

**MINUTES OF PERKASIE BOROUGH
COUNCIL MEETING
OCTOBER 20, 2025**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Members:

Scott Bomboy
Chuck Brooks (absent)
Randy Faulkner
Kelly Laustsen
Steve Rose
Jim Ryder
Robin Schilling
Dave Weaver
Dave Worthington

Youth Councilors:

Shiv Gandevia
Colin Moyer (absent)

Mayor:

Jeff Hollenbach

Borough Manager:

Andrea L. Coaxum

Assistant Borough Manager:

Linda Reid

Finance Director:

Rebecca Deemer

Parks and Recreation Director:

Lauren Moll

Police Chief:

Robert Schurr

Electric Superintendent:

Harold Stone (absent)

Public Works Director:

Jeff Tulone

Borough Solicitor:

Jeffrey Garton, Esq.

Borough Engineer:

Douglas Rossino, P.E.

Council President Jim Ryder convened the meeting at 7:00 PM. An invocation was given by Mayor Hollenbach, which was followed by the Pledge of Allegiance.

HALLOWEEN PROCLAMATION

Mayor Jeff Hollenbach read a Proclamation declaring October 31, 2025 as Halloween in the Borough.

PUBLIC FORUM

Nothing at this time.

PRESIDENT'S REMARKS

Council President Ryder remarked how proud he is of the community and remarked how everything worked out great with the rally that was held over the weekend, adding that there were no issues and it was nice to see things done in a civilized manner.

APPROVAL OF MINUTES

Upon a motion by Worthington, seconded by Rose, Council unanimously approved the minutes

from the Council meeting on September 15, 2025, the special Finance Committee meetings on September 22, 2025 and October 6, 2025, the Public Safety Committee meeting on September 24, 2025 and the Council Committee meeting on October 6, 2025.

CORRESPONDENCE AND REPORTS

Mayor's Report

Mayor Hollenbach gave an update on RAM Packs, who are currently serving 220 children, and asked everyone to support them when you can, adding that he also appreciates everything that they do, along with Pennridge FISH and Re:Vivals. The Mayor then shared with Council that 30 kids from the high school football team came out on Saturday, October 4th at 8:30 am to serve about 100 cars, after getting home after 11:00 pm the night before after their away game.

Taxes Collected

Upon a motion by Faulkner, seconded by Rose, Council unanimously approved the Taxes Collected Report for September, 2025.

Budget Status

Upon a motion by Faulkner, seconded by Weaver, Council unanimously accepted the Budget Status report for the month of September, 2025.

Engineer's Report

The Engineer reported that the MS4 Report was submitted at the end of September. As part of the 2025 Road Program, milling and paving work on South Second Street will start tomorrow. The Engineer also provided an update on the Kulp Park Improvements Project.

Upon a motion by Laustsen, seconded by Weaver, Council unanimously accepted the Engineer's monthly reports for the month of September, 2025.

Planning Commission Report

The Planning Commission will meet this month to discuss accessory dwelling units. The Assistant Borough Manager summarized what the Planning Commission will review at their meeting, adding that the current ordinance doesn't currently address accessory dwelling units. Councilman Bomboy asked about Air B&Bs or VRBO, and Ms. Reid informed him that those fall into a different use category, but can be researched further, if Council chooses.

Zoning Hearing Board Report

The Zoning Hearing Board will meet this month to review an application for a use variance at 505 Constitution Avenue. The Solicitor will attend the Zoning Hearing Board meeting to present Council's position, which is to oppose this application.

Police Report

The Police Chief informed Council there were 524 calls for the month of September, 181 of which were in Sellersville Borough. The Community Civilian Specialist had 31 outreaches throughout the month.

Upon a motion by Rose, seconded by Weaver, Council unanimously accepted the Police Department reports for the months of July & August, 2025.

Fire Department Report

Council reviewed the Fire Department reports for the month of September, 2025.

Perkasie Regional Authority Report

Council reviewed the minutes from the Perkasie Regional Authority meeting on September 9, 2025.

Pennridge Wastewater Treatment Authority Report

Council reviewed the minutes from the Pennridge Wastewater Treatment Authority Board meeting on August 25, 2025, and reviewed the PWTA Budget for 2026.

New Business

PUBLIC WORKS COMMITTEE

Review of Superintendent's Report

The Public Works Superintendent informed Council that the new truck was parked outside for those who wanted to see it, and added that leaf collection started today.

The Committee reviewed and accepted the Public Works Superintendent's report for the month of September, 2025.

Consider Resolution #2025-49 – Removal of Handicap Spot at 311 West Walnut Street

Upon a motion by Rose, seconded by Worthington, Council unanimously approved Resolution #2025-49, which rescinds the handicapped parking space at 311 West Walnut Street.

Consider Submission of TASA Application – Park Avenue Improvements Project

Upon a motion by Faulkner, seconded by Rose, Council unanimously authorized the staff to submit a TASA grant application for \$1,496,574 for the Park Avenue Improvements Project.

PUBLIC UTILITY COMMITTEE

Review of Superintendent's Report

Councilman Weaver complimented the Electric Department on the nice job they did getting everybody back up and running on two recent electric calls, one of which was on a Sunday morning.

The Committee reviewed and accepted the Electric Superintendent's report for the month of September, 2025.

Installed Capacity Update

An update was provided by Councilman Bomboy and Council President Ryder.

PLANNING AND ZONING COMMITTEE

Code Enforcement Administrator Report

The Committee reviewed and accepted the Code Enforcement Administrator's monthly report for September, 2025.

Update on Construction Progress – Constitution Square

The Borough Engineer provided an update on Constitution Square.

PARKS AND RECREATION COMMITTEE

Parks and Recreation Department Report

The Parks & Recreation Director informed Council that the first Parents Night Out event was held in-house in September, and 7 kids attended; 12 kids attended October's Parents Night Out. Ms. Moll stated that this is a great event for the kids and for economic development in the Borough, since parents can visit Borough businesses while their children are at Borough Hall for the event. She also reported that the amphitheater safety lighting upgrades were recently installed as a result of a grant from Perkasio Industrial Development Authority.

The Committee reviewed and accepted the Parks and Recreation Director's report for the month of September, 2025.

PERSONNEL AND POLICY COMMITTEE

Consider Hiring of Temporary Part-Time Laborer

Upon a motion by Schilling, seconded by Laustsen, Council unanimously concurred with the Borough Manager's decision to hire Kymani Dacres as a temporary part-time Laborer at the hourly rate of \$18.39, conditioned upon his passing a pre-employment physical and drug screening and the necessary background checks.

FINANCE COMMITTEE

Authorization to Pay Bills

Upon a motion by Rose, seconded by Faulkner, Council unanimously authorized payment of the bills as presented.

Consider Resolution #2025-50 – Local Share Assessment Grant Application for Hook Truck

Upon a motion by Schilling, seconded by Weaver, Council unanimously approved Resolution #2025-50, a resolution of the Borough Council of the Borough of Perkasio, Bucks County, Commonwealth of Pennsylvania, authorizing application for a Local Share Assessment Grant for a hook truck.

Consider Resolution #2025-51 – LSA Grant Application for Police Department – Event Safety Barricade Program

Upon a motion by Worthington, seconded by Laustsen, Council approved Resolution #2025-51, a resolution of the Borough Council of the Borough of Perkasio, County of Bucks, Commonwealth of Pennsylvania, authorizing application for a Local Share Account statewide grant. Councilwoman Schilling opposed.

Discuss Resolution #2025-52 – Lease Agreement with Bucks County – Samuel Pierce Library

Upon a motion by Bomboy, seconded by Worthington, Council unanimously approved Resolution #2025-52, a resolution of the Council of the Borough of Perkasio approving the lease agreement between the County of Bucks and Perkasio Borough for the purpose of leasing the real property known as the Samuel Pierce branch of the Bucks County Free Library System and authorizing the Borough Manager to execute the new 40-year lease on behalf of the Borough of Perkasio.

Consider Resolution #2025-53 – Cedar Ridge Estates – Release of Professional Services Escrow and 18-Month Maintenance Bond

Upon a motion by Weaver, seconded by Rose, Council approved Resolution #2025-53, a resolution of the Perkasio Borough Council authorizing the release of any funds contained in the 18-month maintenance bond and any funds contained in the professional services escrow for the Cedar Ridge subdivision project, and authorizing the signature of the Borough Manager on the releases and close out of the account. Councilman Faulkner abstained.

Consider Resolution #2025-54 – Comcast Agreement – Menlo Aquatics Center

Upon a motion by Rose, seconded by Weaver, Council unanimously approved Resolution #2025-54, a resolution of the Council of the Borough of Perkasio approving the Comcast Business Service Order Agreement between the Borough of Perkasio and Comcast with regard to the data, Securityedge, voice package at the Menlo Aquatics Center, and authorizing the Borough Manager to execute the Agreement on behalf of the Borough of Perkasio.

ECONOMIC DEVELOPMENT COMMITTEE

Community & Economic Development Report

The Assistant Borough Manager informed Council that trick-or-treat will be held at the final outdoor Farmers Market this Saturday, and the indoor market begins next month at the Fire Company, and will be held every second Saturday of the month through April.

The Committee reviewed the Community & Economic Development Report for the month dated October 8, 2025.

Consider Borough List of Events for 2026

Upon a motion by Laustsen, seconded by Faulkner, Council unanimously approved the schedule of events for 2026.

PUBLIC SAFETY COMMITTEE

There was no business to bring before the Committee.

HISTORICAL COMMITTEE

Consider Resolution #2025-55 – Agreement with Environmental Design & Research – National Historic District Preservation Nomination

Upon a motion by Bomboy, seconded by Schilling, Council unanimously approved Resolution #2025-55, a resolution of the Council of the Borough of Perkasié approving the Historic District Agreement between the Borough of Perkasié and Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C. ("Consultant") for the purpose of completing the process of listing the proposed Perkasié Historic District as a historic district on the National Register of Historic Places, and authorizing the Borough Manager to execute the Agreement on behalf of the Borough of Perkasié.

South Perkasié Covered Bridge Project Update

Councilman Bomboy provided an update on the project.

OTHER NEW BUSINESS

A brief discussion was held on the subject of property surveys at resale in the Borough.

REPORT FROM YOUTH COUNCILOR

Youth Councilor Shiv Gandevia reported that Homecoming went smoothly, adding it was great that Pennridge won the football game and awesome to have a 3-day weekend after the victory. Shiv also informed Council that PSAT testing is on Tuesday.

PUBLIC FORUM

Stephen Nathan of 813 Shadywood Drive informed Council that he was just made aware that the developer of the Starbucks sold the property to another property owner in Plymouth Meeting in the last 60 days.

The Borough Manager informed Mr. Nathan that the developer has communicated to the Borough that several Starbucks projects have been cancelled, but the one in the Borough has been paused, not cancelled. The developer is interested in looking for a tenant who might move faster than Starbucks, but Starbucks has not cancelled.

Councilman Faulkner commented that The Mill was recently purchased for \$300,000, and Ms. Coaxum informed him that the Borough has a meeting set up with the new property owner this month.

PRESS FORUM

Nothing at this time.

EXECUTIVE SESSION

Nothing at this time.

ADJOURNMENT

The meeting adjourned at 8:10 pm.



Andrea L. Coaxum
Borough Manager/Secretary