

**MINUTES OF PERKASIE BOROUGH
COUNCIL MEETING
JUNE 16, 2025**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Members:

Scott Bomboy
Chuck Brooks
Randy Faulkner
Kelly Laustsen
Steve Rose (absent)
Jim Ryder
Robin Schilling (absent)

Dave Weaver
Dave Worthington
Shiv Gandevia

Youth Councilors:

Colin Moyer
Jeff Hollenbach
Andrea L. Coaxum
Linda Reid

Mayor:

Borough Manager:

Assistant Borough Manager:

Finance Director:

Parks and Recreation Director:

Police Chief:

Electric Superintendent:

Public Works Director:

Borough Solicitor:

Borough Engineer:

Rebecca Deemer
Lauren Moll
Robert Schurr
Harold Stone
Jeff Tulone (absent)
Jeffrey Garton, Esq.
Douglas Rossino, P.E.

Council President Jim Ryder convened the meeting at 7:00 PM. An invocation was given by Mayor Hollenbach, which was followed by the Pledge of Allegiance.

PROCLAMATION: PARKS & RECREATION MONTH

Mayor Hollenbach read a proclamation declaring the month of July as National Parks & Recreation Month in the Borough.

AUDIT PRESENTATION

Greg Ede from Styer Associates presented the 2024 Audit.

PUBLIC FORUM

Nothing at this time.

PRESIDENT'S REMARKS

Nothing at this time.

APPROVAL OF MINUTES

Upon a motion by Bomboy, seconded by Faulkner, Council unanimously approved the minutes from the Council meeting on May 19, 2025 and minutes from the Committee meeting on June 2, 2025.

CORRESPONDENCE AND REPORTS

Mayor's Report

Mayor Hollenbach reminded everyone that Community Day is on Saturday, June 28th, and extended another invitation to participate in the cornhole tournament that day. He also announced that the 2025 Jim Purcell Memorial Awards will be presented that evening at the Amphitheater, before the fireworks. The Mayor thanked American Heritage Credit Union for their sponsorship of the fireworks.

Taxes Collected

Upon a motion by Brooks, seconded by Weaver, Council unanimously approved the Taxes Collected Report for May, 2025.

Budget Status

The Finance Director reported that she has been meeting with the department heads to make sure each department is where they're supposed to be as far as the 2025 budget, and they have also started budget discussions for 2026.

Upon a motion by Faulkner, seconded by Laustsen, Council unanimously accepted the Budget Status report for the month of May, 2025.

Engineer's Report

The Borough Engineer reported the Perkasio Green and Pennridge Airport projects reached the end of their 18-month maintenance periods, so inspections were done and there are some items that need to be completed. He also informed Council that the pre-construction meeting for the 2025 Road Program will be held this Friday. Mayor Hollenbach asked if there was an update on the Kulp Park Improvements Project, so the Engineer provided one, adding that the project should start sometime in July.

Upon a motion by Laustsen, seconded by Brooks, Council unanimously accepted the Engineer's monthly report for the month of May, 2025.

Planning Commission Report

The Planning Commission met in May to continue their discussions about roadside stands and the keeping of fowl, and made some recommendations which Council will review later in the meeting.

Zoning Hearing Board Report

The Zoning Hearing Board met in May and approved an application from WP Perkasio for a variance pertaining to the drive-thru at the proposed Starbucks at Fifth Street and Blooming Glen Road.

Police Report

The Police Chief reported that he and some of the officers volunteered at Re:Vivals on Saturday

and served at least 97 vehicles, adding that it was a great volunteer experience. He added that the Department will be having a Pack the Trunk food drive for Pennridge FISH outside of Landis Supermarket this Friday, June 20th from 3:00 pm to 5:00 pm.

Councilman Faulkner commented on the amazing unity of all of the officers from surrounding municipalities who responded to the incident on Ridge Road last week.

Upon a motion by Weaver, seconded by Brooks, Council unanimously accepted the Police Department report for the month of May, 2025.

Fire Department Report

Council reviewed the Fire Department reports for the month of May, 2025.

Perkasie Regional Authority Report

Council reviewed the minutes from the Perkasie Regional Authority meeting on May 12, 2025 and the PRA financial statements for the years ended December 31, 2024 and 2023.

Pennridge Wastewater Treatment Authority Report

Council reviewed the minutes from the Pennridge Wastewater Treatment Authority Board meeting on March 24, 2025.

New Business

Nothing at this time.

PUBLIC WORKS COMMITTEE

Review of Superintendent's Report

The Committee reviewed and accepted the Public Works Superintendent's report for the month of May, 2025.

Consider Resolution #2025-33 – Handicap Parking Spot for 250 North Third Street

Upon a motion by Faulkner, seconded by Brooks, Council unanimously approved Resolution #2025-33, a resolution of the Borough of Perkasie for the creation of a parking space reserved for a handicapped person or disabled veteran at 250 North Third Street.

PUBLIC UTILITY COMMITTEE

Review of Superintendent's Report

The Electric Department Superintendent reported that the Department is continuing to install meters and replace poles as needed, and they are getting ready for Community Day.

The Committee reviewed and accepted the Electric Superintendent's report for May, 2025.

Installed Capacity Update

Council reviewed an article from the New York Times about their investigation of PJM, which was provided by Councilman Bomboy.

PLANNING AND ZONING COMMITTEE

Code Enforcement Administrator Report

The Committee reviewed and accepted the Code Enforcement Administrator's monthly report for May, 2025.

Discuss Planning Commission Recommendations for Potential Amendments to Code of Ordinances pertaining to the Keeping of Chickens and Roadside Stands

The Council reviewed the following recommendations made by the Planning Commission for the keeping of chickens and roadside stands:

The recommendation of the Planning Commission for the keeping of chickens would:

- create a definition for "chickens" and prohibit the keeping of roosters and guinea hens
- allow the keeping of chickens accessory to a Residential Use across all zoning districts where Residential Use is the Primary Use on a parcel. The Keeping of Chickens accessory to a commercial Use would continue to be regulated by 186-86 A(1) Farming.
- replace the "2 birds per ¼ acre" area restriction with a requirement that coops & pens be installed at least 10' away from neighboring residential properties, and otherwise subject to all other dimensional & setback requirements for Accessory Uses in the underlying zoning district (the lot area restriction remains in place for all other "fowl")
- set a limit on the number of chickens that may be kept Accessory to a Residential Use: a minimum of 2 and a maximum of 6
- continue the prohibition on commercial sales of chicken and add a prohibition on commercial or public slaughtering
- set some general standards for the proper and sanitary keeping of chickens, based on guidance from the Penn State Extension Service
- require a Zoning Permit
- allow only one Zoning Permit per parcel and require that tenants have the written permission of the property owner to keep chickens.

The recommendation of the Planning Commission would bring most of the known Roadside Stands into compliance by:

- allowing Roadside Stands as a Use by right where they are Accessory to a Residential Use,
- removing the requirement for off-street parking where there is adjacent legal street parking,
- replacing the requirement that a Roadside Stand is 80' away from any intersection with the requirement that a Roadside Stand does not affect sight lines at any intersection.

Councilwoman Laustsen's opinion was that coops and pens should be installed at least 25' away from neighboring properties, instead of the proposed 10'. There was further discussion about the possibility of modifying this parameter. Upon a motion by Bomboy, seconded by Laustsen, Council unanimously authorized the Solicitor to draft an ordinance implementing the recommended changes to the Borough code book.

Update on Construction Progress – Constitution Square

The Engineer provided an update on Constitution Square. Mr. Rossino reported that next Tuesday, he will be meeting the developer and the Bucks County Conservation District on site to review the remaining items that the developer will need to complete before he will be able to lay wearing course, which the developer is hoping can be done in mid-July.

PARKS AND RECREATION COMMITTEE

Parks and Recreation Department Report

The Parks & Recreation Director informed Council that, in honor of National Parks & Recreation Month, the Department will be hosting a free program once a week during the month of July. Ms. Moll added that Menlo Pool is officially open for the season, and she thanked the Perkasio Lions Club for sponsoring the Kulp Wading Pool again this year.

The Committee reviewed and accepted the Parks and Recreation Director's report for May, 2025.

Consider Reservation Request – Grow a Pair 5K

Upon a motion by Laustsen, seconded by Weaver, Council unanimously approved the use of Kulp Park for the Grow a Pair 5K on Wednesday, August 20, 2025 at 6:00 pm.

PERSONNEL AND POLICY COMMITTEE

Accept Resignation of Electric Department Employee

Upon a motion by Faulkner, seconded by Brooks, Council unanimously accepted the resignation of Casey Kilgos.

Accept Resignation of Crossing Guard

Upon a motion by Bomboy, seconded by Brooks, Council unanimously accepted the resignation of Laird Markow.

Accept Resignation of Part-Time Events Assistant

Upon a motion by Weaver, seconded by Faulkner, Council unanimously accepted the resignation of Kelly Myers.

Consider Hiring of As-Needed Events Assistant

Upon a motion by Brooks, seconded by Weaver, Council unanimously concurred with the Borough Manager's decision to hire Kelly Myers as an As-Needed Events Assistant.

Consider Hiring of Part-Time Events Assistant

Upon a motion by Faulkner, seconded by Brooks, Council unanimously concurred with the Borough Manager's decision to hire Lauren Bahry for the position of part-time Events Assistant at an hourly rate of \$23.00, with a start date of June 24, 2025, conditioned upon her passing a pre-employment drug screening and physical, and the necessary background checks.

Consider New Timeclock Policy

Upon a motion by Brooks, seconded by Weaver, Council unanimously authorized the staff to proceed with implementing the new timeclock policy.

FINANCE COMMITTEE

Authorization to Pay Bills

Upon a motion by Faulkner, seconded by Brooks, Council unanimously authorized payment of the bills as presented.

Consider Hiring Firm for Engineering & Technical Assistance – Substation

Upon a motion by Weaver, seconded by Brooks, Council unanimously approved the hiring of Utility Engineers, PC to assess the Borough's substation with the total cost not to exceed \$20,000.

Consider Purchase of Additional Toters

Upon a motion by Laustsen, seconded by Faulkner, Council unanimously authorized the Public Works Superintendent to purchase an additional 300 toters at a cost of \$18,955.

Discuss Possible Acquisition of 200 South Main Street

After some discussion, it was the consensus of Council not to move forward with making an offer for this property.

ECONOMIC DEVELOPMENT COMMITTEE

Community & Economic Development Report

The Assistant Borough Manager reported that the Steering Committee met last week and will meet again in July, adding that the Economic Development survey went live today, and responses will be collected until June 30, 2025. Ms. Reid also provided an update on the SEPTA freight car mural and stated that a ribbon cutting will be held during the second week of July.

The Committee reviewed the Community & Economic Development Report dated June 10, 2025.

PUBLIC SAFETY COMMITTEE

There was no business to come before the Public Safety Committee.

HISTORICAL COMMITTEE

Councilman Bomboy reported that we are hoping to have the bid documents wrapped up this week for the Covered Bridge project, to be advertised late this week.

OTHER NEW BUSINESS

Councilwoman Laustsen stated that she is hoping Council will consider making the Events Assistant a full-time position in a year or two, since we have a lot of events in the Borough to plan and

prepare for, adding that she thinks it will help keep someone in the position longer.

REPORT FROM YOUTH COUNCILORS

Youth Councilor Shiv Gandevia reported that the recently-graduated seniors are in Wildwood for Senior Week. Youth Councilor Colin Moyer stated that he is hoping for better weather for Menlo.

PUBLIC FORUM

Nothing at this time.

PRESS FORUM

Nothing at this time.

EXECUTIVE SESSION

Council adjourned to an Executive Session to discuss matter of personnel and would not be taking any action when they came out.

ADJOURNMENT

The meeting adjourned at 8:12 pm.



Andrea L. Coaxum
Borough Manager/Secretary