.927.8610 • WWW.PYEBARKERFS.COM

The Leader in Fire, Life Safety, and Security Solutions

# SCOPE OF WORK

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222388 - Borough of Perkasio Amphitheater

## **Project Overview**

Pye-Barker Fire & Safety (PBFS) shall furnish and install a complete outdoor-rated audiovisual projection system for the amphitheater. The system is designed to support community events and outdoor movie use, utilizing a high-brightness laser projector, weather-resistant motorized projection screen, and simplified user control interface.

The system is designed for operation during dusk and evening conditions and will be installed under the existing stage structure for environmental protection.

## **PBFS Scope of Work**

PBFS shall provide all labor, materials, and services required to furnish and install the following system components:

### **Projection System**

- Furnish and install (1) laser projector.
- Furnish and install (1) short-throw zoom lens.
- Install projector within an outdoor-rated enclosure with thermal insulation kit.
- Mount enclosure and projector assembly to structure.

### **Projection Screen**

- Furnish and install (1) weather-resistant motorized projection screen (16:10 format, approx. 151" diagonal).
- Mount screen to overhead structure approx. six to eight feet from stage opening.
- Provide and install low-voltage screen controller.

### **Control System**

- Furnish and install (1) AV control button panel for basic system operation (projector power and screen control).

### **Signal Distribution**

- Furnish and install (1) HDBaseT extender set with wall-plate transmitter for HDMI input connectivity.
- Provide HDMI input location at designated wall plate location (installed by others).
- Furnish and install IR control kit for projector control integration.

### **Audio Interface**

- Furnish and install (1) 3.5mm audio pass-through plate to provide audio output from the system for connection to external sound systems (by others).

### **Cabling & Materials**

- Furnish all required interconnect cabling, terminations, mounting hardware, patch cables, and miscellaneous materials required for a complete and operational system.
- Furnish (not install) outdoor-rated CAT6A and control cabling for installation by others.

# SCOPE OF WORK

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## **Work by Others (Borough of Perkasié)**

The Borough of Perkasié shall provide the following:

- All required 120V AC power circuits, disconnects, and terminations.
- All conduit, raceways, and cable pathways.
- Installation of all low-voltage cabling, including:
  - CAT6A cable
  - Control wiring (22/4)
- Installation of weatherproof back boxes and wall plates for:
  - HDMI input location (2-gang box)
  - Control panel (1-gang box)

## **System Functionality**

The installed system shall provide the following functionality:

- Users may connect a laptop or media device via HDMI at the designated input location.
- Video signal is transmitted via HDBaseT to the projector.
- Projector displays content on the motorized outdoor projection screen.
- User can:
  - Power the projector ON/OFF
  - Raise/lower the screen via the wall-mounted control panel.
- Audio output is available via 3.5mm connection for integration with external sound systems.

# INVESTMENT

## Outdoor Projector Solution

QTY	Description
1	7100-Lumen Professional Installation Projector, Black
1	0.6 – 0.76:1 Motorized Zoom Lens (lens shift)
1	Nocturne+ E Electric Projection Screen Weather-Resistant 16:10, 151 , (80 x 128)
1	LVC-IV & LVC-S, Single Station, Low Voltage
1	Isobar 4-Outlet Surge Protector, 6' Cord with Right-Angle Plug, 3330 Joules, Diagnostic LEDs, Metal Housing
1	Blizzard 050 Landscape, Fixed Mount, 100-125VAC
1	Blizzard 52.050 Thermal Insulation Kit
1	Vertical Pole XYZ Kit, Blizzard 050
1	AV 8-Button Control Panel
1	HDBaseT Extender Set with Wall-Plate Transmitter
1	IR Control Kit
1	Audio 3.5mm Pass-Through Decora Plate
1	Install Hardware Hardware, Patch Cables, Etc.
1	Lift Rental
0.5	Outdoor-Rated CAT6A
0.5	22/4 Shielded Indoor/Outdoor CM

## System Investment

**Total Proposal Amount      \$50,484.14**

**THIS IS NOT AN INVOICE. DO NOT PAY. INVOICE TO BE PROVIDED.**

**Deposit Due in Advance      \$15,145.24**  
**Balance Due Upon Completion      \$35,338.90**

Acceptance of proposal - The above prices, specifications, and conditions are satisfactory and are hereby accepted (subject to credit approval.) You are authorized to do the work as specified.

Pricing is valid for 7 days from the date proposal was submitted to contractor/customer.

Progress Billing will be applied to this proposal.

Borough of Perkasio

Keystone - Sales

Company \_\_\_\_\_ Date \_\_\_\_\_

Company \_\_\_\_\_ Date \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Title \_\_\_\_\_

Printed Name \_\_\_\_\_ Title \_\_\_\_\_

(215)-257-5065-115 \_\_\_\_\_

(610)-439-1600 \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

\_\_\_\_\_ Email \_\_\_\_\_

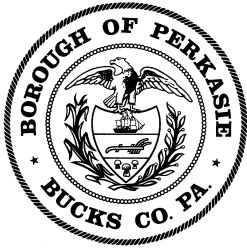
Mike.Harbaugh@PyeBarkerFS.com \_\_\_\_\_

Email \_\_\_\_\_

\_\_\_\_\_ Purchase Order Number \_\_\_\_\_

**TERMS AND CONDITIONS**

This proposal is subject to the Pye-Barker General Terms and Conditions located at <https://pyebarkerfs.com/generalterms>. By signing or receiving services under this proposal, you acknowledge that you have reviewed such terms and conditions and that they will be incorporated into the proposal by reference. This proposal, including the incorporated General Terms and Conditions, contains the complete and final agreement between the parties with respect to the subject matter hereof.



# BOROUGH OF PERKASIE

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## INTER-OFFICE MEMORANDUM

TO: Andrea L. Coaxum  
FROM: Linda Reid  
DATE: March 5<sup>th</sup>, 2026  
SUBJECT: Events Assistant As-Needed

Perkasie Borough holds at least 37 community events outside normal working hours, requiring at least 240 events staff hours for onsite event management. These events include 28 indoor and outdoor Farmers Markets, 6 Summer Concerts, the Under the Stars Car Show, the Fall Festival and America's Oldest Tree Lighting.

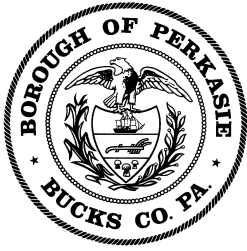
More staff hours are needed when the Borough hosts the Memorial Day Parade & Service and for additional or ad-hoc events like ribbon cuttings, Earth Day or Holiday pop-ups

In order to ensure on-site, out-of-hours coverage, I have shared the opportunity to work extra hours with existing Borough staff, and I am building a list of part-time staff members who we can call on to work events as-needed. . Staff working these events need to understand many issues affecting Borough residents and our Events Assistants are existing Borough staff members, or they have acted as volunteers at the Borough's community events.

Cassandra Grillo, Lauren Bahry, Nicky Reid and I all work events on-site and out of office hours. In 2025, Council had approved the hiring of Marissa Carmean and Jessica Tantorno as Events Assistants As-Needed, but we continue to experience issues with staff availability for so many community events.

Accordingly, I would like to recommend the hiring of Rebecca Cesa to the position of part-time Events Assistant As-Needed for the Borough, effective June 1, 2026. The starting rate for Rebecca will be \$21 per hour as listed in the 2026 Wage Schedule.

Rebecca is familiar with the Perkasie Farmers Market, having volunteered at several of them, and she was employed to work the Farmers Market during the summer of 2021. She is personable and professional, and I believe she will do a great job as one of Perkasie Borough's Events Assistants As-Needed.



# BOROUGH OF PERKASIE

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## INTER-OFFICE MEMORANDUM

TO: Andrea L. Coaxum, Borough Manager

FROM: Linda Reid, Assistant Borough Manager

DATE: March 30<sup>th</sup>, 2026

SUBJECT: Borough Policy Overhaul Project

This memo provides an update for Borough Council on the project to create and maintain a manual of administrative policies that will document Borough administrative and departmental operations.

Staff have created an inventory of the Borough's adopted and draft policies. Policies have been created as-needed over time, providing a good response to issues, but leading to uneven coverage, inconsistencies and gaps, and sometimes duplication. A copy of the current inventory, with an initial reorganization into a potential policy manual structure is attached to this memo.

Creating a robust set of administrative policies that document the workings of the Borough has the potential to create many benefits. For example,

- Staff rely on consistent policy rather than long-standing practices or institutional knowledge
- Administrative practices are standardized, reducing the burden on staff learning and service delivery
- Decision making is consistent, based on an up-to-date and common understanding
- Policies are regularly updated for compliance with federal and PA state law
- Transparent, accessible information about Borough operations for residents and businesses

As staff have tried to find resources to help document the Borough's working practices and create a policy manual, research has revealed that there is no centralized or authoritative catalog of recommended or mandated municipal administrative and operational policies in PA. While Borough staff routinely turn to sources such as PSATs, PMEA and DVT for model policies, these resources are limited in scope, inconsistent across topics, and not designed to cover the full breadth of municipal operational needs. Believing that this is an issue common to many municipalities, Borough staff have created a statement of the problem and a request for assistance and sent it to The Meyner Center and the Bucks County Consortium of Municipal Managers, hoping to partner with an organization that can tackle the issue at an intergovernmental level.

In the meantime, staff are continuing to identify policies that are priorities for documentation. For example:

- Acceptable Use Policy (best practices IT & Cybersecurity)
- Artificial Intelligence Use Policy
- Social Media Use Policy

- Internal Controls Policy

Also attached to this memo is a first draft of a “Policy of Policies”. This draft policy provides a governance framework for the creation, adoption, review and retirement of Borough policies. It suggests the role of Borough Council, the Borough Manager and the Department Heads in drafting and managing policy development and provides a framework to allow the Borough to develop and adopt robust and consistent administrative and departmental policies.

This Policy of Policies is offered to Borough Council for initial discussion. The Personnel & Policy Committee will continue to work on the draft policy before coming back to Council with a recommendation to adopt the policy.

## Policy Manual Modernization & Overhaul Project

Policy Inventory 2025

### ADMINISTRATIVE POLICIES - 100

Designate administrator to certify documents	1985	Resolution	1985-17	Borough Manager	
Consultant Policy	1993			Borough Manager	
Establish rules for conducting business meetings	1993	Resolution	1993-27	Borough Manager	
Membership in Bucks County Consortium	2000	Resolution	2000-8	Borough Manager	
Perkasie Borough Policy for Access to Public Records	2003			Borough Manager	
Pennridge Senior Center Commitment	2004	Resolution	2004-35	Borough Manager	
Meeting Recording Policy	2005	Resolution	2005-40	Borough Manager	
Open Records Policy	2008			Borough Manager	
Public Forum Policy	2008	Resolution	2008-30	Borough Manager	
Borough Manager Annual Performance Review Policy	2009	Resolution	2009-31	Borough Manager	
Junior Council Person program	2017	Resolution	2017-34	Borough Manager	
Guidelines for outdoor dining	2020	Resolution	2020-18	Borough Manager	Retire / covid
Public Record Policy	2024				
Acceptable Use Policy	2025	DRAFT		Borough Manager	
Allow participation & voting by telecommunications device	2026	Resolution	2026-7	Borough Manager	
Policy Creation & Governance Policy	2026	DRAFT		Borough Manager	

### FINANCE POLICIES - 200

Borough must issue own purchase order to vendors	1987	Resolution	1987-14	Finance	
Deferred comp plan for employees	1988	Resolution	1988-9	Finance	
Pension deductions from payroll before computing federal tax	1988	Resolution	1988-3	Finance	
Establish engineering fees for plan review	1989	Resolution	1989-13	Finance	
Appointment of independent auditor	1991	Resolution	1991-1	Finance	
Borough employee pay classification	1992	Resolution	1992-8	Finance	
Adopt flexible benefits spending plan	1995	Resolution	1995-6	Finance	
Establishment of checking & investment accounts and designating institutions to serve as de	1996	Resolution	1996-1	Finance	
Acceptance of Discover/Financial Services	1999	Resolution	1999-16	Finance	
Establishment of bank accounts	2004	Resolution	2004-29	Finance	
Participation in Merchants Service program	2004	Resolution	2004-13	Finance	
Change order policy	2006	Resolution	2006-66	Finance	
Establishment of Fraud Policy	2008	Resolution	2008-32	Finance	
Fund Balance Policy Adopted	2008	Resolution	2008-22	Finance	
Fund Transfer Policy Adopted	2008	Resolution	2008-23	Finance	
Appoint Borough Manager as CFO of pension plan	2009	Resolution	2009-22	Finance	
Fraud Policy	2010	DRAFT		Finance	
Accounts Receivable Policy	2011			Finance	
Fund Balance Policy Amended	2011	Resolution	2011-20	Finance	
Define contribution plan documents for employees	2019	Resolution	2019-2	Finance	
Extend real estate tax deadline due to pandemic	2020	Resolution	2020-14	Finance	
Merchant Agreement - Third Party Credit Card Processing	2024	Resolution	2024-45	Finance	
Fee Schedule	2025	Resolution	2025-64	Finance	
Purchasing Policy	2025			Finance	
Establish procedures for paying bills between meetings	2026	Resolution	2026-4	Finance	
Cable franchise legislation	2006	Resolution	2006-45	Finance	
Unauthorized Incurred Services Engineer & Solicitor	2006	Resolution	2006-43	Finance	
Small games of chance	2017	Resolution	2017-19	Finance	
Internal Controls Policy	2026	DRAFT		Finance	
Acceptance of Donations Policy	2026	DRAFT		Finance	

### PERSONNEL POLICIES - 300

Procedure for Filling Vacancies in Elected Offices	2001			Personnel	
Offer group health insurance to retirees conditioned upon reimbursement of associated cost	1995	Resolution	1995-14	Personnel	
Work rules for Borough employees	1983	Resolution	1983-16	Personnel	
Military Leave of Absence Policy	2004	Resolution	2004-25	Personnel	
Hepatitis C pre-employment testing	2004	Resolution	2004-47	Personnel	
Empowerment of Council representatives to speak on behalf of Borough Council	2005	Resolution	2005-48	Personnel	
Extended Military Leave of Absence Policy	2005	Resolution	2005-1	Personnel	
Expectations	2008	Resolution	2008-9	Personnel	
Expectations of Borough Council	2008			Personnel	
Expectations of Borough Employees	2008			Personnel	

Expectations of Borough Manager	2008			Personnel
Expectations of Department Heads	2008			Personnel
Compensation Time Policy for Salaried Employees	2009			Personnel
Employee Motor Vehicle Policy	2011			Personnel
Accident & Illness Prevention Program	2025	Resolution	2025-67	Personnel

**PUBLIC SAFETY POLICIES - 400**

Disposition of bicycles	1999	Resolution	1999-15	Public Safety
Establishment of Emergency Operations Plan	2004	Resolution	2004-12	Public Safety
Police Department joins Central Bucks Emergency Response Team	2004	Resolution	2004-33	Public Safety
Participate in regional ambulance service	2007	Resolution	2007-16	Public Safety
Agreement with GV Hospital - "Naxolone"	2015	Resolution	2015-10	Public Safety
Police Cooperative Agreement	2016	Resolution	2016-25	Public Safety
Memo of understanding - Police & Pennridge School District	2017	Resolution	2017-33	Public Safety
Bucks County vehicle lease	2022	Resolution	2022-24	Public Safety
Memo of understanding - Police & Pennridge School District	2022	Resolution	2022-6	Public Safety
Perkasie Borough Police Department Policies	2022	Resolution	2022-20	Public Safety
Police Department In-Custody Death Reports	2022	Resolution	2022-66	Public Safety
Memo of understanding - Police & Pennridge School District	2023	Resolution	2023-37	Public Safety
Police Department Co-Responder policy	2023	Resolution	2023-22	Public Safety
Chaplain program policy	2024	Resolution	2024-49	Public Safety
Civilian Community Relations Specialist policy	2024	Resolution	2024-48	Public Safety
PA ICAC Task Force Memorandum of Understanding	2024	Resolution	2024-14	Public Safety
St. Andrew's Memo of Understanding	2024	Resolution	2024-8	Public Safety
New media policy for Police Department	2025	Resolution	2025-12	Public Safety
Updated internship agreement with West Chester University	2026	Resolution	2026-11	Public Safety

**ELECTRIC DEPARTMENT POLICIES - 500**

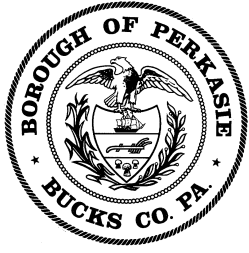
Adopt a safety manual for Electric Department	1983	Resolution	1983-17	Electric
Begin week to celebrate public power contributions	1987	Resolution	1987-13	Electric
Declining to serve outside Borough	1998	Resolution	98-12	Electric
Establish intention to place overhead banners over public streets	1998	Resolution	1998-4	Electric
Prohibit outside power suppliers for electric	1998	Resolution	1998-12	Electric
Changes to disconnect policy	1999	Resolution	1999-13	Electric
Operating Policies for security deposits & service disconnects	2000	Draft?		Electric
Electric meter program	2009	Resolution	2009-11	Electric
Meter Replacement Program Established	2009	Resolution	2009-11	Electric
Electric Security Deposit Policy	2011			Electric
Electric Security Deposit Policy	2013	Resolution	2013-4	Electric
Adoption of utility poles Policy				
Expanded Electric Department Services				Electric
Guidelines for Electrical Service Lines	2008			Electric
Identity Theft Program Established - Electric	2009	Resolution	2009-8	Electric

**PUBLIC WORKS POLICIES - 600**

Adopt a safety manual for Public Works Department	1984	Resolution	1984-15	Public Works
Develop recyclable drop-off center	1987	Resolution	1987-10	Public Works
Establish fee & weight for trash bags and designate recyclables	1987	Resolution	1987-15	Public Works
Establish \$5.00 fee for select bulky waste	1988	Resolution	1988-12	Public Works
Detention Basin Policy	1993			Public Works
Snow Removal Policy	2000			Public Works
Snow Removal Policy Amended	2008	Resolution	2008-34	Public Works
Weed Spraying	2009	Resolution	2009-10	Public Works
Refund \$35 Refuse & Recycling fee - tenants of apt. bldgs. Between 4-9 units	2010	Resolution	2010-17	Public Works
Snow Removal Policy Amended	2011			Public Works
MS4 Outfall IDD&E Policy	2016			Public Works
Vehicle Operations	2016			Public Works
Snow Agreement PRA	2020	Resolution	2020-1	Public Works
Agreement to authorize electronic access to PennDOT systems	2022	Resolution	2022-3	Public Works
Mailbox Damage Policy		DRAFT		Public Works
Safety Manual Adoption	2009	Resolution	2009-25	Public Works
Sign maintenance policy	2014	Resolution	2014-18	Public Works

**PARKS & RECREATION POLICIES - 700**

Hours of operation - basketball court lights	1997	Resolution	1997-18	Parks & Rec
Park & Rec Board Capital Purchase Guidelines	1998	Resolution	1998-8	Parks & Rec
Establishing Fall Fest Criteria	2000	Resolution	2000-9	Parks & Rec
Establishment of skate park operating policies	2003	Resolution	2003-17	Parks & Rec
Lock park restrooms during winter months	2004	Resolution	2004-54	Parks & Rec
Perkasie Olde Towne Association musical events	2004	Resolution	2004-53	Parks & Rec
Establish admission fees for pool parties	2010	Resolution	2010-16	Parks & Rec
Dog Park	2011	Resolution	2011-1	Parks & Rec
Farmers Market rules & regulations	2016	DRAFT		Parks & Rec
Authorize Park & Rec Director to sign contracts	2022	Resolution	2022-10	Parks & Rec
Event Exhibitor Policy	2023	DRAFT		Parks & Rec
Park Pavilion Reservation Guidelines	2024			
Event Vendor Application Policy	2024	DRAFT		Parks & Rec
Park Hours Policy				Parks & Rec
Percentage breakdown for program contractors	2026	DRAFT		Parks & Rec
Recreation Program Cancellation Policy	2026	DRAFT		Parks & Rec
Recreation Program Refund Policy	2026	DRAFT		Parks & Rec
Recreation Facility Agreements Policy	2026	DRAFT		Parks & Rec
Park Use Rules Update Policy	2026	DRAFT		Parks & Rec
<b>INFORMATION TECHNOLOGY POLICIES - 800</b>				
Social Media Comment Policy	2026	DRAFT		Borough Manager
Social Media Management Procedures	2026	DRAFT		Borough Manager
Social Media Management Policy	2026	DRAFT		Borough Manager
Artificial Intelligence Policy	2026	DRAFT		Borough Manager



# BOROUGH OF PERKASIE

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Perkasie Borough, in Bucks County, Pennsylvania, is home to approximately 9,338 residents living in approximately 2.5 square miles. The Perkasio is characterized by a strong residential base, a walkable town center, and a tradition of civic engagement. It combines small-town character with modern expectations for transparency, professionalism, and high-quality public administration

Municipal administrative, departmental and operational policies have been created reactively over time, leading to gaps, inconsistency, difficulty locating policies, and uncertainty about legal mandates.

Perkasie Borough believes that a need exists for the creation of a Model Operations Policy Framework—a scalable set of model policies, best practice and guidance documents, and a recommended publication and maintenance system that could serve all Pennsylvania municipalities.

We are hoping to partner with an organization with the credibility and the expertise in municipal governance, administration, and strategic planning to create such a solution. Rather than every municipality trying to solve the issue independently, one organization with intergovernmental collaboration could create a solution that would benefit us all.

## THE NEED

Modern expectations for transparency demand accessible, published administrative policies.

There is no centralized or authoritative catalog of recommended or mandated municipal administrative, departmental and operational policies in Pennsylvania. Municipal staff and elected officials often lack clarity on “what we don’t know”—which policies are advisable, beyond the few that are PA mandated, and often which areas present governance or liability risks. Municipalities typically develop policies “as needed,” resulting in uneven coverage, inconsistent formats, and unclear ownership.

School districts, unlike municipalities, are legally required to adopt and publish policies (under state education statutes). This mandate has led to a robust ecosystem of policy services (e.g., BoardDocs, state associations), model policy repositories and standardized policy structures. Municipalities lack similar support even though their administrative, HR, ethics, safety, and governance responsibilities are equally complex. Without a comprehensive and up-to-date policy set, municipalities are potentially exposed to compliance failures, inconsistent administrative practices, employee grievances and liability, and public confusion or mistrust.

## Case Study: Perkasio Borough

*In the spirit of transparency—and to illustrate the challenges municipalities face—Perkasio Borough offers its own recent experience as a case study. During an internal review of administrative and operational policies, staff discovered that almost 115 policies had been adopted by resolution since 1983, scattered across departments and files. Many of these policies appeared to have been developed reactively, created in response to specific issues rather than as part of a coordinated, strategic policy framework.*

*The Borough's list included highly specific, operationally narrow policies such as "Hours of Operation of Basketball Lights" (1997), "Lock Park Restrooms During Winter Months" (2004), and "Establish Admission Fees for Pool Parties" (2010). While each addressed a legitimate need at the time, the sheer number and granularity of these policies highlighted a larger structural gap: the Borough would benefit from higher-level, comprehensive policies governing public facility use, parks management, fee structures, and operational standards, rather than a patchwork of narrow directives.*

*Over time, this reactive policy development created a system where institutional knowledge became a primary source of guidance. Staff members frequently relied on long-standing practices—"the way we've always done it"—even when the underlying rationale, original policy, or supporting documentation had become difficult to locate or had faded from organizational memory. Policies were stored inconsistently across departmental servers, and many had not been updated for years. This created operational inconsistency, reduced transparency, and ultimately made it harder for staff to deliver services predictably and equitably.*

*The absence of a centralized, published policy manual also meant residents often had little visibility into municipal operations that directly affected them. Responding to resident inquiries required staff to search for documents that were difficult to access or, in some cases, nearly impossible to trace. This made routine communication repetitive and time-consuming while unintentionally eroding public trust.*

*The Borough also recognized that it lacked a reliable system for policy lifecycle management—including naming conventions, version control, review schedules, and sunset mechanisms. Although Borough Council committees regularly adopt policies via resolution, there is no clear or standardized policy review and update process to ensure documents remain current in response to evolving laws, technologies, or community expectations.*

*Finally, while Borough staff routinely turn to external sources such as PSATS, PMEA, and DVT for model policies, these resources are limited in scope, inconsistent across topics, or not designed to cover the full breadth of municipal operational needs. As a result, staff often develop policies from scratch in response to emerging issues without a clear sense of how those policies fit into a larger strategic framework—or whether additional, related policies may also be needed.*

*Perkasio's experience underscores a challenge common to many municipalities: without a comprehensive, curated, and accessible framework of administrative and operational policies, gaps accumulate silently, inconsistencies take root, and both staff and residents struggle to navigate or understand the rules that govern daily operations.*

Perkasie’s experience demonstrates the value of developing a structured, statewide model administrative and operational policy system that municipalities can adopt, adapt, and maintain with confidence.

## **A SOLUTION**

Perkasie Borough believes that all municipalities would benefit from:

- a set of model policies and templates that municipalities can tailor, including mandated policies, strongly recommended policies, best-practice administrative, governance and operational policies, and policies supporting modern public expectations.
- a recommended structure for a complete Operational Policy Manual
- a central “platform” for model policies that is updated and current, reflecting updated statutes and changing / emerging trends
- a self-assessment guide municipalities can use to determine what they have, what they lack, and what they need to prioritize
- a best practice guide recommending the process that municipalities can use for storage, publication, and tools for updating and version control

## **THE BENEFITS**

The project would bring significant benefits to municipalities – identifying and filling policy gaps, improving legal compliance and risk management, standardizing administrative practices, increasing transparency and public trust, and reducing staff burden through a clear, organized system.

Municipalities would have access to a vetted, authoritative policy library, a collaborative solution would reduce the costs to municipalities hiring consultants or attorneys for initial drafting, and would promote consistency across boroughs, townships, and cities.

The creation of a Model Administrative and Operational Policy Framework would establish a signature resource for local governments, potentially scalable statewide and nationwide. It would potentially create ongoing opportunities for training, updates, consulting, and research, and strengthen the visibility and influence of PA as a thought-leader in municipal governance.

## Policy Governance Framework (“Policy on Policies”)

### 1. Purpose

The Borough of Perkasié (“the Borough”) is committed to good governance and ensuring the transparent provision and operation of Borough programs and services. This policy formalizes and defines a transparent process for the creation, management, retention and review of administrative, departmental and operational policies.

### 2. Scope

This policy applies to all Borough departments, offices, committees, commissions, and staff responsible for creating, implementing, or interpreting Borough policies.

This policy governs:

- Borough-wide policies
- Departmental and operational policies
- Internal administrative policies
- Public-facing service policies
- Procedures, guidelines, and standards that support policies

### 3. Definitions

#### 3.1 Borough-Wide Policy

A written directive that establishes standards, responsibilities, and expectations applicable across all departments, affecting residents, staff, services, and operations.

#### 3.2 Administrative Policy

Internal rules or directives that govern internal operations, delegation of authority, staff responsibilities, and cross-departmental administrative practices.

#### 3.3 Departmental Policy

A written directive developed by a department head that applies only within that department and governs operations, programs, and service procedures unique to that department.

#### 3.4 Procedures

Step-by-step instructions describing how staff carry out tasks required to operationalize or implement a policy consistently and safely. Procedures are internal operational documents.

#### 3.5 Guidelines / Standards

Non-mandatory recommended practices that support knowledge-sharing, consistency, or professional standards. Guidelines can include best practices and general advice on routine matters and are often generated by internal staff to promote knowledge sharing.

## 4. Policy Development Requirements

Each policy should:

- Clearly identify the purpose, scope, responsible parties, and definitions.
- Align with Borough ordinances, Pennsylvania statutes, and applicable federal laws.
- Support accountability, risk reduction, and consistent service delivery.
- Avoid duplication or contradiction with higher-level mandates or existing policies.
- Be written in clear, accessible language suitable for both staff and residents.

## 5. Roles and Responsibilities

### 5.1 Borough Council

- Borough Council is responsible for the review and approval of all policies, policy revisions and the retirement of policies. Borough Council adopts, revises and retires policies by resolution.
- Borough Council ensures policies support transparency, equity, and good governance.

### 5.2 Borough Manager

- The Borough Manager develops and recommends to Borough Council policies for adoption, revision and retirement.
- The Borough Manager ensures department heads follow this policy, and maintains oversight of the Borough's entire policy library.

### 5.3 Department Heads

- Department Heads draft departmental and operational policies, procedures and guidelines specific to each department, and provide review and input during the drafting of Borough-wide policies.
- All departmental policies and procedures are submitted to the Borough Manager for review and approval.
- Department Heads maintain operational procedures that support approved policies.

### 5.4 Policy Coordinator (Designated Staff Role)

- The Policy Coordinator maintains the centralized digital policy repository, ensuring version control, naming conventions, and timely updates in line with best practice guidelines.
- The Policy Coordinator coordinates policy reviews and supports staff in drafting and formatting policies.

## 6. Policy Creation and Approval Process

Step 1: Identify Policy Need

- A policy may be created to comply with new legislation or regulations, address risks, operational gaps, or service inconsistencies, replace outdated resolutions or unwritten practices or to standardize processes that rely on institutional memory.
- Identification of needed policies will be developed by the Borough Manager and Department Heads.
- Identified departmental policy needs will be discussed by the associated Committee of Borough Council. The Committee of Borough Council will introduce proposed policy to Borough Council before moving forward with a full draft.

#### Step 2: Drafting

- The department drafting the policy must research best practices and model policies, consult relevant stakeholders and ensure compliance with applicable laws.

#### Step 3: Legal Review

- The Borough Solicitor reviews proposed Borough-wide or administrative policies for legal compliance.

#### Step 4: Approval

- Borough Council approves Borough-wide, administrative and departmental policies by resolution.

#### Step 5: Publication

##### Once approved:

- All Borough-wide policies will be published in a public-facing digital Policy Library.
- Administrative and departmental policies will be stored in the Borough's internal repository and published publicly where appropriate.
- Procedures and Guidelines will be stored in the Borough's internal repository for staff reference.

## 7. Policy Maintenance and Review Cycle

### 7.1 Required Review Cycle

- All policies must be reviewed at least every three years or more frequently when circumstances demand. The Borough Manager and Department Heads should have an awareness of how changing legislation, amended ordinances, regulatory requirements technology, best-practice, or local or operational needs may impact adopted policies.
- High-impact policies (safety, HR, public-facing services) must be reviewed annually.

### 7.2 Version Control

#### The Policy Coordinator ensures:

- Standard naming conventions
- Version numbers and approval dates

- Archiving of retired versions

## **8. Centralized Policy Repository**

Perkasie Borough will maintain a single, authoritative digital repository of all policies, with:

- Public access for Borough-wide policies, and for administrative and departmental policies wherever appropriate.
- Internal access for administrative or confidential policies
- Searchability, index structure, and links to supporting documents

## **9. Transparency and Public Access**

- The creation, amendment and retirement of policies will be discussed and approved by Borough Council at their public meetings
- Major updates will be publicly communicated
- Staff will reference the Policy Library when responding to resident inquiries.

## **10. Policy Retirement**

A policy may be retired when:

- It is superseded by law or ordinance
- It duplicates another policy
- It is obsolete due to organizational or technological changes
- Retired policies must be archived but marked as inactive.

## **11. Continuous Improvement**

- Perkasie Borough will periodically evaluate this Framework to ensure it supports operational effectiveness and legal compliance
- The Borough may consult with external partners, including organizations such as PSATS, PMEA, legal counsel, and higher-education institutions, to maintain current best practices

## PENNRIDGE AREA COORDINATING COMMITTEE

March 26, 2026

Present: Clair Black – Silverdale Borough; Morgan Cowperthwaite – Bedminster; Carly Taylor - Pennridge School District; Skeeter Musselman – Pennridge Community Senior Center; Marie Howells – Sellersville Borough; Jackie Cornelius – Perkasio Borough and Dave Nyman – East Rockhill Township.

Dave Nyman shared information regarding the History of PACC and the Sterling Act, providing a spreadsheet with the amount of EIT funds lost to Philadelphia and efforts to get the PA House to adopt SB 527..

### Municipal Roundtable:

- Bedminster – Morgan announced they are considering Ordinances for Data Centers and Solar Farms; appointed officer Chonko to Corporal; considering adding a Detective position; conducted their annual road tour; and started an aggressive program to remove diseased trees from Township roadways.
  
- Silverdale- Clair shared bids for Baringer Avenue have been received; the Borough staff assisted Community Center staff with grant preparations; Mason Square has sold 20 homes; seeking a park improvement grant; and preparations for Community Day.
  
- East Rockhill – Dave provided an update noting adoption of a Resolution celebrating PA250; and approval of the Weidner subdivision, primarily in Hilltown.
  
- Pennridge School District – Carly shared Board concerned regarding population decrease which have required recent completion of re-districting elementary school boundaries and impact on current Budget development.
  
- Perkasio – Jackie provided updates on changes to the make up of Council; status of the Constitution Avenue development proposal; receipt of a grant for Park Avenue; current negotiations of a new agreement for Police with Sellersville; Kulp Park reconstruction status; and proposals for construction of a solar project.
  
- r
  
- Sellersville – Marie indicated that the status of the Lawn Avenue project; Walnut Street bridge project; review of an amended PWTA draft agreement; Park and Recreation clean up day, April 26<sup>th</sup>; PennDOT to crackseal Noble Street; hired a new PW laborer; and a thank you to the School District for work on Druckenmiller ballfields.
  
- Senior Center – Skeeter provided an update on building status.

The meeting concluded around 8:10 PM.

The next meeting will be **April 23, 2026**, 7:00 PM, at the Pennridge Community Center.

Date: 03/30/2026

# EFT Register #6 – March 30, 2026

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Time: 10:12:53AM

## BOROUGH OF PERKASIE

VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER	AMOUNT PAID	EFT	DP
0000005782	Amazon Capital Services								
VP-00000130	14CH-FXPJ-779P		Refuse Supplies	05.427.250	03/23/2026		11.98	X	
VP-00000131	1NGQ-TMKN-PNFG		PW Supplies	01.438.370	03/11/2026		30.49	X	
VP-00000124	1RNG-CMY7-JM6N		Pool Lights	04.452.374	03/23/2026		329.82	X	
VP-00000129	1LQ7-QDTN-4QPM		Police Uniforms	01.410.238	03/23/2026		139.81	X	
0000005782	Amazon Capital Services					Vendor Total:	512.10		
0000002467	AMP Inc.								
VP-00000120	1014910		February Power Purchases	07.442.361	03/26/2026		571,463.96	X	
VP-00000120	1014910		February Power Purchases	07.442.362	03/26/2026		-1,029.09	X	
0000002467	AMP Inc.					Vendor Total:	570,434.87		
0000005399	BARRY ISETT & associates Inc.								
VP-00000132	0209274		Feb 2026 Code Enforcement Services	01.413.310	03/23/2026		2,318.52	X	
0000005399	BARRY ISETT & associates Inc.					Vendor Total:	2,318.52		
0000000069	Comcast								
VP-00000123	164824		MAC Interne/Voice 3/9-4/8/26	04.452.321	03/20/2026		216.46	X	
VP-00000137	53282		Electric Sub 3/12-4/11/26	07.442.450	03/04/2026		375.15	X	
VP-00000128	48464		Boro Hall Bundled Svcs 3/11-4/10/26	01.405.450	03/20/2026		411.40	X	
VP-00000133	53456		PW Bundled Services 3/7-4/6/26	01.438.480	03/20/2026		260.12	X	
0000000069	Comcast					Vendor Total:	1,263.13		
0000002414	De Lage Landen Financial Services, Inc.								
VP-00000127	596229980		Police Copier Contract 3/1-3/31/26	01.410.252	03/23/2026		464.13	X	
0000002414	De Lage Landen Financial Services, Inc.					Vendor Total:	464.13		
0000002274	Elan Financial Services								
VP-00000140	2800		Covered Bridge Fence Rental	30.451.705	03/30/2026		445.70	X	
VP-00000146	2800		PW CC Uniforms	01.438.238	03/30/2026		29.94	X	
VP-00000145	2800		PW CC Supplies	01.438.230	03/30/2026		3.98	X	
VP-00000141	2800		PW CC Road Materials	01.438.245	03/30/2026		59.91	X	
VP-00000142	2800		PW CC Park Supplies	01.454.250	03/30/2026		55.77	X	
VP-00000143	2800		PW CC Building Repairs	01.409.250	03/30/2026		42.66	X	
VP-00000144	2800		PW CC Sign Supplies	01.432.250	03/06/2026		140.82	X	
0000002274	Elan Financial Services					Vendor Total:	778.78		
0000004568	Elan Financial Services								
VP-00000157	7554		Finance CC PELRAS Hotel Deposit	01.402.460	03/30/2026		230.07	X	
0000004568	Elan Financial Services					Vendor Total:	230.07		
0000004569	Elan Financial Services								
VP-00000159	8550		Electric CC MAC Electric Supplies	04.452.250	03/30/2026		40.46	X	
VP-00000158	8550		Electric CC Breakfast x 2	07.442.245	03/30/2026		177.59	X	
0000004569	Elan Financial Services					Vendor Total:	218.05		

Date: 03/30/2026

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## BOROUGH OF PERKASIE

VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER	AMOUNT PAID	EFT	DP
0000004572	Elan Financial Services								
VP-00000156	7859		Police CC Investigative Supplies	01.410.243	03/30/2026		36.35	X	
VP-00000155	7859		Police CC IT Svcs	01.410.452	03/06/2026		61.23	X	
0000004572	Elan Financial Services					Vendor Total:	97.58		
0000004602	Elan Financial Services								
VP-00000154	8182		P&R CC Bus Trip Deposit	01.451.247	03/30/2026		500.00	X	
0000004602	Elan Financial Services					Vendor Total:	500.00		
0000004969	Elan Financial Services								
VP-00000149	7648		Admin CC Office Supplies	01.405.210	03/30/2026		107.40	X	
VP-00000148	7648		Admin CC Perkiomen Water Shed Reg - M	01.401.460	03/30/2026		65.00	X	
VP-00000152	7648		Admin CC Subdivision Webinar Reg - Grill	01.414.460	03/30/2026		25.00	X	
VP-00000151	7648		Admin CC ICC Fire Code Sub	01.414.420	03/30/2026		8.50	X	
VP-00000153	7648		Admin CC PELRAS Conf Reg - Deemer	01.402.460	03/30/2026		600.00	X	
VP-00000150	7648		Admin CC Printing	01.405.342	03/30/2026		34.00	X	
0000004969	Elan Financial Services					Vendor Total:	839.90		
0000005858	Elan Financial Services								
VP-00000147	5167		MAC Tile Samples	04.452.370	03/30/2026		4.24	X	
0000005858	Elan Financial Services					Vendor Total:	4.24		
0000000152	Pennsylvania Municipal Retirement System								
VP-00000125	09-099-3N		Non Uniform Pension Contributions Mar 2	01.214.000	03/27/2026		5,704.96	X	
VP-00000126	09-099-3P		Police Employee Pension Contributions M	01.214.000	03/27/2026		8,442.43	X	
0000000152	Pennsylvania Municipal Retirement System					Vendor Total:	14,147.39		
0000005561	Valpak Franchise Operations								
VP-00000139	INV-376977		Clipper Half Page Ad	04.452.341	03/26/2026		735.50	X	
VP-00000138	INV-376980		Valpal Clipp Digital Connect	04.452.341	03/26/2026		667.00	X	
0000005561	Valpak Franchise Operations					Vendor Total:	1,402.50		
0000005050	WageWorks, Inc.								
VP-00000136	INV8849347		Employee HRA & Flex Reimbursements	90.200.200	03/24/2026		114.61	X	
VP-00000122	INV#8829726		Employee HRA & Flex Reimbursements	90.200.200	03/17/2026		432.08	X	
VP-00000122	INV#8829726		Employee HRA & Flex Reimbursements	90.200.300	03/17/2026		518.42	X	
VP-00000136	INV8849347		Employee HRA & Flex Reimbursements	90.200.300	03/24/2026		424.46	X	
0000005050	WageWorks, Inc.					Vendor Total:	1,489.57		
0000002468	Wells Fargo								
VP-00000135	DVRFA 2007		2007 DVRFA Loan Interest	30.472.000	03/25/2026		957.13	X	
VP-00000134	DVRFA 2006		2006 DVRFA Loan Interest	30.472.000	03/25/2026		190.80	X	
0000002468	Wells Fargo					Vendor Total:	1,147.93		

Report Total: 595,848.76  
Unpaid Report Total: 595,848.76

Date: 03/30/2026

# EFT Register #6 – March 30, 2026

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Time: 10:12:53AM

BOROUGH OF PERKASIE

VENDOR NO	VENDOR NAME	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
TRANS. NO	INVOICE NO						
			Paid Report Total:		0.00		

Time: 10:08:38AM

BOROUGH OF PERKASIE

VENDOR NO TRANS. NO	VENDOR NAME INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
0000000014 VC-00064866 0000000014	AFLAC 349579 AFLAC	Employee Premium Remittance	01.223.000	03/31/2026	412.00		
			Vendor Total:	412.00			
0000001221 VC-00064849 0000001221	AFSCME Council 13 March 2026 AFSCME Council 13	March Employee Due Remittance	01.218.000	03/31/2026	1,376.00		
			Vendor Total:	1,376.00			
0000000663 VC-00064860 0000000663	Andrea Coaxum Mileage Reimb. Andrea Coaxum	Mileage Reimbursement	01.401.460	03/31/2026	237.80		
			Vendor Total:	237.80			
0000003707 VC-00064862 0000003707	AT&T Mobility 03082026 AT&T Mobility	Electric 2 FirstNet Mobile Air Cards	07.442.324	03/31/2026	82.78		
			Vendor Total:	82.78			
0000000018 VC-00064834 0000000018	B.R. Scholl Sales & Service, Inc. 119412 B.R. Scholl Sales & Service, Inc.	PW 2016 Ford Inspection	01.438.370	03/31/2026	42.00		
			Vendor Total:	42.00			
0000004084 VC-00064845 VC-00064846 0000004084	Britton Industries 1391323-IN 1391277-IN Britton Industries	Yard Waste Tipping Fee & 40 Yd Roll Off Removal of Wood	05.428.368 05.428.368	03/31/2026 03/31/2026	798.12 150.00		
			Vendor Total:	948.12			
0000004547 VC-00064843 VC-00064824 0000004547	Chadwick Service Company 104990 104904 Chadwick Service Company	Service Police HVAC Rooftop Unit #2 Police HVAC Contract Pymt 4 of 4	01.410.373 01.410.373	03/31/2026 03/31/2026	475.00 1,071.00		
			Vendor Total:	1,546.00			
0000000135 VC-00064847 0000000135	Clemens Uniform 1761184 Clemens Uniform	PW Uniforms	01.438.238	03/31/2026	197.02		
			Vendor Total:	197.02			
0000005808 VC-00064840 0000005808	Condor Elite, Inc. CO-71164 Condor Elite, Inc.	Police Uniforms	01.410.238	03/31/2026	37.38		
			Vendor Total:	37.38			
0000002185 VC-00064825 0000002185	Ed's Service Center, LLC 260312005 Ed's Service Center, LLC	Boro Explorer Inspection	01.405.250	03/31/2026	138.60		
			Vendor Total:	138.60			
0000004833 VC-00064826 0000004833	FP Finance Program 41485037 FP Finance Program	Postage Machine Lease	01.405.450	03/31/2026	155.00		
			Vendor Total:	155.00			

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VENDOR NO	VENDOR NAME	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
TRANS. NO	INVOICE NO						
0000000106	Galls LLC						
VC-00064851	034370155	Police Uniforms	01.410.238	03/31/2026	182.94		
0000000106	Galls LLC				182.94		
							Vendor Total:
0000000259	Grandview Service Centre						
VC-00064827	420007	Unit#56-9 Oil Change	01.410.451	03/31/2026	79.44		
VC-00064828	420035	Unit#56-6 Check Engine Diagnostics	01.410.451	03/31/2026	406.27		
0000000259	Grandview Service Centre				485.71		
							Vendor Total:
0000000937	J.P. Mascaro & Sons						
VC-00064836	55257	Single Stream Recycling 3/3 & 3/5/26	05.426.367	03/31/2026	535.50		
VC-00064848	55303	Single Stream Recycling 3/10 & 3/12	05.426.367	03/31/2026	579.60		
VC-00064837	590651	Scheduled Service 3/12/26	05.426.367	03/31/2026	470.00		
0000000937	J.P. Mascaro & Sons				1,585.10		
							Vendor Total:
0000000072	Judith Patton, Tax Collector						
VC-00064844	2026 Reimb	Reimburse 2026 Tax Bill Printing & Posta	01.403.342	03/31/2026	527.00		
VC-00064844	2026 Reimb	Reimburse 2026 Tax Bill Printing & Posta	01.403.215	03/31/2026	933.79		
0000000072	Judith Patton, Tax Collector				1,460.79		
							Vendor Total:
0000005868	Karen Slagle						
VC-00064853	Replace Flower Pot	Replace Flower Pot Damaged during Stor	01.432.250	03/31/2026	31.78		
0000005868	Karen Slagle				31.78		
							Vendor Total:
0000002500	Linda Reid						
VC-00064838	Reimb	Mileage Reimbursement 132 miles	01.405.460	03/31/2026	95.70		
0000002500	Linda Reid				95.70		
							Vendor Total:
0000004738	Oxygen Forensics Inc.						
VC-00064850	104067-1	Police Detective SMS Renewal	01.410.243	03/31/2026	3,695.00		
0000004738	Oxygen Forensics Inc.				3,695.00		
							Vendor Total:
0000000042	Postmaster						
VC-00064852	#116	Replenish Electric Postage Permit	07.442.215	03/31/2026	1,800.00		
0000000042	Postmaster				1,800.00		
							Vendor Total:
0000005703	Ryan N. Thomas						
VC-00064861	2026 Boot/Clothing	2026 Boot/Clothing Reimbursement	07.442.238	03/31/2026	73.96		
0000005703	Ryan N. Thomas				73.96		
							Vendor Total:
0000000130	Southeastern Pennsylvania Transportation Auth						
VC-00064854	147184	Annual Rent Wire Crossing Mkt @ N. 3rd.	07.442.250	03/31/2026	250.00		
VC-00064855	147207	8th & Market Parking Lease	01.445.380	03/31/2026	799.76		
0000000130	Southeastern Pennsylvania Transportation Auth				1,049.76		
							Vendor Total:
0000004126	Stratix Systems, Inc.						

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VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
VC-00064841	694438	Police Monthly IT March 2026	01.410.452		03/31/2026	871.00		
0000004126	Stratix Systems, Inc.				Vendor Total:	871.00		
0000000071	Towne Answering Service, Inc.							
VC-00064863	289403162026	Answering Service 3/16-4/10/26	07.442.450		03/31/2026	179.80		
0000000071	Towne Answering Service, Inc.				Vendor Total:	179.80		
0000002669	Transunion Risk & Alternative Data Solutions, I							
VC-00064839	1984411 030926	Police Online Investigative Services 2026	01.410.243		03/31/2026	1,275.00		
0000002669	Transunion Risk & Alternative Data Solutions, I				Vendor Total:	1,275.00		
0000000101	Tri-State Elevator Co. Inc.							
VC-00064867	157113	Elevator New Cylinder Gland & Honed Pis	01.409.374		03/31/2026	5,490.00		
VC-00064835	157078	Monthly Elevator Maintenance Mar 2026	01.409.374		03/31/2026	151.38		
0000000101	Tri-State Elevator Co. Inc.				Vendor Total:	5,641.38		
0000005697	Twin Rocks Water							
VC-00064865	7590254	Police Bottled Water Delivery	01.410.450		03/17/2026	93.91		
VC-00064842	7577163	Police Bottled Water Delivery	01.410.450		03/31/2026	97.92		
VC-00064829	7577165	Electric Bottled Water Delivery	07.442.450		03/04/2026	71.93		
0000005697	Twin Rocks Water				Vendor Total:	263.76		
0000000155	UGI Utilities, Inc.							
VC-00064830	411001210953	Gas Service 1/30-3/2/26	01.409.362		03/31/2026	41.90		
0000000155	UGI Utilities, Inc.				Vendor Total:	41.90		
0000000732	UniFirst Corporation							
VC-00064864	1290291987	Electric Uniforms	07.442.238		03/31/2026	271.52		
VC-00064833	1290290677	Electric Uniforms	07.442.238		03/31/2026	271.52		
0000000732	UniFirst Corporation				Vendor Total:	543.04		
0000003836	Uniform Gear Inc							
VC-00064832	7079-3	Police Uniforms	01.410.238		03/31/2026	72.00		
VC-00064831	7062-3	Police Uniforms	01.410.238		03/31/2026	125.00		
0000003836	Uniform Gear Inc				Vendor Total:	197.00		
Report Total:						24,646.32		
Unpaid Report Total:						24,646.32		
Paid Report Total:						0.00		

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VENDOR NO TRANS. NO	VENDOR NAME INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
0000005870 VC-00064902 0000005870	A C S PS10691 A C S	Electric Probewell Recertification	07.442.374	04/06/2026	1,150.00		
			Vendor Total:	1,150.00			
0000005871 VC-00064906 0000005871	Adam DeWolfe 07660014.00 Adam DeWolfe	Electric Final Bill Overpayment Refund	07.200.100	04/06/2026	300.00		
			Vendor Total:	300.00			
0000000065 VC-00064899 0000000065	Airgas USA, LLC 9169705976 Airgas USA, LLC	PW Welding Supplies	01.438.260	04/06/2026	78.99		
			Vendor Total:	78.99			
0000000832 VC-00064946 0000000832	Altec Industries, Inc. 13361363 Altec Industries, Inc.	Electric Hand Tools	07.442.260	04/06/2026	78.69		
			Vendor Total:	78.69			
0000005782 VC-00064926 VC-00064924 VC-00064925 VC-00064942 0000005782	Amazon Capital Services 1Y9L-NLMT-7C1P 191F-TKKR-179Y 1HRF-NNVH-1N6T 1YCK-FRQH-49KF Amazon Capital Services	Pool Supplies Police Patrol Supplies Police Office Supplies MAC Pool Lights	04.452.374 01.410.240 01.410.210 04.452.374	04/06/2026 04/06/2026 04/06/2026 04/06/2026	68.51 55.28 234.55 334.18		
			Vendor Total:	692.52			
0000000473 VC-00064884 0000000473	AMP Inc. 6005142 AMP Inc.	Tech Services IR scan for Perkasio 10 hrs	07.442.300	04/06/2026	1,320.00		
			Vendor Total:	1,320.00			
0000003408 VC-00064886 VC-00064887 VC-00064904 0000003408	Anixter Inc 6656718-02 6618903-00 6656718-04 Anixter Inc	Electric Hardware & Parts Electric Hardware & Parts Electric Hardware & Parts	07.442.253 07.442.253 07.442.253	04/06/2026 04/06/2026 04/06/2026	331.98 2,274.00 355.25		
			Vendor Total:	2,961.23			
0000005873 VC-00064929 VC-00064929 0000005873	ASAP Mailing Marketing Fulfillment 17393 17393 ASAP Mailing Marketing Fulfillment	Newsletter Postage & Mailing Newsletter Postage & Mailing	01.451.215 01.405.215	04/06/2026 04/06/2026	1,013.73 1,013.74		
			Vendor Total:	2,027.47			
0000005198 VC-00064856 VC-00064857 VC-00064919 0000005198	Auto Zone, Inc. 02071416842 02071420424 02071423757 Auto Zone, Inc.	PW Auto Parts PW Auto Parts PW Auto Parts	01.438.370 01.438.370 01.438.260	04/06/2026 04/06/2026 04/06/2026	31.18 103.95 52.51		
			Vendor Total:	187.64			
0000005869 VC-00064859	Barbacane, Thornton & Company 54603	2025 Audit Progress Billing	01.402.311	04/06/2026	5,700.00		

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0000005869	Barbacane, Thornton & Company			Vendor Total:	5,700.00			
0000003003 VC-00064894	Bartlett Tree Experts 43314939	Root Invigoration	01.454.450		04/06/2026	1,760.00		
0000003003	Bartlett Tree Experts			Vendor Total:	1,760.00			
0000000289 VC-00064923	Basement Graphics 03/01/2026	Perkasie Borough Jackets	01.451.501		04/06/2026	160.00		
0000000289	Basement Graphics			Vendor Total:	160.00			
0000004350 VC-00064858	Block Communications 10002929	Police Siren Repairs	01.410.451		04/06/2026	375.00		
0000004350	Block Communications			Vendor Total:	375.00			
0000004084 VC-00064909	Britton Industries 1397146-IN	Yard Waste Tipping Fees and 40 Yd Roll O	05.428.368		04/06/2026	739.32		
0000004084	Britton Industries			Vendor Total:	739.32			
0000001454 VC-00064957	Bucks County Boroughs' Association 2026	Annual Dues	01.400.420		04/06/2026	120.00		
0000001454	Bucks County Boroughs' Association			Vendor Total:	120.00			
0000004547 VC-00064913	Chadwick Service Company 105150	Police Rooftop Unit Repairs	01.410.373		04/06/2026	475.00		
0000004547	Chadwick Service Company			Vendor Total:	475.00			
0000000135 VC-00064914	Clemens Uniform 1762451	Police Floor Mat Rentals	01.410.373		04/06/2026	30.88		
VC-00064905	1762454	Boro Floor Mat Rentals	01.409.450		04/06/2026	48.86		
VC-00064911	1762452	PW Uniforms	01.438.238		04/06/2026	197.02		
0000000135	Clemens Uniform			Vendor Total:	276.76			
0000003621 VC-00064949	Cooper Electric S061636111.001	Electric Hardware & Parts	07.442.253		04/06/2026	113.40		
VC-00064907	S061635481.002	Park System Electric Supplies	01.454.373		04/06/2026	6.90		
VC-00064908	S061635481.001	Park System Electric Supplies	01.454.373		04/06/2026	270.70		
0000003621	Cooper Electric			Vendor Total:	391.00			
0000005877 VC-00064934	Danielle Krempasky 04504010.00	Electric Final Bill Deposit Refund	07.200.100		04/06/2026	204.53		
0000005877	Danielle Krempasky			Vendor Total:	204.53			
0000000053 VC-00064939	Davidheiser's Inc. 30982	Police Stop Watch Certification	01.410.260		04/06/2026	235.00		
0000000053	Davidheiser's Inc.			Vendor Total:	235.00			

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0000000017 VC-00064920	Davis Feed of Bucks County 115505	Park Supplies	01.454.250	04/06/2026	15.95		
0000000017	Davis Feed of Bucks County			Vendor Total:	15.95		
0000001707 VC-00064958	Delaware Valley Municipal Management Associ #DISAB26-PerkasieBor	Employee Disability Mgmt Services 1/30-3	07.442.250	04/06/2026	2,113.00		
0000001707	Delaware Valley Municipal Management Associ			Vendor Total:	2,113.00		
0000005146 VC-00064930	Donald J. Kelly 107979	MAC Bathroom Tile Repairs	04.452.370	04/06/2026	429.65		
0000005146	Donald J. Kelly			Vendor Total:	429.65		
0000001443 VC-00064888	Eagle Truck Equipment, Inc. 27409	Refuse Tk Latch Assembly & Pins	05.427.250	04/06/2026	620.03		
0000001443	Eagle Truck Equipment, Inc.			Vendor Total:	620.03		
0000000418 VC-00064868	Established Traffic Control 27018	PW Signs	01.433.245	04/06/2026	184.96		
0000000418	Established Traffic Control			Vendor Total:	184.96		
0000000514 VC-00064954	ET&T 200988	Phone Headset Police	01.410.321	04/06/2026	500.00		
0000000514	ET&T			Vendor Total:	500.00		
0000005872 VC-00064912	Francis Lynskey 13772003.00	Electric Final Bill Deposit Refund	07.200.100	04/06/2026	57.23		
0000005872	Francis Lynskey			Vendor Total:	57.23		
0000001232 VC-00064956	GDS Associates, Inc. 0248112	Consulting 1/31-2/27/26	07.442.450	04/06/2026	1,995.00		
VC-00064955	0247975	Solar Feasibility Review 1/31-2/27/26	07.442.313	04/06/2026	24,173.17		
VC-00064943	0247960	AMP Solar PPA Review	07.442.450	04/06/2026	10,722.50		
VC-00064945	0248113	Power Supply Planning 1/31-2/27/26	07.442.450	04/06/2026	3,747.15		
VC-00064952	0247961	AMP Potomac Energy Center PPA 1/31-2/	07.442.450	04/06/2026	505.18		
0000001232	GDS Associates, Inc.			Vendor Total:	41,143.00		
0000005879 VC-00064938	GeoSport Lighting Systems, LLC L25-P21-001	Kulp Park LED Lighting Project	30.451.701	04/02/2026	283,050.00		X
0000005879	GeoSport Lighting Systems, LLC			Vendor Total:	283,050.00		
0000001531 VC-00064921	Grainger 9854954154	Sink Faucet	01.409.250	04/06/2026	176.74		
0000001531	Grainger			Vendor Total:	176.74		
0000000259 VC-00064916	Grandview Service Centre 420130	Police Unit#56-1 Oil Change	01.410.451	04/06/2026	79.44		

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VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
VC-00064940	420184		Police 2021 Dodge Repairs	01.410.450	04/06/2026	614.70		
VC-00064915	420124		Police Unit#56-3 Repairs	01.410.451	04/06/2026	222.27		
0000000259	Grandview Service Centre				916.41			
					Vendor Total:			
0000002517	H&K Materials							
VC-00064918	50806		1.26 Ton Green Patch	01.438.245	04/06/2026	195.30		
VC-00064870	50747		3.21 Tons Green Patch	01.438.245	04/06/2026	497.55		
VC-00064869	50694		2.7 Tons Green Patch	01.438.245	04/06/2026	418.50		
0000002517	H&K Materials				1,111.35			
					Vendor Total:			
0000003679	Hunsberger Electric Inc.							
VC-00064889	4-15514		Recycle Center Camera	05.453.370	04/06/2026	95.00		
VC-00064959	4-15527		Electric Substation Camera Installation	07.442.720	04/06/2026	11,750.00		
0000003679	Hunsberger Electric Inc.				11,845.00			
					Vendor Total:			
0000000937	J.P. Mascaro & Sons							
VC-00064892	592023		Single Stream Recycling 3/4 & 3/12	05.426.367	04/06/2026	851.20		
VC-00064917	55348		Single Stream Recycling 3/17 & 3/19	05.426.367	04/06/2026	483.00		
0000000937	J.P. Mascaro & Sons				1,334.20			
					Vendor Total:			
0000005512	Jennifer Ann Brown							
VC-00064871	09252040		Feb Zumba Instructor	01.451.247	04/06/2026	156.80		
0000005512	Jennifer Ann Brown				156.80			
					Vendor Total:			
0000005429	JRF Tree LLC							
VC-00064927	1092		Tree Service Parks 3/25	01.454.450	04/06/2026	800.00		
VC-00064947	1091		Electric Linework 3/11 & 3/18	07.442.452	04/06/2026	1,600.00		
0000005429	JRF Tree LLC				2,400.00			
					Vendor Total:			
0000000072	Judith Patton, Tax Collector							
VC-00064872	Tax Bill #2286		2026 County & Boro RE Taxes Cell Tower	01.406.430	04/06/2026	707.17		
0000000072	Judith Patton, Tax Collector				707.17			
					Vendor Total:			
0000003307	Keystone Fire & Security							
VC-00064873	8100639		Carousel Annual Fire Alarm Inspection	01.409.450	04/06/2026	430.00		
0000003307	Keystone Fire & Security				430.00			
					Vendor Total:			
0000000043	Labelcraft Press, Inc.							
VC-00064874	26109		Name Plates	01.405.342	04/06/2026	100.00		
0000000043	Labelcraft Press, Inc.				100.00			
					Vendor Total:			
0000005878	Lauren Barr							
VC-00064933	04528012.00		Electric Final Bill Deposit Refund	07.200.100	04/06/2026	247.66		
0000005878	Lauren Barr				247.66			
					Vendor Total:			
0000000016	Lawson Products, Inc.							

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VC-00064903	9313303441		Electric Hardware & Parts	07.442.253	04/06/2026	466.33		
VC-00064901	9313307236		Electric Hardware & Parts	07.442.253	04/06/2026	40.33		
VC-00064875	9313303442		PW Pressure Washer	01.438.260	04/06/2026	924.14		
VC-00064948	9313338261		Electric Hardware & Parts	07.442.253	04/06/2026	817.12		
0000000016	Lawson Products, Inc.					2,247.92		
							Vendor Total:	
0000005876	Leila Small & Ramdane Kaouane							
VC-00064935	03532003.00		Electric Final Bill Deposit Refund	07.200.100	04/06/2026	158.66		
0000005876	Leila Small & Ramdane Kaouane					158.66		
							Vendor Total:	
0000004102	Liberty Mutual							
VC-00064931	601075873		Boro Manager Bond Effective 05/02/26	01.401.353	04/06/2026	1,250.00		
0000004102	Liberty Mutual					1,250.00		
							Vendor Total:	
0000000505	Mad Science of West New Jersey							
VC-00064876	1215639		3 hr Workshop x 9 children 3/13/26	01.451.247	04/06/2026	396.00		
0000000505	Mad Science of West New Jersey					396.00		
							Vendor Total:	
0000005298	Matt's Heavy Duty Mobile Diagnostics							
VC-00064910	1018644		Refuse Truck Inspection & Service	05.427.250	04/06/2026	877.75		
VC-00064897	1018624		Refuse Tk 16 Service	05.427.250	04/06/2026	2,257.94		
0000005298	Matt's Heavy Duty Mobile Diagnostics					3,135.69		
							Vendor Total:	
0000002234	Morton Salt, Inc.							
VC-00064879	5404139404		43.77 Tons Bulk Safe-T-Salt	01.432.245	04/06/2026	2,707.61		
VC-00064878	5404136260		23.68 Tons Bulk Safe-T-Salt	01.432.245	04/06/2026	1,464.85		
VC-00064877	5404136261		89.93 Ton Bulk Safe-T-Salt	01.432.245	04/06/2026	5,563.07		
0000002234	Morton Salt, Inc.					9,735.53		
							Vendor Total:	
0000005698	Nancy L. Hoffert, RPR							
VC-00064880	102725-2		ZHB Stenographer Perkasio Place 10/27/	01.414.317	04/06/2026	978.00		
0000005698	Nancy L. Hoffert, RPR					978.00		
							Vendor Total:	
0000000026	NAPA Auto Parts							
VC-00064881	554412		PW Auto Parts	01.438.370	04/06/2026	32.40		
VC-00064896	554826		PW Supplies	01.438.260	04/06/2026	33.47		
0000000026	NAPA Auto Parts					65.87		
							Vendor Total:	
0000000341	NYCO Corporation							
VC-00064895	2602160		PW Plumbing Supplies	01.454.250	04/06/2026	58.20		
VC-00064890	2602059		Refuse Parts	05.427.250	04/06/2026	5.07		
0000000341	NYCO Corporation					63.27		
							Vendor Total:	
0000005643	Paymentus Corporation							
VC-00064891	INV-15-176056		Feb 2026 Transaction Fees	05.427.390	04/06/2026	22.50		
0000005643	Paymentus Corporation					22.50		
							Vendor Total:	

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0000000929 VC-00064953 0000000929	Penn Foundation CINV0000001165 Penn Foundation	EAP Service Charge 4/1/26-6/30/26	01.405.450	04/06/2026 732.23	732.23
			Vendor Total:		
0000003312 VC-00064885 0000003312	Penn-Holo Sales & Service LLC 89923 Penn-Holo Sales & Service LLC	Electric 1 Set Chipper Knife Sharpening	07.442.370	04/06/2026 95.00	95.00
			Vendor Total:		
0000005847 VC-00064941 0000005847	Pennridge Painting 389254 Pennridge Painting	MAC Painting Balance Due	04.452.250	04/06/2026 2,939.00	2,939.00
			Vendor Total:		
0000005874 VC-00064937 0000005874	Randy Collins 00316004.00 Randy Collins	Electric Final Bill Deposit Refund	07.200.100	04/06/2026 270.55	270.55
			Vendor Total:		
0000000019 VC-00064882 0000000019	Richter Drafting & Office Supply Co., Inc. WO-22307-1 Richter Drafting & Office Supply Co., Inc.	Admin Office Supplies	01.405.210	04/06/2026 200.42	200.42
			Vendor Total:		
0000003376 VC-00064932 0000003376	Robert E. Little, Inc. 05-1248158 Robert E. Little, Inc.	John Deere Parts & Batteries	01.454.370	04/06/2026 2,571.49	2,571.49
			Vendor Total:		
0000001314 VC-00064898 0000001314	Sarah A. Prebis 03/22/26 Sarah A. Prebis	Babysitter's Training 3/22/26	01.451.247	04/06/2026 845.00	845.00
			Vendor Total:		
0000005875 VC-00064936 0000005875	Scott Halpern 03436009.00 Scott Halpern	Electric Final Bill Deposit Refund	07.200.100	04/06/2026 235.24	235.24
			Vendor Total:		
0000002566 VC-00064883 VC-00064944 0000002566	Stuart C. Irby Co. Perk Boro S014542063.001 Stuart C. Irby Co.	Electric Safety Glove Testing Electric Safety Testing	07.442.317 07.442.317	04/06/2026 04/06/2026 5,342.56	556.56 4,786.00
			Vendor Total:		
0000003409 VC-00064928 0000003409	The Free Press LLC 10255 The Free Press LLC	Small Banner Ad April	01.451.501	04/06/2026 95.00	95.00
			Vendor Total:		
0000005582 VC-00064922 0000005582	The Southern Company Quote#49992 The Southern Company	MAC 10 Umbrella Bases	04.491.100	04/06/2026 991.50	991.50
			Vendor Total:		

Date: 04/01/2026

# Check Register #7 – April 6, 2026

User: HEATHE

Time: 11:14:53AM

## BOROUGH OF PERKASIE

VENDOR NO	VENDOR NAME	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
TRANS. NO	INVOICE NO						
0000003938	Turtle & Hughes, Inc						
VC-00064900	7163921-00	Electric Hardware & Parts	07.442.253	04/06/2026	3,899.50		
VC-00064951	7163805-00	Electric Hardware & Parts	07.442.253	04/06/2026	235.90		
0000003938	Turtle & Hughes, Inc			Vendor Total:	4,135.40		
0000000732	UniFirst Corporation						
VC-00064950	1290293378	Electric Uniforms	07.442.238	04/06/2026	272.53		
0000000732	UniFirst Corporation			Vendor Total:	272.53		
0000000002	Waste Management						
VC-00064893	0016546-1062-3	Municipal Solid Waste Disposal 3/1-3/15/2	05.427.367	04/06/2026	8,690.63		
0000000002	Waste Management			Vendor Total:	8,690.63		
			Report Total:		412,242.29		
			Unpaid Report Total:		412,242.29		
			Paid Report Total:		0.00		

Date: 04/01/2026

# Check Register #8 – April 6, 2026

User: HEATHE

Time: 2:34:18PM

## BOROUGH OF PERKASIE

Page: 1

VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
0000005856	Fred Beans Chevrolet							
VC-00064960	#FNMZFJ		2026 Chevrolet Tahoe Police	30.410.701	04/06/2026	60,467.00		
0000005856	Fred Beans Chevrolet							
Vendor Total:						60,467.00		
				Report Total:		60,467.00		
				Unpaid Report Total:		60,467.00		
				Paid Report Total:		0.00		



# BOROUGH OF PERKASIE

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TO: Andrea Coaxum, Borough Council, Mayor, Dept. Heads  
FROM: Rebecca Deemer  
DATE: March 31, 2026  
CC: M. McShane  
RE: Budget Planning Schedule-2027

---

Below is a list of critical dates related to the 2027 Budget. Strict adherence to the due dates is essential for the timely completion of the budget. Thank you in advance for your assistance.

<u>July 27, 2026</u>	<u>Budget worksheets to Department Heads.</u>
<u>August 10, 2026</u>	<u>Andrea &amp; Rebecca to begin meeting with Department Heads</u> <u>Detailed schedule to be published.</u>
<u>Sept 14, 2026</u>	<u>Deliver First Draft to Finance Committee.</u>
<u>Sept 21, 2026</u>	<u>Public Meeting - Finance Committee.</u>
<u>(4:00 PM)</u>	<u>Public Works, Refuse, Police, Admin &amp; Finance-Regular &amp; Capital</u>
<u>Oct 5, 2026</u>	<u>Public Meeting - Finance Committee.</u>
<u>(4:00 PM)</u>	<u>Electric, Menlo, Parks &amp; Rec – Regular &amp; Capital</u>
<u>(4:00 PM)</u>	<u>Optional - Public Meeting – Finance Committee.</u>
<u>Nov 2, 2026</u>	<u>First Draft Preliminary Budget to Megan for Packet</u>
<u>Nov 16, 2026</u>	<u>Council Meeting – Targeted approval of Preliminary Budget.</u>
<u>Nov 17, 2026</u>	<u>Advertise budget for at least 10 calendar days before approval.</u>
<u>Dec 7, 2026</u>	<u>Council Meeting – Finance Committee recommends approval of Final</u> <u>Budget.</u>
<u>Dec 21, 2026</u>	<u>Council Meeting – Approval of Final Budget</u>

Please advise if there are any conflicts as soon as possible.



# BOROUGH OF PERKASIE

RECEIVED

620 W. Chestnut Street  
PO Box 96  
Perkasie, Pa. 18944-0096

FEB 24 2026

(215) 257-5065  
Fax (215) 257-6875

## BOROUGH OF PERKASIE

### SPECIAL EVENT PERMIT APPLICATION / TOWN CENTER

Complete all questions and return application form with all required and supplemental attachments to Perkasio Borough at least 45 days prior to the event. An initial fee is due at the time of application, per the Borough's fee schedule. Perkasio Borough will provide an invoice when the permit is approved, detailing an estimate of additional fees. Perkasio Borough reserves the right to add services during the event if we deem it necessary for event safety then invoice a final balance.

#### 1. APPLICANT INFORMATION – the Primary Contact is the person who is to be contacted regarding the application or event

Primary Contact Name: Steve Wampole		
Primary Contact Address: PO Box 8		
City: Perkasie	State: PA	Zip: 18944
Primary Contact Email: swampole@shellys.com		

Event Name: Pennridge Little League	Type of Event: Parade
Are you representing a Host Organization? yes	Is this organization a non-profit? yes
If so, list name address and phone below:	Is this organization a private/for-profit entity?
Organization Name:	Purpose of Event: Opening Day Parade
Organization Address:	
Organization Contact Person: Steve Wampole	Email: swampole@shellys.cc
Organization Phone: 215-669-2627	

#### 2. GENERAL EVENT INFORMATION

Date of event: 4/25	Rain Date: 5/1
Event Duration (start date & time – end date & time): 4/25 at 10:00 - 4/25 - 11:00	
Estimated Attendance (include organizers, volunteers, attendees, spectators etc): 300	
Site Arrival / Set Up time: 9:30 am	Site Departure: 10:00 am
Will a registration /entry fee be charged. If yes, how much? NO	

#### 3. EVENT DESCRIPTION

Is this a fixed or moving event (ie, run / bike ride etc):

Event Description (provide a description of the proposed event including activities, entertainers, vendors, facilities, etc):

MOVING EVENT - map ATTACHED

**4. SITE PLAN / DIAGRAM**

**ATTACHMENT REQUIRED:** (all events require a site map of affected areas, showing placement of the following features as applicable).

- Event permits do not confer the right to use private property. Applicant should seek permission from property owner(s) if they wish to use private property in the Borough.

• Check-in / Gate(s) and/or Entrances	• Command Center / Headquarters	• Street Crossings
• Comfort Stations (portable toilets)	• Vendor Booths	• Security / Emergency
• Stages / Other Performance Areas	• Fencing	• First Aid / Medical Stations
• Dumpsters/ Trash & Recycling Containers	• Food & Beverage Concessions	• Fire Extinguishers
• Tents & Trailers	• Street closures & Parking Restrictions	• Other Event Components not listed here
• Event Parking	• Other (specify):	

**ATTACHMENT REQUIRED:**

If this is a MOVING EVENT or will CROSS ANY ROADWAYS, please provide a detailed route description from start to finish.

Starting Location:	Finishing Location:
--------------------	---------------------

**5. COMFORT STATIONS / PORTA POTTIES**

- The applicant is responsible for addressing the needs for the event. Your portable sanitation service contractor will help you plan properly.
- Applicant must provide portable restroom facilities unless you can substantiate the sufficient availability of both ADA-accessible and regular facilities in the immediate area that will be available to the public.
- No less than one (1) ADA accessible restroom should be placed in each location designated for restroom facilities and located on a level area not to exceed a 2% cross-slope in any direction. If a single restroom is placed in a location it must be ADA-accessible. An accessible route to each restroom location must be provided.

Number of Units:	Delivery date:	Pickup date:
Name of sanitation supplier: <b>NO</b>		Emergency Contact (day of):

**6. ELECTRICAL SERVICE**

Perkasie Borough electric may be used ONLY with the express consent of Council, which shall have the authority to refuse consent in any instance.

Perkasie Borough Electric Service

- Perkasie Borough provides electrical service on request. An hourly rate is established in the Borough's Fee Schedule.
- An estimate for setup and breakdown of electrical outlets will be provided upon application and an initial fee is required at that time.
- Any balances for actual time worked will be invoiced after the event has taken place.

Electric Service required? Yes / <b>No</b>	Mark locations on sketch map.
--	-------------------------------

**7. TRASH & RECYCLING SERVICE**

- The applicant is responsible for leaving the area in an "as good or better condition" than the site was found prior to the event.
- Perkasie Borough is a mandated community under PA Act 101. Applicants must ensure that recyclables generated at the event are recycled. (aluminum cans, glass, cardboard etc)
- Applicant is responsible for the removal of all trash, litter, debris etc associated with the event. Applicant must supply an adequate number of trash and recycling receptacles and remove trash & other event debris from the site immediately on conclusion of the event.
- Placement of dumpsters requires a dumpster permit. Contact Borough office for an application form.

<ul style="list-style-type: none"> <li>Perkasie Borough reserves the right to invoice the applicant for removal of trash or debris if necessary.</li> </ul>	
<b>Perkasie Borough Trash &amp; Recycling Service</b> <ul style="list-style-type: none"> <li>Perkasie Borough provides trash &amp; recycling service upon request. An hourly rate for this service is established in the Borough's Fee Schedule.</li> <li>An estimate for trash &amp; recycling container distribution &amp; pickup, and trash/recycling collection will be provided upon application and an initial fee is required at that time.</li> <li>Any balances for actual time worked will be invoiced after the event has taken place.</li> </ul>	
Trash & Recycling Service required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Mark # & locations on sketch map.

**8. ROAD CLOSURES & TRAFFIC CONTROL**

**THE APPLICANT IS RESPONSIBLE FOR PROVIDING ADEQUATE MEASURES TO ENSURE THE SAFETY OF PEDESTRIANS AT THE EVENT.**

**ROAD CLOSURES**  
 Roads may be closed only with the express approval of Perkasie Borough Council.  
 Applicant is responsible for ensuring roads are closed as approved, including erecting and taking down barricades.  
 Roads & sidewalks must be left clear and open after the event.

- Perkasie Borough provides road barricades and cones on request. We will drop barricades and cones at specified locations and collect them after the event. An hourly rate is established in the Borough's Fee Schedule.
- An estimate for drop off and collection of barricades & cones will be provided upon application and an initial fee is required at that time.
- Any balances for actual time worked will be invoiced after the event has taken place.

Barricades Required: Yes / No <input checked="" type="checkbox"/> / <input type="checkbox"/> see map	Mark # & locations on sketch map.
Cones Required: Yes / No <input checked="" type="checkbox"/> / <input type="checkbox"/> ↓	Mark # & locations on sketch map.

**PEDESTRIAN CROSSING**  
 Applicant is responsible for providing safe crossing at open road crossings where heavy pedestrian traffic is expected. Any personnel must be trained, qualified traffic flaggers and have the necessary safety equipment.

- Perkasie Borough provides qualified Crossing Guards on request, and subject to staff availability. An hourly rate is established in the Borough's Fee Schedule.
- Any balances for actual time worked will be invoiced after the event has taken place.

Crossing Guards Required: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> # Guards:	Mark # & locations on sketch map.
---	-----------------------------------

**TEMPORARY PARKING RESTRICTIONS**  
 Applicant is responsible for clearly marking any areas with temporary parking restrictions at least 48 hours before the event. Use cable (zip) ties to attach signs - do not use nails, tacks, or staples on electric poles, light poles, trees or any other street furniture. Applicant must remove all signs immediately at the end of the event.

- Perkasie Borough provides high visibility "No Parking" signs on request. A fee per sign is established in the Borough's Fee Schedule

No Parking Signs Required: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	# of signs:
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**EVENT PARKING**

- Applicant is required to provide a parking plan, showing parking locations for staff, volunteers, attendees.
- Provide details of any Park & Ride parking locations and shuttle routes / drop off points:

no

Applicant will be responsible for all damages resulting to or from use of the Borough's property. Upon completion of the Applicant's operations, Applicant agrees to leave the property in the same condition as it existed before operation, or pay for and complete restoration of said property within 15 days of the the completion of the event.

**17. FEES & CHARGES \*\* subject to change**

The Perkasio Borough Fee Schedule can be downloaded from: <https://perkasioborough.org/fee-schedule/>

The following fees are due **at the time of application**:

Application Fee: For Profit (\$100) / Non-Profit (\$50):	Waived D, d NOT
Application Fee, additional date (\$10 per date):	USE LAST year
Deposit: Electrical Setup & Breakdown: 8 hours at \$70.00 per hour = \$560	
Deposit: Trash & Recycling Setup & Collection: 4 hours at \$55.00 per hour = \$220	
Deposit: Barricades/Cones Drop Off & Collection: 4 hours at \$55.00 per hour = \$220	
Deposit: Temporary Fixed Vendor Fee: # for-profit Vendors x \$25 =	
No Parking Signs: # signs requested x \$2.25	
<b>TOTAL:</b>	
The following fees are due when the event permit application has been reviewed and approved, and <b>will be invoiced when the event permit is mailed to the applicant.</b>	
Deposit: Crossing Guards: Hours requested x \$18.00 per hour	
Deposit: Police Support: Hours requested x \$91.81 per hour	
Perkasio Borough reserves the right to invoice the Applicant for the balance of any Borough services provided during the event if we deem them necessary for health, safety and/or security reasons.	

**18. SUBMISSION CHECKLIST (ATTACHMENTS)**

<input type="checkbox"/> Site Plan	<input type="checkbox"/> Parking Plan
<input type="checkbox"/> Event Safety & Security Plan	<input type="checkbox"/> Entertainment Plan
<input type="checkbox"/> Detour / traffic flow plans	<input type="checkbox"/> Draft notices to emergency services
<input type="checkbox"/> Draft notices to affected residents & businesses	<input type="checkbox"/> Certificate of Insurance

Applicant certifies that the information provided on this form is true and correct, has reviewed and agrees to the insurance and waiver statements herein.

Signed: *[Signature]* Date of Application: 2/20/2026

On behalf of Organization: Penn Ridge Little League

**9. MITIGATION OF IMPACT**

**ATTACHMENTS REQUIRED:**

- Describe mitigation measures for potentially negative consequences imposed by the event.
- Include a draft sample of any notices to residents & businesses and a proposed list of recipients
- Provide a sketch map showing any detours or traffic redirection.

**10. TEMPORARY FIXED VENDORS**

Temporary Fixed Vendors require a Transient Retail License to do business on the public right of way. That means any truck, trailer, sidewalk cart or temporary booth where food, beverages and/or other goods, wares or services are sold in a fixed location within the Borough on a temporary basis.

- Applicants are responsible for ensuring temporary Food & Beverage businesses have the required Bucks County Health Department Licenses, PLCB licenses, and any other permits needed for their operation.
- Applicant is required to estimate the number of vendors that will be in attendance and pay a summary license fee at the time of application. A fee per Vendor is established in the Borough's Fee Schedule.
- Perkasio Borough reserves the right to invoice the applicant for any balance due if the number of Temporary Fixed Vendors is greater than the initial estimate.

Estimated number of Food Trucks / Trailers:

no

Estimated number of For-Profit Vendors:

Estimated number of Non-Profit Vendors (no fee):

**11. ENTERTAINMENT**

**ATTACHMENTS REQUIRED:**

Perkasie Borough encourages a family-friendly atmosphere / environment at Special Events in the Town Center.

- Mark the location of all music and/or entertainment "stages" or areas on the event sketch map.
- For each location, list the type of entertainment and the hours. List areas where amplified music is planned. List group or individual performer names if known.
- List the locations of any animal exhibits or petting zoos. Applicant is responsible for ensuring that conditions in Bucks County and PA Health Department permits are met.

**12. EVENT SAFETY AND SECURITY**

**ATTACHMENTS REQUIRED:** The applicant is required to provide a safe and secure environment for the event.

A plan for crowd control and security is required as part of the Event Application. The plan must include at least:

- The location of an Event Command Center. Note how it will be identifiable to attendees.
- The name of the individual in charge at the event. Provide the name & contact information of the Event Director.
- How will you communicate with all attendees in the event of an emergency?
- What is the emergency evacuation plan?
- Where is the location for missing/found persons?
- Will there be sufficient staff at the event for the expected number of attendees? What are the numbers of these staff and how will they be trained on their roles & emergency procedures. How will they communicate with the Event Director in an emergency situation?

Applicant is responsible for notifying emergency services of the event. Attach a draft/sample copy of the notice to this application.

**13. POLICE DEPARTMENT**

Perkasie Borough may require uniformed/non-uniformed police officers to be on-duty throughout the event. The applicant will be responsible for the cost incurred for these services. We will send an estimate of the hours and an invoice with the event permit approval letter. An estimate of the hourly rate for Police Department support is in section 17 of this application form. We reserve the right to invoice the Applicant for the balance of additional Police services provided during the event if we deem them necessary for health,

safety and/or security reasons.

Applicant is welcome to schedule a meeting with the Perkasio Borough Chief of Police to discuss the possibility of Police Department support for the event. Call (215) 257-6876 to schedule.

#### 14. FIRE SAFETY

##### ATTACHMENTS REQUIRED:

- Open fires/burning are not permitted without an additional permit and express approval by Perkasio Borough Council
- Fireworks and Pyrotechnics are not permitted.

Applicant is responsible for notifying the Perkasio Fire Department of all road closures, detours, and access points for emergency service vehicles during the event. Attach a draft/sample copy of the notice to this application.

#### 15. EMERGENCY MEDICAL PLAN

##### ATTACHMENTS REQUIRED:

- If attendance is expected to be 5,000+ (including staff, volunteers & vendors), an ambulance and fire truck may need to be on scene with backup available should either have to leave the event.
- Consult with the Bucks County Emergency Health Services for their requirements.
- FOR ALL EVENTS: an on-site first aid location must be established. Provide details as an attachment to this application.

Applicant is responsible for notifying local emergency services of all road closures, detours, and access points for emergency service vehicles during the event. Attach a draft/sample copy of the notice to this application.

On-Site Emergency Medical Service: Yes /  No

Standby Service Notified: Yes /  No

If yes, Agency Name:

Agency Phone:

#### 16. WAIVER & INSURANCE

##### ATTACHMENTS REQUIRED:

Attach a Certificate of Insurance to this application, evidencing at least \$1,000,000 in Comprehensive General Liability insurance coverage and naming the Borough of Perkasio as Additionally Insured. Certain kinds of events (eg, parades) may have additional insurance requirements. It is the responsibility of the Applicant to ensure adequate coverage.

##### Indemnification:

- To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasio, its elected and appointed officials, agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorney's fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

##### Waiver of Subrogation

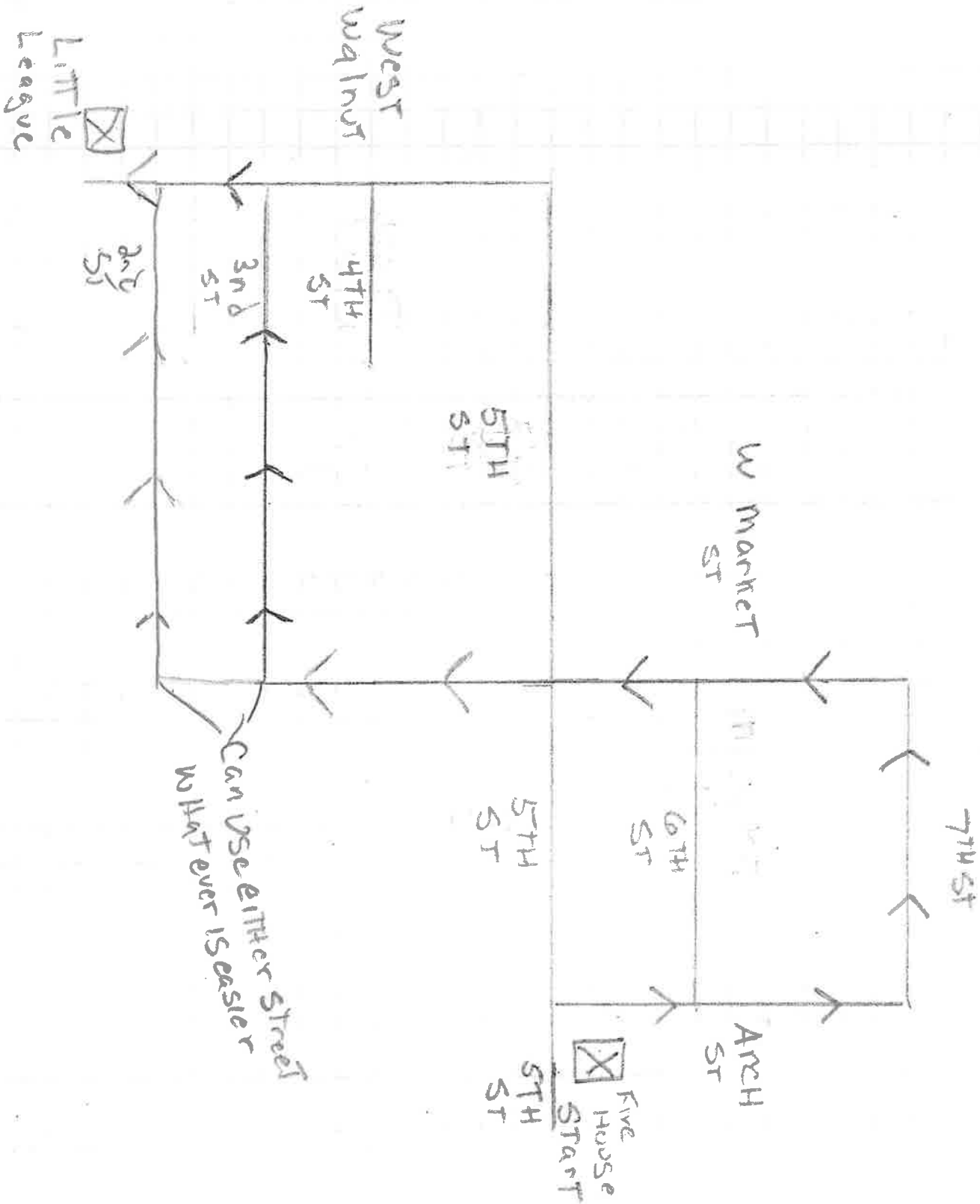
- Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation insurance policy, if any.

##### Damage to Property of the Applicant and its invitees

- The Applicant and its employees, officials, volunteers and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents, and representatives while such property is on, at or adjacent to the premises of the Borough.
- Perkasio Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while attending the event; all claims for such injury or damage are hereby waived.

##### Damage to Borough Property

- Applicant assumes full responsibility for taking cognizance of area conditions at the time of the event.





# BOROUGH OF PERKASIE

## RECEIVED

620 W. Chestnut Street  
PO Box 96  
Perkasie, Pa. 18944-0096

(215) 257-5065  
Fax (215) 257-6875

MAR 18 2026

### SPECIAL EVENT PERMIT APPLICATION

### BOROUGH OF PERKASIE

Complete all questions and return application form with all required and supplemental attachments to Perkasio Borough at least 90 days prior to the event. An initial fee is due at the time of application, per the Borough's fee schedule. Perkasio Borough will provide an invoice when the permit is approved, detailing an estimate of additional fees. Perkasio Borough reserves the right to add services during the event if we deem it necessary for event safety then invoice a final balance.

#### 1. APPLICANT INFORMATION – the Primary Contact is the person who is to be contacted regarding the application or event

Primary Contact Name: Kara Guerra		
Primary Contact Address: 1501 W Park Ave		
City: Perkasio	State: PA	Zip: 18944
Primary Contact Email: ptia.board@gmail.com		

Event Name: Perkasio First Friday	Type of Event: Community
Are you representing a Host Organization? Yes	Is this organization a non-profit? Yes
If so, list name address and phone below:	Is this organization a private/for-profit entity? No
Organization Name: Perkasio Town Improvement Assoc.	Purpose of Event: Community Connection
Organization Address:	
Organization Contact Person: Kara Guerra	Email: ptia.board@gmail.com
Organization Phone: 267-421-7674	

#### 2. GENERAL EVENT INFORMATION

Date of event: 5/1 6/5 7/3 8/7 9/4 10/2 2026	Rain Date: cancelled w/ inclement weather
Event Duration (start date & time – end date & time): 6pm-8pm	
Estimated Attendance (include organizers, volunteers, attendees, spectators etc): 250-500	
Site Arrival / Set Up time: 4:15 pm	Site Departure: 9:00pm
Will a registration /entry fee be charged. If yes, how much? No	

#### 3. EVENT DESCRIPTION

Is this a fixed or moving event (ie, run / bike ride, etc.): Fixed

Event Description (provide a description of the proposed event including activities, entertainers, vendors, facilities, etc):

Perkasio First Friday is a community gathering offering a small selection of vendors, free activities for families, food and music to promote local.

**4. SITE PLAN / DIAGRAM**

**ATTACHMENT REQUIRED:** (all events require a site map of affected areas, showing placement of the following features as applicable).

- Event permits do not confer the right to use private property. Applicant should seek permission and provide documentation from property owner(s) if they wish to use private property in the Borough.

• Check-in / Gate(s) and/or Entrances	• Command Center / Headquarters	• Street Crossings
• Comfort Stations (portable toilets)	• Vendor Booths	• Security / Emergency
• Stages / Other Performance Areas	• Fencing	• First Aid / Medical Stations
• Dumpsters/ Trash & Recycling Containers	• Food & Beverage Concessions	• Fire Extinguishers
• Tents & Trailers	• Street closures & Parking Restrictions	• Other Event Components not listed here
• Event Parking	• Other (specify):	

**ATTACHMENTS REQUIRED:**  
 If this is a MOVING EVENT or will CROSS ANY ROADWAYS, please provide a detailed route description from start to finish. Provide a letter with approval from property owner(s) if part of the event is on private property.

Starting Location:	Finishing Location:
--------------------	---------------------

**5. COMFORT STATIONS / PORTA POTTIES**

- The applicant is responsible for addressing the needs for the event. Your portable sanitation service contractor will help you plan properly.
- Applicant must provide portable restroom facilities unless you can substantiate the sufficient availability of both ADA-accessible and regular facilities in the immediate area that will be available to the public.
- No less than one (1) ADA accessible restroom should be placed in each location designated for restroom facilities and located on a level area not to exceed a 2% cross-slope in any direction. If a single restroom is placed in a location it must be ADA-accessible. An accessible route to each restroom location must be provided.

Number of Units: <u>N/A</u>	Delivery date:	Pickup date:
Name of sanitation supplier:		Emergency Contact (day of):

**6. ELECTRICAL SERVICE**

Perkasie Borough electric may be used ONLY with the express consent of Council, which shall have the authority to refuse consent in any instance.

- Perkasie Borough Electric Service
- Perkasie Borough provides electrical service on request. An hourly rate is established in the Borough's Fee Schedule.
  - An estimate for setup and breakdown of electrical outlets will be provided upon application and an initial fee is required at that time.
  - Any balances for actual time worked will be invoiced after the event has taken place.

Electric Service Requested: <u>Yes</u> / No	Mark locations on sketch map.
---	-------------------------------

**7. TRASH & RECYCLING SERVICE**

- The applicant is responsible for leaving the area in an "as good or better condition" than the site was found prior to the event.
- Perkasie Borough is a mandated community under PA Act 101. Applicants must ensure that recyclables generated at the event are recycled. (aluminum cans, glass, cardboard, etc.)
- Applicant is responsible for the removal of all trash, litter, debris, etc. associated with the event. Applicant must supply an adequate number of trash and recycling receptacles and remove trash & other event debris from the site immediately on conclusion of the event.

- Placement of dumpsters requires a dumpster permit. Contact Borough office for an application form.
- Perkasio Borough reserves the right to invoice the applicant for removal of trash or debris if necessary.

**Perkasie Borough Trash & Recycling Service**

- Perkasio Borough provides trash & recycling service upon request. An hourly rate for this service is established in the Borough's Fee Schedule.
- An estimate for trash & recycling container distribution & pickup, and trash/recycling collection will be provided upon application and an initial fee is required at that time.
- Any balances for actual time worked will be invoiced after the event has taken place.

Trash & Recycling Service Requested: Yes /  No

Mark # & locations on sketch map.

**8. ROAD CLOSURES & TRAFFIC CONTROL**

**THE APPLICANT IS RESPONSIBLE FOR PROVIDING ADEQUATE MEASURES TO ENSURE THE SAFETY OF PEDESTRIANS AT THE EVENT.**

**ROAD CLOSURES**

Roads may be closed only with the express approval of Perkasio Borough Council.

Applicant is responsible for ensuring roads are closed as approved, including erecting and taking down barricades. Roads & sidewalks must be left clear and open after the event.

- Perkasio Borough provides road barricades and cones on request. We will drop barricades and cones at specified locations and collect them after the event. An hourly rate is established in the Borough's Fee Schedule.
- An estimate for drop off and collection of barricades & cones will be provided upon application and an initial fee is required at that time.
- Any balances for actual time worked will be invoiced after the event has taken place.

Barricades Requested:  Yes / No

Mark # & locations on sketch map.

Cones Requested: Yes /  No

Mark # & locations on sketch map.

**PEDESTRIAN CROSSING**

Applicant is responsible for providing safe crossing at open road crossings where heavy pedestrian traffic is expected. Any personnel must be trained, qualified traffic flaggers and have the necessary safety equipment.

- Perkasio Borough provides qualified Crossing Guards on request, and subject to staff availability. An hourly rate is established in the Borough's Fee Schedule.
- Any balances for actual time worked will be invoiced after the event has taken place.

Crossing Guards Requested: Yes /  No # Guards:

Mark # & locations on sketch map.

**TEMPORARY PARKING RESTRICTIONS**

Applicant is responsible for clearly marking any areas with temporary parking restrictions at least 48 hours before the event. Use cable (zip) ties to attach signs - do not use nails, tacks, or staples on electric poles, light poles, trees or any other street furniture. Applicant must remove all signs immediately at the end of the event.

- Perkasio Borough provides high visibility "No Parking" signs on request. A fee per sign is established in the Borough's Fee Schedule

No Parking Signs Requested:  Yes / No

\* Have

# of signs:

**EVENT PARKING**

- Applicant is required to provide a parking plan, showing parking locations for staff, volunteers, attendees.
- Provide details of any Park & Ride parking locations and shuttle routes / drop off points:

**9. MITIGATION OF IMPACT**

**ATTACHMENTS REQUIRED:**

- Describe mitigation measures for potentially negative consequences imposed by the event.
- Include a draft sample of any notices to residents & businesses and a proposed list of recipients
- Provide a sketch map showing any detours or traffic redirection.

**10. TEMPORARY FIXED VENDORS**

Temporary Fixed Vendors require a Transient Retail License to do business on the public right of way. That means any truck, trailer, sidewalk cart or temporary booth where food, beverages and/or other goods, wares or services are sold in a fixed location within the Borough on a temporary basis.

- Applicants are responsible for ensuring temporary Food & Beverage businesses have the required Bucks County Health Department Licenses, PLCB licenses, and any other permits needed for their operation.
- Applicant is required to estimate the number of vendors that will be in attendance and pay a summary license fee at the time of application. A fee per Vendor is established in the Borough's Fee Schedule.
- Perkasio Borough reserves the right to invoice the applicant for any balance due if the number of Temporary Fixed Vendors is greater than the initial estimate.

Estimated number of Food Trucks / Trailers:	1-2	per event
Estimated number of For-Profit Vendors:	5-10	per event
Estimated number of Non-Profit Vendors (no fee):	1-2	per event

**11. ENTERTAINMENT**

**ATTACHMENTS REQUIRED:**

Perkasie Borough encourages a family-friendly atmosphere / environment at Special Events in the Town Center.

- Mark the location of all music and/or entertainment "stages" or areas on the event sketch map.
- For each location, list the type of entertainment and the hours. List areas where amplified music is planned. List group or individual performer names if known.
- List the locations of any animal exhibits or petting zoos. Applicant is responsible for ensuring that conditions in Bucks County and PA Health Department permits are met.

**12. EVENT SAFETY AND SECURITY**

**ATTACHMENTS REQUIRED:** The applicant is required to provide a safe and secure environment for the event.

A plan for crowd control and security is required as part of the Event Application. The plan must include at least:

- The location of an Event Command Center. Note how it will be identifiable to attendees.
- The name of the individual in charge at the event. Provide the name & contact information of the Event Coordinator.
- How will you communicate with all attendees in the event of an emergency?
- What is the emergency evacuation plan?
- Where is the location for missing/found persons?
- Will there be sufficient staff at the event for the expected number of attendees? What are the numbers of these staff and how will they be trained on their roles & emergency procedures. How will they communicate with the Event Director in an emergency situation?

Applicant is responsible for notifying emergency services of the event. Attach a draft/sample copy of the notice to this application.

**13. POLICE DEPARTMENT**

Perkasie Borough may require uniformed/non-uniformed police officers to be on-duty throughout the event. The applicant will be responsible for the cost incurred for these services. We will send an estimate of the hours and an invoice with the event permit approval letter. We reserve the right to invoice the Applicant for the balance of additional Police services provided during the event if we deem them necessary for health, safety and/or security reasons.

Applicant is welcome to schedule a meeting with the Perkasio Borough Chief of Police to discuss the possibility of Police Department support for the event. Call (215) 257-6876 to schedule.

**14. FIRE SAFETY**

**ATTACHMENTS REQUIRED:**

- Open fires/burning are not permitted without an additional permit and express approval by Perkasio Borough Council
- Fireworks and Pyrotechnics are not permitted.

Applicant is responsible for notifying the Perkasio Fire Department of all road closures, detours, and access points for emergency service vehicles during the event. Attach a draft/sample copy of the notice to this application.

**15. EMERGENCY MEDICAL PLAN**

**ATTACHMENTS REQUIRED:**

- If attendance is expected to be 5,000+ (including staff, volunteers & vendors), an ambulance and fire truck may need to be on scene with backup available should either have to leave the event.
- Consult with the Bucks County Emergency Health Services for their requirements.
- FOR ALL EVENTS: an on-site first aid location must be established. Provide details as an attachment to this application.

Applicant is responsible for notifying local emergency services of all road closures, detours, and access points for emergency service vehicles during the event. Attach a draft/sample copy of the notice to this application.

On-Site Emergency Medical Service: Yes / <input checked="" type="radio"/> No	Standby Service Notified: Yes / <input checked="" type="radio"/> No
If yes, Agency Name:	Agency Phone:

**16. WAIVER & INSURANCE**

**ATTACHMENTS REQUIRED:**

Attach a Certificate of Insurance to this application, evidencing at least \$1,000,000 in Comprehensive General Liability insurance coverage and naming the Borough of Perkasio as Additionally Insured. Certain kinds of events (eg, parades), and events where alcoholic beverages are served may have additional insurance requirements. It is the responsibility of the Applicant to ensure adequate coverage.

**Indemnification:**

- To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasio, its elected and appointed officials agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorney's fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

**Waiver of Subrogation**

- Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation insurance policy, if any.

**Damage to Property of the Applicant and its invitees**

- The Applicant and its employees, officials, volunteers and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents, and representatives while such property is on, at or adjacent to the premises of the Borough.
- Perkasio Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while attending the event; all claims for such injury of damage are hereby waived.

**Damage to Borough Property**

- Applicant assumes full responsibility for taking cognizance of area conditions at the time of the event. Applicant will be responsible for all damages resulting to or from use of the Borough's property. Upon

completion of the Applicant's operations, Applicant agrees to leave the property in the same condition as it existed before operation, or pay for and complete restoration of said property within 15 days of the the completion of the event.

**17. FEES & CHARGES \*\* subject to change**

The Perkasio Borough Fee Schedule can be downloaded from: <https://perkasioborough.org/fee-schedule/>

The following fees are due **at the time of application (2024):**

Application Fee: For Profit (\$100) / Non-Profit (\$50):	\$ 50
Application Fee, additional date (\$10 per date):	\$ 100

The following fees are due **upon permit approval and will be invoiced when the event permit is mailed to the applicant. Fees are listed in the Perkasio Borough Fee Schedule, which is updated annually. An attachment provided with this permit lists the current fees:**

- Electrical Setup & Breakdown
- Trash & Recycling Setup & Collection
- Barricades/Cones Drop Off & Collection
- Per vendor, Temporary Fixed Vendor Fee
- Crossing Guards
- Police Support
- No Parking Signs

Perkasio Borough reserves the right to invoice the Applicant for the balance of any Borough services provided during the event if we deem them necessary for health, safety and/or security reasons.

**18. SUBMISSION CHECKLIST (ATTACHMENTS)**

<input type="checkbox"/> Site Plan	<input type="checkbox"/> Parking Plan
<input type="checkbox"/> Event Safety & Security Plan	<input type="checkbox"/> Entertainment Plan
<input type="checkbox"/> Detour / traffic flow plans	<input type="checkbox"/> Draft notices to emergency services
<input type="checkbox"/> Draft notices to affected residents & businesses	<input type="checkbox"/> Certificate of Insurance

Applicant certifies that the information provided on this form is true and correct, has reviewed and agrees to the insurance and waiver statements herein.

Signed:  Date of Application: 3/13/2026

On behalf of Organization: Perkasio Town Improvement Association



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/12/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Fifs, Llc 199 Telford Pike  Telford PA 189692251	CONTACT NAME: ALLEN, JOANNE PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE INSURER A : Ohio Security Insurance Company INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	
<b>INSURED</b> Perkasio Town Improvement Assn 507 S 9th St  Perkasio PA 18944		

**COVERAGES**

CERTIFICATE NUMBER: 0235481543

REVISION NUMBER: 2016-03


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	X	BLS56934591	09/29/2025	09/29/2026	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 15,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

\*\*See Additional Remarks\*\*

**CERTIFICATE HOLDER****CANCELLATION**

Perkasio Borough  620 W Chestnut St  Perkasio PA 18944	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  Curtis Luken
--	---

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Rooftop Lounge

7th St  
Parking

S 6th St

Per

Maize Restaurant

Food Truck  
Vendor Checkin  
4:30-5:30



Vendors

Electric Drop

Vehicle  
Band



Trailer

Vendor exit  
to parking

5th St Parking

Maize Beauty Salon

Truck





Council of Perkasie Borough

Subject: Request for Fee Waivers for 2026 Perkasie First Fridays

Dear Members of Perkasie Borough Council,

On behalf of the Perkasie Town Improvement Association (PTIA), I would like to express our appreciation for the continued partnership and support we receive from Perkasie Borough. Your cooperation has played an important role in the success of Perkasie First Fridays, and we are grateful for the borough's ongoing commitment to helping these events thrive.

As we begin planning for the 2026 season, PTIA respectfully requests consideration of fee waivers associated with hosting Perkasie First Fridays throughout the year. Our goal remains to keep these events open and accessible to the community by avoiding general participation fees for vendors or attendees. This helps maintain a welcoming, community-centered atmosphere where local businesses, organizations, and residents can connect without financial barriers.

To help ensure that Perkasie First Fridays can continue in 2026, PTIA respectfully requests a waiver of fees related to the following services:

- Electrical drop access for vendors, performers, and event lighting (one location)
- Barricade setup and removal to support safe traffic flow and event operations
- Police support, as needed, to help maintain a safe environment for attendees

Perkasie First Fridays also provide meaningful benefits to the community by increasing foot traffic downtown, supporting local businesses, and bringing visitors from surrounding areas into the borough. With the borough's continued support, these events can remain an important part of Perkasie's community life and local economy.

We respectfully ask the council to consider this request and recognize the positive impact that Perkasie First Fridays have on our town. We greatly value the borough's partnership and the services that help make these events possible, and we look forward to continuing to work together to support a vibrant and connected community.

Thank you for your time and consideration.

Sincerely,  
Perkasie Town Improvement Association (PTIA)



## **Mitigation Measures for Potential Negative Consequences**

### **First Friday, 2026**

#### **Vendor Compliance & Coordination**

- Ensure all food and merchandise vendors comply with health and safety regulations.
- Maintain clear vendor placement to ensure unobstructed pedestrian walkways and emergency access points while also utilizing trucks/trailers as barriers.
- Designate a vendor point of contact to address issues during the event (PTIA table).
- Provide vendors with a pre-event information packet, including setup guidelines, parking instructions, and safety procedures.

#### **Community Engagement**

- Continue collaborating with local community organizations, businesses, and volunteers to enhance community involvement.
- Offer planning and volunteer opportunities to encourage resident participation and ownership of the event.
- Develop a feedback system (e.g., surveys, social media engagement) to assess community input and make future improvements.

#### **Communication & Public Relations**

- Utilize social media, direct emails/mailers and borough contacts, to promote the event and keep residents informed.
- Respond promptly to any community concerns or feedback before, during, and after each event.
- Clearly communicate event schedules, road closures, and safety measures ahead of time to minimize disruption.

#### **Safety Announcements & Emergency Coordination**

- A dedicated PTIA board member will serve as the Safety & Emergency Coordinator at each event, overseeing security measures and coordinating with first responders if needed.
- Announcements regarding lost children, emergencies, weather updates, or other critical information will be made as needed.
- In case of an emergency or evacuation, PTIA staff will assist in directing attendees toward designated exit routes.
- PTIA staff and volunteers will be briefed on emergency procedures, including where to direct attendees for first aid or assistance.



Road Closure Notice - Walnut St.,

Dear Walnut St. Resident,

We are notifying you of our First Friday event on **Friday (May 1, June 5, July 3, August 7, September 4)** that will include a road closure from **4:15 pm to 9:00 pm** in front of your home. Please help us by making sure your car is not parked at that time on Walnut St. between 5th and 7th St. during this time.

We are sorry for any inconvenience and appreciate your understanding. We hope you will be able to join us for food, live music, and community fun on First Friday!

Please refer any questions to [ptia.board@gmail.com](mailto:ptia.board@gmail.com)

Sincerely,

Perkasie Town Improvement Association



Road Closure Notice - Walnut St.,

Notice to Perkasie PD & Perkasie FD,

This notice is to inform you of planned road closure for our June First Friday event, which will occur on **Friday (May 1, June 5, July 3, August 7, September 4)**.

Walnut Street, between 5th Street and 7th Street, will be closed to vehicular traffic from **4:15 PM to 9:00 PM**.

This closure is necessary to facilitate our First Friday event, which will include pedestrian activities, vendors, and community gatherings.

Attached is a map detailing the specific closure area is attached to this email for your reference in case of emergency.

We understand the importance of maintaining emergency access and have taken measures to minimize disruption. We will have event personnel on-site to assist with any emergency vehicle access if needed.

Thank you for your cooperation and assistance in ensuring the safety of our community during this event.

**Contact Information** Email: [ptia.board@gmail.com](mailto:ptia.board@gmail.com)

Sincerely,

Perkasie Town Improvement Association



Road Closure Notice - Walnut St.,

Dear Walnut St. Business,

We are notifying you of our First Friday event on **Friday Friday (May 1, June 5, July 3, August 7, September 4)** that will include a road closure from **4:15 pm to 9:00 pm** in front of your home. Please help us by making sure your car is not parked at that time on Walnut St. between 5th and 7th St.

We are sorry for any inconvenience and appreciate your understanding. We hope you will be able to join us for food, live music, and community fun on First Friday!

Please refer any questions to [ptia.board@gmail.com](mailto:ptia.board@gmail.com)

Sincerely,

Perkasie Town Improvement Association

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**Re: Event Permit Application / PTIA First Fridays**

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**From** Howie Stone <electric@perkasieborough.org>

**Date** Tue 3/24/2026 7:54 AM

**To** Jeff Tulone <publicworks@perkasieborough.org>; Linda Reid <community@PerkasieBorough.org>; rschurr perkasiepd.org <rschurr@perkasiepd.org>; Richard Dunbar <rdunbar@perkasiefire.org>; Lauren Moll <parkandrec@perkasieborough.org>; Finance <finance@perkasieborough.org>; Chief 26 <chief@perkasiefire.org>; Cheryleen Strothers <jcstrothers@verizon.net>

**Cc** Andrea Coaxum <manager@perkasieborough.org>; Megan McShane <admin@perkasieborough.org>

1 person for 1 hour to setup in May and 1 person 1 hour to take down in October.

---

**From:** Jeff Tulone <publicworks@perkasieborough.org>

**Sent:** Friday, March 20, 2026 12:03 PM

**To:** Linda Reid <community@PerkasieBorough.org>; rschurr perkasiepd.org <rschurr@perkasiepd.org>; Richard Dunbar <rdunbar@perkasiefire.org>; Howie Stone <electric@perkasieborough.org>; Lauren Moll <parkandrec@perkasieborough.org>; Finance <finance@perkasieborough.org>; Chief 26 <chief@perkasiefire.org>; Cheryleen Strothers <jcstrothers@verizon.net>

**Cc:** Andrea Coaxum <manager@perkasieborough.org>; Megan McShane <admin@perkasieborough.org>

**Subject:** Re: Event Permit Application / PTIA First Fridays

It would be our normal setup and take down, 2 guys for an hour each.

*Jeffrey Tulone*

Jeffrey Tulone

Public Works Director

Perkasie Borough

215-257-6860

<mailto:publicworks@perkasieborough.org>



---

**From:** Linda Reid <community@PerkasieBorough.org>

**Sent:** Friday, March 20, 2026 11:42 AM

**To:** rschurr perkasiepd.org <rschurr@perkasiepd.org>; Richard Dunbar <rdunbar@perkasiefire.org>; Jeff Tulone <publicworks@perkasieborough.org>; Howie Stone <electric@perkasieborough.org>; Lauren Moll <parkandrec@perkasieborough.org>; Finance <finance@perkasieborough.org>; Chief 26 <chief@perkasiefire.org>; Cheryleen Strothers <jcstrothers@verizon.net>

**Cc:** Andrea Coaxum <manager@perkasieborough.org>; Megan McShane <admin@perkasieborough.org>

**Subject:** Event Permit Application / PTIA First Fridays

Good morning,

Find attached a Special Event Permit Application from the PTIA for First Fridays in 2026.

PTIA is requesting a fee waiver for the cost of electric drops, barricade drops and PD coverage. As always, I'd like to be able to include the cost of the services in the Council packet so that Council know what they are waiving. Jeff, Harold, Chief, please can you give me your estimate of the hours it would require to support the application? Thank you!

Please let me know if you have any feedback on the application, or I'll plan to have it on the Council agenda for Monday April 6<sup>th</sup>.

Linda J Reid | Assistant Borough Manager  
Certified Zoning Official | Certified Building Official  
Perkasie Borough  
P.O. Box 96  
620 W. Chestnut St  
Perkasie, PA 18944  
(215) 257 5065 x110

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**Re: Event Permit Application / PTIA First Fridays**

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**From** Richard Dunbar <rdunbar@perkasiefire.org>  
**Date** Wed 3/25/2026 10:00 AM  
**To** Linda Reid <community@PerkasieBorough.org>

Linda - I can confirm we will support the events.

Rich Dunbar  
President  
Perkasie Fire Company No. 1

---

**From:** Richard Dunbar <rdunbar@perkasiefire.org>  
**Sent:** Monday, March 23, 2026 9:31:39 AM  
**To:** Linda Reid <community@perkasieborough.org>  
**Subject:** Re: Event Permit Application / PTIA First Fridays

Linda - I see on the application the event is now back to every 1st Friday beginning in May, vs. the 3 or 4 times last year.

Given we have lost 2 fire police officers in the past several months, it may be more of a challenge for us to commit resources to the schedule.

Let me check with the officers we have - there are now 4 of us - to see if we can make it work. I'll get back to you in a few days and confirm one way or the other.

Best Regards,

Rich

Rich Dunbar  
President  
Perkasie Fire Company  
215-257-6950 Ext. 203

On Fri, Mar 20, 2026 at 4:02 PM Linda Reid <[community@perkasieborough.org](mailto:community@perkasieborough.org)> wrote:

Will you be doing the same this year Rich?

---

**From:** Richard Dunbar <[rdunbar@perkasiefire.org](mailto:rdunbar@perkasiefire.org)>

**Sent:** Friday, March 20, 2026 3:22 PM

**To:** rschurr [perkasiepd.org](mailto:rschurr@perkasiepd.org) <[rschurr@perkasiepd.org](mailto:rschurr@perkasiepd.org)>; Linda Reid <[community@PerkasieBorough.org](mailto:community@PerkasieBorough.org)>; Jeff Tulone <[publicworks@perkasieborough.org](mailto:publicworks@perkasieborough.org)>; Howie Stone <[electric@perkasieborough.org](mailto:electric@perkasieborough.org)>; Lauren Moll <[parkandrec@perkasieborough.org](mailto:parkandrec@perkasieborough.org)>; Finance <[finance@perkasieborough.org](mailto:finance@perkasieborough.org)>; Chief 26 <[chief@perkasiefire.org](mailto:chief@perkasiefire.org)>; Cheryleen Strothers <[jcstrothers@verizon.net](mailto:jcstrothers@verizon.net)>

**Cc:** Andrea Coaxum <[manager@perkasieborough.org](mailto:manager@perkasieborough.org)>; Megan McShane <[admin@perkasieborough.org](mailto:admin@perkasieborough.org)>

**Subject:** Re: Event Permit Application / PTIA First Fridays

We normally support with Fire Police and our Traffic Unit by closing Walnut at 5<sup>th</sup>.

Rich Dunbar

President

Perkasie Fire Company No. 1

---

**From:** rschurr [perkasiepd.org](mailto:rschurr@perkasiepd.org) <[rschurr@perkasiepd.org](mailto:rschurr@perkasiepd.org)>

**Sent:** Friday, March 20, 2026 1:13:25 PM

**To:** Linda Reid <[community@PerkasieBorough.org](mailto:community@PerkasieBorough.org)>; Richard Dunbar <[rdunbar@perkasiefire.org](mailto:rdunbar@perkasiefire.org)>; Jeff Tulone <[publicworks@perkasieborough.org](mailto:publicworks@perkasieborough.org)>; Howie Stone <[electric@perkasieborough.org](mailto:electric@perkasieborough.org)>; Lauren Moll <[parkandrec@perkasieborough.org](mailto:parkandrec@perkasieborough.org)>; Finance <[finance@perkasieborough.org](mailto:finance@perkasieborough.org)>; Chief 26 <[chief@perkasiefire.org](mailto:chief@perkasiefire.org)>; Cheryleen Strothers <[jcstrothers@verizon.net](mailto:jcstrothers@verizon.net)>

**Cc:** Andrea Coaxum <[manager@perkasieborough.org](mailto:manager@perkasieborough.org)>; Megan McShane <[admin@perkasieborough.org](mailto:admin@perkasieborough.org)>

**Subject:** RE: Event Permit Application / PTIA First Fridays

Normally, we don't staff this with extra officers. So there will be no extra cost for police service unless they expect the PD to handle no parking signs.

Robert A. Schurr, M.S.

Chief of Police

Perkasie Borough Police Department

311 S. 9th Street

Perkasie, PA 18944

215-257-6876



---

**From:** Linda Reid <[community@PerkasieBorough.org](mailto:community@PerkasieBorough.org)>

**Sent:** Friday, March 20, 2026 11:43 AM

**To:** rschurr [perkasiepd.org](mailto:rschurr@perkasiepd.org) <[rschurr@perkasiepd.org](mailto:rschurr@perkasiepd.org)>; Richard Dunbar <[rdunbar@perkasiefire.org](mailto:rdunbar@perkasiefire.org)>; Jeff Tulone <[publicworks@perkasieborough.org](mailto:publicworks@perkasieborough.org)>; Howie Stone <[electric@perkasieborough.org](mailto:electric@perkasieborough.org)>; Lauren Moll <[parkandrec@perkasieborough.org](mailto:parkandrec@perkasieborough.org)>; Finance <[finance@perkasieborough.org](mailto:finance@perkasieborough.org)>; Chief 26 <[chief@perkasiefire.org](mailto:chief@perkasiefire.org)>; Cheryleen Strothers <[jcstrothers@verizon.net](mailto:jcstrothers@verizon.net)>

**Cc:** Andrea Coaxum <[manager@perkasieborough.org](mailto:manager@perkasieborough.org)>; Megan McShane <[admin@perkasieborough.org](mailto:admin@perkasieborough.org)>

**Subject:** Event Permit Application / PTIA First Fridays

Good morning,

Find attached a Special Event Permit Application from the PTIA for First Fridays in 2026.

PTIA is requesting a fee waiver for the cost of electric drops, barricade drops and PD coverage. As always, I'd like to be able to include the cost of the services in the Council packet so that Council know what they are waiving. Jeff, Harold, Chief, please can you give me your estimate of the hours it would require to support the application? Thank you!

Please let me know if you have any feedback on the application, or I'll plan to have it on the Council agenda for Monday April 6<sup>th</sup>.

Linda J Reid | Assistant Borough Manager

Certified Zoning Official | Certified Building Official

Perkasie Borough

P.O. Box 96

620 W. Chestnut St

Perkasie, PA 18944

(215) 257 5065 x110



March 19, 2026  
Perkasie Borough  
620 W. Chestnut Street  
PO Box 96  
Perkasie, PA 18944-0096

Dear Perkasie Borough,

Please accept our special event permit application for the Perkasie Pride "LGBBQ" on Saturday 6/13 from 3:00-6:00pm. We are planning this event for the same portion of S. 7th Street that the Farmer's Market takes place on and within the Shelly's parking lot.

Pride events help LGBTQ+ individuals feel validated and safe, particularly in rural or conservative areas where they may otherwise feel isolated, as well as drive spending in local business establishments. It is our hope that our pride event will help unite people, build support networks, and establish friendships among the local LGBTQ+ community and its allies, bring new people to Perkasie to see all that it has to offer as a safe, welcoming community, and provide Perkasie businesses the opportunity to benefit from increased foot traffic.

We met with Chief Schurr to discuss how we can hold this event safely and included his recommendations in our site plan. Safety is our top priority.

Enclosed you will find our completed application and the required supporting documents. If anything further is needed or if there are any questions that need to be answered prior to approval, please let me know.

Sincerely,

Stacey Smith (she/her)  
Perkasie Pride President  
[staceyperkasiepride@gmail.com](mailto:staceyperkasiepride@gmail.com), (215) 990-9574



# BOROUGH OF PERKASIE

RECEIVED

620 W. Chestnut Street  
PO Box 96  
Perkasie, Pa. 18944-0096

(215) 257-5065  
Fax (215) 257-6875

MAR 20 2026

## SPECIAL EVENT PERMIT APPLICATION / TOWN CENTER OF PERKASIE

Complete all questions and return application form with all required and supplemental attachments to Perkasio Borough at least 45 days prior to the event. An initial fee is due at the time of application, per the Borough's fee schedule. Perkasio Borough will provide an invoice when the permit is approved, detailing an estimate of additional fees. Perkasio Borough reserves the right to add services during the event if we deem it necessary for event safety then invoice a final balance.

### 1. APPLICANT INFORMATION – the Primary Contact is the person who is to be contacted regarding the application or event

Primary contact name: <b>Stacey Smith</b>	
Primary contact address: <b>381 Kent Lane</b>	
City: <b>Perkasie</b>	State: <b>PA</b> zip: <b>18944</b>
Primary contact email: <b>staceyperkasiepride@gmail.com</b>	

Event name: <b>Perkasie Pride LGBBQ</b>	Type of event: <b>block party</b>
Are you representing a host organization? <b>Yes</b>	Is this organization a non-profit? <b>Yes</b>
If so, list name address and phone below:	Is this organization a private/for-profit entity? <b>No</b>
Organization name: <b>Perkasie Pride</b>	Purpose of event: <b>community event</b>
Organization address:	
Organization contact person: <b>Stacey Smith</b>	Email: <b>staceyperkasiepride@gmail.com</b>
Organization phone: <b>215-990-9574</b>	

### 2. GENERAL EVENT INFORMATION

Date of event: <b>June 13th</b>	Rain Date: <b>N/A</b>
Event Duration (start date & time – end date & time): <b>3-6PM</b>	
Estimated Attendance (include organizers, volunteers, attendees, spectators etc): <b>200-300</b>	
Site Arrival / Set Up time: <b>1pm</b>	Site Departure: <b>7pm</b>
Will a registration /entry fee be charged. If yes, how much? <b>Not for the attendees</b>	

### 3. EVENT DESCRIPTION

Is this a fixed or moving event (ie, run / bike ride etc):

Event Description (provide a description of the proposed event including activities, entertainers, vendors, facilities, etc): **This will be a fixed event. The Perkasio Pride "LGBBQ" will be a vibrant celebration of social & self-acceptance. The event is block party style - featuring a DJ and dancing, community resource booths, vendors, food, and, most importantly, community**

**4. SITE PLAN / DIAGRAM**

**ATTACHMENT REQUIRED:** (all events require a site map of affected areas, showing placement of the following features as applicable).

- Event permits do not confer the right to use private property. Applicant should seek permission from property owner(s) if they wish to use private property in the Borough.

• Check-in / Gate(s) and/or Entrances	• Command Center / Headquarters	• Street Crossings
• Comfort Stations (portable toilets)	• Vendor Booths	• Security / Emergency
• Stages / Other Performance Areas	• Fencing	• First Aid / Medical Stations
• Dumpsters/ Trash & Recycling Containers	• Food & Beverage Concessions	• Fire Extinguishers
• Tents & Trailers	• Street closures & Parking Restrictions	• Other Event Components not listed here
• Event Parking	• Other (specify):	

**ATTACHMENT REQUIRED:**

If this is a MOVING EVENT or will CROSS ANY ROADWAYS, please provide a detailed route description from start to finish.

Starting Location: **N/A**

Finishing Location: **N/A**

**5. COMFORT STATIONS / PORTA POTTIES**

- The applicant is responsible for addressing the needs for the event. Your portable sanitation service contractor will help you plan properly.
- Applicant must provide portable restroom facilities unless you can substantiate the sufficient availability of both ADA-accessible and regular facilities in the immediate area that will be available to the public.
- No less than one (1) ADA accessible restroom should be placed in each location designated for restroom facilities and located on a level area not to exceed a 2% cross-slope in any direction. If a single restroom is placed in a location it must be ADA-accessible. An accessible route to each restroom location must be provided.

Number of Units: **2**

Delivery date: **6/11 OR 6/12**

Pickup date: **6/15 OR 6/16**

Name of sanitation supplier: **Port A Bowl Restroom Co.**

Emergency Contact (day of):  
**TBD when the order is placed**

**6. ELECTRICAL SERVICE**

Perkasie Borough electric may be used ONLY with the express consent of Council, which shall have the authority to refuse consent in any instance.

Perkasie Borough Electric Service

- Perkasie Borough provides electrical service on request. An hourly rate is established in the Borough's Fee Schedule.
- An estimate for setup and breakdown of electrical outlets will be provided upon application and an initial fee is required at that time.
- Any balances for actual time worked will be invoiced after the event has taken place.

Electric Service required? **Yes** / **No**

Mark locations on sketch map.

**7. TRASH & RECYCLING SERVICE**

- The applicant is responsible for leaving the area in an "as good or better condition" than the site was found prior to the event.
- Perkasie Borough is a mandated community under PA Act 101. Applicants must ensure that recyclables generated at the event are recycled. (aluminum cans, glass, cardboard etc)
- Applicant is responsible for the removal of all trash, litter, debris etc associated with the event. Applicant must supply an adequate number of trash and recycling receptacles and remove trash & other event debris from the site immediately on conclusion of the event.

<ul style="list-style-type: none"> <li>• Placement of dumpsters requires a dumpster permit. Contact Borough office for an application form.</li> </ul>
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<ul style="list-style-type: none"> <li>• Perkasio Borough reserves the right to invoice the applicant for removal of trash or debris if necessary.</li> </ul>
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<p><b>Perkasie Borough Trash &amp; Recycling Service</b></p> <ul style="list-style-type: none"> <li>• Perkasio Borough provides trash &amp; recycling service upon request. An hourly rate for this service is established in the Borough's Fee Schedule.</li> <li>• An estimate for trash &amp; recycling container distribution &amp; pickup, and trash/recycling collection will be provided upon application and an initial fee is required at that time.</li> <li>• Any balances for actual time worked will be invoiced after the event has taken place.</li> </ul>
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Trash & Recycling Service required? <b>Yes</b> / No	Mark # & locations on sketch map.
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**8. ROAD CLOSURES & TRAFFIC CONTROL**

**THE APPLICANT IS RESPONSIBLE FOR PROVIDING ADEQUATE MEASURES TO ENSURE THE SAFETY OF PEDESTRIANS AT THE EVENT.**

**ROAD CLOSURES**

Roads may be closed only with the express approval of Perkasio Borough Council. Applicant is responsible for ensuring roads are closed as approved, including erecting and taking down barricades. Roads & sidewalks must be left clear and open after the event.

- Perkasio Borough provides road barricades and cones on request. We will drop barricades and cones at specified locations and collect them after the event. An hourly rate is established in the Borough's Fee Schedule.
- An estimate for drop off and collection of barricades & cones will be provided upon application and an initial fee is required at that time.
- Any balances for actual time worked will be invoiced after the event has taken place.

Barricades Required: <b>Yes</b> / No <b>We will also use vehicles as barricades.</b>	Mark # & locations on sketch map.
Cones Required: <b>Yes</b> / No	Mark # & locations on sketch map.

**PEDESTRIAN CROSSING**

Applicant is responsible for providing safe crossing at open road crossings where heavy pedestrian traffic is expected. Any personnel must be trained, qualified traffic flaggers and have the necessary safety equipment.

- Perkasio Borough provides qualified Crossing Guards on request, and subject to staff availability. An hourly rate is established in the Borough's Fee Schedule.
- Any balances for actual time worked will be invoiced after the event has taken place.

Crossing Guards Required: <b>Yes</b> / No	# Guards: <b>N/A</b>	Mark # & locations on sketch map.
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**TEMPORARY PARKING RESTRICTIONS**

Applicant is responsible for clearly marking any areas with temporary parking restrictions at least 48 hours before the event. Use cable (zip) ties to attach signs - do not use nails, tacks, or staples on electric poles, light poles, trees or any other street furniture. Applicant must remove all signs immediately at the end of the event.

- Perkasio Borough provides high visibility "No Parking" signs on request. A fee per sign is established in the Borough's Fee Schedule

No Parking Signs Required: <b>Yes</b> / No	# of signs: <b>15</b>
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**EVENT PARKING**

- Applicant is required to provide a parking plan, showing parking locations for staff, volunteers, attendees. Provide details of any Park & Ride parking locations and shuttle routes / drop off points: **N/A**

**9. MITIGATION OF IMPACT**

- ATTACHMENTS REQUIRED:**
- Describe mitigation measures for potentially negative consequences imposed by the event.
  - Include a draft sample of any notices to residents & businesses and a proposed list of recipients
  - Provide a sketch map showing any detours or traffic redirection.

**10. TEMPORARY FIXED VENDORS**

Temporary Fixed Vendors require a Transient Retail License to do business on the public right of way. That means any truck, trailer, sidewalk cart or temporary booth where food, beverages and/or other goods, wares or services are sold in a fixed location within the Borough on a temporary basis.

- Applicants are responsible for ensuring temporary Food & Beverage businesses have the required Bucks County Health Department Licenses, PLCB licenses, and any other permits needed for their operation.
- Applicant is required to estimate the number of vendors that will be in attendance and pay a summary license fee at the time of application. A fee per Vendor is established in the Borough’s Fee Schedule.
- Perkasio Borough reserves the right to invoice the applicant for any balance due if the number of Temporary Fixed Vendors is greater than the initial estimate.

Estimated number of Food Trucks / Trailers: 3-4 Food Trucks/Trailers

Estimated number of For-Profit Vendors: 15

Estimated number of Non-Profit Vendors (no fee): 25

**11. ENTERTAINMENT**

- ATTACHMENTS REQUIRED:**
- Perkasie Borough encourages a family-friendly atmosphere / environment at Special Events in the Town Center.
- Mark the location of all music and/or entertainment “stages” or areas on the event sketch map.
  - For each location, list the type of entertainment and the hours. List areas where amplified music is planned. List group or individual performer names if known.
  - List the locations of any animal exhibits or petting zoos. Applicant is responsible for ensuring that conditions in Bucks County and PA Health Department permits are met.

**12. EVENT SAFETY AND SECURITY**

**ATTACHMENTS REQUIRED:** The applicant is required to provide a safe and secure environment for the event.

A plan for crowd control and security is required as part of the Event Application. The plan must include at least:

- The location of an Event Command Center. Note how it will be identifiable to attendees.
- The name of the individual in charge at the event. Provide the name & contact information of the Event Director.
- How will you communicate with all attendees in the event of an emergency?
- What is the emergency evacuation plan?
- Where is the location for missing/found persons?
- Will there be sufficient staff at the event for the expected number of attendees? What are the numbers of these staff and how will they be trained on their roles & emergency procedures. How will they communicate with the Event Director in an emergency situation?

Applicant is responsible for notifying emergency services of the event. Attach a draft/sample copy of the notice to this application.

**13. POLICE DEPARTMENT**

Perkasie Borough may require uniformed/non-uniformed police officers to be on-duty throughout the event. The applicant will be responsible for the cost incurred for these services. We will send an estimate of the hours and an invoice with the event permit approval letter. An estimate of the hourly rate for Police Department support is in section 17 of this application form. We reserve the right to invoice the Applicant for the balance of additional Police services provided during the event if we deem them necessary for health,

safety and/or security reasons.

Applicant is welcome to schedule a meeting with the Perkasie Borough Chief of Police to discuss the possibility of Police Department support for the event. Call (215) 257-6876 to schedule. *As a nonprofit organization, we are seeking to have the requested services provided at no cost, if possible. This support would greatly assist us in fulfilling our mission and serving our community without additional financial burden.*

**14. FIRE SAFETY**

**ATTACHMENTS REQUIRED:**

- Open fires/burning are not permitted without an additional permit and express approval by Perkasie Borough Council
- Fireworks and Pyrotechnics are not permitted.

Applicant is responsible for notifying the Perkasie Fire Department of all road closures, detours, and access points for emergency service vehicles during the event. Attach a draft/sample copy of the notice to this application.

**15. EMERGENCY MEDICAL PLAN**

**ATTACHMENTS REQUIRED:**

- If attendance is expected to be 5,000+ (including staff, volunteers & vendors), an ambulance and fire truck may need to be on scene with backup available should either have to leave the event.
- Consult with the Bucks County Emergency Health Services for their requirements.
- FOR ALL EVENTS: an on-site first aid location must be established. Provide details as an attachment to this application.

Applicant is responsible for notifying local emergency services of all road closures, detours, and access points for emergency service vehicles during the event. Attach a draft/sample copy of the notice to this application.

On-Site Emergency Medical Service: <del>Yes</del> / <b>No</b>	Standby Service Notified: <del>Yes</del> / <b>No</b>
If yes, Agency Name:	Agency Phone:

**16. WAIVER & INSURANCE**

**ATTACHMENTS REQUIRED:**

Attach a Certificate of Insurance to this application, evidencing at least \$1,000,000 in Comprehensive General Liability insurance coverage and naming the Brough of Perkasie as Additionally Insured. Certain kinds of events (eg, parades) may have additional insurance requirements. It is the responsibility of the Applicant to ensure adequate coverage.

**Indemnification:**

- To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasie, its elected and appointed officials agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorney's fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

**Waiver of Subrogation**

- Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation

insurance policy, if any.

**Damage to Property of the Applicant and its invitees**

- The Applicant and its employees, officials, volunteers and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents, and representatives while such property is on, at or adjacent to the premises of the Borough.
- Perkasio Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while attending the event; all claims for such injury or damage are hereby waived.

**Damage to Borough Property**

- Applicant assumes full responsibility for taking cognizance of area conditions at the time of the event. Applicant will be responsible for all damages resulting to or from use of the Borough's property. Upon completion of the Applicant's operations, Applicant agrees to leave the property in the same condition as it existed before operation or pay for and complete restoration of said property within 15 days of the the completion of the event.

**17. FEES & CHARGES \*\* subject to change**

The Perkasio Borough Fee Schedule can be downloaded from: <https://perkasioborough.org/fee-schedule/>

The following fees are due **at the time of application**:

Application Fee: For Profit (\$100) / Non-Profit (\$50):	\$50.00
Application Fee, additional date (\$10 per date):	N/A
Deposit: Electrical Setup & Breakdown: 8 hours at \$70.00 per hour = \$560	\$280.00
Deposit: Trash & Recycling Setup & Collection: 4 hours at \$55.00 per hour = \$220	\$220.00
Deposit: Barricades/Cones Drop Off & Collection: 4 hours at \$55.00 per hour = \$220	\$220.00
Deposit: Temporary Fixed Vendor Fee: # for-profit Vendors x \$25 =	\$375.00
No Parking Signs: # signs requested x \$2.25	Will already be up due to the morning market event.
<b>TOTAL:</b>	<b>\$1145.00</b>

The following fees are due when the event permit application has been reviewed and approved, and **will be invoiced when the event permit is mailed to the applicant.**

Deposit: Crossing Guards: Hours requested x \$18.00 per hour	N/A
Deposit: Police Support: Hours requested x \$91.81 per hour	*Requesting services at no cost for a "non-profit" event.

Perkasio Borough reserves the right to invoice the Applicant for the balance of any Borough services provided during the event if we deem them necessary for health, safety and/or security reasons.

**18. SUBMISSION CHECKLIST (ATTACHMENTS)**

<input checked="" type="checkbox"/> Site Plan	<input checked="" type="checkbox"/> Parking Plan
<input checked="" type="checkbox"/> Event Safety & Security Plan	<input checked="" type="checkbox"/> Entertainment Plan-part of site plan
<input checked="" type="checkbox"/> Detour / traffic flow plans - part of site plan	<input checked="" type="checkbox"/> Draft notices to emergency services
<input checked="" type="checkbox"/> Draft notices to affected residents & businesses	<input checked="" type="checkbox"/> Certificate of Insurance - promise letter

Applicant certifies that the information provided on this form is true and correct, has reviewed and agrees to the insurance and waiver statements herein.

Signed:                     *Stacy Smith*                     Date of Application: 3/9/2026

On behalf of Organization: Perkasie Pride



PERKASIE PRIDE LGBBQ SITE MAP

## **Block Party Crowd Control / Safety & Security / Medical Emergency Plan**

Perkasie Pride "LGBBQ" – June 13, 3:00–6:00 PM

Point of Contact:

Melanie Propato - [melanieperkasiepride@gmail.com](mailto:melanieperkasiepride@gmail.com), Cell: 215.882.0205

Stacey Smith - [staceyperkasiepride@gmail.com](mailto:staceyperkasiepride@gmail.com), Cell: 215.990.9574

This Crowd Control and Safety Plan is submitted as part of our application to host the Perkasie Pride's "LGBBQ", scheduled for **June 13th from 3–6pm on S. 7th Street**. The event aims to create a welcoming, supportive atmosphere for the LGBTQIA+ community by providing a safe, inclusive, and family-friendly afternoon. We are committed to making sure everyone has an enjoyable and secure experience, with well-defined procedures in place for handling attendance, directing traffic, and ensuring emergency access.

### **Event Overview**

The block party is scheduled to take place from 3pm to 6pm and is anticipated to attract approximately 300 residents and guests. Planned activities include food, music, games, and other entertainment. Alcohol will not be sold or distributed.

### **Crowd Management & Staffing**

- A team of approximately 6-10 volunteer event marshals will monitor entrances, assist guests, and maintain clear walkways.
- Marshals will wear identifiable shirts or badges.
- Designated Event Coordinators (Melanie Propato & Stacey Smith) will oversee all safety operations and serve as the primary contacts for police or emergency personnel.

### **Street Closure & Access Control**

- Vehicle barricades will be placed at S. 7th St & W. Market St and S. 7th St & W. Chestnut St, as well as the entrances to the Penn Community Bank parking lot and Shelly's parking lot.
- Only residents of the block, emergency vehicles, and authorized personnel will be permitted beyond the barricades.
- Volunteers will remain stationed at each barricade to ensure compliance and maintain a clear emergency lane.

### **Emergency Access & Procedures**

- A 12-foot emergency access lane will remain unobstructed along the entire block.
- All vendors, tables, and activities will be positioned to keep sidewalks and driveways clear.
- In the event of a medical or safety emergency, volunteers will immediately clear the lane and notify **911**.

- A first aid kit will be available at our welcome table which will serve as the event's command center. It will be identifiable by the Perkasio Pride tent and a first aid sticker will be placed on the tent.
- Missing persons & found persons can be taken to the welcome table & attendees will be notified by the DJ & event volunteers if needed.

#### **Communication Plan**

- Volunteers will communicate via cell phones & group text to coordinate crowd flow and respond quickly to concerns.
- The Event Coordinator will maintain direct communication with local police or municipal staff as needed.
- Communication with attendees will be through the DJ and volunteers located throughout the event.

#### **Clean-up & End-of-Event Procedures**

- Volunteers will conduct a full clean up of the block immediately following the event.
- Barricades will be removed only after the street is cleared and safe for reopening.

We are committed to hosting a safe, well-organized event that supports community connection while meeting all municipal requirements. Please let us know if additional information or adjustments are needed. Thank you for your consideration.

<https://www.perkasiepride.org/>



## Notice to Residents and Businesses

Block Party – June 13, 3:00–6:00 PM

Melanie Propato  
Perkasie Pride – “LGBBQ” Block Party  
[melanieperkasiepride@gmail.com](mailto:melanieperkasiepride@gmail.com)  
Cell: 215.882.0205

3/2/2026

Dear Residents and Local Businesses,

This letter serves to officially notify you that Perkasie Pride will be hosting a **Block Party Event on Friday, June 13th from 3:00–6:00 PM on 7th Street**. The event is intended to foster a welcoming and supportive environment for the LGBTQIA+ community, offering a safe, inclusive, and family-friendly afternoon. Our goal is to ensure all participants enjoy an engaging experience in a secure setting.

To make room for the event, **the street will be closed to regular traffic during these times**. Barricades will go up at 7<sup>th</sup> & Market and 7<sup>th</sup> & Chestnut, allowing entry only for residents, emergency vehicles, and authorized staff. There will always be an open lane for emergencies.

A medium-sized group is anticipated; volunteers will oversee crowd management, respond to inquiries, and ensure that walkways remain unobstructed. Noise levels will be maintained at an appropriate standard, and all activities will conclude by 6:00 PM. We appreciate your cooperation and understanding as we work to create a positive, inclusive event. If you have any concerns or need accommodation, please feel free to contact me directly.

Thank you for your support.

Sincerely,

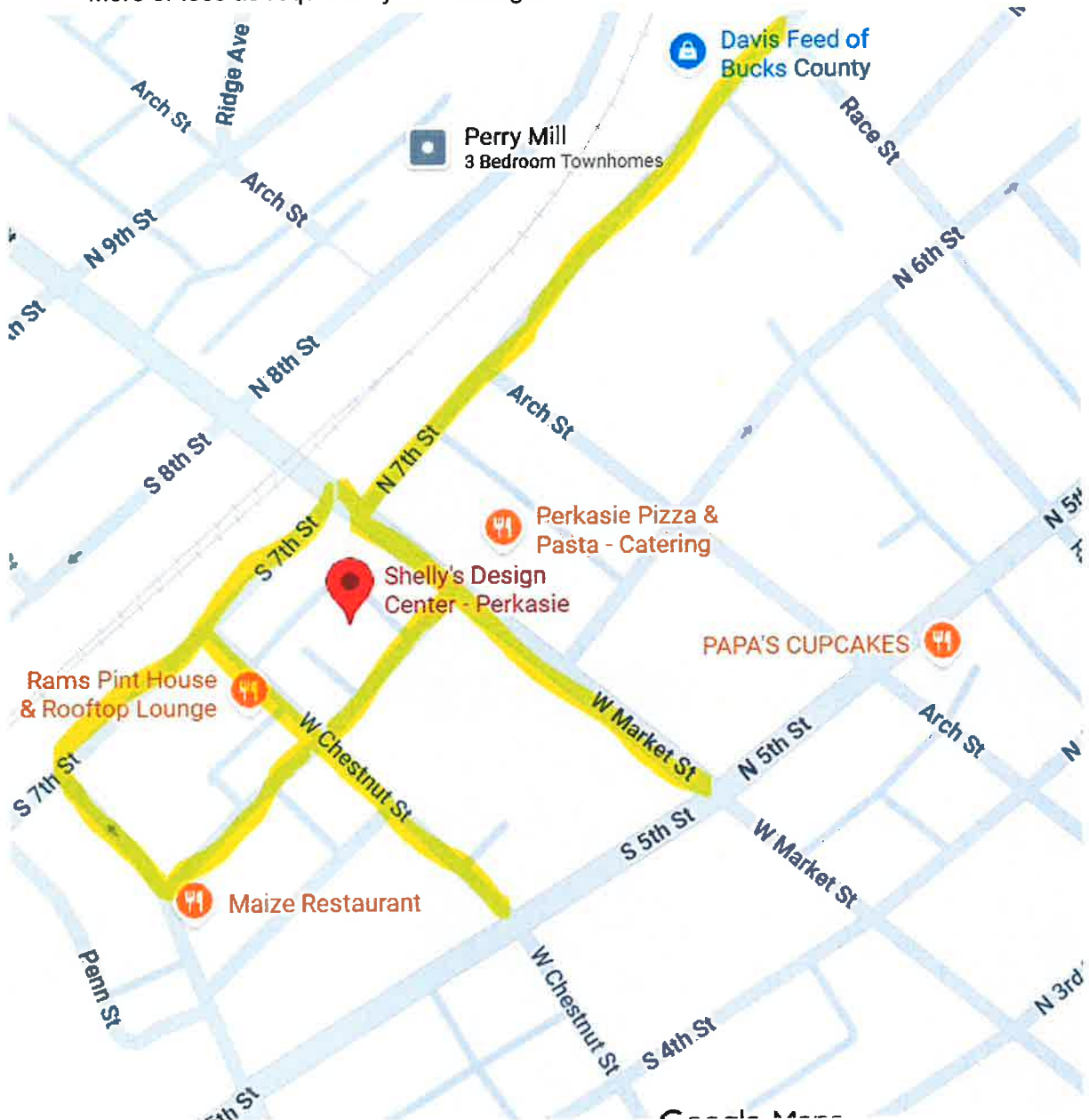
*Melanie Propato*

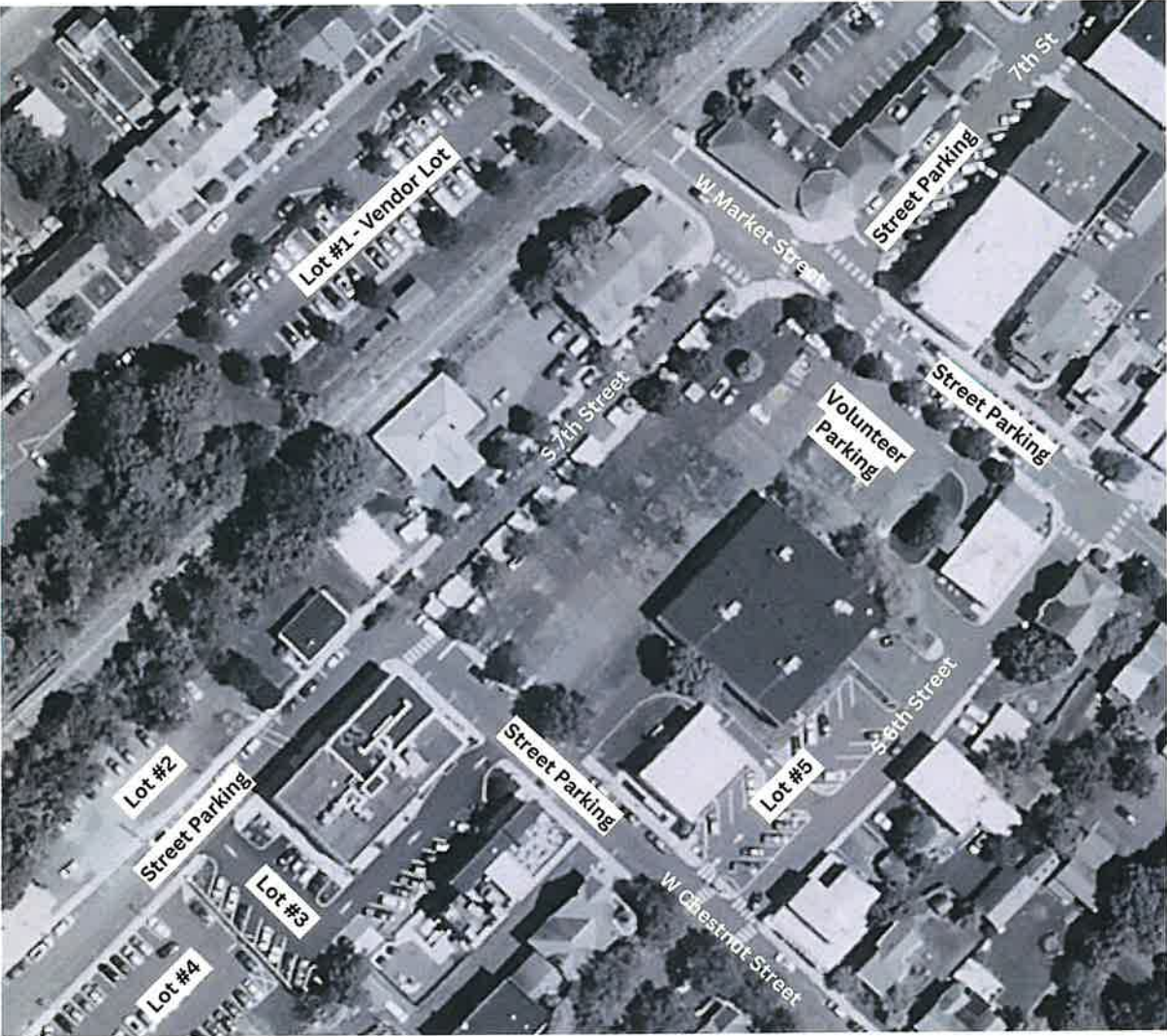
Melanie Propato (she/her)  
Perkasie Pride Vice President  
“LGBBQ” Block Party  
<https://www.perkasiepride.org/>



An event notice is proposed to be sent to all of the following:

- Residents and businesses on S. 7th St from W. Walnut St to W. Market St
- Residents and businesses on N. 7th St from W. Market St to Race St
- Residents and businesses on W. Chestnut St from S. 7th St to S. 5th St
- Residents and businesses on W. Market St from S. 7th St to S. 5th St
- Residents and businesses on S. 6th St from W. Walnut St to W. Market St
- Residents and businesses on W. Walnut St from S. 7th St to S. 6th St
- More or less as required by the Borough.





PERKASIE PRIDE LGBBQ - PARKING

# Notice to Emergency Services

Block Party – June 13, 3:00–6:00 PM

Melanie Propato  
Perkasie Pride – “LGBBQ” Block Party  
[melanieperkasiepride@gmail.com](mailto:melanieperkasiepride@gmail.com)  
Cell: 215.882.0205

3/2/2026

To: Perkasie Borough Police Department, Perkasie Fire Company Number 1, Perkasie Community Ambulance

Subject: Notice of Block Party Event – June 13, 3:00–6:00 PM

I am writing to provide formal notice of our community’s upcoming **Block Party on Friday, June 13th from 3:00–6:00 PM**, to be held on **7<sup>th</sup> Street**. The event is intended to foster a welcoming and supportive environment for the LGBTQIA+ community, offering a safe, inclusive, and family-friendly afternoon. Our goal is to ensure all participants enjoy an engaging experience in a secure setting.

## Street Closure Details

- The block will be closed to through--traffic from **2:30 PM to 6:30 PM** to allow for set-up and breakdown.
- Barricades will be placed at S. 7<sup>th</sup> St & W. Market St and S. 7<sup>th</sup> St & W. Chestnut St in accordance with municipal requirements.
- A **12-foot- emergency access lane** will remain open at all times.

## Crowd Control & Safety Measures

- A team of approximately 6 volunteer event marshals will monitor the area, assist attendees, and ensure walkways and driveways remain clear.
- The Event Coordinator (Melanie Propato) will serve as the primary point of contact for emergency personnel throughout the event.
- No alcohol will be sold or distributed.
- A first aid kit and water station will be located- at the welcome table.

## Emergency Access

- All volunteers are instructed to immediately clear the emergency lane if police, fire, or EMS need access.
- Barricade volunteers will allow entry for emergency vehicles without delay.
- The Event Coordinator will be reachable by phone at (215) 882-0205 for the duration of the event.

We appreciate your partnership in ensuring a safe and well-organized community event. Please let me know if you require additional- information or have recommendations for adjustments to our plan.

Sincerely,

*Melanie Propato*

Melanie Propato (she/her)  
Perkasie Pride Vice President  
"LGBBQ" Block Party

<https://www.perkasiepride.org/>



Email info:

<https://www.perkasiefire.org/>

[rschurr@perkasiepd.org](mailto:rschurr@perkasiepd.org)

[215-257-9155](tel:215-257-9155) EMS



March 19, 2026  
Perkasie Borough  
620 W. Chestnut Street  
PO Box 96  
Perkasie, PA 18944-0096

Dear Perkasie Borough,

We are writing to inform you that upon approval of our application we will be purchasing one-time special event insurance coverage from CAM Insurance Group, matching the requirements outlined on the special event permit application. Please let us know if there is any additional information or documentation required from us to secure our approval.

Sincerely,

Stacey Smith (she/her)  
Perkasie Pride President  
<https://www.perkasiepride.org/>



Approval to use Shelly's parking lot



Melanie Propato <melliepropato@gmail.com>

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## Perkasie Pride Event

4 messages

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**Melanie Propato** <melliepropato@gmail.com>  
To: swampole@shellys.cc

Mon, Feb 23, 2026 at 5:09 AM

Hi Steve,

I received your contact information from Linda Reid at the borough.

This year, Perkasie Pride is hosting a Pride BBQ on Saturday, June 13th, from 3:00 PM to 6:00 PM. We are awaiting confirmation from a few food trucks and are interested in using your parking lot for the event during that time.

We are in the process of completing our permit application with the borough and would like to secure your approval before we submit the final space request.

Best regards,

Melanie Propato (she/her)  
Perkasie Pride Vice President  
<https://www.perkasiepride.org/>



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**Steve Wampole** <swampole@shellys.cc>  
To: Melanie Propato <melliepropato@gmail.com>

Tue, Feb 24, 2026 at 7:30 AM

Yes, does Perkasie Pride carry insurance when holding these events



**Steve Wampole**

Pro Sales Associate

Pa Building Supply

**Phone :** 267-354-5352

**Mobile:** 215-669-2627

**Email:** [steve.wampole@pabuildingsupply.com](mailto:steve.wampole@pabuildingsupply.com)



Department of the Treasury  
Internal Revenue Service  
Tax Exempt and Government Entities  
P.O. Box 2508  
Cincinnati, OH 45201

PERKASIE PRIDE  
C/O DEBORAH STROUSE  
509 HILLCREST DRIVE  
PERKASIE, PA 18944

Date:  
09/01/2023  
Employer ID number:  
35-2804348  
Person to contact:  
Name: Customer Service  
ID number: 31954  
Telephone: (877) 829-5500  
Accounting period ending:  
June 30  
Public charity status:  
170(b)(1)(A)(vi)  
Form 990 / 990-EZ / 990-N required:  
Yes  
Effective date of exemption:  
April 24, 2023  
Contribution deductibility:  
Yes  
Addendum applies:  
No  
DLN:  
26053626005403

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin  
Director, Exempt Organizations  
Rulings and Agreements

---

**RE: Special Event Permit Application - Perkasio Pride LGBBQ**

---

**From** rschurr perkasioepd.org <rschurr@perkasioepd.org>

**Date** Wed 3/25/2026 10:48 AM

**To** Linda Reid <community@PerkasioBorough.org>; Richard Dunbar <rdunbar@perkasiofire.org>; Chief 26 <chief@perkasiofire.org>; Cheryleen Strothers <jcstrothers@verizon.net>; Lauren Moll <parkandrec@perkasioborough.org>; Finance <finance@perkasioborough.org>; Jeff Tulone <publicworks@perkasioborough.org>; Howie Stone <electric@perkasioborough.org>

**Cc** Andrea Coaxum <manager@perkasioborough.org>

Linda,

Currently, we have four officers scheduled that day, but I would feel more comfortable having at least one officer at the event from set-up to breakdown. Cost would be anticipated to not exceed \$400.00.

They cannot allow roads to be open as hard closures have to remain in effect for the entire event.

Bob

Robert A. Schurr, M.S.

Chief of Police

Perkasio Borough Police Department

311 S. 9th Street

Perkasio, PA 18944

215-257-6876



---

**From:** Linda Reid <community@PerkasioBorough.org>

**Sent:** Monday, March 23, 2026 9:36 AM

**To:** rschurr perkasioepd.org <rschurr@perkasioepd.org>; Richard Dunbar <rdunbar@perkasiofire.org>; Chief 26 <chief@perkasiofire.org>; Cheryleen Strothers <jcstrothers@verizon.net>; Lauren Moll <parkandrec@perkasioborough.org>; Finance <finance@perkasioborough.org>; Jeff Tulone <publicworks@perkasioborough.org>; Howie Stone <electric@perkasioborough.org>

**Cc:** Andrea Coaxum <manager@perkasioborough.org>

**Subject:** Special Event Permit Application - Perkasio Pride LGBBQ

Good morning,

Please find attached a Special Event Permit Application from the Perkasio Pride organization to hold a LGBBQ event from 3:00pm – 6:00pm on Saturday June 13<sup>th</sup>.

They are requesting:

- Barricades
- Trash services
- Electric drops
- Police support

They have included a payment for Public Works and Electric services, and are requesting a fee waiver for Police support. Chief, could you let me know what the cost of police services would be to cover this event so we can include it in the request to Council? Thank you.

Couple of observations from me – Chief, let me know if you would like to follow up with the applicant, or if you would like me to:

- They are intending to close the road for setup at 2:30pm for an event that begins at 3:00pm. I would recommend they close the road to traffic earlier than that to allow for safe setup.
- Their letter to residents indicates that the road will remain open for resident access during the event. I would recommend not.
- Their notification letter is going out to a LOT of homes, not just the ones directly affected. Maybe we want to pull the notification area in a little?

Additionally – they will need to purchase No Parking signs, we will not put them out in the morning for the market (we have fixed signs).

I'll ask them for a better confirmation from Shelly's that they are OK with them using the lot.

Please let me know if you have additional comments.

Linda J Reid | Assistant Borough Manager

Certified Zoning Official | Certified Building Official

Perkasie Borough

P.O. Box 96

620 W. Chestnut St

Perkasie, PA 18944

(215) 257 5065 x110



# BOROUGH OF PERKASIE

620 W. Chestnut Street  
PO Box 96  
Perkasie, Pa. 18944-0096

RECEIVED

(215) 257-5065  
Fax (215) 257-6875

MAR 20 2026

PAID \$100  
CHK # 858

## BLOCK PARTY PERMIT APPLICATION

Complete all questions and return application form with all required and supplemental attachments to Perkasio Borough at least 14 days prior to the event. An initial fee is due at the time of application, per the Borough's fee schedule. Perkasio Borough reserves the right to add services during the event if we deem it necessary for event safety then invoice a final balance.

- Residential Block Party:
- Commercial Block Party (Perkasie Borough businesses only):

<b>1. APPLICANT INFORMATION</b> – the Primary Contact is the person who is to be contacted regarding the Block Party			
Primary Contact Name: Christina Gerhart			
Primary Contact Organization (if non-residential block party): Vita Essential Salon			
Primary Contact Address: 512 S. 5 <sup>th</sup> / 113 S. 6 <sup>th</sup> St Perkasie			
City: Perkasie	State: PA	Zip: 18944	
Primary Contact Email: tinaleigh79@gmail.com			
Primary Contact Phone: 215-416-2858			

<b>2. NON-RESIDENTIAL BLOCK PARTY</b> – use this section for a non-residential Block Party	
Event Name: Rockin' the Block Party	Type of Event: free community
Are you hosting another Organization? no	Is this organization a 501c3 or 501c6 non-profit?
If so, list name address and phone below:	Is this organization a private/for-profit entity?
Organization Name:	Purpose of Event: LIVE MUSIC EVENT
Organization Address:	
Organization Contact Person:	Email:
Organization Phone:	

<b>2. GENERAL EVENT INFORMATION</b>	
Date of event: 5-9-2026	
Event Duration (start time – end time): 12pm – 8pm	
Estimated Attendance (include organizers, volunteers, attendees, spectators, etc.): 75	
Site Arrival / Set Up time: 12pm	Site Departure (must be before 10pm): 8pm
Will a registration /entry fee be charged. If yes, how much? no	

<b>4. REQUESTED ROAD CLOSURE</b>		
<b>THE APPLICANT IS RESPONSIBLE FOR PROVIDING ADEQUATE MEASURES TO ENSURE THE SAFETY OF PEDESTRIANS AT THE EVENT.</b>		
Road to be closed:	From (street):	To (street):
South 6 <sup>th</sup> St.	Walnut St	109 S 6 <sup>th</sup> St (entrance to Olde Towne Manor Apartment)

**8. APPLICANT WAIVER:**

**Indemnification:**

- To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasio, its elected and appointed officials, agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorney's fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

**Waiver of Subrogation**

- Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation insurance policy, if any.

**Damage to Property of the Applicant and its invitees**

- The Applicant and its employees, officials, volunteers and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents, and representatives while such property is on, at or adjacent to the premises of the Borough.
- Perkasie Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while attending the event; all claims for such injury or damage are hereby waived.

**Damage to Borough Property**

- Applicant assumes full responsibility for taking cognizance of area conditions at the time of the event. Applicant will be responsible for all damages resulting to or from use of the Borough's property. Upon completion of the Applicant's operations, Applicant agrees to leave the property in the same condition as it existed before operation, or pay for and complete restoration of said property within 15 days of the completion of the event.

**9. FEES & CHARGES \*\* subject to change**

The Perkasio Borough Fee Schedule can be downloaded from: <https://perkasioborough.org/fee-schedule/>

The following fees are due **at the time of application**:

<b>FEE DUE:</b>	<b>FEE PAID:</b>
Application Fee (2025): \$100:	100

Perkasie Borough reserves the right to invoice the Applicant for the balance of any Borough services provided during the event if we deem them necessary for health, safety and/or security reasons. Such services might include barricades, cones, Police Department coverage or response, trash, recycling, equipment or utility fees.

**10. CERTIFICATION**

I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I have reviewed and agree to the waiver statements herein. I understand that if I knowingly make any false statement herein, I am subject to such penalties that may be prescribed by law or ordinance:

Applicant's Signature:



Date: 3/19/20

On behalf of Organization (where applicable):

Vta Essential Salm (host)

**5. PLEASE READ THE FOLLOWING BEFORE SUBMITTING APPLICATION:**

- This application must be accompanied by cash, a check or money order payable to the Borough of Perkasio in the amount of the permit fee: <https://perkasioborough.org/departments/building-zoning/fee-schedule/>
- Applicant must be a resident on the requested block closure or, for non-residential block parties, a Borough business located on the requested block closure
- For-profit vendors are not permitted at block parties without the express permission of Borough Council. Any permitted vendors must comply with all PA state and Bucks County licenses and other requirements and the Borough's Transient Retail ordinance including paying the fee, and obtaining a Transient Retail License.
- Block parties must end by 10:00pm, which includes break down and clean up. No block party shall last longer than 8 hours. No block party permits will be approved with a start time before 12pm on Sunday.
- No rain dates for block parties.
- Block party applications for the same day as a Borough approved or sponsored Special Event, or for the same day as another approved block party will be subject to review and approval by the Perkasio Borough Police Department.
- The applicant assumes responsibility for the proper disposal of trash and recyclables associated with the event.

WHEN APPROVED, A BLOCK PARTY PERMIT SHALL BE ISSUED, AUTHORIZING THE APPLICANT TO CLOSE THE STREET. PERMIT IS SUBJECT TO REVOCATION IF THE APPLICANT DOES NOT COMPLY WITH ALL PERTINENT LAWS, RULES AND REGULATIONS INCLUDING ANY CONDITION OR RESTRICTIONS IMPOSED BY THE BOROUGH OF PERKASIE.

**6. NON-RESIDENTIAL BLOCK PARTIES**

**NOTIFICATION TO ALL AFFECTED RESIDENTS & BUSINESSES**

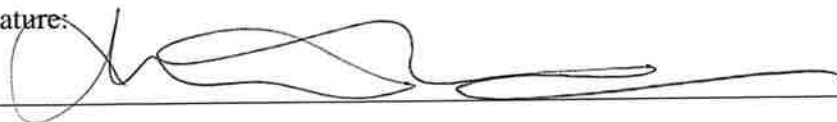
Confirmation of notification to all residents living on the block, and businesses operating on the block is required for approval. Please attach a copy of the notice and method of delivery to this application.

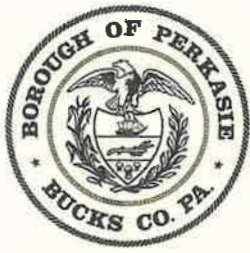
REQUESTOR AGREES TO BE RESPONSIBLE FOR ALL INJURIES TO PERSONS OR DAMAGE TO PROPERTY

# Homes on block: 2 homes, 2 apartment building # Businesses on block 2  
1 apartment complex

I have notified residents and businesses affected by the road closure of this application: (Based on pattern of block) to be closed

Applicant signature:





# BOROUGH OF PERKASIE

## RECEIVED

620 W. Chestnut Street  
PO Box 96  
Perkasie, Pa. 18944-0096

(215) 257-5065  
Fax (215) 257-6875

MAR 23 2026

### BOROUGH OF PERKASIE

#### BLOCK PARTY PERMIT APPLICATION

Complete all questions and return application form with all required and supplemental attachments to Perkasio Borough at least 14 days prior to the event. An initial fee is due at the time of application, per the Borough's fee schedule. Perkasio Borough reserves the right to add services during the event if we deem it necessary for event safety then invoice a final balance.

- Residential Block Party:
- Commercial Block Party (Perkasie Borough businesses only):

<b>1. APPLICANT INFORMATION</b> – the Primary Contact is the person who is to be contacted regarding the Block Party			
Primary Contact Name: <i>Alice Krier</i>			
Primary Contact Organization (if non-residential block party):			
Primary Contact Address: <i>510 1/2 W. Walnut St</i>			
City:	<i>Perkasie</i>	State:	<i>PA</i>
		Zip:	<i>18944</i>
Primary Contact Email: <i>MysticWaysBrewing@gmail.com</i>			
Primary Contact Phone: <i>215-939-7339</i>			

<b>2. NON-RESIDENTIAL BLOCK PARTY</b> – use this section for a non-residential Block Party			
Event Name: <i>Spring Block Party</i>		Type of Event: <i>Block Party</i>	
Are you hosting another Organization? <i>No</i>		Is this organization a 501c3 or 501c6 non-profit? <i>No</i>	
If so, list name address and phone below: <i>N/A</i>		Is this organization a private/for-profit entity? <i>Yes</i>	
Organization Name: <i>N/A</i>		Purpose of Event: <i>Block Party (Food fun music)</i>	
Organization Address: <i>N/A</i>			
Organization Contact Person: <i>N/A</i>		Email:	
Organization Phone: <i>N/A</i>			

<b>2. GENERAL EVENT INFORMATION</b>			
Date of event: <i>Saturday, May 9, 2026</i>			
Event Duration (start time – end time): <i>Noon - 8pm</i>			
Estimated Attendance (include organizers, volunteers, attendees, spectators, etc.):			
Site Arrival / Set Up time: <i>11:00am</i>		Site Departure (must be before 10pm): <i>9pm</i>	
Will a registration /entry fee be charged. If yes, how much? <i>N/A</i>			

<b>4. REQUESTED ROAD CLOSURE</b>		
<b>THE APPLICANT IS RESPONSIBLE FOR PROVIDING ADEQUATE MEASURES TO ENSURE THE SAFETY OF PEDESTRIANS AT THE EVENT.</b>		
Road to be closed:	From (street):	To (street):
<i>W. Walnut St.</i>	<i>5th</i>	<i>6th</i>

**5. PLEASE READ THE FOLLOWING BEFORE SUBMITTING APPLICATION:**

- This application must be accompanied by cash, a check or money order payable to the Borough of Perkasio in the amount of the permit fee: <https://perkasioborough.org/departments/building-zoning/fee-schedule/>
- Applicant must be a resident on the requested block closure or, for non-residential block parties, a Borough business located on the requested block closure
- For-profit vendors are not permitted at block parties without the express permission of Borough Council. Any permitted vendors must comply with all PA state and Bucks County licenses and other requirements and the Borough's Transient Retail ordinance including paying the fee, and obtaining a Transient Retail License.
- Block parties must end by 10:00pm, which includes break down and clean up. No block party shall last longer than 8 hours. No block party permits will be approved with a start time before 12pm on Sunday.
- No rain dates for block parties.
- Block party applications for the same day as a Borough approved or sponsored Special Event, or for the same day as another approved block party will be subject to review and approval by the Perkasio Borough Police Department.
- The applicant assumes responsibility for the proper disposal of trash and recyclables associated with the event.

WHEN APPROVED, A BLOCK PARTY PERMIT SHALL BE ISSUED, AUTHORIZING THE APPLICANT TO CLOSE THE STREET. PERMIT IS SUBJECT TO REVOCATION IF THE APPLICANT DOES NOT COMPLY WITH ALL PERTINENT LAWS, RULES AND REGULATIONS INCLUDING ANY CONDITION OR RESTRICTIONS IMPOSED BY THE BOROUGH OF PERKASIE.

**6. NON-RESIDENTIAL BLOCK PARTIES**

**NOTIFICATION TO ALL AFFECTED RESIDENTS & BUSINESSES**

Confirmation of notification to all residents living on the block, and businesses operating on the block is required for approval. Please attach a copy of the notice and method of delivery to this application.

**REQUESTOR AGREES TO BE RESPONSIBLE FOR ALL INJURIES TO PERSONS OR DAMAGE TO PROPERTY**

# Homes on block: //

# Businesses on block 3

I have notified residents and businesses affected by the road closure of this application:

Applicant signature: *Alice Krier*



**8. APPLICANT WAIVER:**

**Indemnification:**

- To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasio, its elected and appointed officials agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorney's fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

**Waiver of Subrogation**

- Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation insurance policy, if any.

**Damage to Property of the Applicant and its invitees**

- The Applicant and its employees, officials, volunteers and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents, and representatives while such property is on, at or adjacent to the premises of the Borough.
- Perkasie Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while attending the event; all claims for such injury or damage are hereby waived.

**Damage to Borough Property**

- Applicant assumes full responsibility for taking cognizance of area conditions at the time of the event. Applicant will be responsible for all damages resulting to or from use of the Borough's property. Upon completion of the Applicant's operations, Applicant agrees to leave the property in the same condition as it existed before operation, or pay for and complete restoration of said property within 15 days of the completion of the event.

**9. FEES & CHARGES \*\* subject to change**

The Perkasio Borough Fee Schedule can be downloaded from: <https://perkasioborough.org/fee-schedule/>

The following fees are due **at the time of application:**

<b>FEE DUE:</b>	<b>FEE PAID:</b>
Application Fee (2025): \$100:	\$100 <i>CHK # 6666</i>

Perkasie Borough reserves the right to invoice the Applicant for the balance of any Borough services provided during the event if we deem them necessary for health, safety and/or security reasons. Such services might include barricades, cones, Police Department coverage or response, trash, recycling, equipment or utility fees.

**10. CERTIFICATION**

I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I have reviewed and agree to the waiver statements herein. I understand that if I knowingly make any false statement herein, I am subject to such penalties that may be prescribed by law or ordinance:

Applicant's Signature: *Alan Kruer*

Date: *3/23/26*

On behalf of Organization (where applicable): *Mystic Way Brewing Co*

## Megan McShane

---

**From:** Alice Calhoun <acalhoun315@gmail.com>  
**Sent:** Tuesday, March 31, 2026 3:51 PM  
**To:** Linda Reid  
**Cc:** Andrea Coaxum; Megan McShane  
**Subject:** Re: FW: Commercial Block Party Application - Mystic Ways Brewing

You don't often get email from acalhoun315@gmail.com. [Learn why this is important](#)

Hi Linda,

- Section 1: Please confirm that the Primary Contact Organization is “Mystic Ways BrewingCo.” - **Yes, correct.**
- Section 3: What is the estimated attendance, including organizers, volunteers, attendees, spectators etc? – **over the course of the day, 90-100 people which includes the musicians.**
- Section 3: You event duration is 6 hours. But you list a 10 hour window to include setup and breakdown, beginning at 11am. The block party guidelines (section 5) note that no block party (road closure) should last longer than 8 hours. Is there a way you could adjust the closure? – **Yes, road closure request adjusted to 11:00am – 7:00pm.**
- Sections 4 & 6: You are requesting the closure of W. Walnut St between 5<sup>th</sup> St and 6<sup>th</sup> St, but say that there are 11 residences and 3 businesses on the stretch. There are 8 businesses on this stretch and more than 11 residences. Please can you clarify the extent of the road closure that you are requesting? **Mystic Ways is requesting the closure of W. Walnut St between 5<sup>th</sup> St and Penn Alley. The alley will remain open.**

We spoke about this on the phone previously, but I’m also confirming that Mystic Ways will be required to ensure that W. Walnut St is safely closed to vehicle traffic. Typically this is done using large vehicles/trucks. **You confirmed that Mystic Ways will organize closing the road with cars at 5<sup>th</sup> St and Penn Alley.**

***Yes in red above confirmed. Thanks so much!***

Thanks,

Alice

On Tue, Mar 31, 2026 at 8:56 AM Linda Reid <[community@perkasieborough.org](mailto:community@perkasieborough.org)> wrote:

Hi Alice,

Nice to speak to you this morning about the block party.

I've added your answers in **RED** to the question list below. Thanks for clarifying everything.

Best,

---

**From:** Linda Reid  
**Sent:** Tuesday, March 31, 2026 8:36 AM  
**To:** Alice Calhoun <[acalhoun315@gmail.com](mailto:acalhoun315@gmail.com)>  
**Cc:** Andrea Coaxum <[manager@perkasieborough.org](mailto:manager@perkasieborough.org)>  
**Subject:** Commercial Block Party Application - Mysitic Ways Brewing

Good morning Alice,

I'm following up with a couple of questions about the commercial block party application that you submitted on March 23<sup>rd</sup>, 2026. I'm going to follow up with a phone call today also.

I need a few pieces of missing information please:

- Section 1: Please confirm that the Primary Contact Organization is "Mystic Ways BrewingCo." - **Yes, correct.**
- Section 3: What is the estimated attendance, including organizers, volunteers, attendees, spectators etc? – **over the course of the day, 90-100 people which includes the musicians.**
- Section 3: You event duration is 6 hours. But you list a 10 hour window to include setup and breakdown, beginning at 11am. The block party guidelines (section 5) note that no block party (road closure) should last longer than 8 hours. Is there a way you could adjust the closure? – **Yes, road closure request adjusted to 11:00am – 7:00pm.**
- Sections 4 & 6: You are requesting the closure of W. Walnut St between 5<sup>th</sup> St and 6<sup>th</sup> St, but say that there are 11 residences and 3 businesses on the stretch. There are 8 businesses on this stretch and more than 11 residences. Please can you clarify the extent of the road closure that you are requesting? **Mystic Ways is requesting the closure of W. Walnut St between 5<sup>th</sup> St and Penn Alley. The alley will remain open.**

We spoke about this on the phone previously, but I'm also confirming that Mystic Ways will be required to ensure that W. Walnut St is safely closed to vehicle traffic. Typically this is done using large

vehicles/trucks. You confirmed that Mystic Ways will organize closing the road with cars at 5<sup>th</sup> St and Penn Alley.

Thank you for your help.

Linda J Reid | Assistant Borough Manager

Certified Zoning Official | Certified Building Official

Perkasie Borough

P.O. Box 96

620 W. Chestnut St

Perkasie, PA 18944

(215) 257 5065 x110



Borough of Quakertown  
Police Department  
35 North Third Street  
Quakertown, Pennsylvania 18951  
Phone: 215-536-5002 • Fax: 215-536-5140



March 20, 2026

RECEIVED  
MAR 25 2026

RE: Request for Fire Police Assistance

**BOROUGH OF PERKASIE**

Every Memorial Day, Quakertown celebrates this day with a morning parade, followed by a small ceremony at the monument on W. Mill Street. This community celebration brings hundreds of people to the area and pedestrian and vehicle traffic need direction. I am respectfully requesting assistance from your Fire Police, as in years past your assistance has been greatly appreciated.

Sergeant Harold Gross is the Police Department's liaison for this event. Assembly location is 35 N Third Street at the Quakertown Borough Police Department. Report to the Command Post **no later** than 0800 hours.

Please RSVP the number of personnel you can generously supply to Sergeant Gross by May 20, 2026 at 215-536-5002 or email [hgross@quakertown.org](mailto:hgross@quakertown.org).

Again, I appreciate your consideration of this request and look forward to the assistance of your Fire Police.

Respectfully yours,

Scott C. McElree  
Borough Manager / Chief of Police

SCM/cld

Cc: Sgt. Harold Gross



# BOROUGH OF SELLERSVILLE

INCORPORATED DECEMBER 7, 1874



LOCATED ON THE LIBERTY BELL TRAIL

140 East Church Street

Phone (215) 257-5075

Sellersville, PA 18960

Fax (215) 257-6163

Website: <http://www.sellersvilleboro.org>

Thomas C. Hufnagle - Mayor, CBO  
Brenda L. Detweiler - Manager/Secretary

## BOROUGH COUNCIL

PRESIDENT  
Donald E. Crouthamel

VICE PRESIDENT  
James G. Hull

CHAIRPERSON Pro Tem  
Lois A. Dodson

Kathleen J. Hallman  
Marie G. Howells  
David A. O'Donnell  
Lynne A. Saylor

April 1, 2026

Perkasie Borough  
Ms. Andrea Coaxum  
620 West Chestnut Street  
Perkasie, PA 18944

Re: Request for Fire Police Services

Dear Ms. Coaxum:

This letter is being sent to your Municipality to request the assistance of any available Fire Police personnel for traffic control duties for the Sellersville Borough Easter Egg Hunt event, which is scheduled for Saturday, April 4, 2026, from 12:00 p.m. to 2:00 p.m.

Please have a representative of your Company's Fire Police personnel contact Captain Bill Spaeth at (267)446-1474 or email [wfspace@gmail.com](mailto:wfspace@gmail.com) with the number of personnel available to assist us.

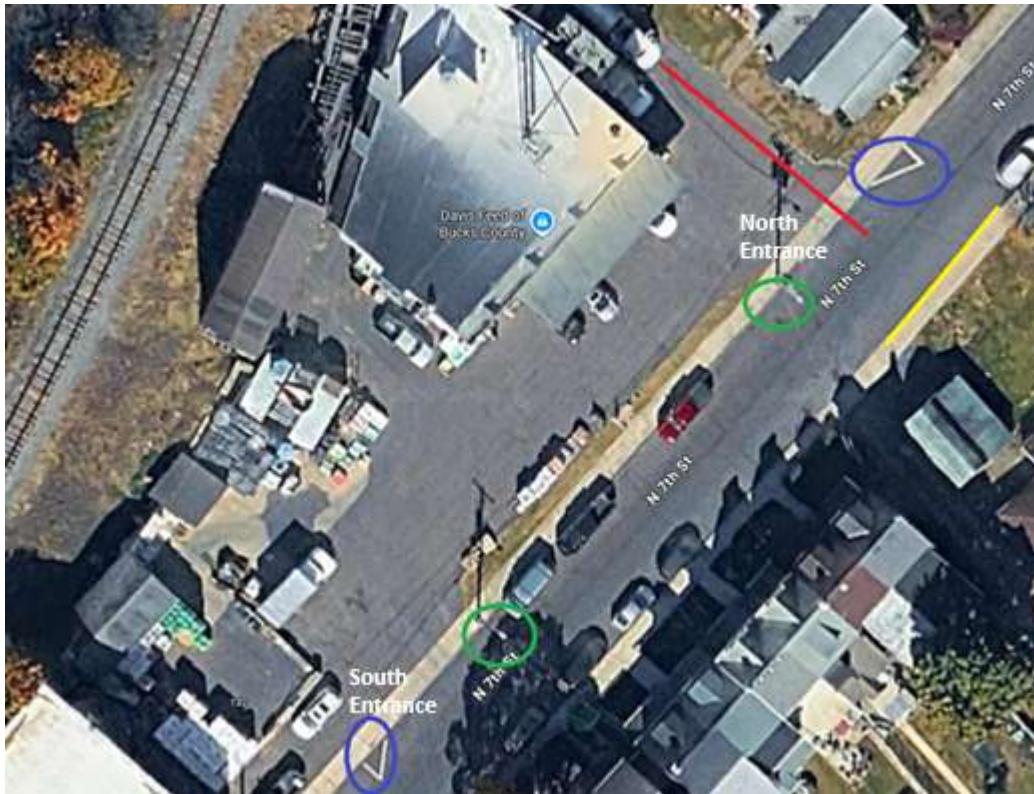
Thank you for your cooperation with this event.

Respectfully,

Brenda L. Detweiler  
Borough Manager

cc: Bill Spaeth

## Davis Feed Mill Parking Request



Chad Davis, owner of the Davis Feed Mill, 140 North 7<sup>th</sup> Street, requested a parking restriction across from one of the entrances to the business (marked by yellow line). Davis stated that on Monday through Friday his business has multiple tractor trailers back into the north entrance (area marked by red line). He stated that when vehicles are parked where the yellow line is it is difficult for drivers to back up and results in additional time of the roadway being blocked.

Davis requested that the signs are posted “No Parking Loading Zone Monday through Friday 7am to 3pm”

This would have to be added to ordinance 180-47 Schedule XIII: Special Purpose Parking Zones.

This area is 33 feet long measuring from where the driveway entrance ends at 149 North 7th.



## **Additional Parking issues at Davis Feed Mill:**

Davis also pointed out two areas that were painted as No Parking areas years ago by Perkasio Public Works at his request (circled in blue in the first picture and pictured below).



Davis stated that sometimes people do park in these areas. I explained to Davis that there is nothing enforceable with these lines by either state law or borough ordinance. These areas would have to be added to Ordinance 180-43 Schedule IX: Parking Prohibited at All Times in order to be enforceable. The one area measured 18 feet, while the other measured 20 feet. In order to make things easy I recommend 20 feet. Davis asked that parking also be restricted in the areas circled in green in the first picture (and pictured below). Restricting parking in these four areas will also help with vehicles (especially tractor trailers) pulling into and out of the parking lot.



**Proposed ordinance language:**

**180-47 Schedule XIII: Special Purpose Parking Zones.**

In accordance with the provisions of § **180-21**, the following streets or parts of streets are hereby designated special purpose parking zones, and parking shall be prohibited thereon except for the purposes indicated:

<b>Name of Street</b>	<b>Side</b>	<b>Hours/Days</b>	<b>Location</b>
North 7 <sup>th</sup> Street	East	7am – 3pm/Mon - Fri	33 feet North from edge of driveway belonging to 149 North 7 <sup>th</sup> Street.

**180-43: Schedule IX: Parking Prohibited at All Times.**

In accordance with the provisions of § **180-17**, no person shall park a vehicle at any time upon any of the following described streets or parts of streets:

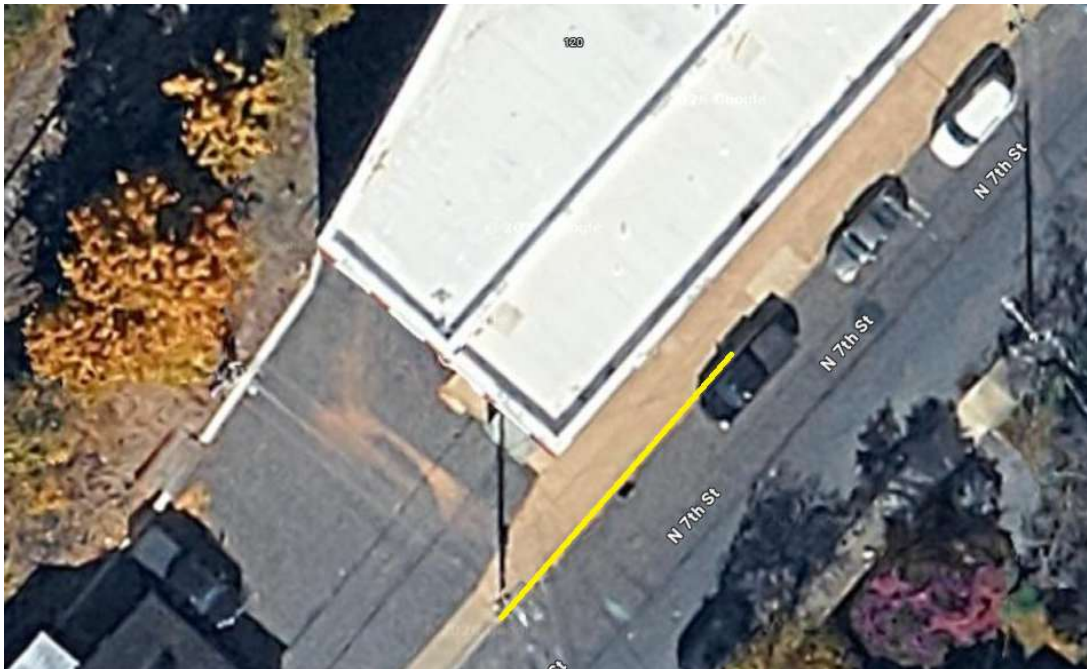
<b>Name of Street</b>	<b>Side</b>	<b>Location</b>
North 7 <sup>th</sup> Street	West	20 Feet North from the North Entrance of Davis Feed Mill
North 7 <sup>th</sup> Street	West	20 Feet South from the North Entrance of Davis Feed Mill
North 7 <sup>th</sup> Street	West	20 Feet North from the South Entrance of Davis Feed Mill
North 7 <sup>th</sup> Street	West	20 Feet South from the South Entrance of Davis Feed Mill

## Perkasie Borough Electric Department on Street Parking Request

Employees of the Perkasie Borough Electric Department have seen an increase in on street parking along their building in the last few years. One resident in particular owns two vehicles and parks both vehicles in the street along the building. When snow piles accumulate in the street, finding parking becomes even more difficult. Employees have recently begun to park in the parking lot of the Davis Feed Mill due to the lack of available on street parking.

Employees have requested “Perkasie Borough Electric Department Parking only, Monday through Friday 7 AM – 5 PM” for an area marked by a yellow line in the below picture. The distance of this is 50 feet, heading north from the end of the driveway entrance of the electric department.

This would have to be added to ordinance 180-47 Schedule XIII: Special Purpose Parking Zones.



Due to recent snow fall, only one vehicle can park on the street.



One of the vehicles that rarely moves

## Loading Zone Sign Replacement



It was also brought to my attention that these loading zone signs for the electric department are super faded and are difficult to read. I confirmed with employees that this loading zone is still needed and the location/times are accurate. I checked the ordinance and confirmed the area and the measurements are accurate and no changes are needed to the ordinance.

**Proposed ordinance language:**

180-47**Schedule XIII: Special Purpose Parking Zones.**

In accordance with the provisions of § **180-21**, the following streets or parts of streets are hereby designated special purpose parking zones, and parking shall be prohibited thereon except for the purposes indicated:

Name of Street	Side	Hours/Days	Location
North 7 <sup>th</sup> Street	West	7am – 5pm/Mon - Fri	50 feet North from edge of driveway belonging to 120 North 7 <sup>th</sup> Street.

## Megan McShane

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**From:** Linda Reid  
**Sent:** Monday, March 30, 2026 2:59 PM  
**To:** Katy Rene  
**Cc:** Robin Schilling; Jaclyn Cornelius; Lilli Benner; Collin Garr; Joe Green; Emma Hawkins; Kelly Laustsen; David Weaver; David Worthington; Megan McShane; rschurr@perkasiepd.org; Andrea Coaxum; Cassandra Grillo  
**Subject:** RE: Market Center

Good afternoon Katy,  
It was good to speak with you today. I'm following up with a quick email to confirm our conversation.

Firstly, thank you for sharing your concerns. I had checked with Cassandra, and your earlier email had gone to her junk folder. Again, please accept our apologies for the delay in responding, and I'm glad that you reached out again.

Confirming that our team is working on understanding the events at the Market Center and the impact on traffic and safety. We'll get back to you with a fuller response soon.

Thank you for your patience,

Linda J Reid | Assistant Borough Manager  
Certified Zoning Official | Certified Building Official  
Perkasie Borough  
P.O. Box 96  
620 W. Chestnut St  
Perkasie, PA 18944  
(215) 257 5065 x110

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**From:** Megan McShane <admin@perkasieborough.org>  
**Sent:** Monday, March 30, 2026 1:31 PM  
**To:** Andrea Coaxum <manager@perkasieborough.org>; Cassandra Grillo <cgrillo@perkasieborough.org>; Linda Reid <community@PerkasieBorough.org>  
**Subject:** Market Center

---

**From:** Katy Rene <[kebsr1317@gmail.com](mailto:kebsr1317@gmail.com)>  
**Sent:** Monday, March 30, 2026 1:29 PM  
**To:** Robin Schilling <[rschilling@perkasieborough.org](mailto:rschilling@perkasieborough.org)>; Jaclyn Cornelius <[jcornelius@perkasieborough.org](mailto:jcornelius@perkasieborough.org)>; Lilli Benner <[lbenner@perkasieborough.org](mailto:lbenner@perkasieborough.org)>; Collin Garr <[cgarr@perkasieborough.org](mailto:cgarr@perkasieborough.org)>; Joe Green <[jgreen@perkasieborough.org](mailto:jgreen@perkasieborough.org)>; Emma Hawkins <[ehawkins@perkasieborough.org](mailto:ehawkins@perkasieborough.org)>; Kelly Laustsen <[klaustsen@perkasieborough.org](mailto:klaustsen@perkasieborough.org)>; David Weaver <[dweaver@perkasieborough.org](mailto:dweaver@perkasieborough.org)>; David Worthington <[dworthington@perkasieborough.org](mailto:dworthington@perkasieborough.org)>; Megan McShane <[admin@perkasieborough.org](mailto:admin@perkasieborough.org)>  
**Cc:** rschurr@perkasiepd.org <[rschurr@perkasiepd.org](mailto:rschurr@perkasiepd.org)>  
**Subject:** Market Center

Good afternoon,

I am a neighbor of "Market Center" at 5th and Market, and I am writing with concerns and questions related to its use.

Yesterday, a large event was held at the building in the late afternoon. I was able to determine from an online search that it was hosted by Renew Bible Church of Perkasio, as listed on their website's event calendar.

My primary concern is related to safety. My attention was drawn to the event when I noticed that someone had parked in front of my house and left their dog in the car. As I was keeping an eye to make sure they came back, I watched as people arrived at the event. Multiple busloads of people were dropped off in Renew buses. The buses stopped in the middle of the road on 5th St, where cars were already parked on both sides of the street. This temporarily blocked the busy intersection at 5th and Market, and backed up traffic as far as the firehouse (an additional layer of concern), as cars couldn't pass the buses in either direction. Other cars dropped people off and then made dangerous maneuvers, like backing into 5th St traffic from the alley behind Market Center. Several cars parked illegally or in dangerous locations, either on curbs, beyond "no parking here to corner" signs, or in a way that blocked the alley for nearby residents trying to pull out safely. A similar event hosted here in August of 2025, also by Renew or Revivals, resulted in similar traffic and safety issues that I noted at the time.

Our block is a main thoroughfare through town with heavy traffic (for Perkasio standards), and I regularly see distracted drivers, speeding, and minor to serious accidents along this section of 5th St. Safety is already a concern here, and event organizers must consider this in their planning and preparation. I believe there is a way an event could be held here safely. We have lived here 8 years, so the church was still in operation at the time we moved in, and the space was also regularly used for Scouting meetings and other events. Our block of 5th St is also a common parking location for large-scale town events. From my perspective, none of those events ever caused the same traffic safety concerns that I witnessed yesterday. It calls into question why Renew, which has a large campus about a mile down the road, would bus people to the center of town when they have a large space with parking readily available so close by.

One consideration for the Boro may be whether it still makes sense to allow parking for limited hours on Sundays (I think it is designated for 10am-6pm on Sundays only) on the Market Center side of 5th St. I'm sure that was an allowance made to accommodate church services, and that need no longer exists. There are several other churches nearby, but I have never noticed the parking on this block being used on Sundays by other churchgoers.

Separate from the safety issue, I have questions related to zoning, which I contacted Jaclyn Cornelius and Cassandra Grillo about in the last month or so. I am awaiting a response. In May of 2023, the space received a zoning exemption from the Boro to be used for two apartments and a community arts center. I had a hard time finding this vote and discussion in the Boro meeting minutes, so I'm attaching a screenshot of a post from Councilperson Bomboy that confirms this information. It has been nearly 3 years, and Market Center is not operating as a community space. Aside from the two large events hosted by Renew/Revivals, I have noticed a wedding and multiple parties being held there. There is no

information that I can find that opens the space to use or rental by community groups or the general public. Is the owner under any obligation to use the space in the way the Boro approved it, or can they continue to restrict access to private events?

Should anyone have additional questions related to the safety concerns, I'd be happy to provide details. I appreciate the officer from the Police Department who responded to my concern about the dog, who was sadly left in the car for over an hour and a half. I neglected to catch the officer's name.

Best,  
Katy Rene  
215-896-6486



**Scott Bomboy** · [Follow](#)

May 15 · 🌐

Tonight at Borough Council, we received the Zoning Hearing Board decision of 5/11/2023 about the former First United Methodist Church. 4th Soil Perkasie LLC has received a special exception for two apartments on the top floor and variances for parking. The second floor and basement (about 13,000 square feet) will become a community center and a fine arts academy. The exterior of the historic building will remain the same in character and appearance. Proposed uses includes lessons in voice, drama, music, art, and cooking and also e-sports, and community events for the above uses. This was a complicated decision for the Zoning Hearing Board but it is the best use of the property. I'm sure we will hear more in the coming months.

## Sirens, smiles, and service: Pennridge celebrates ‘Chief for a Day’

By [MediaNews Group](#)

PUBLISHED: March 18, 2026 at 11:42 AM EDT

PERKASIE — Lights flashing and students cheering, Guth Elementary School rolled out the red carpet, police escort included, for a group of young leaders. For the second year in a row, the Pennridge School District and the Perkasio Borough Police Department partnered in the “Chief for a Day” program, honoring students who exemplify kindness, leadership, and community pride.

Rooted in Guth’s School-Wide Positive Behavior System, students earn “Takes Pride” tickets throughout the month for demonstrating positive actions at school, at home, and in the community. February’s top honorees received the chance to serve as Chief for a Day or Deputy for a Day. The celebration began on the morning of Wednesday, March 11, at Perkasio Borough Hall. There, six students, one from each grade level, were formally sworn in during a special ceremony led by Police Chief Bob Schurr and Mayor Jeff Hollenbach.

Following the ceremony, the newly sworn-in chiefs were given a full police escort back to Guth Elementary, where the entire student body gathered outside to welcome them in style. Later in the day, chiefs, deputies, and Perkasio police officers came together for a pizza luncheon.

Pennridge Superintendent Dr. Angelo Berrios highlighted the experience:

“This program is a wonderful opportunity for our students to experience the civic process in an authentic and memorable way. Being sworn in as Chief for a Day allows them to see what it means to take an oath of service and responsibility. At the same time, it strengthens the already strong partnership between Pennridge schools and the Perkasio Police Department, which is one of the many things that make our community so special.”

Hollenbach reflected on the day with pride:

“It was truly an honor to welcome six amazing students to Borough Hall today as they were sworn in as our ‘Chiefs for the Day.’ What made the day even more special was the incredible welcome they received back at Guth. The enthusiasm and support from their classmates, teachers, and staff showed what a wonderful community exists at Guth. To our Chiefs for the Day: you represented your school well. Keep being curious, kind, and willing to step up as leaders. We are very proud of you, and the future of our community looks bright with students like you.”

The 2026 Chiefs for a Day included: Arlo Smith-Grasse, kindergarten; Dylan Shanley, first grade; Everett Paschette, second grade; Blair Hall, third grade; Emma McPeak, fourth grade, and Finn Pufky, fifth grade.

In addition, dozens of students were recognized as Deputies for a Day, representing classrooms across Guth and reinforcing the idea that leadership comes in many forms. This growing tradition is more than just a celebration; it’s a powerful reflection of what it means to be a Guth Gator: showing pride, lifting others up, and making a difference in the community.

# Labs applauds \$81,200 DCNR grant for Perkasio Community Garden project

By [MediaNews Group](#)

PUBLISHED: March 16, 2026 at 12:44 PM EDT

PERKASIE — Perkasio Borough has been awarded an \$81,200 grant through the Department of Conservation and Natural Resources' (DCNR) Community Conservation Partnerships Program to support the acquisition of land for a permanent community garden, announced state Rep. Shelby Labs.

The funding will be used toward the purchase of approximately 0.35 acres in Perkasio for a community garden. The property, located at the corner of North 5th Street and Shadywood Drive, is the last remaining High Priority Open Space parcel identified in the borough's Open Space Plan, said a press release from Labs' office.

"This grant will help Perkasio Borough secure open space and preserve a valued community garden for years to come," said Labs. "Making this a permanent addition to the borough's park system will expand access to green space and continue serving residents who rely on it."

The land has been used as a community garden since 2007, and borough officials have received approval from the current owner to acquire the property.

The project aligns with the goals of the Community Conservation Partnerships Program, which supports park development, open space protection and community recreation initiatives across Pennsylvania, said the release.

## PECO proposes rate hike of 12.5% to take effect next year

Under a new proposal, a typical PECO residential electric customer would see a monthly bill increase of \$20.08 or 12.5% per month, while a typical residential natural gas customer would see a \$14.52 or 11.4% increase per month.

By [Hayden Mitman](#) • Published March 31, 2026 • Updated 2 hours ago

PECO is seeking funding for "long-term investment in its local electric and natural gas infrastructure" and, to do so, the company has announced a proposed rate hike that could be implemented with the start of next year.

In a statement released Monday, PECO officials said the company has submitted a proposal to the Pennsylvania Public Utility Commission for a rate hike that would see a typical PECO residential electric customer get a monthly bill increase of \$20.08 or 12.5% per month while a typical residential natural gas customer would see a \$14.52 or 11.4% increase per month.

If approved, the newly proposed rates would take effect on January 1, 2027.

Though, PECO officials claimed the 12.5% hike could be partially offset by \$2.30 per month or 1.3% in April 2027 "as a result of two proposed cost-recovery rate tools."

"We understand that any increase in costs is difficult for families and businesses, and we don't take this request lightly," said David Vahos, PECO president and CEO in a statement on the proposed rate hike. "Our customers deserve a system they can count on – especially as severe weather grows more frequent. These investments will strengthen the grid, reduce outages, and ensure we're delivering the safe, reliable service our customers expect every day."

Along with this investment, PECO said the funding increase would enable the company to "expand support programs and advance the services and experience for its customers."

"The proposed investments will enable PECO to further improve service reliability, increase electric grid resiliency, and reduce the impacts of severe weather, modernize aging natural gas infrastructure, expand programs to support customers who may be struggling financially, and help customers embrace cleaner and more efficient energy options," PECO officials said in a statement.

As part of the request, PECO said the company would recover an additional \$429 million for its electric investments.

The company also would recover an additional \$81 million for its natural gas investments, officials said.

PECO said that the increased rates would allow the company to "maintain and enhance the safety and reliability of PECO's electric and natural gas systems and help ensure the company can continue to meet the growing demand for energy in southeastern Pennsylvania."

As examples of investment in the community, PECO pointed to several projects:

- Upper Darby, Pa.: PECO invested an estimated \$66 million to upgrade electric infrastructure in Upper Darby, helping deliver more reliable power to approximately 7,690 customers across Delaware County.
- Philadelphia: A \$56 million investment in a new substation in the Overbrook section of Philadelphia is helping ensure more dependable electric service for approximately 17,200 customers across Philadelphia and Montgomery Counties.
- Center City Philadelphia: A \$52 million investment to retire the Mall and Lombard substations modernized the electric system and supported more reliable service for approximately 2,900 customers in Center City.
- Marple Township, Pa.: A new natural gas reliability station is enhancing the safety and reliability of natural gas service for customers across Delaware County.
- Natural Gas Neighborhood Pilot Program: Through this program, PECO has completed more than 260 neighborhood-level projects, expanding natural gas service and providing reliable energy to over 2,000 new customers.

“We recognize that energy costs are a concern, which is why we need to strike a balance in ensuring reliable service, while keeping costs as low as possible,” continued Vahos in a statement. “That’s why we’re proposing two rate tools designed to spread certain costs over time, helping to reduce customer bills.”

These proposed mechanisms, PECO claims, would reduce bills over six years and deliver nearly \$300 million in customer savings, including \$88 million in 2027.

PECO said that customers can learn more about the filings at [peco.com/Rates](https://www.peco.com/Rates) or by calling 1-800-494-4000.