

**MINUTES OF PERKASIE BOROUGH
COUNCIL COMMITTEES MEETING
DECEMBER 1, 2025**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Member:

Scott Bomboy
Chuck Brooks
Randy Faulkner
Kelly Laustsen
Steve Rose
Jim Ryder
Robin Schilling
Dave Weaver
Dave Worthington

Youth Councilors:

Shiv Gandevia
Colin Moyer

Mayor:

Jeff Hollenbach

Borough Manager:

Andrea L. Coaxum

Assistant Borough Manager:

Linda Reid

Finance Director:

Rebecca Deemer

Parks and Recreation Director:

Lauren Moll

Police Chief:

Robert Schurr

Electric Superintendent:

Harold Stone (absent)

Public Works Director:

Jeff Tulone

Borough Solicitor:

Jeff Garton, Esquire

Borough Engineer:

Doug Rossino, P.E.

Council Vice-President Brooks convened the meeting at 7:00 PM. An invocation was given by Mayor Hollenbach, which was followed by the Pledge of Allegiance.

PUBLIC FORUM

A resident from 218 Strassburger Road approached Council with concern about a high water bill and an issue that occurred with the meter, and asked if there was any way that a credit could be issued. The Borough Manager explained that the Perkasie Regional Authority Board would make that decision and that we can help to get her in touch with PRA.

Collin Garr from 121 Strassburger Road and Joe Green from 15 South Main Street approached Council about their recent review of the preliminary 2026 budget.

PRESIDENT'S REMARKS

Council President Ryder congratulated Mayor/Coach Hollenbach on an excellent season with the most wins ever, and recognized the Mayor for everything he does for the community.

PUBLIC WORKS COMMITTEE

Discuss Amended and Restated PWTa Plant Agreement

The Borough Manager gave an overview of the amended and restated PWTa Plant Agreement and informed Council that the Agreement was provided to Perkasié Regional Authority for their review as well.

PUBLIC UTILITY COMMITTEE

Perkasié Wholesale Power Cost Summary

The Committee reviewed Perkasié's October 2025 Wholesale Power Cost Summary Report provided by GDS Associates. Councilman Weaver provided an update on the monthly GDS call that he and the staff had with them today, adding that we are tracking pretty close to the budget, and GDS did not recommend that we buy blocks of power now, but revisit a possible purchase in the spring.

Review Draft Ordinance to Set Electric Rates for 2026

Council reviewed a draft of the ordinance to set electric rates for 2026, which was advertised by the Solicitor to be considered at a public hearing at the December 15th meeting.

Consider Review of AMP Solar Projects

Upon a motion by Laustsen, seconded by Rose, Council unanimously authorized GDS Associates to review the AMP Solar Project on behalf of Perkasié Borough, at a cost of approximately \$1,100.00.

Installed Capacity Update

Councilman Weaver provided an update on the recent communications from Governor Shapiro's office about PJM.

PLANNING AND ZONING COMMITTEE

Discuss 2026 Building Code Permit Fees

The Borough Manager and Finance Director provided an overview of proposed changes to the way the Borough calculates building permit fees, which would simplify the process for both applicants and the staff. The proposed changes were included in the draft fee schedule for 2026.

PARKS AND RECREATION COMMITTEE

There was no business to bring before the Parks & Recreation Committee.

PERSONNEL AND POLICY COMMITTEE

Discuss Boards & Commissions for 2026

Vice-President Brooks asked Council to review the list of available openings and asked for their assistance with finding potential candidates for the boards and commissions, adding that this is an

extremely important part of our community.

Discuss Non-Union Employee Benefits

Council reviewed a draft of proposed updates to the employee benefits manual pertaining to non-union/non-uniform employees, to be considered at the December 15th meeting.

FINANCE COMMITTEE

Discuss Draft Resolution #2025-64 – Consolidated Fee Schedule for 2026

The Borough Manager summarized the proposed changes to the following areas of the fee schedule for 2026: building permit fees, trash fees, pool fees, parks & recreation, electric service and Police Department service fees. Council will consider approval of the 2026 fee schedule at the December 15th meeting.

Consider Resolution #2025-65 – St. Stephen's Final Escrow Release

Upon a motion by Faulkner, seconded by Rose, Council unanimously approved Resolution #2025-65, a resolution of the Perkasio Borough Council authorizing the return of the St. Stephen's United Church of Christ of Perkasio professional services escrow account in the amount of \$1,523.50 for the St. Stephen's United Church of Christ of Perkasio Minor Subdivision Project, and authorizing the signature of the Borough Manager on the escrow release and close out of the account.

Consider Lease Agreement for Menlo Aquatic Center Concession Stand

Upon a motion by Weaver, seconded by Laustsen, Council unanimously authorized the Council President and Borough Manager to sign the new five-year lease agreement with Rita's (ATOP-Souderton LLC) for the concession stand at Menlo Aquatics Center.

Consider Early Termination of Lease & Sublease Agreement – Pierce Library Association

Upon a motion by Schilling, seconded by Weaver, Council unanimously approved the Early Termination of Lease & Sublease Agreement and authorized the signature of the Council President on the document.

Discuss 2026 Purchasing Policy

Council reviewed a draft of an updated purchasing policy for 2026, which will be considered at the December 15th meeting.

Consider Appointment of New Auditor

Upon a motion by Ryder, seconded by Weaver, Council approved the engagement of Barbacane Thornton & Company to provide auditing services for the Borough of Perkasio effective immediately.

ECONOMIC DEVELOPMENT COMMITTEE

Councilwoman Laustsen informed Council that there will be a special TV segment on Fox 29 on Thursday at the RAM between 7:00 am and 9:00 am featuring small businesses. Ms. Laustsen also remarked on the Candy Cane Lane event in town center on Saturday, December 13th that will include food and shopping specials and fun events, adding that you can find more information about the event on the Borough's website and Facebook page.

There was no business to bring before the Economic Development Committee.

PUBLIC SAFETY COMMITTEE

Councilman Faulkner stated that he will be working this month on a list of open items to make the new Council members aware of what the Committee has been discussing.

There was no business to bring before the Public Safety Committee.

HISTORICAL COMMITTEE

Councilman Bomboy reported that there will be a meeting with the State next week to re-open discussion on the sizing of the Historic District, stating that we need to come to a resolution on the size of the district and the boundaries. He added that we really want the Borough to have this district since it's an important part of our economic development and will really help us with the Borough's comprehensive plan. Mr. Bomboy also remarked on the upcoming Tree Lighting, stating that it is the Oldest Tree Lighting in the country and is a great event, adding that it is part of our culture and defines us as a community as America's Hometown.

There was no business to bring before the Historical Committee.

REPORT FROM YOUTH COUNCILORS

Youth Councilor Shiv Gandevia reported that there is a two-hour delay tomorrow and the School District will notify people by 4:00 am if that would change. Youth Councilor Colin Moyer stated that he is looking forward to the Tree Lighting on December 6th.

OTHER BUSINESS

Nothing at this time.

PUBLIC FORUM

Nothing at this time.

PRESS FORUM

Nothing at this time.

EXECUTIVE SESSION

The Solicitor announced that Council would be going into Executive Session to discuss a matter of collective bargaining pertaining to the AFSCME employees and would not be taking any action.

ADJOURNMENT

The meeting adjourned at 7:59 PM.



Andrea L. Coaxum
Borough Manager/Secretary