

**MINUTES OF PERKASIE BOROUGH
COUNCIL COMMITTEES MEETING
APRIL 7, 2025**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Member:

Scott Bomboy
Chuck Brooks (absent)
Randy Faulkner
Kelly Laustsen
Steve Rose
Jim Ryder
Robin Schilling (absent)
Dave Weaver
Dave Worthington

Youth Councilors:

Shiv Gandevia
Colin Moyer

Mayor:

Jeff Hollenbach

Borough Manager:

Andrea L. Coaxum

Assistant Borough Manager:

Linda Reid

Finance Director:

Rebecca Deemer

Parks and Recreation Director:

Lauren Moll (absent)

Police Chief:

Robert Schurr

Electric Superintendent:

Harold Stone (absent)

Public Works Director:

Jeff Tulone (absent)

Borough Solicitor:

Jeff Garton, Esquire

Borough Engineer:

Doug Rossino, P.E.

Council President Ryder convened the meeting at 7:00 PM. An invocation was given by Pastor Garcia from Iglesia de Cristo Hefziba Ministerios Ebenezer Church on 7th Street, which was followed by the Pledge of Allegiance.

PROCLAMATION: NATIONAL SAFE DIGGING MONTH

Mayor Hollenbach read a Proclamation declaring April as National Safe Digging Month in Perkasie Borough.

PUBLIC FORUM

Nothing at this time.

PRESIDENT'S REMARKS

Nothing at this time.

PUBLIC WORKS COMMITTEE

Consider Award of Bid #2025-01 – Ultra-Thin Bonded Wearing Course Program

Upon a motion by Rose, seconded by Ryder, Council unanimously approved a motion to increase the 2025 Ultra-Thin Bonded Wearing Course Program expenditure by \$19,846.78 and to award Bid #2025-01 to Asphalt Maintenance Solutions, LLC in the amount of \$208,386.78 for all items under the base bid.

PUBLIC UTILITY COMMITTEE

Perkasie Wholesale Power Cost Summary

Councilman Weaver provided an update on the latest conference call with GDS Associates.

Installed Capacity Update

Council briefly discussed the upcoming auction in July.

PLANNING AND ZONING COMMITTEE

Consider Revisions to Code Book

Upon a motion by Faulkner, seconded by Rose, Council unanimously authorized the Solicitor to draft an ordinance implementing the recommended changes to the Borough Code Book.

Update on Construction Progress – Constitution Square

An updated schedule of remaining work for Constitution Square was reviewed by Council, and the Engineer reported that the work will now resume in mid-May and should finish sometime in July.

PARKS AND RECREATION COMMITTEE

Consider Pavilion Reservation Request & Park Event Application

Upon a motion by Ryder, seconded by Laustsen, Council unanimously approved the request from the National MS Society to hold a fundraising walk in Lenape Park on Sunday, April 27, 2025 from 7:00 am to 2:00 pm, with setup on Saturday, April 26th.

Discuss Little League Light Project

Council reviewed Pennridge Little League's request for Borough assistance for the lighting upgrades at their Minor's field. The Borough Manager explained that there is more involved with this project than there was with the Major's field last year. Councilman Bomboy asked how the Borough would pay for the project since it's not in the budget, and Ms. Coaxum stated that the Borough contributed a significant amount of labor for the Major's project, so Council will have a decision to make, since PLL is requesting that the Borough cover labor and some of the materials, which is a much larger cost than the Minor's project.

Council President Ryder asked if there's any ability to reuse current equipment. Ms. Coaxum stated that PLL asked the same question, but as the Electric Superintendent had explained with the

Major's project, the current lighting technology is outdated; you can't get parts for it anymore, it uses more electric and requires more maintenance, so the Borough staff is recommending new technology, which was already discussed with the PLL.

Ms. Coaxum reviewed the estimated costs for the project, which contain labor and use of Borough equipment for the Public Works and Electric Departments. She explained that, since the work will be done during regular work hours, the labor has already been budgeted for, and added that these are the two items that Council donated for the Major's project last year. Aside from labor and equipment, there is still approximately \$23,000 worth of materials that would need to be donated, which isn't in the budget. Councilman Bomboy stated that we all support PLL, but we also have a budgetary responsibility to the residents.

Nate Ritter from PLL approached Council and spoke about this final phase of the 3-phase project at the fields, and its importance to the Little League. Council President Ryder thanked Mr. Ritter and stated that Council will review all of the information and see what we can do.

PERSONNEL AND POLICY COMMITTEE

Consider Hiring of Part-Time Events Assistant

Upon a motion by Laustsen, seconded by Rose, Council unanimously concurred with the Borough Manager's decision to hire Kelly Myers for the position of part-time Events Assistant at an hourly rate of \$23.00, with a start date of April 28, 2025, conditioned upon her passing a pre-employment drug screening and physical, and the necessary background checks.

FINANCE COMMITTEE

Consider Resolution #2025-22 – Grading Escrow Release – 313 Hampton Circle

Upon a motion by Worthington, seconded by Weaver, Council unanimously approved Resolution #2025-22, a resolution of the Perkasio Borough Council authorizing the return of the grading permit escrow in the amount of \$557.02 for the pool project located at 313 Hampton Circle and authorizing the signature of the Borough Manager on the grading permit escrow release and close out of the account.

Consider Resolution #2025-23 – Grading Escrow Release – 308 Connor Lane

Upon a motion by Faulkner, seconded by Rose, Council unanimously approved Resolution #2025-23, a resolution of the Perkasio Borough Council authorizing the return of the grading permit escrow in the amount of \$448.08 for the pool project located at 308 Connor Lane and authorizing the signature of the Borough Manager on the grading permit escrow release and close out of the account.

Consider Donation Request – Mothers Solving Puzzles/Eagles Autism Foundation Dine & Donate Fundraiser at The Ram

Upon a motion by Bomboy, seconded by Faulkner, Council unanimously approved a donation of a Family Membership Pass to Menlo Aquatics Center for the 2025 season for the Mothers Solving Puzzles fundraiser event at The Ram on April 27, 2025 to benefit the Eagles Autism Foundation.

Consider Donation Request – Sellersville Elementary

Upon a motion by Ryder, seconded by Rose, Council unanimously approved a donation of six daily pool passes to Menlo Aquatics Center for the 2025 season to Sellersville Elementary for their Exercise for Education fundraiser event on Thursday, May 15, 2025.

ECONOMIC DEVELOPMENT COMMITTEE

Consider Special Event Permit Application & Park Event Application – Indian Valley Soap Box Derby

Upon a motion by Faulkner, seconded by Rose, Council unanimously approved the Perkasio All-American Soap Box Derby Race on Saturday, June 7, 2025 from 8:00 am to 5:00 pm, with a rain date of Sunday, June 8, 2025, as well as a practice date of Saturday, May 10, 2025 and a rain date of Saturday, May 17, 2025. The motion also includes the approval of the use of the Lions Pavilion at Menlo Park for an awards ceremony immediately following the Soap Box Derby.

Consider Special Event Permit Application & Request for Fee Waiver – Perkasio Town Improvement Association – First Fridays

Councilman Worthington asked about the hard closures at Fifth Street requested in the application. The Police Chief stated that he met with the Assistant Borough Manager and a few officers to discuss the closures, and that they are putting together a safety plan for larger events.

Upon a motion by Worthington, seconded by Weaver, Council unanimously approved the special event permit application from PTIA to hold First Fridays on West Walnut Street from 6:00 pm to 8:00 pm on the following dates: June 6th, August 1st, October 3rd and December 5th. PTIA must provide an updated Certificate of Insurance when the current certificate expires at the end of September. Further, Council waived the \$270.00 in fees associated with Borough services for these events.

Consider Special Event Permit Application – Mothers Solving Puzzles/Eagles Autism Foundation Dine & Donate Fundraiser at The Ram

Upon a motion by Ryder, seconded by Faulkner, Council conditionally approved the Eagles Autism Foundation Dine & Donate event hosted by Annette Schuster and The Ram on Sunday, April 27, 2025 from 11:30 am to 9:00 pm, pending the submission of a road closure and safety plan, with review and approval by the Borough and Police Department, and meeting all of the insurance requirements.

Consider SEPTA License & Letter Agreements – SEPTA Freight Car Mural Project

Upon a motion by Faulkner, seconded by Weaver, Council unanimously authorized the Council President or Borough Manager to sign the License Agreement and Letter Agreement for the SEPTA Freight Car Mural Project.

PUBLIC SAFETY COMMITTEE

Consider Request for Fire Police Assistance – Borough of Quakertown

Upon a motion by Weaver, seconded by Rose, Council unanimously approved the request for fire police assistance from the Borough of Quakertown for their Memorial Day parade and ceremony

on Monday, May 26, 2025.

HISTORICAL COMMITTEE

Discuss Perkasio Historic District Property Survey & Inventory – National Historic District Nomination

Councilman Bomboy spoke to Council about the Borough's determination of eligibility from the State in 2021 for a proposed National Historic District, and the process thus far, adding that he recently completed an inventory of the 1,067 properties that the State estimated to be in the proposed district. Mr. Bomboy also discussed the benefits of the Historic District, adding that 30 of the 53 municipalities in Bucks County have a Historic District. His recommendation is that the Borough put out a Request for Proposal for a historic preservationist to work with the Historical Committee to finalize the Borough's nomination with the state, which should cost approximately \$15,000.

Council President Ryder stated that Council will have to review this request along with the PLL request for funding. No action was taken.

South Perkasio Covered Bridge Rehabilitation Project Presentation

Councilman Bomboy made a presentation on the Covered Bridge Rehabilitation Project.

REPORT FROM YOUTH COUNCILOR

Youth Councilor Colin Moyer reported that students are now required to scan their ID upon entering school buildings, with the option to use an app on their phone, and the program seems to be working well. Youth Councilor Shiv Gandevia added that some students are having issues adjusting to the program since students were only given one week's notice before it started, but they are getting used to it. He also noted that it is taking some time for students to get through the bus loading area.

Shiv also reported that the Junior Prom is this Friday evening at Lehigh University.

OTHER BUSINESS

Councilman Worthington informed Council that the park clean-up day is the last Saturday of this month, and the Parks & Recreation Board would love to have some people from Council join them that day.

Councilman Weaver asked if the new Special Event Permit Application is working well, and the Borough Manager stated that, aside from needing to make a change regarding insurance, it is going well.

PUBLIC FORUM

Mary Antczak from 718 Shadywood Drive asked Council if the Starbucks project at North Fifth Street and Blooming Glen Drive is still in progress, and the Solicitor stated that the applicant will have to come through the land development process, but yes, it is still in progress. Ms. Antczak expressed concerns about there being enough parking available, and Council President Ryder stated that the plans were reviewed and the applicant does have enough parking. Discussion was also held about ample parking for people who have Community Garden plots.

PRESS FORUM

Nothing at this time.

ADJOURNMENT

The meeting adjourned at 8:20 PM.



Andrea L. Coaxum
Borough Manager/Secretary