

**MINUTES OF PERKASIE BOROUGH
COUNCIL MEETING
SEPTEMBER 15, 2025**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Members:

Scott Bomboy
Chuck Brooks (absent)
Randy Faulkner
Kelly Laustsen
Steve Rose
Jim Ryder
Robin Schilling
Dave Weaver
Dave Worthington

Youth Councilors:

Shiv Gandevia
Colin Moyer (absent)

Mayor:

Jeff Hollenbach

Borough Manager:

Andrea L. Coaxum

Assistant Borough Manager:

Linda Reid

Finance Director:

Rebecca Deemer

Parks and Recreation Director:

Lauren Moll

Police Chief:

Robert Schurr

Electric Superintendent:

Harold Stone

Public Works Director:

Jeff Tulone

Borough Solicitor:

Jeffrey Garton, Esq.

Borough Engineer:

Douglas Rossino, P.E.

Council President Jim Ryder convened the meeting at 7:00 PM. An invocation was given by Mayor Hollenbach, which was followed by the Pledge of Allegiance.

PUBLIC HEARING: NPDES STORMWATER DISCHARGES FROM MS4 POLLUTANT REDUCTION PLAN

A Public Hearing was held to hear public comments pertaining to the Borough's NPDES Stormwater Discharges from MS4 Pollutant Reduction Plan (PRP).

The Borough Engineer explained that PA DEP has required that all municipal separate storm sewer sheds (MS4) that discharge to impaired streams in the Commonwealth of Pennsylvania prepare a PRP for any and all impaired watersheds. Perkasie Borough discharges to several unnamed tributaries of the East Branch Perkiomen Creek, as well as Pleasant Spring Creek (also a tributary to East Branch Perkiomen Creek), all of which are impaired for sediment. As such, PA DEP required that over the 5-year NPDES permit cycle, sediment loadings into these tributaries be reduced by at least 10%.

The previously-approved PRP explained the strategy for which the Borough planned to follow to meet the 10% sediment reduction. The PRP has since been revised to update the location of streambank stabilization along Pleasant Spring Creek and to add two underground sediment removal device locations. PA DEP required the Borough to provide a public comment period for the updated PRP. The Public Hearing and public comment period, which ends October 2, 2025, were advertised appropriately. A hard copy of the report has been available for review at Borough Hall, and an electronic copy of the report has

been accessible on the website, since September 2nd. Following any public comment and any modifications that may result from those comments, the Borough will resubmit the PRP to PA DEP for review and approval.

There were no comments from the public. Upon a motion by Rose, seconded by Faulkner, the Public Hearing was closed at 7:22 pm.

PUBLIC FORUM

Mary Antczak from 718 Shadywood Drive informed Council that she was recently surprised when someone from the Borough's Electric Department knocked on her door to let her know that they were going to be replacing her electric meter, adding that she had no idea this was going to take place. Ms. Antczak told Council that her meter was replaced 10 years ago, so she didn't understand why it was being replaced again. The Borough Manager and Council President explained the current Borough-wide meter replacement process began a few years ago, because the technology is obsolete on the previous meters, and the meters need to be replaced to ensure that they are being read properly. The new meter technology will allow meters to be read from in-house, without someone from the Electric Department having to drive around to obtain the meter readings.

PRESIDENT'S REMARKS

Council President Ryder reminded everyone to be safe on the roads with school back in session.

APPROVAL OF MINUTES

Upon a motion by Worthington, seconded by Rose, Council unanimously approved the minutes from the Council meeting on July 21, 2025, the Council Committee minutes on August 4, 2025 and September 2, 2025, and the revised 2025 Council meeting minutes from February 17th, March 17th, April 21st, May 19th and June 16th.

CORRESPONDENCE AND REPORTS

Mayor's Report

Mayor Hollenbach expressed his appreciation for those involved with preparing the 2026 budget.

Taxes Collected

Upon a motion by Schilling, seconded by Faulkner, Council unanimously approved the Taxes Collected Reports for July & August, 2025.

Budget Status

Upon a motion by Rose, seconded by Faulkner, Council unanimously accepted the Budget Status reports for the months of July & August, 2025.

Engineer's Report

The Borough Engineer reported that the Airport Business Park, Phase 1 project has completed its 18-month maintenance period, and construction is starting on the Green Ridge Estates West project.

Upon a motion by Weaver, seconded by Schilling, Council unanimously accepted the Engineer's monthly reports for the months of July & August, 2025.

Planning Commission Report

The Planning Commission will meet this month to continue their discussion on chickens and roadside stands, to discuss accessory dwelling units, and to discuss the latest on the update of the Borough's Economic Development Plan.

Zoning Hearing Board Report

The Zoning Hearing Board will meet this month to review applications pertaining to a variance for an LED sign at St. Stephens Church at 110 North Sixth Street and a special exception for a dance studio at 214 South Fourth Street, Unit 1A.

Police Report

The Police Chief informed Council that all car cameras and body cameras were installed in early August, and commented how impressive the cameras are, adding that they are a vast improvement from the prior technology. Chief Schurr also talked about the license plate readers that were recently installed as well.

Councilman Faulkner asked if the Borough receives any of the funds from the fines issued from school bus violations, and Chief Schurr stated that he believes it is approximately \$50 of the \$300 fine that is collected.

Councilwoman Schilling noted the higher amount of criminal arrests in June on the report and asked if there was a reason for that; Chief Schurr stated that it was just a busy month.

Upon a motion by Rose, seconded by Weaver, Council unanimously accepted the Police Department reports for the months of July & August, 2025.

Fire Department Report

Council reviewed the Fire Department reports for the months of July & August, 2025.

Perkasie Regional Authority Report

Council reviewed the minutes from the Perkasie Regional Authority meetings on July 14, 2025 and August 11, 2025.

Pennridge Wastewater Treatment Authority Report

Council reviewed the minutes from the Pennridge Wastewater Treatment Authority Board meetings on June 23, 2025 and July 28, 2025.

New Business

PUBLIC WORKS COMMITTEE

Review of Superintendent's Report

The Committee reviewed and accepted the Public Works Superintendent's report for the months of July & August, 2025.

Consider Award of Bid #2025-04 – Pleasant Spring Creek Streambank Stabilization Project

Upon a motion by Faulkner, seconded by Rose, Council unanimously awarded all items under the base bid and alternate #1 for the Pleasant Spring Creek Streambank Stabilization Project to the apparent low bidder, Davidheiser Construction Services, in the amount of \$166,611.25.

Consider Application to PA DEP for Technical Assistance

Upon a motion by Bomboy, seconded by Schilling, Council unanimously authorized the staff to submit a Pennsylvania Recycling Technical Assistance Application to PA DEP for up to \$7,500.

Consider Extension of Residential Yard Waste Contract with Britton Industries

Upon a motion by Schilling, seconded by Laustsen, Council unanimously extended the current residential yard waste contract with Britton Industries for the year 2026. The contract pricing will be \$150.00 per month for a dumpster, \$325.00 per trip for hauling and \$54.95 per ton for disposal.

Consider Extension of Solid Waste Disposal Contract with Waste Management

Upon a motion by Rose, seconded by Weaver, Council unanimously extended the current contract for solid waste disposal with Waste Management for the year 2026, with the contract pricing of \$104.83 per ton.

Update on Commingled Recycling Contract Pricing for 2026

Council reviewed the contract pricing for commingled recycling with J.P. Mascaro & Sons for 2026, which will be as follows: \$235.00 per month for a 40-yard dumpster, \$245.00 per trip for hauling and \$105.00 per ton for disposal.

PUBLIC UTILITY COMMITTEE

Review of Superintendent's Report

The Committee reviewed and accepted the Electric Superintendent's reports for the months of July & August, 2025.

Installed Capacity Update

Councilman Weaver remarked on the Philadelphia Inquirer article that was provided to Council by Councilman Bomboy, which talked about the recent electricity price increases that went up 11% in Pennsylvania and 25% in New Jersey.

PLANNING AND ZONING COMMITTEE

Code Enforcement Administrator Report

The Committee reviewed and accepted the Code Enforcement Administrator's monthly reports for July and August, 2025.

Update on Construction Progress – Constitution Square

The Borough Engineer provided an update on Constitution Square.

PARKS AND RECREATION COMMITTEE

Parks and Recreation Department Report

The Committee reviewed and accepted the Parks and Recreation Director's report for the months of July & August, 2025.

Consider Park Event Application & Fee Waiver Request – Pennridge Crop Walk

Upon a motion by Laustsen, seconded by Faulkner, Council approved the park event application for the Pennridge Crop Walk on Sunday, October 12, 2025. The motion included the waiver of the \$50.00 non-profit base permit fee.

PERSONNEL AND POLICY COMMITTEE

Consider Hiring of Part-Time Substitute Crossing Guard

Upon a motion by Faulkner, seconded by Laustsen, Council unanimously concurred with the Borough Manager's decision to hire Leah Scutching to fill the permanent part-time substitute crossing guard position at a starting hourly rate of \$18.13.

FINANCE COMMITTEE

Authorization to Pay Bills

Upon a motion by Rose, seconded by Faulkner, Council unanimously authorized payment of the bills as presented.

2026 Minimum Municipal Obligation (MMO)

Upon a motion by Faulkner, seconded by Rose, Council unanimously acknowledged receipt of the 2026 Minimum Municipal Obligation for the non-uniform pension plan and police pension plan.

Consider Hiring of Part-Time As Needed Recreation Program Positions and Consider Resolution #2025-43 – Updated Wage Schedule for 2025

Upon a motion by Laustsen, seconded by Rose, Council unanimously approved Resolution #2025-43, an updated wage schedule for 2025, and concurred with the Borough Manager's decision to retain and hire four seasonal Menlo staff as part-time as-needed recreation staff for in-house programs, at the pay rates from the updated wage schedule for 2025.

Consider Donation Request – Guth Elementary Race for Education Fundraiser

Upon a motion by Weaver, seconded by Faulkner, Council unanimously approved a donation of 6

daily passes to Menlo Aquatics Center for the 2026 season to the Guth Elementary School Home & School Association's Race for Education fundraiser.

ECONOMIC DEVELOPMENT COMMITTEE

Community & Economic Development Report

The Committee reviewed the Community & Economic Development Report for the month of September, 2025.

Consider Special Event Permit Application – Annual Fire Prevention Open House

Upon a motion by Schilling, seconded by Faulkner, Council unanimously approved the Perkasio Fire Company open house on Thursday, October 9, 2025 from 6:00 pm to 9:00 pm, and approved the requested road closures for the event.

Discuss SEPTA Freight House Parcel: Right-of-Entry/License Agreement

Upon a motion by Schilling, seconded by Laustsen, Council unanimously authorized the staff to submit the application to SEPTA for a Right-of-Entry permit, authorized the Council President to sign the cover letter to accompany the application, and authorized the Solicitor to prepare a draft License Agreement for final review and approval.

PUBLIC SAFETY COMMITTEE

Request for Fire Police Assistance – Sellersville Borough

Upon a motion by Faulkner, seconded by Rose, Council unanimously approved the request from Sellersville Borough for Fire Police assistance at the BARC Car Show at the Sellersville Fire Company on Saturday, October 4, 2025 from 8:00 am to 3:00 pm.

HISTORICAL COMMITTEE

South Perkasio Covered Bridge Project Update

Councilman Bomboy provided an update on the project.

OTHER NEW BUSINESS

Nothing at this time.

REPORT FROM YOUTH COUNCILOR

Youth Councilor Shiv Gandevia informed Council that the new track at the High School really adds life to the stadium, and is awesome to see. He also reported that seniors got their photo IDs today, their final IDs before graduating later this year, which was a great moment.

PUBLIC FORUM

Nothing at this time.

PRESS FORUM

Nothing at this time.

EXECUTIVE SESSION

Nothing at this time.

ADJOURNMENT

The meeting adjourned at 8:31 pm.



Andrea L. Coaxum
Borough Manager/Secretary