

**MINUTES OF PERKASIE BOROUGH
COUNCIL MEETING
DECEMBER 15, 2025**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Members:

Scott Bomboy
Chuck Brooks
Randy Faulkner
Kelly Laustsen
Steve Rose
Jim Ryder

Robin Schilling
Dave Weaver

Youth Councilors:

Dave Worthington
Shiv Gandevia (absent)
Colin Moyer (absent)

Mayor:

Jeff Hollenbach

Borough Manager:

Andrea L. Coaxum

Assistant Borough Manager:

Linda Reid

Finance Director:

Rebecca Deemer

Parks and Recreation Director:

Lauren Moll

Police Chief:

Robert Schurr

Electric Superintendent:

Harold Stone

Public Works Director:

Jeff Tulone

Borough Solicitor:

Jeffrey Garton, Esq.

Borough Engineer:

Timothy Wallace, P.E.

Council President Jim Ryder convened the meeting at 7:00 PM. An invocation was given by Mayor Hollenbach, which was followed by the Pledge of Allegiance.

RECOGNITION OF PENNRIDGE RAMS FOOTBALL TEAM

Mayor Hollenbach recognized the Pennridge Rams Football team for setting the school record for the most wins in a single season, earning the Suburban One League National Title, and achieving the most play-off wins in school history.

PRESENTATION TO PERKASIE INDUSTRIAL DEVELOPMENT AUTHORITY

Mayor Hollenbach presented a Certificate of Appreciation to representatives of Perkasie Industrial Development Authority in recognition of their generous donation to the Borough for upgrades to the amphitheater.

PRESENTATION TO PIERCE LIBRARY ASSOCIATION

Mayor Hollenbach presented a Certificate of Appreciation to representatives of the Pierce Library Association, whose vision and stewardship resulted in the construction and opening of the Samuel Pierce branch of the Bucks County Free Library in 1988. He thanked the Association for their dedication to public library service and their commitment to preserving a free library for Perkasie for future generations.

PUBLIC HEARING – CONSIDER ORDINANCE #1067 – SET ELECTRIC RATES FOR 2026

A Public Hearing was held to consider the adoption of an ordinance that would amend the provisions of Chapter 85 of the Perkasio Borough Code titled "Electric Service" being Ordinance 546, enacted April 9, 1984, as Amended. The Solicitor provided an overview of the ordinance and proposed changes. The ordinance was advertised appropriately and there were no comments from the public. Upon a motion by Faulkner, seconded by Weaver, the Public Hearing was closed at 7:15 pm.

PUBLIC HEARING – CONSIDER ORDINANCE #1068 – ESTABLISHMENT OF HISTORICAL COMMITTEE

A Public Hearing was held to consider the adoption of an ordinance that would establish a Perkasio Borough Historical Committee. The Solicitor provided an overview of the ordinance, which was advertised appropriately, and there were no comments from the public. Upon a motion by Bomboy, seconded by Weaver, the Public Hearing was closed at 7:19 pm.

PUBLIC FORUM

Nothing at this time.

PRESIDENT'S REMARKS

Council President Ryder, along with Vice-President Brooks and Council members Bomboy, Faulkner and Rose, all thanked their fellow Council members for the opportunity to serve with them, adding that it has been an honor to serve with all of them. They also thanked the Borough Manager and department heads for their dedication and hard work.

APPROVAL OF MINUTES

Upon a motion by Worthington, seconded by Brooks, Council unanimously approved the minutes from the Council meeting on November 17, 2025 and the Council Committee meeting on December 1, 2025.

CORRESPONDENCE AND REPORTS

Mayor's Report

Mayor Hollenbach thanked the Borough staff for an amazing tree lighting, adding that it was just spectacular, and he has had great conversations with people about the event.

Taxes Collected

Upon a motion by Brooks, seconded by Faulkner, Council unanimously approved the Taxes Collected Report for November, 2025.

Budget Status

Upon a motion by Rose, seconded by Laustsen, Council unanimously accepted the Budget Status report for the month of November, 2025.

Engineer's Report

The Engineer reported that the Pleasant Spring Creek Streambank Stabilization Project began and has paused due to the weather, but should resume in two to three weeks, adding that plantings will be done in the Spring. He also provided an update on the Kulp Park project.

Upon a motion by Weaver, seconded by Faulkner, Council unanimously accepted the Engineer's monthly reports for the month of November, 2025.

Planning Commission Report

The Planning Commission met this month and reviewed an application from Perkasie Regional Authority for a pump booster land development project at the intersection of Ridge Road and Ridge Avenue. The Planning Commission also continued their discussion about accessory dwelling units and the economic development portion of the Borough's Comprehensive Plan.

Zoning Hearing Board Report

The Zoning Hearing Board will not meet this month. Council reviewed the written decision for the 505 Constitution Avenue application.

Police Report

The Police Chief informed Council that on December 5th, Pennsylvania mandated that all law enforcement agencies with a population over 4,000 start collecting data on all traffic stops. That data includes perceived race, perceived gender, the reason for the stop, whether or not the traffic stop resulted in a search of the vehicle, whether the search was consensual and whether the Department had to get a warrant for it. The reasoning behind the data collection is to see the reasons why police departments and law enforcement agencies are stopping individuals, what they're stopping them for and to determine whether or not there is any bias in any police departments in PA.

Chief Schurr then reported that the Borough received the grant from PCCD to fund Chris Doheny's position through September of 2027, adding that it was a competitive grant and he is thankful to Chris for completing the application process. Chief Schurr also thanked all of the officers, Borough staff, Public Works and Electric Departments, the Fire Company and Fire Police, representatives from Bucks County and other law enforcement agencies for all of their assistance with the Tree Lighting, adding that there were no issues and he's received nothing but compliments on the event. Chief Schurr added that he is very thankful to everyone who was involved, and thanked Council for their support.

Upon a motion by Bomboy, seconded by Weaver, Council unanimously accepted the Police Department report for the month of November, 2025.

Fire Department Report

Council reviewed the Fire Department reports for the month of November, 2025.

Perkasie Regional Authority Report

Council reviewed the minutes from the Perkasie Regional Authority meeting on November 10, 2025.

Pennridge Wastewater Treatment Authority Report

Council reviewed the minutes from the Pennridge Wastewater Treatment Authority Board meeting on October 27, 2025.

New Business

PERSONNEL AND POLICY COMMITTEE

EXECUTIVE SESSION

Council adjourned into Executive Session at 7:37 pm to briefly discuss a matter of collective bargaining pertaining to the AFSCME employees. The Council meeting resumed at 7:40 pm.

Consider Approval of AFSCME Contract

Upon a motion by Laustsen, seconded by Rose, Council unanimously approved the contract between the Borough of Perkasio and AFSCME Council 13 AFL-CIO, effective January 1, 2026 to December 31, 2029.

Discuss Resolution #2025-66 – Council Meeting Schedule for 2026

Council reviewed the draft Council meeting schedule for 2026, which will be considered at the January 5th meeting.

Consider Resolution #2025-67 – Accident & Illness Prevention Program

Upon a motion by Brooks, seconded by Worthington, Council unanimously approved Resolution #2025-67, a resolution of the Borough Council of Perkasio Borough, Bucks County, Pennsylvania, authorizing the adoption and implementation of the Accident & Illness Prevention Program (AIPP) and directing the Borough Manager to execute and administer the program on behalf of the Borough.

Consider Approval of Updated Non-Union Employee Benefits

Upon a motion by Faulkner, seconded by Brooks, Council unanimously approved the updates to the employee benefits manual for the non-union employees.

Consider Updated Purchasing Policy for 2025

Upon a motion by Brooks, seconded by Laustsen, Council unanimously approved the updated purchasing policy for 2026 for Perkasio Borough.

Update on Boards & Commissions for 2026

Council reviewed an updated list of responses to the openings on the Boards & Commissions for 2026. The deadline for applications has been extended to December 30, 2025 so this can be considered at a meeting in January. Councilman Bomboy clarified that applications can be accepted up until the start of the January 5th meeting.

PUBLIC WORKS COMMITTEE

Review of Superintendent's Report

The Public Works Superintendent informed Council that leaf collection ended due to the snow, adding that the crew collected over 120 loads of leaves and collection went well. Mr. Tulone thanked his crew for the work they did overnight during the inclement weather.

The Committee reviewed and accepted the Public Works Superintendent's report for the month of November, 2025.

Consider Resolution #2025-68 – Changes to Recycling Center

Council reviewed a draft resolution that proposed changes to the Recycling Center to reflect efficiency, budget, operational needs, staffing and usage patterns. Council members Bomboy, Laustsen, Rose, Ryder and Schilling thought that there should still be some access to the Recycling Center on Saturdays, since people do yard work, and suggested that this be looked into further. Councilman Brooks thought that removing access on Saturdays would reduce the amount of outside entities coming into the Borough and that it would help out the Public Works Department.

After further discussion, upon a motion by Bomboy, seconded by Rose, Council unanimously voted to table this matter to a future meeting.

Approve Change Order #1 – 2025 Road Program

Upon a motion by Rose, seconded by Laustsen, Council unanimously approved Change Order #1 for the 2025 Road Program in the amount of \$16,784.78.

PUBLIC UTILITY COMMITTEE

Review of Superintendent's Report

The Electric Department Superintendent thanked the Council members for their service, adding that it has been a pleasure working with them. Mr. Stone also stated that he is looking forward to working with the new Council members.

The Committee reviewed and accepted the Electric Superintendent's report for the month of November, 2025.

Installed Capacity Update

The capacity auction was open from December 4th through December 10th and the results will be out on December 17th.

PLANNING AND ZONING COMMITTEE

Code Enforcement Administrator Report

The Committee reviewed and accepted the Code Enforcement Administrator's monthly report for November, 2025.

PARKS AND RECREATION COMMITTEE

Parks and Recreation Department Report

Councilman Worthington encouraged everyone to stop down to Kulp Park to see the progress on the improvements project.

The Committee reviewed and accepted the Parks and Recreation Director's report for the month of November, 2025.

FINANCE COMMITTEE

Authorization to Pay Bills

Upon a motion by Rose, seconded by Faulkner, Council unanimously authorized payment of the bills as presented.

Consider Resolution #2025-69 – Adopt 2026 Budget

Upon a motion by Laustsen, seconded by Weaver, Council unanimously approved Resolution #2025-69 to adopt the 2026 budget.

Consider Resolution #2025-70 – Setting the Tax Rate for 2026

Upon a motion by Faulkner, seconded by Worthington, Council unanimously approved Resolution #2025-70, a resolution of Perkasio Borough Council establishing the tax rate for the year 2026.

Consider Ordinance #1067 – Set Electric Rates for 2026

Upon a motion by Weaver, seconded by Rose, Council unanimously adopted Ordinance #1067, an ordinance further amending Chapter 85 of the Code of Ordinances of the Borough of Perkasio, titled "Electric Service" being Ordinance 546, enacted April 9, 1984, and as amended.

Consider Resolution #2025-58 – Salary & Wage Schedule for 2026

Upon a motion by Rose, seconded by Laustsen, Council unanimously approved Resolution #2025-58, a resolution amending the wage schedule for Perkasio Borough employees for the fiscal year 2026.

Consider Resolution #2025-64 – Consolidated Fee Schedule for 2026

Upon a motion by Faulkner, seconded by Weaver, Council unanimously approved Resolution #2025-64, a resolution of Perkasio Borough Council that establishes the Consolidated Fee Schedule for 2026.

Consider Resolution #2025-71 – Green Ridge Estates West – Escrow Release #1

Upon a motion by Schilling, seconded by Weaver, Council approved Resolution #2025-71, a resolution of the Perkasio Borough Council authorizing a reduction in the escrow for the Green Ridge Estates West Project as approved by Gilmore & Associates, Inc., in the amount of \$372,646.12 to reduce the total escrow to \$450,449.84 and authorizing the signature of the Borough Manager on the escrow reduction. Councilman Faulkner abstained.

ECONOMIC DEVELOPMENT COMMITTEE

Community & Economic Development Report

Council President Ryder thanked the Assistant Borough Manager for her professionalism and for all that she has done for the Borough. Ms. Reid thanked Mr. Ryder for his comments, adding that she is grateful to have worked with all of the Council members and grateful for the opportunities that she has had.

Ms. Reid then reported that Joe Wade persuaded Fox 29 to broadcast live at the Ram on Friday, December 5th. All of the Borough departments worked together to get everything ready for the event, and the School District brought in different groups to participate. Mr. Wade acknowledged the Pennridge Rams and their accomplishments this season, recognized the School District, showed off his new rooftop bar and advertised the upcoming Tree Lighting. Ms. Reid highlighted the event, adding that it was a beautiful day. She also provided an overview of the Candy Cane Lane event that took place in the Borough on December 13th, adding that it was a great event and that the feedback from the Borough businesses is that they were very busy.

The Committee reviewed the Community & Economic Development Report for the month dated December 11, 2025.

Consider Special Event Permit Application – Celtic Fest – Upper Bucks Chamber

Upon a motion by Laustsen, seconded by Weaver, Council unanimously approved the special event permit application from the Upper Bucks Chamber of Commerce for Celtic Fest on Saturday, March 14, 2026 from 11:00 am to 4:00 pm, contingent upon recommendations made by the Police Chief after his meeting with the Chamber in January. Further, the motion also includes the approval of the Chamber's request for the Borough to partner with them to co-present the event.

PUBLIC SAFETY COMMITTEE

Announcement of Grant Award – PA Commission on Crime & Delinquency

Council President Ryder reiterated that the Borough received a grant for up to \$194,488.00 to support the continuation of the Civilian Community Relations Program and Chris Doheny's position with the Borough.

HISTORICAL COMMITTEE

Consider Ordinance #1068 – Establishment of Historical Committee

Upon a motion by Bomboy, seconded by Worthington, Council unanimously approved Ordinance #1068, an ordinance of the Borough of Perkasio, Bucks County, Pennsylvania, establishing the Perkasio Borough Historical Committee.

Acknowledgement of Outgoing Borough Council Members

Mayor Jeff Hollenbach and the Borough Manager acknowledged the five outgoing Borough Council members and expressed their appreciation to all of them. Councilwoman Schilling also thanked everyone on Council

OTHER NEW BUSINESS

Nothing at this time.

REPORT FROM YOUTH COUNCILOR

The Youth Councilors were not present at the meeting.

PUBLIC FORUM

Nothing at this time.

PRESS FORUM

Nothing at this time.

ADJOURNMENT

The meeting adjourned at 8:20 pm.



Andrea L. Coaxum
Borough Manager/Secretary