

**MINUTES OF PERKASIE BOROUGH
COUNCIL MEETING
DECEMBER 16, 2024**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Members:

Scott Bomboy
Chuck Brooks
Kelly Laustsen (absent)
Steve Rose
Jim Ryder
Robin Schilling (absent)
Jeremy Wano
Dave Weaver
Dave Worthington
Logan Wilcox
Jeff Hollenbach
Andrea L. Coaxum
Linda Reid
Rebecca Deemer
Lauren Moll (absent)
Robert Schurr
Harold Stone
Jeff Tulone
Jeffrey Garton, Esq.
Douglas Rossino, P.E.

Youth Councilor:

Mayor:

Borough Manager:

Assistant Borough Manager:

Finance Director:

Parks and Recreation Director:

Police Chief:

Electric Superintendent:

Public Works Director:

Borough Solicitor:

Borough Engineer:

Council President Jim Ryder convened the meeting at 7:00 PM. An invocation was given by Mayor Hollenbach, which was followed by the Pledge of Allegiance.

PUBLIC FORUM

Nothing at this time.

PUBLIC HEARING – CONSIDER DRAFT ORDINANCE – AMEND CHAPTER 85 OF CODE OF ORDINANCES OF THE BOROUGH OF PERKASIE, TITLED “ELECTRIC SERVICE” BEING ORDINANCE 546, ENACTED APRIL 9, 1984, AND AS AMENDED

A Public Hearing was held to consider the adoption of an ordinance that would amend Chapter 85 of the Code of Ordinances of the Borough of Perkasie, titled “Electric Service” being Ordinance 546, enacted April 9, 1984, and as amended. The ordinance was advertised appropriately and the Solicitor gave an overview of the ordinance. Upon a motion by Bomboy, seconded by Weaver, the Public Hearing was closed.

PRESIDENT’S REMARKS

Council President Jim Ryder remarked on how nice the Tree Lighting and Horse & Carriage rides were.

APPROVAL OF MINUTES

Upon a motion by Wano, seconded by Rose, Council unanimously approved the minutes from the Council meeting on November 18, 2024 and the Committee meeting on December 2, 2024.

CORRESPONDENCE AND REPORTS

Mayor's Report

Mayor Hollenbach expressed his appreciation to all of those involved with the Tree Lighting, adding that it was a wonderful evening and thanking them for all of their excellent work. He wished everyone a Merry Christmas.

Taxes Collected

Upon a motion by Bomboy, seconded by Rose, Council unanimously accepted the report of taxes collected for the month of November, 2024.

Budget Status

The Finance Director reported the staff is buttoning things up for the end of 2024 and starting to prepare for the audit.

Upon a motion by Brooks, seconded by Weaver, Council unanimously accepted the budget status report for the month of November, 2024.

Engineer's Report

The Engineer informed Council that the Hidden Meadows development project has completed their 18-month maintenance period, and also provided an update on the 2024 Road Program. Upon a motion by Weaver, seconded by Worthington, Council unanimously accepted the Engineer's monthly report for the month of November, 2024.

Planning Commission Report

The Planning Commission did not meet in December but will meet in January to review a Conditional Use Application.

Zoning Hearing Board Report

The Zoning Hearing Board met in November to review an application for a rear setback variance at 335 Hampton Circle, which was approved.

Police Report

The Police Chief referenced the cover of the monthly report, which contained a photo of the winning design for the Department Christmas card; it was done by a student at Guth Elementary. Chief Schurr also informed Council that the Civilian Community Relations Specialist had 22 new outreach calls in November.

Upon a motion by Rose, seconded by Weaver, Council unanimously accepted the Police Department report for the month of November, 2024.

Fire Department Report

Mayor Hollenbach stated that he was at Breakfast with Santa at the Fire House on Sunday and it was a wonderful event. Council reviewed the Fire Department reports for the month of November, 2024.

PUBLIC WORKS COMMITTEE

Review of Superintendent's Report

The Public Works Superintendent reported that the Public Works crews will be doing the last round of leaf collection this week. The Committee reviewed and accepted the Public Works Superintendent's report for the month of November, 2024.

Consider Resolution #2024-69 – Contract for #2024-09, Comingled Recyclables – J.P. Mascaro & Sons

Upon a motion by Bomboy, seconded by Weaver, Council unanimously approved Resolution #2024-69, a resolution of the Council of the Borough of Perkasio approving the Services Agreement between the Borough of Perkasio and Solid Waste Services, Inc., D/B/A/ J.P. Mascaro & Sons for the processing of recyclable materials, and authorizing the Borough Manager to execute the Agreement on behalf of the Borough of Perkasio.

Consider Resolution #2024-70 – PennDOT Winter Maintenance Services Agreement

Upon a motion by Rose, seconded by Wano, Council unanimously approved Resolution #2024-70, which approves the Winter Maintenance Services Agreement between Perkasio Borough and PennDOT and authorizes the Council President to sign the Agreement on behalf of Perkasio Borough.

Consider Resolution #2024-71 – Rescind Handicap Space at 711 Vine Street

Upon a motion by Weaver, seconded by Rose, Council unanimously approved Resolution #2024-71, which rescinds the designated handicap parking space at 711 Vine Street. The motion also authorizes the Public Works staff to remove the parking signs from the space.

PUBLIC UTILITY COMMITTEE

Review of Superintendent's Report

The Electric Department Superintendent thanked those involved with the Tree Lighting,

adding that it was a great success. Mr. Stone also informed Council that the historic train display had an awesome turnout. The Committee reviewed and accepted the Electric Superintendent's report for November, 2024.

Installed Capacity Update

The Borough Manager provided an update on a webinar and a telephone call with Brian Fitzpatrick's office that she and Councilmen Bomboy and Weaver participated in. Councilman Weaver thanked the staff for getting the electric rate increase information on the website.

PLANNING AND ZONING COMMITTEE

Code Enforcement Administrator Report

The Committee reviewed and accepted the Code Enforcement Administrator's monthly report for November, 2024.

Update on Construction Progress – Constitution Square

The Borough Engineer provided an update on the remaining construction items for Constitution Square.

PARKS AND RECREATION COMMITTEE

Parks and Recreation Department Report

The Committee reviewed and accepted the Parks and Recreation Department's report for the month of December, 2024.

PERSONNEL AND POLICY COMMITTEE

Consider Resolution #2024-65 – Council Meeting Schedule for 2025

Upon a motion by Brooks, seconded by Rose, Council unanimously approved Resolution #2024-65, a resolution of Perkasio Borough Council that sets the Council meeting date schedule for 2025.

Accept Resignation of Council Member

Upon a motion by Brooks, seconded by Rose, Council unanimously accepted the resignation of Councilman Jeremy Wano and wished him the best.

Consider Police Department Requests for Carry-Over

Upon a motion by Weaver, seconded by Rose, Council unanimously approved the carry-over of 88 hours of vacation time for Russ Closs into 2025, and approved the carry-over of 52 hours of vacation time for Alec Sprouse into 2025.

Review Appointments to Boards & Commissions for 2025

Vice-President Brooks read the list of available board positions and the names of those who expressed interest in being re-appointed for another term, adding that the Borough will continue to receive applications from interested residents until January. The Borough Manager added that there are two youth positions currently available – Youth Councilor and Youth Parks & Recreation Delegate.

FINANCE COMMITTEE

Authorization to Pay Bills

Upon a motion by Bomboy, seconded by Rose, Council unanimously authorized payment of the bills as presented.

Consider Resolution #2024-72 – Approve 2025 Budget

Upon a motion by Rose, seconded by Brooks, Council unanimously approved Resolution #2024-72 which adopts the 2025 Budget.

Consider Resolution #2024-73 – Setting the Tax Rate for 2025

Upon a motion by Bomboy, seconded by Worthington, Council unanimously approved Resolution #2024-73, a resolution of Perkasio Borough Council establishing the tax rate for the year 2025.

Consider Ordinance to Set Electric Rates for 2025

Upon a motion by Rose, seconded by Brooks, Council unanimously adopted Ordinance 1063, an ordinance further amending Chapter 85 of the Code of Ordinances of the Borough of Perkasio, titled “Electric Service” being Ordinance 546, enacted April 9, 1984, and as amended.

Consider Resolution #2024-61 – Salary & Wage Schedule for 2025

Upon a motion by Brooks, seconded by Weaver, Council unanimously approved Resolution #2024-61, a resolution amending the wage schedule for Perkasio Borough employees for the fiscal year 2025.

Consider Resolution #2024-66 – Consolidated Fee Schedule for 2025

Upon a motion by Weaver, seconded by Rose, Council unanimously approved Resolution #2024-66, a resolution of Perkasio Borough Council that establishes the Consolidated Fee Schedule for 2025.

Discuss the Passthrough of Credit Card Fees

Council President Ryder reminded Council that the possibility of passing credit card fees on to the customer was discussed during the 2025 budget meetings. The staff has learned from the vendor that the fee the Borough currently pays now for credit card transactions is a utility-discounted rate,

and if the Borough were to pass that fee on to the customer, the Borough would lose the discounted rate. It was the consensus of Council that the Borough continue to pay the credit card transaction fees and not pass them on to the residents.

Consider Police Department Expenditure to Purchase Police E-Bikes

Upon a motion Worthington, seconded by Rose, Council authorized the Police Chief to purchase two e-bikes for the Police Department for a total of #9,884.00, by using the \$7,000.00 from the proceeds of the police motorcycle that was sold on Municibid, and \$2,884.00 from the Police Training line item from the 2024 budget.

Consider Contract for Public Works Uniforms

Upon a motion by Weaver, seconded by Wano, Council unanimously approved a three-year contract with Clemens Uniform beginning January 6, 2025, which increases the amount budgeted for 2025 by an additional \$1,638.00, and authorized the Public Works Director to sign the contract on behalf of Perkasio Borough.

ECONOMIC DEVELOPMENT COMMITTEE

Community Development Manager Report

The Assistant Borough Manager remarked on the Tree Lighting, thanking the 40 volunteers and the local businesses for their involvement with the event, adding that it was a wonderful experience for families. Ms. Reid also highlighted the different holiday events that were held in the Borough. Ms. Reid informed Council that the Electric Dreams Arcade is now open on Walnut Street, and En Arabesque has expanded into the former Frox space.

PUBLIC SAFETY COMMITTEE

The Police Chief informed Council that Revo, the Police Department K-9, has been taken out of duty due to injury and age. Officer Brun, the Borough's K-9 Officer, has expressed interest in purchasing Revo from the Borough. It was the consensus of Council that the Solicitor should prepare an agreement so that Officer Brun can assume responsibility for Revo's care.

HISTORICAL COMMITTEE

There was no business to bring before the Historical Committee.

OTHER NEW BUSINESS

Nothing at this time.

REPORT FROM YOUTH COUNCILOR

Logan Wilcox gave his last report and thanked Council for giving him the opportunity to serve as Youth Councilor, adding that he will be taking an EMT class starting in January, which presents a

schedule conflict for him. Council President Ryder thanked Logan for all of his updates and wished him the best.

PUBLIC FORUM

Nothing at this time.

PRESS FORUM

Nothing at this time.

EXECUTIVE SESSION

The Council adjourned into Executive Session at 7:54 pm to discuss a matter of real estate, where there would be no action taken, so the meeting would not resume afterwards.

ADJOURNMENT

The meeting adjourned at 7:54 PM.



Andrea L. Coaxum
Borough Manager/Secretary