

PERKASIE BOROUGH COUNCIL

Agenda for Council Committee Meeting of April 7, 2025

1. Meeting Convenes at 7:00 PM – Council Meeting Room
2. Invocation and Pledge of Allegiance – Mayor Hollenbach
3. Attendance
4. Proclamation: National Safe Digging Month – Mayor Hollenbach
5. Public Forum
6. President’s Remarks
7. Public Works Committee Meeting, Councilors: Steve Rose (Chair), Chuck Brooks, Robin Schilling, Dave Worthington
 - A. Consider Award of Bid #2025-01 – Ultra-Thin Bonded Wearing Course Program
8. Public Utility Committee Meeting, Councilors: Dave Weaver (Chair), Scott Bomboy, Kelly Laustsen, Jim Ryder
 - A. Perkasio Wholesale Power Cost Monthly Report
 - B. Installed Capacity Update
9. Planning and Zoning Committee Meeting, Councilors: Robin Schilling (Chair), Randy Faulkner, Dave Weaver, Dave Worthington
 - A. Consider Revisions to Borough Code Book
 - B. Update on Construction Progress – Constitution Square
10. Parks and Recreation Committee Meeting, Councilors: Dave Worthington (Chair), Scott Bomboy, Randy Faulkner, Robin Schilling
 - A. Consider Pavilion Reservation Request & Park Event Application – National MS Society
 - B. Discuss Pennridge Little League Light Project
11. Personnel and Policy Committee Meeting, Councilors: Chuck Brooks (Chair), Kelly Laustsen, Steve Rose, Jim Ryder
 - A. Consider Hiring of Part-Time Events Assistant
12. Finance Committee Meeting, Councilors: Scott Bomboy (Chair), Chuck Brooks, Randy Faulkner, Jim Ryder, Robin Schilling
 - A. Consider Resolution #2025-22 – Grading Escrow Release – 313 Hampton Circle
 - B. Consider Resolution #2025-23 – Grading Escrow Release – 308 Connor Lane
 - C. Consider Donation Request – Mothers Solving Puzzles/Eagles Autism Foundation Dine & Donate Fundraiser at The Ram
 - D. Consider Donation Request – Sellersville Elementary
13. Economic Development Committee Meeting, Councilors: Kelly Laustsen (Chair), Randy Faulkner, Steve Rose, Dave Weaver
 - A. Consider Special Event Permit Application & Park Event Application – Indian Valley Soap Box Derby
 - B. Consider Special Event Permit Application & Request for Fee Waiver – Perkasio Town Improvement Association – First Fridays
 - C. Consider Special Event Permit Application – Mothers Solving Puzzles/Eagles Autism Foundation Dine & Donate Fundraiser at The Ram
 - D. Consider SEPTA License & Letter Agreements – SEPTA Freight Car Mural Project
14. Public Safety Committee Meeting, Councilors: Randy Faulkner (Chair), Chuck Brooks, Mayor Jeff Hollenbach, Kelly Laustsen, Jim Ryder
 - A. Consider Request for Fire Police Assistance – Borough of Quakertown

15. Historical Committee Meeting, Councilors: Scott Bomboy (Chair), Steve Rose, Dave Worthington
 - A. Discuss Perkasio Historic District Property Survey & Inventory – National Historic District Nomination
 - B. South Perkasio Covered Bridge Rehabilitation Project Presentation
16. Youth Councilor Report
17. Other Business
18. Executive Session
19. Public Forum
20. Press Forum
21. Adjournment

Next Meeting: Monday, April 21, 2025 – 7:00 PM

Perkasie Borough Council agendas are available via e-mail in advance of the meetings. Please send any agenda requests to: admin@perkasieborough.org. The agendas and Perkasio Borough Council meeting packets are both available on the Borough's website at www.perkasieborough.org.

Proclamation

WHEREAS, the month of April 2025 recognized as “Pennsylvania 811 Safe Digging Month”, and the initiative sponsored by Pennsylvania 811, a utility notification information center with 53 years of continuous service to the Commonwealth of Pennsylvania, and

WHEREAS, Pennsylvania 811 received a million excavation notifications in 2024, over 3,000 construction projects in Coordinate PA, and transmitted approximately 6 million notifications to their member facility owners and operators allowing essential utility and construction crews to provide vital underground services and repair of critical infrastructure to communities throughout Pennsylvania, and

WHEREAS, when contacting 811, at least three business days before digging, a homeowner or a contractor is connected to a unique service that notifies the appropriate underground utility operators in the municipality in which the work will be performed, and

WHEREAS, by notifying 811 of their intent to dig, the homeowner or contractor is knowingly helping to protect the underground utilities, themselves, the work crew, and their neighbors from any unsafe digging practices within their community, and

WHEREAS, upon receiving the notification from Pennsylvania 811, the facility owners and operators disperse to the said work site to mark the approximate location of their underground utility lines with flags, paint, or both, to establish an eighteen-inch tolerance zone of the outside wall or edge of their line or facility, and

NOW, THEREFORE, BE IT RESOLVED that _____,
in support of the Pennsylvania Underground Utility Line Protection Law, PA Act 287 of 1974, as amended, we do hereby proclaim April 2025 as “Pennsylvania 811 Safe Digging Month”, and encourage all Pennsylvanians to visit the Pennsylvania 811 website at www.paonecall.org for information about digging safely.

SIGNED

DATE

Admin

From: Danks, Gregory W. <gwdanks@pa1call.org>
Sent: Friday, March 14, 2025 7:19 PM
To: Admin
Subject: Safe Digging Month resolution/proclamation

Hi Megan, I've got a request you helped with last year that I'm hoping you'll consider again. Every year we participate in a nationwide public awareness campaign recognizing April as National Safe Digging Month, raising awareness about safe digging practices and highlighting the importance of contacting 811 before digging. To get the word out PA One Call is asking for proclamations, resolutions, and letters of support. All you need to do is grab the resolution or proclamation template from www.pa1call.org/safediggingmonth, fill in the blanks, slap a signature on it, and send it back to me. Is this something you can help with?

Pennsylvania One Call: The Keystone of Damage Prevention

Greg Danks

Damage Prevention Liaison
Pennsylvania One Call System, Inc.
215-834-2069
gwdanks@pa1call.org

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GILMORE & ASSOCIATES, INC.

ENGINEERING & CONSULTING SERVICES

April 2, 2025

File No. 25-00253

Andrea L. Coaxum, Borough Manager
Borough of Perkasio
620 W. Chestnut Street
P.O. Box 96
Perkasie, PA 18944

Reference: 2025 Ultra-Thin Bonded Wearing Course Program (CN 2025-01)
Bid Award Recommendation

Dear Ms. Coaxum:

Pursuant to your request, Gilmore & Associates, Inc. (G&A) has reviewed the bid submitted for the above referenced project. The scope of the 2025 Ultra-Thin Bonded Wearing Course Program includes a Base Bid for the installation of an ultra-thin bonded wearing course on the roadway surfaces at Neighbors Way, Penny Lane and Hunters Run, including polymer modified asphalt joint and crack sealing and mastic repairs. It is anticipated that the project will be funded using the dedicated road tax. The Borough received one (1) bid which was publicly opened at Borough Hall on April 1, 2025 at 10:00 AM. A copy of the bid tabulation with completeness review has been attached for your review.

Upon review, the bid submitted by Asphalt Maintenance Solutions LLC was found to be complete in accordance with the Project Manual. Our firm has worked with Asphalt Maintenance Solutions LLC on numerous occasions in the past and feels comfortable that this Contractor can handle the project.

Council approved an expenditure of \$188,540.00 for the 2025 Ultra-Thin Bonded Wearing Course Program. Utilizing the bid submitted by Asphalt Maintenance Solutions LLC, the amount of the contract award for the base bid is \$208,386.78, which is \$19,846.78 over the approved expenditure. However, the amount of the 2025 Dedicated Road Tax is \$289,732.00. Therefore, we recommend that Council increase the expenditure for this project and award at their public meeting the contract for the 2025 Ultra-Thin Bonded Wearing Course Program to Asphalt Maintenance Solutions LLC in the amount of \$208,386.78 for all items under the base bid.

If you have any questions regarding the above, please contact this office.

Sincerely,

Douglas C. Rossino, P.E.
Gilmore & Associates, Inc.
Borough Engineers

Enclosure: As referenced

cc: Jeffrey Tulone, Public Works Director
Megan McShane, Executive Assistant
Rebecca Deemer, Finance Director
Erik Garton, P.E., E.V.P., Gilmore & Associates, Inc.

65 East Butler Avenue | Suite 100 | New Britain, PA 18901 | Phone: 215-345-4330 | Fax: 215-345-8606

G GILMORE & ASSOCIATES, INC.
&A BID TABULATION

CLIENT:

PERKASIE BOROUGH

PROJECT NAME:

2025 Ultra-Thin Bonded Wearing Course Program

CONTRACT NUMBER:

2025-01 (G&A File No. 25-00253)

PROJECT BID DATE:

April 1, 2025 @ 10:00 A.M.

Asphalt Maintenance Solutions LLC P.O. Box 387 Center Valley, PA 18034 Terry Crouthamel, Jr. (P) 610-797-2645 tcrouthameljr@amsroads.com

#	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	TOTAL
Base Bid					
1	Ultra-Thin Bonded Wearing Course	18802	SY	\$ 9.89	\$ 185,951.78
2	Polymer Modified Asphalt Joint and Crack Sealing	2500	LBS	\$ 3.23	\$ 8,075.00
3	Mastic Repairs	4000	LBS	\$ 3.59	\$ 14,360.00
Total Amount Base Bid					\$ 208,386.78

<u>COMPLETENESS REVIEW</u>	Asphalt Maintenance Solutions LLC
A. Bid Bond	X
B. Bidder's Acknowledgement Form	X
C. Agreement of Surety Company	X
D. Bidder Qualification Statement	X
E. Non-Collusion Affidavit	X
F. Public Works Verification Form	X

Borough of Perkasio

Calendar Year 2025

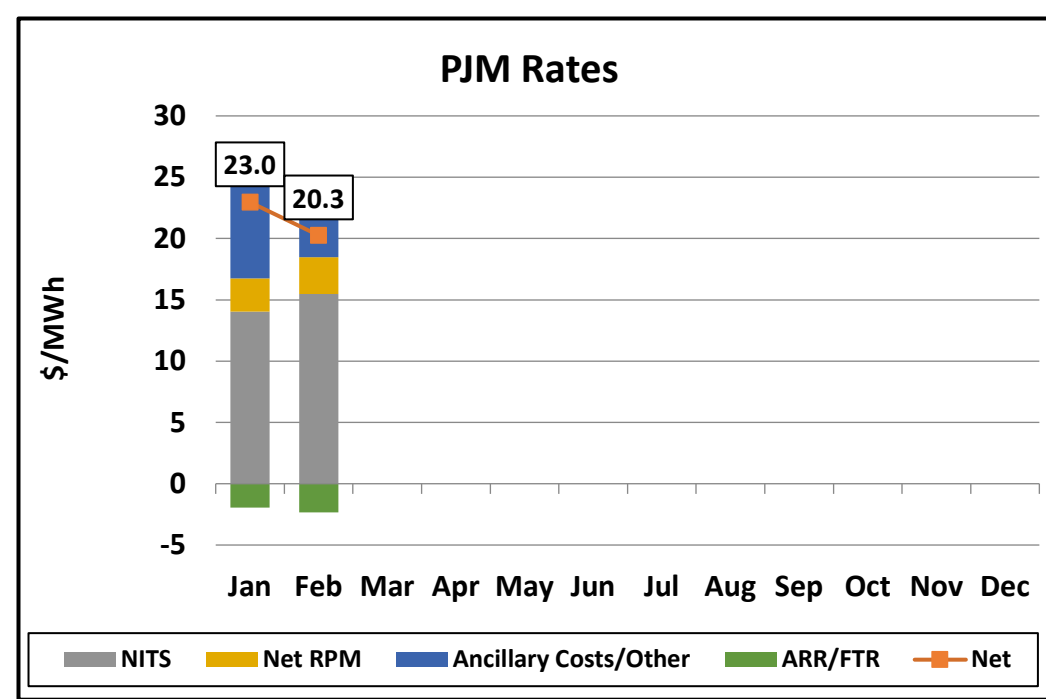
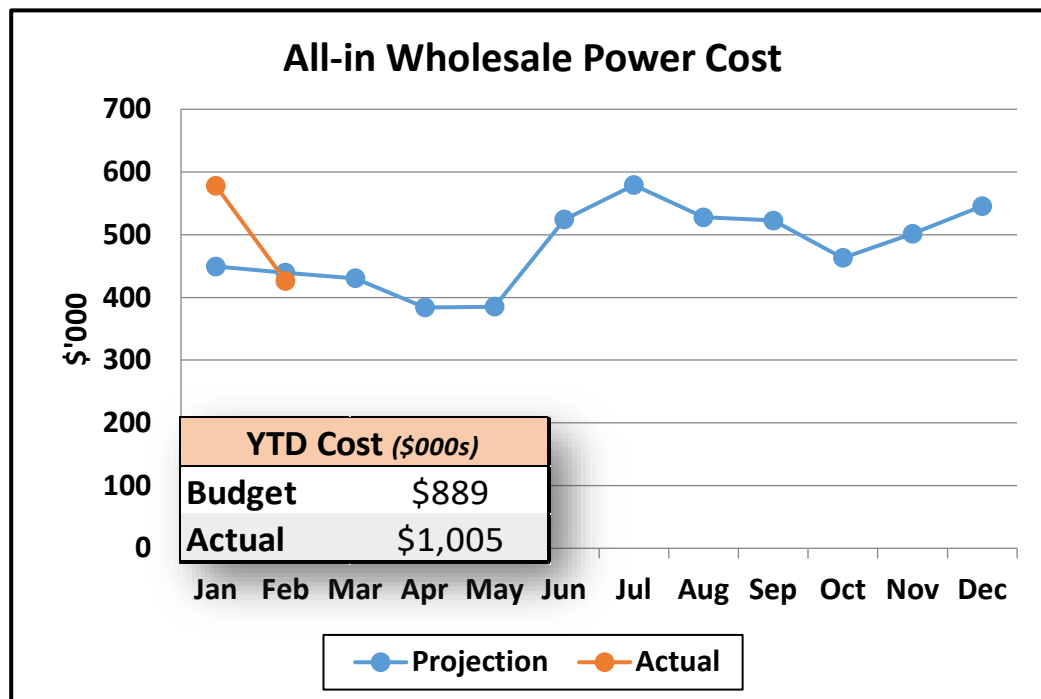
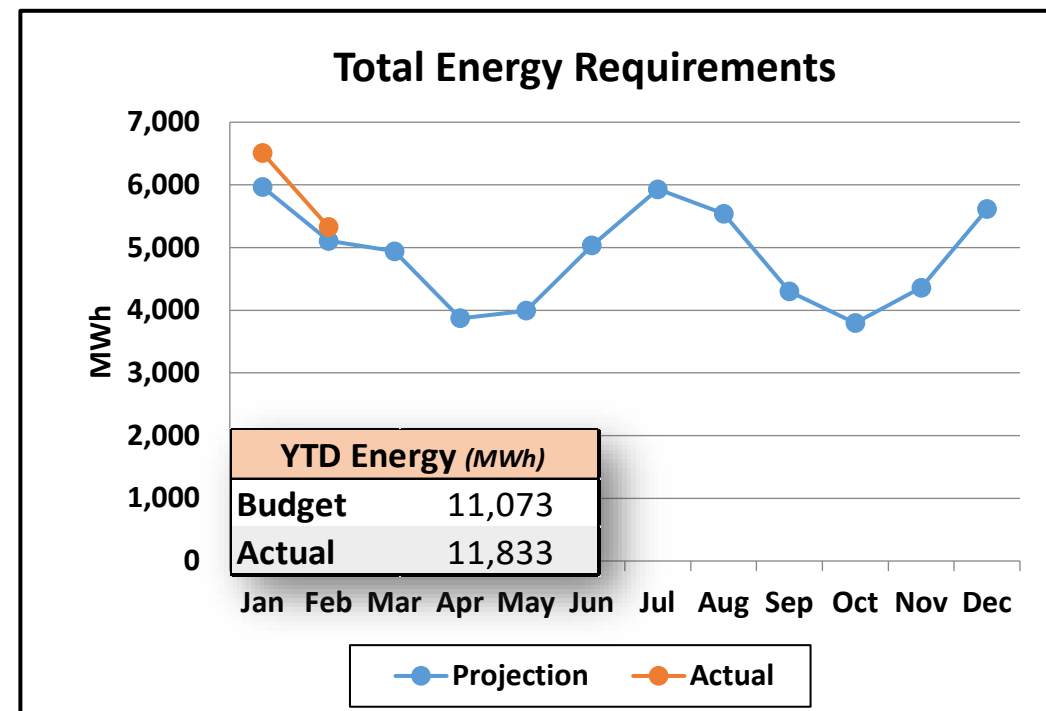
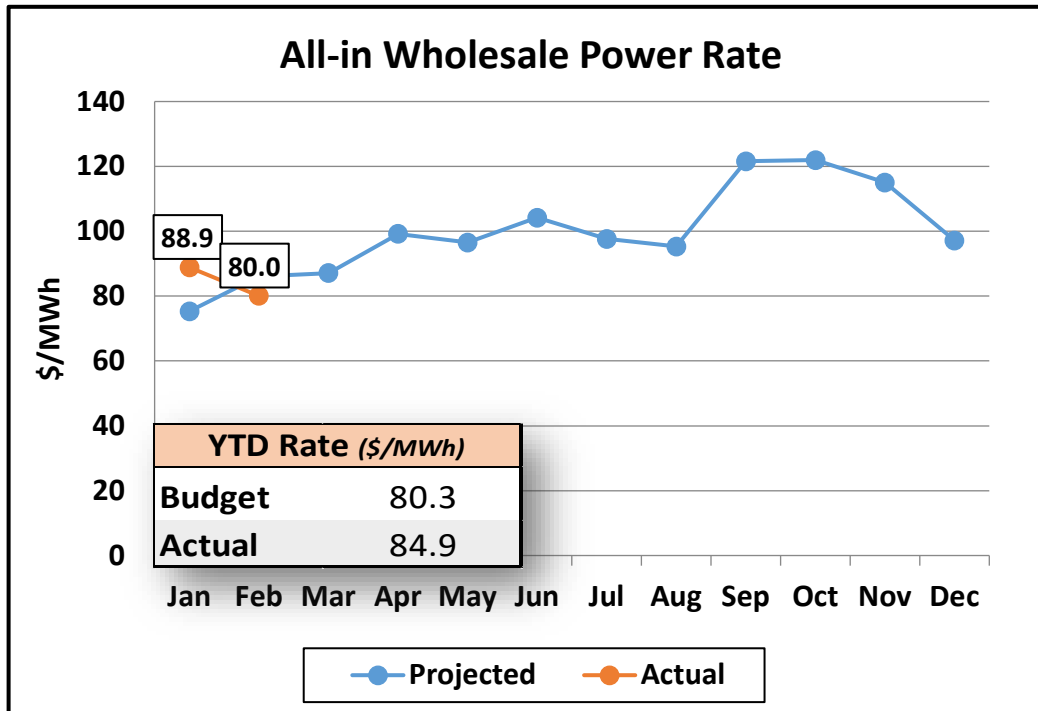


Wholesale Power Cost Summary February 2025





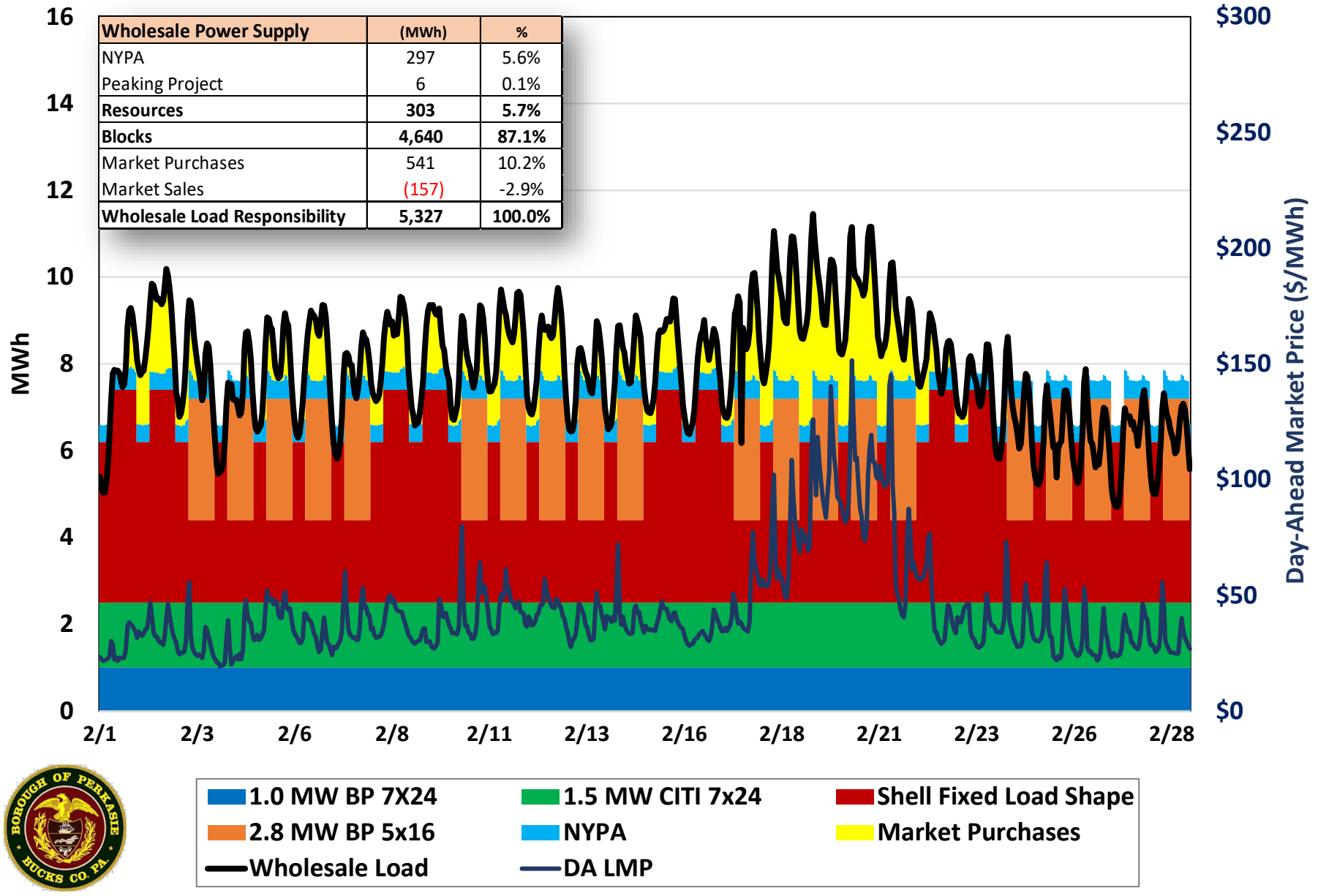
2025 Year to Date Wholesale Power Summary



1/ Excludes PJM Market Interaction Costs

2/ Net RPM is capacity load costs less capacity generation credits

Hourly Perkasio Load Wholesale Power Supply



Borough of Perkasi



2025 Year to Date Summary

All-In Rate Summary

	Resource Cost ¹		Purchased Blocks ¹		Market Purchases ¹		Market Sales ¹		Total Energy Cost		PJM Cost ²		Miscellaneous Costs ³		All-In Rate ⁴		Delta
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)
Jan-25	\$170.61	\$162.54	\$47.74	\$51.66	\$67.22	\$112.54	\$41.30	\$26.13	\$54.65	\$64.44	\$19.14	\$22.96	\$1.53	\$1.46	\$75.33	\$88.86	13.53
Feb-25	\$193.15	\$156.21	\$48.43	\$50.35	\$64.65	\$63.15	\$31.79	\$26.77	\$60.64	\$58.36	\$23.84	\$20.26	\$1.56	\$1.43	\$86.03	\$80.05	(5.98)
Mar-25	\$178.21	-	\$46.98	-	\$50.09	-	\$29.86	-	\$61.04	-	\$24.52	-	\$1.56	-	\$87.12	-	
Apr-25	\$184.00	-	\$46.27	-	\$43.37	-	\$26.72	-	\$67.24	-	\$30.31	-	\$1.61	-	\$99.16	-	
May-25	\$181.38	-	\$44.70	-	\$48.02	-	\$24.55	-	\$65.42	-	\$29.50	-	\$1.60	-	\$96.53	-	
Jun-25	\$262.17	-	\$45.93	-	\$54.90	-	\$27.32	-	\$65.72	-	\$36.90	-	\$1.57	-	\$104.19	-	
Jul-25	\$258.13	-	\$48.85	-	\$98.36	-	\$32.25	-	\$64.28	-	\$31.85	-	\$1.54	-	\$97.67	-	
Aug-25	\$253.06	-	\$46.60	-	\$65.93	-	\$38.76	-	\$59.90	-	\$33.84	-	\$1.55	-	\$95.29	-	
Sep-25	\$353.16	-	\$49.70	-	\$56.72	-	\$32.17	-	\$77.38	-	\$42.59	-	\$1.59	-	\$121.57	-	
Oct-25	\$307.95	-	\$41.52	-	\$57.36	-	\$28.56	-	\$72.59	-	\$47.75	-	\$1.61	-	\$121.96	-	
Nov-25	\$318.90	-	\$45.56	-	\$56.50	-	\$29.73	-	\$71.41	-	\$42.04	-	\$1.58	-	\$115.03	-	
Dec-25	\$306.79	-	\$48.30	-	\$58.23	-	\$33.51	-	\$62.19	-	\$33.44	-	\$1.54	-	\$97.16	-	
YTD	\$181.31	\$167.23	\$48.06	\$51.07	\$65.68	\$89.90	\$36.79	\$26.47	\$57.41	\$61.70	\$21.31	\$21.74	\$0.04	\$1.44	\$80.26	\$84.89	\$4.63

1/ Resource, Purchased Blocks and Market Purchase/Sales include applicable Congestion and Losses costs. Each of these categories are weighted by their applicable energy amounts.

2/ Includes NITS Charge, Net RPM Cost, Ancillary Services Cost and ARR/FTRs Credits, Other Transmission Charges, Admin Fees and Load Reconciliation

3/ Includes AMP Service Fees

4/ All-In Rate is based on Total Sales

Borough of Perkasio



2025 Year to Date Summary

Energy Supply Summary (MWh)

	NYPA			Market Purchases		Market Sales	
	Projected	Actual	Capacity Factor ¹	Projected	Actual	Projected	Actual
	(MWh)	(MWh)	(%)	(MWh)	(MWh)	(MWh)	(MWh)
Jan-25	276	343	82%	294	639	(243)	(139)
Feb-25	250	297	79%	435	541	(218)	(157)
Mar-25	277	-	0%	288	-	(163)	-
Apr-25	267	-	0%	210	-	(149)	-
May-25	277	-	0%	255	-	(100)	-
Jun-25	246	-	0%	472	-	(187)	-
Jul-25	247	-	0%	374	-	(419)	-
Aug-25	254	-	0%	275	-	(529)	-
Sep-25	240	-	0%	551	-	(373)	-
Oct-25	277	-	0%	192	-	(165)	-
Nov-25	268	-	0%	263	-	(284)	-
Dec-25	276	-	0%	331	-	(225)	-
YTD	526	640	81%	729	1,180	(461)	(296)

1/ The Capacity Factor is based on the actual generation.



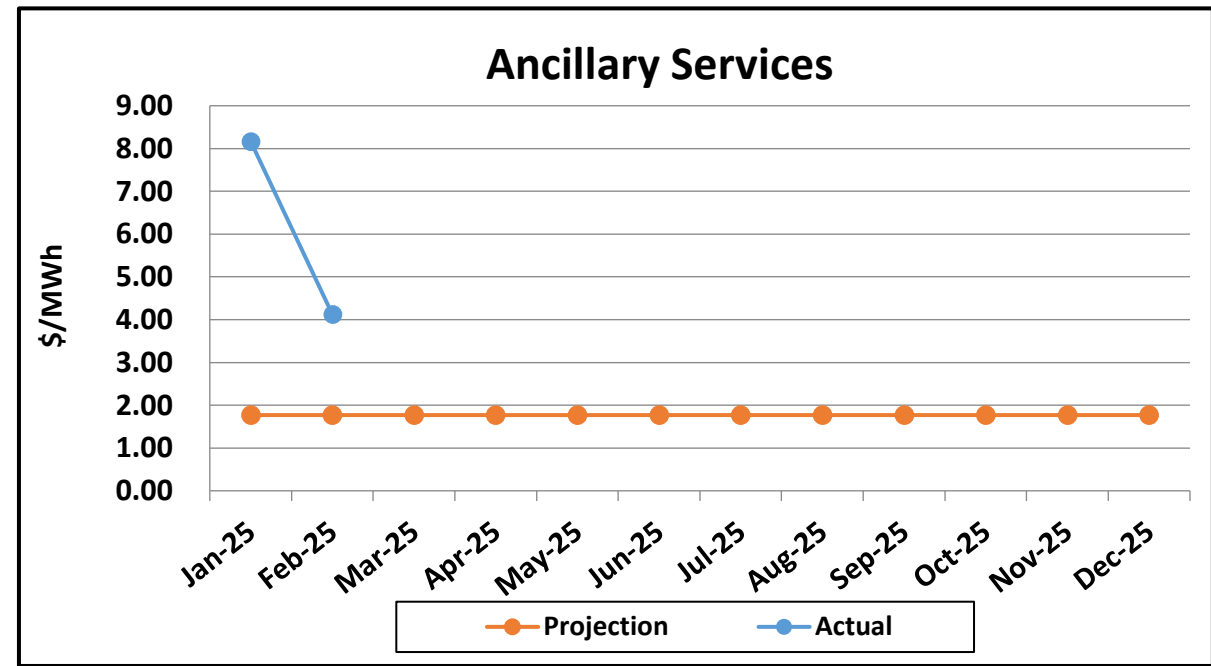
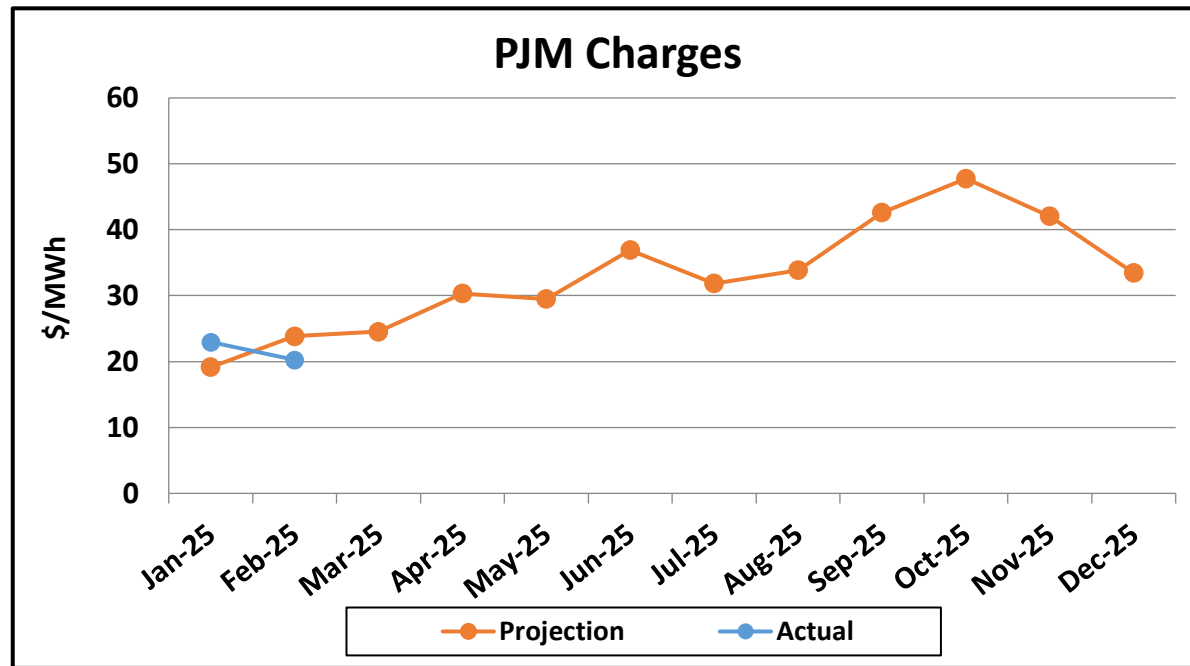
PJM Charge Summary (excl. PJM Market Interaction Costs)

	NITS		Net RPM ¹		ARR/FTR		Ancillary Services/Other ²		Total		Contribution to All-In Rate ³		Delta
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$/MWh)	(\$/MWh)
Jan-25	87	91	17	18	-	(13)	11	53	114	149	\$19.14	\$22.96	\$3.81
Feb-25	96	82	17	16	-	(12)	9	22	122	108	\$23.84	\$20.26	(\$3.58)
Mar-25	96	-	17	-	-	-	9	-	121	-	\$24.52	-	-
Apr-25	94	-	17	-	-	-	7	-	117	-	\$30.31	-	-
May-25	94	-	17	-	-	-	7	-	118	-	\$29.50	-	-
Jun-25	96	-	81	-	-	-	9	-	186	-	\$36.90	-	-
Jul-25	98	-	81	-	-	-	10	-	189	-	\$31.85	-	-
Aug-25	97	-	81	-	-	-	10	-	187	-	\$33.84	-	-
Sep-25	95	-	81	-	-	-	8	-	183	-	\$42.59	-	-
Oct-25	94	-	81	-	-	-	7	-	181	-	\$47.75	-	-
Nov-25	95	-	81	-	-	-	8	-	183	-	\$42.04	-	-
Dec-25	97	-	81	-	-	-	10	-	188	-	\$33.44	-	-
YTD	183	174	33	33	0	(25)	20	75	236	257	21.31	21.74	0.44

1/ Net RPM is the RPM Cost less the Generator's RPM Credits.

2/ Ancillary services/Other also includes: Admin fees, Load Reconciliation and Other Transmission Charges

3/ The Rate is based on Total Sales



Borough of Perkasio



February 2025

	Projected			Actual			Delta		
	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)
	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)

Invoice Summary¹

1. AMP	5,107	\$58.04	\$296,424	5,327	\$54.16	\$288,520	219.63	(\$3.88)	(\$7,904)
(a) NYPA	250	\$24.67	\$6,165	297	\$3.39	\$1,006	46.72	(\$21.28)	(\$5,159)
(b) PA Peaking Project	0	\$0.00	\$42,104	6.1	\$7,554.66	\$46,287	6.13	\$7,554.66	\$4,183
(c) Purchased Blocks	4,960	\$48.43	\$240,205	4,640	\$50.35	\$233,632	(320.00)	\$1.92	(\$6,573)
(d) Miscellaneous Costs ²	5,107	\$1.56	\$7,950	5,327	\$1.43	\$7,595	219.63	(\$0.13)	(\$355)
2. PJM	5,107	\$27.99	\$142,945	5,327	\$25.88	\$137,865	219.63	(\$2.11)	(\$5,080)
(a) Market Purchases	435	\$64.65	\$28,154	541	\$63.15	\$34,148	105.22	(\$1.49)	\$5,994
(b) Market Sales	(218)	\$31.79	(\$6,940)	(157)	\$26.77	(\$4,195)	61.57	(\$5.02)	\$2,744
(c) Charges/(Credits) ³	5,107	\$23.84	\$121,730	5,327	\$20.26	\$107,912	219.63	(\$3.58)	(\$13,818)
3. Total Wholesale Power Costs⁴:	5,107	\$86.03	\$439,369	5,327	\$80.05	\$426,385	220	(\$5.98)	(\$12,983)

1/ Resource, Purchased Blocks and Market Purchase/Sales includes Congestion and Losses costs.

2/ Miscellaneous Costs incl. AMP Service Fees

3/ Includes Net RPM (RPM Charges and RPM Credits) for each Resource

4/Based on Total Sales

Borough of Perkasio



February 2025

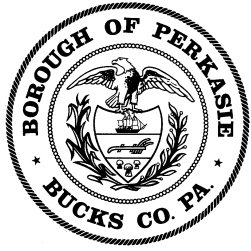
	Projection			Actual			Delta			
	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	
	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	
AMP										
Resources										
1.	NYPA									
2.	Fixed Charge	0.6	\$4.13	\$2,309	0.6	\$4.06	\$2,268	0	(0.07)	(\$41)
3.	Energy Charge	250	\$19.58	\$4,893	297	\$5.53	\$1,639	47	(14.05)	(\$3,254)
4.	Other Adjustments		\$0	\$0		\$0	\$0	0	0.00	\$0
5.	Congestion & Losses	250	(\$4.15)	(\$1,037)	297	(\$9.78)	(\$2,902)	47	(5.63)	(\$1,864)
6.	All in Cost	250	\$24.67	\$6,165	297	\$3.39	\$1,006	47	(21.28)	(\$5,159)
7.	PA Peaking Project									
8.	Fixed Charge	4.8	\$0.00	\$0	4.3	\$0.00	\$0	(0)	0.00	\$0
9.	Energy Charge	0	\$0.00	\$0	6.1	\$315.52	\$1,933	6	315.52	\$1,933
10.	Congestion & Losses	0	\$0.00	\$0	6.1	\$0.00	\$0	6	0.00	\$0
11.	Other Adjustments	4.8	\$8.77	\$42,104	4.3	\$10.27	\$44,354	(0)	1.50	\$2,250
12.	All in Cost (\$/kW-mo)	4.8	\$8.77	\$42,104	4.3	\$10.71	\$46,287	(0)	1.94	\$4,183
13.	Total - Resources	250	\$193.15	\$48,269	303	\$156.21	\$47,293	53	(36.94)	(\$976)
Purchased Blocks										
14.	BP 1.0 MW 7x24 (PPL)									
15.	Energy Charge	672	\$34.71	\$23,325	672	\$34.71	\$23,325	0	0.00	\$0
16.	Congestion & Losses	672	(\$0.59)	(\$394)	672	\$2.81	\$1,886	0	3.39	\$2,281
17.	All in Cost	672	\$34.12	\$22,931	672	\$37.52	\$25,211	0	3.39	\$2,281
18.	BP 2.8 MW 5x16 (PPL)									
19.	Energy Charge	928	\$40.91	\$37,964	896	\$40.91	\$36,655	(32)	0.00	(\$1,309)
20.	Congestion & Losses	928	(\$0.85)	(\$790)	896	\$3.07	\$2,751	(32)	3.92	\$3,541
21.	All in Cost	928	\$40.06	\$37,174	896	\$43.98	\$39,407	(32)	3.92	\$2,232
22.	Shell Fixed Load Shape 2x16 (PPL)									
23.	Energy Charge	627	\$64.85	\$40,674	627	\$64.85	\$40,674	0	0.00	\$0
24.	Congestion & Losses	627	(\$0.35)	(\$218)	627	\$2.49	\$1,562	0	2.84	\$1,780
25.	All in Cost	627	\$64.50	\$40,456	627	\$67.34	\$42,236	0	2.84	\$1,780
26.	Shell Fixed Load Shape 5x16 (PPL)									
27.	Energy Charge	896	\$64.85	\$58,106	608	\$64.85	\$39,429	(288)	0.00	(\$18,677)
28.	Congestion & Losses	896	(\$0.85)	(\$763)	608	\$3.07	\$1,867	(288)	3.92	\$2,630
29.	All in Cost	896	\$64.00	\$57,343	608	\$67.92	\$41,296	(288)	3.92	(\$16,047)
30.	Shell Fixed Load Shape 7x8 (PPL)									
31.	Energy Charge	829	\$64.85	\$53,748	829	\$64.85	\$53,748	0	0.00	\$0
32.	Congestion & Losses	829	(\$0.35)	(\$288)	829	\$2.61	\$2,164	0	2.96	\$2,452
33.	All in Cost	829	\$64.50	\$53,460	829	\$67.46	\$55,912	0	2.96	\$2,452
34.	CITI 1.5 MW 7x24 (PPL Resid)									
35.	Energy Charge	1,008	\$29.20	\$29,434	1,008	\$29.20	\$29,434	0	0.00	\$0
36.	Congestion & Losses	1,008	(\$0.59)	(\$592)	1,008	\$0.14	\$138	0	0.72	\$729
37.	All in Cost	1,008	\$28.61	\$28,842	1,008	\$29.34	\$29,571	0	0.72	\$729
38.	Total - Purchased Blocks	4,960	\$48.43	\$240,205	4,640	\$50.35	\$233,632	(320)	1.92	(\$6,573)

Borough of Perkasio



February 2025

	Projection			Actual			Delta			
	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	
	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	
Miscellaneous Costs										
39.	AMP Fees	5,107	\$1.56	\$7,950	5,327	\$1.43	\$7,595	220	(0.13)	(\$355)
40.	Adjustment for Pool Power			\$0			\$0	0	0.00	\$0
41.	Total - Miscellaneous Costs	5,107	\$1.56	\$7,950	5,327	\$1.43	\$7,595	220	(0.13)	(\$355)
42.	Total - AMP			\$296,424			\$288,520	0	0.00	(\$7,904)
PJM Charges										
43.	Market Interaction									
44.	Net Market Purchases	435	\$64.65	\$28,154	541	\$63.15	\$34,148	105	(\$1.49)	\$5,994
45.	Day-Ahead Purchases				508	\$63.16	\$32,109	508	\$63.16	\$32,109
46.	Balancing Purchases				117	\$45.89	\$5,347	117	\$45.89	\$5,347
47.	Net Market Sales	(218)	\$31.79	(\$6,940)	(157)	\$26.77	(\$4,195)	62	(\$5.02)	\$2,744
48.	Day-Ahead Sales				(144)	\$27.93	(\$4,010)	(144)	\$27.93	(\$4,010)
49.	Balancing Sales				(97)	\$35.88	(\$3,493)	(97)	\$35.88	(\$3,493)
50.	NITS	14	\$6.70	\$96,165	10	\$8.33	\$82,487	(4)	\$1.63	(\$13,678)
51.	Other Transmission Charges	14	\$0.00	\$0	10	\$0.90	\$8,942	(4)	\$0.90	\$8,942
52.	RPM Capacity									
53.	RPM Charge	16	\$1.11	\$17,379	12	\$1.41	\$16,862	(3)	\$0.30	(\$517)
54.	RPM Credit			(\$854)			(\$970)			(\$116)
55.	Net RPM			\$16,525			\$15,892			(\$633)
56.	Ancillary	5,107	\$1.77	\$9,040	5,327	\$1.99	\$10,621	220	\$0.22	\$1,582
57.	ARR/FTR Credits	5,107	\$0.00	\$0	5,327	(\$2.34)	(\$12,446)	220	(\$2.34)	(\$12,446)
58.	Administration Charges	5,107	\$0.00	\$0	5,327	\$0.45	\$2,416	220	\$0.45	\$2,416
59.	True-Up Load Reconciliation			\$0			\$0			\$0
60.	Total PJM Charges	5,107	\$27.99	\$142,945	5,327	\$25.88	\$137,865	220	(\$2.11)	(\$5,080)



BOROUGH OF PERKASIO

INTER-OFFICE MEMORANDUM

March 26, 2025

TO: Andrea L. Coaxum

FROM: Cassandra L. Grillo

SUBJECT: Repeal Chapter 70 Building Code, Chapter 132 Plumbing, Chapter 133 Mechanical from the Borough Code Book.

Following a consultation with Mike Italia from Barry Isett & Associates, we reviewed Chapters 70, 132, and 133 of the Perkasio Borough Code to determine their continued relevance. It was concluded that these chapters are no longer applicable, as they were originally adopted to align with the BOCA National Building Code, Twelfth Edition (1993), published by the Building Officials and Code Administrators International, Inc.

Since the Borough adopted the Uniform Construction Code (UCC) under Ordinance No. 879 on June 21, 2004, which is equal to or more restrictive than the BOCA code, these chapters have become redundant. Therefore, I recommend repealing Chapters 70, 132, and 133 from the Borough Code Book.

Additionally, the repeal of these chapters will require the reestablishment of violation fees and regulations for the UCC Board of Appeals within Chapter 78, Construction Code, Uniform.

As a secondary phase of this project, Mike Italia also recommended consolidating Chapters 135, Property Maintenance, and Chapter 92, Fire Prevention, under Chapter 78, Construction Code, to improve organization and accessibility within the Code Book. This phase can be completed at a later date if necessary.



Borough of Perkasio

Park EVENT Application 2025

Contact Information

Name: Vannessa-Rae Lawrence

Organization: National Multiple Sclerosis Society

Address: 30 South 17th Street, Suite 800

City: Philadelphia State: PA Zip: 19103

Email: vannessa-rae.lawrence@nmss.org Cell Phone: 267-320-2520

Tax Exempt Organization? Yes No EIN: 13-5661935 Phone: _____

Purpose of Application:

- Large personal gathering such as birthday party, shower, etc with over 200 attendees
- Event such as a festival, party, etc through an organization - will require an event fee plus facility fee
- 5k through the park system - must include map of route

Notes Regarding Application Process:

Requests required 45 days prior to reservation or event

All reservations and events with 75 or more attendees require Council Approval

Requests for additional services does not guarantee services can be provided

All reservations require a Certificate of Insurance evidencing \$1,000,000 in Comprehensive General Liability Insurance and naming Perkasio Borough as Certificate Holder

To be filled out by Staff Only:

Fees due at time of application:		Fees due upon Borough Staff/Council Approval:	
<i>Public gatherings at Park and Pavilions and Event Base Fees</i>		<i>Additional fees associated with Events</i>	
\$ _____	Park and Pavilion Fee	\$ <u>10.00</u>	Additional Date Fee
\$ _____	Electric Key Deposit	\$ _____	Road Closure fee
\$ <u>50.00</u>	Event Permit Base Fee	\$ _____	Electric Fee
\$ _____	Total Due	\$ _____	Trash collection fee
\$ _____	Total Paid	\$ <u>180.00</u>	Police or Fire Police fee
_____	Staff Initials	\$ <u>25.00</u>	Park and Pavilion Fee
		\$ _____	Electric Key Deposit
		\$ _____	No Parking Signs
		\$ _____	Total Due
		\$ _____	Total Paid
		\$ _____	Staff Initials

Distribution: Police Dept. EMS Electric Dept. Parks & Rec Dept.
 Fire Dept. Fire Police Public Works Dept. Other: MYREC

Event Information

Name of the Event:

Walk MS: Sellersville

Description of the Event:

5k walk to raise funds and awareness in support of the National MS Society's mission.

Date of Event:

Sunday, April 27, 2025

Additional Dates:

Saturday, April 26, 2025

Estimated Attendance:

310

Time of Event**:

7:00 am - 2:00 pm

Start Time for Set up:

10:30 am - 3:00 pm

End time of Tear Down:

2:00 pm - 3:30 pm

Location of the Event (5ks require map of route to be submitted):

Facility Requested and Fees for a 4 hour flexible time period:

	Pavilion	Located in	Resident	Non Res	Non Profit
<input checked="" type="checkbox"/>	Rotary*	Lenape	\$ 65	\$ 95	\$ 45
<input checked="" type="checkbox"/>	Skate Park*	Lenape	\$ 65	\$ 95	\$ 45
<input type="checkbox"/>	Kulp	Kulp	\$ 55	\$ 80	\$ 40
<input type="checkbox"/>	Lions*	Menlo	\$ 80	\$ 105	\$ 55

**Electric available at these locations only*

	Park Area	Located in	Resident	Non Res	Non Profit
<input type="checkbox"/>	Twin Bridges	Lenape	\$ 80	\$ 105	\$ 55

*** Fees are for a four hour flexible time period including set up and tear down time. Renters may purchase additional four hour time periods.*

Other Borough Services Requested:

Police or Fire Police:

Yes

No

Trash Collection:

Yes

No

Use of Electric:

Yes

No

Any other Special Requests: Request to reserve all parking spaces in front of the Perkasio Skate Park/Pavillion.

Services Offered at Event:

Musicians/Entertainment:

Yes

No

As a reminder: Borough Ordinance prohibits commercial activities/vendors/fundraising in Borough Parks

All Fees:

* \$ 50 Non-Profit Base permit fee

* \$ 100 For Profit Base permit fee

\$ 10 per additional date fee

*Fee due at time of application

Hourly rates in Fee Schedule

\$ - Road Closure fee (1-2 hours)

\$ - Per Hour Electric Fee

\$ - Trash collection fee (1-2 hours)

\$ - Police or Fire Police fee (time worked)

\$ 2.25 No Parking Signs (each)

**** Any parking restrictions and road closures require No Parking Signs to be hung by event organizer two days prior. Number of signs required vary on event and must be picked up and paid for at Borough Hall.**

Waiver and Insurance Requirements

Indemnification

To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasio, its elected and appointed officials, agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorneys' fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

Insurance

ALL RESERVATIONS require a Certificate of Insurance, naming Perkasio Borough as Certificate Holder, evidencing \$1,000,000 in Comprehensive General Liability Insurance and must be received no later than 2 weeks prior to the event. The Borough holds the right to cancel a reservation with no refund if the required paperwork is not provided.

Waiver of Subrogation

Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation insurance policy, if any.

Damage to Property of the Applicant and its Invitees

The Applicant and its employees, officials, volunteers, and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents and representatives while such property is on, at or adjacent to the premises of the Borough.

Damage to Borough Property

Applicant assumes full responsibility for taking cognizance of the facility conditions at the time of the program. Applicant will be responsible for all damages resulting to or from use of this property. Upon completion of Applicant's operations, Applicant agrees to leave the property in the same condition as it existed before operations, or pay for and complete restoration of said property within 15 days of the completion of the event.

Park Rules and Regulations (Summary)

- The undersigned is familiar with all Borough Park Rules
- The use of alcohol and controlled substances are strictly prohibited within all Borough Parks
- Smoking is prohibited in all Borough Parks; this includes cigarettes, cigars, pipes, chewing tobacco, vaping, etc
- Vendors are not permitted in the park except by special permit issued by Borough Council, which shall have

the authority to refuse consent in any instance

- Open fires or fireworks are prohibited. Grills are available at certain pavilions and open to the public
- Do not attach decorations by nails, tacks, or staples on pavilion poles, picnic tables. Etc. All decorations and

pavilion, field, park trash must be discarded properly. Large items must be removed and regular trash may be placed inside trash receptacles provided.

- Perkasio Borough Parks and open dawn to dusk

Perkasio Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while using the park facilities; all claims for such injury or damage are hereby waived

PLEASE HAVE YOUR PERMIT WITH YOU DURING YOUR EVENT

If you find any problems when you arrive please contact Public Works Department at 215-257-5065

Perkasio Borough Non-Emergency Police can be reached at 215-257-6876

EMERGENCY DIAL 911

Applicant certified that the above information is true and correct, has reviewed and is familiar with insurance requirements and guidelines, and familiar with the rules and regulations of Perkasio Borough as set forth in the Code of Ordinances.

Date of Application: 2/28/25 By: Lauren Trager
Signed: Lauren Trager

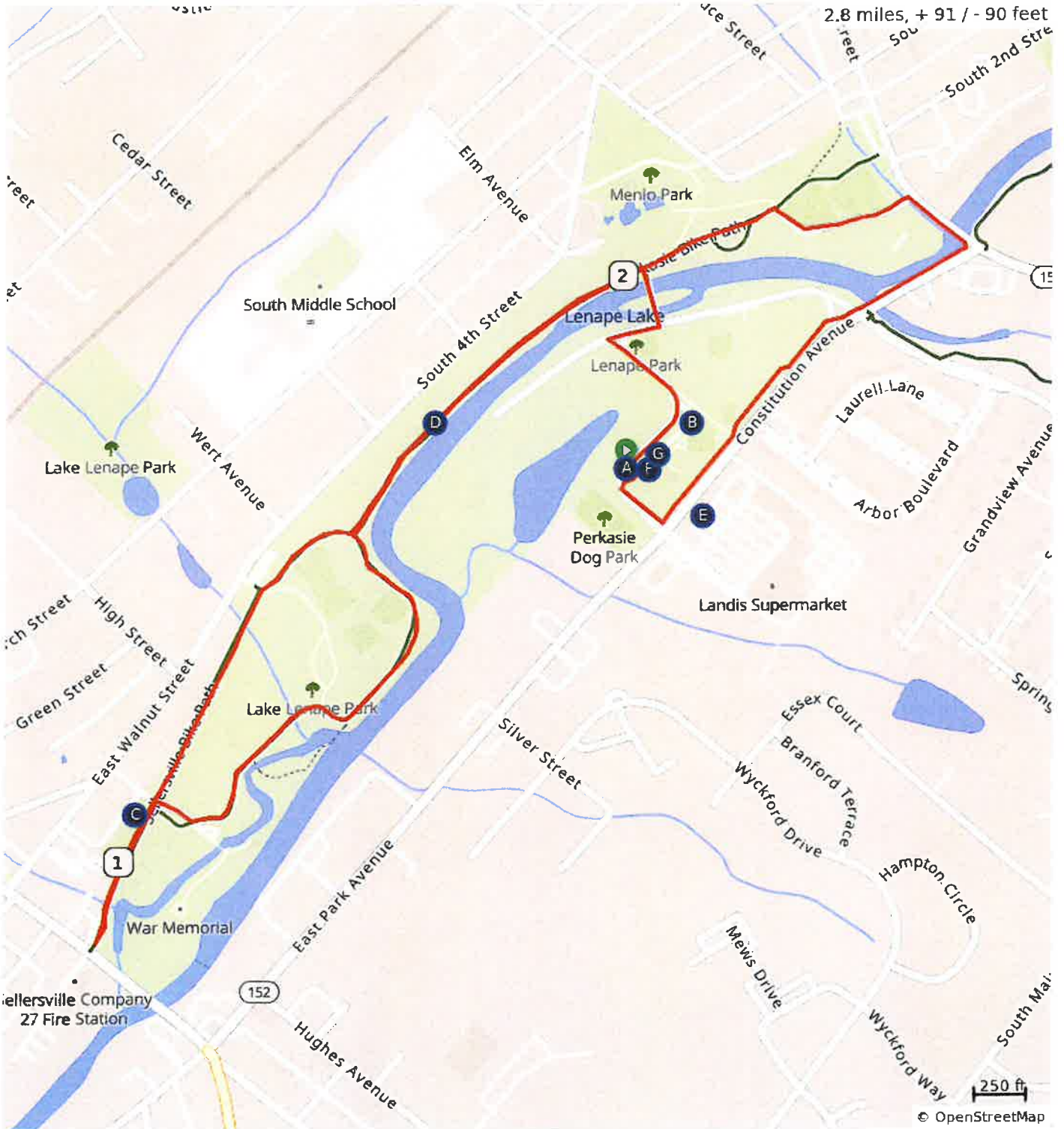
APPROVED: This ___ Day of _____, 20___, subject to the following conditions:

Mayor / Borough Manager

3 Mile: [Apr 27] Walk MS: Sellersville 2025



- A. Starting Line
- B. EMS/SAG
- C. 1 Mile Stop / Hydration Station
- D. 0.5 Mile Turnaround Point
- E. Overflow Parking
- F. Parking
- G. Finish Line





CERTIFICATE OF LIABILITY INSURANCE

10/1/2025

DATE (MM/DD/YYYY)

2/5/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC 1185 Avenue of the Americas, Ste. 2010 New York NY 10036 (646) 572-7300	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Continental Casualty Company	20443
	INSURER B : American Casualty Company of Reading, PA	20427
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

INSURED
1552861 NATIONAL MULTIPLE SCLEROSIS SOCIETY
733 Third Avenue, 3rd Floor
NEW YORK, NY 10017-3288

COVERAGES CERTIFICATE NUMBER: 21383714 REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	7094847651	12/31/2024	10/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	7094847634	12/31/2024	10/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	N	Y	7094847648	12/31/2024	10/1/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	7094847665 (AOS) 7094851439 (CA)	12/31/2024 12/31/2024	10/1/2025 10/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Re: Event Name: Walk MS: Sellersville, Date of Event: April 27, 2025, Market Code - HOM. 5k walk to raise funds and awareness in support of the National MS Society's mission.
Perkasie Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees are included as Additional Insureds on the General Liability as required by written contract. Waiver of Subrogation applies in favor of Additional Insureds under the General Liability, Umbrella Liability and Workers Compensation as required by written contract.

CERTIFICATE HOLDER

21383714
Perkasie Borough
and its elected and appointed officials, officers
volunteers, consultants, agents and employees
620 West Chestnut Street
Perkasie, PA 18944

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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BOROUGH OF PERKASIE

INTER-OFFICE MEMORANDUM

DATE: April 1, 2025

TO: Borough Council and Mayor Hollenbach

FROM: Lauren Moll, Director of Parks and Recreation

SUBJECT: Penridge Little League Lighting Upgrades

For many years, the Penridge Little League (PLL) and Perkasie Electric Department have worked together to ensure adequate lighting down at the fields are kept to a safe standard for play.

In 2024, the Borough approved the League's project request for lighting upgrades to their Major's Field. Borough Council also approved the donation of Borough labor and Borough equipment for this project. Council did not waive the fees associated with materials which included steel crossarms, wood poles, and electrical material. Expense breakdown for the approved 2024 Major's project can be seen below:

Major's Project Final:

Approved Expenses Covered By Borough

Labor Subtotal	\$	20,849.92
Equipment Subtotal	\$	17,920.00

Actual Expenses Covered by PLL

ALL Materials Subtotal	\$	14,727.03
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At this time, the League is formally requesting approval for lighting upgrades at their Minor's field along with expense waivers. Please see the attached letter of request from the league.

After reviewing their request and meeting with the league, Electric Department, and Public Works Department, the full estimated expenses for the Minor's field improvements are below:

Minor's Field Estimate - 2025

Electric Labor	\$	16,397.44
Elect Borough Equipment	\$	26,560.00
Materials	\$	13,584.42
Crossarms	\$	1,335.00
Poles	\$	2,868.44
Elec Subtotal	\$	60,745.30

PW Labor	\$ 4,400.00
PW Borough Equipment	\$ 9,000.00
Materials	\$ 5,000.00
PW Subtotal	\$ 18,400.00
Grand Total	\$ 79,145.30

The Minor's project is a larger project than the Major's field since there are currently no poles or underground wiring to the outfield. A new control box is needed to separate the Minor's field lights from Major's field lights to allow the field lights to be turned off when not used, and is approximately \$5,200.

Council should be aware that the Borough covers all water, sewer and electric fees at the complex including both fields, scoreboards, restroom building, and concession stand building. The water used for the sprinkler system is a no cost account set up through PRA and Borough does not charge for any trash pickup. Please see the attached lease agreement.

If you have any questions, please let me know.



Penridge Little League Proposed Lighting Plan

Major's Complex – 200 West Walnut St

Dear Perkasio Borough Council,

Thank you for your committed help and aide to make Perkasio's Park and Rec System a great attribute to all the borough's residents. Without your support, Penridge Little League would not be able to proudly offer the programs and facilities to the nearly 400 children of Perkasio and surrounding areas, annually. The League is flush with tradition of excellence including participating in local district, sectional, and state tournaments. This past year we were very excited to be able to offer a new division called the "**challenger**" division which specializes in baseball activities for individuals who need a specialized adaptive learning environment. With the support of many local businesses, the Penridge High School Baseball team, and the Penridge school district we were blessed with a great inaugural season, and look forward to growing our offerings for the 2025 season. **This program is offered at no cost to children and families.** The timing and limited funds available for capital improvements of a non-profit are sometime far and few in-between.

Over the past couple seasons, with the help of the Perkasio Electric department corporate sponsors, and our annual capital fundraiser campaigns, PLL was able to add (10) infield lights to our AAA field, as well as replace all the poles and lights on our marquee field, the Major's field. This was instrumental especially to our Fall program allowing a second field to be utilized by our younger age groups in scheduling games at the same time as the major's field, instead of staggering games due to earlier twilight hours. This was a great benefit to families, as well as reducing the overall hours the lights were on to a smaller window of time to the neighbors. Ever since the Permanent loss of our field located in Lenape Park after 2 consecutive flood years, the league has been in need of more field time, which this final phase of our project can help us solve.

We are looking for the borough's support in working towards the final phase of this 3 phase project. Penridge Little League and the Borough have both invested a great deal of time and money to the benefit of all Perkasio residents with these improvements over the past couple of years, we are committed to this great facility in such a great community. However the final phase is greatly needed. This outfield poles/ lights would allow us to play baseball on 2 fields up to ages 12, as well as better position PLL for future tournament needs with our younger divisions, while yet having suitable lit fields for the older kids to play after the younger divisions for our inhouse seasons.

Along with these 2 new outfield poles, it is our intentions to utilize all the recently removed HID lights from the Major's field. This will allow us much more financial flexibility, moving forward, as well as allow us to utilize approximately 8 spare fixtures for future replacement (stored at the PLL clubhouse) At times of ever increasing economic inflation, recycling these used fixtures this is huge for groups with limited income yet maintaining a balance of safe and up to date complexes that bring the kids and families back year after year. The plan is to do this without drastically increasing participating fees, yet cover increasing costs of Mowing all fields, purchasing player insurances, Supplies / dirt for the fields as well as all safety netting for batting cages, and spectators.

This final phase could require some small amount of trenching / circuitry reconfiguration if the Electric Department believes that is the best way to run lines around existing overhead and underground utilities. This could be done for a minimal cost / labor hours. It would be our hope that Perkasio Borough would be able to authorize the labor hours, and (2) shorter outfield wood poles / conduit / wire, supply cost to have this work completed from a current borough budgetary line or capital grant and donated these items to the Little League.

In summary PLL is hopeful that Perkasio Borough will authorize capital improvements to take place at our Walnut Street complex outlined below. These items had been previously submitted and approved in 2023 with the initial 3 phase process.

- (2) New Major's Poles – Wood (\$1,500) – Metal Cross Arms (\$800) – Disconnects (\$2,000)
- (2) New AAA Outfield Poles Conduit and Trenching – Donated by Perkasio Electric
- Installation Hours of Poles, cross arms, conduit, and new Light fixtures as needed by Perkasio Borough Electric
- Approval of Local disconnect sub circuit to control AAA field independently from major's field lights – If required by Electric Department.

Thank you for considering our proposal for making these fields safer for our children to utilize for the 2025 season and beyond. Let me know if you have any questions and I look forward to receiving the letter and moving this process along!

With Gratitude,
Nate Ritter
Penridge Little League President



**AGREEMENT FOR USE OF A BASEBALL FIELD
IN
PERKASIE BOROUGH**

THIS AGREEMENT, made as of the 16th day of OCTOBER, 2023, by and between the BOROUGH OF PERKASIE, a municipal corporation, hereinafter called "**Borough**" and PENNRIDGE LITTLE LEAGUE, hereinafter called "**League**," for the use of the baseball field located in the lower part of Lenape Park in the Borough of Perkasia. For this purpose, the parties hereto agree:

1. **Scheduling.** The League shall furnish the Borough with its proposed games to be played prior to the season starting. The League will alert the Borough of any major changes.
2. **Electric Power Supply.** The Borough shall provide electricity to power the field lights, electronic scoreboard, The Little League pavilion, concession stand and other game-related electricity needs at no cost to the League.

The League hereby agrees to utilize the lights for games when necessary Monday- Saturday with Sunday evening games to be avoided if possible. It is also hereby agreed and understood that the lights shall be on automatic timer which will go off at 10:00 P.M.

3. **Collection and Admission Charges.** No admission shall be charged for any Little League games except the League may solicit and receive gifts from person witnessing the games. No fixed admission charge shall be instituted without the prior written approval of the Borough.
4. **Alcohol Prohibited.** The League shall not bring any malt or alcoholic liquor or beverage nor permit anyone else to bring malt or alcoholic liquor or beverages into the park for their use or anyone else's use.
5. **House of Use.** No inning shall commence after 9:45 P.M.
6. **Insurance.** The League shall furnish the Borough with a Certificate of Insurance naming the Borough as an additional insured in the amount of at least One Million Dollars (\$1,000,000.00).
7. **First Aid.** The League shall have a first aid kit and AED in its possession at all times while using the Borough's facilities.
8. **Use of Premises.** The League shall use the leased premises for a baseball field only and shall make no alterations to the leased premises without the prior written consent of the Borough. Any buildings or other permanent alterations or improvements to the leased premises shall be the property of the Borough and shall not be removed without the prior written consent of the Borough, even if the buildings or other alterations of improvements were constructed or installed on the premises at the sole expense of the League.
9. **Batting Cage.** The League may use the two batting cages near the equipment shed in lower Lenape Park which said batting cages were purchased, constructed, and maintained by the League. The League shall adopt and enforce regulations to insure the safe use of the cages and shall witness cage use activity.

10. **Term of Agreement.** This Agreement shall run for a one-year period beginning on the date above written through December 31, 2023, and shall thereafter automatically renew for one-year periods on the same terms and conditions unless it is terminated by either party providing the other with notice of the intent to terminate the lease as of the termination date of its then-current term or renewal term. Notice of termination shall be provided no later than six (6) months prior to the expiration of the then current term, which would be on or prior to June 30th.

11. **Indemnification.** The League agrees to defend, indemnify and hold harmless the Borough from and against any suits, claims or actions asserted by third parties for or on account of personal injuries or property damage caused by the League's use of the leased premises or other park facilities in the Borough and from all damages or expenses related to the leased premises or the League's use of the premises or arising from occurrence(s) on the premises, however caused, and the League waives any claim against the Borough, its agents or employees related to the use or condition of the leased premises or resulting from any occurrence(s) on the premises. The League will reimburse the Borough for any expenses or fees including attorney's fees, incurred by the Borough in any litigation, or negotiation prior to litigation, in which the Borough may be involved, caused by acts of the League or due to occurrences for which the League has agreed to defend, indemnify and hold harmless the Borough.

Lessee releases Lessor from liability for any loss or damage sustained by reason of and defect or condition existing on the leased premises, and for any loss or damage results from fire, theft, water, tornado, strikes, or otherwise, unless caused by gross negligence of Lessor. Anyone associated with the League including players, parents and other spectators assume the risk by attending a baseball game where balls can leave the playing field. In Addition to the indemnification language, as noted herein, the League agrees to abide by the rules and regulations of Perkasio Borough related to the use of Borough Parks.

12. **Condition of Premises.** The Borough shall mow all grass areas not inside the fields. The League will maintain and keep in good condition all other areas in and around the fields, fences bleachers, dugouts, buildings at its own expense and the Borough shall have no obligation to make any repairs or improvements of any kind. Any items that need Borough attention in the open recreation area the Borough mows, the walking path, or electrical related the League should alert the Borough for assistance.

13. **Water Supply.** The Borough shall provide water for the concession stand and restrooms at no charge. The League will keep in good condition and proper function water fixtures to ensure proper usage. Water supplied for the field sprinkler system is provided by Perkasio Regional Authority as a no charge account. The League will keep in good condition and proper function field sprinkler to ensure proper usage.

(THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK)

Attest:

Lauren Moll

LAUREN MOLL
Printed Name

PARK & RECREATION DIRECTOR
Title

Attest:

A. Ryder
Secretary

PENNRIDGE LITTLE LEAGUE

BY: J. Santos

Joseph Santos
Printed Name

President
Title

BOROUGH OF PERKASIE

BY: James Ryder
James Ryder, Council President

**PERKASIE BOROUGH
RESOLUTION NO. 2025-22**

**A RESOLUTION OF THE PERKASIE BOROUGH COUNCIL
AUTHORIZING THE RETURN OF THE GRADING PERMIT ESCROW
IN THE AMOUNT OF \$557.02 FOR THE POOL PROJECT LOCATED AT
313 HAMPTON CIRCLE AND AUTHORIZING THE SIGNATURE OF
THE BOROUGH MANAGER ON THE GRADING PERMIT ESCROW
RELEASE AND CLOSE OUT OF THE ACCOUNT**

WHEREAS, Ms. Trayana Weaver (“Applicant”) received approval from the Borough for a grading permit for a pool project located at 313 Hampton Circle; and

WHEREAS, the grading permit is complete and the Grading Permit Escrow may be released.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Perkasia, as follows, that the remainder of the Grading Permit Escrow for the pool project located at 313 Hampton Circle shall be returned to the Applicant, upon confirmation by the Borough that there are no outstanding or forthcoming engineering and legal fees, and closed out.

IT IS FURTHER RESOLVED that the Borough Manager is hereby authorized to sign the Grading Permit Escrow Release and close out of the account.

THIS RESOLUTION WAS DULY ADOPTED by the Borough Council of Perkasia Borough on the 7th day of April, 2025.

ATTEST:

BOROUGH OF PERKASIE:

By: _____
Andrea L. Coaxum, Secretary

By: _____
James Ryder, Council President

Admin

From: Admin
Sent: Wednesday, April 2, 2025 9:39 AM
To: Admin
Subject: 313 Hampton Circle Final Site Inspection for Aboveground Pool
Attachments: Grading-Drainage Permit Application - Signed.pdf

From: Douglas Rossino <drossino@gilmore-assoc.com>
Sent: Thursday, January 16, 2025 3:03 PM
To: Cassandra Grillo <cgrillo@perkasieborough.org>
Cc: Scott Detweiler <sdetweiler@gilmore-assoc.com>
Subject: RE: 313 Hampton Circle Final Site Inspection for Aboveground Pool

Cassandra,

Good afternoon. Since all work appears complete for 313 Hampton Circle, I have attached the Grading/Drainage Permit with the 'Approved for Occupancy' checked and signed. Please notify the Property Owner about the completion of the project. If there are any questions, please don't hesitate to ask.



Douglas C. Rossino, P.E., CME, M.ASCE, Senior Project Manager

Gilmore & Associates, Inc.

65 E. Butler Avenue, Suite 100, New Britain, PA 18901

Main: 215-345-4330 | Direct: 267-337-6882

www.gilmore-assoc.com | BUILDING ON A FOUNDATION OF EXCELLENCE

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From: Scott Detweiler <sdetweiler@gilmore-assoc.com>
Sent: Friday, January 10, 2025 3:29 PM
To: Douglas Rossino <drossino@gilmore-assoc.com>
Cc: 'Cassandra Grillo' <cgrillo@perkasieborough.org>
Subject: RE: 313 Hampton Circle Final Site Inspection for Aboveground Pool

Doug,

I was on site and have no further comments.

I do note that the homeowner reduced the size of the Trex deck as it does not wrap around the pool as much as shown and reduced the size of the patio to avoid grading issues with the rear yard swale.

If you have any further questions please contact me to discuss.

Scott

**PERKASIE BOROUGH
RESOLUTION NO. 2025-23**

**A RESOLUTION OF THE PERKASIE BOROUGH COUNCIL
AUTHORIZING THE RETURN OF THE GRADING PERMIT ESCROW
IN THE AMOUNT OF \$448.08 FOR THE POOL PROJECT LOCATED AT
308 CONNOR LANE AND AUTHORIZING THE SIGNATURE OF THE
BOROUGH MANAGER ON THE GRADING PERMIT ESCROW
RELEASE AND CLOSE OUT OF THE ACCOUNT**

WHEREAS, Mr. Andrew Beck (“Applicant”) received approval from the Borough for a grading permit for a pool project located at 308 Connor Lane; and

WHEREAS, the grading permit is complete and the Grading Permit Escrow may be released.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Perkasia, as follows, that the remainder of the Grading Permit Escrow for the pool project located at 308 Connor Lane shall be returned to the Applicant, upon confirmation by the Borough that there are no outstanding or forthcoming engineering and legal fees, and closed out.

IT IS FURTHER RESOLVED that the Borough Manager is hereby authorized to sign the Grading Permit Escrow Release and close out of the account.

THIS RESOLUTION WAS DULY ADOPTED by the Borough Council of Perkasia Borough on the 7th day of April, 2025.

ATTEST:

BOROUGH OF PERKASIE:

By: _____
Andrea L. Coaxum, Secretary

By: _____
James Ryder, Council President

Admin

From: Admin
Sent: Wednesday, April 2, 2025 10:43 AM
To: Admin
Subject: Final Inspection 308 Connor
Attachments: Grading Permit Application - Signed.pdf

-----Original Message-----

From: Douglas Rossino <drossino@gilmore-assoc.com>
Sent: Monday, January 6, 2025 4:35 PM
To: Scott Detweiler <sdetweiler@gilmore-assoc.com>; Cassandra Grillo <cgrillo@perkasieborough.org>
Subject: RE: Final Inspection 308 Connor

Cassandra,

Good afternoon. Since all work appears complete for 308 Connor Lane, I have attached the Grading/Drainage Permit with the 'Approved for Occupancy' checked and signed. Please notify the Property Owner about the completion of the project. If there are any questions, please don't hesitate to ask.

Douglas C. Rossino, P.E., CME, M.ASCE, Senior Project Manager Gilmore & Associates, Inc.
65 E. Butler Avenue, Suite 100, New Britain, PA 18901
Main: 215-345-4330 | Direct: 267-337-6882

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-----Original Message-----

From: Scott Detweiler <sdetweiler@gilmore-assoc.com>
Sent: Monday, January 6, 2025 3:17 PM
To: Cassandra Grillo <cgrillo@perkasieborough.org>; Douglas Rossino <drossino@gilmore-assoc.com>
Subject: RE: Final Inspection 308 Connor

Doug,

I was on site today and met with the homeowner and reviewed the items noted for completion. At this time all items of engineering and life safety appear to have been addressed.

If you have any further questions please let me know.

Scott

Admin

From: Admin
Sent: Thursday, March 13, 2025 9:42 AM
To: Admin
Subject: Eagles Autism Foundation

From: Annette Schuster <amschuster@comcast.net>
Sent: Wednesday, March 12, 2025 5:24 PM
To: Lauren Moll <parkandrec@perkasieborough.org>
Subject: Re: Eagles Autism Foundation

Hi Lauren!

Its Annette Schuster, and I'm reaching out on behalf of The Eagles Autism Foundation to ask for your support of my Dine And Donate Fundraiser on 04/27/2025. It is being held at The Ram in Perkasie Pa,18944.

The Eagles Autism Foundation is a nonprofit dedicated to raising funds for innovative research and care programs. By providing the necessary resources to doctors and scientists at leading institutions, we will be able to assist those currently affected by autism as well as future generations. Our Eagles Autism Challenge event aims to inspire and engage the community, so together, we can provide much-needed support to make a lasting impact in the field of autism.

This is my fourth year participating in this event. The reason this is so important to me is because my son Jeffrey is Non-Verbal level 3 autistic. I spend most of my time advocating for him and the services he needs to succeed. Nothing comes easy for him and I want to bring as much awareness as I can. My son's school (Comprehensive Learning Center For Individuals with Autism) was granted a 25,000 grant from the Eagles Autism Foundation this year! This meant the world to me! To see all my hard work come full circle for my child is amazing!

I am looking for raffle items, which will be auctioned for fundraising purposes, at my event.

I expect an audience of approximately 1000 people, and I am happy to display information about your company to recognize your status as a donor to my event. If there are specific promotional materials that you would like for me to display, please let me know.

Thank you for your consideration! I would very much appreciate your support of this cause, and hope you'll consider making a positive difference with a generous donation again this year! Last year the passes to Menlo were a great raffle!

Please let me know if you have any questions! I look forward to your response.

Kind regards,
Annette Schuster
(215)480-7568

Sent from my iPhone

Admin

From: Lauren Moll
Sent: Thursday, November 21, 2024 10:53 AM
To: Admin
Subject: Fundraising Request for Sellersville Elementary

From: Jillian Brown <jacksgurljill@gmail.com>
Sent: Wednesday, November 20, 2024 9:02 AM
To: Lauren Moll <parkandrec@perkasieborough.org>
Subject: Fundraising Request for Sellersville Elementary

Good Morning,

Sellersville Elementary will be hosting our annual Exercise For Education Fundraising Event in May 2025 and we are currently asking the community for help with prize donations for the kids. Last year Perkasie Borough was gracious enough to donate 6 Menlo Pool Day Passes (1 for each grade winner) and I was wondering if you would be willing to make the same donation again this year?

I was also wondering, if you offered passes to the Kulp Street wading pool? Last year we had a few kindergarten parents ask about the wading pool and if the pool passes they won could be used there as well?

Thanks in advance,
Jillian Brown
215-920-6983



BOROUGH OF PERKASIO

620 W. Chestnut Street
 PO Box 96
 Perkasio, Pa. 18944-0096

Fax (215) 257-5065
 (215) 257-6875

SPECIAL EVENT PERMIT APPLICATION / TOWN CENTER

Complete all questions and return application form with all required and supplemental attachments to Perkasio Borough at least 45 days prior to the event. An initial fee is due at the time of application, per the Borough's fee schedule. Perkasio Borough will provide an invoice when the permit is approved, detailing an estimate of additional fees. Perkasio Borough reserves the right to add services during the event if we deem it necessary for event safety then invoice a final balance.

1. APPLICANT INFORMATION – the Primary Contact is the person who is to be contacted regarding the application or event

Primary Contact Name: Marc DeRosa		
Primary Contact Address: 236 Barnhill Road		
City: Perkasio	State: PA	Zip: 18944
Primary Contact Email: marcjd71@gmail.com		

Event Name: Perkaie All American Soap Box Derby Race	Type of Event: Soap Box Derby Race
Are you representing a Host Organization? Yes	Is this organization a non-profit? Yes (Not-For-Profit)
If so, list name address and phone below:	Is this organization a private/for-profit entity?
Organization Name: IndianValley Soap Box Association	Purpose of Event:
Organization Address: P.O. Box 64573, Souderton, PA 18964	
Organization Contact Person: Marc DeRosa	Email: marcjd71@gmail.com
Organization Phone: 215-801-5042	

2. GENERAL EVENT INFORMATION

Date of event: 6/7/2025	Rain Date: 6/8/2025
Event Duration (start date & time – end date & time): 6/7/2025 8:00AM - 6/7/2025 5:00PM	
Estimated Attendance (include organizers, volunteers, attendees, spectators etc): 150	
Site Arrival / Set Up time: 7:00AM	Site Departure: 6:00PM
Will a registration /entry fee be charged. If yes, how much? No spectator fee. Youth racers pay a \$40 to participate	

3. EVENT DESCRIPTION

Is this a fixed or moving event (ie, run / bike ride etc): Fixed (Confined to the section of streets that are closed)

Event Description (provide a description of the proposed event including activities, entertainers, vendors, facilities, etc):
 Indian Valley Soap Box Association (IVSBA) is a Not-For-Profit & 100% Volunteer. This permit is for IVSBA's annual Perkasio All-American Soap Box Derby Race on 9th Street for children 7-18 years old. Scheduled for Saturday, June 7th with a RAIN DATE provision for Sunday, June 8th. Our goals are to promote family bonding, to teach children the skills of workmanship & to enjoy the spirit of competition, plus make friends & memories that last a lifetime. Our hand-built cars are unpowered (no engine) and rely completely upon gravity to move.

This race is sanctioned, & two Division Winners move on represent Perkasio, PA by racing in the First Energy All-American Soap Box Derby World Championships in Akron, Ohio in July 2025.

The use of the Borough Garage for Derby Car Inspection, Impound, & Storage prior to Race Day from 6/5/25 to 6/8/25 is needed. (as IVSBA has done for past races)

We have scheduled a Fun Day/Practice Day for Saturday, May 10th with a RAIN DAY provision for Saturday, May 17th.

IVSBA has been hosting races since 1999, and we take pride in running safe & fun events as efficiently as possible. We try to not to burden the Borough & residents by only using South 9th Street, between Pine Street & Chestnut Street allowing Pine & Chestnut to remain open. This is possible because Penn Community Bank grants us permission to use their parking lot for staging, pit area and parking.

4. SITE PLAN / DIAGRAM

ATTACHMENT REQUIRED: (all events require a site map of affected areas, showing placement of the following features as applicable).

- Event permits do not confer the right to use private property. Applicant should seek permission from property owner(s) if they wish to use private property in the Borough.

• Check-in / Gate(s) and/or Entrances	• Command Center / Headquarters	• Street Crossings
• Comfort Stations (portable toilets)	• Vendor Booths	• Security / Emergency
• Stages / Other Performance Areas	• Fencing	• First Aid / Medical Stations
• Dumpsters/ Trash & Recycling Containers	• Food & Beverage Concessions	• Fire Extinguishers
• Tents & Trailers	• Street closures & Parking Restrictions	• Other Event Components not listed here
• Event Parking	• Other (specify):	

ATTACHMENT REQUIRED:
If this is a MOVING EVENT or will CROSS ANY ROADWAYS, please provide a detailed route description from start to finish.

Starting Location:	Finishing Location:
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5. COMFORT STATIONS / PORTA POTTIES

- The applicant is responsible for addressing the needs for the event. Your portable sanitation service contractor will help you plan properly.
- Applicant must provide portable restroom facilities unless you can substantiate the sufficient availability of both ADA-accessible and regular facilities in the immediate area that will be available to the public.
- No less than one (1) ADA accessible restroom should be placed in each location designated for restroom facilities and located on a level area not to exceed a 2% cross-slope in any direction. If a single restroom is placed in a location it must be ADA-accessible. An accessible route to each restroom location must be provided.

Number of Units:(2) Practice Day/(4) Race Day	Delivery date: 5/9/25 & 6/6/25	Pickup date: 5/12/25 & 6/9/25
Name of sanitation supplier: Pro Plus Services	Emergency Contact (day of): 215-801-5042 (Marc DeRosa)	

6. ELECTRICAL SERVICE

Perkasie Borough electric may be used ONLY with the express consent of Council, which shall have the authority to refuse consent in any instance.

Perkasie Borough Electric Service

- Perkasie Borough provides electrical service on request. An hourly rate is established in the Borough's Fee Schedule.
- An estimate for setup and breakdown of electrical outlets will be provided upon application and an initial fee is required at that time.
- Any balances for actual time worked will be invoiced after the event has taken place.

Electric Service required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Mark locations on sketch map.
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7. TRASH & RECYCLING SERVICE

- The applicant is responsible for leaving the area in an "as good or better condition" than the site was found prior to the event.
- Perkasie Borough is a mandated community under PA Act 101. Applicants must ensure that recyclables generated at the event are recycled. (aluminum cans, glass, cardboard etc)
- Applicant is responsible for the removal of all trash, litter, debris etc associated with the event. Applicant must supply an adequate number of trash and recycling receptacles and remove trash & other event debris from the site immediately on conclusion of the event.
- Placement of dumpsters requires a dumpster permit. Contact Borough office for an application form.

<ul style="list-style-type: none"> Perkasie Borough reserves the right to invoice the applicant for removal of trash or debris if necessary. 	
Perkasie Borough Trash & Recycling Service <ul style="list-style-type: none"> Perkasie Borough provides trash & recycling service upon request. An hourly rate for this service is established in the Borough's Fee Schedule. An estimate for trash & recycling container distribution & pickup, and trash/recycling collection will be provided upon application and an initial fee is required at that time. Any balances for actual time worked will be invoiced after the event has taken place. 	
Trash & Recycling Service required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Mark # & locations on sketch map.

8. ROAD CLOSURES & TRAFFIC CONTROL

THE APPLICANT IS RESPONSIBLE FOR PROVIDING ADEQUATE MEASURES TO ENSURE THE SAFETY OF PEDESTRIANS AT THE EVENT.

ROAD CLOSURES
 Roads may be closed only with the express approval of Perkasie Borough Council.
 Applicant is responsible for ensuring roads are closed as approved, including erecting and taking down barricades.
 Roads & sidewalks must be left clear and open after the event.

- Perkasie Borough provides road barricades and cones on request. We will drop barricades and cones at specified locations and collect them after the event. An hourly rate is established in the Borough's Fee Schedule.
- An estimate for drop off and collection of barricades & cones will be provided upon application and an initial fee is required at that time.
- Any balances for actual time worked will be invoiced after the event has taken place.

Barricades Required: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Mark # & locations on sketch map.
Cones Required: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Mark # & locations on sketch map.

PEDESTRIAN CROSSING

Applicant is responsible for providing safe crossing at open road crossings where heavy pedestrian traffic is expected. Any personnel must be trained, qualified traffic flaggers and have the necessary safety equipment.

- Perkasie Borough provides qualified Crossing Guards on request, and subject to staff availability. An hourly rate is established in the Borough's Fee Schedule.
- Any balances for actual time worked will be invoiced after the event has taken place.

Crossing Guards Required: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> # Guards:	Mark # & locations on sketch map.
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TEMPORARY PARKING RESTRICTIONS

Applicant is responsible for clearly marking any areas with temporary parking restrictions at least 48 hours before the event. Use cable (zip) ties to attach signs - do not use nails, tacks, or staples on electric poles, light poles, trees or any other street furniture. Applicant must remove all signs immediately at the end of the event.

- Perkasie Borough provides high visibility "No Parking" signs on request. A fee per sign is established in the Borough's Fee Schedule

No Parking Signs Required: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	# of signs:
--	-------------

EVENT PARKING

- Applicant is required to provide a parking plan, showing parking locations for staff, volunteers, attendees.
- Provide details of any Park & Ride parking locations and shuttle routes / drop off points:

9. MITIGATION OF IMPACT

ATTACHMENTS REQUIRED:

- Describe mitigation measures for potentially negative consequences imposed by the event.
- Include a draft sample of any notices to residents & businesses and a proposed list of recipients
- Provide a sketch map showing any detours or traffic redirection.

10. TEMPORARY FIXED VENDORS

Temporary Fixed Vendors require a Transient Retail License to do business on the public right of way. That means any truck, trailer, sidewalk cart or temporary booth where food, beverages and/or other goods, wares or services are sold in a fixed location within the Borough on a temporary basis.

- Applicants are responsible for ensuring temporary Food & Beverage businesses have the required Bucks County Health Department Licenses, PLCB licenses, and any other permits needed for their operation.
- Applicant is required to estimate the number of vendors that will be in attendance and pay a summary license fee at the time of application. A fee per Vendor is established in the Borough’s Fee Schedule.
- Perkasio Borough reserves the right to invoice the applicant for any balance due if the number of Temporary Fixed Vendors is greater than the initial estimate.

Estimated number of Food Trucks / Trailers: 1

Estimated number of For-Profit Vendors: 0

Estimated number of Non-Profit Vendors (no fee): 0

11. ENTERTAINMENT

ATTACHMENTS REQUIRED:

Perkasio Borough encourages a family-friendly atmosphere / environment at Special Events in the Town Center.

- Mark the location of all music and/or entertainment “stages” or areas on the event sketch map.
- For each location, list the type of entertainment and the hours. List areas where amplified music is planned. List group or individual performer names if known.
- List the locations of any animal exhibits or petting zoos. Applicant is responsible for ensuring that conditions in Bucks County and PA Health Department permits are met.

12. EVENT SAFETY AND SECURITY

ATTACHMENTS REQUIRED: The applicant is required to provide a safe and secure environment for the event.

A plan for crowd control and security is required as part of the Event Application. The plan must include at least:

- The location of an Event Command Center. Note how it will be identifiable to attendees.
- The name of the individual in charge at the event. Provide the name & contact information of the Event Director.
- How will you communicate with all attendees in the event of an emergency?
- What is the emergency evacuation plan?
- Where is the location for missing/found persons?
- Will there be sufficient staff at the event for the expected number of attendees? What are the numbers of these staff and how will they be trained on their roles & emergency procedures. How will they communicate with the Event Director in an emergency situation?

Applicant is responsible for notifying emergency services of the event. Attach a draft/sample copy of the notice to this application.

13. POLICE DEPARTMENT

Perkasio Borough may require uniformed/non-uniformed police officers to be on-duty throughout the event. The applicant will be responsible for the cost incurred for these services. We will send an estimate of the hours and an invoice with the event permit approval letter. An estimate of the hourly rate for Police Department support is in section 17 of this application form. We reserve the right to invoice the Applicant for the balance of additional Police services provided during the event if we deem them necessary for health,

safety and/or security reasons.

Applicant is welcome to schedule a meeting with the Perkasio Borough Chief of Police to discuss the possibility of Police Department support for the event. Call (215) 257-6876 to schedule.

14. FIRE SAFETY

ATTACHMENTS REQUIRED:

- Open fires/burning are not permitted without an additional permit and express approval by Perkasio Borough Council
- Fireworks and Pyrotechnics are not permitted.

Applicant is responsible for notifying the Perkasio Fire Department of all road closures, detours, and access points for emergency service vehicles during the event. Attach a draft/sample copy of the notice to this application.

15. EMERGENCY MEDICAL PLAN

ATTACHMENTS REQUIRED:

- If attendance is expected to be 5,000+ (including staff, volunteers & vendors), an ambulance and fire truck may need to be on scene with backup available should either have to leave the event.
- Consult with the Bucks County Emergency Health Services for their requirements.
- FOR ALL EVENTS: an on-site first aid location must be established. Provide details as an attachment to this application.

Applicant is responsible for notifying local emergency services of all road closures, detours, and access points for emergency service vehicles during the event. Attach a draft/sample copy of the notice to this application.

On-Site Emergency Medical Service: Yes No Standby Service Notified: Yes / No

If yes, Agency Name: GVH Emergency Medical Services Agency Phone: 215-257-8661

16. WAIVER & INSURANCE

ATTACHMENTS REQUIRED:

Attach a Certificate of Insurance to this application, evidencing at least \$1,000,000 in Comprehensive General Liability insurance coverage and naming the Borough of Perkasio as Additionally Insured. Certain kinds of events (eg, parades) may have additional insurance requirements. It is the responsibility of the Applicant to ensure adequate coverage.

Indemnification:

- To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasio, its elected and appointed officials, agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorney's fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

Waiver of Subrogation

- Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation insurance policy, if any.

Damage to Property of the Applicant and its invitees

- The Applicant and its employees, officials, volunteers and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents, and representatives while such property is on, at or adjacent to the premises of the Borough.
- Perkasio Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while attending the event; all claims for such injury or damage are hereby waived.

Damage to Borough Property

- Applicant assumes full responsibility for taking cognizance of area conditions at the time of the event.

Applicant will be responsible for all damages resulting to or from use of the Borough's property. Upon completion of the Applicant's operations, Applicant agrees to leave the property in the same condition as it existed before operation, or pay for and complete restoration of said property within 15 days of the the completion of the event.

17. FEES & CHARGES ** subject to change

The Perkasio Borough Fee Schedule can be downloaded from: <https://perkasioborough.org/fee-schedule/>

The following fees are due **at the time of application:**

Application Fee: For Profit (\$100) / Non-Profit (\$50):	\$50
Application Fee, additional date (\$10 per date):	\$10
Deposit: Electrical Setup & Breakdown: 8 hours at \$70.00 per hour = \$560	
Deposit: Trash & Recycling Setup & Collection: 4 hours at \$55.00 per hour = \$220	\$220 Only required for Race Day Weekend (June 7th)
Deposit: Barricades/Cones Drop Off & Collection: 4 hours at \$55.00 per hour = \$220	We request to pick up & return barricades from the borough garage
Deposit: Temporary Fixed Vendor Fee: # for-profit Vendors x \$25 =	
No Parking Signs: # signs requested x \$2.25	
TOTAL:	
The following fees are due when the event permit application has been reviewed and approved, and will be invoiced when the event permit is mailed to the applicant.	
Deposit: Crossing Guards: Hours requested x \$18.00 per hour	
Deposit: Police Support: Hours requested x \$91.81 per hour	

Perkasio Borough reserves the right to invoice the Applicant for the balance of any Borough services provided during the event if we deem them necessary for health, safety and/or security reasons.

18. SUBMISSION CHECKLIST (ATTACHMENTS)

<input type="checkbox"/> Site Plan	<input type="checkbox"/> Parking Plan
<input type="checkbox"/> Event Safety & Security Plan	<input type="checkbox"/> Entertainment Plan
<input type="checkbox"/> Detour / traffic flow plans	<input type="checkbox"/> Draft notices to emergency services
<input type="checkbox"/> Draft notices to affected residents & businesses	<input type="checkbox"/> Certificate of Insurance

Applicant certifies that the information provided on this form is true and correct, has reviewed and agrees to the insurance and waiver statements herein.

Signed:  (MARC DEROSA) Date of Application: 3/1/2025

On behalf of Organization: IVSBA - Indian Valley Soap Box Association



INDIAN VALLEY SOAP BOX ASSOCIATION * P.O. Box 64573, Souderton, PA 18964

2025 SAFETY AND SECURITY PLAN

Keeping IVSBA members and attendees informed on race day is important. IVSBA uses a PA System during the day to remind spectators and to inform new arrivals where key areas are located such as the command center, first aid and portable toilet locations. We also use a PA System to warn spectators of potential dangers and prohibited areas.

Since last year's Perkasio Soap Box Derby race, tragedies have occurred on a global scale at on-street events. This year we have collaborated with the Perkasio Borough and the Perkasio Borough Police Department to achieve the shared goal of maintaining public safety for our Practice Day and Race Day events.

IVSBA will be **Hard Closing** South 9th Street between West Chestnut Street and Pine Street to block Unauthorized Vehicle Access for both events.

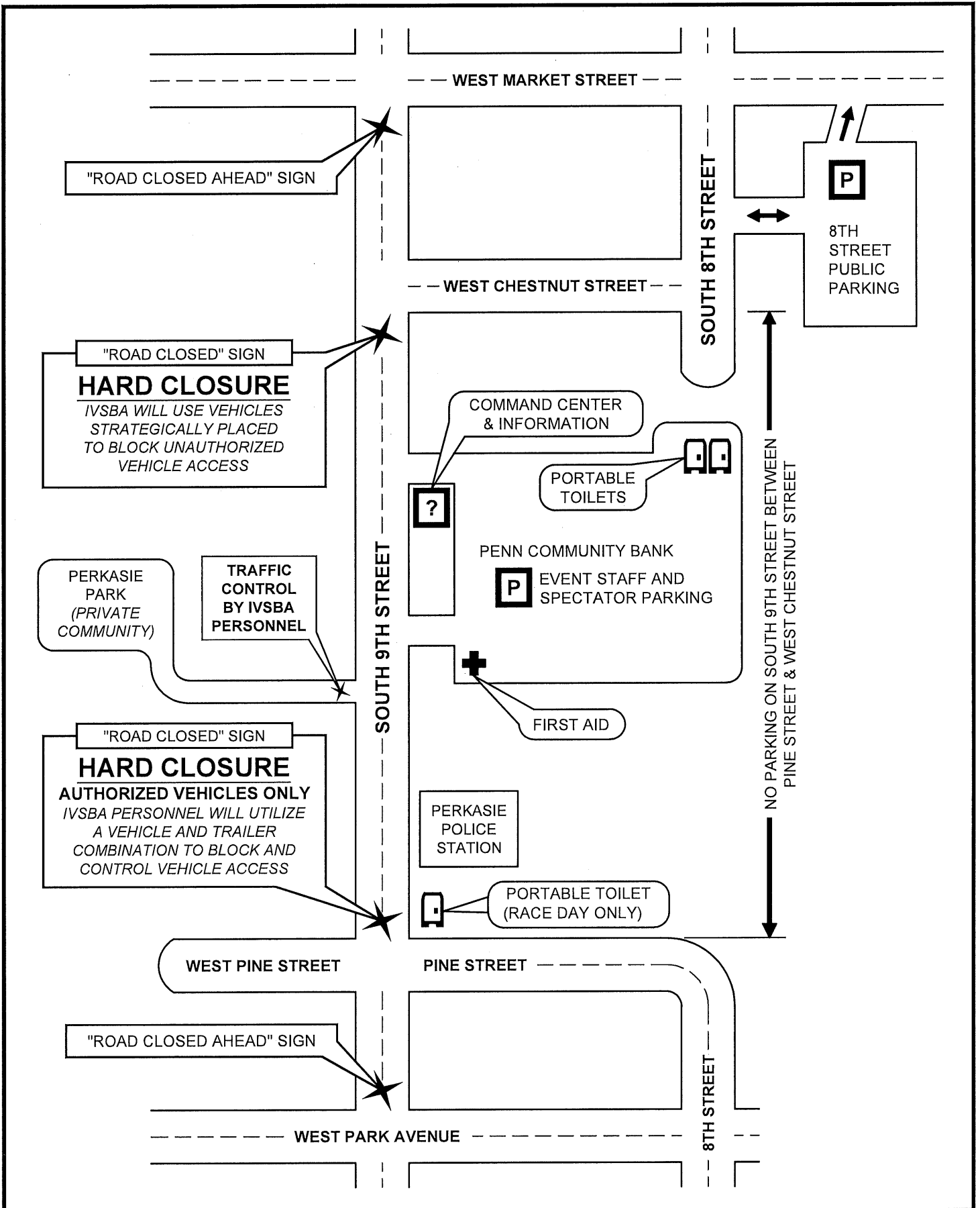
At the West Chestnut Street intersection, IVSBA will strategically place vehicles to block unauthorized vehicle access onto South 9th Street.

At the Pine Street intersection, IVSBA personnel will utilize a vehicle and trailer combination to block and control vehicle access onto 9th Street.

Please note that South 9th Street is the only street that will close during these events. West Chestnut Street and Pine Street will remain open for the entire day.

IVSBA wants to ensure safety at Practice Day and Race Day. If you have any questions or concerns regarding the 2025 Safety and Security Plan, please contact **Dan DiNardo at 610-955-3893** or **Marc DeRosa at 215-801-5042**.

Thank you,
Indian Valley Soap Box Association (IVSBA)



Indian Valley Soap Box Association (IVSBA)

Practice Day on 5/10/25 (RAIN DATE 5/17/25) & Race Day on 6/7/25 (RAIN DATE 6/8/25)



Borough of Perkasio

Park EVENT Application 2025

Contact Information

Name: Marc DeRosa

Organization: IVSBA - Indian Valley Soap Box Association

Address: P.O. Box 64573

City: Souderton State: PA Zip: 18964

Email: register4race@gmail.com / marcjd71@gmail.com Cell Phone: 215-801-5042

Tax Exempt Organization? Yes No EIN: 23-2989241 Phone: 215-801-5042

Purpose of Application:

- Large personal gathering such as birthday party, shower, etc with over 200 attendees
- Event such as a festival, party, etc through an organization - will require an event fee plus facility fee
- 5k through the park system - must include map of route

Notes Regarding Application Process:

Requests required 45 days prior to reservation or event

All reservations and events with 75 or more attendees require Council Approval

Requests for additional services does not guarantee services can be provided

All reservations require a Certificate of Insurance evidencing \$1,000,000 in Comprehensive General Liability Insurance and naming Perkasio Borough as Certificate Holder

To be filled out by Staff Only:

Fees due at time of application:

Public gatherings at Park and Pavilions and Event Base Fees

\$ <u>55.00</u>	Park and Pavilion Fee
\$	Electric Key Deposit
\$	Event Permit Base Fee
\$	Total Due
\$	Total Paid
	Staff Initials

Fees due upon Borough Staff/Council Approval:

Additional fees associated with Events

\$ <u>10.00</u>	Additional Date Fee
\$	Road Closure fee
\$	Electric Fee
\$	Trash collection fee
\$	Police or Fire Police fee
\$	Park and Pavillon Fee
\$	Electric Key Deposit
\$	No Parking Signs
\$	Total Due
\$	Total Paid
\$	Staff Initials

Distribution: Police Dept. EMS Electric Dept. Parks & Rec Dept.

Fire Dept. Fire Police Public Works Dept. Other: MYREC

Event Information

Name of the Event:
IVSBA - Indian Valley Soap Box Association

Description of the Event:
Soap Box Derby Awards Ceremony (for the race on 9th street)

Date of Event: 6/7/2025	Additional Dates: 6/8/2025 (RAIN DATE)	Estimated Attendance: 100
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Time of Event**: 4:00PM	Start Time for Set up: 3:30PM	End time of Tear Down: 7:30PM
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Location of the Event (5ks require map of route to be submitted):
MAin Race is On 9th Street

Facility Requested and Fees for a 4 hour flexible time period:

	Pavillion	Located In	Resident	Non Res	Non Profit
<input type="checkbox"/>	Rotary*	Lenape	\$ 65	\$ 95	\$ 45
<input type="checkbox"/>	Skate Park*	Lenape	\$ 65	\$ 95	\$ 45
<input type="checkbox"/>	Kulp	Kulp	\$ 55	\$ 80	\$ 40
<input checked="" type="checkbox"/>	Lions*	Menlo	\$ 80	\$ 105	\$ 55

**Electric available at these locations only*

*** Fees are for a four hour flexible time period including set up and tear down time. Renters may purchase additional four hour time periods.*

	Park Area	Located in	Resident	Non Res	Non Profit
<input type="checkbox"/>	Twin Bridges	Lenape	\$ 80	\$ 105	\$ 55

Other Borough Services Requested:

Police or Fire Police:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Trash Collection:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Use of Electric:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Any other Special Requests: _____

Services Offered at Event:

Musicians/Entertainment: Yes No

As a reminder: Borough Ordinance prohibits commercial activities/vendors/fundraising in Borough Parks

All Fees:

* \$	50	Non-Profit Base permit fee
* \$	100	For Profit Base permit fee
\$	10	per additional date fee

Hourly rates in Fee Schedule

\$ -	Road Closure fee (1-2 hours)
\$ -	Per Hour Electric Fee
\$ -	Trash collection fee (1-2 hours)
\$ -	Police or Fire Police fee (time worked)
\$ 2.25	No Parking Signs (each)

*Fee due at time of application

** Any parking restrictions and road closures require No Parking Signs to be hung by event organizer two days prior. Number of signs required vary on event and must be picked up and paid for at Borough Hall.

Waiver and Insurance Requirements

Indemnification

To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasio, its elected and appointed officials, agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorneys' fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

Insurance

ALL RESERVATIONS require a Certificate of Insurance, naming Perkasio Borough as Certificate Holder, evidencing \$1,000,000 In Comprehensive General Liability Insurance and must be received no later than 2 weeks prior to the event. The Borough holds the right to cancel a reservation with no refund if the required paperwork is not provided.

Waiver of Subrogation

Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation insurance policy, if any.

Damage to Property of the Applicant and Its Invitees

The Applicant and its employees, officials, volunteers, and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents and representatives while such property is on, at or adjacent to the premises of the Borough.

Damage to Borough Property

Applicant assumes full responsibility for taking cognizance of the facility conditions at the time of the program. Applicant will be responsible for all damages resulting to or from use of this property. Upon completion of Applicant's operations, Applicant agrees to leave the property in the same condition as it existed before operations, or pay for and complete restoration of said property within 15 days of the completion of the event.

Park Rules and Regulations (Summary)


- The undersigned is familiar with all Borough Park Rules
- The use of alcohol and controlled substances are strictly prohibited within all Borough Parks
- Smoking is prohibited in all Borough Parks; this includes cigarettes, cigars, pipes, chewing tobacco, vaping, etc
- Vendors are not permitted in the park except by special permit issued by Borough Council, which shall have the authority to refuse consent in any instance
- Open fires or fireworks are prohibited. Grills are available at certain pavilions and open to the public
- Do not attach decorations by nails, tacks, or staples on pavilion poles, picnic tables. Etc. All decorations and pavilion, field, park trash must be discarded properly. Large items must be removed and regular trash may be placed inside trash receptacles provided.
- Perkasio Borough Parks and open dawn to dusk
- Perkasio Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while using the park facilities; all claims for such injury or damage are hereby waived

PLEASE HAVE YOUR PERMIT WITH YOU DURING YOUR EVENT

If you find any problems when you arrive please contact Public Works Department at 215-257-5065
Perkasio Borough Non-Emergency Police can be reached at 215-257-6876

EMERGENCY DIAL 911

Applicant certified that the above information is true and correct, has reviewed and is familiar with insurance requirements and guidelines, and familiar with the rules and regulations of Perkasio Borough as set forth in the Code of Ordinances.

Date of Application: 3/1/2025 By: Marc DeRosa
Signed: 

APPROVED: This ____ Day of _____, 20____, subject to the following conditions:

Mayor / Borough Manager



INDIAN VALLEY SOAP BOX ASSOCIATION * P.O. Box 64573, Souderton, PA 18964

April 21st, 2025

9th Street Residents and Businesses

Dear Resident/Business,

Please be advised that the Borough Council has once again granted permission to our youth group (IVSBA-Indian Valley Soap Box Association) to hold our annual Family Fun/Practice Day on Saturday, May 10th, 2025 (RAIN DATE: Saturday, May 17th, 2025) and our Soap Box Derby Race on Saturday, June 7th, 2025 (RAIN DATE: Sunday, June 8th, 2025) along a section of 9th Street near your property.

9th Street will be closed between Pine Street (near Police Station) to West Chestnut Street from 8:00 AM to 5:00 PM on May 10th, 2025 (RAIN DATE: May 17th, 2025) and June 7th, 2025. (RAIN DATE: June 8th, 2025)

Only 9th Street will be Closed - Pine & Chestnut Street will remain Open

If you need to move your vehicle during this period, please coordinate with us (IVSBA) during that time to safely move your vehicle out of the area between race events. A better suggestion would be to move your vehicle ahead of time and park it beyond Pine Street or Chestnut Street which is outside of the race area. **Street Parking will be banned during this event.**

We regret the inconvenience this may cause you, but we are also very proud to hold our event in the great Borough of Perkasio. Please feel free to come out and enjoy the festivities. The bulk of the assembly for the event will take place in parking lot of Penn Community Bank.

We will have approximately 35 Racers ages 7 to 18 participating, two children will emerge as Champions from each Division and will travel to Akron, Ohio to represent Perkasio, Pennsylvania at the First Energy All-American Soap Box Derby World Championships from July 13th-19th, 2025.

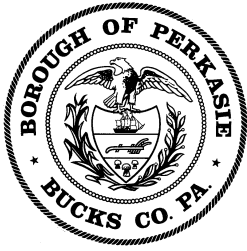
IVSBA is a 100% Volunteer Non-For-Profit. The goals of the Soap Box Derby go back to the 1930's... to promote families working together, to teach children the basic skills of workmanship, and to enjoy the spirit of competition. Plus, the kids make new friends and memories that last a lifetime. The cars we build are unpowered, (no engine) and rely completely upon gravity to move.

Please contact me with any questions or concerns; I can be reached at 215-801-5042. Thank you for your cooperation.

Sincerely,

Marc DeRosa

Marc DeRosa-VICE PRESIDENT
Indian Valley Soap Box Association



BOROUGH OF PERKASIO

INTER-OFFICE MEMORANDUM

TO: Andrea L. Coaxum

FROM: Linda Reid

SUBJECT: Special Event Permit Application, First Fridays

Perkasio Borough has received a Special Event Permit application from the Perkasio Town Improvement Association to hold First Friday events on W. Walnut St in June, August, October and December.

The application has been reviewed by Borough Department Heads. The review suggested some minor changes to road closures and timings, and the organizer has reflected these on an updated event map, included with the event permit application.

The PTIA have included a request that Borough Council waive fees associated with the provision of Borough services for this event. The fees for Borough services requested by the organizer are as follows:

Road barricades – drop off and collection: \$110
Electric – setup and breakdown - \$160

The organizer will pay the event permit fee of \$80 and purchase No Parking signs for the event. The Borough will require that food trucks and trailers apply for and pay the Temporary Vendor License Fee.



BOROUGH OF PERKASIE

620 W. Chestnut Street
 PO Box 96
 Perkasio, Pa. 18944-0096

(215) 257-5065
 Fax (215) 257-6875

SPECIAL EVENT PERMIT APPLICATION / TOWN CENTER

Complete all questions and return application form with all required and supplemental attachments to Perkasio Borough at least 45 days prior to the event. An initial fee is due at the time of application, per the Borough's fee schedule. Perkasio Borough will provide an invoice when the permit is approved, detailing an estimate of additional fees. Perkasio Borough reserves the right to add services during the event if we deem it necessary for event safety then invoice a final balance.

1. APPLICANT INFORMATION – the Primary Contact is the person who is to be contacted regarding the application or event

Primary Contact Name: Kara Guerra		
Primary Contact Address: 1501 W. Park		
City: Perkasio	State: PA	Zip: 18944
Primary Contact Email: PTIA.board@gmail.com		

Event Name: Perkasio First Friday	Type of Event: Community Event
Are you representing a Host Organization? Yes	Is this organization a non-profit? Yes
If so, list name address and phone below:	Is this organization a private/for-profit entity?
Organization Name: Perkasio Town	Purpose of Event: Community/Business connection
Organization Address: Improvement Association	
Organization Contact Person: Kara Guerra	Email: PTIA.board@gmail.com
Organization Phone: 2674217674	

2. GENERAL EVENT INFORMATION

Date of event: June 6, Aug 1, Oct 3, Dec 5	Rain Date: N/A
Event Duration (start date & time – end date & time): 6pm-8pm	
Estimated Attendance (include organizers, volunteers, attendees, spectators etc): 1000 - 2000	
Site Arrival / Set Up time: 4:15 -5:45	Site Departure: 8:30pm
Will a registration /entry fee be charged. If yes, how much? No	

3. EVENT DESCRIPTION

Is this a fixed or moving event (ie, run / bike ride etc):
Event Description (provide a description of the proposed event including activities, entertainers, vendors, facilities, etc): <p>Perkasio First Friday is an existing event that connects the local community with the local businesses. Along with the brick + mortar businesses in Perkasio we invite local nonprofits to setup vendor tables and activities for the community to enjoy.</p>

4. SITE PLAN / DIAGRAM

ATTACHMENT REQUIRED: (all events require a site map of affected areas, showing placement of the following features as applicable).

- Event permits do not confer the right to use private property. Applicant should seek permission from property owner(s) if they wish to use private property in the Borough.

✓	• Check-in / Gate(s) and/or Entrances <i>Same</i>	• Command Center / Headquarters	N/A	• Street Crossings
N/A	• Comfort Stations (portable toilets) <i>Businesses Open</i>	✓	• Vendor Booths	• Security / Emergency <i>@PTIA Booth</i>
✓	• Stages / Other Performance Areas	N/A	• Fencing	• First Aid / Medical Stations
	• Dumpsters/ Trash & Recycling Containers <i>Placed along vendors as needed</i>		• Food & Beverage Concessions <i>see food trucks</i>	• Fire Extinguishers
	• Tents & Trailers <i>see vendors/trucks</i>	✓	• Street closures & Parking Restrictions	• Other Event Components not listed here
✓	• Event Parking		• Other (specify):	

ATTACHMENT REQUIRED:

If this is a MOVING EVENT or will CROSS ANY ROADWAYS, please provide a detailed route description from start to finish.

Starting Location:	Finishing Location:
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5. COMFORT STATIONS / PORTA POTTIES

- The applicant is responsible for addressing the needs for the event. Your portable sanitation service contractor will help you plan properly.
- Applicant must provide portable restroom facilities unless you can substantiate the sufficient availability of both ADA-accessible and regular facilities in the immediate area that will be available to the public.
- No less than one (1) ADA accessible restroom should be placed in each location designated for restroom facilities and located on a level area not to exceed a 2% cross-slope in any direction. If a single restroom is placed in a location it must be ADA-accessible. An accessible route to each restroom location must be provided.

Number of Units:	Delivery date:	Pickup date:
Name of sanitation supplier:		Emergency Contact (day of):

6. ELECTRICAL SERVICE

Perkasie Borough electric may be used ONLY with the express consent of Council, which shall have the authority to refuse consent in any instance.

Perkasie Borough Electric Service

- Perkasie Borough provides electrical service on request. An hourly rate is established in the Borough's Fee Schedule.
- An estimate for setup and breakdown of electrical outlets will be provided upon application and an initial fee is required at that time.
- Any balances for actual time worked will be invoiced after the event has taken place.

Electric Service required? <input checked="" type="radio"/> Yes <input type="radio"/> No	Mark locations on sketch map.
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7. TRASH & RECYCLING SERVICE

- The applicant is responsible for leaving the area in an "as good or better condition" than the site was found prior to the event.
- Perkasie Borough is a mandated community under PA Act 101. Applicants must ensure that recyclables generated at the event are recycled. (aluminum cans, glass, cardboard etc)
- Applicant is responsible for the removal of all trash, litter, debris etc associated with the event. Applicant must supply an adequate number of trash and recycling receptacles and remove trash & other event debris from the site immediately on conclusion of the event.
- Placement of dumpsters requires a dumpster permit. Contact Borough office for an application form.

<ul style="list-style-type: none"> Perkasie Borough reserves the right to invoice the applicant for removal of trash or debris if necessary. 	
Perkasie Borough Trash & Recycling Service <ul style="list-style-type: none"> Perkasie Borough provides trash & recycling service upon request. An hourly rate for this service is established in the Borough's Fee Schedule. An estimate for trash & recycling container distribution & pickup, and trash/recycling collection will be provided upon application and an initial fee is required at that time. Any balances for actual time worked will be invoiced after the event has taken place. 	
Trash & Recycling Service required? <input checked="" type="radio"/> Yes / No	Mark # & locations on sketch map.

8. ROAD CLOSURES & TRAFFIC CONTROL

THE APPLICANT IS RESPONSIBLE FOR PROVIDING ADEQUATE MEASURES TO ENSURE THE SAFETY OF PEDESTRIANS AT THE EVENT.

ROAD CLOSURES Roads may be closed only with the express approval of Perkasie Borough Council. Applicant is responsible for ensuring roads are closed as approved, including erecting and taking down barricades. Roads & sidewalks must be left clear and open after the event. <ul style="list-style-type: none"> Perkasie Borough provides road barricades and cones on request. We will drop barricades and cones at specified locations and collect them after the event. An hourly rate is established in the Borough's Fee Schedule. An estimate for drop off and collection of barricades & cones will be provided upon application and an initial fee is required at that time. Any balances for actual time worked will be invoiced after the event has taken place. 	
Barricades Required: <input checked="" type="radio"/> Yes / No 4	Mark # & locations on sketch map.
Cones Required: Yes / <input checked="" type="radio"/> No	Mark # & locations on sketch map.

PEDESTRIAN CROSSING Applicant is responsible for providing safe crossing at open road crossings where heavy pedestrian traffic is expected. Any personnel must be trained, qualified traffic flaggers and have the necessary safety equipment. <ul style="list-style-type: none"> Perkasie Borough provides qualified Crossing Guards on request, and subject to staff availability. An hourly rate is established in the Borough's Fee Schedule. Any balances for actual time worked will be invoiced after the event has taken place. 	
Crossing Guards Required: Yes / <input checked="" type="radio"/> No	# Guards: Mark # & locations on sketch map.

TEMPORARY PARKING RESTRICTIONS Applicant is responsible for clearly marking any areas with temporary parking restrictions at least 48 hours before the event. Use cable (zip) ties to attach signs - do not use nails, tacks, or staples on electric poles, light poles, trees or any other street furniture. Applicant must remove all signs immediately at the end of the event. <ul style="list-style-type: none"> Perkasie Borough provides high visibility "No Parking" signs on request. A fee per sign is established in the Borough's Fee Schedule 	
No Parking Signs Required: <input checked="" type="radio"/> Yes / No	# of signs: 20

EVENT PARKING <ul style="list-style-type: none"> Applicant is required to provide a parking plan, showing parking locations for staff, volunteers, attendees. Provide details of any Park & Ride parking locations and shuttle routes / drop off points: 	
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9. MITIGATION OF IMPACT

ATTACHMENTS REQUIRED:

- Describe mitigation measures for potentially negative consequences imposed by the event.
- Include a draft sample of any notices to residents & businesses and a proposed list of recipients
- Provide a sketch map showing any detours or traffic redirection.

10. TEMPORARY FIXED VENDORS

Temporary Fixed Vendors require a Transient Retail License to do business on the public right of way. That means any truck, trailer, sidewalk cart or temporary booth where food, beverages and/or other goods, wares or services are sold in a fixed location within the Borough on a temporary basis.

- Applicants are responsible for ensuring temporary Food & Beverage businesses have the required Bucks County Health Department Licenses, PLCB licenses, and any other permits needed for their operation.
- Applicant is required to estimate the number of vendors that will be in attendance and pay a summary license fee at the time of application. A fee per Vendor is established in the Borough's Fee Schedule.
- Perkasio Borough reserves the right to invoice the applicant for any balance due if the number of Temporary Fixed Vendors is greater than the initial estimate.

Estimated number of Food Trucks / Trailers: *6 total for all 4 dates*

Estimated number of For-Profit Vendors: *N/A*

Estimated number of Non-Profit Vendors (no fee): *50 total for all 4 dates*

11. ENTERTAINMENT

ATTACHMENTS REQUIRED:

Perkasio Borough encourages a family-friendly atmosphere / environment at Special Events in the Town Center.

- Mark the location of all music and/or entertainment "stages" or areas on the event sketch map.
- For each location, list the type of entertainment and the hours. List areas where amplified music is planned. List group or individual performer names if known.
- List the locations of any animal exhibits or petting zoos. Applicant is responsible for ensuring that conditions in Bucks County and PA Health Department permits are met.

12. EVENT SAFETY AND SECURITY

ATTACHMENTS REQUIRED: The applicant is required to provide a safe and secure environment for the event.

A plan for crowd control and security is required as part of the Event Application. The plan must include at least:

- The location of an Event Command Center. Note how it will be identifiable to attendees.
- The name of the individual in charge at the event. Provide the name & contact information of the Event Director.
- How will you communicate with all attendees in the event of an emergency?
- What is the emergency evacuation plan?
- Where is the location for missing/found persons?
- Will there be sufficient staff at the event for the expected number of attendees? What are the numbers of these staff and how will they be trained on their roles & emergency procedures. How will they communicate with the Event Director in an emergency situation?

Applicant is responsible for notifying emergency services of the event. Attach a draft/sample copy of the notice to this application.

13. POLICE DEPARTMENT

Perkasio Borough may require uniformed/non-uniformed police officers to be on-duty throughout the event. The applicant will be responsible for the cost incurred for these services. We will send an estimate of the hours and an invoice with the event permit approval letter. An estimate of the hourly rate for Police Department support is in section 17 of this application form. We reserve the right to invoice the Applicant for the balance of additional Police services provided during the event if we deem them necessary for health,

safety and/or security reasons.

Applicant is welcome to schedule a meeting with the Perkasio Borough Chief of Police to discuss the possibility of Police Department support for the event. Call (215) 257-6876 to schedule.

14. FIRE SAFETY

ATTACHMENTS REQUIRED:

- Open fires/burning are not permitted without an additional permit and express approval by Perkasio Borough Council
- Fireworks and Pyrotechnics are not permitted.

Applicant is responsible for notifying the Perkasio Fire Department of all road closures, detours, and access points for emergency service vehicles during the event. Attach a draft/sample copy of the notice to this application.

15. EMERGENCY MEDICAL PLAN

ATTACHMENTS REQUIRED:

- If attendance is expected to be 5,000+ (including staff, volunteers & vendors), an ambulance and fire truck may need to be on scene with backup available should either have to leave the event.
- Consult with the Bucks County Emergency Health Services for their requirements.
- FOR ALL EVENTS: an on-site first aid location must be established. Provide details as an attachment to this application.

Applicant is responsible for notifying local emergency services of all road closures, detours, and access points for emergency service vehicles during the event. Attach a draft/sample copy of the notice to this application.

On-Site Emergency Medical Service: Yes / No

Standby Service Notified: Yes / No

If yes, Agency Name:

Agency Phone:

16. WAIVER & INSURANCE

ATTACHMENTS REQUIRED:

Attach a Certificate of Insurance to this application, evidencing at least \$1,000,000 in Comprehensive General Liability insurance coverage and naming the Borough of Perkasio as Additionally Insured. Certain kinds of events (eg, parades) may have additional insurance requirements. It is the responsibility of the Applicant to ensure adequate coverage.

Indemnification:

- To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasio, its elected and appointed officials agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorney's fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

Waiver of Subrogation

- Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation insurance policy, if any.

Damage to Property of the Applicant and its invitees

- The Applicant and its employees, officials, volunteers and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents, and representatives while such property is on, at or adjacent to the premises of the Borough.
- Perkasio Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while attending the event; all claims for such injury or damage are hereby waived.

Damage to Borough Property

- Applicant assumes full responsibility for taking cognizance of area conditions at the time of the event.

Applicant will be responsible for all damages resulting to or from use of the Borough's property. Upon completion of the Applicant's operations, Applicant agrees to leave the property in the same condition as it existed before operation, or pay for and complete restoration of said property within 15 days of the the completion of the event.

17. FEES & CHARGES ** subject to change

The Perkasio Borough Fee Schedule can be downloaded from: <https://perkasioborough.org/fee-schedule/>

The following fees are due **at the time of application:**

Application Fee: For Profit (\$100) / Non-Profit (\$50):	\$50
Application Fee, additional date (\$10 per date):	\$ 30
Deposit: Electrical Setup & Breakdown: 8 hours at \$70.00 per hour = \$560	
Deposit: Trash & Recycling Setup & Collection: 4 hours at \$55.00 per hour = \$220	
Deposit: Barricades/Cones Drop Off & Collection: 4 hours at \$55.00 per hour = \$220	
Deposit: Temporary Fixed Vendor Fee: # for-profit Vendors x \$25 =	
No Parking Signs: # signs requested x \$2.25	\$45
TOTAL:	\$ 125

The following fees are due when the event permit application has been reviewed and approved, and **will be invoiced when the event permit is mailed to the applicant.**

Deposit: Crossing Guards:
Hours requested x \$18.00 per hour


Deposit: Police Support:
Hours requested x \$91.81 per hour

Perkasio Borough reserves the right to invoice the Applicant for the balance of any Borough services provided during the event if we deem them necessary for health, safety and/or security reasons.

18. SUBMISSION CHECKLIST (ATTACHMENTS)

- | | |
|---|--|
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Parking Plan |
| <input type="checkbox"/> Event Safety & Security Plan | <input type="checkbox"/> Entertainment Plan |
| <input type="checkbox"/> Detour / traffic flow plans | <input type="checkbox"/> Draft notices to emergency services |
| <input type="checkbox"/> Draft notices to affected residents & businesses | <input type="checkbox"/> Certificate of Insurance |

Applicant certifies that the information provided on this form is true and correct, has reviewed and agrees to the insurance and waiver statements herein.

Signed:  Date of Application: 3/28/25

On behalf of Organization: Perkasio Town Improvement Association



Council of Perkasio Borough

Subject: Request to Waive Fees for Perkasio First Fridays in 2025

Dear Council Members of Perkasio Borough,

I hope this letter finds you well. On behalf of the Perkasio Town Improvement Association (PTIA), I want to extend our sincere gratitude for the ongoing support and collaboration we have received from Perkasio Borough. Your assistance has been invaluable in ensuring the success of Perkasio First Fridays over the past several years, and we deeply appreciate your commitment to our community.

As we look ahead to another year of bringing people together through these cherished events, we respectfully request a waiver of fees for all Perkasio First Fridays in 2025. Our goal remains to keep these gatherings accessible to everyone by not charging general fees for vendors or attendees, aside from the required Borough transient licenses. This approach helps foster a community-driven atmosphere, where neighbors support one another without financial barriers, reinforcing the values of inclusivity and connection.

Perkasio First Fridays have grown into a beloved tradition that energizes our town, providing a platform for local businesses, artists, and organizations to engage with the community. These events have received overwhelmingly positive feedback and continue to serve as a vital initiative in strengthening civic pride and economic growth. However, the costs associated with event logistics present an ongoing challenge to PTIA as a nonprofit organization that relies on donations and community support.

To help ensure the sustainability of Perkasio First Fridays in 2025, we respectfully request a waiver of fees for the following services:

- **Electrical drop usage** to support vendors, musicians, and event lighting.
- **Trash collection and disposal** to maintain a clean and welcoming environment.
- **Barricade setup and removal** to ensure the safety of attendees and facilitate smooth event operations.
- **Vendor fees**, aside from the required Borough transient licenses, to encourage participation and keep the event accessible.
- **Police support**, as needed, to help maintain a safe and secure experience for all attendees.

We understand the importance of contributing to the borough's operational costs and are committed to working in partnership with Perkasio Borough. As such, we are prepared to **pay the application fee and the cost of no-parking signs for the duration of the year** to ensure the event runs smoothly within borough guidelines.

Additionally, Perkasio First Fridays bring significant economic benefits to the borough by increasing foot traffic, driving sales for local businesses, and attracting visitors from neighboring communities. By supporting this initiative, Perkasio continues to demonstrate its commitment to fostering a vibrant and inclusive local economy.

We kindly ask that the council consider this request, recognizing the lasting impact these events have on our town. We truly appreciate the borough's support and the services that make Perkasio First Fridays possible, and we look forward to working together to continue building a strong and connected community.

Thank you for your time and thoughtful consideration. We appreciate your continued partnership and look forward to another successful year.

Sincerely,
Perkasio Town Improvement Association (PTIA)



Road Closure Notice - Walnut St.,

Dear Walnut St. Resident,

We are notifying you of our First Friday event on **Friday (June 6th, August 1st, October 3rd, and December 5th)** that will include a road closure from **4:30 pm to 8:30 pm** in front of your home. Please help us by making sure your car is not parked at that time on Walnut St. between 5th and 6th St.

We are sorry for any inconvenience and appreciate your understanding. We hope you will be able to join us for food, live music, and community fun on First Friday!

Please refer any questions to ptia.board@gmail.com

Sincerely,

Perkasie Town Improvement Association

****Notice to be delivered to all residential buildings on Walnut from 5th through 6th St on Wednesday the week of each event.**



Road Closure Notice - Walnut St.,

Dear Walnut St. Business,

We are notifying you of our First Friday event on **Friday (June 6th, August 1st, October 3rd, and December 5th)** that will include a road closure from **4:30 pm to 8:30 pm** in front of your home. Please help us by making sure your car is not parked at that time on Walnut St. between 5th and 6th St.

We are sorry for any inconvenience and appreciate your understanding. We hope you will be able to join us for food, live music, and community fun on First Friday!

Please refer any questions to ptia.board@gmail.com

Sincerely,

Perkasie Town Improvement Association

****Notice to be emailed to each business on Walnut from 5th through 6th St on Wednesday the week of each event, as well as an invitation to participate.**



Road Closure Notice - Walnut St.,

Notice to Perkasie PD & Perkasie FD,

This notice is to inform you of planned road closures for our First Friday events, which will occur on **Friday (June 6th, August 1st, October 3rd, and December 5th)**.

On these dates, Walnut Street, between 5th Street and 6th Street, will be closed to vehicular traffic from **4:30 PM to 8:30 PM**.

This closure is necessary to facilitate our First Friday event, which will include pedestrian activities, vendors, and community gatherings.

Attached: A map detailing the specific closure area is attached to this email for your reference.

We understand the importance of maintaining emergency access and have taken measures to minimize disruption. We will have event personnel on-site to assist with any emergency vehicle access if needed.

Please acknowledge receipt of this notice and inform us if you have any questions or require additional information.

Thank you for your cooperation and assistance in ensuring the safety of our community during this event.

Contact Information Email: ptia.board@gmail.com

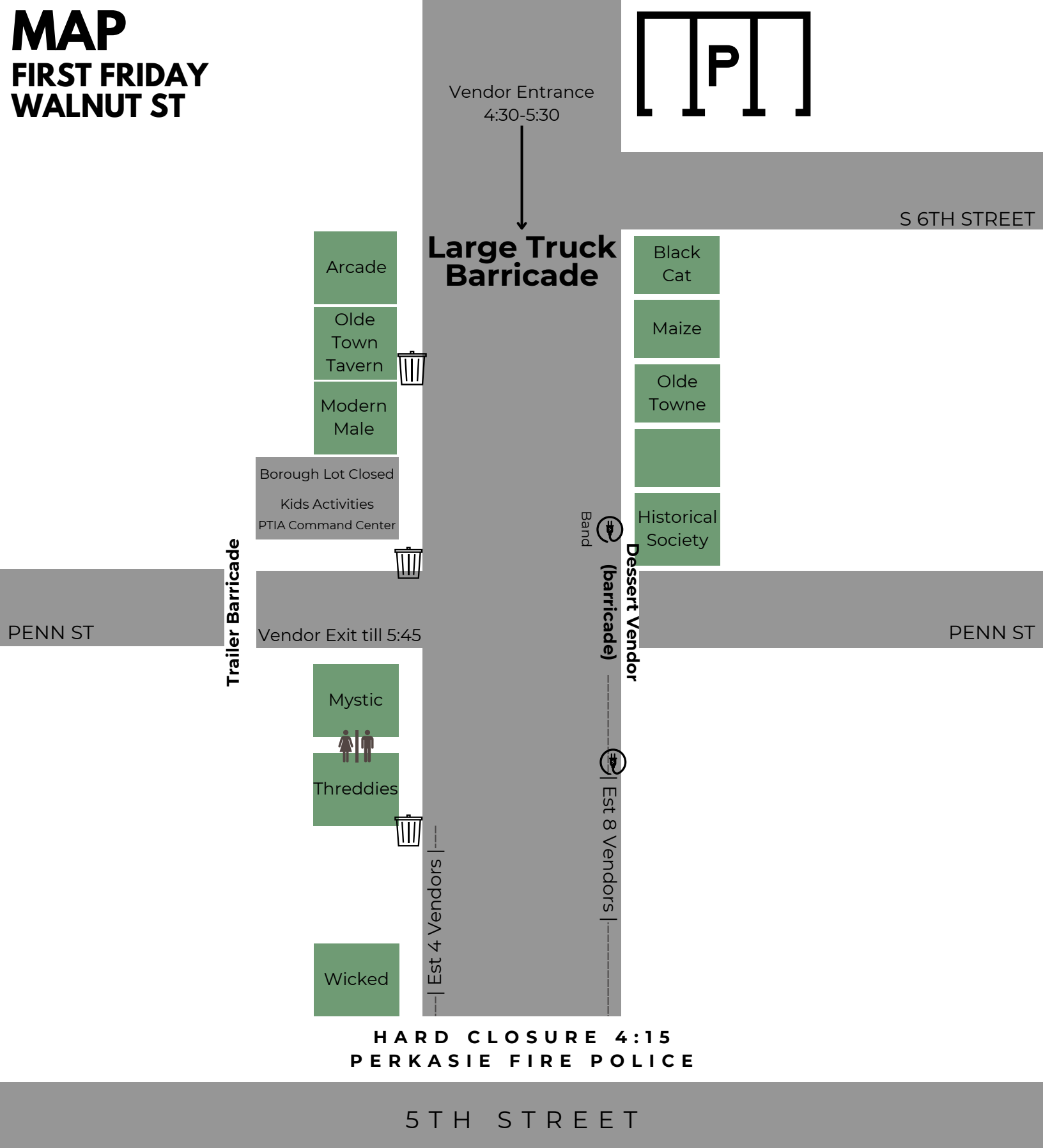
Sincerely,

Perkasie Town Improvement Association

MAP

FIRST FRIDAY

WALNUT ST

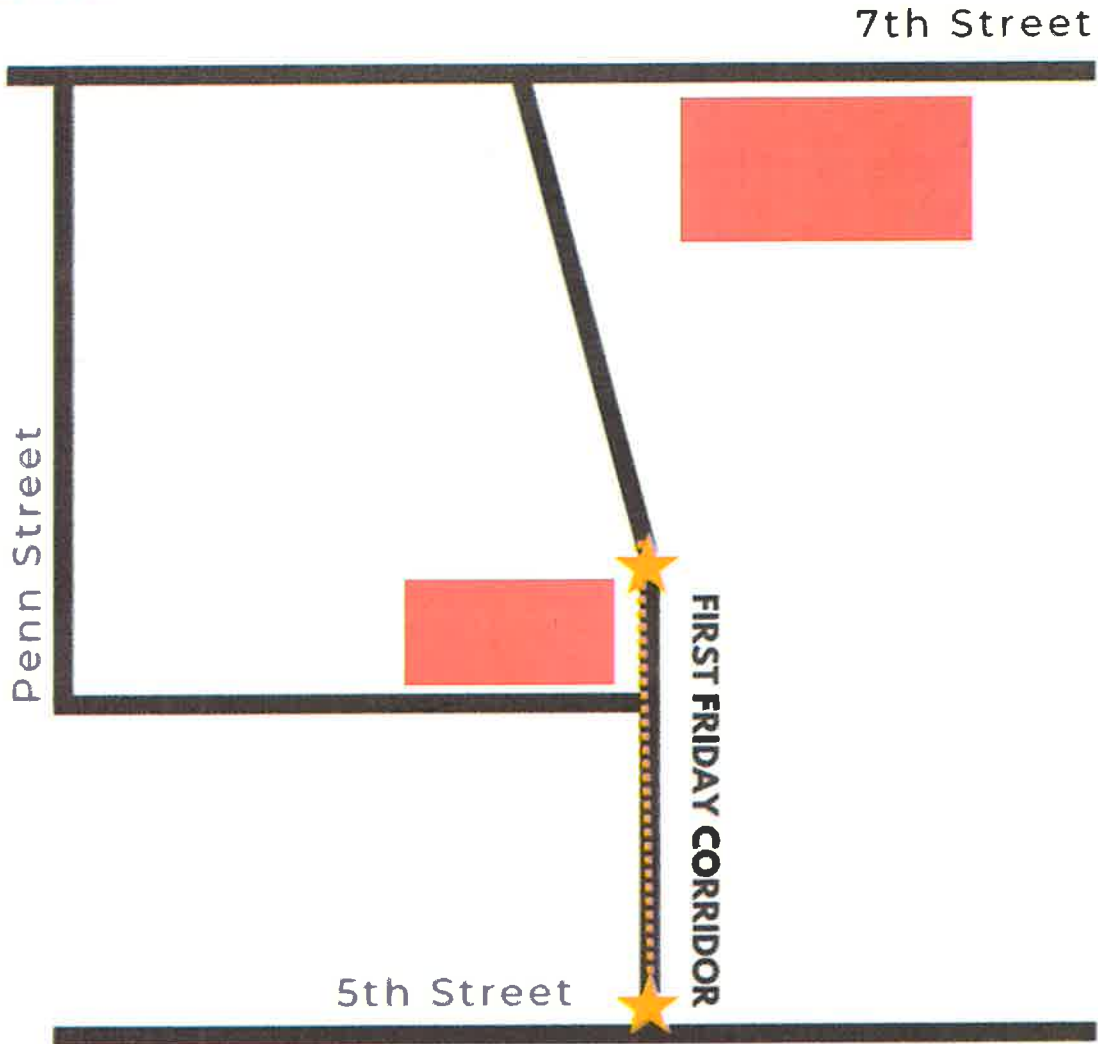


EVENT FROM 6 - 8 P M
No Parking signs up Wednesday- Friday
Streets closed from 4:15-8:30PM
Hard Close 5th 4:15
Vendors enter through 7th and exit through Penn

PARKING MAP

FIRST FRIDAY

WALNUT ST



 **Parking Areas** **Parking is free throughout the borough.**
You are also welcome to park on street where ever you can find a spot



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/12/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fifs Llc Perkasio Town Improvement Assn DbA 199 Telford Pike Telford PA 189692251	CONTACT NAME: ALLEN, JOANNE PHONE (A/C. No. Ext): FAX (A/C. No): E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE INSURER A: Ohio Security Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Perkasio Town Improvement Assn 514 W Walnut St Perkasio PA 18944	

COVERAGES

CERTIFICATE NUMBER: 0354455778


REVISION NUMBER: 2016-03

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

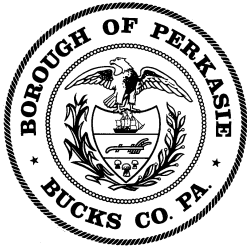
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	X	BLS56934591	09/29/2024	09/29/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Perkasio Borough 620 W Chestnut St Perkasio PA 18944	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  Curtis Luken
--	--

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BOROUGH OF PERKASIE

INTER-OFFICE MEMORANDUM

TO: Andrea L. Coaxum

FROM: Linda Reid

SUBJECT: Special Event Permit Application, Eagles Autism Foundation Fundraiser

Perkasie Borough has received a Special Event Permit application from Annette Schuster to hold a “Dine & Donate” event to benefit the Eagles Autism Foundation. The event would take place in and adjacent to the RAMS Pint House on W. Chestnut St and the RAM tent on S. 7th St, from 11:30am – 9:00pm on Sunday April 27th 2025.

The application was received on April 2nd, and has not yet been subject to a thorough review by Borough Department Heads. However, given that the event date is so soon, I’m suggesting that Borough Council consider approving the application, subject to the submission, review and approval of the road closure and safety plan.



BOROUGH OF PERKASIE

620 W. Chestnut Street
PO Box 96
Perkasie, Pa. 18944-0096

RECEIVED

APR 2 2025

(215) 257-5065
Fax (215) 257-6875
BOROUGH OF PERKASIE

SPECIAL EVENT PERMIT APPLICATION

Complete all questions and return application form with all required and supplemental attachments to Perkasio Borough at least 90 days prior to the event. An initial fee is due at the time of application, per the Borough's fee schedule. Perkasio Borough will provide an invoice when the permit is approved, detailing an estimate of additional fees. Perkasio Borough reserves the right to add services during the event if we deem it necessary for event safety then invoice a final balance.

1. APPLICANT INFORMATION – the Primary Contact is the person who is to be contacted regarding the application or event		
Primary Contact Name: Anne He Schuster		
Primary Contact Address: 1311 Tunnel Rd.		
City: Perkasio	State: PA	Zip: 18944
Primary Contact Email: amschuster@comcast.net		

Event Name: Dine & Donate	Type of Event: Fundraiser
Are you representing a Host Organization?	Is this organization a non-profit? Yes
If so, list name address and phone below:	Is this organization a private/for-profit entity? NO
Organization Name: Eagles Autism Foundation	Purpose of Event: To raise money for Autism
Organization Address: One Navacare Way, Philadelphia PA 19145	
Organization Contact Person: Makyla Brant	Email: MBrant@eagles.nfl.com
Organization Phone: (215) 339-6790	

2. GENERAL EVENT INFORMATION	
Date of event: 4/27/2025	Rain Date: N/A
Event Duration (start date & time – end date & time): 11:30 - 9pm	
Estimated Attendance (include organizers, volunteers, attendees, spectators etc): 1,000	
Site Arrival / Set Up time: 9am	Site Departure: 10pm
Will a registration /entry fee be charged. If yes, how much? NO	

3. EVENT DESCRIPTION
Is this a fixed or moving event (ie, run / bike ride, etc.):
Event Description (provide a description of the proposed event including activities, entertainers, vendors, facilities, etc): My Event to raise money for the EAF we will have. - Bounce houses, DJ, Photo booth, outside games

APRIL 21st

4. SITE PLAN / DIAGRAM

ATTACHMENT REQUIRED: (all events require a site map of affected areas, showing placement of the following features as applicable).

- Event permits do not confer the right to use private property. Applicant should seek permission and provide documentation from property owner(s) if they wish to use private property in the Borough.

• Check-in / Gate(s) and/or Entrances	• Command Center / Headquarters	• Street Crossings
• Comfort Stations (portable toilets)	• Vendor Booths	• Security / Emergency
• Stages / Other Performance Areas	• Fencing	• First Aid / Medical Stations
• Dumpsters/ Trash & Recycling Containers	• Food & Beverage Concessions	• Fire Extinguishers
• Tents & Trailers	• Street closures & Parking Restrictions	• Other Event Components not listed here
• Event Parking	• Other (specify):	

ATTACHMENTS REQUIRED:

If this is a MOVING EVENT or will CROSS ANY ROADWAYS, please provide a detailed route description from start to finish. Provide a letter with approval from property owner(s) if part of the event is on private property.

Starting Location:	Finishing Location:
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5. COMFORT STATIONS / PORTA POTTIES

- The applicant is responsible for addressing the needs for the event. Your portable sanitation service contractor will help you plan properly.
- Applicant must provide portable restroom facilities unless you can substantiate the sufficient availability of both ADA-accessible and regular facilities in the immediate area that will be available to the public.
- No less than one (1) ADA accessible restroom should be placed in each location designated for restroom facilities and located on a level area not to exceed a 2% cross-slope in any direction. If a single restroom is placed in a location it must be ADA-accessible. An accessible route to each restroom location must be provided.

Number of Units:	Delivery date:	Pickup date:
Name of sanitation supplier:	Emergency Contact (day of):	

6. ELECTRICAL SERVICE

Perkasie Borough electric may be used ONLY with the express consent of Council, which shall have the authority to refuse consent in any instance.

Perkasie Borough Electric Service

- Perkasie Borough provides electrical service on request. An hourly rate is established in the Borough's Fee Schedule.
- An estimate for setup and breakdown of electrical outlets will be provided upon application and an initial fee is required at that time.
- Any balances for actual time worked will be invoiced after the event has taken place.

Electric Service Requested: Yes / <u>No</u>	Mark locations on sketch map.
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7. TRASH & RECYCLING SERVICE

- The applicant is responsible for leaving the area in an "as good or better condition" than the site was found prior to the event.
- Perkasie Borough is a mandated community under PA Act 101. Applicants must ensure that recyclables generated at the event are recycled. (aluminum cans, glass, cardboard, etc.)
- Applicant is responsible for the removal of all trash, litter, debris, etc. associated with the event. Applicant must supply an adequate number of trash and recycling receptacles and remove trash & other event debris from the site immediately on conclusion of the event.

<ul style="list-style-type: none"> • Placement of dumpsters requires a dumpster permit. Contact Borough office for an application form. • Perkasio Borough reserves the right to invoice the applicant for removal of trash or debris if necessary. 	
Perkasie Borough Trash & Recycling Service <ul style="list-style-type: none"> • Perkasio Borough provides trash & recycling service upon request. An hourly rate for this service is established in the Borough's Fee Schedule. • An estimate for trash & recycling container distribution & pickup, and trash/recycling collection will be provided upon application and an initial fee is required at that time. • Any balances for actual time worked will be invoiced after the event has taken place. 	
Trash & Recycling Service Requested: Yes / <input checked="" type="radio"/> No	Mark # & locations on sketch map.

8. ROAD CLOSURES & TRAFFIC CONTROL

THE APPLICANT IS RESPONSIBLE FOR PROVIDING ADEQUATE MEASURES TO ENSURE THE SAFETY OF PEDESTRIANS AT THE EVENT.

ROAD CLOSURES
Roads may be closed only with the express approval of Perkasio Borough Council.
Applicant is responsible for ensuring roads are closed as approved, including erecting and taking down barricades.
Roads & sidewalks must be left clear and open after the event.

- Perkasio Borough provides road barricades and cones on request. We will drop barricades and cones at specified locations and collect them after the event. An hourly rate is established in the Borough's Fee Schedule.
- An estimate for drop off and collection of barricades & cones will be provided upon application and an initial fee is required at that time.
- Any balances for actual time worked will be invoiced after the event has taken place.

Barricades Requested: Yes / <input checked="" type="radio"/> No	Mark # & locations on sketch map.
Cones Requested: Yes / <input checked="" type="radio"/> No	Mark # & locations on sketch map.

PEDESTRIAN CROSSING
Applicant is responsible for providing safe crossing at open road crossings where heavy pedestrian traffic is expected. Any personnel must be trained, qualified traffic flaggers and have the necessary safety equipment.

- Perkasio Borough provides qualified Crossing Guards on request, and subject to staff availability. An hourly rate is established in the Borough's Fee Schedule.
- Any balances for actual time worked will be invoiced after the event has taken place.

Crossing Guards Requested: Yes / <input checked="" type="radio"/> No	# Guards:	Mark # & locations on sketch map.
--	-----------	-----------------------------------

TEMPORARY PARKING RESTRICTIONS
Applicant is responsible for clearly marking any areas with temporary parking restrictions at least 48 hours before the event. Use cable (zip) ties to attach signs - do not use nails, tacks, or staples on electric poles, light poles, trees or any other street furniture. Applicant must remove all signs immediately at the end of the event.

- Perkasio Borough provides high visibility "No Parking" signs on request. A fee per sign is established in the Borough's Fee Schedule

No Parking Signs Requested: <input checked="" type="radio"/> Yes / No	# of signs: 4
---	---------------

EVENT PARKING

- Applicant is required to provide a parking plan, showing parking locations for staff, volunteers, attendees.
- Provide details of any Park & Ride parking locations and shuttle routes / drop off points:

9. MITIGATION OF IMPACT

ATTACHMENTS REQUIRED:

- Describe mitigation measures for potentially negative consequences imposed by the event.
- Include a draft sample of any notices to residents & businesses and a proposed list of recipients
- Provide a sketch map showing any detours or traffic redirection.

10. TEMPORARY FIXED VENDORS

Temporary Fixed Vendors require a Transient Retail License to do business on the public right of way. That means any truck, trailer, sidewalk cart or temporary booth where food, beverages and/or other goods, wares or services are sold in a fixed location within the Borough on a temporary basis.

- Applicants are responsible for ensuring temporary Food & Beverage businesses have the required Bucks County Health Department Licenses, PLCB licenses, and any other permits needed for their operation.
- Applicant is required to estimate the number of vendors that will be in attendance and pay a summary license fee at the time of application. A fee per Vendor is established in the Borough's Fee Schedule.
- Perkasio Borough reserves the right to invoice the applicant for any balance due if the number of Temporary Fixed Vendors is greater than the initial estimate.

Estimated number of Food Trucks / Trailers:

Estimated number of For-Profit Vendors:

Estimated number of Non-Profit Vendors (no fee):

11. ENTERTAINMENT

ATTACHMENTS REQUIRED:

Perkasie Borough encourages a family-friendly atmosphere / environment at Special Events in the Town Center.

- Mark the location of all music and/or entertainment "stages" or areas on the event sketch map.
- For each location, list the type of entertainment and the hours. List areas where amplified music is planned. List group or individual performer names if known.
- List the locations of any animal exhibits or petting zoos. Applicant is responsible for ensuring that conditions in Bucks County and PA Health Department permits are met.

12. EVENT SAFETY AND SECURITY

ATTACHMENTS REQUIRED: The applicant is required to provide a safe and secure environment for the event.

A plan for crowd control and security is required as part of the Event Application. The plan must include at least:

- The location of an Event Command Center. Note how it will be identifiable to attendees.
- The name of the individual in charge at the event. Provide the name & contact information of the Event Coordinator.
- How will you communicate with all attendees in the event of an emergency?
- What is the emergency evacuation plan?
- Where is the location for missing/found persons?
- Will there be sufficient staff at the event for the expected number of attendees? What are the numbers of these staff and how will they be trained on their roles & emergency procedures. How will they communicate with the Event Director in an emergency situation?

Applicant is responsible for notifying emergency services of the event. Attach a draft/sample copy of the notice to this application.

13. POLICE DEPARTMENT

Perkasie Borough may require uniformed/non-uniformed police officers to be on-duty throughout the event. The applicant will be responsible for the cost incurred for these services. We will send an estimate of the hours and an invoice with the event permit approval letter. We reserve the right to invoice the Applicant for the balance of additional Police services provided during the event if we deem them necessary for health, safety and/or security reasons.

Applicant is welcome to schedule a meeting with the Perkasio Borough Chief of Police to discuss the possibility of Police Department support for the event. Call (215) 257-6876 to schedule.

14. FIRE SAFETY

ATTACHMENTS REQUIRED:

- Open fires/burning are not permitted without an additional permit and express approval by Perkasio Borough Council
- Fireworks and Pyrotechnics are not permitted.

Applicant is responsible for notifying the Perkasio Fire Department of all road closures, detours, and access points for emergency service vehicles during the event. Attach a draft/sample copy of the notice to this application.

15. EMERGENCY MEDICAL PLAN

ATTACHMENTS REQUIRED:

- If attendance is expected to be 5,000+ (including staff, volunteers & vendors), an ambulance and fire truck may need to be on scene with backup available should either have to leave the event.
- Consult with the Bucks County Emergency Health Services for their requirements.
- FOR ALL EVENTS: an on-site first aid location must be established. Provide details as an attachment to this application.

Applicant is responsible for notifying local emergency services of all road closures, detours, and access points for emergency service vehicles during the event. Attach a draft/sample copy of the notice to this application.

On-Site Emergency Medical Service: Yes / No

Standby Service Notified: Yes / No

If yes, Agency Name:

Agency Phone:

16. WAIVER & INSURANCE

ATTACHMENTS REQUIRED:

Attach a Certificate of Insurance to this application, evidencing at least \$1,000,000 in Comprehensive General Liability insurance coverage and naming the Borough of Perkasio as Additionally Insured. Certain kinds of events (eg, parades), and events where alcoholic beverages are served may have additional insurance requirements. It is the responsibility of the Applicant to ensure adequate coverage.

Indemnification:

- To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasio, its elected and appointed officials agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorney's fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

Waiver of Subrogation

- Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation insurance policy, if any.

Damage to Property of the Applicant and its invitees

- The Applicant and its employees, officials, volunteers and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents, and representatives while such property is on, at or adjacent to the premises of the Borough.
- Perkasio Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while attending the event; all claims for such injury or damage are hereby waived.

Damage to Borough Property

- Applicant assumes full responsibility for taking cognizance of area conditions at the time of the event. Applicant will be responsible for all damages resulting to or from use of the Borough's property. Upon

Boro of Perkasio - certificate holder - 620

completion of the Applicant's operations, Applicant agrees to leave the property in the same condition as it existed before operation, or pay for and complete restoration of said property within 15 days of the the completion of the event.

17. FEES & CHARGES ** subject to change

The Perkasio Borough Fee Schedule can be downloaded from: <https://perkasioborough.org/fee-schedule/>

The following fees are due **at the time of application (2024)**:

Application Fee: For Profit (\$100) / Non-Profit (\$50):	\$50
Application Fee, additional date (\$10 per date):	

The following fees are due **upon permit approval and will be invoiced when the event permit is mailed to the applicant. Fees are listed in the Perkasio Borough Fee Schedule, which is updated annually. An attachment provided with this permit lists the current fees:**

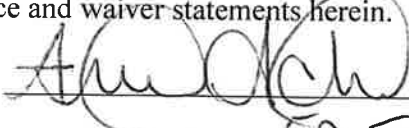
- Electrical Setup & Breakdown
- Trash & Recycling Setup & Collection
- Barricades/Cones Drop Off & Collection
- Per vendor, Temporary Fixed Vendor Fee
- Crossing Guards
- Police Support
- No Parking Signs

Perkasio Borough reserves the right to invoice the Applicant for the balance of any Borough services provided during the event if we deem them necessary for health, safety and/or security reasons.

18. SUBMISSION CHECKLIST (ATTACHMENTS)

<input checked="" type="checkbox"/> Site Plan	<input checked="" type="checkbox"/> Parking Plan
<input checked="" type="checkbox"/> Event Safety & Security Plan	<input checked="" type="checkbox"/> Entertainment Plan
<input type="checkbox"/> Detour / traffic flow plans	<input type="checkbox"/> Draft notices to emergency services
<input type="checkbox"/> Draft notices to affected residents & businesses	<input type="checkbox"/> Certificate of Insurance

Applicant certifies that the information provided on this form is true and correct, has reviewed and agrees to the insurance and waiver statements herein.

Signed: 
 On behalf of Organization: EAF

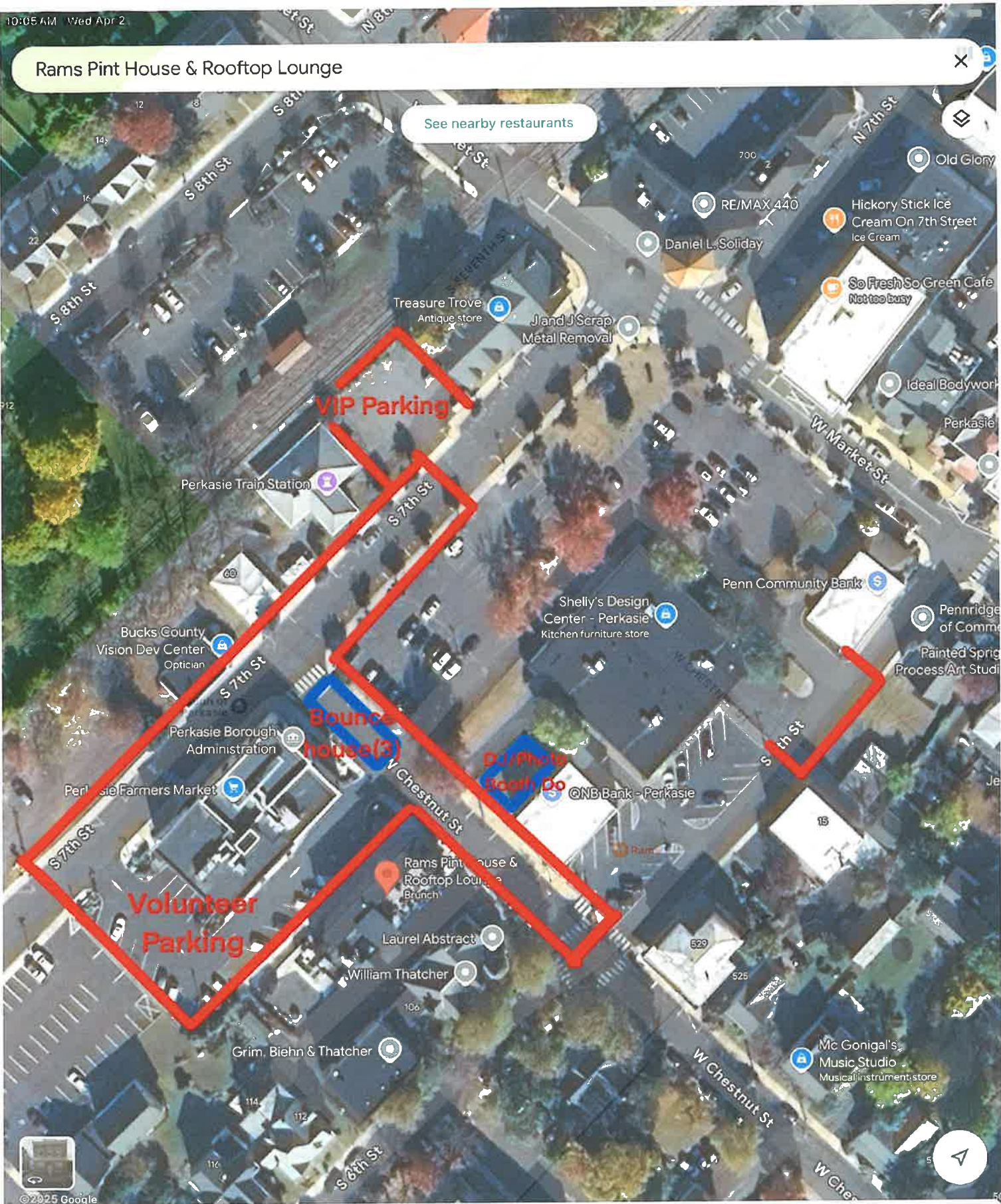
Date of Application: 4/2/2025

Safety Plan:

- For Emergency departure there will be a vehicle at 7th Street Next to Borough Hall(Below Eye Doctor with a key in it
- Site Person In Charge is Annette Schuster and She will have a Bright Green Shirt W/ Puzzle Pieces on it
- If a child is lost or any service is needed people should go to hostess stand in The Ram

Rams Pint House & Rooftop Lounge

See nearby restaurants



Rams Pint House & Rooftop Lounge

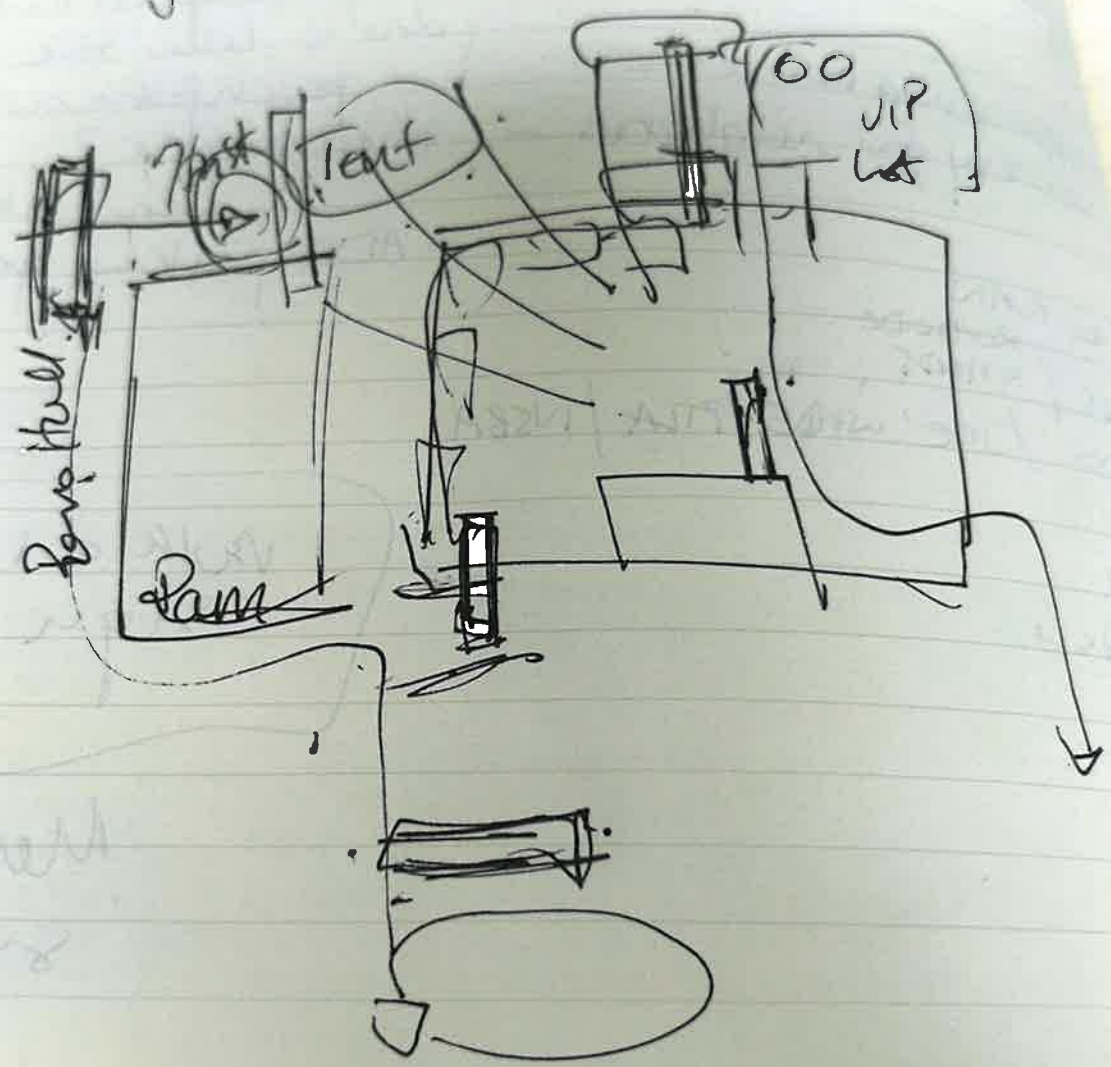
- [Directions](#)
- [Start](#)
- [Order](#)
- [Call](#)
- [Save](#)
- [Share](#)
- [Website](#)
- [+ Post](#)
- [Edit](#)

Roller
Prayer

Train static moon bounces

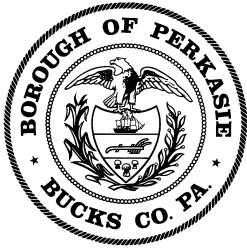
200 people

breathing room



SHARMA

consumable for the



BOROUGH OF PERKASIO

INTER-OFFICE MEMORANDUM

TO: Andrea L. Coaxum

FROM: Linda Reid

SUBJECT: Agreements to install a mural on SEPTA Freight Car

Perkasio Borough has received a draft license agreement from SEPTA concerning the installation of a mural on the abandoned freight car located on N. 8th St. SEPTA have also provided a draft letter of agreement for the installation of the mural.

The draft license agreement and the letter agreement have been reviewed by the Borough's solicitor and some minor edits are reflected in the agreements in the Council packet for the Borough Council meeting on April 7th, 2025.

The license agreement and the letter agreement once executed will allow Perkasio Borough to enter the SEPTA property to install the murals between May 1, 2025 and August 31, 2025.



March 4, 2025

Borough of Perkasie
Attn: Andrea L. Coaxum
Borough Manager
620 W. Chestnut St.
Perkasie, PA 18944
manager@perkasieborough.org

RE: Letter Agreement for the Installation of a Mural on a Freight Car

Dear Ms. Coaxum:

This letter agreement (“Agreement”) is by and between Southeastern Pennsylvania Transportation Authority (“SEPTA”) and the Borough of Perkasie (“Permittee”). SEPTA is the owner the real property located at 2 North 8th Street, Perkasie, PA 18944 (the “SEPTA Property”) upon which exists a freight car that was abandoned by a previous tenant of the SEPTA Property (the “Freight Car”). A map highlighting the Freight Car is incorporated into this Agreement as Attachment 1.

Permittee intends to enhance the beauty and character of the area surrounding the SEPTA Property by installing murals on the surface of the Freight Car, as shown in Attachment 2. This letter will serve as a written agreement, between Permittee and SEPTA, that memorializes the following:

SEPTA granting to Permittee a non-exclusive license to enter upon the SEPTA Property to install the murals between May 1, 2025 and August 31, 2025. Upon termination of this Agreement, Permittee shall remove any and all material and/or equipment.

Permittee shall disclose to SEPTA if any of the work will necessitate that people or equipment come into the area that SEPTA has designated to be the right-of-way (“ROW”), which shall consist of all the area -- on, under and above the ground, and in the air space -- that includes and envelopes the rail trackbed, extending 25-feet from the outer edge of each the two most outer rails, and running the length of the trackbed and 10 feet from aerial cables and conductors. Equipment shall be considered to be fouling a track or overhead wire when located within the distances provided above or when failure of same, with or without a load, would bring it to within 10 feet of the outer edge of each of the two outer most rails and 10 feet from aerial cables or conductors.

Permittee shall not perform or permit any of Permittee’s guests, invitees, or licensees to perform any disorderly conduct or commit any nuisance on the SEPTA Property or to use the SEPTA Property in any way so as to interfere with the exercise by SEPTA, its licensees, or permittees of privileges which SEPTA may give them in the SEPTA Property.

SEPTA retains the right to terminate this Agreement at any time. Permittee shall comply with and abide by each and all of the provisions hereof and keep all and singular Permittee’s promises herein. Waiver by

SEPTA of any breach of any term or provision hereof shall not be deemed a waiver of any subsequent breach of the same or any other term or provision hereof.

To the fullest extent allowed by law, Permittee agrees to discharge, relieve, and release SEPTA from and against any and all matters, including, but not limited to any claim, dispute, lawsuit, litigation, investigation, or proceeding, relating to loss of life, personal injury and/or damage to property or the environment in connection with or arising out of Permittee's use of the SEPTA Property and occasioned wholly or in part by any negligent act or omission of Permittee (collectively, "Claim"), except to the extent caused by the negligence of SEPTA. Notwithstanding the above, nothing herein shall be deemed a waiver of SEPTA's rights and limitations under its enabling legislation, including its sovereign immunity.

In the event that SEPTA is named a party to any Claim, unless such Claim arises from the negligence of SEPTA, Permittee shall: (i) protect, defend, and keep SEPTA fully informed of all matters related to the Claim, (ii) provide no responses without SEPTA's prior knowledge and consent, and (iii) cover the costs associated with SEPTA's defense of the Claim.

Permittee must maintain, at Permittee's own cost and expense, the kinds and amounts of insurance coverage specified in the insurance requirements. The insurance requirements are attached to, and made a part of, this Agreement as Attachment 3, and have been reviewed and approved by SEPTA's Risk Management department.

To demonstrate your acceptance with and commitment to the above terms and conditions, please sign below and return a signed copy to John Dalin, Corporate Attorney, at jdalin@septa.org.

Sincerely,

Jody L. Holton, AICP
Chief Planning & Strategy Officer

Approved as to form:

By: _____
SEPTA Office of General Counsel

Borough of Perkasié ("Permittee")

By: _____

Name: _____

Title: _____

Date: _____

LICENSE AGREEMENT BY AND BETWEEN
SOUTHEASTERN PENNSYLVANIA TRANSPORTATION AUTHORITY
AND THE BOROUGH OF PERKASIE CONCERNING THE INSTALLATION
OF MURAL ON ABANDONED FREIGHT CAR

THIS LICENSE AGREEMENT (“**Agreement**”) entered into this ____ day of _____, 2025 (“**Effective Date**”), is made by and between the Southeastern Pennsylvania Transportation Authority (as Licensor, and herein “**SEPTA**”), a body corporate and politic which exercises the public powers of the Commonwealth of Pennsylvania as an agency and instrumentality thereof, with its principal office located at 1234 Market Street, 10th Floor, Philadelphia, Pennsylvania 19107-3780; and the Borough of Perkasie,(as “**Licensee**”), a body corporate and politic formed under the laws of the Commonwealth of Pennsylvania, with its principal office located at 620 W. Chestnut St, Perkasie, PA 18944. SEPTA and the Licensee herein are each a “**Party**”, and collectively are the “**Parties.**”

Right-of-Entry #686

RECITALS

1. SEPTA owns the real property located at 2 North 8th Street, Perkasie, PA 18944 (the “**SEPTA Property**”).
2. On the SEPTA Property exists a freight car that was abandoned by a previous tenant of the SEPTA Property (the “**Freight Car**”). A map of the Freight Car is incorporated into this Agreement as Attachment 1.
3. Licensee intends to enhance the beauty and character of the area surrounding the SEPTA Property by installing murals (the “**Murals**”) on the surface of the Freight Car (the “**Licensed Space**”). A “**Work Scope**” is incorporated into this Agreement as Attachment 2. The Licensed Space is limited to the surface of the Freight Car designated to have Murals as shown in Attachment 2.
4. SEPTA and Licensee have agreed to enter into this Agreement under which SEPTA grants a license (“**License**”) to Licensee for the use of the Licensed Space in accordance with the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein, and other good and valuable consideration as described herein, the sufficiency of which is hereby acknowledged, the Parties intending to be legally bound, hereby agree and commit as follows.

AGREEMENT

Section 1. Recitals.

The Recitals are incorporated into and made a part of this Agreement.

Section 2. Grant of License and Use of the Licensed Space; Improvements to the Licensed Space.

A. Grant of License and Use of the Licensed Space. SEPTA grants to Licensee a non-exclusive License to use the Licensed Space to have the Murals installed and remain at the Licensed Space as more fully set forth in the Work Scope and in accordance with this Agreement. Under the License, and in accordance with this Agreement, Licensee shall have the right to use the Freight Car to: (i) have the Murals installed at the Licensed Space, and (ii) have the Murals remain at the Licensed Space (collectively, the “**Permitted Use**”) for a term that shall begin on the Effective Date and expire five (5) years thereafter (“**License Term**”).

(i) Right-of-Entry Agreement. Licensee understands that Licensee must enter into a separate Right-of-Entry Agreement with SEPTA prior to Licensee accessing or entering upon the SEPTA Property to perform the installation of the Murals on the Licensed Space.

(ii) Reservation of Rights to the SEPTA Property. Nothing contained in this Agreement shall be construed as creating, granting, or in any way transferring to Licensee any right to possession, estate, title, ownership, or other interest in or to the SEPTA Property or the Freight Car. SEPTA reserves the rights to enter upon the SEPTA Property at any time and for any reason without any prior notice being given to Licensee. The existence of the Murals cannot preclude SEPTA from accessing and/or entering upon the SEPTA Property or the Freight Car.

B. Improvements to the Licensed Space. Licensee accepts the Licensed Space “as is.” Licensee’s use of the Licensed Space is at Licensee’s own risk; provided, however, that SEPTA shall take reasonable care to warn Licensee of any non-obvious risks of personal injury arising from the nature or condition of the Licensed Space or any improvements thereon. SEPTA is not liable or responsible for any: (i) losses or damages suffered by any party, except to the extent caused by SEPTA, (ii) costs that Licensee incurs, or (iii) activities outside of SEPTA’s control that may affect the Freight Car or the SEPTA Property and/or Licensee’s use of the Licensed Space. Licensee shall comply with all reasonable safety rules, notices, and environmental information provided by SEPTA in writing concerning Licensee’s use of the Licensed Space.

Section 3. Removal of the Murals.

Any act which causes the Murals to be decommissioned, destroyed and/or no longer visible upon the Licensed Space or any property belonging to SEPTA, will constitute the removal of the Murals (“**Removal of the Murals**”). At the expiration of the License, the Removal of the Murals shall be completed in accordance with Section 6 of this Agreement.

Section 4. Release; Indemnification; Insurance.

A. To the fullest extent allowed by law, Licensee agrees to discharge, relieve and release SEPTA from and against any and all matters, including, but not limited to any claim, dispute, lawsuit, litigation, investigation, or proceeding, relating to loss of life, personal injury and/or damage to property or the environment in connection with or arising out of Licensee’s use

of the Freight Car and occasioned wholly or in part by any negligent act or omission of Licensee or the Artists (collectively, “**Claim**”), except to the extent caused by the negligence of SEPTA.

B. In the event that SEPTA is named a party to any Claim, unless such Claim arises from the negligence of SEPTA, Licensee shall: (i) protect, defend, and keep SEPTA fully informed of all matters related to the Claim, (ii) provide no responses without SEPTA’s prior knowledge and consent, and (iii) cover the costs associated with SEPTA’s defense of the Claim.

C. Licensee must maintain, at Licensee’s own cost and expense, the kinds and amounts of insurance coverage specified in the insurance requirements. The insurance requirements are attached to, and made a part of, this Agreement as Attachment 3 and have been reviewed and approved by SEPTA’s Risk Management department.

Section 5. Maintenance of the Murals and the Freight Car.

Licensee shall maintain the Murals as it deems appropriate in accordance with this Agreement. Maintenance of the SEPTA Property will remain the sole responsibility of SEPTA. The existence of the Murals cannot preclude any routine or required maintenance work on the Freight Car or the SEPTA Property; provided, however, that SEPTA agrees to use reasonable care in the performance of any maintenance work on the Licensed Space to avoid interfering with or damaging the Murals or interfering with Licensee’s use of the Licensed Space. Licensee shall provide SEPTA with advance notice prior to entering onto the SEPTA Property to perform maintenance on the Murals. SEPTA shall not be obligated to provide Licensee with prior notice concerning SEPTA’s maintenance of the SEPTA Property or the Freight Car, except that SEPTA shall provide reasonable prior notice to Licensee of any maintenance work that will occur on the Licensed Space or that is reasonably likely to interfere with the exercise of Licensee’s rights under this Agreement.

Section 6. SEPTA’s Right to Recover the Licensed Space and Terminate this Agreement.

SEPTA shall have the right to recover the Licensed Space and to terminate this Agreement upon written notice to Licensee if: (i) Licensee’s use of the Licensed Space interferes with SEPTA’s own use of the Licensed Space, (ii) Licensee defaults, fails or breaches this Agreement or the License, (iii) Licensee abandons the Murals or use of the Licensed Space, provided that an abandonment shall not be deemed to have occurred unless and until Licensee fails to respond within ten (10) business days to notice from SEPTA of its intent to terminate this Agreement pursuant to this clause (iii), or (iv) SEPTA determines, at its discretion, that it is necessary to recover the Freight Car to fulfill its obligations as a transportation agency and/or due to an emergency (an “**Emergency**”).

A. Notice of Intent to Recover the Licensed Space. If SEPTA exercises its rights under this Section 6, SEPTA shall notify Licensee in writing of SEPTA’s intent to recover the Licensed Space and terminate this Agreement; provided, however, that notwithstanding anything herein to the contrary, in the event of a termination under clauses (i) or (ii) in Section 6 above, SEPTA shall not have the right to recover the Licensed Space and terminate this Agreement unless and until SEPTA has notified Licensee in writing of the situation giving rise to such termination and Licensee has failed to remedy the situation within a reasonable period after receiving such notice.

Unless SEPTA's exercise of its rights under this Section 6 is precipitated by an Emergency, SEPTA shall give reasonable prior notice of such termination to Licensee so that Licensee may document and remove the Murals.

B. Removal of the Murals upon Termination of this Agreement. Upon the expiration or earlier termination of this Agreement, Licensee shall engage in the Removal of the Murals. If Licensee fails to begin the Removal of the Murals within thirty (30) days after receipt of SEPTA's notice of termination (or such additional time as may be reasonably requested by Licensee), SEPTA shall have the right to: (i) engage in the Removal of the Murals, (ii) remove Licensee and/or Licensee's property from the Licensed Space, and (iii) not be liable or responsible for any losses or damages that any party may suffer in connection with SEPTA exercising its rights under this Section 6.

Section 7. Notices.

All notices required under this Agreement shall be in writing and addressed as follows:

If to SEPTA: Director of Real Estate
 Southeastern Pennsylvania Transportation Authority
 1234 Market Street, 10th Floor
 Philadelphia, PA 19107-3780

If to Licensee: _____
 Borough of Perkasio
 620 W. Chestnut St,
 Perkasio, PA 18944

Licensee shall make all payments to SEPTA by check made payable to "SEPTA" and shall mail each check with a copy of the corresponding invoice to:

SEPTA
P.O. Box 7780-4044
Philadelphia, PA 19182-4044

Section 8. Hazardous Substances.

Licensee must ensure that use of the Licensed Space under this Agreement does not include, cause, or result in the generation, release, storage, use, treatment, removal, disposal or other handling of any Hazardous Substance. "Hazardous Substance" means (i) any substance defined as a hazardous substance under the Comprehensive Environmental Response Compensation and Liability Act, 42 U.S.C. § 9601 *et seq.*, as amended ("CERCLA"), (ii) petroleum, petroleum products, natural gas, natural gas liquids, liquefied natural gas, and synthetic gas, and (iii) any other substance or material deemed to be hazardous, dangerous, toxic, or a pollutant under any federal, state or local law, code, or regulation.

Section 9. Governing Law, Forum Selection and Consent to Jurisdiction.

A. Nothing contained in this Agreement shall limit or waive any of the rights, defenses, and/or immunities, available to SEPTA.

B. All Claims shall be: (i) governed by the laws of the Commonwealth of Pennsylvania, and (ii) only brought, maintained, resolved, and enforced in the state or federal courts located in Philadelphia, Pennsylvania. By signing this Agreement, Licensee waives: (i) any objection to jurisdiction or venue in the state and federal courts located in Philadelphia, Pennsylvania, and (ii) any claim that such court is inconvenient or lacks personal jurisdiction over Licensee.

Section 10. Miscellaneous Provisions.

A. This Agreement shall be the final expression of the agreement between the Parties concerning Licensee's use of the Licensed Space. The Parties shall amend this Agreement only by a writing signed by the Parties. If any portion of this Agreement is deemed invalid, the remainder of this Agreement shall remain valid and enforceable as permitted by law.

B. This Agreement may be signed, and delivered, in multiple parts by the Parties (including by facsimile and electronic transmission). When the individually signed copies of this Agreement are combined it will be deemed an original and enforceable agreement.

IN WITNESS WHEREOF, the Parties have caused the Agreement to be executed by their duly authorized officials, on the date first written above.

Borough of Perkasio (“Licensee”)

By: _____

Name: _____

Title: _____

Approved as to form:

By: _____

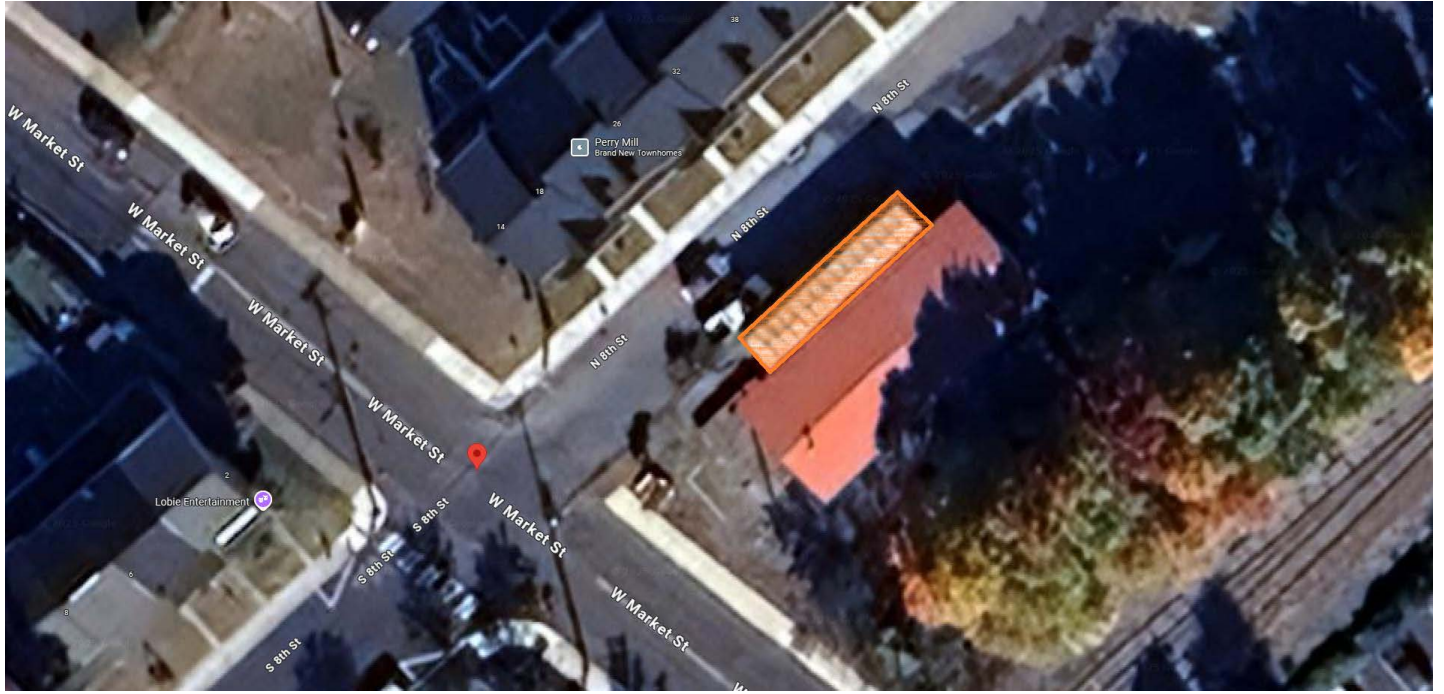
Southeastern Pennsylvania
Transportation Authority

By: _____
Jodie L. Holton, AICP
Chief Planning & Strategy Officer

Approved as to form:

By: _____
Office of General Counsel, SEPTA

ATTACHMENT 1



ATTACHMENT 2

PROJECT LOCATION

ROE # 686

SITE SPECIFIC WORK PLAN

FREIGHT CAR MURAL PROJECT

JANUARY 27, 2025

Prepared for: SEPTA
1234 Market St. 13th Floor
Philadelphia, PA 19107-3780

Prepared by: PERKASIE BOROUGH
620 W. CHESTNUT ST
PERKASIE, PA 18944

Table of Contents

Section 1: Overview

Section 2: Safety

Section 3: Prerequisite to Work

Section 4: Tools and Equipment

Section 5: Timeframe for Work

Section 6: Scope of Work

Section 7: Emergency Response

Section 8: Attachments

SECTION 1-OVERVIEW

Perkasie Borough has contracted with a 3rd party to install a mural on the disused SEPTA freight car located at 2 N. 8th St / intersection with W. Market St. The mural is intended as the first step in the transformation of a long-blighted but historic site into an attractive asset. The mural background will be painted directly onto the freight car. Pre-prepared canvas elements will be affixed to the freight car, and aluminum sign board letters will be fixed to the freight car.

The contracted artist for the project is Promiseland Murals. The mural project is managed by Perkasie Borough and the Perkasie Town Improvement Association and is funded, in part, by grant funding under the Visit Bucks County Tourism Grant Program.

Ultimately, and as described in ROE 686, Perkasie Borough intends the parcel to become a park with community amenities and a seasonal ice & roller rink. Site improvements will eventually include retaining walls, decking, parking and roadway improvements including crosswalks, paving & curbing.

SECTION 2-SAFETY

The freight car sits on disused rail tracks adjacent to a disused train/freight station and platform on one side, and a newly paved Borough street and rowhome development on the other. The mural will be installed on 3 sides of the freight car and will be carried out from the street level. The side of the car adjacent to the platform is not being painted and we do not anticipate needing to use the platform to conduct the project.

Painting will be done using paint brushes and rollers with the painter standing on either a ladder or a lift. The painter is trained and experienced in proper use of the lifts and will wear a safety harness when above ground level. A small paint sprayer and a power washer will also be used. All equipment, and any protective eyewear or other protective equipment, will be used in accordance with the manufacturers' instructions.

Installation of the aluminum sign board will be carried out by the Perkasie Borough Public Works Department using appropriate safety equipment.

This project is not in immediate proximity to active SEPTA tracks and we do not anticipate the requirement for SEPTA/Amtrak safety certification, or to coordinate with the SEPTA PM.

SECTION 3-PREREQUISITE TO WORK

The project is described in an RFQ that invited artists to submit a design for the mural, which is located at an important gateway to Perkasie Borough's downtown. A copy of the RFQ is attached. The project has the support of the Perkasie Borough Council, the Perkasie Town Improvement Association and is funded, in part by the Visit Bucks County Tourism Grant Program.

- A letter of support for the project from Jody Holton, Chief Planning & Strategy Officer at SEPTA, was submitted as part of the grant submission (a copy is attached to this application).
- The mural design has been reviewed and approved by SEPTA's Content Committee (email attached).

- Cassandra Everlof at SEPTA indicated, in her email dated September 6th, 2024 (attached), that the mural installation should be submitted under our existing ROE permit #686.

SECTION 4-TOOLS AND EQUIPMENT

Tools used for this project will be paint brushes, paint cans, rollers, squeegees, sponges, buckets, a small handheld paint sprayer and a power washer. An A-frame ladder and a small scissor-lift will also be used on site.

Paint used for this project will be water-based exterior paint (Benjamin Moore, Sherwin-Williams, Nova Color and the like)

An oil-based anti-graffiti clear-coat product will be used at the end of the project.

SECTION 5-TIME FRAME FOR WORK

We expect the work to begin in May/June of 2025 and to take between 1 week and 1 month to complete. Paint requires time to dry and cure and the project duration may be as short as 1 week or as long as 1 month depending on weather conditions. The daily start time will be no earlier than 8:00am and work will finish daily by 4:00pm.

SECTION 6-SCOPE OF WORK

The freight car is adjacent to a Perkasio Borough-owned roadway, which will serve as the entrance to the work site. Where necessary, we anticipate storing paint and equipment at the Perkasio Borough Public Works Department, located at 311 Pine St, Perkasio, PA 18944.

Canvas and sign board elements of the mural will be created by the artist at their off-site studio in Stowe, PA and transported to the site once the freight car is prepared for their installation.

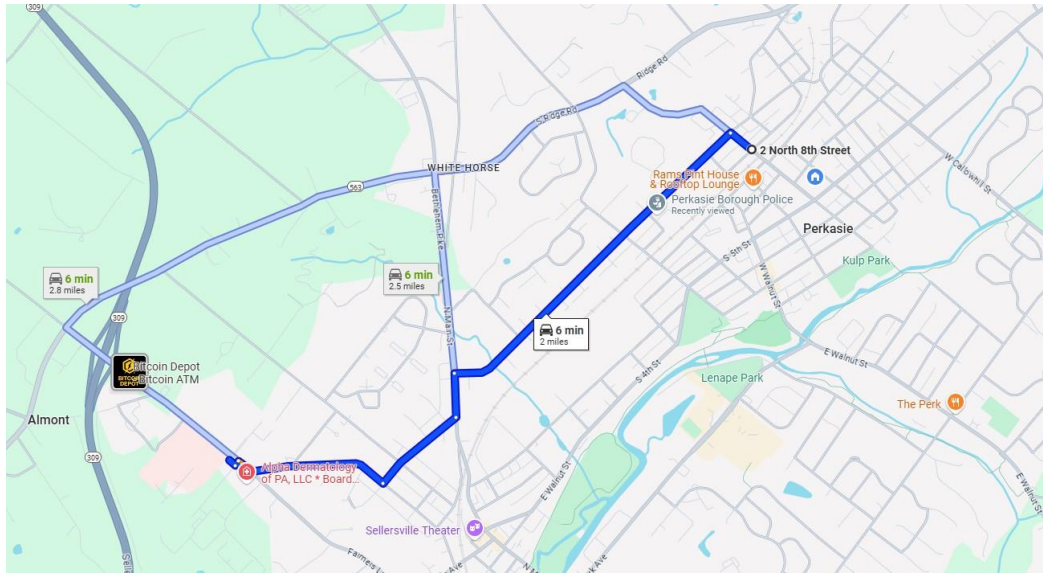
Most of this work will not require any road closures. For the short time that a scissor-lift is in use, Perkasio Borough will manage any necessary road closures and/or diversions and will notify the affected residents.

Clean up will be conducted at the end of each work day so that the site is left clean and tidy. We do not anticipate an environmental impact from this project.

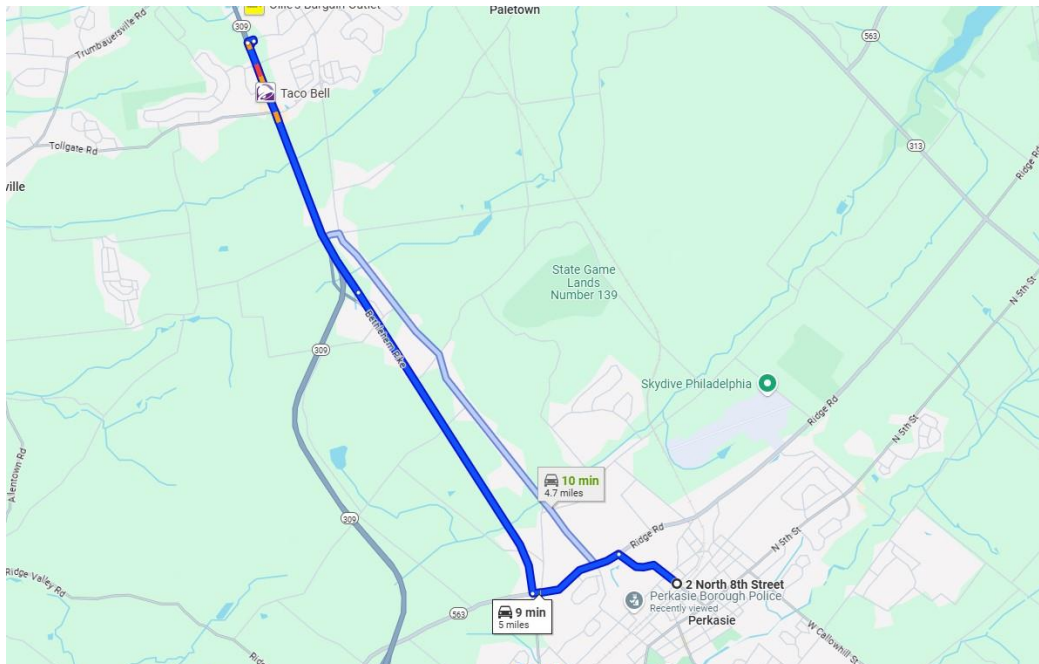
SECTION 7-EMERGENCY RESPONSE

The Perkasio Borough Police Department (non-emergency) can be reached at (215) 257-6876 or dispatch at 911.

The Grandview Health Emergency Room is 2.8 miles away at 700 Lawn Avenue, Sellersville, PA 18960



The Grandview Urgent Care is 5 miles away at 5 Quakers Way, Quakertown, PA 18951



SECTION 8-ATTACHMENTS

Mural finished design:



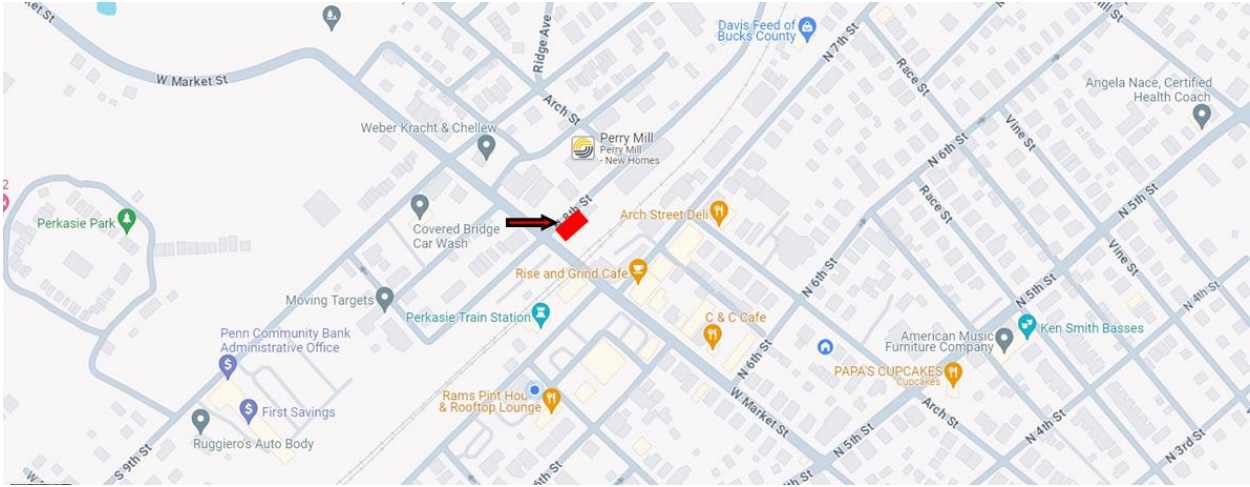
Freight Car (existing):



Freight car adjacent to freight house & platform on one side and a Perkasio Borough street on the other.



The site is located at the intersection of W. Market St and 2 N. 8th St in Perkasio Borough. The tax parcel number is #33-005-458.



END

ATTACHMENT 3



CERTIFICATE OF COVERAGE

This Certifies That The Coverage Listed Below Is Provided To The Covered Party For The Coverage Term Indicated By The Delaware Valley Insurance Trust, d/b/a "Delaware Valley Property & Liability Trust." Notwithstanding Any Requirement, Term Or Condition Of Any Contract Or Other Document With Respect To Which This Certificate May Be Issued Or May Pertain, The Coverage Afforded Is Subject To All The Terms, Exclusions And Conditions Of The Coverage Document. Limits Shown May Have Been Impaired By Payments Or May Be Impaired By Future Payments.

COVERED PARTY: Perkasio Borough
P.O. Box 96
620 W. Chesnut Street
Perkasie, PA 18944

COVERAGE DOCUMENT #: 3848-2513

COVERAGE TERM: January 1, 2025 to January 1, 2026

COVERAGE: General Liability and Auto Liability

LIMITS: \$2,000,000 PER OCCURRENCE

CERTIFICATE HOLDER: SEPTA
1234 Market Street, 10th Floor
Philadelphia, PA 19107-3780
ATTN: Risk Management

DESCRIPTION: Certificate Holder is an Additional Covered Party to the extent required by written contract, or, to a limit of \$1,000,000 each occurrence if no written contract exists or no minimum amount of coverage is required in the written contract as respects the project to remove unused railroad tracks.

CANCELLATION: Should The Above Described Coverage Be Cancelled Before The Expiration Date, The Trust Will Mail 30 Days Written Notice To The Certificate Holder, But Failure To Mail Such Notice Shall Impose No Obligation Or Liability Of Any Kind Upon The Trust.

This Certificate Is Issued To The Certificate Holder As A Matter Of Information Only And Confers No Rights Upon The Certificate Holder. This Certificate Does Not Affirmatively or Negatively Amend, Extend Or Alter The Coverage Afforded Under The Coverage Document Issued By The Delaware Valley Insurance Trust, d/b/a "Delaware Valley Property & Liability Trust." This Certificate Does Not Constitute A Contract Between The Delaware Valley Insurance Trust, d/b/a "Delaware Valley Property & Liability Trust," And The Certificate Holder.

ISSUE DATE: **DECEMBER 13, 2024**

Richard L. Mellor, Jr., Executive Director





DELAWARE VALLEY
WORKERS'
COMPENSATION
TRUST

CERTIFICATE OF COVERAGE

This Certifies That The Coverage Listed Below Is Provided To The Covered Party For The Coverage Term Indicated By The Delaware Valley Workers Compensation Trust. Notwithstanding Any Requirement, Term Or Condition Of Any Contract Or Other Document With Respect To Which This Certificate May Be Issued Or May Pertain, The Coverage Afforded Is Subject To All The Terms, Exclusions And Conditions Of The Coverage Document. Limits Shown May Have Been Impaired By Payments Or May Be Impaired By Future Payments.

COVERED PARTICIPANT: Perkasio Borough
P.O. Box 96
620 W. Chesnut Street
Perkasie, PA 18944

COVERAGE DOCUMENT #: WC 38928-2565

COVERAGES: STATUTORY WORKERS COMPENSATION AND EMPLOYERS LIABILITY

EMPLOYERS LIABILITY LIMITS: BODILY INJURY BY ACCIDENT - \$1,000,000 EACH ACCIDENT
BODILY INJURY BY DISEASE - \$1,000,000 EACH EMPLOYEE
BODILY INJURY BY DISEASE - \$1,000,000 ANNUAL AGGREGATE

COVERAGE TERM: JANUARY 1, 2025 TO JANUARY 1, 2026

CERTIFICATE HOLDER: SEPTA
1234 Market Street
Philadelphia, PA 19107-3780
ATTN: Risk Management

DESCRIPTION: Evidence of Coverage as respects the project to remove unused railroad tracks.


EMERGENCY SERVICE PROVIDERS: Only The Statutory Obligations Of The Above-Named Covered Party To Volunteer Members Of Fire Companies Or Departments, Ambulance Corps, Rescue And Lifesaving Squads And Hazardous Materials Teams And To Local Coordinators Of Emergency Management, As Defined In 35 Pa.C.S. § 7502, Are Covered UNLESS Otherwise Indicated Below.

VOLUNTEER FIRE COMPANIES: Not Covered **VOLUNTEER AMBULANCE CORPS:** N/A

CANCELLATION: Should The Above Described Coverage Be Cancelled Before The Expiration Date, The Trust Will Mail 30 Days Written Notice To The Certificate Holder, But Failure To Mail Such Notice Shall Impose No Obligation Or Liability Of Any Kind Upon The Trust.

This Certificate Is Issued To The Certificate Holder As A Matter Of Information Only And Confers No Rights Upon The Certificate Holder. This Certificate Does Not Affirmatively or Negatively Amend, Extend Or Alter The Coverage Afforded Under The Coverage Document Issued By The Delaware Valley Workers Compensation Trust. This Certificate Does Not Constitute A Contract Between The Delaware Valley Workers Compensation Trust And The Certificate Holder.

ISSUE DATE: **DECEMBER 13, 2024**


Richard L. Mellor, Jr., Executive Director

*Borough of Quakertown
35 North Third Street
Quakertown, Pennsylvania 18951-1476*



*P: 215-536-5001
F: 215-536-8830
www.quakertown.org*

March 27, 2025

RECEIVED
APR 01 2025

RE: Request for Fire Police Assistance

BOROUGH OF PERKASIE

Every Memorial Day, Quakertown celebrates this day with a morning parade, followed by a small ceremony at the monument on W. Mill Street. This community celebration brings hundreds of people to the area and pedestrian and vehicle traffic need direction. I am respectfully requesting assistance from your Fire Police, as in years past your assistance has been greatly appreciated.

Sergeant Ben Moller is the Police Department's liaison for this event. Assembly location is 35 N. Third Street at the Quakertown Police Department. Report to the Command Post *no later* than 0800 hours.

Please RSVP the number of personnel you can generously supply to Sergeant Moller by May 21, 2025 at 215-536-5002 or email to bmoller@quakertown.org.

Again, I appreciate your consideration of this request and look forward to the assistance of your Fire Police.

Respectfully yours,

Scott C. McElree
Borough Manager/Chief of Police

SCM/kdb

cc: Sgt. Ben Moller

South Perkasio Covered Bridge Rehabilitation Project

- **Owner:** Borough of Perkasio (PA)
- **Project:** Rehab of Timber Structure and Abutments After Hurricane Ida and Repair of Prior Issues

- **Partners**

PEMA/FEMA Project PA-03-PA-4618-PW-00553 (662216)

Pennsylvania Historical Museum Commission SAP Contract C98001676

Perkasio Borough

Perkasio Historical Society



Pre-Ida (2019)



After-Ida (2021)

Project Overview

- The South Perkasio Covered Bridge was damaged by the remnants of Hurricane Ida in September 2021. It also had condition issues prior to flood event.
- The bridge will stay near its former location to remain on National Register of Historic Places and qualify for grant funding.
- Abutments will be repaired/rebuilt in same general location. Bridge will be elevated to mitigate flood threat.
- All procurement work must meet federal and state guidelines
- Design-bid-build project with separate construction RFPs





Project: Design-Bid-Build

Phase 1: Contract Proposals for Engineering and Design Consultation Services

- Deliverables include structural designs, drawings, and/or specifications
- Awarded as best-value contract
- Technical capability, past performance, and prior experience play a role in contractor selection.
- Contract awarded to Wood Research & Development of Jefferson, Ore., in Oct. 2024.

Phase 2: Sealed Bids for Construction Services: Timber Structure and Abutments

- Contract awards for construction associated with the complete building designs, drawings, and/or specifications
- Awarded to the lowest eligible and responsible bidder. Contract type to be determined after completion of Phase 1.
- Bonding and prevailing wage requirements apply

Note: A contractor that is awarded a contract to develop designs, drawings, and/or specifications is prohibited from competing for and receiving an award for the associated construction portion of the work.



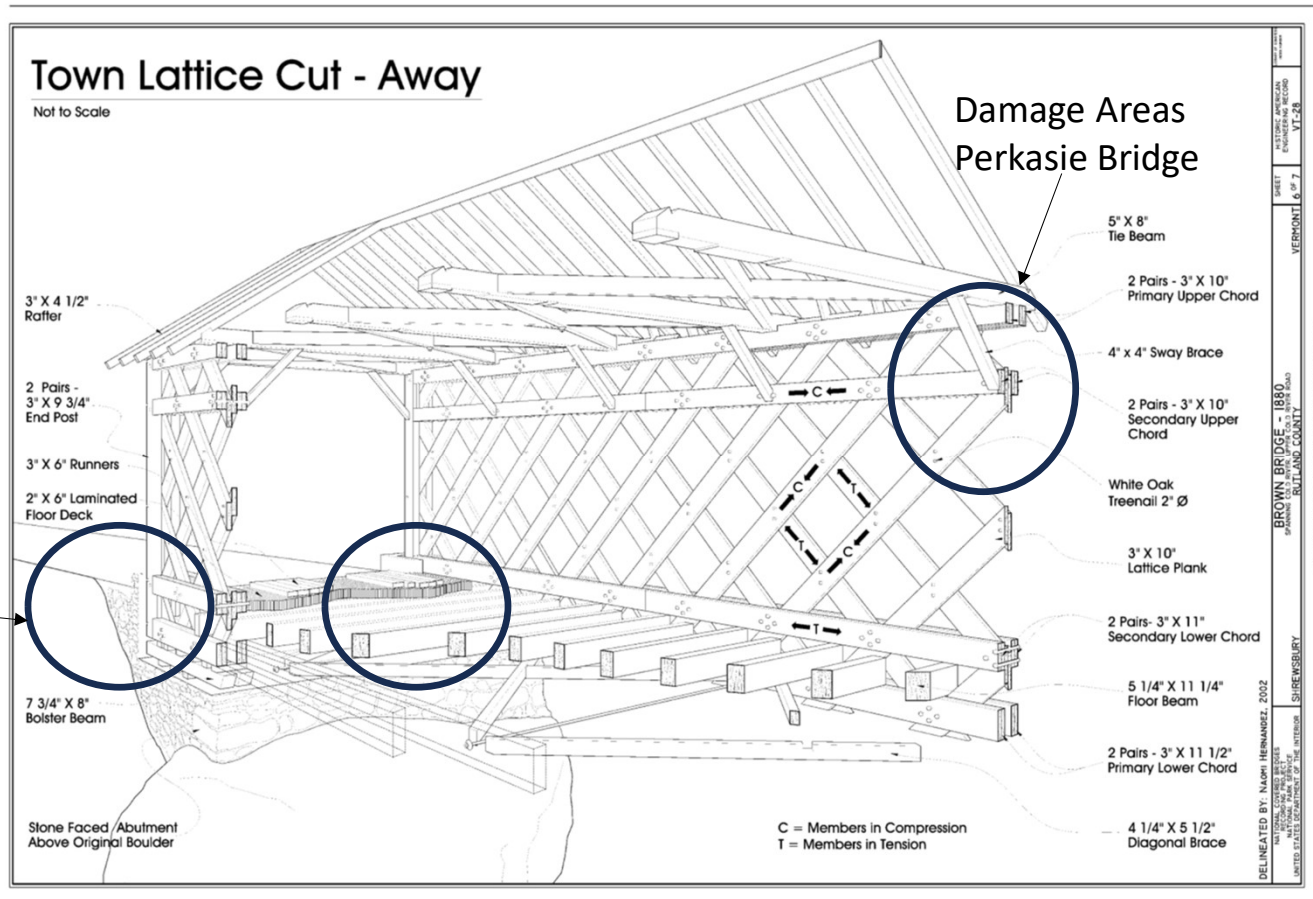
Engineering Contract: Wood Research & Development

Design Phase

- Task 1 – In-depth bridge inspection and Report on Condition Assessment and Repair Recommendations.
- Task 2 – Field survey.
- Task 3 – Investigations and evaluations for all necessary architectural, environmental, hydraulic, scour, geotechnical, structural, historic and cultural resource, field work, investigations and evaluations to obtain all necessary Federal, SHPO, PHMC, DEP, grant and other jurisdictional agency and funding source approvals.
- Task 4 – Design phase meetings
- **Task 5 – Design 50% and 100% development submissions including structural, geotechnical, environmental, hydraulic and scour design calculations, details, plans, technical specifications, special provisions, and any necessary construction phasing.**
- **Task 6 – Design Phase Schedule and Construction Schedule.**
- Task 7 – Prepare Final Plans, Specifications, Construction Cost Estimate and Other Documents.



Anatomy of a Covered Bridge



Inspection and Report on
Condition Assessment and
Repair Recommendations.

The inspection was conducted on October 29th, 2024, to
November 2nd, 2024, by Professional Engineer Kim King P.E.
and Level II Inspectors Clay Hoger and Anthony Davis.



Preliminary Conclusions



- The Bridge has shifted approximately 10-feet toward the North and in doing so caused significant damage to the abutment stone walls and to the bottom chords and posts in these areas.
- The damaged or missing end segments of the bottom chords and the bottom segments of the posts in the four corners are to be replaced.
- The truss bottom chord splice connections are to be assessed during the structural analysis and repaired or strengthened as required.
- The dowelled connections the lattice members make to the top and bottom chords are to be assessed during the analyses and reinforced at the connections as required.
- It is planned to anchor the bridge on new foundations to prevent lateral movement. This increases the demand for lateral stability of the structure

Damage Images



Knot in Transverse Beam



Moderate shrinkage checks in a transverse beam

Damage Images



Broken / cleaved dowel connection at knee brace KN2-S.



Knee braces KN3-N and KB3-S are out of alignment with CT3. KN3-S has separated from the main rafter R2N-3.

Damage Images



SOUTH PERKASIE COVERED BRIDGE
FOR
BOROUGH OF PERKASIE (PA)
RESTORATION DRAWINGS
MARCH 2025



ENGINEER OF RECORD (EOR)

WOOD RESEARCH AND DEVELOPMENT

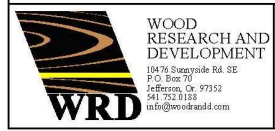
C/O Kim King, P.E. (PA)
P. O. Box 70
10466 Sunnyside Rd. SE
Jefferson, OR 97352
Tel: 541 752 0188
Fax: 503 365 9483
email: info@woodrandd.com

- GENERAL NOTES:
1. FIELD VERIFY ALL SIDING TO BE SECURED AND REPLACED.
 2. REMOVE AND REPLACE SIDING AS NECESSARY ON THE NORTH, SOUTH, AND INTERIOR WING WALLS TO PERFORM REPAIRS TO THE TENSION CHORD, VERTICAL POSTS, AND FOUNDATION CONNECTIONS.

REPAIR LEGEND:
 = REPAIR TO TIMBER ELEMENT



A 1.0
1.3 ELEVATION - NORTH SIDE
 SCALE: 1/8\"/>



P50
 DRAWINGS
 FOR
 REVIEW

PREPARED FOR:
 BOROUGH OF PERKASIE (PA)

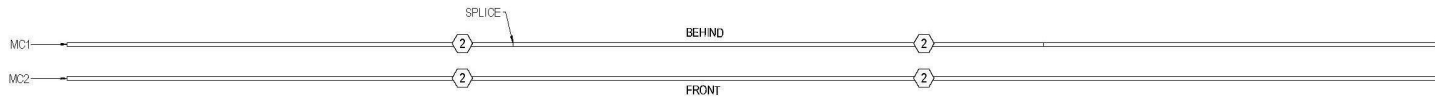
SOUTH PERKASIE COVERED BRIDGE

P50 DRAWINGS FOR REVIEW

NO.	DATE	BY	CHK
03/07/2025	SS	PS	JLC

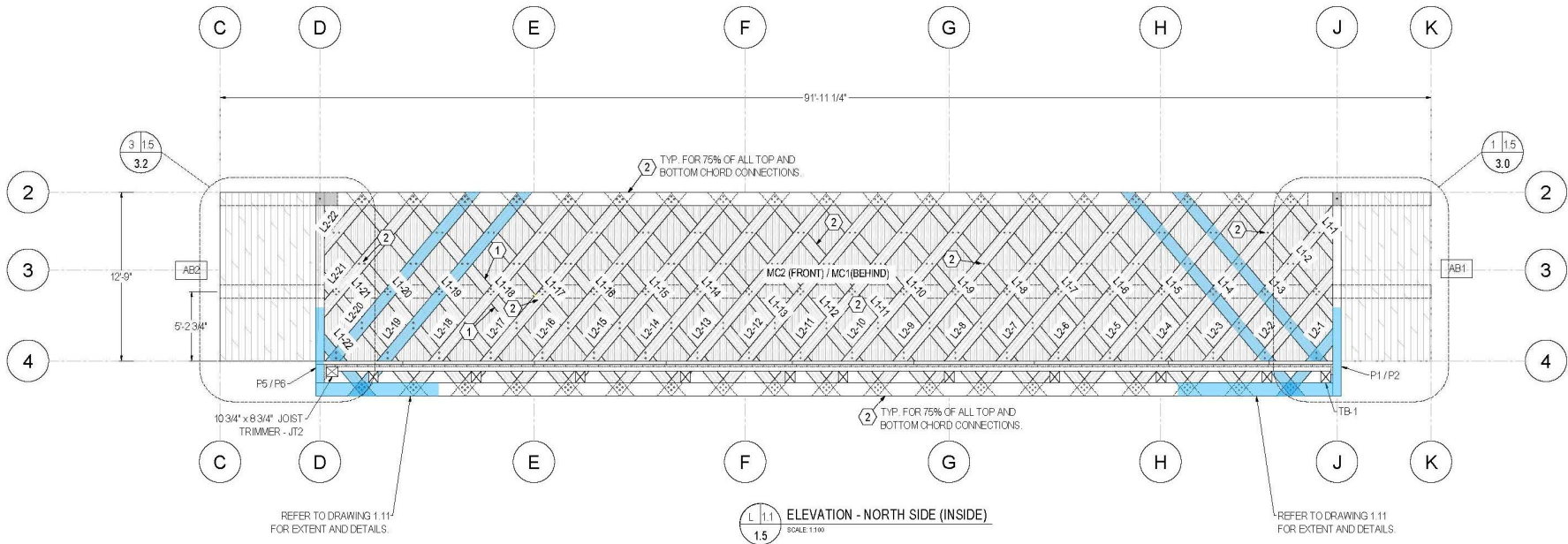
RESTORATION DRAWINGS
 REPAIR PLANS - SIDING
 OUTSIDE VIEW (NORTH)

DRAWING #
1.3
 SHEET #
8 of **32**
 PROJECT #01018



WET (P.L.S.)
RETROFLEX® (SEE SHEET 4.1 FOR DETAILS)

REPAIR LEGEND:
[Blue Box] = REPLACE TIMBER ELEMENT



WOOD RESEARCH AND DEVELOPMENT
104 76 Sargeynde Rd. SE
P.O. Box 20
Jefferson, Or. 97352
541.752.8155
info@woodrandd.com

P50
DRAWINGS
FOR REVIEW

PREPARED FOR:
BOROUGH OF PERKASIE (PA)

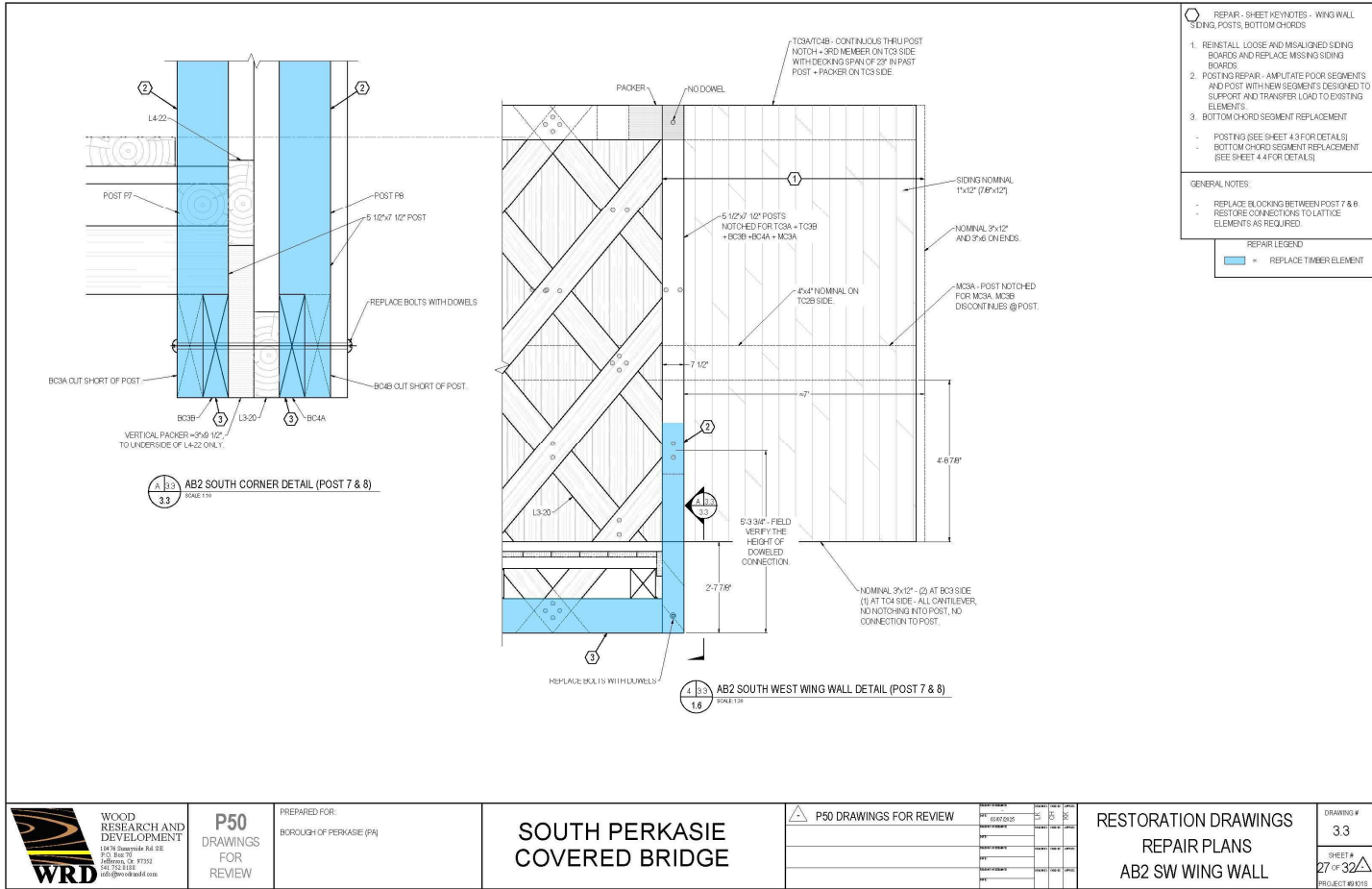
**SOUTH PERKASIE
COVERED BRIDGE**

△ P50 DRAWINGS FOR REVIEW

NO.	DATE	BY	CHKD	APPD
03/07/2025	SS	PS	NC	

**RESTORATION DRAWINGS
REPAIR PLANS - NORTH SIDE
INSIDE VIEW**

DRAWING #
1.5
SHEET #
10 of 32
PROJECT #01015



WRD
WOOD RESEARCH AND DEVELOPMENT
18175 Sycamore Rd. Ste. 312
P.O. Box 70
Harrison, IA 51301
563.782.1118
wrdr@wrdrad.com

P50
DRAWINGS
FOR
REVIEW

PREPARED FOR:
BROUROUGH OF PERSERVE (PA)

**SOUTH PERKASIE
COVERED BRIDGE**

△ P50 DRAWINGS FOR REVIEW

DATE	BY	CHKD	APP'D

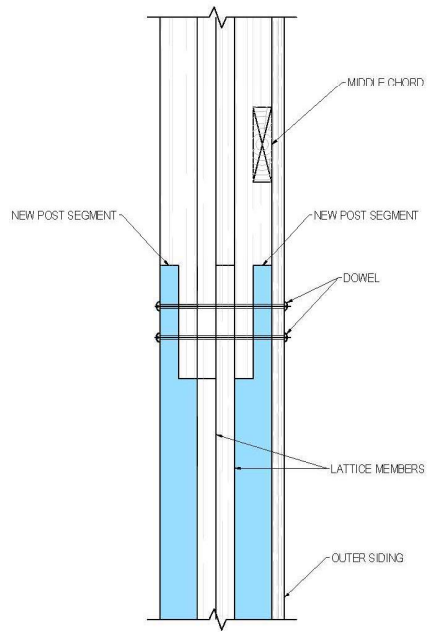
**RESTORATION DRAWINGS
REPAIR PLANS
AB2 SW WING WALL**

DRAWING #
3.3
SHEET #
27 of 32
PROJECT #
015

TREATMENT THEN SEALING WITH ANCHOR SEAL

REPAIR LEGEND:

= REPLACE TIMBER ELEMENT



POSTING DETAIL

SCALE: 1/10



P50
DRAWINGS
FOR
REVIEW

PREPARED FOR:
BOROUGH OF PERKASIE (PA)

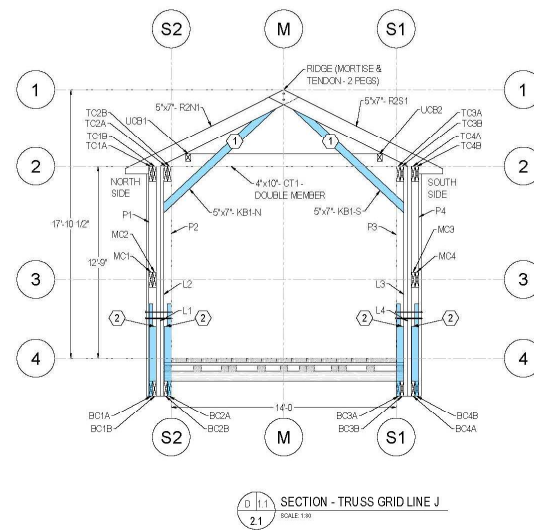
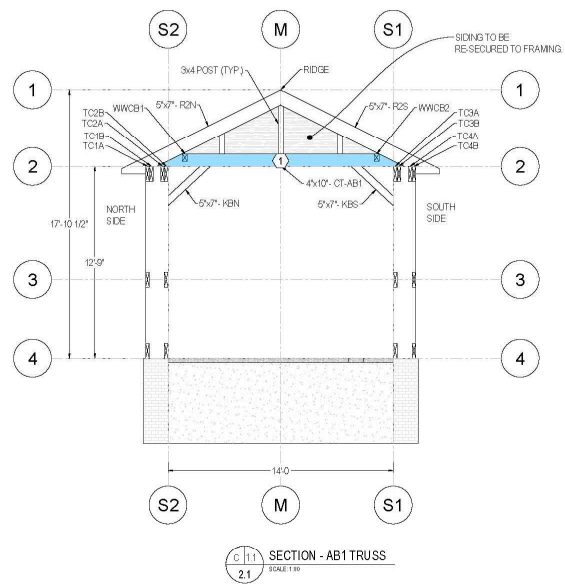
**SOUTH PERKASIE
COVERED BRIDGE**

P50 DRAWINGS FOR REVIEW

DATE	03/07/2025	BY	ES	APP'D	
DATE		BY		APP'D	
DATE		BY		APP'D	
DATE		BY		APP'D	

POSTING DETAIL

DRAWING #
4.3
SHEET #
31 of 32
PROJECT #01018



- REPAIR - SHEET KEYNOTES - COLLAR TIES & KNEE BRACES
1. REPLACE TIMBER ELEMENT
 2. POSTING REPAIR
- POSTING REPAIR, (SEE SHEET 43 FOR DETAILS)
- REPAIR LEGEND:
- = REPLACE TIMBER ELEMENT



P50
DRAWINGS
FOR
REVIEW

PREPARED FOR
BOROUGH OF PERKASIE (PA)

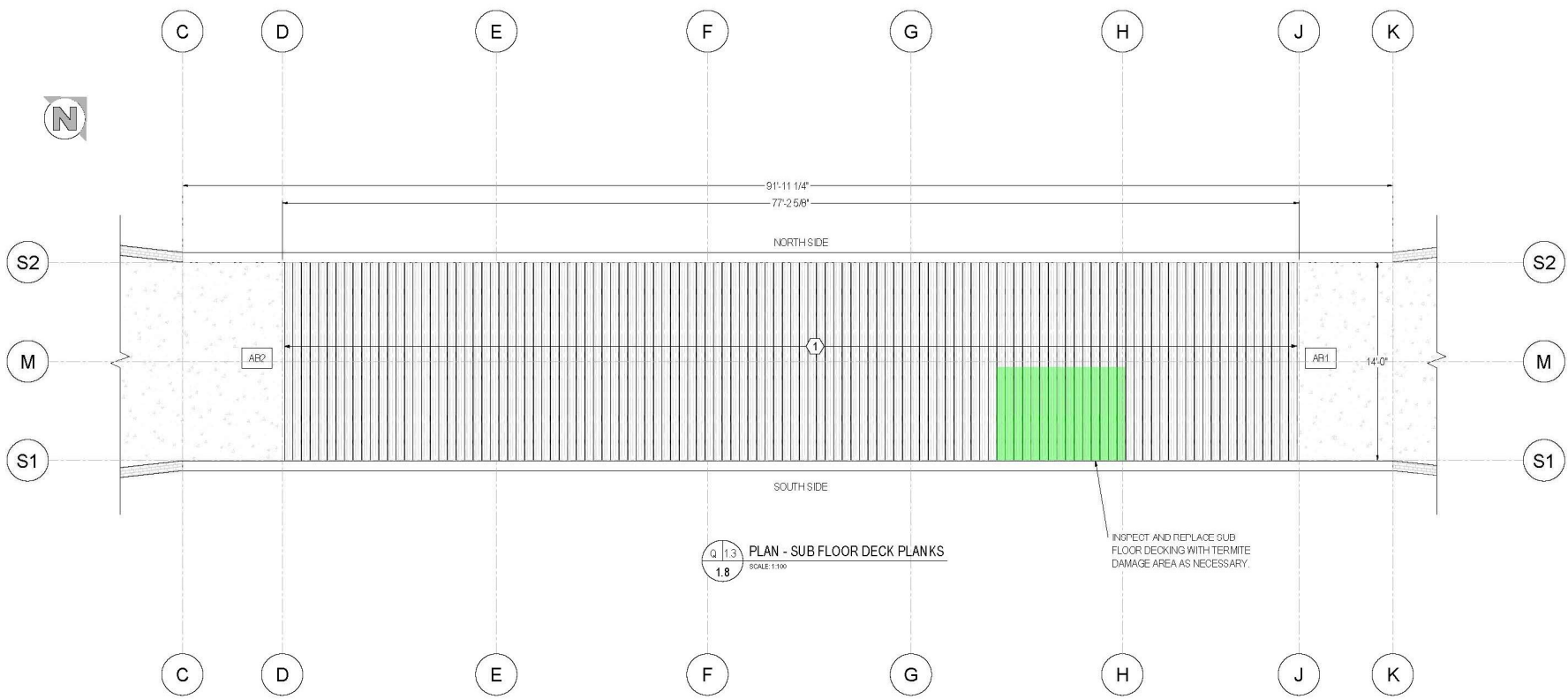
SOUTH PERKASIE COVERED BRIDGE

P50 DRAWINGS FOR REVIEW

NO.	DATE	DESCRIPTION
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2	05/20/2020	ISSUED FOR REVIEW
3	05/20/2020	ISSUED FOR REVIEW
4	05/20/2020	ISSUED FOR REVIEW

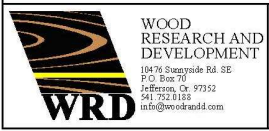
RESTORATION DRAWINGS
REPAIR PLANS
AB1 & GRID LINE J - SECTIONS

DRAWING #
2.1
SHEET #
20 of 32
PROJECT #80018



Q 1.3
1.8
SCALE 1:100
PLAN - SUB FLOOR DECK PLANKS

INSPECT AND REPLACE SUB FLOOR DECKING WITH TERMITE DAMAGE AREA AS NECESSARY.



P50
DRAWINGS
FOR
REVIEW

PREPARED FOR:
BOROUGH OF PERKASIE (PA)

SOUTH PERKASIE COVERED BRIDGE

△ P50 DRAWINGS FOR REVIEW

DATE	BY	CHK
03/07/2025	SS	PLC

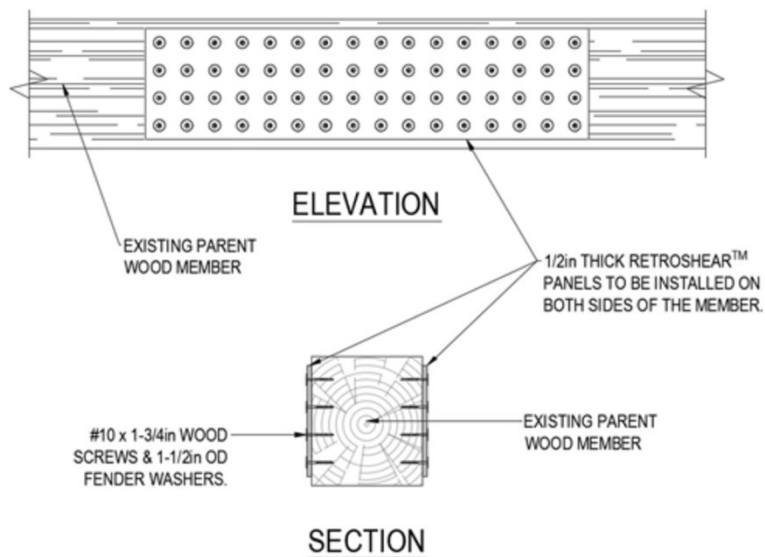
RESTORATION DRAWINGS
REPAIR PLANS
SUB FLOOR DECK PLANKS

DRAWING #
1.8
SHEET #
13 of 32
PROJECT #01018

Repair Techniques: Retroshear Panels

Retroshear panels are high strength fiber reinforced plywood panels used to increase the strength of failed or failing structural wood.

Retroshear panels are fixed to the parent wood material with structural laminating epoxy to form a full composite with the parent.



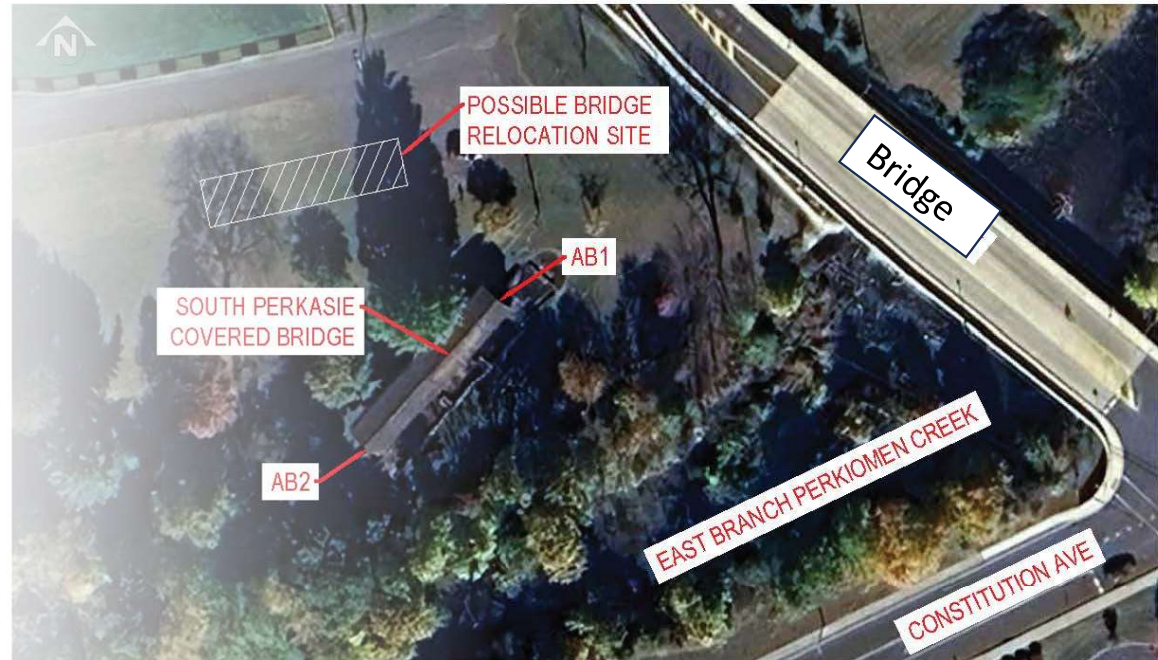
Repair Techniques: Retroten & Retrolam

- Retroten reinforces the parent member with high strength fiber by pre-laminating the fiber to a wood laminate (the Retrolam). The Retroten is then field laminated to the wood member with structural laminating epoxy.



Proposed Covered Bridge Location

- Moving the bridge away from the creek to lessen flood risk
- Eliminates FEMA permitting issues with the regulatory floodway
- Need approvals from FEMA, PEMA and PHMC



SITE PLAN

P50 DRAWINGS FOR REVIEW	PREPARED FOR: BOROUGH OF PERKASIE (PA)	SOUTH PERKASIE COVERED BRIDGE	P50 DRAWINGS FOR REVIEW	<table border="1"> <tr> <td>DATE</td> <td>BY</td> <td>APP</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>	DATE	BY	APP										SITE PLAN
	DATE		BY	APP													
P50 DRAWINGS FOR REVIEW	<table border="1"> <tr> <td>DATE</td> <td>BY</td> <td>APP</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>	DATE	BY	APP													
DATE	BY	APP															

Next Steps

<u>Design-Bid-Build Project</u>	
Design-Bid-Plan Approved	4/21/2025
Construction RFPs Advertised	5/1/2025
RFPs Submitted	5/22/2025
Contract Award	6/2/2025
Construction Start	6/15/2025
Project Concludes*	9/10/2025

*Conclusion of spending of FEMA funds

Project Budget (Estimate)

	FEMA	State	Local	Total	
Timber - FEMA Permanent Work Repair, Replace and Reset Bridge					
Part A.1	Base Cost Work In Trades (Labor, Permits, Planning, Etc)	\$114,235		\$114,235	
	Demolition	\$0	\$30,000	\$30,000	
	Decking	\$37,095	\$40,000	\$77,095	
	Deck Framing	\$33,150	\$40,000	\$73,150	
	Truss		\$40,000	\$40,000	
	Siding	\$0	\$5,000	\$5,000	
	Equipment	\$28,440	\$20,000	\$48,440	
	Abutments	\$10,110		\$10,110	
	Mobilization	\$5,440		\$5,440	
Part B.1	General Requirements - Safety and Security	\$12,566		\$12,566	
Part B.2	General Conditions	\$4,855		\$4,855	
Part D.1	General Contractor Home Office Overhead	\$12,266		\$12,266	
Part C.1	Design Phase Scope Contingencies	\$19,748		\$19,748	
Part C.3	Access Storage and Staging	\$7,889		\$7,889	
Part D.2	General Contractor Insurance, Payments, Bonds	\$5,257		\$5,257	
Part D.3	General Contractor Profit, Repair/Replace	\$17,683		\$17,683	
Part G.1	Applicant's Reserve for Change Orders	\$13,616		\$13,616	
Part H.1	Applicant's Project Management Design Phase	\$2,081		\$2,081	
Part H.2	Applicant's Design Contract Cost	\$49,094	\$20,000	\$25,000	\$94,094
Part H.3	Project Management Construction Phase	\$12,488		\$12,488	
	Total Timber Bridge	\$271,778	\$100,000	\$120,000	\$491,778
	Total Abutments				\$155,766
	Total Obligated Funding				\$647,544
	Spent Funds: Emergency Stabilization of Bridge After the Flood	\$41,680			
	Category Z Grant Management Costs	\$31,646			
	Total Funding				\$720,870