

## PERKASIE BOROUGH COUNCIL

### Agenda for Council Meeting of January 20, 2025

1. Meeting Convenes – Council Meeting Room – 7:00 PM
2. Invocation and Pledge of Allegiance
3. Attendance
4. Public Forum
5. President's Remarks
6. Approval of Minutes
  - A. Council, December 16, 2024
  - B. Committee, January 6, 2025
7. Correspondence and Reports
  - A. Mayor's Report
  - B. Taxes Collected
  - C. Budget Status
  - D. Engineer's Report
  - E. Planning Commission Report
  - F. Zoning Hearing Board Report
  - G. Police Report
  - H. Fire Department Report
  - I. Perkasio Regional Authority Report
  - J. Pennridge Wastewater Treatment Authority Report
8. Unfinished Business
9. New Business
  - A. Public Works Committee Items
    1. Superintendent's Report
    2. Discuss Road Plan for 2025
  - B. Public Utility Committee Items
    1. Superintendent's Report
    2. Consider Resolution #2025-5 – AMP R.I.C.E. Peaking Project
    3. Installed Capacity Update
  - C. Planning and Zoning Committee Items
    1. Code Enforcement Administrator's Report
    2. Consider Resolution #2025-1 – Land Development Waiver Agreement, Indemnification Agreement & Stormwater Agreement – 306 North Fifth Street
    3. Update on Construction Progress – Constitution Square
  - D. Park and Recreation Committee Items
    1. Park and Recreation Director Report
    2. Consider Reservation Request – Walton Farm Elementary School
  - E. Personnel and Policy Committee Items
    1. Consider Resolution #2025-2 – Appointment of Council Member
    2. Consider Appointments to Various Boards & Commissions
      - A. One 5-Year Term to the Perkasio Regional Authority Board
      - B. One 4-Year Term to the Perkasio Planning Commission
      - C. One 2-Year Term to the Perkasio Planning Commission
      - D. One 5-Year Term to the Perkasio Zoning Hearing Board

- E. One 1-year Term to the Vacancy Board
- F. Three 5-Year Terms to the Perkasio Industrial Development Authority Board
- G. One 5-year Term to the Property Maintenance Code Board of Appeals
- 3. Consider Appointment of Youth Councilor
- 4. Consider Hiring of Part-Time Permanent Public Works Employee
- 5. Consider Creation of As-Needed Events Assistant Position
- F. Finance Committee Items
  - 1. Payment of the Bills
  - 2. Consider Resolution #2025-3 – Amendment to Paymentus Master Services Agreement
  - 3. Consider Resolution #2025-4 – Spruce Street Townhouses Escrow Release #4
- G. Economic Development Committee Items
  - 1. Community & Economic Development Report
  - 2. SEPTA Freight Car Mural Project Update
- H. Public Safety Committee Items
- I. Historical Committee Items
- 10. Other New Business
- 11. Report from Youth Councilor
- 12. Public Forum
- 13. Press Forum
- 14. Executive Session
- 15. Adjournment

**Next Meeting: Monday, February 3, 2025 – 7:00 PM**

Perkasie Borough Council agendas are available via e-mail in advance of the meetings. Please send any agenda requests to: [admin@perkasieborough.org](mailto:admin@perkasieborough.org). The agendas and Perkasio Borough Council meeting packets are both available on the Borough's website at [www.perkasieborough.org](http://www.perkasieborough.org).

**MINUTES OF PERKASIE BOROUGH  
COUNCIL MEETING  
DECEMBER 16, 2024**

620 West Chestnut Street  
Perkasie, Pennsylvania

ATTENDANCE:

Council Members:

Scott Bomboy  
Chuck Brooks  
Kelly Laustsen (absent)  
Steve Rose  
Jim Ryder  
Robin Schilling (absent)  
Jeremy Wano  
Dave Weaver  
Dave Worthington  
Logan Wilcox  
Jeff Hollenbach  
Andrea L. Coaxum  
Linda Reid  
Rebecca Deemer  
Lauren Moll (absent)  
Robert Schurr  
Harold Stone  
Jeff Tulone  
Jeffrey Garton, Esq.  
Douglas Rossino, P.E.

Youth Councilor:

Mayor:

Borough Manager:

Assistant Borough Manager:

Finance Director:

Parks and Recreation Director:

Police Chief:

Electric Superintendent:

Public Works Director:

Borough Solicitor:

Borough Engineer:

Council President Jim Ryder convened the meeting at 7:00 PM. An invocation was given by Mayor Hollenbach, which was followed by the Pledge of Allegiance.

**PUBLIC FORUM**

Nothing at this time.

**PUBLIC HEARING – CONSIDER DRAFT ORDINANCE – AMEND CHAPTER 85 OF CODE OF ORDINANCES OF THE BOROUGH OF PERKASIE, TITLED “ELECTRIC SERVICE” BEING ORDINANCE 546, ENACTED APRIL 9, 1984, AND AS AMENDED**

A Public Hearing was held to consider the adoption of an ordinance that would amend Chapter 85 of the Code of Ordinances of the Borough of Perkasie, titled “Electric Service” being Ordinance 546, enacted April 9, 1984, and as amended. The ordinance was advertised appropriately and the Solicitor gave an overview of the ordinance. Upon a motion by Bomboy, seconded by Weaver, the Public Hearing was closed.

**PRESIDENT’S REMARKS**

Council President Jim Ryder remarked on how nice the Tree Lighting and Horse & Carriage rides were.

## **APPROVAL OF MINUTES**

Upon a motion by Wano, seconded by Rose, Council unanimously approved the minutes from the Council meeting on November 18, 2024 and the Committee meeting on December 2, 2024.

## **CORRESPONDENCE AND REPORTS**

### Mayor's Report

Mayor Hollenbach expressed his appreciation to all of those involved with the Tree Lighting, adding that it was a wonderful evening and thanking them for all of their excellent work. He wished everyone a Merry Christmas.

### Taxes Collected

Upon a motion by Bomboy, seconded by Rose, Council unanimously accepted the report of taxes collected for the month of November, 2024.

### Budget Status

The Finance Director reported the staff is buttoning things up for the end of 2024 and starting to prepare for the audit.

Upon a motion by Brooks, seconded by Weaver, Council unanimously accepted the budget status report for the month of November, 2024.

### Engineer's Report

The Engineer informed Council that the Hidden Meadows development project has completed their 18-month maintenance period, and also provided an update on the 2024 Road Program. Upon a motion by Weaver, seconded by Worthington, Council unanimously accepted the Engineer's monthly report for the month of November, 2024.

### Planning Commission Report

The Planning Commission did not meet in December but will meet in January to review a Conditional Use Application.

### Zoning Hearing Board Report

The Zoning Hearing Board met in November to review an application for a rear setback variance at 335 Hampton Circle, which was approved.

### Police Report

The Police Chief referenced the cover of the monthly report, which contained a photo of the winning design for the Department Christmas card; it was done by a student at Guth Elementary. Chief Schurr also informed Council that the Civilian Community Relations Specialist had 22 new outreach calls in November.

Upon a motion by Rose, seconded by Weaver, Council unanimously accepted the Police Department report for the month of November, 2024.

#### Fire Department Report

Mayor Hollenbach stated that he was at Breakfast with Santa at the Fire House on Sunday and it was a wonderful event. Council reviewed the Fire Department reports for the month of November, 2024.

### **PUBLIC WORKS COMMITTEE**

#### Review of Superintendent's Report

The Public Works Superintendent reported that the Public Works crews will be doing the last round of leaf collection this week. The Committee reviewed and accepted the Public Works Superintendent's report for the month of November, 2024.

#### Consider Resolution #2024-69 – Contract for #2024-09, Comingled Recyclables – J.P. Mascaro & Sons

Upon a motion by Bomboy, seconded by Weaver, Council unanimously approved Resolution #2024-69, a resolution of the Council of the Borough of Perkasio approving the Services Agreement between the Borough of Perkasio and Solid Waste Services, Inc., D/B/A/ J.P. Mascaro & Sons for the processing of recyclable materials, and authorizing the Borough Manager to execute the Agreement on behalf of the Borough of Perkasio.

#### Consider Resolution #2024-70 – PennDOT Winter Maintenance Services Agreement

Upon a motion by Rose, seconded by Wano, Council unanimously approved Resolution #2024-70, which approves the Winter Maintenance Services Agreement between Perkasio Borough and PennDOT and authorizes the Council President to sign the Agreement on behalf of Perkasio Borough.

#### Consider Resolution #2024-71 – Rescind Handicap Space at 711 Vine Street

Upon a motion by Weaver, seconded by Rose, Council unanimously approved Resolution #2024-71, which rescinds the designated handicap parking space at 711 Vine Street. The motion also authorizes the Public Works staff to remove the parking signs from the space.

### **PUBLIC UTILITY COMMITTEE**

#### Review of Superintendent's Report

The Electric Department Superintendent thanked those involved with the Tree Lighting,

adding that it was a great success. Mr. Stone also informed Council that the historic train display had an awesome turnout. The Committee reviewed and accepted the Electric Superintendent's report for November, 2024.

#### Installed Capacity Update

The Borough Manager provided an update on a webinar and a telephone call with Brian Fitzpatrick's office that she and Councilmen Bomboy and Weaver participated in. Councilman Weaver thanked the staff for getting the electric rate increase information on the website.

### **PLANNING AND ZONING COMMITTEE**

#### Code Enforcement Administrator Report

The Committee reviewed and accepted the Code Enforcement Administrator's monthly report for November, 2024.

#### Update on Construction Progress – Constitution Square

The Borough Engineer provided an update on the remaining construction items for Constitution Square.

### **PARKS AND RECREATION COMMITTEE**

#### Parks and Recreation Department Report

The Committee reviewed and accepted the Parks and Recreation Department's report for the month of December, 2024.

### **PERSONNEL AND POLICY COMMITTEE**

#### Consider Resolution #2024-65 – Council Meeting Schedule for 2025

Upon a motion by Brooks, seconded by Rose, Council unanimously approved Resolution #2024-65, a resolution of Perkasio Borough Council that sets the Council meeting date schedule for 2025.

#### Accept Resignation of Council Member

Upon a motion by Brooks, seconded by Rose, Council unanimously accepted the resignation of Councilman Jeremy Wano and wished him the best.

#### Consider Police Department Requests for Carry-Over

Upon a motion by Weaver, seconded by Rose, Council unanimously approved the carry-over of 88 hours of vacation time for Russ Closs into 2025, and approved the carry-over of 52 hours of vacation time for Alec Sprouse into 2025.

## Review Appointments to Boards & Commissions for 2025

Vice-President Brooks read the list of available board positions and the names of those who expressed interest in being re-appointed for another term, adding that the Borough will continue to receive applications from interested residents until January. The Borough Manager added that there are two youth positions currently available – Youth Councilor and Youth Parks & Recreation Delegate.

## **FINANCE COMMITTEE**

### Authorization to Pay Bills

Upon a motion by Bomboy, seconded by Rose, Council unanimously authorized payment of the bills as presented.

### Consider Resolution #2024-72 – Approve 2025 Budget

Upon a motion by Rose, seconded by Brooks, Council unanimously approved Resolution #2024-72 which adopts the 2025 Budget.

### Consider Resolution #2024-73 – Setting the Tax Rate for 2025

Upon a motion by Bomboy, seconded by Worthington, Council unanimously approved Resolution #2024-73, a resolution of Perkasio Borough Council establishing the tax rate for the year 2025.

### Consider Ordinance to Set Electric Rates for 2025

Upon a motion by Rose, seconded by Brooks, Council unanimously adopted Ordinance 1063, an ordinance further amending Chapter 85 of the Code of Ordinances of the Borough of Perkasio, titled “Electric Service” being Ordinance 546, enacted April 9, 1984, and as amended.

### Consider Resolution #2024-61 – Salary & Wage Schedule for 2025

Upon a motion by Brooks, seconded by Weaver, Council unanimously approved Resolution #2024-61, a resolution amending the wage schedule for Perkasio Borough employees for the fiscal year 2025.

### Consider Resolution #2024-66 – Consolidated Fee Schedule for 2025

Upon a motion by Weaver, seconded by Rose, Council unanimously approved Resolution #2024-66, a resolution of Perkasio Borough Council that establishes the Consolidated Fee Schedule for 2025.

### Discuss the Passthrough of Credit Card Fees

Council President Ryder reminded Council that the possibility of passing credit card fees on to the customer was discussed during the 2025 budget meetings. The staff has learned from the vendor that the fee the Borough currently pays now for credit card transactions is a utility-discounted rate,

and if the Borough were to pass that fee on to the customer, the Borough would lose the discounted rate. It was the consensus of Council that the Borough continue to pay the credit card transaction fees and not pass them on to the residents.

#### Consider Police Department Expenditure to Purchase Police E-Bikes

Upon a motion Worthington, seconded by Rose, Council authorized the Police Chief to purchase two e-bikes for the Police Department for a total of \$9,884.00, by using the \$7,000.00 from the proceeds of the police motorcycle that was sold on Municibid, and \$2,884.00 from the Police Training line item from the 2024 budget.

#### Consider Contract for Public Works Uniforms

Upon a motion by Weaver, seconded by Wano, Council unanimously approved a three-year contract with Clemens Uniform beginning January 6, 2025, which increases the amount budgeted for 2025 by an additional \$1,638.00, and authorized the Public Works Director to sign the contract on behalf of Perkasio Borough.

### **ECONOMIC DEVELOPMENT COMMITTEE**

#### Community Development Manager Report

The Assistant Borough Manager remarked on the Tree Lighting, thanking the 40 volunteers and the local businesses for their involvement with the event, adding that it was a wonderful experience for families. Ms. Reid also highlighted the different holiday events that were held in the Borough. Ms. Reid informed Council that the Electric Dreams Arcade is now open on Walnut Street, and En Arabesque has expanded into the former Frox space.

### **PUBLIC SAFETY COMMITTEE**

The Police Chief informed Council that Revo, the Police Department K-9, has been taken out of duty due to injury and age. Officer Brun, the Borough's K-9 Officer, has expressed interest in purchasing Revo from the Borough. It was the consensus of Council that the Solicitor should prepare an agreement so that Officer Brun can assume responsibility for Revo's care.

### **HISTORICAL COMMITTEE**

There was no business to bring before the Historical Committee.

### **OTHER NEW BUSINESS**

Nothing at this time.

### **REPORT FROM YOUTH COUNCILOR**

Logan Wilcox gave his last report and thanked Council for giving him the opportunity to serve as Youth Councilor, adding that he will be taking an EMT class starting in January, which presents a



schedule conflict for him. Council President Ryder thanked Logan for all of his updates and wished him the best.

**PUBLIC FORUM**

Nothing at this time.

**PRESS FORUM**

Nothing at this time.

**EXECUTIVE SESSION**

The Council adjourned into Executive Session at 7:54 pm to discuss a matter of real estate, where there would be no action taken, so the meeting would not resume afterwards.

**ADJOURNMENT**

The meeting adjourned at 7:54 PM.

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Andrea L. Coaxum  
Borough Manager/Secretary

**MINUTES OF PERKASIE BOROUGH  
COUNCIL COMMITTEES MEETING  
JANUARY 6, 2025**

620 West Chestnut Street  
Perkasie, Pennsylvania

ATTENDANCE:

Council Member:	Scott Bomboy (absent) Chuck Brooks Kelly Laustsen Steve Rose Jim Ryder Robin Schilling Dave Weaver Dave Worthington
Youth Councilor:	Vacant
Mayor:	Jeff Hollenbach
Borough Manager:	Andrea L. Coaxum
Assistant Borough Manager:	Linda Reid (absent)
Finance Director:	Rebecca Deemer
Parks and Recreation Director:	Lauren Moll (absent)
Police Chief:	Robert Schurr (absent)
Electric Superintendent:	Harold Stone (absent)
Public Works Director:	Jeff Tulone
Borough Solicitor:	Brendan Callahan, Esquire
Borough Engineer:	Doug Rossino, P.E. (absent)

Council Vice-President Brooks convened the meeting at 7:00 PM. An invocation was given by Mayor Hollenbach, which was followed by the Pledge of Allegiance.

**PUBLIC FORUM**

Tara Bergey from 5 Jessica Drive in Sellersville approached Council with her concerns about the speed limit on 9<sup>th</sup> Street, which is 25 mph in Sellersville and increases to 35 mph in Perkasie Borough. She and her two children walk with a service dog. Ms. Bergey stated that the Borough is ADA compliant, and added that the service dog has been trained to cross only where there are pedestrian crossings or crosswalks. She asked that the Borough keep up with painting the pedestrian crossings and sidewalks on the roads from 9<sup>th</sup> to the Library, since that is how they travel on foot. They also have issues crossing 9<sup>th</sup> Street to get to their bus stop, since there are no crosswalks there, and cars do not slow down to allow them to cross. Ms. Bergey is asking that Council consider changing the speed limit on 9<sup>th</sup> Street from 35 mph to 25 mph.

The Borough Manager informed Ms. Bergey that she does not have to wait for a Council meeting to discuss her concerns; we can definitely set up a meeting to discuss this further with the Borough Engineer, to get an engineering perspective and determine whether a speed limit change would be possible or not. Ms. Coaxum added that if the Borough is able to make the change, the process could take several weeks since a speed limit change would require a change to the ordinance.

Ms. Coaxum also informed Ms. Bergey that Borough does do line painting every Spring at the pedestrian crossings and crosswalks, but that they can also discuss areas where Ms. Bergey may be seeing any issues.

Vice President Brooks told Ms. Bergey that she came to the right place and the Borough can definitely look into these things.

## **PRESIDENT'S REMARKS**

Council President Ryder thanked the staff and Council for working through the obstacles and projects that came up during the last 12 months, adding that he feels Council did the best we possibly could. Mr. Ryder stated that going forward, the Council will need to continue to be as up front and transparent as possible, because once the electric bills hit, we could start to receive a lot of phone calls, and there could be more residents in this room with a lot of questions will need to be answered. Mr. Ryder encouraged Council members to be prepared and be up front, since people will want to speak their peace. He thanked Council for being great team players in the last year and stated that he's looking forward to another year.

## **INTERVIEW COUNCIL APPLICANTS**

Borough Council began the process to fill the vacancy on Council created by the recent resignation of Jeremy Wano. Interested applicants who applied for the position were Randy Faulkner and Dale Schlegel. Each applicant was asked several questions by various Council members and the Council will appoint one of these two candidates at the January 20<sup>th</sup> meeting.

## **PUBLIC WORKS COMMITTEE**

There was no business to bring before the Public Works Committee.

## **PUBLIC UTILITY COMMITTEE**

### Perkasie Wholesale Power Cost Summary

Councilman Weaver provided an update on the most recent call that he and the staff had with GDS. The Committee reviewed Perkasie's November 2024 Wholesale Power Cost Summary report provided by GDS Associates.

### Installed Capacity Update

Councilman Weaver thanked the staff for getting the electric rate increase information out on Facebook and the Borough's website.

## **PLANNING AND ZONING COMMITTEE**

### Update on Construction Progress – Constitution Square

The Borough Manager briefly reviewed the items listed in the Engineer's update on the construction progress at Constitution Square.

## **PARKS AND RECREATION COMMITTEE**

There was no business to come before the Parks & Recreation Committee.

## **PERSONNEL AND POLICY COMMITTEE**

### Accept Resignation of Public Works Employee

Upon a motion by Ryder, seconded by Worthington, Council unanimously accepted the resignation of Adam Turley.

### Consider Promotion of Part-Time Permanent Laborer to Full-Time Public Works Position

Upon a motion by Laustsen, seconded by Rose, Council unanimously promoted Vitaly Parkhomchuk from the position of Part-Time Permanent Laborer to Full-Time Public Works Employee, at the hourly rate of \$19.57. Further, once Mr. Parkhomchuk receives his CDL license, he will be promoted to the Truck Driver A0 position, which has an approved hourly rate of \$28.18 on the Salary & Wage Schedule for 2025.

### Consider Hiring of Permanent Public Works Employee

Upon a motion by Worthington, seconded by Weaver, Council unanimously approved the hiring of Willie Williams as a Part-Time Permanent Laborer at the rate of \$19.57 per hour, conditioned upon passing a pre-employment physical and drug screening, and the necessary background checks.

### Review Appointments to Boards & Commissions for 2025

Vice President Brooks reported that there have been no changes since the last Council meeting to the list of available board positions and names of those who expressed interest in being re-appointed for another term. The Borough Manager reminded everyone that the Borough is also still looking for a Youth Councilor for Borough Councilor and a Youth Delegate to the Parks & Recreation Board.

## **FINANCE COMMITTEE**

There was no business to come before the Finance Committee.

## **ECONOMIC DEVELOPMENT COMMITTEE**

### Consider Special Event Permit Application – 2025 Upper Bucks Celtic Fest

Upon a motion by Worthington, seconded by Weaver, Council unanimously approved the Special Event Permit Application from the Upper Bucks Chamber of Commerce for Celtic Fest on Saturday, March 15, 2025 from 11:00 am to 4:00 pm; the motion also includes the approval of the Chamber's request for the Borough to partner with them to co-present the event, and the approval to add Celtic Fest to the Borough's annual list of co-sponsored and co-presented events.

## **PUBLIC SAFETY COMMITTEE**

There was no business to come before the Public Safety Committee.

**HISTORICAL COMMITTEE**

There was no business to come before the Historical Committee.

**REPORT FROM YOUTH COUNCILOR**

This position is currently vacant.

**OTHER BUSINESS**

Council President Jim Ryder asked if there was an update on the covered bridge project. The Borough Manager informed Council that we should receive the inspection report this week and should be able to provide a report at the next Council meeting.

**PUBLIC FORUM**

Nothing at this time.

**PRESS FORUM**

Nothing at this time.

**ADJOURNMENT**

The meeting adjourned at 7:51 PM.

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Andrea L. Coaxum  
Borough Manager/Secretary

Selecting on ACCT from 301 to 310

<u>ACCOUNT DESCRIPTION</u>	<u>ESTIMATED REVENUE</u>	<u>YEAR-TO-DATE REVENUE</u>	<u>ACTUAL YTD % REALIZED</u>
01.301.100 Real Estate Taxes- Current Year's Levy	445,038.00	432,555.47	97.20
01.301.200 Real Estate Taxes - Prior Year's Levy	2,000.00	1,737.51	86.88
01.301.300 Real Estate Taxes - Delinquent	2,500.00	2,610.80	104.43
01.301.600 Real Estate Taxes - Interim	3,500.00	3,898.36	111.38
01.310.100 Real Estate Transfer Tax	250,000.00	221,879.46	88.75
01.310.200 Earned Income Tax	1,955,000.00	1,658,381.82	84.83
01.310.500 Local Services Tax	110,000.00	92,172.19	83.79
01.310.700 Mechanical Device Fee	500.00	370.00	74.00
<b>Total for Fund:</b> <b>01 (General Fund)</b>	<b>2,768,538.00</b>	<b>2,413,605.61</b>	<b>87.18</b>
14.301.100 Real Estate Taxes - Current Year's Levy	140,538.00	136,598.36	97.20
14.301.200 Real Estate Taxes - Prior Year's Levy	300.00	548.77	182.92
14.301.300 Real Estate Taxes- Delinquent		824.61	
14.301.600 Real Estate Taxes - Interim		1,231.08	
<b>Total for Fund:</b> <b>14 (Fire Tax Protection Fund)</b>	<b>140,838.00</b>	<b>139,202.82</b>	<b>98.84</b>
15.301.100 Real Estate Taxes - Current Year's Levy	281,076.00	273,192.19	97.20
15.301.200 Real Estate Taxes - Prior Year's Levy		1,161.41	
15.301.300 Real Estate Taxes- Delinquent		1,191.24	
15.301.600 Real Estate Taxes - Interim		2,462.09	
<b>Total for Fund:</b> <b>15 (Road Improvements Fund)</b>	<b>281,076.00</b>	<b>278,006.93</b>	<b>98.91</b>
<b>Report Totals</b>	<b>3,190,452.00</b>	<b>2,830,815.36</b>	<b>88.73</b>

**BUCKS COUNTY RECORDER OF DEEDS  
 LOCAL REALTY TRANSFER TAX DISTRIBUTION - DETAIL  
 FOR THE PERIOD FROM DECEMBER 1, 2024 TO DECEMBER 31, 2024**

**PERKASIE BOROUGH**

Account Description Direct / Indirect Party Name	Inst Type	Ref Num	Inst Number	Date Rec	Tax Basis	Fee ID	Tax Collected
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TO:  
  
**PERKASIE BOROUGH  
 P.O. BOX 96  
 PERKASIE, PA 18944-0096**

<b>PERKASIE BOROUGH</b>							
4TH SOIL PERKASIE LLC KP GLASSWORKS CENTER LLC	DEED	1406993	2024050329	12/04/2024	995000.00	MTAX	4,975.00
			PARCEL IDENTIFICATION NUMBER 33-006-081-- 33-006-073--				
BRIGHTHOUSE LIFE INSURANCE COMPANY PAVLACSEK, ERIK D	DEED	1408460	2024051933	12/16/2024	367000.00	MTAX	1,835.00
			PARCEL IDENTIFICATION NUMBER 33-007-024--				
LARA-GUERRA, HUMBERTO GRAEBEL RELOCATION SERVICES WORLDWIDE INC	DEED	1408462	2024051936	12/16/2024	778000.00	MTAX	3,890.00
			PARCEL IDENTIFICATION NUMBER 33-014-043--048-				
GRAEBEL RELOCATION SERVICES WORLDWIDE INC TEQUIANES-TELLEZ, TERESA	DEED	1408462	2024051937	12/16/2024	778000.00	MTAX	3,890.00
			PARCEL IDENTIFICATION NUMBER 33-014-043--048-				
SUNSHINE HOME BUILDERS INC BATES, RONALD JR	DEED	1408972	2024052511	12/18/2024	779704.00	MTAX	3,898.52
			PARCEL IDENTIFICATION NUMBER 33-002-012--002-				
PRIES, RICHARD J VOLYNSKYI, ANDRII	DEED	1409039	2024052571	12/18/2024	349900.00	MTAX	1,749.50
			PARCEL IDENTIFICATION NUMBER 33-006-015--				
SPINDER, JAMES CHRISTIAN III CAIN, JARRED M	DEED	1409559	2024053158	12/23/2024	327000.00	MTAX	1,635.00
			PARCEL IDENTIFICATION NUMBER 33-010-248--				
SUNSHINE HOME BUILDERS INC LARSON, MICHAEL JOSEPH	DEED	1410041	2024053668	12/26/2024	803954.00	MTAX	4,019.77
			PARCEL IDENTIFICATION NUMBER 33-002-012--003-				
ALASAS, MAHMOUD RVS CONSTRUCTION LLC	DEED	1410236	2024053908	12/27/2024	170000.00	MTAX	850.00
			PARCEL IDENTIFICATION NUMBER 33-010-103--001-				

**PERKASIE BOROUGH TOTAL** 26,742.79

<b>PERKASIE BOROUGH TOTAL</b>	<b>26,742.79</b>
<b>COMMISSION ON COLLECTIONS</b>	<b>534.86</b>
<b>DISTRIBUTION</b>	<b>26,207.93</b>

**BUCKS COUNTY RECORDER OF DEEDS  
 LOCAL REALTY TRANSFER TAX DISTRIBUTION - DETAIL  
 FOR THE PERIOD FROM DECEMBER 1, 2024 TO DECEMBER 31, 2024**

**REPORT TOTALS**

Account Description Direct / Indirect Party Name	Inst Type	Ref Num	Inst Number	Date Rec	Tax Basis	Fee ID	Tax Collected
<b>REPORT TOTAL</b>							
						<b>TOTAL COLLECTIONS</b>	<b>26,742.79</b>
						<b>COMMISSION ON COLLECTIONS</b>	<b>534.86</b>
						<b>TOTAL DISTRIBUTION</b>	<b>26,207.93</b>



<b>Statement of Revenues &amp; Expenditures</b>
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BOROUGH OF PERKASIE  
For Period Ending 12/31/2024

	<u>Annual Budget</u>	<u>Current Period</u>	<u>Year To Date</u>	<u>Budget Remaining</u>	<u>% Used</u>	<u>Prior Year To Date</u>
GRAND TOTAL - REVENUE	\$ 21,691,614	\$ 1,402,563	\$ 20,802,564	\$ 889,050	96%	\$ 20,485,989
GRAND TOTAL - EXPENSE	\$ 21,495,664	\$ 1,368,542	\$ 20,076,463	\$ 1,419,201	93%	\$ 20,836,447
<u>GRAND TOTAL - NET REVENUE OVER / (UNDER) EXPENSE</u>			\$ 726,101			\$ (350,458)

# Statement of Revenues & Expenditures

## BOROUGH OF PERKASIE For Period Ending 12/31/2024

Selecting on FUND equals 01 (General Fund) to FUND equals 01 (General Fund)

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
01.301.100	Real Estate Taxes- Current Ye	445,038.00	2,471.59	432,555.47	97.20	12,482.53	430,578.69
01.301.200	Real Estate Taxes - Prior Year	2,000.00		1,737.51	86.88	262.49	3,031.52
01.301.300	Real Estate Taxes - Delinquen	2,500.00		2,610.80	104.43	110.80-	2,704.67
01.301.600	Real Estate Taxes - Interim	3,500.00	9.67	3,898.36	111.38	398.36-	3,304.85
01.310.100	Real Estate Transfer Tax	250,000.00	10,093.51	221,879.46	88.75	28,120.54	243,880.09
01.310.200	Earned Income Tax	1,955,000.00	138,761.57	1,658,381.82	84.83	296,618.18	1,920,386.25
01.310.500	Local Services Tax	110,000.00	26.32	92,172.19	83.79	17,827.81	99,278.28
01.310.700	Mechanical Device Fee	500.00		370.00	74.00	130.00	420.00
01.321.610	Solicitation Permits	7,000.00	250.00	3,500.00	50.00	3,500.00	7,300.00
01.321.611	Event Program Revenue			50.00		50.00-	2,320.00
01.321.800	Cable Television Franchise Fe	170,000.00		105,864.15	62.27	64,135.85	148,928.49
01.322.600	Cut Fees	6,000.00	175.00	1,225.00	20.42	4,775.00	5,250.00
01.331.100	District Court	11,000.00	268.63	5,537.49	50.34	5,462.51	8,410.82
01.331.110	Vehicle - Parking Violations	750.00	90.00	1,130.00	150.67	380.00-	950.00
01.331.130	State Police Fines	5,000.00	1,460.16	3,199.60	63.99	1,800.40	3,289.01
01.331.300	County Fines	9,000.00	103.44	5,365.40	59.62	3,634.60	3,831.14
01.332.100	Restitution	1,000.00		650.00	65.00	350.00	1,210.00
01.341.100	Interest Earnings	40,000.00	1,527.83	33,655.09	84.14	6,344.91	52,533.15
01.342.100	Rent of Borough Hall Offices	67,018.00	5,702.00	67,786.57	101.15	768.57-	42,004.50
01.342.200	Menlo House Rent	12,300.00	1,025.00	12,300.00	100.00	0.00	12,300.00
01.342.300	Parking Lot Rental	4,800.00		4,800.00	100.00	0.00	4,800.00
01.342.530	Cell Tower Revenue	73,000.00	2,500.13	70,067.94	95.98	2,932.06	67,564.25
01.342.560	Electric Department Service Ct	130,000.00	32,500.00	130,000.00	100.00	0.00	130,000.00
01.342.570	Real Estate Tax Reimbursemei	3,100.00		3,125.99	100.84	25.99-	3,089.63
01.342.580	Live Scan Reimbursements - C	30,000.00		29,299.79	97.67	700.21	24,600.34
01.342.590	Worker's Comp Reimbursemer	8,000.00				8,000.00	8,128.65
01.351.120	FEMA-Emerg Disaster Relief			1,082.03		1,082.03-	
01.354.023	Crime Victim's Advocate Grant		19,398.76	23,763.51		23,763.51-	
01.354.100	DVIT Risk Control Grant		734.42	734.42		734.42-	
01.355.010	Public Utility Realty Tax	2,200.00		2,874.71	130.67	674.71-	2,630.05
01.355.040	Alcoholic Beverages Licenses	800.00		1,000.00	125.00	200.00-	1,000.00
01.355.050	Gen Muni Pension State Aid- N	67,628.00		75,498.66	111.64	7,870.66-	72,956.00
01.355.051	Gen Muni Pension State Aid- U	202,032.00		226,495.99	112.11	24,463.99-	190,810.18
01.355.070	Foreign Fire Insurance Premiu	60,000.00		62,218.42	103.70	2,218.42-	60,997.99
01.359.100	BCHA Payment in Lieu of Ta	32,710.00	16,355.00	32,710.00	100.00	0.00	32,710.00
01.361.200	Escrow Admin. Fees	6,000.00	589.83	3,772.41	62.87	2,227.59	5,153.29
01.361.300	Subdivision and Land Developr	5,000.00		500.00	10.00	4,500.00	3,255.05
01.361.330	Zoning Permits	8,000.00	500.00	10,528.30	131.60	2,528.30-	6,468.00
01.361.340	Zoning Hearing Fees	7,000.00		4,900.00	70.00	2,100.00	2,000.00
01.361.500	Sale of Maps and Publications	200.00	19.45	176.40	88.20	23.60	187.06
01.361.800	Deed Registrations	750.00	50.00	490.00	65.33	260.00	720.00
01.362.100	Contracted Police Services - S	1,376,520.00	114,710.00	1,376,520.00	100.00	0.00	1,373,000.93
01.362.110	Police Reports	3,000.00	580.00	2,201.00	73.37	799.00	2,386.00
01.362.120	Police Overtime Reimbursemei	3,000.00	470.25	1,590.19	53.01	1,409.81	1,320.80
01.362.130	K-9 Contributions	150.00		10,150.00	6,766.67	10,000.00-	500.00
01.362.135	Police Contributions-Other	500.00		500.00	100.00	0.00	475.00

## Statement of Revenues & Expenditures

### BOROUGH OF PERKASIE For Period Ending 12/31/2024

Selecting on FUND equals 01 (General Fund) to FUND equals 01 (General Fund)

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
01.362.140	School Crossing Guards - Pen	32,000.00		43,619.61	136.31	11,619.61-	43,951.33
01.362.400	UCC Fees	850.00	63.00	994.50	117.00	144.50-	756.00
01.362.410	Building Permits	80,000.00	8,623.25	146,617.56	183.27	66,617.56-	90,116.25
01.363.510	Contracted Snow Removal for I	10,237.00				10,237.00	12,635.00
01.367.140	Pavilion Rental Fees	5,000.00		5,990.00	119.80	990.00-	4,576.00
01.367.150	Field Usage Fees	800.00		740.00	92.50	60.00	775.00
01.367.160	Amphitheater Rental & Sponso					0.00	7,200.00
01.367.170	Recreation Sponsor Program	1,200.00		400.00	33.33	800.00	
01.367.200	Recreation Program Fees	45,000.00	1,155.00	57,316.50	127.37	12,316.50-	41,574.40
01.367.201	Special Events Revenue	47,500.00	1,700.00	60,700.53	127.79	13,200.53-	49,990.50
01.367.202	Lucky Ducky Derby Revenue	600.00		645.00	107.50	45.00-	351.00
01.367.203	Basketball League - Youth	7,150.00		2,145.00	30.00	5,005.00	4,900.00
01.367.206	Yard Sale Space Sales	200.00		200.00	100.00	0.00	140.00
01.367.207	Basketball League - Adult	9,300.00		5,572.00	59.91	3,728.00	8,100.00
01.367.300	Amusement Park/Ski Tickets	1,000.00				1,000.00	
01.367.500	Flags-Memorial & Other	1,500.00		700.00	46.67	800.00	2,800.00
01.367.550	Dog Park			30.00		30.00-	250.00
01.367.560	Military Banner Donations					0.00	750.00
01.387.000	Donations	500.00				500.00	2,000.00
01.388.000	Police - Miscellaneous Revenu		493.00	5,432.88		5,432.88-	30,343.71
01.389.100	Miscellaneous Revenue	1,000.00		1,489.15	148.92	489.15-	507.90
01.390.300	Insurance-(RSF) Credits & Div	100,000.00	2,934.15	72,688.01	72.69	27,311.99	49,042.78
01.391.200	Insurance Reimbursement			489.00		489.00-	24,109.63
01.392.070	Transfer from Electric Fund	2,105,000.00	175,417.00	2,105,004.00	100.00	4.00-	2,055,000.00
01.395.000	Refunds of Prior Years' Expen	1,000.00		1,302.92	130.29	302.92-	7,380.50
01.399.000	Fund Balance - Use in Current	119,547.00				119,547.00	
<b>Total Revenues</b>		<b>7,691,380.00</b>	<b>540,757.96</b>	<b>7,240,945.33</b>	<b>94.14</b>	<b>450,434.67</b>	<b>7,423,914.68</b>
01.400.105	Council Salaries	22,500.00	1,874.97	22,499.64	100.00	0.36	22,187.15
01.400.192	FICA	1,721.00	143.46	1,721.52	100.03	0.52-	1,697.61
01.400.420	Dues, Subscriptions & Member	250.00		163.20	65.28	86.80	370.00
01.400.460	Meetings & Conferences	1,000.00		2,495.50	249.55	1,495.50-	1,033.27
01.401.105	Mayor's Salary	2,500.00	208.33	2,499.96	100.00	0.04	2,499.96
01.401.110	Manager Salary	151,200.00	11,538.46	151,161.56	99.97	38.44	146,200.23
01.401.112	Manager Support Salary	33,958.00	1,850.25	23,741.71	69.91	10,216.29	19,083.09
01.401.192	FICA	14,356.00	1,042.12	13,576.19	94.57	779.81	12,848.81
01.401.196	Health Insurance Premiums	34,270.00	2,782.63	33,533.06	97.85	736.94	31,730.84
01.401.198	Life, AD&D, & LTD Premiums	1,238.00	76.70	920.40	74.35	317.60	920.40
01.401.199	Dental & Vision Premiums	2,974.00	241.20	2,894.40	97.32	79.60	2,894.29
01.401.324	Telephone/Technology Allow	3,000.00	250.00	3,000.00	100.00	0.00	3,000.00
01.401.353	Insurance Surety & Fidelity	1,619.00		1,250.00	77.21	369.00	1,250.00
01.401.420	Dues, Subscriptions & Member	3,000.00	450.00	3,517.01	117.23	517.01-	3,780.50
01.401.460	Meetings and Conferences	1,000.00		2,020.68	202.07	1,020.68-	1,298.21
01.402.110	Finance Director Salary	109,803.00	8,446.38	109,774.39	99.97	28.61	106,090.15
01.402.112	Finance Staff Salaries	89,198.00	7,629.01	98,430.37	110.35	9,232.37-	86,120.90
01.402.192	FICA	15,224.00	1,214.68	15,765.44	103.56	541.44-	14,806.67

**Statement of Revenues & Expenditures**

**BOROUGH OF PERKASIE  
 For Period Ending 12/31/2024**

Selecting on FUND equals 01 (General Fund) to FUND equals 01 (General Fund)

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
01.402.196	Health Insurance Premiums	46,300.00	3,310.50	35,152.01	75.92	11,147.99	29,576.39
01.402.198	Life, AD&D & LTD Premiums	1,385.00	123.35	1,364.09	98.49	20.91	1,361.52
01.402.199	Dental and Vision Premiums	5,711.00	453.17	5,234.68	91.66	476.32	5,557.09
01.402.260	Minor Office Equipment	1,600.00		760.00	47.50	840.00	712.71
01.402.311	Auditing Services	16,500.00		20,475.00	124.09	3,975.00-	19,000.00
01.402.353	Finance Insurance Surety & Fi	1,619.00		1,250.00	77.21	369.00	1,250.00
01.402.420	Dues, Subscriptions & Member	150.00		110.25	73.50	39.75	85.00
01.402.460	Meetings & Conferences	2,000.00		2,813.53	140.68	813.53-	2,508.73
01.403.105	Tax Collector Wages	26,168.00	128.00	26,112.00	99.79	56.00	25,832.00
01.403.116	Earned Income Tax Collection	19,000.00	1,794.67	24,112.84	126.91	5,112.84-	23,610.03
01.403.117	Local Service Tax Collection C	1,400.00	0.24	1,754.93	125.35	354.93-	1,701.22
01.403.192	FICA	2,002.00	9.80	1,997.58	99.78	4.42	1,987.78
01.403.215	Postage	1,000.00		1,007.10	100.71	7.10-	929.39
01.403.342	Printing	700.00		518.31	74.04	181.69	729.01
01.403.353	Tax Collector Public Official Bo	250.00				250.00	
01.404.310	Solicitor Professional Services	45,000.00	5,435.75	52,166.65	115.93	7,166.65-	40,475.66
01.405.112	Administrative Staff Salaries	82,819.00	6,847.51	88,019.88	106.28	5,200.88-	81,432.25
01.405.190	Medical/Rx Copays	3,500.00	291.67	3,500.04	100.00	0.04-	3,240.00
01.405.192	FICA	6,336.00	505.39	6,496.43	102.53	160.43-	5,998.87
01.405.196	Health Insurance Premiums	35,859.00	2,911.62	34,683.20	96.72	1,175.80	32,813.01
01.405.198	Life, AD&D & LTD Premiums	636.00	41.46	497.52	78.23	138.48	481.32
01.405.199	Dental and Vision Premiums	2,974.00	262.04	3,144.48	105.73	170.48-	2,894.40
01.405.210	Office Supplies	6,000.00	371.24	5,493.02	91.55	506.98	6,632.35
01.405.215	Postage	3,500.00	492.09	5,360.25	153.15	1,860.25-	4,475.10
01.405.231	Fuel	300.00	34.26	265.51	88.50	34.49	211.74
01.405.250	Vehicle Maintenance	500.00	189.99	189.99	38.00	310.01	
01.405.260	Minor Office Equipment	1,500.00		24.38	1.63	1,475.62	34.90
01.405.310	Consultants					0.00	212.50
01.405.321	Telephone	3,659.00				3,659.00	3,099.80
01.405.324	Wireless Telephone					0.00	210.92
01.405.341	Advertising	3,500.00	720.59	4,565.06	130.43	1,065.06-	4,111.16
01.405.342	Printing and Publications	3,000.00	45.20	3,488.62	116.29	488.62-	3,742.47
01.405.343	Ordinance Codification	2,500.00		1,900.00	76.00	600.00	7,049.98
01.405.420	Dues, Subscriptions & Member	2,000.00		2,996.00	149.80	996.00-	3,487.78
01.405.450	Contracted Services	25,000.00	2,079.91	29,412.24	117.65	4,412.24-	28,358.40
01.405.451	Contracted Payroll Services	8,300.00	386.72	7,099.10	85.53	1,200.90	6,526.62
01.405.452	Contracted IT/Networking Serv	22,500.00	31.79	22,432.29	99.70	67.71	17,310.01
01.405.453	Web Design/Maintenance	2,400.00		2,400.00	100.00	0.00	3,791.00
01.405.460	Meetings and Conferences	500.00		1,465.93	293.19	965.93-	1,903.31
01.406.430	Real Estate Taxes	3,100.00		3,125.99	100.84	25.99-	3,089.63
01.406.450	Realtor's Commission	1,800.00	468.30	1,841.25	102.29	41.25-	1,576.98
01.408.310	Engineering Professional Serv	60,000.00	942.00	31,589.23	52.65	28,410.77	99,211.91
01.408.313	Eng - MS4 Compliance	10,000.00		12,954.21	129.54	2,954.21-	15,899.65
01.409.112	Bldg. Maint & Janitor Wages	10,210.00	1,094.40	16,324.80	159.89	6,114.80-	13,149.43
01.409.192	FICA	781.00				781.00	
01.409.250	Repairs and Maintenance Sup	4,000.00	1,065.31	3,237.02	80.93	762.98	1,825.39

# Statement of Revenues & Expenditures

## BOROUGH OF PERKASIE For Period Ending 12/31/2024

Selecting on FUND equals 01 (General Fund) to FUND equals 01 (General Fund)

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
01.409.310	Janitorial Service					0.00	2,123.34
01.409.362	Gas	300.00	30.44	374.87	124.96	74.87-	338.38
01.409.364	Sewer	2,500.00		3,465.35	138.61	965.35-	4,431.80
01.409.366	Water	2,500.00		2,654.80	106.19	154.80-	3,315.85
01.409.370	Repairs and Maintenance Ser	15,000.00		15,391.61	102.61	391.61-	29,714.34
01.409.373	Menlo House - Repairs & Main	1,000.00		314.74	31.47	685.26	2,307.00
01.409.374	Elevator Repairs & Maintenanc	4,750.00	264.59	3,161.86	66.57	1,588.14	1,712.04
01.409.450	Contracted Services	10,000.00	2,170.78	20,150.54	201.51	10,150.54-	18,870.01
01.410.110	Chief Salary	145,000.00	11,153.86	144,946.77	99.96	53.23	137,987.07
01.410.112	Janitor Salary	13,128.00	1,094.40	16,309.60	124.24	3,181.60-	16,919.03
01.410.115	P/T Commt. Relations Sepcia	13,029.00	5,636.40	38,819.54	297.95	25,790.54-	
01.410.120	Administrative Salaries	111,989.00	8,614.61	108,121.52	96.55	3,867.48	105,561.38
01.410.140	Police Wages	1,905,746.00	139,390.37	1,787,676.89	93.80	118,069.11	1,893,058.77
01.410.150	Crossing Guard Wages	63,960.00	7,115.28	80,580.20	125.99	16,620.20-	80,435.51
01.410.172	Police Holiday Pay	120,941.00	19,726.78	96,819.27	80.05	24,121.73	123,610.12
01.410.179	Police Longevity Pay	79,396.00		77,499.00	97.61	1,897.00	85,688.00
01.410.180	Overtime Pay	100,000.00	18,395.41	159,202.50	159.20	59,202.50-	165,635.34
01.410.181	Overtime Pay-Special Events	15,000.00	3,632.79	16,758.63	111.72	1,758.63-	1,741.10
01.410.183	Comp Time	20,000.00	1,314.33	35,471.93	177.36	15,471.93-	25,118.03
01.410.185	Police Overtime - Reimbursabl			1,360.90		1,360.90-	1,421.35
01.410.187	Stand-by Time	5,000.00		1,099.46	21.99	3,900.54	432.06
01.410.188	Education Incentive	5,700.00		4,800.00	84.21	900.00	5,450.00
01.410.190	Medical/Rx Copays	750.00	92.01	935.77	124.77	185.77-	750.00
01.410.192	FICA	198,379.00	16,748.45	195,206.75	98.40	3,172.25	201,551.29
01.410.194	Unemployment Compensation	3,000.00		4,281.48	142.72	1,281.48-	
01.410.195	Worker's Comp Insurance Pre	90,367.00		113,289.96	125.37	22,922.96-	91,148.84
01.410.196	Health Insurance Premiums	703,587.00	61,079.72	683,117.61	97.09	20,469.39	645,334.37
01.410.197	Defined Benefit (PMRS)-MMO	512,067.00		512,087.00	100.00	20.00-	498,799.00
01.410.198	Life, AD&D, & LTD Premiums	19,828.00	1,588.69	17,762.05	89.58	2,065.95	19,272.77
01.410.199	Dental and Vision Premiums	43,747.00	3,512.85	39,952.84	91.33	3,794.16	42,591.72
01.410.210	Office Supplies	6,500.00	1,495.18	6,377.46	98.11	122.54	6,949.70
01.410.215	Postage	600.00	128.87	846.94	141.16	246.94-	646.92
01.410.231	Fuel	35,000.00	2,149.78	29,612.07	84.61	5,387.93	34,868.09
01.410.238	Uniform Purchases	17,000.00		18,773.71	110.43	1,773.71-	16,948.44
01.410.239	Uniform Cleaning	4,500.00	279.20	3,760.49	83.57	739.51	4,745.29
01.410.240	Patrol Supplies	4,000.00	88.19	3,144.21	78.61	855.79	5,792.63
01.410.241	Traffic Safety Supplies	1,000.00		2,167.96	216.80	1,167.96-	2,931.16
01.410.242	Materials and Supplies	400.00	97.17	178.13	44.53	221.87	231.09
01.410.243	Investigative Supplies	7,000.00		7,766.74	110.95	766.74-	6,185.94
01.410.245	Special Patrol Operations	4,500.00	34.33	3,303.70	73.42	1,196.30	3,100.00
01.410.246	Civil Service Implementation	1,000.00		2,128.03	212.80	1,128.03-	1,829.02
01.410.247	Crime Prevention Supplies	2,500.00		1,263.16	50.53	1,236.84	2,945.06
01.410.248	Ammunition	8,000.00	2,028.00	8,080.53	101.01	80.53-	7,992.98
01.410.249	Accreditation Costs	14,500.00	677.74	7,373.59	50.85	7,126.41	6,578.31
01.410.250	K-9 Food, Vet & Other	500.00		268.98	53.80	231.02	579.71
01.410.251	Vehicle Parts	500.00		279.80	55.96	220.20	75.48

# Statement of Revenues & Expenditures

## BOROUGH OF PERKASIE For Period Ending 12/31/2024

Selecting on FUND equals 01 (General Fund) to FUND equals 01 (General Fund)

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
01.410.252	Office Equipment Maintenance	3,000.00		2,265.93	75.53	734.07	2,613.95
01.410.254	Tires	2,500.00	1,327.75	1,327.75	53.11	1,172.25	2,490.56
01.410.260	Speed Device Calibration	1,600.00		673.00	42.06	927.00	970.00
01.410.310	Janitorial Service					0.00	2,216.67
01.410.314	Labor Relations/Legal Expense	5,000.00		2,978.00	59.56	2,022.00	3,712.00
01.410.321	Telephone	7,600.00	432.62	3,005.96	39.55	4,594.04	2,738.14
01.410.324	Wireless Telephones	5,500.00	295.37	3,410.80	62.01	2,089.20	4,504.19
01.410.325	Mobile Data Terminals Expens	5,000.00	526.03	5,305.52	106.11	305.52-	5,640.85
01.410.326	Radio Purchases	4,600.00		4,234.98	92.06	365.02	4,463.58
01.410.327	Radio Equipment Maintenance	500.00		263.58	52.72	236.42	
01.410.342	Printing and Publications	600.00		390.00	65.00	210.00	975.22
01.410.350	Insurance - Property & Liability	97,659.00		97,659.00	100.00	0.00	78,100.52
01.410.364	Sewer	700.00		495.75	70.82	204.25	625.55
01.410.366	Water	600.00		494.90	82.48	105.10	627.30
01.410.373	Building Repairs & Maintenanc	10,000.00	1,216.31	13,364.87	133.65	3,364.87-	11,532.63
01.410.420	Dues, Subscriptions & Member	2,500.00		3,054.00	122.16	554.00-	1,505.00
01.410.421	Training	15,000.00	1,164.43	11,865.50	79.10	3,134.50	14,379.19
01.410.450	Contracted Services	5,000.00	401.74	6,568.28	131.37	1,568.28-	9,421.89
01.410.451	Contracted Maintenance & Re	18,000.00	6,696.35	27,889.50	154.94	9,889.50-	21,262.96
01.410.452	Contracted Services-IT	12,500.00	2,066.48	14,064.76	112.52	1,564.76-	16,504.65
01.410.454	Software/Hardware Maintenanc	14,800.00	327.12	16,077.60	108.63	1,277.60-	13,036.47
01.410.460	Continuing Education					0.00	33.68
01.410.480	Other Services	400.00		298.98	74.75	101.02	84.66
01.410.534	Live Scan Expenses - Other Pc	13,500.00		12,618.79	93.47	881.21	43,283.00
01.410.535	Photo Image/Live Scan - Perk			5,412.06		5,412.06-	
01.410.750	Major Equipment	2,500.00		2,258.13	90.33	241.87	2,606.34
01.411.354	Fire Company Insurance	40,000.00	1,000.00	47,640.25	119.10	7,640.25-	53,958.17
01.411.366	Fire Hydrants	48,800.00	3,655.32	44,050.73	90.27	4,749.27	48,371.56
01.411.530	Volunteer Fire Relief Disburse	50,000.00		62,218.42	124.44	12,218.42-	60,997.99
01.413.300	UCC Fees	750.00		904.50	120.60	154.50-	688.50
01.413.310	Code Enforcement Services	25,000.00	15,933.04	76,803.14	307.21	51,803.14-	24,788.00
01.414.112	Planning and Zoning Clerical	90,476.00	4,925.03	70,579.03	78.01	19,896.97	87,684.72
01.414.192	FICA	6,921.00	355.47	5,115.07	73.91	1,805.93	6,233.52
01.414.196	Health Insurance Premiums	51,197.00	3,263.61	39,420.00	77.00	11,777.00	46,848.21
01.414.198	Life, AD&D & LTD Premiums	689.00	21.77	266.82	38.73	422.18	416.04
01.414.199	Dental and Vision Premiums	3,807.00	208.43	2,595.38	68.17	1,211.62	3,704.65
01.414.210	Office Supplies	175.00				175.00	
01.414.215	Postage	1,000.00	92.84	776.39	77.64	223.61	1,281.05
01.414.314	Legal Services	13,000.00	175.00	9,197.22	70.75	3,802.78	4,063.56
01.414.317	Stenographer Fees	1,500.00	180.00	1,380.00	92.00	120.00	765.00
01.414.341	Advertising	3,000.00	520.94	2,164.51	72.15	835.49	1,161.67
01.414.342	Printing and Publications	500.00		18.71	3.74	481.29	61.43
01.414.420	Dues, Subscriptions and Memt	300.00	8.50	545.25	181.75	245.25-	445.00
01.414.450	Contracted Services-Planning	40,000.00	586.00	17,088.68	42.72	22,911.32	54,358.02
01.414.451	Contracted Services	15,100.00	106.20	5,944.69	39.37	9,155.31	7,467.00
01.414.460	Meetings and Conferences	1,000.00		2,035.20	203.52	1,035.20-	1,403.85

## Statement of Revenues & Expenditures

### BOROUGH OF PERKASIE For Period Ending 12/31/2024

Selecting on FUND equals 01 (General Fund) to FUND equals 01 (General Fund)

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
01.415.150	Emergency Management	3,000.00	750.00	3,000.00	100.00	0.00	3,000.00
01.415.192	FICA	200.00	57.38	229.52	114.76	29.52-	229.52
01.415.210	Supplies	100.00				100.00	30.00
01.415.460	Meetings & Conferences	750.00		639.57	85.28	110.43	
01.432.112	Winter Maintenance Wages	26,755.00	522.02	18,457.01	68.99	8,297.99	4,948.30
01.432.192	FICA	2,047.00	37.98	954.98	46.65	1,092.02	358.59
01.432.245	Salt	39,000.00		39,327.50	100.84	327.50-	9,045.29
01.432.250	Repair and Maintenance	5,000.00	1,056.85	4,009.45	80.19	990.55	83.82-
01.432.420	Dues, Subscriptions and Memt	200.00				200.00	
01.432.454	Contracted Snow Removal To	2,000.00				2,000.00	
01.432.700	Snow Equipment-Capital Purc	9,000.00		6,722.00	74.69	2,278.00	4,328.50
01.433.112	Traffic Control Wages	6,689.00		7,478.23	111.80	789.23-	10,095.48
01.433.192	FICA	512.00		537.42	104.96	25.42-	657.86
01.433.245	Materials and Supplies	4,000.00		3,891.11	97.28	108.89	12,385.18
01.433.253	Traffic Signal Maintenance	5,000.00	9,090.38	15,638.62	312.77	10,638.62-	29,437.13
01.433.450	Contracted Street Markings	500.00				500.00	
01.438.110	Public Works Director Salary	88,644.00	6,786.00	88,218.00	99.52	426.00	85,235.06
01.438.112	Public Works Crew Wages	214,040.00	23,695.25	186,654.26	87.21	27,385.74	174,580.44
01.438.114	Public Works Clerical Salary					0.00	50.24-
01.438.179	Longevity - Hourly	9,200.00	400.00	9,200.00	100.00	0.00	10,000.00
01.438.190	Medical/Prescription Co-pays	4,500.00	375.00	4,500.00	100.00	0.00	4,500.00
01.438.192	FICA	23,859.00	3,168.97	34,240.13	143.51	10,381.13-	30,893.35
01.438.196	Health Insurance Premiums	310,264.00	25,072.73	299,833.91	96.64	10,430.09	271,016.16
01.438.198	Life, AD&D & LTD Premiums	7,874.00	655.73	7,868.76	99.93	5.24	7,399.66
01.438.199	Dental and Vision Premiums	21,316.00	1,729.95	20,759.40	97.39	556.60	20,229.52
01.438.215	Postage	400.00	21.42	122.66	30.67	277.34	1,846.23
01.438.220	Operating Supplies	2,000.00	70.00	306.80	15.34	1,693.20	1,557.35
01.438.230	Hardware and Supplies	8,000.00	137.04	9,072.67	113.41	1,072.67-	15,528.62
01.438.238	Clothing and Uniforms	6,400.00	2,114.41	11,820.49	184.70	5,420.49-	12,928.22
01.438.245	Road Materials	4,100.00	328.50	4,163.51	101.55	63.51-	1,745.59
01.438.246	Crack Sealing					0.00	13,950.00
01.438.251	Tires	2,600.00		1,841.64	70.83	758.36	3,170.30
01.438.260	Small Tools and Minor Equipm	2,500.00	45.88	1,835.14	73.41	664.86	3,434.07
01.438.300	Sweep Streets	8,000.00		7,425.00	92.81	575.00	7,612.50
01.438.310	Public Works Building Janitor					0.00	530.83
01.438.321	Telephone	2,219.00		219.22	9.88	1,999.78	
01.438.324	Wireless Telephones	1,500.00	85.12	1,061.64	70.78	438.36	1,312.45
01.438.327	Radio Maintenance	250.00				250.00	
01.438.362	Fuel	15,000.00	1,159.16	17,657.63	117.72	2,657.63-	19,897.72
01.438.370	Repairs and Maintenance Ser	15,000.00	4,722.36	31,269.70	208.46	16,269.70-	14,194.48
01.438.371	Storm Sewers, Sumps and Inl	18,000.00		8,702.26	48.35	9,297.74	4,106.90
01.438.384	Rent of Machinery and Equipm	600.00				600.00	
01.438.420	Dues, Subscriptions & Member	300.00		71.20	23.73	228.80	319.25
01.438.465	Continuing Education	1,000.00		5,398.50	539.85	4,398.50-	250.00
01.438.480	Miscellaneous Expenses	5,328.00	1,003.27	9,621.59	180.59	4,293.59-	11,417.02
01.445.380	Parking Lot Lease 8th & Marke	6,448.00	769.00	9,020.94	139.90	2,572.94-	8,673.96

# Statement of Revenues & Expenditures

## BOROUGH OF PERKASIE For Period Ending 12/31/2024

Selecting on FUND equals 01 (General Fund) to FUND equals 01 (General Fund)

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
01.451.110	Park & Recreation Director Sal	88,218.00	6,026.52	70,990.49	80.47	17,227.51	77,000.67
01.451.115	Wages - Events	74,811.00	3,889.49	66,407.35	88.77	8,403.65	58,785.36
01.451.116	P/T Wages - Programs	2,000.00	344.25	1,568.25	78.41	431.75	131.32-
01.451.117	Wages-Youth Basketball Lea	4,000.00		1,500.00	37.50	2,500.00	3,260.00
01.451.118	Wages- Adult Basketball Lea	7,200.00		4,600.00	63.89	2,600.00	6,480.00
01.451.192	FICA	13,482.00	733.91	10,488.20	77.79	2,993.80	10,067.87
01.451.196	Health Insurance Premiums	53,195.00	4,308.61	51,533.34	96.88	1,661.66	48,120.04
01.451.198	Life, AD&D & LTD Premiums	1,285.00	135.74	1,628.88	126.76	343.88-	1,300.97
01.451.199	Dental and Vision Premiums	3,819.00	461.57	5,538.84	145.03	1,719.84-	3,723.28
01.451.210	Office Supplies	300.00		80.95	26.98	219.05	230.16
01.451.215	Postage	2,000.00	118.68	2,739.20	136.96	739.20-	2,055.39
01.451.220	Operating Supplies	1,000.00		420.40	42.04	579.60	290.00
01.451.247	Program Costs	30,000.00	392.00	42,013.28	140.04	12,013.28-	29,183.62
01.451.324	Wireless Telephone	1,400.00	129.43	1,442.90	103.06	42.90-	1,523.14
01.451.341	Advertising	500.00	119.40	699.80	139.96	199.80-	703.40
01.451.342	Printing	500.00		45.00	9.00	455.00	
01.451.420	Dues, Subscriptions and Memt	1,400.00		255.25	18.23	1,144.75	585.00
01.451.450	Contracted Services	2,000.00	214.32	2,503.84	125.19	503.84-	2,093.68
01.451.460	Meetings and Conferences	2,500.00	186.52	1,760.99	70.44	739.01	1,554.03
01.451.500	Flags-Memorial & Other	2,000.00		2,590.06	129.50	590.06-	4,320.15
01.451.501	Special Events	42,000.00	4,373.15	47,128.51	112.21	5,128.51-	42,589.54
01.451.510	Tree Lighting					0.00	400.00
01.451.511	Farmers Market					0.00	191.30
01.451.520	Basketball-Youth & Adult	4,000.00		2,096.00	52.40	1,904.00	2,933.99
01.451.541	Community Day Contribution	500.00				500.00	
01.451.550	Dog Park	500.00				500.00	12.34
01.454.112	Park Wages	185,383.00	5,421.74	203,112.19	109.56	17,729.19-	215,615.96
01.454.192	FICA	14,182.00	294.58	12,869.22	90.74	1,312.78	14,245.09
01.454.220	Perkasie Garden Club Supplie	1,000.00		844.06	84.41	155.94	956.67
01.454.221	Infield Mix Supplies	1,000.00		2,455.31	245.53	1,455.31-	1,116.04
01.454.246	Wood Chips / Mulch Playgrou	8,000.00		10,289.20	128.62	2,289.20-	3,682.00
01.454.250	Repair and Maintenance Suppl	10,000.00	716.84	7,985.52	79.86	2,014.48	15,027.22
01.454.260	Small Tools and Minor Equipm	2,500.00	37.95	2,341.79	93.67	158.21	1,582.56
01.454.362	Fuel	10,000.00	82.73	1,994.13	19.94	8,005.87	7,025.57
01.454.364	Sewer	600.00		915.45	152.58	315.45-	1,046.85
01.454.366	Water	800.00		1,134.80	141.85	334.80-	1,262.40
01.454.370	Repairs and Maintenance Ser	5,000.00		4,881.65	97.63	118.35	2,022.63
01.454.371	Plumbing and Carpentry	2,500.00	27.01	1,616.42	64.66	883.58	663.68
01.454.372	Detention Basin Maintenance	3,000.00		1,489.49	49.65	1,510.51	59.98
01.454.373	Building Repairs and Maintena	2,000.00		582.46	29.12	1,417.54	5,531.84
01.454.374	Equipment and Playground Re	1,000.00		425.64	42.56	574.36	169.40
01.454.375	Skate Park Repairs & Mainten	1,500.00				1,500.00	45.24
01.454.420	Dues, Subscriptions and Memt	300.00				300.00	100.00
01.454.450	Contracted Services	40,000.00	1,100.00	25,112.28	62.78	14,887.72	54,293.12
01.454.451	Tree, Shrub & Landscaping Re	2,000.00		131.28	6.56	1,868.72	2,037.60
01.486.351	Insurance - Property & Liability	68,361.00		68,361.32	100.00	0.32-	54,670.36



**Statement of Revenues & Expenditures**

**BOROUGH OF PERKASIE  
 For Period Ending 12/31/2024**

Selecting on FUND equals 01 (General Fund) to FUND equals 01 (General Fund)

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
01.486.354	Worker's Compensation Non U	56,434.00		63,970.44	113.35	7,536.44-	56,985.38
01.487.193	Defined Contribution (401a) - N	30,738.00	3,134.37	38,163.59	124.16	7,425.59-	30,567.32
01.487.194	Unemployment Compensation	2,500.00		3,584.50	143.38	1,084.50-	7,356.17
01.487.197	Defined Benefit (PMRS) - Non U	109,670.00		109,670.00	100.00	0.00	109,738.85
01.487.220	Appreciation Night	5,000.00		4,996.63	99.93	3.37	5,800.06
01.491.000	Refund of Prior Year Revenue		10,187.00	10,187.00		10,187.00-	4,256.04
01.491.100	DVIT Risk Control Grant					0.00	9,570.00
01.491.391	Bank Fees	2,000.00	320.66	11,264.69	563.23	9,264.69-	5,770.14
<b>Total Expenditures</b>		<b>7,691,381.00</b>	<b>548,422.60</b>	<b>7,636,142.06</b>	<b>99.28</b>	<b>55,238.94</b>	<b>7,630,827.01</b>
<b>Excess of Revenues over Expenditures for Report</b>		<b>1.00-</b>	<b>7,664.64-</b>	<b>395,196.73-</b>		<b>505,673.61</b>	<b>206,912.33-</b>

## Statement of Revenues & Expenditures

BOROUGH OF PERKASIE  
 For Period Ending 12/31/2024

Selecting on FUND equals 04 (Menlo Pool Fund) to FUND equals 04 (Menlo Pool Fund)

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
04.341.000	Interest Earnings	900.00	50.90	1,408.72	156.52	508.72-	1,113.42
04.354.100	DVIT Risk Control Grant			953.49		953.49-	
04.367.110	Season Pool Tickets	342,885.00	39,949.01	359,955.81	104.98	17,070.81-	292,272.10
04.367.111	Daily Pool Admissions	103,003.00		79,762.75	77.44	23,240.25	80,028.00
04.367.112	Pool Program Revenue	40,000.00	1.00	29,120.75	72.80	10,879.25	29,319.00
04.367.113	2nd Street Daily Pool Admissio	783.00		12.00	1.53	771.00	501.00
04.367.114	Special Event Rentals	16,700.00		7,211.00	43.18	9,489.00	
04.367.130	Concession Stand Revenue	4,100.00		4,100.00	100.00	0.00	4,100.00
04.380.000	Misc Revenue-Goggles & Othe	1,500.00		768.00	51.20	732.00	1,520.00
04.387.000	Donations			1,800.00		1,800.00-	
04.392.360	Transfer from ARPA Fund					0.00	134,000.00
<b>Total Revenues</b>		<b>509,871.00</b>	<b>40,000.91</b>	<b>485,092.52</b>	<b>95.14</b>	<b>24,778.48</b>	<b>542,853.52</b>
04.452.110	Park and Recreation Director S	8,864.00	644.72	11,220.73	126.59	2,356.73-	10,657.78
04.452.115	Pool Staff Wages	292,000.00	3,846.16	282,986.66	96.91	9,013.34	287,460.41
04.452.116	Staff Retention	5,050.00	135.00	3,460.00	68.51	1,590.00	4,355.50
04.452.192	FICA	23,402.00	387.11	22,917.74	97.93	484.26	23,093.30
04.452.210	Office Supplies	250.00	26.51	152.41	60.96	97.59	125.96
04.452.215	Postage	200.00	4.83	124.14	62.07	75.86	288.75
04.452.222	Chemicals	50,000.00		53,814.84	107.63	3,814.84-	53,319.60
04.452.238	Clothing and Uniforms	3,000.00		3,512.78	117.09	512.78-	2,679.49
04.452.247	Operating Supplies	4,000.00		3,718.47	92.96	281.53	4,170.58
04.452.250	Repair & Maintenance Service	8,866.00		7,000.72	78.96	1,865.28	7,488.17
04.452.260	Minor Equipment	7,000.00		5,680.02	81.14	1,319.98	7,594.59
04.452.300	Special Events	2,000.00	600.00	2,593.05	129.65	593.05-	1,694.95
04.452.321	Telephone	1,900.00	193.93	2,537.10	133.53	637.10-	2,136.94
04.452.341	Advertising	5,500.00		5,048.02	91.78	451.98	298.80
04.452.364	Sewer	21,000.00		14,281.60	68.01	6,718.40	21,632.10
04.452.366	Water	12,000.00		9,176.60	76.47	2,823.40	13,189.80
04.452.370	Building Repairs & Maintenanc	2,000.00		1,795.43	89.77	204.57	1,370.73
04.452.374	Equipment Repairs	10,000.00		17,222.50	172.23	7,222.50-	10,790.00
04.452.390	Bank Fees	15,000.00		24,921.79	166.15	9,921.79-	18,468.85
04.452.420	Dues, Subscriptions & Member	850.00	44.65	1,044.65	122.90	194.65-	1,162.00
04.452.450	Contracted Services	21,229.00	3.99	21,606.06	101.78	377.06-	24,478.08
04.452.460	Meetings and Conferences	800.00		910.72	113.84	110.72-	276.32
04.452.540	Contribution to Penridge Gato	8,000.00		8,000.00	100.00	0.00	7,970.00
04.453.370	Building Repairs & Maintenanc	500.00				500.00	
04.454.112	Wages- Public Works	5,000.00	104.36	6,721.24	134.42	1,721.24-	971.85
04.454.192	FICA - Public Works	383.00		501.13	130.84	118.13-	74.35
04.455.112	Wages- Electric	1,000.00		368.57	36.86	631.43	921.18
04.455.192	FICA - Electric	77.00	7.79	34.99	45.44	42.01	68.26
04.491.100	DVIT Risk Control Grant Expen			940.78		940.78-	
<b>Total Expenditures</b>		<b>509,871.00</b>	<b>5,999.05</b>	<b>512,292.74</b>	<b>100.47</b>	<b>2,421.74-</b>	<b>506,738.34</b>
<b>Excess of Revenues over Expenditures for Report</b>			<b>34,001.86</b>	<b>27,200.22-</b>		<b>22,356.74</b>	<b>36,115.18</b>

# Statement of Revenues & Expenditures

## BOROUGH OF PERKASIE For Period Ending 12/31/2024

Selecting on FUND equals 05 (Refuse Fund) to FUND equals 05 (Refuse Fund)

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
05.341.000	Interest Earnings	4,500.00	482.79	5,319.22	118.20	819.22-	3,835.92
05.354.150	Recycling Performance Grant	24,000.00		18,849.00	78.54	5,151.00	23,638.00
05.354.160	Recycling Dev. & Implementat					0.00	129,215.44
05.364.200	Trash Bag Sales	250,000.00	24,823.25	230,341.00	92.14	19,659.00	203,149.25
05.364.300	Refuse Sticker Sales	1,000.00	70.00	930.00	93.00	70.00	1,010.00
05.364.400	Annual Trash Fee	160,000.00		161,979.76	101.24	1,979.76-	158,248.60
05.364.401	Trash Fee - Late Penalty	1,000.00		1,053.79	105.38	53.79-	1,039.94
05.364.405	Trash Fee-Toters	525,000.00	1,924.00	572,084.65	108.97	47,084.65-	478,045.64
05.364.500	Sale of Recyclable Material	6,000.00	1,674.87	15,518.46	258.64	9,518.46-	8,244.15
05.380.000	Miscellaneous Revenue	1,500.00	40.00	627.50	41.83	872.50	762.75
05.391.100	Sale of General Fixed Assets			2,600.00		2,600.00-	
<b>Total Revenues</b>		<b>973,000.00</b>	<b>29,014.91</b>	<b>1,009,303.38</b>	<b>103.73</b>	<b>36,303.38-</b>	<b>1,007,189.69</b>
05.426.112	Recycling Wages	86,954.00	8,157.23	104,961.03	120.71	18,007.03-	100,212.32
05.426.192	FICA Recycling	6,652.00	352.07	4,731.98	71.14	1,920.02	5,551.28
05.426.244	Materials and Supplies	1,000.00				1,000.00	30.00
05.426.367	Disposal Fees - Recycling	75,000.00	4,831.60	45,570.90	60.76	29,429.10	59,738.34
05.426.450	Contracted Services	3,920.00		4,000.00	102.04	80.00-	
05.426.451	902 Grant Expense - 2020					0.00	2,556.19
05.427.112	Refuse Wages	140,464.00	9,850.62	124,407.01	88.57	16,056.99	123,001.66
05.427.192	FICA - Refuse	10,745.00	457.59	5,657.12	52.65	5,087.88	5,816.73
05.427.215	Postage	3,000.00	651.50	4,122.52	137.42	1,122.52-	4,110.18
05.427.227	Bag Purchases	22,000.00		18,190.00	82.68	3,810.00	16,405.73
05.427.231	Fuel	13,000.00	1,839.84	21,153.97	162.72	8,153.97-	18,255.04
05.427.244	Materials and Supplies	500.00		337.08	67.42	162.92	359.35
05.427.250	Repair and Maintenance Servi	20,000.00	3,078.09	43,132.50	215.66	23,132.50-	23,350.57
05.427.251	Tires	2,000.00		1,410.00	70.50	590.00	848.79
05.427.301	Contracted Services-Invoicing	1,200.00		1,291.07	107.59	91.07-	1,354.68
05.427.342	Printing and Publications	2,000.00		3,271.28	163.56	1,271.28-	2,452.71
05.427.367	Disposal Fees - Refuse	225,000.00	16,812.66	215,580.28	95.81	9,419.72	225,157.34
05.427.390	Bank, Cr Card & On-Line Bill P	11,000.00	264.48	13,127.95	119.35	2,127.95-	11,437.60
05.427.450	Contracted (other) Services					0.00	343.96
05.428.112	Leaf Collection Wages	36,633.00	6,760.96	28,753.99	78.49	7,879.01	35,853.36
05.428.117	Yard Waste Collection Wages-	10,000.00	417.44	12,471.02	124.71	2,471.02-	10,999.06
05.428.192	FICA - Leaf	3,567.00	514.10	2,749.29	77.08	817.71	3,254.73
05.428.244	Materials and Supplies	1,000.00	750.00	750.00	75.00	250.00	56.78
05.428.250	Repair and Maintenance Suppl	2,000.00	476.94	1,439.18	71.96	560.82	3,573.81
05.428.251	Tires	1,000.00				1,000.00	
05.428.368	Disposal Fees - Yard Waste	17,000.00	1,372.76	22,278.13	131.05	5,278.13-	18,401.99
05.452.460	Meetings and Conferences			88.44		88.44-	
05.491.000	Refund of Prior Year Revenue			34.62		34.62-	
05.492.300	Transfer to Capital Fund	275,000.00		275,000.00	100.00	0.00	367,756.00
<b>Total Expenditures</b>		<b>970,635.00</b>	<b>56,587.88</b>	<b>954,509.36</b>	<b>98.34</b>	<b>16,125.64</b>	<b>1,040,878.20</b>
<b>Excess of Revenues over Expenditures for Report</b>		<b>2,365.00</b>	<b>27,572.97-</b>	<b>54,794.02</b>		<b>20,177.74-</b>	<b>33,688.51-</b>

# Statement of Revenues & Expenditures

## BOROUGH OF PERKASIE For Period Ending 12/31/2024

Selecting on FUND equals 07 (Electric Fund) to FUND equals 07 (Electric Fund)

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
07.341.000	Interest Earnings	35,000.00	2,870.68	34,673.21	99.07	326.79	36,161.69
07.355.050	Gen Muni Pension System-St	40,250.00		44,040.89	109.42	3,790.89-	39,284.00
07.360.750	Installation of Electric Services	12,750.00		13,500.00	105.88	750.00-	9,000.00
07.372.400	Sales of Electricity	9,280,000.00	785,406.90	9,261,260.60	99.80	18,739.40	8,608,797.34
07.372.510	Late Fees	50,000.00	48.65-	57,650.70	115.30	7,650.70-	52,199.01
07.372.520	Miscellaneous Service Revenue	15,000.00	245.00	28,635.91	190.91	13,635.91-	15,663.69
07.372.600	Verizon - Pole Replacements	25,000.00		0.01-		25,000.01	26,251.65
07.372.610	Comcast - Pole Attachments	31,500.00		32,760.00	104.00	1,260.00-	32,214.00
07.372.620	Synesys-Pole Attachments & A	8,000.00		7,560.00	94.50	440.00	7,434.00
07.389.000	Misc Rev - Sales Tax, Scrap, C	20,000.00	25.00	13,238.77	66.19	6,761.23	22,376.01
07.390.000	Inventory Adjustment					0.00	22,884.44
07.390.300	Insurance-(RSF) Credits & Div	10,000.00	326.02	9,069.10	90.69	930.90	5,469.74
07.391.200	Accident & Insurance Reimbur			26,775.32		26,775.32-	967.00
07.395.000	Refund of Prior Years' Expense			224.85		224.85-	46.73
<b>Total Revenues</b>		<b>9,527,500.00</b>	<b>788,824.95</b>	<b>9,529,389.34</b>	<b>100.02</b>	<b>1,889.34-</b>	<b>8,878,749.30</b>
07.434.220	Materials & Supplies			17,633.56		17,633.56-	
07.442.110	Electric Director Salary	129,673.00	9,851.76	127,121.01	98.03	2,551.99	122,623.57
07.442.112	Electric Department Wages	549,549.00	41,751.81	531,869.59	96.78	17,679.41	507,769.08
07.442.114	Electric Clerical Salary	55,353.00	4,257.92	54,927.20	99.23	425.80	53,682.00
07.442.179	Longevity - Hourly	5,600.00		7,200.00	128.57	1,600.00-	6,400.00
07.442.180	Electric Overtime	20,608.00	6,612.75	18,299.98	88.80	2,308.02	23,964.89
07.442.183	Electric Overtime-Line Mainten.			7,608.59		7,608.59-	3,287.34
07.442.185	Electric Overtime-On-Call	20,608.00	2,216.41	28,520.23	138.39	7,912.23-	28,328.73
07.442.190	Medical/Prescription Co-pays	2,750.00	208.33	2,499.96	90.91	250.04	2,750.04
07.442.192	FICA	59,776.00	4,900.31	59,248.70	99.12	527.30	55,648.17
07.442.193	Defined Contribution (401a) - N	5,854.00	511.58	5,894.64	100.69	40.64-	4,815.26
07.442.194	Unemployment Compensation	1,500.00		2,090.96	139.40	590.96-	1,401.18
07.442.196	Health Insurance Premiums	175,949.00	12,981.42	155,280.10	88.25	20,668.90	167,931.20
07.442.197	Defined Benefit (PMRS) - MM	59,053.00		59,053.00	100.00	0.00	87,083.50
07.442.198	Life, AD&D & LTD Premiums	5,854.00	486.74	5,893.35	100.67	39.35-	5,970.48
07.442.199	Dental and Vision Premiums	12,564.00	1,130.23	13,562.76	107.95	998.76-	13,008.84
07.442.200	Office Supplies	1,200.00		1,386.20	115.52	186.20-	2,206.85
07.442.210	Peaking Generator Fees		9,890.46	19,627.87		19,627.87-	
07.442.215	Postage	22,000.00	3,957.47	26,081.18	118.55	4,081.18-	23,977.77
07.442.220	Utility Poles	12,000.00		8,873.90	73.95	3,126.10	34,980.67
07.442.230	Transformers	50,000.00		44,198.75	88.40	5,801.25	95,711.02
07.442.231	Fuel	8,500.00	685.54	8,798.57	103.51	298.57-	9,218.91
07.442.238	Clothing & Uniforms	15,000.00	2,452.90	14,838.15	98.92	161.85	14,412.90
07.442.239	Wire	30,000.00		3,803.00	12.68	26,197.00	25,505.94
07.442.240	Marketing Supplies	500.00				500.00	930.88
07.442.245	Operating Supplies	2,350.00		668.02	28.43	1,681.98	2,079.26
07.442.250	Repair and Maintenance Suppl	5,000.00		2,450.78	49.02	2,549.22	648.19
07.442.251	Tires	1,000.00				1,000.00	
07.442.252	Repair and Maint. Supplies - O	100.00				100.00	
07.442.253	Hardware & Parts - Line Equip	70,000.00	15,968.23-	39,693.72	56.71	30,306.28	115,145.67

# Statement of Revenues & Expenditures

## BOROUGH OF PERKASIE For Period Ending 12/31/2024

Selecting on FUND equals 07 (Electric Fund) to FUND equals 07 (Electric Fund)

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
07.442.260	Small Tools & Minor Equipmen	10,000.00	5,400.39	7,988.93	79.89	2,011.07	11,947.79
07.442.300	Thermovision	1,000.00				1,000.00	
07.442.301	Contracted Services-Invoicing	14,670.00		13,537.01	92.28	1,132.99	12,736.60
07.442.310	Electric Building Janitorial Serv	6,300.00	60.80	1,900.00	30.16	4,400.00	3,947.03
07.442.313	Engineering	5,000.00		1,244.25	24.89	3,755.75	
07.442.314	Legal	500.00				500.00	
07.442.317	Safety Testing	7,000.00		5,713.09	81.62	1,286.91	4,995.54
07.442.321	Telephone	4,000.00	88.73	4,082.54	102.06	82.54-	2,710.66
07.442.324	Wireless Telephones	2,500.00	166.90	2,916.44	116.66	416.44-	3,637.99
07.442.341	Advertising	500.00				500.00	195.13
07.442.342	Printing	7,500.00	4,161.68	8,818.72	117.58	1,318.72-	7,521.32
07.442.352	Insurance - Property & Liability	29,298.00		29,297.68	100.00	0.32	30,127.68
07.442.354	Worker's Compensation Insu	27,345.00		17,215.60	62.96	10,129.40	21,841.81
07.442.361	Power Purchases	4,494,560.00	332,893.50	4,023,201.46	89.51	471,358.54	4,303,234.53
07.442.362	PA Peaking Project			184,859.47		184,859.47-	
07.442.364	Sewer	600.00	135.00	515.25	85.88	84.75	384.40
07.442.366	Water	600.00	149.20	583.90	97.32	16.10	420.10
07.442.370	Repair and Maintenance Servi	10,000.00	5,344.49	33,634.22	336.34	23,634.22-	12,169.62
07.442.374	Meter Equipment	15,000.00	1,150.00	16,843.69	112.29	1,843.69-	12,658.85
07.442.390	Bank, Cr Card & On-Line Bill P	50,000.00	5,600.19	69,850.17	139.70	19,850.17-	63,105.11
07.442.391	Interest Expense	400.00	340.90	2,873.55	718.39	2,473.55-	2,126.89
07.442.392	Bad Debt Expense	500.00	3.37-	42.68-	-8.54	542.68	50.62-
07.442.400	Maintenance & Testing Substa	8,000.00	250.25	306.09	3.83	7,693.91	5,161.50
07.442.420	Dues, Subscriptions & Member	22,500.00		21,520.00	95.64	980.00	20,975.00
07.442.430	Gross Receipts Tax	1,800.00		1,657.00	92.06	143.00	1,346.00
07.442.450	Contracted Services	40,000.00	4,414.86	62,010.22	155.03	22,010.22-	55,046.90
07.442.452	Contracted Serv.-Line Mainten	55,000.00	1,600.00	31,600.00	57.45	23,400.00	45,189.00
07.442.454	Administrative Charge	130,000.00	32,500.00	130,000.00	100.00	0.00	130,000.00
07.442.460	Training & Seminars	12,000.00	117.96	7,789.84	64.92	4,210.16	11,720.61
07.442.720	Capital-Improvements-Other	160,000.00	29,850.00	154,942.00	96.84	5,058.00	
07.442.730	Capital-Buildings	40,000.00				40,000.00	
07.442.800	Depreciation Expense					0.00	174,672.54
07.492.010	Transfer to General Fund	2,105,000.00	175,417.00	2,105,004.00	100.00	4.00-	2,055,000.00
07.492.300	Transfer to Capital Reserve Fu	545,000.00		545,000.00	100.00	0.00	609,800.00
07.499.000	Fund Bal-Res for Future-Spec	205,000.00				205,000.00	
<b>Total Expenditures</b>		<b>9,333,914.00</b>	<b>685,565.88</b>	<b>8,751,986.21</b>	<b>93.77</b>	<b>581,927.79</b>	<b>9,012,104.32</b>
<b>Excess of Revenues over Expenditures for Report</b>		<b>193,586.00</b>	<b>103,259.07</b>	<b>777,403.13</b>		<b>580,038.45</b>	<b>133,355.02-</b>

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**Statement of Revenues & Expenditures**

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BOROUGH OF PERKASIE  
 For Period Ending 12/31/2024

Selecting on FUND equals 14 (Fire Tax Protection Fund) to FUND equals 14 (Fire Tax Protection Fund)

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
14.301.100	Real Estate Taxes - Current Y	140,538.00	780.51	136,598.36	97.20	3,939.64	136,063.48
14.301.200	Real Estate Taxes - Prior Year	300.00		548.77	182.92	248.77-	957.44
14.301.300	Real Estate Taxes- Delinquent			824.61		824.61-	414.04
14.301.600	Real Estate Taxes - Interim		3.05	1,231.08		1,231.08-	1,043.68
14.341.000	Interest Earnings		4.55	192.51		192.51-	277.37
<b>Total Revenues</b>		<b>140,838.00</b>	<b>788.11</b>	<b>139,395.33</b>	<b>98.98</b>	<b>1,442.67</b>	<b>138,756.01</b>
14.411.000	Distribution of Tax Receipts to I	140,838.00		141,697.91	100.61	859.91-	145,271.75
<b>Total Expenditures</b>		<b>140,838.00</b>		<b>141,697.91</b>	<b>100.61</b>	<b>859.91-</b>	<b>145,271.75</b>
<b>Excess of Revenues over Expenditures for Report</b>			<b>788.11</b>	<b>2,302.58-</b>		<b>582.76</b>	<b>6,515.74-</b>

**Statement of Revenues & Expenditures**

BOROUGH OF PERKASIE  
 For Period Ending 12/31/2024

Selecting on FUND equals 15 (Road Improvements Fund) to FUND equals 15 (Road Improvements Fund)

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
15.301.100	Real Estate Taxes - Current Y	281,076.00	1,561.00	273,192.19	97.20	7,883.81	272,112.05
15.301.200	Real Estate Taxes - Prior Year			1,161.41		1,161.41-	1,914.83
15.301.300	Real Estate Taxes- Delinquent			1,191.24		1,191.24-	
15.301.600	Real Estate Taxes - Interim		6.11	2,462.09		2,462.09-	2,098.02
15.341.000	Interest Earnings		125.23	1,120.35		1,120.35-	835.62
<b>Total Revenues</b>		<b>281,076.00</b>	<b>1,692.34</b>	<b>279,127.28</b>	<b>99.31</b>	<b>1,948.72</b>	<b>276,960.52</b>
15.440.705	Road Projects	281,076.00		49,912.58	17.76	231,163.42	279,551.22
<b>Total Expenditures</b>		<b>281,076.00</b>		<b>49,912.58</b>	<b>17.76</b>	<b>231,163.42</b>	<b>279,551.22</b>
<b>Excess of Revenues over Expenditures for Report</b>			<b>1,692.34</b>	<b>229,214.70</b>		<b>233,112.14</b>	<b>2,590.70-</b>

# Statement of Revenues & Expenditures

## BOROUGH OF PERKASIE For Period Ending 12/31/2024

Selecting on FUND equals 30 (Capital Fund) to FUND equals 30 (Capital Fund)

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
30.341.000	Interest Earnings	12,500.00	1,414.15	22,206.02	177.65	9,706.02-	17,754.64
30.341.040	Sidewalk Interest					0.00	5,195.96
30.351.120	FEMA Reimb - Disaster Relief	343,601.00				343,601.00	
30.354.022	Cybersecurity Technology Awa			50,000.00		50,000.00-	
30.354.160	902 Municipal Recyc Grant	292,995.00		193,086.77	65.90	99,908.23	
30.357.020	Visit Bucks Cty. Tourism Grant			13,500.00		13,500.00-	
30.357.030	LSA Grant - Pedestrian Bridge			99,210.00		99,210.00-	
30.367.100	Park & Rec Fee-In-Lieu-Of	31,500.00		33,000.00	104.76	1,500.00-	64,500.00
30.367.101	Park Trees - Fee-In-Lieu-Of					0.00	6,950.00
30.391.100	Sales of General Fixed Assets			7,000.00		7,000.00-	56,526.00
30.392.010	Transfer from General Fund					0.00	50.00
30.392.015	Transfer from Road Improv. Fu					0.00	279,551.22
30.392.050	Transfer from Refuse Fund	275,000.00		275,000.00	100.00	0.00	367,756.00
30.392.070	Transfer from Electric Fund	545,000.00		545,000.00	100.00	0.00	609,800.00
30.392.350	Transfer from Highway Aid Fun	246,532.00		251,394.54	101.97	4,862.54-	250,000.00
30.392.360	Transfer from ARPA Fund			65,000.00		65,000.00-	
30.399.000	Fund Balance - Use in Current	284,143.00				284,143.00	
<b>Total Revenues</b>		<b>2,031,271.00</b>	<b>1,414.15</b>	<b>1,554,397.33</b>	<b>76.52</b>	<b>476,873.67</b>	<b>1,658,083.82</b>
30.402.390	Bank Fees					0.00	50.00
30.405.700	Computer Upgrade	12,000.00		2,920.00	24.33	9,080.00	10,791.99
30.405.735	Cybersecurity - RMUC Phase I		186.47	3,250.07		3,250.07-	
30.405.740	Historic Building Survey	30,000.00				30,000.00	1,448.00
30.408.310	Engineering - Road Projects	60,000.00	1,723.75	76,959.23	128.27	16,959.23-	99,643.85
30.408.313	Engineering - MS4					0.00	1,764.00
30.409.700	Building Capital Improvements-					0.00	105,090.00
30.410.701	Police Vehicles	55,864.00		61,814.98	110.65	5,950.98-	93,699.33
30.410.702	Police Equipment					0.00	3,200.00
30.410.703	Police Computer Equipment	38,680.00		47,807.00	123.60	9,127.00-	5,612.00
30.410.704	Police Capital Improvements			7,167.91		7,167.91-	7,167.91
30.439.000	Road Construction Projects - L	246,532.00		251,394.54	101.97	4,862.54-	
30.440.700	Public Works Capital Improver	5,575.00				5,575.00	
30.440.701	Public Works Vehicles					0.00	17,369.00
30.440.702	Public Works Equipment	42,281.00		30,327.49	71.73	11,953.51	
30.440.704	Curb & Sidewalk	12,000.00		14,248.46	118.74	2,248.46-	205,746.20
30.440.705	Road Projects			81,026.18		81,026.18-	683,460.65
30.440.710	Railing & Culverts	100,000.00		12,121.00	12.12	87,879.00	
30.440.714	902 Recycling Grant	325,550.00		217,253.11	66.73	108,296.89	
30.451.700	Park & Rec-Fee-In-Lieu-Of-PI	138,000.00		56,812.81	41.17	81,187.19	
30.451.701	Park Capital Improvements	50,000.00		3,119.91	6.24	46,880.09	512.11
30.451.702	Multi-Modal Trans-Trail to 9th S		8,318.74	22,956.49		22,956.49-	17,131.15
30.451.704	LSA - PED Bridge			147,343.17		147,343.17-	
30.451.705	Covered Bridge Refurb	174,000.00	54,340.70	70,489.91	40.51	103,510.09	21,449.40
30.451.706	Visit Bucks Cty. Tourism Grant		6,017.00	6,017.00		6,017.00-	
30.458.700	Senior Center Building Fund C	5,000.00				5,000.00	
30.471.000	Debt Service-Principal-Boroug	388,000.00		388,000.00	100.00	0.00	373,000.00



Date: 01/13/2025  
Time: 10:45:32AM

# Statement of Revenues & Expenditures

User: HEATHE  
Page: 2

## BOROUGH OF PERKASIE For Period Ending 12/31/2024

Selecting on FUND equals 30 (Capital Fund) to FUND equals 30 (Capital Fund)

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
30.472.000	Debt Service Interest - Boroug	18,996.00	1,379.60	18,995.76	100.00	0.24	23,704.32
30.472.350	Interest Expense/Bank Fees					0.00	50.00
30.499.000	Fund Bal - Reserve for Future -	328,793.00				328,793.00	
<b>Total Expenditures</b>		<b>2,031,271.00</b>	<b>71,966.26</b>	<b>1,520,025.02</b>	<b>74.83</b>	<b>511,245.98</b>	<b>1,670,889.91</b>
<b>Excess of Revenues over Expenditures for Report</b>			<b>70,552.11-</b>	<b>34,372.31</b>		<b>988,119.65</b>	<b>12,806.09-</b>

Date: 01/13/2025  
 Time: 10:45:42AM

# Statement of Revenues & Expenditures

User: HEATHE  
 Page: 1

## BOROUGH OF PERKASIE For Period Ending 12/31/2024

Selecting on FUND equals 35 (Highway Aid Fund) to FUND equals 35 (Highway Aid Fund)

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
35.341.000	Interest Earnings	2,000.00	40.24	6,213.97	310.70	4,213.97-	7,346.40
35.355.020	State Liquid Fuels Tax	243,772.00		246,229.48	101.01	2,457.48-	247,874.30
35.355.030	State Road Turnback Payment	760.00		760.00	100.00	0.00	760.00
<b>Total Revenues</b>		<b>246,532.00</b>	<b>40.24</b>	<b>253,203.45</b>	<b>102.71</b>	<b>6,671.45-</b>	<b>255,980.70</b>
35.439.000	Road Construction Projects	246,532.00		251,394.54	101.97	4,862.54-	
35.492.300	Transfer to Capital Reserve Fu					0.00	250,000.00
<b>Total Expenditures</b>		<b>246,532.00</b>		<b>251,394.54</b>	<b>101.97</b>	<b>4,862.54-</b>	<b>250,000.00</b>
<b>Excess of Revenues over Expenditures for Report</b>			<b>40.24</b>	<b>1,808.91</b>		<b>11,533.99-</b>	<b>5,980.70</b>

Date: 01/13/2025  
 Time: 10:45:55AM

**Statement of Revenues & Expenditures**

User: HEATHE  
 Page: 1

BOROUGH OF PERKASIE  
 For Period Ending 12/31/2024

Selecting on FUND equals 36 (Fund - 36) to FUND equals 36 (Fund - 36)

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
36.341.000	Interest Earnings	2,000.00	29.67	1,469.29	73.46	530.71	3,314.49
36.351.022	ARPA Proceeds	288,146.00		310,240.71	107.67	22,094.71-	300,186.73
<b>Total Revenues</b>		<b>290,146.00</b>	<b>29.67</b>	<b>311,710.00</b>	<b>107.43</b>	<b>21,564.00-</b>	<b>303,501.22</b>
36.408.313	Engineering - Stormwater Proj					0.00	4,573.00
36.410.701	Police Vehicles					0.00	41,050.55
36.410.702	Police Equipment					0.00	13,256.00
36.426.701	Recycling Center Capital Impr					0.00	15,750.00
36.427.702	Public Works Equipment	59,224.00		59,224.29	100.00	0.29-	
36.442.705	Permitting Software			3,900.00		3,900.00-	3,900.00
36.451.701	Parks Capital Improvements			195,378.13		195,378.13-	57,997.18
36.451.702	Grant Match - Keystone Comm	25,000.00				25,000.00	
36.452.700	Menlo Aquatics Center Capital					0.00	29,660.00
36.492.040	Transfer to Menlo Aquatics Fur					0.00	134,000.00
36.499.000	Fund Balance Reserved for Fu	205,922.00				205,922.00	
<b>Total Expenditures</b>		<b>290,146.00</b>		<b>258,502.42</b>	<b>89.09</b>	<b>31,643.58</b>	<b>300,186.73</b>
<b>Excess of Revenues over Expenditures for Report</b>			<b>29.67</b>	<b>53,207.58</b>		<b>10,079.58</b>	<b>3,314.49</b>



**PERKASIE BOROUGH  
BOROUGH ENGINEER STATUS REPORT  
FOR OPEN DEVELOPMENT AND MUNICIPAL PROJECTS  
AS OF DECEMBER 29, 2024**

---

**SUBDIVISION AND LAND DEVELOPMENT PROJECTS (ACTIVE)**

1. **Constitution Square**  
108 East Walnut Street
  - Prepared for and Attended Council Meetings on December 2 and 16, 2024 to discuss status of project.
  - Continued the Site Observation.
2. **Spruce Street Townhouses**  
W. Spruce Street
  - Continued the Site Observation.
3. **Spruce Street Redevelopment**  
601 Spruce Street
  - Continued the Site Observation.
4. **Glen Enterprises Building Permit**  
1215 N. Ridge Road
  - No action has taken place by G&A this month.
5. **Rolftech, LLC Grading Permit**  
118 S. 2<sup>nd</sup> Street
  - No action has taken place by G&A this month.
6. **8<sup>th</sup> Street Commons (Apartment Building)**  
N. 8<sup>th</sup> Street
  - No action has taken place by G&A this month.
7. **Perry Mill (a.k.a. 8<sup>th</sup> Street Commons Rowhomes)**  
N. 8<sup>th</sup> Street
  - Miscellaneous correspondence with Borough Staff.
8. **306 N. Fifth Street Redevelopment (a.k.a. Chant Tract)**  
306 N. 5<sup>th</sup> Street
  - No action has taken place by G&A this month.
9. **Green Ridge Estates East**  
28 North Ridge Road
  - Reviewed both the As-Built Plan and revised As-Built Plan for Lots 2 and 3 and prepared the 1<sup>st</sup> As-Built Plan Review Letters dated December 12, 2024.
  - Reviewed the proposed Cluster Mailbox location and prepared correspondence with comments to Developer dated December 13, 2024.
  - Continued the Site Observation.
  - Miscellaneous coordination & correspondence with G&A Staff, Borough Staff, Home Builder, & BCCD.

10. **124 S. 3<sup>rd</sup> Street Building Permit**

124 S. 3<sup>rd</sup> Street

- No action has taken place by G&A this month.

11. **Restaurant and Beer Garden**

606 W. Chestnut Street

- No action has taken place by G&A this month.

12. **The Kratz Tract**

N. 5<sup>th</sup> Street & W. Blooming Glen Drive

- No action has taken place by G&A this month.

13. **WP Perkasie LLC Conditional Use**

N. 5<sup>th</sup> Street & W. Blooming Glen Drive

- Miscellaneous correspondence with Borough Staff and Design Consultant.

14. **Green Ridge Estates West**

414 South Ridge Road

- Finalized the Escrow Status Report and Financial Security Escrow Review Letter dated December 13, 2024.
- Reviewed the proposed Cluster Mailbox location and prepared correspondence with comments to Developer dated December 13, 2024.
- Reviewed Development Agreement prepared by Borough Solicitor.
- Visited site on December 13, 2024 due to complaint about soil on Ridge Road from the soil stockpile operation.
- Miscellaneous correspondence with Home Builder.

15. **Griffo Tract Lot 1**

510 Haven Court

- No action has taken place by G&A this month.

16. **65 S. Main Street**

65 S. Main Street

- No action has taken place by G&A this month.

17. **200 S. Main Street**

200 S. Main Street

- No action has taken place by G&A this month.

18. **1229 N. Ridge Road**

1229 N. Ridge Road

- No action has taken place by G&A this month.

19. **Perkasie Regional Authority – Reservoir Replacement**

N. Ridge Road & Ridge Avenue

- No action has taken place by G&A this month.

20. **545 Constitution Avenue**

545 Constitution Avenue

- No action has taken place by G&A this month.

21. **601 W. Park Avenue**

601 W. Park Avenue

- No action has taken place by G&A this month.

22. **911 N. 7<sup>th</sup> Street**  
911 N. 7<sup>th</sup> Street
  - No action has taken place by G&A this month.
23. **St. Stephen's United Church of Christ**  
110 & 114 N. 6<sup>th</sup> Street
  - No action has taken place by G&A this month.
24. **140 S. Main Street**  
140 S. Main Street
  - No action has taken place by G&A this month.
25. **Nyce Minor Subdivision**  
1017 N. Ridge Road
  - Reviewed the Final As-Built Plan and prepared the 2<sup>nd</sup> Final As-Built Plan Review Letter dated December 13, 2024.
  - Miscellaneous correspondence with Design Consultant.
26. **McDonald's Drive-Thru**  
503 Constitution Avenue
  - No action has taken place by G&A this month.
27. **532 W. Callowhill Street**  
532 W. Callowhill Street
  - No action has taken place by G&A this month.
28. **200 Wyckford Drive**  
200 Wyckford Drive
  - No action has taken place by G&A this month.
29. **Perkasie Square Shopping Center**  
505 Constitution Avenue
  - No action has taken place by G&A this month.
30. **1101 W. Park Avenue**  
1101 W. Park Avenue
  - No action has taken place by G&A this month.
31. **650 Shadywood Drive**  
650 Shadywood Drive
  - Started to review the Grading Permit Plan Resubmission Package.
  - Miscellaneous correspondence with Borough Staff.

#### **SUBDIVISION AND LAND DEVELOPMENT PROJECTS (INACTIVE)**

1. **106 & 108 N. 7<sup>th</sup> Street**  
106 & 108 N. 7<sup>th</sup> Street
  - The project is in the 18-month maintenance period set to expire on February 1, 2025.
2. **Penridge Airport Business Park**  
1100 North Ridge Road
  - The project is in the 18-month maintenance period set to expire in June of 2025.
3. **Perkasie Green Subdivision**  
Ridge Road (S.R.0563) and Park Avenue (S.R.4052)
  - The project is in the 18-month maintenance period set to expire in June of 2025.

4. **The Perk Restaurant Addition**  
501 E. Walnut Street
  - No action has taken place by G&A this month.
5. **Jelski Minor Subdivision**  
11 Fairview Avenue
  - No action has taken place by G&A this month.
6. **Piper Group Land Development**  
Ridge Road (S.R.0563)
  - No action has taken place by G&A this month.
7. **Tecce Subdivision**  
North Ridge Road
  - No action has taken place by G&A this month.

### **GENERAL BOROUGH PROJECTS**

1. **NPDES MS4, Phase II**  
Borough Wide
  - No action has taken place by G&A this month.
2. **2024 Road Program**  
Borough Wide
  - Prepared for & Attended PennDOT Pre-Construction Meeting at N. 5<sup>th</sup> Street on December 9, 2024.
  - Miscellaneous coordination & correspondence with G&A Staff, Borough Staff, Paving Contractor, & PennDOT.
3. **Public Works Facility**  
311 South 9<sup>th</sup> Street
  - No action has taken place by G&A this month.
4. **Lenape Park Amphitheater Improvements**  
Lenape Park
  - No action has taken place by G&A this month.
5. **Zoning Services**
  - Conducted a Final Inspection of 304 Connor Lane on December 16, 2024 and signed the Grading Permit as complete for the 304 Connor Lane Pool Permit. Also, reviewed the Zoning Application for a Shed Permit at 304 Connor Lane.
  - Coordinated a final inspection of 308 Connor Lane on December 20, 2024 with Lot Owner.
6. **DCNR Multifunctional Riparian Buffer Grant**  
Borough Wide
  - No action has taken place by G&A this month.
7. **BTM Peaking Project**  
W. Market Street
  - No action has taken place by G&A this month.
8. **Perkasie Covered Bridge**  
Lenape Park
  - No action has taken place by G&A this month.
9. **SEPTA Freight House Parcel**  
W. Market Street and N. 8<sup>th</sup> Street
  - No action has taken place by G&A this month.

**10. W. Park Avenue Improvements**

W. Park Avenue

- No action has taken place by G&A this month.

**11. W. Market Street Traffic Study**

W. Market Street

- No action has taken place by G&A this month.

**12. Hazard Mitigation Grant Program**

Borough Wide

- No action has taken place by G&A this month.

**13. Stream Evaluation for East Branch Perkiomen Creek**

East Branch Perkiomen Creek

- No action has taken place by G&A this month.

**14. S. 7<sup>th</sup> Street Endwall Project**

S. 7<sup>th</sup> Street Culvert

- No action has taken place by G&A this month.

**15. The Mill Property**

200 S. Main Street

- No action has taken place by G&A this month.

**16. Lenape Park Pedestrian Bridge**

Lenape Park

- No action has taken place by G&A this month.

**17. N. 5<sup>th</sup> Street Storm Sewer System**

N. 5<sup>th</sup> Street

- No action has taken place by G&A this month.

**18. Private Alley Storm Sewer System**

Alley between Race & Arch Streets

- No action has taken place by G&A this month.

**19. Parking Lot Condition Survey**

Borough Wide

- No action has taken place by G&A this month.

**20. W. Blooming Glen Drive Traffic Study**

W. Blooming Glen Drive

- No action has taken place by G&A this month.

**21. Lenape Park Skate Park Improvements**

Lenape Park

- No action has taken place by G&A this month.

**22. Misc. Consulting Services**

- Prepared December's Engineer's Report.
- Prepared Annual Planning Commission Meeting Report.
- Miscellaneous coordination and correspondence with G&A Staff, Borough Staff and Elected Officials.



# 2024 Annual Report of the Perkasie Borough Planning Commission

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**To:** Borough of Perkasie Borough Council

**CC:** Andrea Coaxum, Borough Manager, Linda Reid, Assistant Borough Manager

**From:** Borough of Perkasie Planning Commission

**Date:** January 3, 2025

**RE:** 2024 Annual Report of the Planning Commission

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This Annual Report of the Borough of Perkasie Planning Commission (Planning Commission) represents a summary of the Planning Commission activities in 2024.

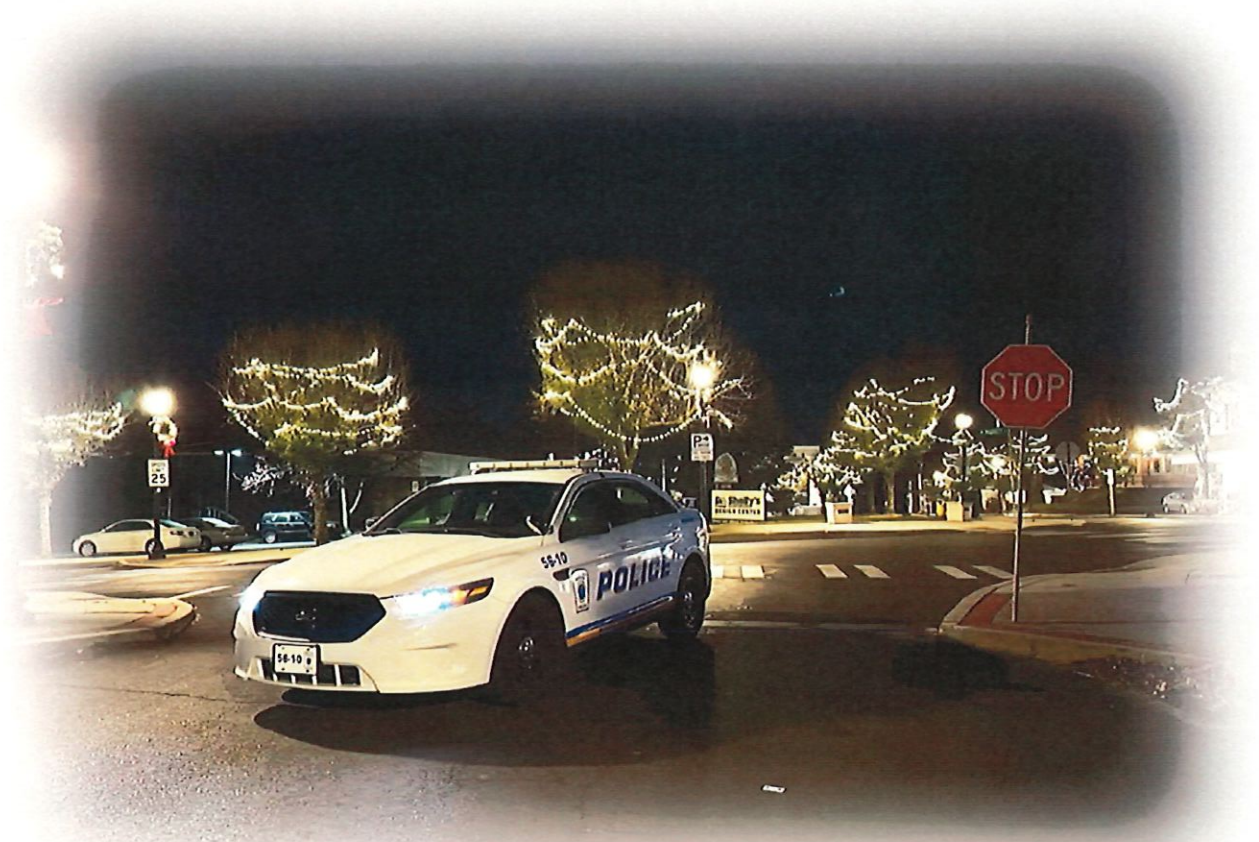
## **I. Municipalities Planning Code (MPC) Requirements**

Section 207 of the Municipalities Planning Code requires a planning commission keep a full record of its business and make a written report annually by March 1 of each year of its activities to the governing body. The following information represents a summary of the activities of the Borough of Perkasie Planning Commission in 2024.

## **II. Planning Commission 2024 Activities**

In 2024 the Planning Commission held zero (0) meetings. There was no Planning Commission meeting activity in 2024 as the Planning Commission meetings were cancelled due to lack of business.

# PERKASIE BOROUGH POLICE DEPARTMENT DECEMBER 2024 MONTHLY REPORT



**CHIEF ROBERT A. SCHURR**

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	DEC. 23	2023 Total
<b>TOTAL INCIDENTS</b>	402	413	421	478	465	456	524	505	487	501	467	468	5587	407	5683
Perkasie	250	236	269	307	288	313	342	360	321	321	334	278	3619	265	3873
Sellersville	152	177	152	171	177	143	182	145	166	180	133	190	1968	143	1815
Assaults	0	1	0	1	2	8	3	8	0	0	0	3	1	4	31
Burglary	2	2	1	1	0	0	0	1	0	0	0	0	7	0	10
Theft	1	9	6	2	2	3	5	3	6	6	2	6	51	8	79
Forgery	0	1	0	0	0	1	0	2	1	0	0	0	5	0	1
Fraud	1	3	2	1	6	2	2	5	1	2	1	1	27	4	28
Sex Offenses	0	0	0	0	4	0	0	0	0	0	0	0	4	0	7
Criminal Mischief/Vand.	2	1	1	0	2	4	2	4	3	13	4	4	40	1	60
Drugs	1	2	1	0	0	0	0	0	0	0	2	0	6	0	12
DUI	1	1	1	1	1	1	1	0	1	1	1	1	11	1	19
Liquor Laws	0	0	0	1	0	1	0	0	1	1	0	0	4	1	4
Drunkenness	0	0	0	0	0	0	0	0	1	3	2	0	6	0	8
Disorderly Conduct	0	2	2	2	7	3	7	2	6	1	6	1	39	3	29
All Other Crimes	2	2	4	4	4	4	8	3	5	0	2	10	48	2	34

<b>TRAFFIC CITATIONS</b>															
Perkasie	15	6	10	9	9	11	16	14	6	9	9	5	119	21	162
Sellersville	10	3	3	2	11	5	0	6	3	2	3	3	51	1	182

<b>ARRESTS PERKASIE</b>															
Felony/Misdemeanor	2	2	0	2	4	4	1	7	2	1	1	4	30	1	41
Summary Citations	2	0	0	0	3	2	2	0	2	1	4	2	18	1	19
Juvenile	0	1	0	0	0	2	2	2	0	0	2	1	10	0	13
Borough Ordinance	1	0	2	0	0	0	0	1	0	2	0	0	6	1	5

<b>ARRESTS SELLERSVILLE</b>															
Felony/Misdemeanor	4	5	1	2	1	2	6	2	2	2	1	2	30	2	37
Summary Citations	0	1	4	3	2	1	4	3	4	2	3	3	30	1	11
Juvenile	2	1	3	0	0	0	0	0	4	0	0	1	11	0	8
Borough Ordinance	0	0	0	0	1	0	0	0	0	0	0	0	1	0	5

<b>ACCIDENTS</b>															
Perkasie	5	9	10	16	17	10	8	11	10	18	18	14	146	13	153
Sellersville	7	8	5	6	6	5	3	3	3	7	4	10	67	4	63

<b>PARKING TICKETS</b>															
Perkasie	4	13	22	8	17	5	6	8	15	14	10	15	137	4	103
Sellersville	1	1	2	1	17	1	1	0	4	0	1	0	29	0	24

\*Pending year end analysis

**Calls for Service - by UCR Code**

Incidents Reported Between 12/01/2024 and 12/31/2024

All Municipalities



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
0440	ASSAULT - ATROCIOUS- HANDS,FISTS,FEET	1			
0450	OTHER ASSAULTS - NOT AGGRAVATED	1			
0619	THEFT-\$200 & OVER-ALL OTHER	1			
0623	THEFT-\$50 TO \$200-RETAIL THEFT	1			
0639	THEFT-UNDER \$50-ALL OTHER	1			
0643	THEFT-ATTEMPTED-RETAIL THEFT	1			
0690	THEFT - REPORTS	2			
1140	UNAUTHORIZED USE OF A MV	1			
1410	CRIMINAL MISCHIEF TO AUTOMOBILES	1			
1440	CRIMINAL MISCHIEF - ALL OTHER	3			
1892	DRUG OVERDOSE	1	1		
2090	OFFENSES AGAINST FAMILY - REPORTS	1			
2111	DRIVING UNDER THE INFLUENCE - ALCOHOL	1			
2420	DISORDERLY CONDUCT-PUBLIC PLACES	1			
2600	ALL OTHER CRIMES CODE VIOLATIONS	6			
2647	ALL OTHERS-PROTECTIVE ORDERS	1			
2660	TRESPASSING OF REAL PROPERTY	2			
2710	TRAFFIC OFFENSES	1			
2810	ABANDONED VEH & IMPOUND V.C.& BORO ORD	4			
2820	OPEN BURNING - BORO ORDINANCE	2			
2830	BORO ORDINANCE - ALL OTHER	1			
2900	LOST/MISSING PERSONS	1	1		
2911	RUNAWAY - INCORRIGIBLE -MALE (JUVENILE)	1			
2912	RUNAWAY-INCORRIGIBLE-FEMALE (JUVENILE)	2			
3000	FOUND/RECOVERED PROPERTY	8			
3100	MOTOR VEHICLE ACCIDENTS	14			
3101	REPORTABLE MOTOR VEHICLE ACCIDENT	10			
3400	MENTAL HEALTH	5	1		
3500	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	25			
3510	SUSPICIOUS OCC - FRAUD/BAD CHECKS	3			
3600	DISTURBANCES-DOMESTIC	20			
3620	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	8			
3630	DISTURBANCE - NOISE COMPLAINT	9			
3800	SERVICE CALL-MISCELLANEOUS	7			
3810	ALARMS-UNFOUNDED-EXCPT FIRE	12	1		
3820	ASSIST MOTORIST/DISABLE VEH	1			
3840	FIRES (INCLUDING ALARMS-FOUNDED/UNFOUND)	4			
3850	HAZARDOUS CONDITIONS	2			
3860	LOCKOUTS (VEHICLE/BLDG)	5			
3870	SERVICE CALL - WELL BEING CHECK	16			
3880	OPEN DOORS/WINDOWS	1			
3900	TRAFFIC & PARKING PROBLEMS	21			
3921	TRAFFIC-SPEED SURVEY	2			
4026	WIRES AND POLES DOWN	2			
4080	NON-CRIMINAL - HARASSMENT	8			
4081	NON-CRIMINAL - PFA COMPLAINT	1			
4090	NON-CRIMINAL - REPORTS	4			
4091	NON-CRIMINAL - POLICE INFORMATION	12			

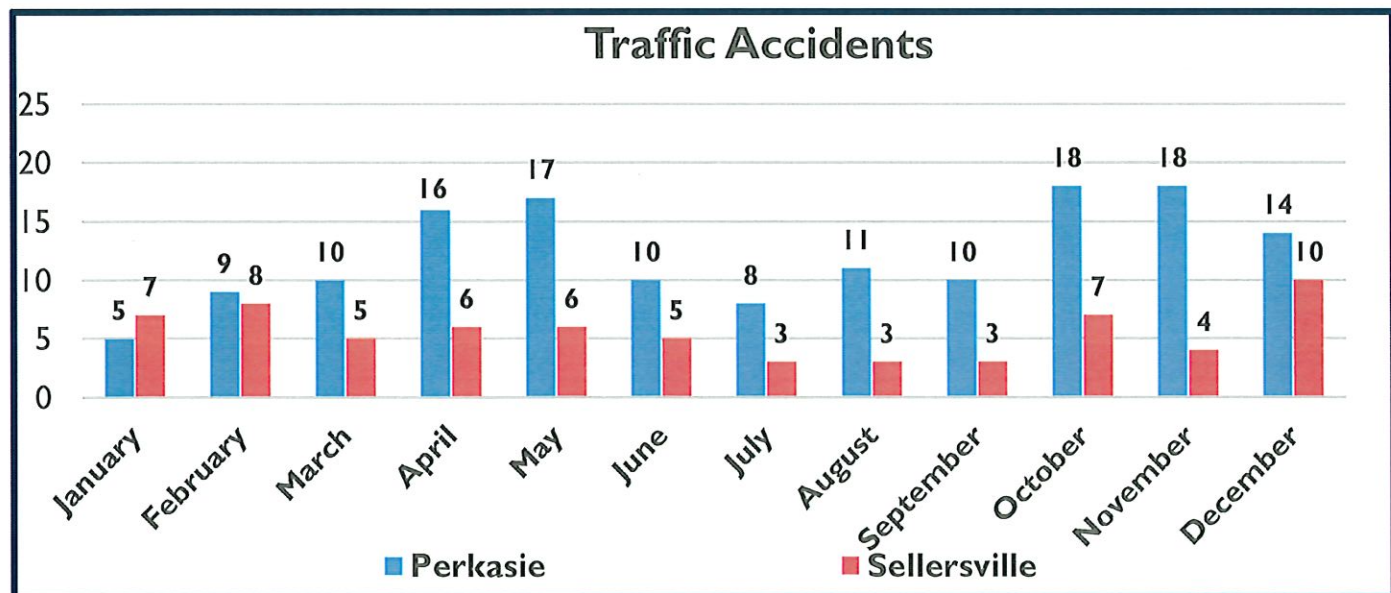
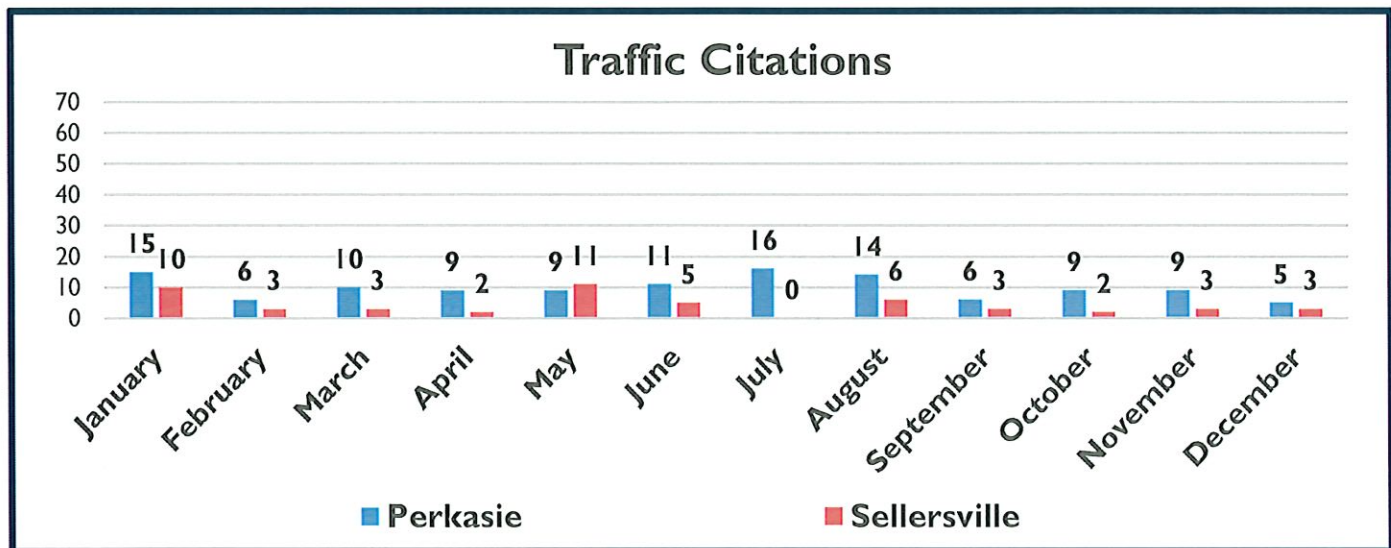
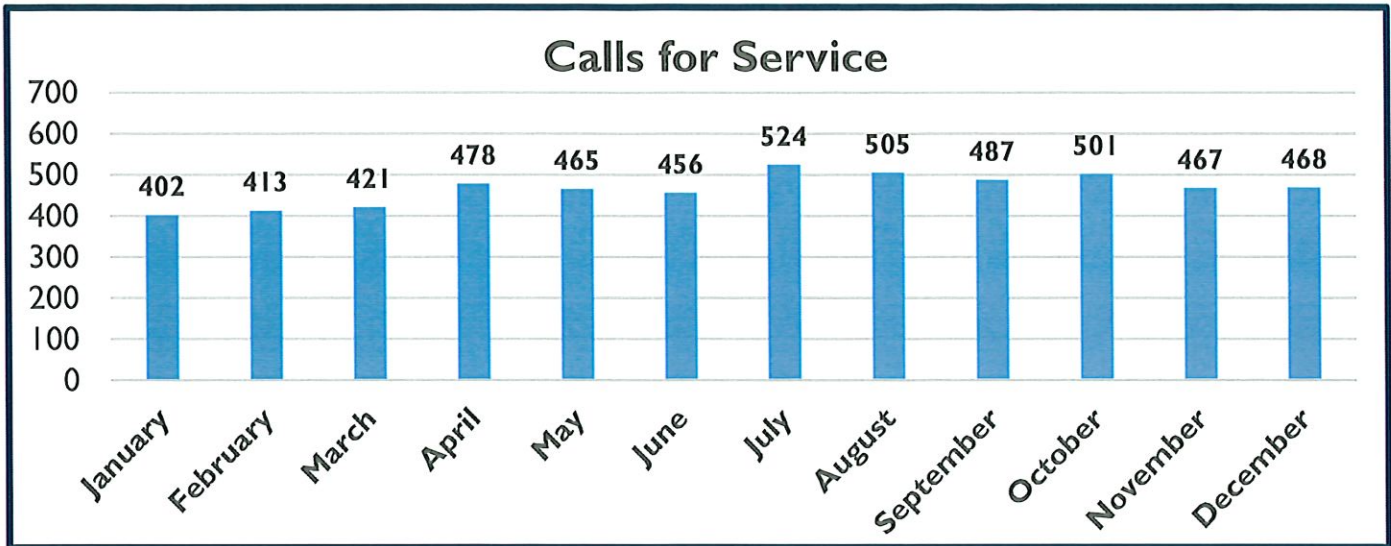
# Calls for Service - by UCR Code

Incidents Reported Between 12/01/2024 and 12/31/2024  
All Municipalities



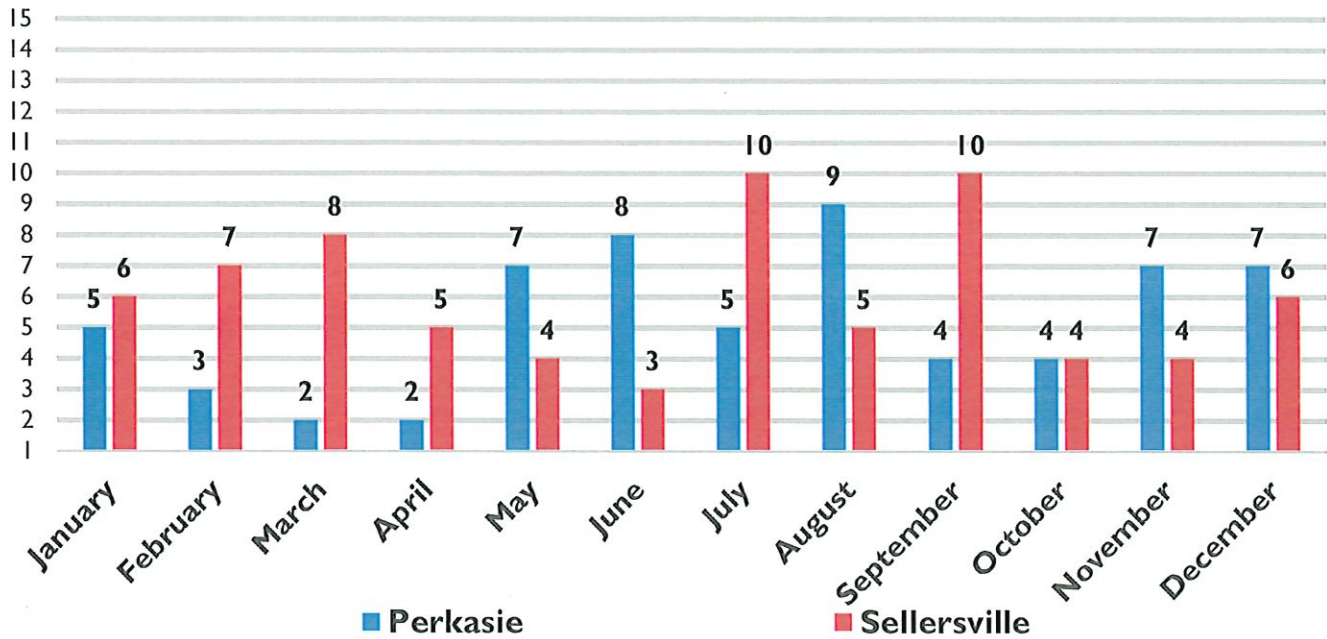
Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
4092	NON-CRIMINAL - PATROL REQUEST	2			
4093	NON-CRIMINAL - CIVIL COMPLAINT	10			
4094	NON-CRIMINAL DOMESTIC STANDBY	4			
4095	NON-CRIMINAL - JUVENILE COMPLAINT	2			
4096	FIELD INVESTIGATION	3			
4097	PROTECTION FROM ABUSE NOTICES	3			
4098	SOLICITING PERMIT	4			
4099	DRUG RELATED/INFORMATION	3			
4501	SEX OFFENSES INVESTIGATIONS/REPORTS	2			
4510	DEATHS - UNATTENDED	2			
4511	DEATHS - ATTENDED	2			
4911	ABANDONED 911	20	1		
5004	LOST & FOUND - FOUND ARTICLES	1			
5008	LOST & FOUND - LOST ARTICLES	3			
5506	ANIMAL COMPLAINTS - DOG AT LARGE	8			
5510	ANIMAL COMPLAINTS - OTHER	2			
5512	ANIMAL COMPLAINTS - LOST ANIMAL	3			
5590	ANIMAL COMPLAINTS - FOUND ANIMAL	1			
6600	SPEEDING VEHICLES	1			
6612	TRAFFIC RELATED - SIGNALS-SIGNS OUT	1			
6614	TRAFFIC RELATED - OTHER TRAFFIC	4			
6650	TRAFFIC - HAZARDOUS ROAD CONDITIONS	2			
7004	BUILDING CHECKS - VACATION,VACANT HOME	1			
7008	AMBULANCE ASSIST	91	2		
7016	FOLLOW UP INFORMATION	1			
7091	SPECIAL DETAIL	1			
7502	ASSIST OTHER AGENCIES - FIRE DEPT.	3			
7504	ASSIST OTHER POLICE DEPT.	12	1		
7508	ASSIST REGIONAL PD	6			
7509	ASSIST HILLTOWN PD	1			
7510	ASSIST RICHLAND PD	2			
7511	ASSIST PSP	1			
8110	WARRANTS - OTHER AUTHORITY	1			
8502	DEPARTMENTAL SERVICES - FINGERPRINTING	2	1		
8506	DEPT. SERVICES - LICENSES & PERMITS	1			
8518	DEPARTMENTAL SERVICES - RECORD CHECKS	4			
8519	RIGHT TO KNOW REQUESTS	1			
9192	VICTIMS SERVICES	19			
CITT	TRAFFIC CITATION	6			
CITW	WARNING	22			
MEG	MEGAN'S LAW OFFENDER ACTIVE	2			
MEGI	MEGAN'S LAW OFFENDER INACTIVE	1			
<b>Total Calls</b>		<b>499</b>			

# ACTIVITY 2024



# ACTIVITY 2024

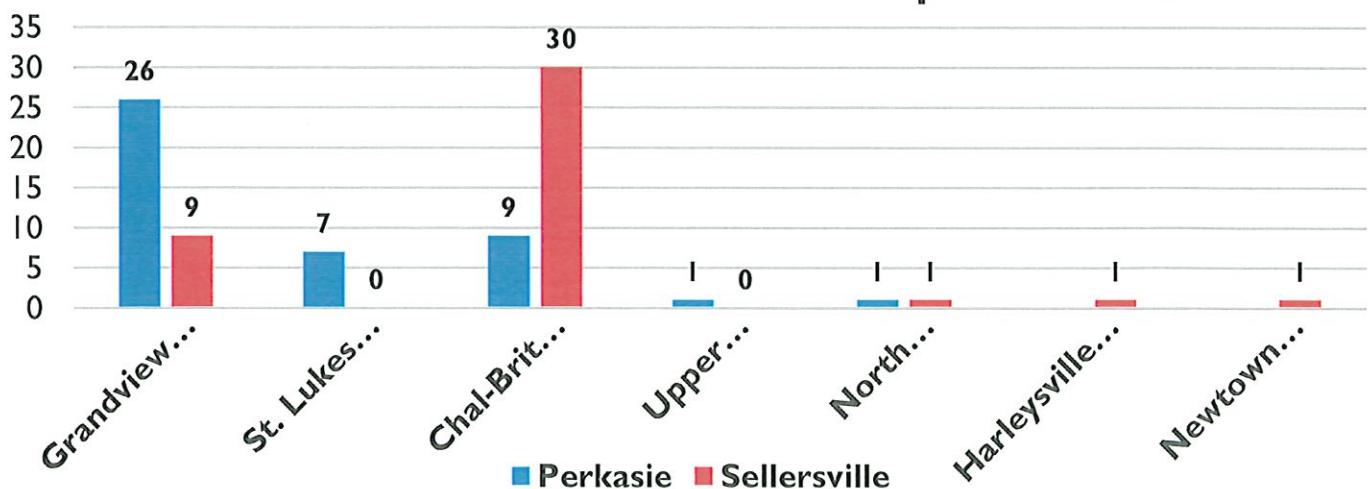
## Criminal Arrests



## Ambulance Response Reports by Medic

	Perkasio	Sellersville
Grandview Medic 151	26	9
St. Lukes Medic 108	7	0
Chal-Brit Medic 134	9	30
Upper Bucks Reg. 142	1	0
North Penn VMSC 345	1	1
Newtown Medic 145		1
Harleysville Medic 344		1

## December Ambulance Call Response Medic



# VEHICLES

Year/Veh. #	Make/Model	BEG. DEC.	END DEC.	MILES	USAGE
2022 (#1)	Ford Explorer	28869	30136	1267	Patrol
2023 (#2)	Ford Explorer	12475	13482	1007	Patrol
2019 (#3)	Ford Interceptor	50583	50652	69	Patrol
2021 (#4)	Ford Interceptor	39127	40295	1168	Patrol
2017 (#5)	Ford Explorer	94518	95409	891	Patrol
2015 (#6)	Ford Explorer	55390	55534	144	Invest.
2018 (#7)	Ford Explorer	36334	36439	105	Invest.
2018 (#8)	Ford Explorer	73813	74999	1186	Patrol
2016 (#9)	2016 Ford Interceptor	82509	82906	397	Patrol
2019 (#10)	2019 Ford Interceptor	60602	61491	889	Patrol
2021 (#11)	2021 Dodge Durango	39807	40621	814	Invest.
2024 (#17)	2024 Dodge Durango	7008	7846	838	Chief
2007	Ford E450	5420	5478	53	Crisis
<b>TOTAL:</b>				<b>8828</b>	

## SPECIALTY TRAINING:

**December 4 & 5, 2024:** Officer Mantz & Officer Jeffries completed Pistol Mounted Optics training instructed by Sgt. Mecouch.

**December 16, 2024:** Sgt. Mecouch & Officer Fields attended SWAT training.

**December 27, 2024:** Chris Doheny completed Recognizing & Reporting Child Abuse: Mandated & Permissive Reporting in PA training.

**December 2024:** All Officers participated in online Legal Update/Case Law training.



# DETECTIVE DIVISION

Submitted by Detective Travis Schoonover	Status	Recent Activity
20230526M0010 Death Scene	Inactive	DA Review
20241211M0006 Stalking	Active	Under investigation
20240223M0014 Stolen Vehicle	Active	Under investigation
20240219M0018 Narcotics	Active	Under investigation
20241211M0014 Sex Offenses	Closed	Prosecution declined
20240515M0003 Narcotics	Active	Under investigation
20241231M0007 Trespassing	Closed	Charges filed
20240901M0011 Narcotics	Active	Under investigation
20241031M0003 Narcotics	Active	Under investigation

Submitted by Detective Anthony Gro	Status	Recent Activity
20230807M0014 Fraud	Active	Under investigation
20241205M0022 Retail Theft	Closed	Prosecution declined
20240907M0020 Hit & Run	Active	Under investigation
20240802M0014 Theft	Active	Under investigation
20240821M0008 Forgery	Active	Under investigation
20240814M0002 Burglary	Closed	Leads exhausted
20241121M0004 Offenses Against Family	Closed	Unfounded
20241220M0003 Hit & Run	Active	Under investigation
20241115M0003 Extortion	Active	Under investigation

# REVENUE

## REVENUE RECEIVED:

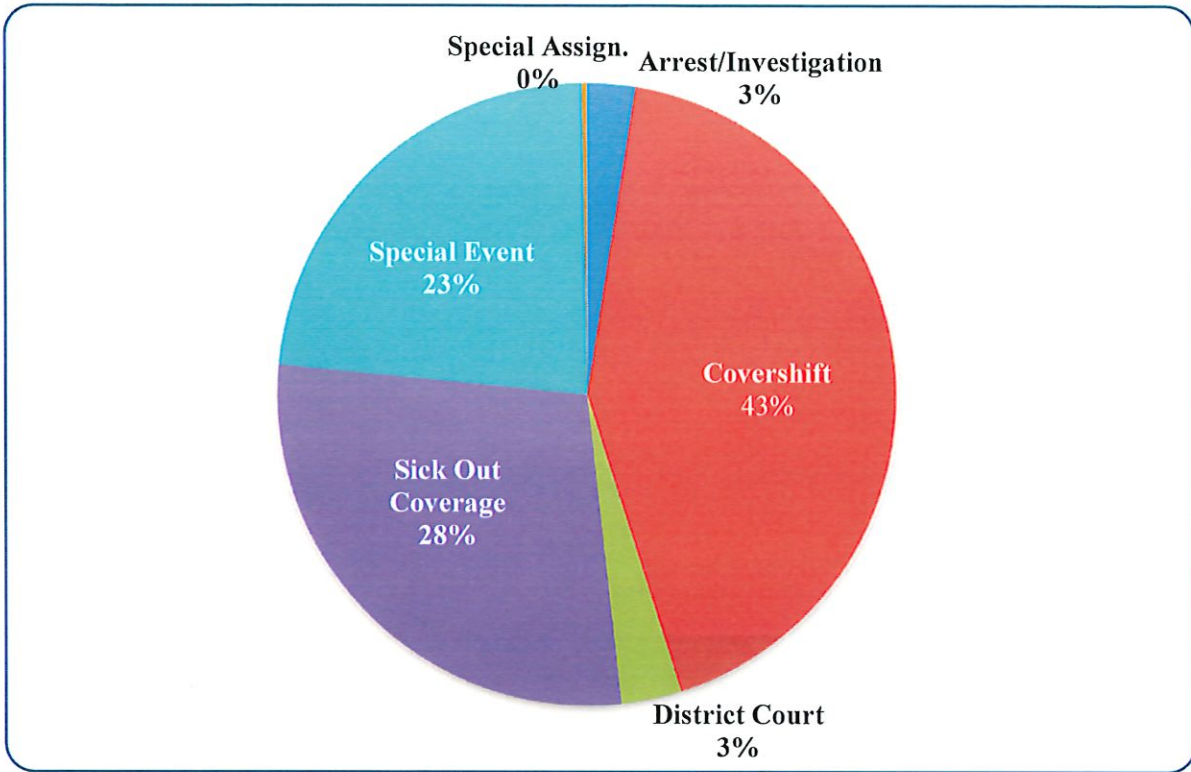
Institution	Amount
Accident/Incident Reports (Right to Know Request Fees & Accident Reports)	\$50.00
New Britain D.C. 07-2-03	\$268.63
Bucks County Clerk of Courts	\$103.44
Parking Tickets	\$90.00
Sellersville Monthly Contract Agreement	\$114,710.00
<b>TOTAL REVENUE RECEIVED:</b>	<b>\$115,222.07</b>

## BUCKS COUNTY CO-RESPONDER DECEMBER ACTIVITY:

Perkasie Borough Police referrals: 13

Live calls with officers in the field: 4

# DECEMBER OVERTIME



**Category:**

Arrest/Investigation  
 Covershift  
 Court  
 Sick Out Coverage  
 Special Event  
 Special Assignment

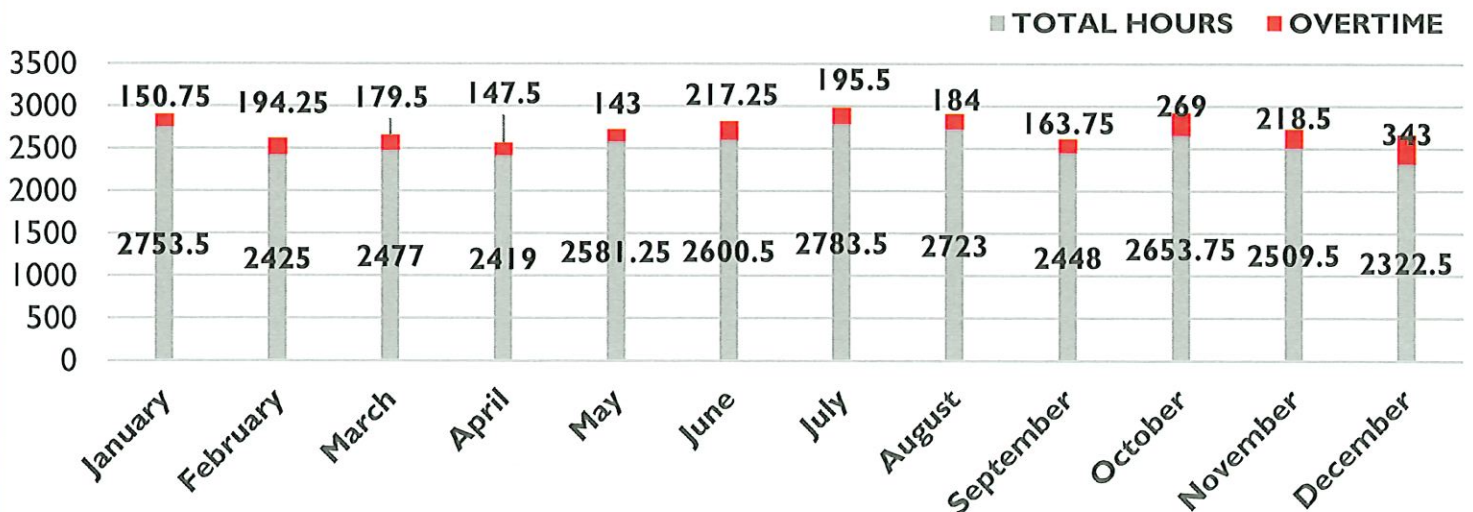
**Hours:**

8.75  
 146  
 10.75  
 97  
 79.75  
 .75

**Total:**

343 \* 94.75 hrs. submitted as Comp-time

## 2024 HOURS SCHEDULED/OVERTIME



## The Numbers...

*Perkasie New Client Outreaches*

18

*Perkasie-Bedminster Events*

1



A Monthly Update on The Perkasie CCRS and Victim Advocate

# Perkasie-Bedminster Community Relations Program



## December Events

### *Perkasie Christmas Tree Lighting*

The CCRS team hosted a table at the oldest tree lighting in America. We handed out glow sticks, stickers, police bags, gun locks, and a mix of community resource information. The event was a clear success, providing the department with an easy way to interact with the families in our community and promote some holiday cheer!

## *Question, Persuade, Refer*

### *Train the Trainer – Suicide Prevention*

In January, CCRS Chris Doheny will be attending a Question Persuade Refer (QPR) Train the Trainer event with help from the Bucks County Suicide Taskforce whose minigrant is covering half of the cost of the training. QPR is a widely utilized training in schools, churches, and other community settings to help provide the every day citizen with tools to help question, persuade, and refer an individual who is experiencing a mental health crisis to get help. These trainings are an important piece of providing education to help limit the number of people we lose to suicide every year.

As a train the trainer event, Chris will be certified to provide QPR training at no cost to local schools, churches, businesses, and any other person or organization that wants to take a proactive role in dealing with the mental health struggles in our community. While the department is always focused on learning new ways to empower individuals, the reality is that a strong and healthy community requires the efforts of all of our citizens in promoting strong mental resilience and addressing mental health crisis in the correct way. It is our hope that the QPR training will be another step in the right direction for our community!

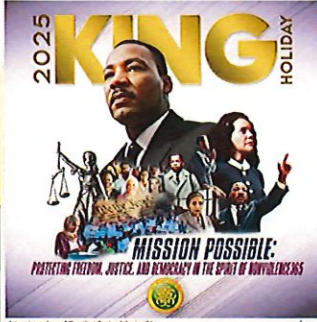


# NEWSLETTER

January 2025

BUCKS AND MONTGOMERY COUNTIES

## MLK Teen Peace & Social Justice Summit



Sunday, January 19, 2025  
4pm to 7pm

William Tennent High School  
333 Centennial Road  
Warminster, PA 18974



Harry Jones III  
Founder of Harry Jones III, LLC,  
author, and international  
keynote speaker  
EMCEE



What to expect:

- Open to 7th - 12th grade students
- Inspirational Speakers
- Student-led stories of their own experiences
- Meaningful & courageous conversations for students, educators and parents
- Resources available to support students and communities
- Refreshments and chill for a few minutes after the program

Registration is required

Scan the QR Code to register or [click here](#).

For more information call 215-750-7220



## DECEMBER STATS

Perkasie - 13  
Hilltown - 3  
Bedminster- 0  
Dublin- 0  
Pennridge - 3  
Quakertown - 5  
Richland - 1  
Springfield - 0  
Tinicum - 1

The county of Bucks has implemented a streamlined process for victims filing for a PFA. **\*\*You will need to create a unique username and password for each Protection From Abuse application unless you continue as a guest.\*\*** Once complete, proceed to the Family Prothonotary counter with your ID. Applications are not processed until you appear in person with your ID and sign the application. Free assistance, advice and guidance is provided by A Woman's Place-Legal Advocacy Program [215-348-0445](tel:215-348-0445) or Legal Aid of Southeastern Pennsylvania [\(215\) 340-1818](tel:215-340-1818). Doylestown Legal Aide office is located at 70 W. Oakland Ave., First Floor Doylestown, PA 18901

**CHINA E SCHWADE - 267 379 7920**

**MARLON MORA - 445 290 0303**



## FREQUENTLY USED HOTLINES

[VRT 215 345 3881](tel:215-345-3881)

[BC Housing link 800 810 4434](tel:800-810-4434)

[BC AAA 267 880 5700](tel:267-880-5700)

# Perkasie Borough Incidents

Incidents for Perkasie Borough Incidents within 12/01/2024 - 12/31/2024.

<b>Toned At</b>	<b>Title</b>	<b>Reference</b>	<b>Responders</b>	<b>Duration</b>	<b>Total</b>	<b>Category</b>
08:00 - Mon, 02 Dec 2024	TRAFFIC ACCIDENT STANDBY (LOC) - *** INSURANCE CLAIM FILED (RDD) ***	24000023596	7	43 minutes	5 hours One minute	MVA With Injuries
23:00 - Sat, 07 Dec 2024	GAS FUMES OUTSIDE (LOC)	24000024013	6	18 minutes	One hour 48 minutes	NFIRS Gas Leak Natural Gas Or LPG
08:32 - Sat, 14 Dec 2024	FIRE ASSIST EMS BLS	24000024482	9	14 minutes	2 hours 6 minutes	NFIRS EMS - Not MVA
08:52 - Mon, 16 Dec 2024	CARBON MONOXIDE ALARM	24000024601	6	17 minutes	One hour 42 minutes	Carbon Monoxide
23:05 - Mon, 16 Dec 2024	GENERAL ALERT	513165927	1	5 minutes	5 minutes	Other
20:01 - Tue, 17 Dec 2024	FIRE ALARM (LOC)	24000024732	7	9 minutes	One hour 3 minutes	NFIRS Alarm - Unintentiona l
08:50 - Wed, 18 Dec 2024	CARBON MONOXIDE ALARM	24000024760	2	3 minutes	6 minutes	NFIRS Alarm - Unintentiona l
17:25 - Sun, 22 Dec 2024	GAS FUMES OUTSIDE (LOC)	24000025064	8	52 minutes	6 hours 56 minutes	NFIRS Gas Leak Natural Gas Or LPG

<b>10:46 - Fri, 27 Dec 2024</b>	<b>TRAFFIC ACCIDENT STANDBY (LOC)</b>	<b>24000025414</b>	<b>7</b>	<b>17 minutes</b>	<b>One hour 59 minutes</b>	<b>MVA No Injuries</b>
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Number of incidents: 9. Total Hours: 2 hours 58 minutes. Total Responder Hours: 20 hours 46 minutes.

## Perkasie Full Incidents

Incidents for Perkasie Full Incidents within 12/01/2024 - 12/31/2024.

<b>Toned At</b>	<b>Title</b>	<b>Reference</b>	<b>Responders</b>	<b>Duration</b>	<b>Total</b>	<b>Category</b>
11:42 - Sun, 01 Dec 2024	FUMES INSIDE STRUCTUR E (TAC)	24000023551	6	13 minutes	One hour 18 minutes	NFIRS Cancelled En Route
08:00 - Mon, 02 Dec 2024	TRAFFIC ACCIDENT STANDBY (LOC) - *** INSURANCE CLAIM FILED (RDD) ***	24000023596	7	43 minutes	5 hours One minute	MVA With Injuries
13:37 - Thu, 05 Dec 2024	FIRE ALARM (LOC)	24000023849	5	41 minutes	3 hours 25 minutes	NFIRS Alarm - Unintentiona l
23:00 - Sat, 07 Dec 2024	GAS FUMES OUTSIDE (LOC)	24000024013	6	18 minutes	One hour 48 minutes	NFIRS Gas Leak Natural Gas Or LPG
10:00 - Sun, 08 Dec 2024	BRUSH FIRE (LOC)	24000024024	8	One hour	8 hours	Brush Fire
12:57 - Wed, 11 Dec 2024	FIRE ALARM (LOC)	24000024260	None	3 minutes	None	Cancelled
17:40 - Wed, 11 Dec 2024	TRAFFIC ACCIDENT STANDBY (LOC)	24000024285	5	33 minutes	2 hours 45 minutes	MVA No Injuries
17:49 - Wed, 11 Dec 2024	FIRE POLICE REQUEST	24000024289	4	41 minutes	2 hours 44 minutes	MVA No Injuries



18:30 - Thu, 12 Dec 2024	FIRE ALARM (LOC)	24000024368	10	4 minutes	40 minutes	Cancelled
11:13 - Fri, 13 Dec 2024	FUMES INSIDE STRUCTUR E (TAC)	24000024419	2	18 minutes	36 minutes	NFIRS Gas Leak Natural Gas Or LPG
08:32 - Sat, 14 Dec 2024	FIRE ASSIST EMS BLS	24000024482	9	14 minutes	2 hours 6 minutes	NFIRS EMS - Not MVA
08:52 - Mon, 16 Dec 2024	CARBON MONOXIDE ALARM	24000024601	6	17 minutes	One hour 42 minutes	Carbon Monoxide
17:06 - Mon, 16 Dec 2024	DWELLING FIRE (TAC)	24000024640	13	29 minutes	6 hours 17 minutes	NFIRS Smoke Or Odor Removal
23:05 - Mon, 16 Dec 2024	GENERAL ALERT	513165927	1	5 minutes	5 minutes	Other
20:01 - Tue, 17 Dec 2024	FIRE ALARM (LOC)	24000024732	7	9 minutes	One hour 3 minutes	NFIRS Alarm - Unintentiona I
08:50 - Wed, 18 Dec 2024	CARBON MONOXIDE ALARM	24000024760	2	3 minutes	6 minutes	NFIRS Alarm - Unintentiona I
02:18 - Thu, 19 Dec 2024	FIRE ASSIST EMS ALS (TYPE)	24000024824	2	53 minutes	One hour 46 minutes	NFIRS EMS - Not MVA
10:47 - Sun, 22 Dec 2024	FUMES INSIDE STRUCTUR E (TAC)	24000025051	5	15 minutes	One hour 15 minutes	NFIRS Threat To Burn
17:25 - Sun, 22 Dec 2024	GAS FUMES OUTSIDE (LOC)	24000025064	8	52 minutes	6 hours 56 minutes	NFIRS Gas Leak Natural Gas Or LPG

05:42 - Mon, 23 Dec 2024	DWELLING FIRE (TAC)	24000025097	8	30 minutes	4 hours	NFIRS Smoke Scare Odor Of Smoke
01:38 - Tue, 24 Dec 2024	DWELLING FIRE (TAC)	24000025196	8	35 minutes	4 hours 40 minutes	NFIRS Smoke Scare Odor Of Smoke
06:26 - Tue, 24 Dec 2024	FIRE ALARM (LOC)	24000025199	3	4 minutes	12 minutes	NFIRS Alarm - Unintentiona l
06:08 - Thu, 26 Dec 2024	TRAFFIC ACCIDENT STANDBY (LOC)	24000025334	5	13 minutes	One hour 5 minutes	NFIRS Cancelled En Route
09:19 - Thu, 26 Dec 2024	FIRE ALARM (LOC)	24000025342	5	4 minutes	20 minutes	NFIRS Cancelled En Route
21:41 - Thu, 26 Dec 2024	FIRE ALARM (LOC)	24000025385	7	9 minutes	One hour 3 minutes	Cancelled
10:46 - Fri, 27 Dec 2024	TRAFFIC ACCIDENT STANDBY (LOC)	24000025414	7	17 minutes	One hour 59 minutes	MVA No Injuries
17:24 - Fri, 27 Dec 2024	FUMES INSIDE STRUCTUR E (TAC)	24000025431	5	10 minutes	50 minutes	Cancelled
18:42 - Sat, 28 Dec 2024	GAS FUMES OUTSIDE (LOC)	24000025479	6	8 minutes	48 minutes	Cancelled
14:06 - Tue, 31 Dec 2024	FIRE ALARM (LOC)	24000025646	6	7 minutes	42 minutes	Cancelled

Number of incidents: 29. Total Hours: 10 hours 8 minutes. Total Responder Hours: 2 days 15 hours 12 minutes (63h 12m).

MINUTES OF THE REGULAR MEETING  
OF THE MONTH OF DECEMBER  
PERKASIE REGIONAL AUTHORITY  
MONDAY, DECEMBER 9, 2024

The regular meeting of the month was convened in the Authority Office, 150 Ridge Road at 5:30 p.m. on December 9, 2024 by Chairman David Watt. Attending in addition to the Chairman were Board Members J. Thomas Horn, Vicki Miller, Gregory Martin and Stephen Algeo. Staff members present: Nicholas Fretz, Manager, Sean Torpey, Engineer, John N. Schaeffer, III, Esquire, Solicitor, and Laura Snyder, Accounts Payable.

**NEW BUSINESS:**

None this meeting.

**EXECUTIVE SESSION:**

None this meeting.

**MINUTES:**

Upon motion by Martin, seconded by Miller, the Minutes of the regular meeting of November 11, 2024 were unanimously approved as written.

**PUBLIC FORUM:**

- a) Ray Foerster – Grundy Insurance – Ray presented to the Board a Risk Management Review, detailed insurance program options including coverage issues and possible changes to make for future policies.

**CORRESPONDENCE:**

- a) NPWA Press Release – Tony Bellitto – The Manager presented to the Board the Press Release from NPWA regarding Tony Bellitto's retirement of being their long-time executive director.

**PWTA:**

- a) Minutes from the October 2024 meeting
- b) October 2024 flow reports

**FINANCIAL INFORMATION:**

- a) Balance Sheet for November 2024
- b) Profit and Loss Budget Overview Reports for November 2024
- c) Statement of Trust Funds – November 2024
- d) Revenue Fund Requisition Number 599 in the amount of \$109,103.67.
- e) Bond Redemption and Improvement Fund Requisition Number 1197 thru 1201 in the total amount of \$392,580.54.
- f) Developer Escrow Releases & Summaries

Upon motion by Watt, seconded by Miller, the Financial Information was unanimously approved.

**OPERATIONS REPORT:**

- a) Activity Report for November 2024
- b) Average production by month for November 2024
- c) Precipitation Report for November 2024
- d) Water Production Reports for November 2024
- e) Sewer truck reports

Upon motion by Watt, seconded by Algeo, the Operations Report was unanimously approved.

**SOLICITOR'S REPORT:**

- a) Military Leave – The Solicitor presented to the Board the Military Leave Policy which would allow an employee a maximum of 30 days paid leave. The Board directed the Solicitor to make an adjustment in the policy for the next meeting.
- b) 3M Litigation – The Solicitor stated that the claims were continuing to move through the process.

Upon motion by Watt, seconded by Martin, the Solicitor's Report was unanimously approved.

**ENGINEER'S REPORT:**

- a) 809 Three Mile Run Rd. Subdivision – The Engineer stated that there was no change in the progress of the project.
- b) Green Ridge Estates West – The Engineer stated that there was no change in the progress of the project.
- c) McClellan Tract – The Engineer stated that there was no change in the progress of the project.
- d) Well #14 – The Engineer stated that they were pursuing a variance for the wetlands from the Zoning Hearing Board and finalizing the land development plans. They determined there to be no DEP requirements on the wetlands.
- e) Well #4 – The Engineer stated that they finished the PennVEST application, received all DEP permitting, and intended to go out to bid within the month. The Engineer requested approval to prepare two separate bids due to anticipated funding.  
**See Official Board Action**
- f) 9<sup>th</sup> St. Water Main Lining – The Engineer stated that they had received the as-builts for the project and prepared paperwork to close the project out.
- g) Spruce St. Townhouses – The Engineer stated that they created a punch list of work to be completed before final acceptance of the project.
- h) Lawn Avenue Subdivision – The Engineer stated that they received plans for a 69-lot subdivision and a sanitary pump station. They have issued the first review for the pump station and are waiting on revised plans before issuing a review of the subdivision.

Upon motion by Watt, seconded by Miller, the Engineer's Report was unanimously approved.

**MANAGER'S REPORT:**

- a) SCADA Upgrade Quote – The Manager presented to the Board the SCADA Upgrade Quote. This would be an implementation of cloud-based SCADA and CoStream Managed Services.  
**See Official Board Action**
- b) Pennoni 2025 Rate Schedule – The Manager presented to the Board the 2025 rate schedule for Pennoni.  
**See Official Board Action**
- c) 2025 Audit Agreement – The Manager presented to the Board the 2025 Audit Agreement.  
**See Official Board Action**

Upon motion by Watt, seconded by Horn, the Manager's Report was unanimously approved.

**OFFICIAL BOARD ACTION:**

Upon motion by Watt, seconded by Martin, the Board unanimously approved the Engineer to prepare two separate bids and advertise for well #4.

Upon motion by Horn, seconded by Martin, the Board unanimously approved the SCADA Upgrade Quote for \$99,485.00.

Upon motion by Watt, seconded by Martin, the Board unanimously approved the Pennoni 2025 Rate Schedule.

Upon motion by Watt, seconded by Algeo, the Board unanimously approved the 2025 Audit Agreement.

**UNFINISHED BUSINESS/NEW BUSINESS:**

None this meeting.

**CHAIRMAN'S REMARKS:**

None this meeting.

**PUBLIC FORUM II:**

None this meeting.


**EXECUTIVE SESSION:**

None this meeting.

**ADJOURN:**

There being no further business to come before the Board in the regular session and upon motion by Horn seconded by Martin, the meeting was adjourned at 6:44 p.m.

Respectfully Submitted,

  
\_\_\_\_\_  
Laura Snyder, Recording Secretary

  
\_\_\_\_\_  
Victoria Miller, Secretary

# **PENNRIDGE WASTEWATER TREATMENT AUTHORITY**

## **MINUTES OF REGULAR MEETING**

180 Maple Avenue, P.O. Box 31  
Sellersville, PA 18960-0031  
November 18, 2024

A regular meeting of the Pennridge Wastewater Treatment Authority was called to order by Chairman Daniel Wurst at 7:00 p.m. In attendance were Board Members Alan Frick, James Hull, Mike Aubertin, Jim Pruitt, Dave Nyman, Keith Hass, and Randy Faulkner. Also in attendance were Scott Denlinger, Esq. (Solicitor), Alfred Ciottoni, P.E. (SC Engineers), Kevin Franks (Manager) and Lisa Salemno (Office Administrator).

### **PUBLIC COMMENT**

None.

### **MINUTES OF PREVIOUS MEETING**

A Nyman - Faulkner motion to approve the Minutes of the October 28, 2024 Board Meeting, unanimously carried.

### **FINANCIAL STATEMENTS**

A Hull - Aubertin motion to incorporate the Operating, Capital, and UV Unit Financial Reports for the month ended October 31, 2024, into the record, unanimously carried.

### **BUSINESS FROM THE FLOOR**

The board went into Executive Session at 7:03 p.m. to discuss a matter of real estate related to Sellersville Borough. The regular board meeting resumed at 7:22 p.m.

### **SPECIAL BUSINESS**

#### **A. Correspondence**

1. Email dated November 1, 2024 to Pennridge Wastewater Treatment Authority from Mr. Timothy Reese, Chief Executive Officer at PMRS, regarding 2023 Excess Interest.
2. Letter dated November 15, 2024 to PWTA Board, from Mr. Fred Ciottoni, PWTA Engineer, regarding 2025 rate schedule.
3. Letter dated November 15, 2024 to Mr. Kevin Franks, PWTA Manager, from Ms. Eileen Bradley, Sellersville Borough Manager, regarding a request for 2 EDUs for 49 W. Clymer Avenue, Sellersville, PA.
4. Letter received November 18, 2024 to Mr. Kevin Franks, PWTA Manager, from Mrs. Marianne Morano, East Rockhill Township Manager, regarding a request for 3 EDUs for 1105 Bethlehem Pike, Unit B2, West Rockhill Township, PA.

Minutes

November 18, 2024

Page 2

## **ENGINEER'S REPORT**

Mr. Ciottoni reported that the UV equipment is in process of being fabricated. Mr. Ciottoni also reported that the advertisement for the contractor bid will be ready by mid-December. He is hoping we have a contractor in place by mid-January. The Engineer will review the bid documents. Discussion by the board about whether we need to make a motion to authorize the Engineer to bid the UV Unit. Mr. Nyman suggested making a motion to have a cleaner process.

A Nyman - Aubertin motion to authorize the Engineer to bid the UV Unit, unanimously carried.

A Pruitt - Hass motion to accept the Engineer's report, unanimously carried.

## **SOLICITOR'S REPORT**

Mr. Denlinger informed the board that he has not heard back from Telford Borough about the local limits ordinance since it was advertised.

Mr. Denlinger also reviewed the Univest Line of Credit commitment letter with the board that was received earlier in the day.

A Nyman - Faulkner motion to accept the Solicitor's report, unanimously carried.

## **MANAGER'S REPORT**

### **NPDES PERMIT REQUIREMENTS**

Mr. Franks reported that there were no violations on the Authority's NPDES Permit for the month of October 2024. The recorded rainfall for October was 0.01. The single highest daily flow was 2.1 MGD, with a monthly average flow reported at 1.6 MGD.

Mr. Franks let the board know that PRA had done a pump test and discharged 1.4 MGD into the Southside Interceptor each day for three consecutive days. He also updated the board on the flood insurance quotes. We received a quote from NFIP but are still waiting on a quote for a stand-alone policy. The board discussed the pros and cons of the options listed on the chart that Mr. Franks handed out. Staff will reach out to the insurance company with a few more questions the board had and is hoping to receive another quote before the next board meeting.

Mr. Franks updated the board on the control building heating oil tank that did not pass the fuel test, so a temporary tank was set up. Staff will have the fuel pumped out of the old tank and schedule a time to dig it up for disposal.

A Pruitt - Hull motion to accept the Manager's report, unanimously carried.

**COMMITTEE REPORTS**

None.

**UNFINISHED BUSINESS**

None.

**OFFICIAL BOARD ACTION**

**PAYMENT OF BILLS**

- A. A Faulkner - Hull motion to pay all bills incurred up to tonight's meeting, as presented on the bill list totaling \$196,117.98 for the Operating Fund, \$5,487.25 for the MIPP Fund, and \$14,015.00 for the UV Unit Fund, unanimously carried.
- B. A Nyman - Pruitt motion to approve Resolution 2024-16 Approval of Connections for Sellersville Borough for two (2) EDUs for 49 W. Clymer Avenue, Sellersville, PA, unanimously carried.
- C. A Pruitt - Nyman motion to accept the line of credit commitment letter from Uninvest Bank and authorize Authority Chair to sign the same, and further authorize the Authority Solicitor to review and negotiate loan agreements related thereto with Uninvest, unanimously carried.
- D. A Pruitt - Aubertin motion to amend the agenda to add the consideration of Resolution 2024-17 to allocate three (3) EDUs to East Rockhill Township as requested pursuant to the November 18, 2024 letter from the East Rockhill Township Manager, Mrs. Marianne Morano, unanimously carried.
- E. A Pruitt - Hull motion to approve Resolution 2024-17 Approval of Connections for East Rockhill Township for three (3) EDUs for 1105 Bethlehem Pike, Unit B2, West Rockhill Township, PA, unanimously carried.

**ADJOURN**

A Pruitt - Faulkner motion to adjourn the meeting at 8:03 p.m., unanimously carried.

Respectfully Submitted,

James Hull  
Secretary



**Nov-24**

	S. Perkasia	E. Rockhill	Hilltown	Telford	N. Perkasia	Silverdate	9th Street	5th Street		
<b>DAY</b>	<b>INF</b>	<b>EFF</b>	<b>NO. 1</b>	<b>NO. 2</b>	<b>NO. 3</b>	<b>NO. 4</b>	<b>NO. 5</b>	<b>NO. 6</b>	<b>NO. 7</b>	<b>NO. 8</b>
1-Fri	2.195	1.623	0.0000	0.0000	0.0311	0.2797	0.0000	0.0565	0.0184	0.0250
2-Sat	2.099	1.291	0.0000	0.0000	0.0311	0.2797	0.0000	0.0565	0.0184	0.0250
3-Sun	2.243	1.427	0.0000	0.0000	0.0311	0.2797	0.0000	0.0565	0.0184	0.0250
4-Mon	2.151	1.520	0.0000	0.0000	0.0311	0.2797	0.0000	0.0565	0.0184	0.0250
5-Tue	2.228	1.683	0.0000	0.0000	0.0359	0.3197	0.0000	0.0663	0.0206	0.0303
6-Wed	2.600	2.003	0.0000	0.0000	0.0359	0.3197	0.0000	0.0663	0.0206	0.0303
7-Thu	2.171	1.402	0.0000	0.0000	0.0359	0.3197	0.0000	0.0663	0.0206	0.0303
8-Fri	2.101	1.438	0.0000	0.0000	0.0359	0.3197	0.0000	0.0663	0.0206	0.0303
9-Sat	2.068	1.285	0.0000	0.0000	0.0359	0.3197	0.0000	0.0663	0.0206	0.0303
10-Sun	2.402	1.780	0.0000	0.0000	0.0359	0.3197	0.0000	0.0663	0.0206	0.0303
11-Mon	3.885	3.123	0.0000	0.0000	0.0359	0.3197	0.0000	0.0663	0.0206	0.0303
12-Tue	3.980	3.094	0.0000	0.0000	0.0265	0.2286	0.0000	0.0491	0.0158	0.0207
13-Wed	4.070	3.106	0.0000	0.0000	0.0265	0.2286	0.0000	0.0491	0.0158	0.0207
14-Thu	2.548	1.809	0.0000	0.0000	0.0265	0.2286	0.0000	0.0491	0.0158	0.0207
15-Fri	2.033	1.435	0.0000	0.0000	0.0265	0.2286	0.0000	0.0491	0.0158	0.0207
16-Sat	2.062	1.405	0.0000	0.0000	0.0265	0.2286	0.0000	0.0491	0.0158	0.0207
17-Sun	2.201	1.485	0.0000	0.0000	0.0265	0.2286	0.0000	0.0491	0.0158	0.0207
18-Mon	2.113	1.483	0.0000	0.0000	0.0265	0.2286	0.0000	0.0491	0.0158	0.0207
19-Tue	2.091	1.484	0.0000	0.0000	0.0366	0.4213	0.0000	0.0670	0.0299	0.0345
20-Wed	2.899	2.224	0.0000	0.0000	0.0366	0.4213	0.0000	0.0670	0.0299	0.0345
21-Thu	4.052	3.240	0.0000	0.0000	0.0366	0.4213	0.0000	0.0670	0.0299	0.0345
22-Fri	4.098	3.250	0.0000	0.0000	0.0366	0.4213	0.0000	0.0670	0.0299	0.0345
23-Sat	3.016	2.349	0.0000	0.0000	0.0366	0.4213	0.0000	0.0670	0.0299	0.0345
24-Sun	2.470	1.855	0.0000	0.0000	0.0366	0.4213	0.0000	0.0670	0.0299	0.0345
25-Mon	2.228	1.662	0.0000	0.0000	0.0366	0.4213	0.0000	0.0670	0.0299	0.0345
26-Tue	2.223	1.632	0.0000	0.0000	0.0360	0.3814	0.0000	0.0694	0.0259	0.0240
27-Wed	2.443	1.646	0.0000	0.0000	0.0360	0.3814	0.0000	0.0694	0.0259	0.0240
28-Thu	4.378	3.322	0.0000	0.0000	0.0360	0.3814	0.0000	0.0694	0.0259	0.0240
29-Fri	2.936	2.100	0.0000	0.0000	0.0360	0.3814	0.0000	0.0694	0.0259	0.0240
30-Sat	2.381	1.703	0.0000	0.0000	0.0360	0.3814	0.0000	0.0694	0.0259	0.0240
<b>TOTAL</b>	<b>80.365</b>	<b>58.859</b>	<b>0.0000</b>	<b>0.0000</b>	<b>0.9966</b>	<b>9.8130</b>	<b>0.0000</b>	<b>1.8504</b>	<b>0.6671</b>	<b>0.8184</b>
<b>AVG.</b>	<b>2.679</b>	<b>1.962</b>	<b>0.000</b>	<b>0.000</b>	<b>0.033</b>	<b>0.327</b>	<b>0.000</b>	<b>0.062</b>	<b>0.022</b>	<b>0.027</b>
<b>COUNT</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>
<b>MAX.</b>	<b>4.378</b>	<b>3.322</b>	<b>0.0000</b>	<b>0.0000</b>	<b>0.0366</b>	<b>0.4213</b>	<b>0.0000</b>	<b>0.0694</b>	<b>0.0299</b>	<b>0.0345</b>
<b>MIN.</b>	<b>2.033</b>	<b>1.285</b>	<b>0.0000</b>	<b>0.0000</b>	<b>0.0265</b>	<b>0.2286</b>	<b>0.0000</b>	<b>0.0491</b>	<b>0.0158</b>	<b>0.0207</b>

**Nov-24**

	<b>E. Rockhill</b>	<b>Hilltown</b>	<b>Perkasie</b>	<b>Sellersville</b>	<b>Silverdale</b>	<b>Telford</b>		
	<b>Meters</b>	<b>Meters</b>	<b>Meters</b>	<b>Meters</b>	<b>Meters</b>	<b>Meters</b>		
			#1+#5+	Inf. Mag -				
<b>P W T A</b>	<b>#2-#8</b>	<b>#3-#6</b>	<b>#7+#8-</b>	<b>0.25+#1+#4</b>	<b>6</b>	<b>4</b>	<b>WEEKLY</b>	
			<b>(#2+#3)</b>	<b>plus #5+#7</b>			<b>AVG</b>	<b>RAIN</b>

**Date**

	1-Fri	-0.0250	-0.0254	0.0123	1.6239	0.0565	0.2797	1.9220	0.01
	2-Sat	-0.0250	-0.0254	0.0123	1.6239	0.0565	0.2797	1.9220	0.00
<b>F</b>	3-Sun	-0.0250	-0.0254	0.0123	1.6239	0.0565	0.2797	1.9220	0.00
	4-Mon	-0.0250	-0.0254	0.0123	1.6239	0.0565	0.2797	1.9220	0.00
<b>L</b>	5-Tue	-0.0303	-0.0304	0.0151	1.9032	0.0663	0.3197	2.2436	0.00
	6-Wed	-0.0303	-0.0304	0.0151	1.9032	0.0663	0.3197	2.2436	0.00
<b>O</b>	7-Thu	-0.0303	-0.0304	0.0151	1.9032	0.0663	0.3197	2.2436	0.00
	8-Fri	-0.0303	-0.0304	0.0151	1.9032	0.0663	0.3197	2.2436	0.00
<b>W</b>	9-Sat	-0.0303	-0.0304	0.0151	1.9032	0.0663	0.3197	2.2436	0.00
	10-Sun	-0.0303	-0.0304	0.0151	1.9032	0.0663	0.3197	2.2436	0.00
	11-Mon	-0.0303	-0.0304	0.0151	1.9032	0.0663	0.3197	2.2436	0.35
	12-Tue	-0.0207	-0.0226	0.0100	2.2209	0.0491	0.2286	2.4653	0.00
<b>R</b>	13-Wed	-0.0207	-0.0226	0.0100	2.2209	0.0491	0.2286	2.4653	0.00
	14-Thu	-0.0207	-0.0226	0.0100	2.2209	0.0491	0.2286	2.4653	0.00
<b>E</b>	15-Fri	-0.0207	-0.0226	0.0100	2.2209	0.0491	0.2286	2.4653	0.00
	16-Sat	-0.0207	-0.0226	0.0100	2.2209	0.0491	0.2286	2.4653	0.00
<b>P</b>	17-Sun	-0.0207	-0.0226	0.0100	2.2209	0.0491	0.2286	2.4653	0.00
	18-Mon	-0.0207	-0.0226	0.0100	2.2209	0.0491	0.2286	2.4653	0.00
<b>O</b>	19-Tue	-0.0345	-0.0305	0.0279	2.2779	0.0670	0.4213	2.7291	0.00
	20-Wed	-0.0345	-0.0305	0.0279	2.2779	0.0670	0.4213	2.7291	0.02
<b>R</b>	21-Thu	-0.0345	-0.0305	0.0279	2.2779	0.0670	0.4213	2.7291	0.98
	22-Fri	-0.0345	-0.0305	0.0279	2.2779	0.0670	0.4213	2.7291	0.32
<b>T</b>	23-Sat	-0.0345	-0.0305	0.0279	2.2779	0.0670	0.4213	2.7291	0.40
	24-Sun	-0.0345	-0.0305	0.0279	2.2779	0.0670	0.4213	2.7291	0.01
	25-Mon	-0.0345	-0.0305	0.0279	2.2779	0.0670	0.4213	2.7291	0.00
	26-Tue	-0.0240	-0.0335	0.0138	2.2149	0.0694	0.3814	2.6222	0.06
	27-Wed	-0.0240	-0.0335	0.0138	2.2149	0.0694	0.3814	2.6222	0.01
	28-Thu	-0.0240	-0.0335	0.0138	2.2149	0.0694	0.3814	2.6222	0.32
	29-Fri	-0.0240	-0.0335	0.0138	2.2149	0.0694	0.3814	2.6222	0.39
	30-Sat	-0.0240	-0.0335	0.0138	2.2149	0.0694	0.3814	2.6222	0.00

<b>TOTAL</b>	-0.7705	-0.7868	0.4612	57.9551	1.7115	9.0501	67.6206	2.87
<b>AVGERAGE</b>	-0.0275	-0.0281	0.0165	2.0698	0.0611	0.3232	2.4150	0.10
<b>% OF TOTAL</b>	-1.1	-1.2	0.7	85.7	2.5	13.4	100%	

**PUBLIC WORKS  
SUPERINTENDENTS REPORT DECEMBER 2024**

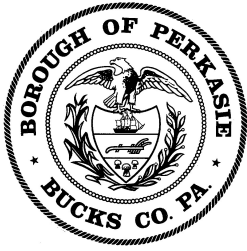
FUNCTION	MAN HOURS	OT HOURS	GROSS PAYROLL
Street Maintenance	13.00		\$3,923.17
Leaf Collection	223.00		\$6,760.96
Parks and Playgrounds			
Refuse Collection	374.50		\$9,850.62
Recycling	305.00		\$8,157.23
Winter Maintenance		6.00	\$278.82
Grounds Maintenance	141.00	\$9.00	\$4,770.94
Janitor -Borough Wide	74.00		\$2,249.60
Traffic Control			
Borough Hall			
Pool			
Other Mowing			
Supervision			
Miscellaneous	12.00		\$362.30
Stand-by Time	28.00		\$1,252.86
Vacation	144.00		\$4,576.20
Sick Time	52.00		\$1,580.80
Personal/Bereavement	8.00		\$224.96
Education			
Comp time added	72.00		
Comp time used	68.00		\$2,053.52
Special Projects	16.00	4.00	\$743.16
Park & Rec Projects			
Community & Economic Development			
Assist Fire Co.			
Safety Meetings			
Holiday	240.00		\$7,266.00
<b>Total Overtime for Month</b>			
<b>Grand Totals</b>	<b>1770.50</b>		<b>\$54,051.14</b>

## **PUBLIC WORKS DEPARTMENT DIRECTORS ACTIVITY REPORT**

- Attend meetings; Council, staff and engineering
- Prepare department task list
- Approve invoices submitted for payment
- Order and pick up supplies
- Deliver trash bags to vendors
- Meet with staff to discuss department related issues
- Handle residents concerns over department related issues
- Arrange for pick up of recyclable materials
- Performed monthly Borough Hall safety inspection
- Prepared letters, reports and memos

## **PUBLIC WORKS DEPARTMENT CREW ACTIVITY REPORT**

- Pick up trash and recyclable materials curbside
- Haul trash and recyclable materials for disposal
- Open and clean park restrooms daily
- Clean bike path and remove trash
- Pick up litter in parks
- Deliver trash bags to vendors
- Perform maintenance on department vehicles
- Baled Cardboard and Paper
- Cleaned Borough Buildings
- Loaded out 40 bales of paper which is 2 trailer loads
- Collected 26.23 tons of comingled from street yearend total of 284.13 tons
- Collected 18 loads of leaves for a total of 110 loads
- Brined roads
- Salted roads for snow storms
- Fixed potholes



# BOROUGH OF PERKASIE

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## MEMORANDUM

DATE: January 8, 2025

TO: Andrea Coaxum, Borough Manager  
Council Members  
Mayor Hollenbach  
Rebecca Deemer, Finance Director

FROM: Jeffrey Tulone, Public Works Director  
*Jeffrey Tulone*

RE: Road Plan for 2025

Recently, I met with the Borough Manager and Engineer concerning the upcoming Road Plan for 2025. After discussing possible roads for inclusion in this year's plan, we would like to present the following:

Our budget for 2025 is as follows:

Liquid Fuels Fund 2025	\$250,260.00
Dedicated Road Tax	\$289,732.00
<b>Total Funds Available</b>	<b>\$539,992.00</b>

This year, we would like to add another means of road repair in addition to milling and overlaying, which would be **Ultra-Thin Bonded Wearing Course**. This process includes crack sealing the road, and milling at driveways and handicap ramps enough to get the curb reveal needed. Then, a slurry of 3/8 stone chips and an asphalt product is placed on the road, similar to when paving is done. This process would add another 10 years of life to the road. The Borough used this process on Jefferson Drive and Rustic Lane, and it is holding up very well. This process also reduces the cost of the road restoration, and the handicap ramps do not have to be replaced because PennDOT considers this as road maintenance. This process is also Liquid Fuels eligible. The cost of this process is about \$10.00 a square yard, compared to the mill and overlay cost of about \$21.50 a square yard, so there is quite a cost savings.

Based on the Engineers Opinion of Probable Cost [EOPC], the following roads are being put forth for consideration by Council:

### Ultra-Thin Bonded Wearing Course

- Neighbors Way – Entire Road – a condition of 3 with a road volume of a 1  
Cost \$41,860
- Penny Lane – Entire Road – a condition of 3 with a road volume of a 2  
Cost \$99,670
- Hunters Run – Entire Road – a condition of a 3 with a volume of a 3  
Cost \$47,010

Ultra-Thin Bonding Course Cost                   **\$188,540.00**  
**(Mill and Overlay and Handicap Ramp Cost would be \$440,361.00)**

### Mill and Overlay

- N. 8<sup>th</sup> Street from 124 N. 8<sup>th</sup> to Race Street – Total Road Reconstruction – a condition of a 5 with a volume rating of a 4  
Cost \$105,000
- Pine Street, Borough Police ADA Spaces and South 8<sup>th</sup> Street – a condition of a 3 with a volume rating of a 3  
Cost \$107,000
- 2<sup>nd</sup> Street from Walnut to Market Street including Handicap Ramps and Inlet Top Repair – a condition of 3.5 and a volume rating of 4  
Cost \$187,000\*

\*In order to mill and overlay this portion of 2<sup>nd</sup> Street, the Borough will be required to replace 16 handicap ramps at a cost of approximately \$3,500.00 per ramp (estimated total cost of \$56,000.00). The Borough anticipates completing the Kulp Park Baseball Improvements by September of 2025, which includes accessibility upgrades. Re-paving 2<sup>nd</sup> Street at the same time as this project should yield better pricing for the accessibility upgrades.

Mill and Overlay Cost                                   **\$399,000.00**

**Total Projected Cost for All Roads                   \$587,540.00**

At this time, we are recommending that Council approve the 2025 Road Plan as presented and approve the releasing of the bid documents as to ensure best pricing for the project.

**ELECTRIC DEPARTMENT SUPERINTENDENT'S REPORT DECEMBER 2024**

<b>FUNCTION</b>	<b>MAN HOURS</b>	<b>OT HOURS</b>	<b>GROSS PAYROLL</b>
OVERHEAD DISTRIBUTION	506	62	\$27,339.54
115 Repair Damaged Equipment Struck By Vehicle			
UNDERGROUND DISTRIBUTION			
206 Repair Damaged Equipment By Dig-ins			
METERING			
303 Check ERT's			
309 Hand Out Yellow / Red Tags			
310 Disconnect / Reconnect Delinquents			
CALL OUTS	28.00		\$2,216.41
NEW OVERHEAD CONSTRUCTION			
NEW CONSTRUCTION UNDERGROUND			
STORM DAMAGE AND TROUBLE			
POOL			
608 Snow Plowing			
STREET LIGHTING			
807 Christmas Lights			
VEHICLE & EQUIPMENT MAINTENANCE			
TREE TRIMMING	8.00		\$417.44
1204 Brush Chipping Program			
1207 Utility Line Maint. & Tree Trimming			
CUSTOMER SERVICE			
SPECIAL PROJECTS	3.00		\$156.54
SUPERVISION			
BOROUGH HALL	4.00		\$208.72
MISCELLANEOUS	74.50	71	\$9,796.48
1009 Setup For Events			
1010 Public Events			
SICK	12.00		\$626.16
VACATION	24.00		\$1,278.80
PERSONAL	44.00		\$2,295.92
BEREAVEMENT			
SUBSTATION			
COMP TIME ADDED	4.50		
COMP TIME USED	6.00		\$321.36
HOLIDAY	120.00		\$6,341.04
SCHOOL/EDUCATION			
<b>TOTAL OVERTIME FOR THE MONTH</b>		<b>133</b>	
<b>GRAND TOTALS</b>	<b>834.00</b>		<b>\$50,998.41</b>

## December 2024 Monthly Report

### Electric Department

- Supervision and Administration
  - Fill out Job Order Forms
  - Fill out power outage reports (Reliability Tracker)
  - Attend meetings
    - Staff meetings
    - Council meetings
    - Job meetings
    - Tech committee
  - Payroll
  - Pickup and order Materials
  - Time sheets and Month End Reports
  - Inventory
  
- Education
  
- Line-work
  - S. 9<sup>th</sup> St – New URD service ; conduit, pull wire, & energize
  - W.B.G. – Street light wire; dig in
  - Green Ridge East – New URD service; conduit, pull wire, & energize
  - Pole Yard – Old pole disposal
  - Callowhill – New pole install; pull in secondary
  - Hidden Meadows – Decorative st. light repair
  - Constitution Square – pull wire and install decorative st. light
  
- Tree work
  - Brush Chipping Program first Wednesday of the month
  - Trim trees around primary and secondary wires
  - Tree work with Jay F. Tree Service
  - Ridge Rd – Crane assist tree removal; endangering primary circuit
  
- Trouble calls
  - Carrousel – Primary trouble
  - Ridge Rd – Low wire concern; hit by truck
  - 200 Block W. Walnut St – Bad transformer on Delta bank
  - Main & Walnut St – Traffic signal issue
  - Shadywood – Street light accident; repair
  
- Metering
  - Collect final readings
  - Monthly meter readings
  - Meter and ERT checks
  - Change Meters
  - Hand out yellow and red tags
  - AMI meter replacement project



- Locate underground wires
  - PA-ONE calls
- Street lights
  - Repair street lights
- Substation
  - Perform weekly substation checks
  - Breaker, wire, and transformer testing
- Borough Buildings
  - Shop maintenance
  - Repair lights
  - Police – Sally port heat issue
- Miscellaneous
  - Setup train display
  - Train display/ tree lighting event
  - Banners
  - Dublin – Christmas decorations
  - Inventory – Year end
  - Market St – Cover up service for contractor
  - Generator Project – Hang AMP sign
- Truck maintenance
  - Clean vehicles
  - Stock trucks
  - Monthly truck inspections

**RESOLUTION NO. 2025-5**

**A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF PERKASIE  
AUTHORIZING INCREASING THE AMP PENNSYLVANIA R.I.C.E.  
PEAKING PROJECT SHARE.**

**WHEREAS**, the Borough of Perkasia, Pennsylvania (“hereinafter Municipality”) owns and operates an electric utility system for the sale of electric power and associated energy for the benefit of its citizens and taxpayers; and

**WHEREAS**, in order to satisfy the electric power and energy requirements of its electric utility system, Municipality has heretofore purchased, or desires to do so in the future, economical and reliable power and energy from, or arranged by, American Municipal Power, Inc. (hereinafter “AMP”), of which Municipality is a Member; and

**WHEREAS**, Municipality, along with other Members, (collectively “Participants”) entered into the American Municipal Power Pennsylvania R.I.C.E. Peaking Project (as hereinafter, “AMP Pennsylvania R.I.C.E. Peaking Project”) Power Sales Contract (“PSC”) for a share of the Power Sales Contract Resources (hereinafter “PSCR Share”) of the AMP Pennsylvania R.I.C.E. Peaking Project that AMP agreed to finance, construct, operate and own; and

**WHEREAS**, Volvo/PowerSecure has increased the generation output of the reciprocating internal combustion engines while providing the same maintenance schedule and warranty without a resulting rate increase; and

**WHEREAS**, the PSC permits an increase in PSCR Shares as a result of rerating but prohibits AMP from increasing the Participants’ allocation of PSCR Shares in an amount greater than any maximum amount specified by such Participant pursuant to the legislation authorizing execution of the PSC; and

**WHEREAS**, Participant’s authorizing legislation caps Participant’s PSCR Share at an amount below the revised PSCR Share resulting from the increase in generation output.

**NOW, THEREFORE**, be it resolved by the Borough Council of Perkasia Borough as follows:

SECTION 1. Municipality authorizes its PSCR Share (not taking into account the Step-Up as defined in the PSC), to increase up to a nominal amount of 5,280 kilowatts.

SECTION 2. That it is found and determined that all formal actions of this Municipality Council concerning and relating to the passage of this resolution were taken in conformance with applicable open meetings laws and that all deliberations of this Municipality Council and of any committees that resulted in those formal actions were in compliance with all legal requirements including any applicable open meetings requirements.

SECTION 3. If any section, subsection, paragraph, clause or provision or any part thereof of this Resolution shall be finally adjudicated by a court of competent jurisdiction to be invalid, the remainder of this Resolution shall be unaffected by such adjudication and all the remaining provisions of this Resolution shall remain in full force and effect as though such section, subsection, paragraph, clause or provision or any part thereof so adjudicated to be invalid had not, to the extent of such invalidity, been included herein.

SECTION 4. Pursuant to 8 Pa.C.S.A. § 1402, competitive bidding is not required on the Municipality's purchase of power and energy, through the PSC.

SECTION 5. That this Resolution shall take effect at the earliest date allowed by law.

SECTION 6. The Borough Council further authorizes the Borough Council President and/or the Borough Manager to execute any and all documents related to the authorization noted in this Resolution.

THIS RESOLUTION was duly adopted this 20<sup>th</sup> day of January, 2025.

**ATTEST:**

**BOROUGH OF PERKASIE:**

By: \_\_\_\_\_  
Andrea L. Coaxum, Secretary

By: \_\_\_\_\_  
James Ryder, Council President



November 15, 2024

Borough of Perkasio  
Andrea Coaxum, Borough Manager

Subject: RTO and PA R.I.C.E. Peaking Projects Revised Power Sales Contract Shares

Dear Project Participant:

As was explained during the Annual RTO and PA R.I.C.E. Peaking Project meetings, the engine manufacturer for the PowerSecure generation modules has increased the engine performance rating. This increase in performance rating will increase the output of each generation module by sixty (60) kilowatts (kW). In total, this will increase the output of the RTO R.I.C.E. Peaking (RTO) Project by 5,580 kW and the PA R.I.C.E. Peaking (PA) Project by 3,780 kW. Based on the projected capacity and transmission rates, this increase in generation will provide approximately \$1,000,000 and \$800,000 in additional value to the RTO and PA Projects, respectively.

The current Participant project allocations are governed by SECTION 37 of each respective Power Sales Contract (PSC). These allocations are set at the maximum amount specified by the respective Participant in the legislation passed by their governing body authorizing the execution of the PSC.

The Power Sales Contract Resource (PSCR) share based on the executed PSC for the PA Project by Perkasio is 4,320 kW, which will not account for the increased capacity of the generating units. To accommodate the increase, Perkasio will need to pass new legislation increasing the PSCR share to 5,280 kW.

If the total PSCR shares approved by the individual Participants exceed the amount of PSCR shares available, the allocation of PSCR shares will be prorated down to the maximum amounts.

**DELAWARE** DELAWARE MUNICIPAL ELECTRIC CORPORATION **INDIANA** CANNELTON **KENTUCKY** BENHAM • BERA • PADUCAH • PRINCETON • WILLIAMSTOWN  
**MARYLAND** BERLIN **MICHIGAN** CLINTON • COLDWATER • HILLSDALE • MARSHALL • WYANDOTTE **OHIO** AMHERST • ARCADIA • ARCANUM • BEACH CITY • BLANCHESTER  
BLOOMDALE • BOWLING GREEN • BRADNER • BREWSTER • BRYAN • CAREY • CELINA • CLEVELAND • CLYDE • COLUMBIANA • COLUMBUS • CUSTAR • CUYAHOGA FALLS • CYGNET • DESHLER  
DOVER • EDGERTON • ELDORADO • ELMORE • GALION • GENOA • GEORGETOWN • GLOUSTER • GRAFTON • GREENWICH • HAMILTON • HASKINS • HOLIDAY CITY • HUBBARD • HUDSON  
HURON • JACKSON • JACKSON CENTER • LAKEVIEW • LEBANON • LODI • LUCAS • MARSHALLVILLE • MENDON • MILAN • MINSTER • MONROEVILLE • MONTEPELIER • NAPOLEON  
NEW BREMEN • NEW KNOXVILLE • NEWTON FALLS • NILES • OAK HARBOR • OBERLIN • OHIO CITY • ORRVILLE • PAINESVILLE • PEMBERVILLE • PIONEER • PIQUA • PLYMOUTH • PROSPECT  
REPUBLIC • SEVILLE • SHELBY • SHILOH • SOUTH VIENNA • ST. CLAIRSVILLE • ST. MARYS • SYCAMORE • TIPP CITY • TOLEDO • VERSAILLES • WADSWORTH • WAPAKONETA  
WAYNESFIELD • WELLINGTON • WESTERVILLE • WHARTON • WOODSFIELD • WOODVILLE • YELLOW SPRINGS **PENNSYLVANIA** BERLIN • BLAKELY • CATAWISSA • DUNCANNON  
EAST CONEMAUGH • ELLWOOD CITY • EPHRATA • GIRARD • GOLDSBORO • GROVE CITY • HATFIELD • HOOVERVILLE • KUTZTOWN • LANSDALE • LEHIGHTON  
LEWISBERRY • MIFFLINBURG • NEW WILMINGTON • PERKASIE • QUAKERTOWN • ROYALTON • SAINT CLAIR • SCHUYLKILL HAVEN • SMETHPORT • SUMMERHILL • TARENTUM • WAMPUM  
WATSONTOWN • WEATHERLY • ZELIENOPLE **VIRGINIA** BEDFORD • DANVILLE • FRONT ROYAL • MARTINSVILLE • RICHLANDS **WEST VIRGINIA** NEW MARTINSVILLE • PHILIPPI

Enclosed is the Ordinance/Resolution to increase the PSCR referenced above. AMP requests the execution of this Ordinance/Resolution by February 1, 2025.

Please contact Paul Beckhusen by email at [pbeckhusen@amppartners.org](mailto:pbeckhusen@amppartners.org) or 614.540.6910 with any power supply related questions. Legal questions should be referred to AMP General Counsel, Lisa McAlister, at 614.540.6400 or by e-mail at [lmcalister@amppartners.org](mailto:lmcalister@amppartners.org).

On Behalf of the Members,

A handwritten signature in blue ink that reads "Pamela M. Sullivan". The signature is written in a cursive style and is positioned above a thin horizontal line.

Pamala Sullivan, Chief Operating Officer  
American Municipal Power, Inc.

Enclosure(s)

cc: Paul Beckhusen, Sr. VP Power Supply & Energy Marketing  
Lisa McAlister, Sr. VP General Counsel, AMP  
Harry Phillips, Director of Member Relations, AMP

**BOROUGH OF PERKASIE**  
**Building and Codes Department**  
**Permit Issued For : December 2024**

**Building : Commercial**

Permit	Parcel	Work Desc	Applicant	Work Location	Permit Fee	UCC	Status	App. Date	Issue Date
1	24-0307 33-005-438-008	Commercial Deck/Patio	HG PROPERTIES 85 LP	16 N EIGHTH ST	\$266.00	\$4.50	ACTIVE	12/05/2024	12/09/2024
2	24-0317 33005456-001	Commercial Deck/Patio	HG Properties 85, LP	30 N EIGHTH ST	\$266.00	\$4.50	ACTIVE	12/13/2024	12/16/2024
					\$532.00	\$9.00			

**Building : Residential**

Permit	Parcel	Work Desc	Applicant	Work Location	Permit Fee	UCC	Status	App. Date	Issue Date
3	24-0296 33002045-007	Residential SOLAR PANELS	SOLAR ENERGY WORLD	400 HICKORY DR	\$1,675.50	\$4.50	ACTIVE	11/19/2024	12/06/2024
4	24-0305 33001038-001	Residential Residential Interior Alteration	BRIAN & GWENN OAKES	906 W PARK AVE	\$908.50	\$4.50	ACTIVE	12/05/2024	12/09/2024
5	24-0306 33001003	Residential Additions or Enclosures	SAMSON BUILDERS LLC	423 S RIDGE RD	\$2,191.50	\$4.50	PENDING PAYMENT	12/05/2024	12/23/2024
6	24-0320 33005260	Residential Interior Alterations	MCR CONTRACTING LLC	149 W WALNUT ST	\$1,946.50	\$4.50	ACTIVE	12/18/2024	12/24/2024
7	24-0321 33005169	Residential Roofing	TIMOTHY SCHAFFER ROOFING	112 S FIFTH ST	\$139.50	\$4.50	ACTIVE	12/23/2024	12/24/2024
8	24-0322 33005170	Residential Roofing	TIMOTHY SCHAFFER ROOFING	114 S FIFTH ST	\$139.50	\$4.50	ACTIVE	12/23/2024	12/24/2024
9	24-0323 33005542	Residential Roofing	MARK J FISHER ROOFING	518 ARCH ST	\$139.50	\$4.50	ACTIVE	12/26/2024	12/26/2024
					\$7,140.50	\$31.50			

**Electrical : Residential**

Permit	Parcel	Work Desc	Applicant	Work Location	Permit Fee	UCC	Status	App. Date	Issue Date
10	24-0302 33011153	Residential New Electrical Work	AMPD ENERGY SOLUTIONS	431 DORCHESTER LA	\$129.50	\$4.50	ACTIVE	12/03/2024	12/04/2024
11	24-0313 33001132	Residential Repair	VARELL EUGENE V & ELFRIEDE M	1305 PARKRIDGE CT	\$158.50	\$4.50	ACTIVE	12/13/2024	12/16/2024
12	24-0314 33001132	Residential Repair	VARELL EUGENE V & ELFRIEDE M	1305 PARKRIDGE CT	\$158.50	\$4.50	ACTIVE	12/13/2024	12/16/2024
13	24-0315 33001132	Residential Repair	VARELL EUGENE V & ELFRIEDE M	1305 PARKRIDGE CT	\$158.50	\$4.50	ACTIVE	12/13/2024	12/16/2024
14	24-0316 33001132	Residential Repair	VARELL EUGENE V & ELFRIEDE M	1305 PARKRIDGE CT	\$158.50	\$4.50	ACTIVE	12/13/2024	12/16/2024
					\$763.50	\$22.50			

**Mechanical : Residential**

Permit	Parcel	Work Desc	Applicant	Work Location	Permit Fee	UCC	Status	App. Date	Issue Date
15	24-0310 33005100	Residential Repair	PROFESSIONAL TANK & ENVIRONMENTAL	608 W WALNUT ST	\$139.50	\$4.50	ACTIVE	12/10/2024	12/10/2024
16	24-0311 33009039-009	Residential Repair	MOYER & SON	416 FERN DR	\$139.50	\$4.50	ACTIVE	12/11/2024	12/13/2024
17	24-0319 33005247	Residential Repair	MOYER & SON	103 S THIRD ST	\$139.50	\$4.50	ACTIVE	12/16/2024	12/17/2024
					\$418.50	\$13.50			

**Use and Occupancy : Commercial**

Permit	Parcel	Work Desc	Applicant	Work Location	Permit Fee	UCC	Status	App. Date	Issue Date
18	24-0304 33005485	Commercial Commercial U & O	KELLI YANDOLINO	15 N SEVENTH ST	\$150.00		APPROVED	12/04/2024	12/06/2024
					\$150.00				

Zoning : Residential

Permit	Parcel	Work Desc	Applicant	Work Location	Permit Fee	UCC	Status	App. Date	Issue Date
19	24-0289 33002013	Residential Patio Only	WINTERWOOD ASSOCIATES INC	108 N RIDGE RD	\$50.00		APPROVED	11/13/2024	12/12/2024
20	24-0308 33-005-438-008	Residential Deck	HG PROPERTIES 85 LP	16 N EIGHTH ST	\$0.00		ACTIVE	12/05/2024	12/30/2024
					\$50.00				

**Total Permit Fees:**

**\$9,054.50**

**Total State UCC:**

**\$76.50**

**RESOLUTION NO. 2025-1**

**A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF PERKASIE APPROVING THE LAND DEVELOPMENT WAIVER AGREEMENT, INDEMNIFICATION AGREEMENT, AND STORMWATER CONTROLS AND BEST MANAGEMENT PRACTICES OPERATIONS AND MAINTENANCE AGREEMENT WITH KP GLASSWORKS CAMPUS, LLC FOR THE 306 NORTH FIFTH STREET REDEVELOPMENT PROJECT, AND AUTHORIZING THE BOROUGH MANAGER AND/OR THE PERKASIE BOROUGH COUNCIL PRESIDENT TO EXECUTE THE AGREEMENTS ON BEHALF OF THE BOROUGH OF PERKASIE**

**WHEREAS**, KP GLASSWORKS CAMPUS, LLC (“Applicant”) applied to the Borough for a Waiver of Land Development related to the proposed reconstruction and redevelopment of commercial buildings located on Bucks County Tax Parcels 33-006-073 and 33-006-081 (the “Project”); and

**WHEREAS**, Applicant’s Application for Waiver of Land Development was approved by Perkasio Borough Council at a duly advertised public meeting of the Borough Council held on December 5, 2022, subject to certain conditions that were acceptable to Applicant; and

**WHEREAS**, in accordance with the conditions of the Land Development Waiver approval, Applicant has provided the Borough of Perkasio with a Land Development Waiver Agreement, an Indemnification Agreement, and a Stormwater Controls and Best Management Practices Operations and Maintenance Agreement for the Project; and

**WHEREAS**, the Borough Council has determined that it is in the best interest of the Borough to approve the Land Development Waiver Agreement, Indemnification Agreement, and Stormwater Controls and Best Management Practices Operations and Maintenance Agreement for the Project.

**NOW THEREFORE**, be it resolved by the Borough Council of Perkasio Borough as follows:



1. Approval of Agreements. The Borough Council herein approves the Land Development Waiver Agreement, the Indemnification Agreement, and the Stormwater Controls and Best Management Practices Operations and Maintenance Agreement related to the Project, which Agreements are attached hereto as Exhibit “A”, Exhibit “B”, and Exhibit “C”, and incorporated by reference.

2. Execution. The Borough Council further authorizes the Borough Manager and/or the Perkasio Borough Council President to execute the Land Development Waiver Agreement, the Indemnification Agreement, and the Stormwater Controls and Best Management Practices Operations and Maintenance Agreement related to the Project, on behalf of Perkasio Borough.

THIS RESOLUTION was duly adopted this 20<sup>th</sup> day of January, 2025.

**ATTEST:**

**BOROUGH OF PERKASIE:**

By: \_\_\_\_\_  
Andrea L. Coaxum, Secretary

By: \_\_\_\_\_  
James Ryder, Council President

# **EXHIBIT “A”**

**LAND DEVELOPMENT WAIVER AGREEMENT**

**KP GLASSWORKS CAMPUS, LLC**

**TAX PARCELS 33-006-073 AND 33-006-081**

**THIS AGREEMENT**, made on this \_\_\_ day of \_\_\_\_\_, 2024, by and between **KP GLASSWORKS CAMPUS, LLC**, a Pennsylvania limited liability company, with an address of 501 W. Market Street, Perkasio, Pennsylvania 18944 (hereinafter referred to as “Applicant”) and the **BOROUGH OF PERKASIE**, maintaining a principal place of business at 620 West Chestnut Street, Perkasio, Pennsylvania 18944 (hereinafter referred to as “Borough”).

**WITNESSETH:**

**WHEREAS**, Applicant has applied to the Borough for a Waiver of Land Development related to the proposed reconstruction and redevelopment of commercial buildings located on Bucks County Tax Parcels 33-006-073 and 33-006-081 (the “Project”);

**WHEREAS**, the plans for the Project were prepared by Holmes Cunningham, LLC, consisting of sixteen (16) sheets dated July 21, 2022 and last revised September 27, 2024;

**WHEREAS**, Applicant’s Application for Waiver of Land Development was approved by Perkasio Borough Council at a duly advertised public meeting of the Borough Council held on December 5, 2022, subject to certain conditions that were acceptable to Applicant;

**WHEREAS**, Applicant desires to develop the property in accordance with the conditions of the Land Development Waiver approval; and

**WHEREAS**, Applicant desires to enter into a written contract with the Borough implementing the conditions of the Land Development Waiver and guaranteeing construction and completion of all required improvements and to regulate sound construction practices in the control of soil, erosion, drainage, etc., and to permit the issuance to Applicant of permits conditioned thereupon.

**NOW, THEREFORE,** in consideration of the granting of Land Development Waiver approval by the Borough, subject to the conditions aforesaid, and further intending to be legally bound hereby, the parties agree as follows:

1. Applicant covenants and agrees that the construction of all improvements and work to be done under the terms of this Agreement and the Ordinances of the Borough of Perkasio shall be in accordance with the conditions of the approval granted by the Borough, and there shall be no deviation therefrom, except upon written approval by the Borough. The construction of all improvements shall be at the sole cost and expense of Applicant and without any expense to the Borough.

2. Applicant covenants and agrees with the Borough that the improvements to be installed or constructed and the conditions of approval to be satisfied by Applicant are set forth in Plans prepared by Holmes Cunningham, LLC, July 21, 2022 and last revised September 27, 2024. All of the improvements shall be installed, and all work shall be performed in a first-class and workmanlike manner to the satisfaction of the Borough and in accordance with the ordinances and specifications of the Borough and the provisions of this Agreement. The construction of the improvements is subject to the approval and certification, after inspection, by the Borough Engineer or Borough Building Inspector (which, in all situations hereinafter referred to, may be the Borough Engineer or such other person designated by the Borough to perform such services), the cost thereof to be borne by Applicant as herein provided.

3. Applicant agrees that in the event any of the materials used in the construction shall be rejected or disapproved by the Borough or its agents as defective or unsuitable, or if work is performed without prior inspection or notice as herein provided, then the materials shall be removed and replaced with other approved materials, and the labor shall be done anew to the satisfaction and approval of the Borough at the sole cost and expense of Applicant. Further,

Applicant agrees that the Borough is authorized to perform such tests of materials as it believes is reasonably required in order to ensure proper control of materials, and Applicant agrees to pay to the Borough the cost of such tests and engineering services.

4. Applicant agrees to notify the Borough, in writing, at least 72 hours in advance of the commencement of any work. Applicant agrees, as requested by the Borough, that meetings shall be scheduled and held with the Borough and Applicant, from time to time, in order to coordinate the progress of the work contemplated in the immediate future. In no event shall any improvements, subject to inspection by the Borough, be commenced without 72 hours prior written notice to the Borough.

5. Applicant hereby agrees to save, hold harmless, indemnify, and defend the Borough against any and all claims for damages arising from Applicant's negligence. In addition, Applicant hereby agrees to provide insurance and/or self-insurance in the form and amount satisfactory to the Borough and to name the Borough as additional insured. Applicant shall pay the cost of such insurance and shall provide proof thereof to the Borough upon execution of this Agreement and at any time thereafter upon demand by the Borough.

6. Applicant agrees that Applicant shall keep all driveways and sidewalks free from all obstructions, including, but not limited to, debris, equipment, and the like, the removal of which shall be the sole responsibility of Applicant. In addition to the provisions of Paragraph 5 above, Applicant agrees, at all times, to indemnify and hold the Borough harmless from any claims or suits that any adjoining property owners or other aggrieved persons may bring against the Borough or its officers, agents, or employees for any conditions occurring on nearby or adjacent properties caused or alleged to be caused by conditions arising from the Project, including, but not limited to, drainage water, storm water, mud, dirt, and dust. Applicant agrees that it will reimburse the Borough for any expenses incurred by the Borough, including legal

fees, engineering fees, expert witness fees, and any judgment or judgments rendered against the Borough as a result of such claims or suits brought against the Borough, its officers, or employees. In addition, Applicant agrees to be responsible to the Borough for any damage to existing Municipal facilities, including, but not limited to, streets, sidewalks, curbs, and shade trees, caused by Applicant's construction, use, or occupancy of the property. Applicant agrees that all exterior site and construction activities shall be conducted during daylight hours, only at such times as are usual, normal, and reasonable in the construction industry for such activities. The on-site storage of construction equipment, supplies, and material shall be in areas specifically designated by Applicant or Applicant's contractors, subject, however, to the approval of the Borough, which cannot be unreasonably delayed or denied.

7. Applicant agrees to be responsible for the discarding of waste materials, including, but not limited to, papers, cartons, and the like (whether discarded by Applicant, Applicant's agents, servants, workmen, employees, or contractors or by others engaged in delivery services or otherwise) and agrees to prevent the same from being buried on the site or deposited, either by being thrown or blown, upon any land adjacent to or within the vicinity of the development. Applicant shall remove trash and waste material from the premises as frequently as necessary to maintain the site in a neat and tidy condition and at such other times as the Borough may, in its discretion, direct.

8. All required improvements and conditions, unless otherwise specified, shall be completed by Applicant not later than September 1, 2025, provided, however, that by the mutual written agreement of the Borough and Applicant, the time of performance and completion may be reasonably extended.

9. It is further expressly understood and agreed by the Borough and Applicant that nothing contained in this Agreement shall be construed to waive any of the requirements of any

of the Ordinances or Regulations of the Borough, except what is specifically granted as part of the aforesaid approval. It is further understood and agreed that neither the Zoning Officer, the Building Inspector, nor any other officer, agent, servant, workman, or employee of the Borough has any authority or power to waive or modify the requirements of any such ordinances, regulations, or any provision of this Agreement or any other agreement or document executed in conjunction herewith.

10. It is understood and agreed that the facilities to be constructed pursuant to this Agreement shall not be utilized, unless and until all the conditions and obligations of this Agreement have been satisfied and approved by the Borough or its appropriate officials. Formal approval shall be determined solely by a writing received from the appropriate Borough Official who shall not issue same, unless and until all of the conditions herein and/or incorporated herein by reference have been met and satisfied, unless otherwise directed by formal action of the Borough, provided, however, that such Borough Official may, in his/her sole discretion, grant a conditional use permit prior to the satisfaction of all conditions and obligations under this Agreement where he/she deems it appropriate under the circumstances.

11. Applicant agrees to set public utility installations in accordance with good engineering and construction practices, subject to the onsite approval of the Borough. It is expressly understood and agreed that the Borough does not accept any responsibility for the construction or maintenance of any improvements; that it does not assume any liability in connection with said improvements; and that it does not render itself liable for the cost of work done or to be done in connection therewith or the inspections thereof.

12. In the event that Applicant violates any provision of this Agreement, the Borough reserves the right, notwithstanding the provisions of this agreement, to forthwith revoke any and all permits, use permits, or any other permits theretofore issued or to otherwise refuse to issue

any such permits, and to exercise such rights and remedies as may be available to Borough in law or equity and to issue Enforcement Notices or Cease and Desist or other appropriate Orders. Applicant hereby agrees to comply therewith until such time as any deficiencies or violations have been corrected to the satisfaction of the Borough.

13. Applicant agrees that prior to the issuance of any permit by the Borough authorizing work to be done on the site, the provisions of Paragraph 14 of this Agreement shall be met and satisfied.

14. Applicant agrees that no improvements shall be commenced until:

a. Proof of Insurance in accordance with Paragraph 5 hereof is duly produced and delivered to the Borough;

b. All fees required to be paid to the Borough, pursuant to the terms of this Agreement or otherwise, including, but not limited to, the cost of all legal and engineering work incurred by the Borough arising from this development or any approvals thereof, shall have been paid by Applicant in full.

15. Applicant agrees to pay to the Borough all required fees relating to this Project, including building permit and related fees, in accordance with the fee schedule currently in effect, and to pay all costs to the Borough for municipal administration, including application or filing fees, preparation and cost of advertising, the cost of recording any documents or instruments required under this Agreement, and including any and all legal, engineering, observation, and inspection fees charged or to be charged by the Borough Solicitor and the Borough from the initial application through the period that this Agreement remains in effect. Applicant's failure to pay such fees when bills for same are submitted by Borough shall be considered a violation of this Agreement, subject to the provisions of Paragraph 12 hereof, including the right of the Borough to refuse to issue all permits, use permits, or other required



permits to Applicant, or revoke same if issued. To that end, Applicant is depositing Ten Thousand Dollars (\$10,000.00), for anticipated engineering fees and on account of legal expenses, in escrow with the Borough, without interest, at the execution of this Agreement on account of anticipated legal, engineering, administrative fees, and expenses. Applicant irrevocably authorizes the Borough to make disbursements to the Borough's solicitor and engineer upon presentation of written invoices, and Applicant reserves the right to review such disbursements and dispute or reject any charges it believes to be excessive or inappropriate. If the undisputed balance of the escrow account falls below fifteen (15%) percent, Applicant will deposit additional money in escrow within thirty (30) days after receipt of written notice from the Borough to restore the balance to thirty-five (35%) percent. Any excess funds shall be returned to Applicant upon expiration or termination of this Agreement and completion of this Project.

16. This Agreement shall be conditioned upon Applicant securing any and all permits from any agencies having jurisdiction over said Project, including, but not limited to, PennDOT, the Bucks County Conservation District, et al., which Applicant shall provide to the Borough prior to requesting any permits with respect to the construction activity to be provided on the Project.

17. Applicant shall comply with the Gilmore & Associates, Inc. review letter dated October 10, 2024.

18. The project shall be ADA compliant to the extent applicable considering the age and historic nature of the buildings.

19. Applicant shall comply with the new parking requirements that have been added to the Perkasié Borough Zoning Ordinance.

20. Applicant shall post the sum of Twenty-Four Thousand Dollars (\$24,000.00) to guarantee the completion of the public and quasi-public improvements proposed to be constructed by Applicant on Applicant's final approved plans. Monies shall be released from said escrow at the completion of work based upon a request for reduction in the escrow which is approved by the Borough Engineer and Borough Manager.

21. Applicant, as a condition precedent to securing any building permits shall provide an Indemnification Agreement related to the alleys on site, which shall be reviewed and approved by the Borough Solicitor prior to its approval by Borough Council.

22. This Agreement may not be assigned, conveyed, transferred, or sold by Applicant to any successor in title without the consent of the Borough.

23. This Agreement represents the entire Agreement between the parties and may not be changed, modified, or altered, unless in writing and executed by the parties hereto with the same formality as this Agreement.

24. This Agreement shall be construed under the laws of the Commonwealth of Pennsylvania.

25. If any term, condition, clause, or provision of this Agreement shall be determined or declared to be void or invalid in law or otherwise, then only that term, condition, clause, or provision shall be stricken from this Agreement, and in all other respects, this Agreement shall be valid and continue in full force and effect.

26. This Agreement shall extend to and bind the parties hereto, their successors and assigns, and the provisions hereof shall be deemed covenants running with the land.

***(Remainder of page intentionally left blank; signature page to follow.)***

IN WITNESS WHEREOF, Applicant and the Borough have caused these presents to be duly executed the day, month, and year first above written.

ATTEST:  
Ernie Lehman

**KP GLASSWORKS CENTER LLC**

By: Kingdom Patrons, Inc., its sole member

Name John Wahlers  
Title CO EXEC DIR CO-EXEC DIR  
Date: 1/8/25 1/8/25

ATTEST:

\_\_\_\_\_

**BOROUGH OF PERKASIE**

By: \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Date: \_\_\_\_\_

# EXHIBIT “B”

**Prepared by and Return to:**

Obermayer Rebmann Maxwell & Hippel, LLP  
Attn: Nate Fox, Esquire  
Doylestown Commerce Center  
2003 S. Easton Road, Suite 304  
Doylestown, PA 18901

**Bucks County**

**Tax Parcel I.D. Nos.:** 33-006-072; 33-006-073; 33-006-074; 33-006-075; 33-006-076;  
33-006-077; 33-006-078-001; 33-006-078; 33-006-079; 33-006-081;  
and 33-006-082-001

**INDEMNIFICATION AGREEMENT**

*THIS INDEMNIFICATION AGREEMENT ("Agreement")*, made this \_\_\_\_\_ day of \_\_\_\_\_, 2024;

***BETWEEN***

**THE BOROUGH OF PERKASIE**, maintaining a principal place of business at 620 West Chestnut Street, Perkasia, Pennsylvania, 18944 (hereinafter, "Borough")

-AND-

**KP Glassworks Campus LLC** with an address of 501 W. Market Street, Perkasia, Pennsylvania 18944-1418 (hereinafter, "Applicant")

**WITNESSETH:**

**WHEREAS**, Borough and Applicant are parties to that certain Land Development Agreement, dated \_\_\_\_\_, 2024 ("Development Agreement") for the property known as Bucks County Tax Parcel I.D. Nos. 33-006-073 and 33-006-081 (collectively, "Property"); and

**WHEREAS**, the development of the Property calls for construction and related activities in and around the Alleys ("Project"); and

**WHEREAS**, an unnamed 16.5' wide alleys ("Alleys"), which appears on the Borough's plan of streets, but never was accepted for dedication by the Borough, traverses the Property; and

**WHEREAS**, the Alleys are identified as "16.5' Alley" on the plan entitled, "Existing Resource and Site Analysis Map" prepared by Holmes Cunningham LLC, dated July 21, 2024, last revised September 27, 2024 ("Plan"), which is attached as Exhibit "A" hereto; and

**WHEREAS**, Borough has no intention of accepting the Alleys for dedication; and

**WHEREAS**, Borough is concerned about incurring liability for Applicant's development and construction around the Alleys and the Applicant's use of the Alleys thereafter; and

**WHEREAS**, Applicant has agreed to indemnify the Borough in the Development Agreement for all claims related to the Applicant's use of and access, ingress, egress to and from the Alleys and any claims made by others with respect to access, ingress, egress or any utilization of the Alleys; and, as a prerequisite to issuance of Applicant's building permit, Applicant has also agreed to memorialize that indemnification herein.

**NOW, THEREFORE**, in consideration of the promises herein contained, intending to be legally bound hereby, Applicant agrees as follows:

1. All construction in, around, above, under and upon the Alleys, shall be at the Applicant's sole risk.
2. Applicant agrees to exonerate, indemnify and hold harmless the Borough from any and all claims, actions, awards or verdicts and judgments (together, "Claims"), together with reasonable counsel fees, based upon or in connection with the Alleys, including, by way of example and not limitation, Claims related to (a) the Borough's purported ownership of the Alleys or any alleged obligation to repair, improve or maintain the Alleys; (b) Applicant's improvement and use of the Alleys before during and after completion of the Project; (c) the Applicant's and its invitees' and contractors' access, ingress and egress to and from the Alleys; and (d) any claims made by other parties with respect to access, ingress, egress or any utilization of the Alleys by such other parties.
3. This obligation to exonerate, indemnify and hold the Borough harmless shall constitute a covenant running with the land, and upon transfer of the Property or any part thereof, the said obligation shall pass to any grantee of the Applicant as to the portion or portions so transferred.
4. This Agreement shall be recorded at the Applicant's sole cost against all of the parcels with frontage along the Alleys as identified on the Plan.

**SIGNATURES ON NEXT PAGE**

IN WITNESS WHEREOF, Applicant KP Glassworks Center LLC has caused these presents to be executed.

APPLICANT:

KP Glassworks Center LLC

By: Kingdom Patrons, Inc., its sole member

By: [Signature]  
Name: JOHN WAHLERS DEREK C. LOUX  
Title: CO-EXEC DIR

Date: 1/8/25

Accepted on behalf of and approved in form by Borough of Perkasio:

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

ACKNOWLEDGMENT

STATE OF: Pennsylvania  
COUNTY OF: Montgomery

On this 8 day of Jan. <sup>2025</sup> 2024, before me, the subscriber, a Notary Public in and for the State and County aforesaid, personally appeared John Wahler & Loux known to me (or satisfactorily proven) to be the Co Exec Dir of Kingdom Patrons, Inc., the sole member of KP Glassworks Center LLC, and that he/she as such Co Exec Directors being authorized to do so, executed the foregoing instrument for the purposes therein contained by signing the name of the corporation by himself/herself as the Co Exec Directors

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Tricia Gehman  
NOTARY PUBLIC

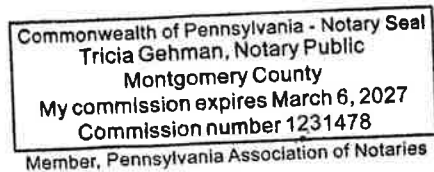


EXHIBIT "A"

PLAN





LEGEND	
	PROPERTY LINE
	ADJACENT PROPERTY LINE
	RIGHT-OF-WAY LINE
	FENCE
	CURB
	SIDEWALK
	SPOT ELEVATION
	LIGHT
	SIGN
	CONTOUR
	WATER LINE
	SANITARY SEWER
	OVERHEAD ELECTRIC
	SANITARY MANHOLE
	UTILITY POLE
	DECIDUOUS TREE
	WATER VALVE
	EXISTING PAVEMENT/STONE

- NOTES:
- THIS PLAN IS BASED ON A BOUNDARY AND TOPOGRAPHIC SURVEY PREPARED BY CAVANAUGH'S SURVEYING SERVICES DATED NOVEMBER 5, 2021. REFERENCE IS MADE TO PENNSYLVANIA ONE CALL SYSTEM, ASSIGNED SERIAL NUMBERS AND IN ACCORDANCE WITH PA ACT 287 OF 1974 AS AMENDED BY PA ACT 187 OF 2008. (800-242-1778)
  - SUBJECT PROPERTIES ARE WITHIN THE R-2 TWO FAMILY RESIDENTIAL DISTRICT, SURROUNDING PROPERTIES WITHIN 100 FEET ARE WITHIN R-2 TWO FAMILY RESIDENTIAL ZONING DISTRICT.
  - FLOOD ZONE INFORMATION: SUBJECT PARCEL AREA IS LOCATED IN ZONE X (AREAS DETERMINED TO BE OUTSIDE THE 500-YEAR FLOODPLAIN) OF THE FLOOD INSURANCE RATE MAP, PANEL NO. 143 OF 532, COMMUNITY MAP NO. 42017C0143J WHICH BEARS AN EFFECTIVE DATE OF MARCH 16, 2015.
  - BOUNDARY INFORMATION SHOWN FOR SUBJECT PROPERTY EXTENDS TO THE LEGAL RIGHT-OF-WAY LINE. NO ADDITIONAL STREET RIGHT-OF-WAY IS BEING OFFERED FOR DEDICATION.
  - LOCATIONS OF EXISTING UNDERGROUND UTILITIES/FACILITIES SHOWN HEREON HAVE BEEN DEVELOPED FROM RECORDS, FIELD MARKOUTS BY UTILITY COMPANIES AND/OR ABOVEGROUND OBSERVATION. NO EXCAVATIONS HAVE BEEN PERFORMED TO LOCATE EXISTING UNDERGROUND UTILITIES. ALL UTILITIES SHOWN HEREON SHOULD BE CONSIDERED APPROXIMATE IN LOCATION, DEPTH, AND SIZE. THE POTENTIAL EXISTS FOR OTHER UNDERGROUND UTILITIES TO BE ENCOUNTERED WHICH ARE NOT SHOWN ON THESE DRAWINGS, BOTH ACTIVE AND ABANDONED. ONLY THE VISIBLE LOCATIONS OF UNDERGROUND UTILITIES AND FACILITIES AT THE TIME OF FIELD SURVEY SHALL BE CONSIDERED TO BE TRUE AND ACCURATE. THE COMPLETENESS OR ACCURACY OF UNDERGROUND UTILITIES AND FEATURES IS NOT GUARANTEED BY CAVANAUGH SURVEYING SERVICES.
  - ALL CONTRACTORS WORKING ON THIS PROJECT SHALL VERIFY LOCATION AND DEPTH OF ALL UNDERGROUND UTILITIES AND FACILITIES PRIOR TO THE START OF WORK AND SHALL COMPLY WITH THE REQUIREMENTS OF PL852, NO. 287, DEC. 10, 1974 AS LAST AMENDED ON MAR. 29, 2007, PENNSYLVANIA ACT 181.

**Holmes Cunningham LLC**  
 409 E. Butler Ave., Unit 5  
 Doylestown, PA 18901  
 (215) 586-3330  
 www.hcengineering.net

REVISIONS	Description	Date
10	REVISED PER BOROUGH ENGINEER COMMENTS	10/18/2022
9	REVISED FOR NEW USE	4/10/2023
8	REVISED PER CLIENT COORDINATION	8/29/2023
7	REVISED PER CLIENT COORDINATION	2/9/2024
6	REVISED PER BOROUGH ENGINEER COMMENTS	5/1/2024
5	REVISED PER BOROUGH ENGINEER COMMENTS	8/16/2024
4	REVISED PER BOROUGH ENGINEER COMMENTS	9/27/2024

**306 N. FIFTH STREET REDEVELOPMENT**  
 TMP # 33-006-073 & 33-006-081  
 PERKASIE BOROUGH, BUCKS COUNTY, PA  
**EXISTING RESOURCE AND SITE ANALYSIS MAP**

**KRISTIN R. HOLMES, P.E.**  
 PA PE073604

File No.	1650_C0.1 Extg.DWG
HCE Job	1650
Date	7/21/2022
Scale	1"=20'
Designed	RS
Sheet	2 of 16
Drawing No.	<b>C0.1</b>

Symbol	Unit Name	HSG	Depth to Water	Depth to Bedrock
UgB	Urban Land-Abbottstown Complex, 0 to 8 Percent Slopes	D	6-8 inches	40-60 inches

**SOIL LIMITATIONS AND RESOLUTION:**  
 THE SOILS FOUND WITHIN THE PROJECT LIMITS HAVE LIMITATIONS DUE TO SHALLOW DEPTH TO GROUNDWATER AND POSSIBLE SHALLOW DEPTH TO BEDROCK. IN ORDER TO RESOLVE THIS ISSUE, ANY STANDING WATER SHOULD BE PUMPED THROUGH A SEDIMENT FILTER BAG DURING CONSTRUCTION, AND THE CONTRACTOR SHALL ENSURE THAT THE DWELLINGS ARE PROPERLY WATERPROOFED TO AVOID GROUNDWATER ISSUES POST-CONSTRUCTION. FOR AREAS WHERE SHALLOW BEDROCK IS A LIMITATION, CONTRACTOR SHALL DETERMINE WHETHER ROCK IS RIPPLEABLE. IF ROCK IS NOT RIPPLEABLE, BLASTING WILL BE REQUIRED. ALL BLASTING SHALL MEET LOCAL, COUNTY, STATE AND FEDERAL REGULATIONS.

# EXHIBIT “C”

**Prepared by:** Jeffrey P. Garton, Esquire  
Begley, Carlin & Mandio, LLP  
680 Middletown Boulevard  
Langhorne, PA 19047

**Return to:** Jeffrey P. Garton, Esquire  
BEGLEY, CARLIN & MANDIO, LLP  
680 Middletown Boulevard  
Langhorne, PA 19047

**TMP:** 33-009-073 AND 33-006-081

**STORMWATER CONTROLS AND BEST MANAGEMENT  
PRACTICES OPERATIONS AND MAINTENANCE AGREEMENT**

**THIS AGREEMENT**, made this \_\_\_\_\_ day of \_\_\_\_\_, 2024, between **KP GLASSWORKS CAMPUS, LLC** (hereinafter referred to as the “**Developer**”) and the **BOROUGH OF PERKASIE**, a Borough organized and existing under the laws of the Commonwealth of Pennsylvania, located at 620 West Chestnut Street, Perkasio, PA 18944 (hereinafter referred to as the “**Borough**”).

**WITNESSETH**

**WHEREAS**, the Developer is the owner of certain real property, identified as Bucks County Tax Map Parcel No. 33-009-073 and 33-006-081 (hereinafter collectively the “**Property**”), which Developer intends to develop with a residential subdivision; and

**WHEREAS**, the development has been designed with certain stormwater management improvements; and

**WHEREAS**, the Stormwater BMP Operations and Maintenance Plan approved by the Borough (hereinafter referred to as the “**Plan**”) for the property identified herein, which is attached hereto as Exhibit “A” and made part hereof, as approved by the Borough, provides for management of stormwater within the confines of the Property through the use of Best Management Practices (BMPs); and

**WHEREAS**, the Borough, and the Developer, its successors and assigns, agree that the health, safety, and welfare of the residents of the Borough and the protection and maintenance of water quality require that on-site stormwater Best Management Practices be constructed and maintained on the Property; and

**WHEREAS**, for the purposes of this agreement, the following definitions shall apply:

BMP(s) – “Best Management Practices”, activities, facilities, designs, measures or procedures used to manage stormwater impacts from land development, to protect and maintain water quality and groundwater recharge and to otherwise meet the purposes of the Municipal

Stormwater Management Ordinance, including but not limited to infiltration trenches, seepage pits, filter strips, bioretention, wet ponds, permeable paving, rain gardens, grassed swales, forested buffer, sand filters and detention basins; and

**WHEREAS**, the Borough requires, through the implementation of the Plan, that the BMPs be constructed and adequately operated and maintained by the Developer, its successors and assign.

**NOW THEREFORE**, in consideration of the foregoing promises, the mutual covenants contained herein, and the following terms and conditions, the parties hereto agree as follows:

1. The BMPs shall be constructed in accordance with the plans and specifications identified in the Plan.

2. The Developer shall operate and maintain the BMP(s) as shown on the Plan in good working order acceptable to the Borough and in accordance with the specific maintenance requirements noted on the Plan.

3. The Developer hereby grants permission to the Borough, its authorized agents and employees, to enter upon the Property, at reasonable times and upon presentation of proper identification, to inspect the BMP(s) whenever it deems necessary. Whenever possible, the Borough shall notify the Developer prior to entering the Property.

4. In the event the Developer fails to operate and maintain the BMP(s) as shown on the Plan in good working order acceptable to the Borough, the Borough or its representatives may enter upon the Property and take whatever action is deemed necessary to maintain said BMP(s). This provision shall not be construed to allow the Borough to erect any permanent structure on the land of the Developer. It is expressly understood and agreed that the Borough is under no obligation to maintain, or repair said facilities, and in no event shall this Agreement be construed to impose any such obligation on the Borough.

5. In the event the Borough, pursuant to this Agreement, performs work of any nature, or expends any funds in performance of said work for labor, use of equipment, supplies, materials, and the like, the Developer shall reimburse the Borough for all expenses (direct and indirect) incurred within ten (10) days of receipt of an invoice for same from the Borough.

6. The intent and purpose of this Agreement is to ensure the proper maintenance of the BMP(s) by the Developer; provided, however, that this Agreement shall not be deemed to create or effect any additional liability of any party for damage alleged to result from or be caused by stormwater runoff.

7. The Developer, its executors, administrators, assigns, and other successors in interests, shall release the Borough's employees and designated representatives from all damage, accidents, casualties, occurrences, or claims which might arise or be asserted against said employees and representatives from the construction, presence, existence, or maintenance of the BMP(s) by the Developer or Borough. In the event that a claim is asserted against the Borough, its designated representatives or employees, the Borough shall promptly notify the Developer and the Developer shall defend, at its own expense, any suit based on the claim. If any judgment

or claims against the Borough's employees or designated representatives shall be allowed, the Developer shall pay all costs and expense regarding said judgment or claim.

8. The Developer shall inspect the BMP's at a minimum of once every six (6) months to ensure their continued functioning and provide an inspection report to the Borough.

9. This Agreement shall be recorded at the Office of the Recorder of Deeds of Bucks County, Pennsylvania, and shall constitute a covenant running with the Property and/or equitable servitude, and shall be binding on the Developer, its administrators, executors, assigns, heirs and any other successors in interest, in perpetuity.

**IN WITNESS WHEREOF**, and intending to be legally bound hereby, the parties hereto caused this Amendment to be signed and sealed on the date first upon written.

**DEVELOPER: KP GLASSWORKS CENTER, LLC**

Witness: Andrea L. Coaxum

**By: Kingdom Patrons, Inc., its sole member**

Name: John Wahler

Title: CO-EXEC DIR CO-EXEC DIR

Dated: 1/8/25

Dated: 1/8/25 1/8/25

**BOROUGH COUNCIL OF PERKASIE BOROUGH:**

Attest: \_\_\_\_\_  
Andrea L. Coaxum, Manager

By: \_\_\_\_\_  
James Ryder, President

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

COMMONWEALTH OF PENNSYLVANIA :  
 COUNTY OF Montgomery : ss.  
 BUCKS :

On this 8 day of January, ~~2024~~<sup>2025</sup>, before me, a notary public of the Commonwealth of Pennsylvania, personally appeared John Wahler and Derek Laux, known to me (satisfactorily proven) to be the person whose name is subscribed to the within instrument on behalf of Kingdom Patrons, Inc., and acknowledged that he/she executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

*Tricia Gehman*  
 Notary Public

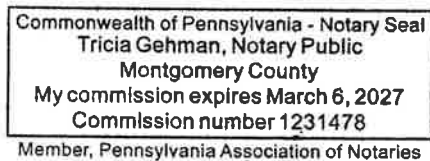
My Commission Expires:  
March 6, 2027

Commonwealth of Pennsylvania - Notary Seal  
 Tricia Gehman, Notary Public  
 Montgomery County  
 My commission expires March 6, 2027  
 Commission number 1231478  
 Member, Pennsylvania Association of Notaries

COMMONWEALTH OF PENNSYLVANIA :  
: SS.  
COUNTY OF ~~BUCKS~~ Montgomery :

On this 8 day of January, ~~2024~~<sup>2025</sup>, before me, a notary public of the Commonwealth of Pennsylvania, personally appeared Diana Bui and \_\_\_\_\_, known to me (satisfactorily proven) to be the person whose name is subscribed to the within instrument on behalf of Kingdom Patrons Inc, and acknowledged that he/she executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.



Tricia Gehman  
Notary Public

My Commission Expires:  
March 6, 2027

COMMONWEALTH OF PENNSYLVANIA :  
: ss.  
COUNTY OF BUCKS :

On this \_\_\_\_ day of \_\_\_\_\_, 2024, before me, a notary public of the Commonwealth of Pennsylvania, personally appeared JAMES RYDER, known to me (satisfactorily proven) to be the person whose name is subscribed to the within instrument on behalf of PERKASIE BOROUGH, and acknowledged that he executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

\_\_\_\_\_  
Notary Public

My Commission Expires:

COMMONWEALTH OF PENNSYLVANIA :  
: ss.  
COUNTY OF BUCKS :

On this \_\_\_\_ day of \_\_\_\_\_, 2024, before me, a notary public of the Commonwealth of Pennsylvania, personally appeared ANDREA L. COAXUM, known to me (satisfactorily proven) to be the person whose name is subscribed to the within instrument on behalf of PERKASIE BOROUGH, and acknowledged that she executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

\_\_\_\_\_  
Notary Public

My Commission Expires:



# **EXHIBIT “A”**

## **Stormwater BMP Operations and Maintenance Plan**

Scale	1" = 20'
Date	7/13/2013
Sheet	1 of 2
Project	306 N. FIFTH STREET REDEVELOPMENT

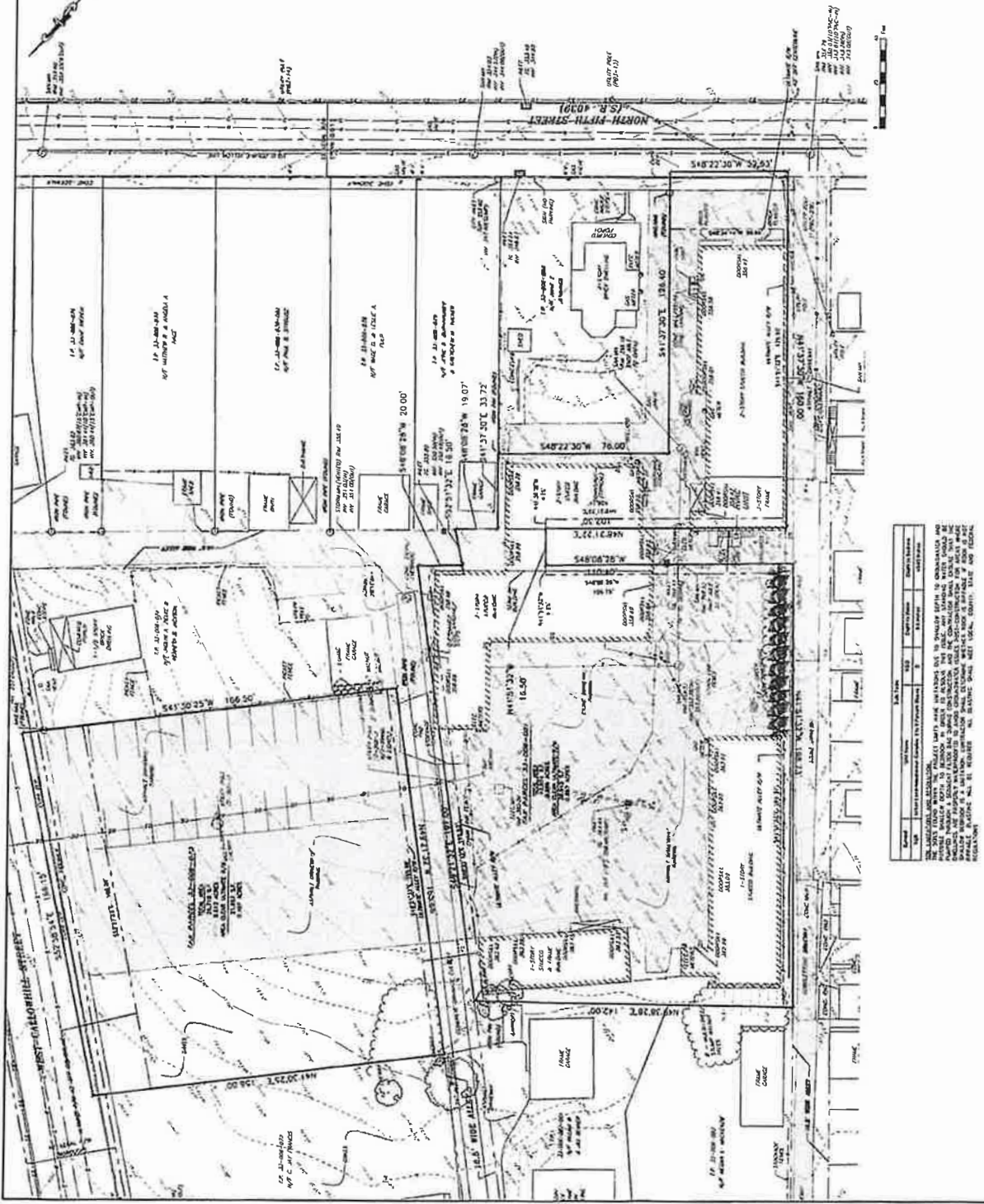


**EXISTING RESOURCE AND SITE ANALYSIS MAP**  
 306 N. FIFTH STREET REDEVELOPMENT  
 TWP # 33-006-073 & 33-006-081  
 PERKASIE BOROUGH, BUCKS COUNTY, PA

NO.	DESCRIPTION	DATE
1	Initial Site Analysis	07/13/2013
2	Final Site Analysis	07/13/2013

**LEGEND**

- Proposed Building Footprint
- Proposed Parking
- Proposed Driveway
- Proposed Utility
- Proposed Easement
- Proposed Right-of-Way
- Proposed Setback
- Proposed Fencing
- Proposed Landscaping
- Proposed Stormwater Management
- Proposed Accessory Structure
- Proposed Deck
- Proposed Porch
- Proposed Screened Enclosure
- Proposed Pool
- Proposed Spa
- Proposed Hot Tub
- Proposed Fire Pit
- Proposed Firewood Storage
- Proposed Storage Shed
- Proposed Garage
- Proposed Carport
- Proposed Walkway
- Proposed Pathway
- Proposed Staircase
- Proposed Ramp
- Proposed Retention Wall
- Proposed Foundation
- Proposed Footing
- Proposed Pier
- Proposed Column
- Proposed Beam
- Proposed Joist
- Proposed Truss
- Proposed Roof
- Proposed Siding
- Proposed Shingles
- Proposed Gutters
- Proposed Downspouts
- Proposed Windows
- Proposed Doors
- Proposed Porches
- Proposed Decks
- Proposed Patios
- Proposed Fences
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- Proposed Gutters
- Proposed Downspouts
- Proposed Windows
- Proposed Doors
- Proposed Porches
- Proposed Decks
- Proposed Patios
- Proposed Fences



**NOTES**

1. ALL DIMENSIONS ARE IN FEET AND INCHES.
2. ALL DIMENSIONS ARE TO THE CENTERLINE UNLESS OTHERWISE NOTED.
3. ALL DIMENSIONS ARE TO THE EXTERIOR UNLESS OTHERWISE NOTED.
4. ALL DIMENSIONS ARE TO THE CENTERLINE UNLESS OTHERWISE NOTED.
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20. ALL DIMENSIONS ARE TO THE CENTERLINE UNLESS OTHERWISE NOTED.

# PARKS AND RECREATION DEPARTMENT

## MONTHLY REPORT

### Year End 2024 Review

- Offered approximately 178 recreation program activities and 171 aquatic program activities.
- Program registration for 2024:

Category	Regs	Res/Non-Res	Waiting
Aquatics	1128	568/560	66
Bus Trips	54	6/48	0
Classes & Activities	115	25/90	1
Community Garden	21	8/13	0
Fitness Classes	483	45/438	0
Other	20	3/17	0
Sport Instruction	318	38/280	36
Sport Leagues	73	0/73	0
Summer & Single Day Camps	144	48/96	1
Total Recreation Registration	1228		
Total Aquatics Registration	1128		



- Approximately 14% of recreation registration are Perkasio Borough residents with 86% being non-residents. Approximately 50% of aquatics registration are Perkasio Borough residents with 50% being non-residents.
- The large waitlist for aquatics was for Menlo After Dark member special event and for sport instructor were pickleball lessons.

- New programs run in 2024

- Chess Camp
- Basketball Camp
- Last Friday Skate
- Celebrated National Park and Recreation Month with free programs in the park
- Frogs and Tadpole water play
- Lifeguard Readiness
- Upgraded Menlo After Dark events with bands



- Summary of Park Improvements

- Updated LED lighted in Pennridge Little League Complex in Lenape Park
- Replaced double mini half pipe in Skate Park
- New asphalt pad in Skate Park
- Installed new concrete pedestrian bridge in Lenape Park

- Park Grant Updates

- Closed out LSA Grant funding for the replacement of the pedestrian bridge at the PLL field complex in Lenape Park - \$99,210
- Continued work with DCNR \$200,000 Grant funding for the Kulp Park Improvement Phase 2 project
- Awarded LSA Grant funding for the Kulp Park Improvement Phase 2 project - \$652,886





### Reservation Request

The following request has been submitted and will be processed on a first come first serve basis.  
**This request is *Not* a reservation until it has been approved.**

Organization		Name	Address	
Walton Farm Elementary		Lisa Bowen-Gotwals	1610 ALLENTOWN RD	
City	State	Zip Code	Country	
LANSDALE	PA	19446	US	
Email		Phone		
bowenl@npenn.org		(215) 287-6901		
Additional Info				
This is for a group of first graders,				
Purpose		Head Count		
Field Trip		80		

Dates	Times	Location
Friday, May 09, 2025	09:30 AM - 01:00 PM	Menlo Park - Lions Pavilions 1 & 2 (#2 has stage)

 [Print Page](#)



## **Disclaimer for Menlo Park - Lions Pavilions 1 & 2 (#2 has stage) (Lisa Bowen-Gotwals)**

### **Indemnification**

To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasie, its elected and appointed officials, agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorneys' fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

### **Insurance**

ALL RESERVATIONS require a Certificate of Insurance, naming Perkasie Borough as Certificate Holder, evidencing \$1,000,000 in Comprehensive General Liability Insurance and must be received no later than 1 weeks prior to the event. The Borough holds the right to cancel a reservation with no refund if the required paperwork is not provided. Certificate of Insurance can be emailed to [parkandrec@perkasieborough.org](mailto:parkandrec@perkasieborough.org) or dropped off at Borough Hall.

### **Waiver of Subrogation**

Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation insurance policy, if any.

### **Damage to Property of the Applicant and its Invitees**

The Applicant and its employees, officials, volunteers, and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents and representatives while such property is on, at or adjacent to the premises of the Borough.

### **Damage to Borough Property**

Applicant assumes full responsibility for taking cognizance of the facility conditions at the time of the program. Applicant will be responsible for all damages resulting to or from use of this property. Upon completion of Applicant's operations, Applicant agrees to leave the property in the same condition as it existed before operations, or pay for and complete restoration of said property within 15 days of the completion of the event.

### **Park Rules and Regulations (Summary)**

The undersigned is familiar with all Borough Park Rules

- The use of alcohol and controlled substances are strictly prohibited within all Borough Parks
- Smoking is prohibited in all Borough Parks; this includes cigarettes, cigars, pipes, chewing tobacco, vaping, etc
- Vendors are not permitted in the park except by special permit issued by Borough Council, which shall have the authority to refuse consent in any instance
- Open fires or fireworks are prohibited. Grills are available at certain pavilions and open to the public
- Do not attach decorations by nails, tacks, or staples on pavilion poles, picnic tables. Etc.
- All decorations and pavilion, field, park trash must be discarded properly. Large items must be removed and regular trash may be placed inside trash receptacles provided.
- Perkasie Borough Parks and open dawn to dusk

- Perkasio Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while using the park facilities; all claims for such injury or damage are hereby waived

**PLEASE HAVE YOUR PERMIT WITH YOU DURING YOUR EVENT**

If you find any problems when you arrive please contact Public Works Department at (215) 721-2894

Perkasie Borough Non-Emergency Police can be reached at 215-257-6876

EMERGENCY call 911

Name: Lisa Bowen-Gotwals (10.10.20.133) \_\_\_\_\_

Date: 1/10/2025 10:10:20 AM \_\_\_\_\_

 [Print Page](#)

**RESOLUTION #2025-2**

**A RESOLUTION OF THE BOROUGH OF PERKASIE  
APPOINTMENT TO FILL BOROUGH COUNCIL VACANCY**

WHEREAS, a vacancy was created on Borough Council by the resignation of Third Ward Representative Jeremy Wano effective December 21, 2024; and

WHEREAS, Borough Council has thirty days from the date a vacancy is created on Council to fill that vacancy; and

WHEREAS, Borough Council advertised for applicants from the Third Ward to fill the vacancy and considered qualified applicants.

NOW THEREFORE BE IT RESOLVED that the Perkasio Borough Council at its meeting of January 20, 2025 appointed \_\_\_\_\_ of \_\_\_\_\_, Perkasio to Borough Council as a Third Ward representative to serve until a successor is elected at the next municipal election in November, 2025.

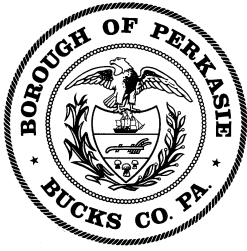
RESOLVED, this 20<sup>th</sup> day of January, 2025.

**ATTEST:**

**BOROUGH OF PERKASIE:**

\_\_\_\_\_  
Andrea L. Coaxum, Secretary

By: \_\_\_\_\_  
James Ryder, Council President



# BOROUGH OF PERKASIE

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## INTER-OFFICE MEMORANDUM

TO: Andrea L. Coaxum

FROM: Linda Reid

SUBJECT: Events Assistant Part-Time As-Needed

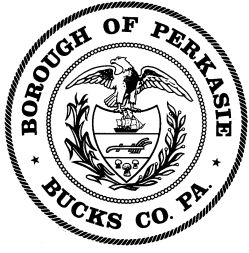
This memo recommends the creation of a new part-time occasional position to support weekend and evening Borough events. The Events Assistant Part-Time As-Needed will provide on-site coordination of regularly scheduled Borough events like the summer and winter Farmers Markets and Summer Concerts, and will work in a supporting role at the Borough's large special events.

Together, Perkasio's special events require 37 days where out of office hours work is required. Adding this part-time position allows us to supplement our team of people who are able to work special events outside traditional office hours. A job description for the position is attached to this memo.

The hourly rate for the position will be between \$17.00 and \$23.00 per hour, per the 2025 wage schedule and based on the applicant's experience and qualifications. The position will be paid from funds already budgeted for the Part-Time Events Assistant.

Should Council concur with the recommendation we will recommend a suitable candidate as soon as possible.





# BOROUGH OF PERKASIE

620 W. Chestnut Street  
PO Box 96  
Perkasie, Pa. 18944-0096

(215) 257-5065  
Fax (215) 257-6875

## EVENTS ASSISTANT (AS-NEEDED)

### GENERAL DEFINITION

This is a part-time administrative position with opportunities for additional hours and advancement based on performance. Duties involve executing community events, primarily on-site - before, during and after an event.

Assignments require significant interaction with members of the public and excellent customer service and problem-solving skills. Work involves non-traditional hours.

### SUPERVISION RECEIVED

Work is generally supervised by the Economic & Community Development Manager and/or Park and Recreation Director

### SUPERVISION EXERCISED

No direct supervision exercised, although this position may direct volunteers during special events.

### KEY JOB RESPONSIBILITIES (Illustrative Only)

#### On-site Event Supervision:

- Interacts with performers, exhibitors, food trucks, civic groups, Borough staff and others to ensure event plans are executed during event setup
- Instructs and directs volunteers on-site according to event plans
- Sets up physical equipment at the event site including, but not limited to, barricades, cones, tables, chairs, decorations, signage, temporary canopies and weights.
- Staffs the Borough's event booth. Professionally handles queries from members of the public, local business owners, residents, visitors to the event and others. Escalates queries and issues as appropriate and necessary.
- Quickly and professionally follows Borough procedures in case of an emergency
- Ensures event site is tidy and event materials and equipment are safely stored at the end of an event
- Provides a short verbal or written report (as directed) following each event to include at least:
  - any issues that arose,
  - suggested enhancements and/or improvements based on on-site observations
  - any other feedback to Economic & Community Development Director.
- Performs other work as required.

## **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES (Illustrative Only)**

- Candidate should be familiar with information on the Borough's website and social media pages, and generally knowledgeable about Borough events, so as to be able to respond to general questions from members of the public.
- Able to work with detailed information, maps and checklists.
- Personable: able to work in a friendly and professional manner with other event staff, vendors, volunteers and the general public. An excellent verbal communicator.
- Calm and level-headed: able to deal tactfully and impartially with the public in the event of issues or emergencies.
- Problem-solving: a quick thinker, able to troubleshoot issues on-site. Understands when and how to escalate an issue.
- Self-motivated and a self-starter. Seeks out ways to create improvements and drive efficiencies.

## **PHYSICAL REQUIREMENTS**

- Ability to sit for up to 4-8 hours, stand for up to 2-8 hours, walk for up to 2-8 hours and drive for up to 1-2 hours per work day.
- Ability to bend, stoop, climb, crouch, lift, push/pull and reach above the shoulder up to 35% of the workday
- Ability to lift and carry files, tools and equipment up to 35 pounds up to 10% of the workday.
- Ability to use both the right and left hand for repetitive actions and firm grasping of tools, equipment and objects including typing and writing.
- Ability to drive automobile.
- Ability to climb steps.
- Ability to be exposed to dust, fumes, gases and noise.

## **JOB LOCATION (Places where work is performed)**

Primarily outdoors on-site inside the Borough. Some events may take place indoors at Perkasio Borough Hall or another building in the Borough.

## **EQUIPMENT (Examples of machines, devices, tools, etc., used in job performance):**

Borough or personal vehicle, two-way radio, cellular phone, computer, sound system, event equipment such as barricades, cones, tables, chairs, decorations, signage, temporary canopies and weights.

## **EDUCATION AND EXPERIENCE**

Two years of in community event execution, parks & recreation programming, or a related customer-facing field. Any equivalent combination of acceptable education and experience.

## **LICENSE**

Valid PA Automotive driver's license.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Date: 12/17/2024

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VENDOR NO TRANS. NO	VENDOR NAME INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
0000005547 VC-00060499	420 West Chestnut St. LLC 06152013.00	Electric Final Bill Overpayment Refund	07.200.100	12/20/2024	183.43		
0000005547	420 West Chestnut St. LLC			Vendor Total:	183.43		
0000005006 VC-00060502	Accurate Calibration Services SOA10440	Electric Site Accuracy Recert	07.442.374	12/20/2024	1,150.00		
0000005006	Accurate Calibration Services			Vendor Total:	1,150.00		
0000005399 VC-00060504	BARRY ISETT & associates Inc. 0195202	Nov 2024 Code Enforcement Services	01.413.310	12/20/2024	15,933.04		
0000005399	BARRY ISETT & associates Inc.			Vendor Total:	15,933.04		
0000005544 VC-00060487	Benjamin Phy 03108002.00	Electric Final Bill Overpayment Refund	07.200.100	12/20/2024	55.00		
0000005544	Benjamin Phy			Vendor Total:	55.00		
0000005506 VC-00060484	Blake Hewitt 02416001.00	Final Electric Bill Overpayment Refund	07.200.100	12/20/2024	111.96		
0000005506	Blake Hewitt			Vendor Total:	111.96		
0000005540 VC-00060470	Cecelia Graham 00882003.00	Electric Final Bill Deposit Refund	07.200.100	12/20/2024	100.07		
0000005540	Cecelia Graham			Vendor Total:	100.07		
0000000135 VC-00060473	Clemens Uniform 1674745	PW Uniforms	01.438.238	12/20/2024	153.27		
0000000135	Clemens Uniform			Vendor Total:	153.27		
0000000069 VC-00060547	Comcast 48464	Admin Voice/Wifi/Internet 12/11-1/10/24	01.405.450	12/20/2024	341.18		X
0000000069	Comcast			Vendor Total:	341.18		
0000000843 VC-00060495	Covered Bridge Apartments 04664000.00	Electric Final Bill Overpayment Refund	07.200.100	12/20/2024	18.13		
0000000843	Covered Bridge Apartments			Vendor Total:	18.13		
0000005539 VC-00060469	David Thomas & Calynde Thomas 09696001.00	Electric Final Bill Deposit Refund	07.200.100	12/20/2024	81.51		
0000005539	David Thomas & Calynde Thomas			Vendor Total:	81.51		
0000002414 VC-00060510	De Lage Landen Financial Services, Inc. 83315181	Police Copier Contract	01.410.454	12/20/2024	327.12		
0000002414	De Lage Landen Financial Services, Inc.			Vendor Total:	327.12		
0000002787 VC-00060485	Dr Thomas Derstine 07354000.00	Final Electric Bill Overpayment Refund	07.200.100	12/20/2024	17.95		

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0000002787	Dr Thomas Derstine			Vendor Total:	17.95			
0000002274	Elan Financial Services							
VC-00060519	7928	Refuse Tk Air Filter Kit	05.428.250		12/20/2024	134.00		
VC-00060517	7928	PW Plumbing Parts	01.454.371		12/20/2024	27.01		
VC-00060520	7928	Covered Bridge Fence Rental	30.451.705		12/20/2024	445.70		
VC-00060518	7928	Building Maintenance Supplies	01.409.250		12/20/2024	140.70		
VC-00060521	7928	Refuse Supplies	05.427.250		12/20/2024	84.97		
0000002274	Elan Financial Services			Vendor Total:	832.38			
0000004568	Elan Financial Services							
VC-00060527	7554	Replenish EZ Pass	07.442.460		12/20/2024	70.00		
VC-00060527	7554	Replenish EZ Pass	01.438.220		12/20/2024	70.00		
0000004568	Elan Financial Services			Vendor Total:	140.00			
0000004569	Elan Financial Services							
VC-00060526	8550	Candy Canes for Santa Tree Lighting	01.451.501		12/20/2024	155.88		
VC-00060525	8550	Breakfast Elec Crew Hanging Xmas Lights	07.442.460		12/20/2024	47.96		
0000004569	Elan Financial Services			Vendor Total:	203.84			
0000004572	Elan Financial Services							
VC-00060539	7645	GoDaddy Renewal	01.410.210		12/20/2024	920.05		
VC-00060536	7645	Police Red Cross Certifications	01.410.421		12/20/2024	1,020.00		
VC-00060538	7645	Grant Application Fees x 2	01.410.210		12/20/2024	200.00		
VC-00060540	7645	Lunch Meeting	01.410.249		12/20/2024	37.74		
VC-00060541	7645	Police Tires & TPS System	01.410.254		12/20/2024	1,327.75		
VC-00060537	7645	Police Adobe Monthly Sub	01.410.452		12/20/2024	19.99		
VC-00060542	7645	EZ Pass Replenishment	01.410.421		12/20/2024	35.00		
0000004572	Elan Financial Services			Vendor Total:	3,560.53			
0000004573	Elan Financial Services							
VC-00060548	5135	Park Ave Grant Application Fee	01.414.450		12/20/2024	100.00		
VC-00060545	5135	Tree Lighting Returns	01.451.501		12/20/2024	-78.59		
VC-00060544	5135	Canva Subscription	01.451.341		12/20/2024	119.40		
VC-00060543	5135	Tree Lighting Supplies	01.451.501		12/20/2024	336.42		
0000004573	Elan Financial Services			Vendor Total:	477.23			
0000004574	Elan Financial Services							
VC-00060529	7441	Adobe Monthly Sub	01.405.452		12/20/2024	31.79		
VC-00060528	7441	Cybersecurity Lunch Meeting	30.405.735		12/20/2024	152.79		
0000004574	Elan Financial Services			Vendor Total:	184.58			
0000004602	Elan Financial Services							
VC-00060522	8182	MAC Online Surveys & When to Work Sof	04.452.420		12/20/2024	44.65		
VC-00060523	8182	Golden Ticket Paper	04.452.210		12/20/2024	11.11		
VC-00060524	8182	Santa Run Stop Supplies	01.451.501		12/20/2024	37.10		
0000004602	Elan Financial Services			Vendor Total:	92.86			

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0000004969	Elan Financial Services				
VC-00060534	7648	International Code E Sub	01.414.420	12/20/2024	8.50
VC-00060530	7648	News Herald ESub	01.405.342	12/20/2024	26.00
VC-00060535	7648	MAC Golden Ticket Cardstock	04.452.210	12/20/2024	15.40
VC-00060531	7648	Coffee & Donuts CyberSecurity Mtg	30.405.735	12/20/2024	33.68
VC-00060532	7648	Kitchen Supplies	01.405.210	12/20/2024	106.26
VC-00060533	7648	Megan J Baby Shower	01.451.460	12/20/2024	186.52
0000004969	Elan Financial Services		Vendor Total:	376.36	
0000004833	FP Finance Program				
VC-00060506	38099341	Postage Machine Rental	01.405.450	12/20/2024	155.00
0000004833	FP Finance Program		Vendor Total:	155.00	
0000000197	Fromm Electric Supply Corp.				
VC-00060474	52123134-00	Heater Motor Upstairs Bathroom	01.409.374	12/20/2024	124.62
0000000197	Fromm Electric Supply Corp.		Vendor Total:	124.62	
0000005452	George Dietrich				
VC-00060496	04576011.00	Electric Final Bill Overpayment Refund	07.200.100	12/20/2024	28.38
0000005452	George Dietrich		Vendor Total:	28.38	
0000001531	Grainger				
VC-00060483	9342725992	Refuse Supplies	05.427.250	12/20/2024	20.52
0000001531	Grainger		Vendor Total:	20.52	
0000002247	GreatAmerica Financial Services				
VC-00060546	38070186	Police Datto Backup Appliance	01.410.452	12/20/2024	98.33
0000002247	GreatAmerica Financial Services		Vendor Total:	98.33	
0000005543	Gregory Nyce				
VC-00060486	09400001.00	Electric Final Bill Overpayment Refund	07.200.100	12/20/2024	83.83
0000005543	Gregory Nyce		Vendor Total:	83.83	
0000002517	H&K Materials				
VC-00060493	46134	2.19 Ton Green Patch	01.438.245	12/20/2024	328.50
0000002517	H&K Materials		Vendor Total:	328.50	
0000000169	Harold Stone				
VC-00060503	2024 Boot/Clothing	2024 Boot/Clothing Allowance Reimb	07.442.238	12/20/2024	274.97
0000000169	Harold Stone		Vendor Total:	274.97	
0000005545	Humberto Lara-Guerra & Diana Ramirez				
VC-00060494	14285001.00	Electric Final Bill Overpayment Refund	07.200.100	12/20/2024	83.75
0000005545	Humberto Lara-Guerra & Diana Ramirez		Vendor Total:	83.75	

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0000001258	Impact Signs, Inc.						
VC-00060513	6195	Tree Lighting Banners	01.451.501	12/20/2024	290.00		
VC-00060514	6194	Digital Prints Xmas Road Banner	01.451.501	12/20/2024	155.00		
0000001258	Impact Signs, Inc.			Vendor Total:	445.00		
0000000937	J.P. Mascaro & Sons						
VC-00060492	52196	Single Stream Recycling 12/2, 12/3 & 12/5	05.426.367	12/20/2024	727.70		
0000000937	J.P. Mascaro & Sons			Vendor Total:	727.70		
0000005546	Joseph Allebach						
VC-00060498	11656000.00	Electric Final Bill Overpayment Refund	07.200.100	12/20/2024	31.14		
0000005546	Joseph Allebach			Vendor Total:	31.14		
0000005459	Joyce Zettlemoyer						
VC-00060497	03312012.00	Electric Final Bill Overpayment Refund	07.200.100	12/20/2024	27.00		
0000005459	Joyce Zettlemoyer			Vendor Total:	27.00		
0000005429	JRF Tree LLC						
VC-00060475	1027	PW Tree Work 11/6 & 11/27	01.454.450	12/20/2024	1,100.00		
VC-00060501	1028	Linework w/Elec Crew 11/13 & 11/21	07.442.452	12/20/2024	1,600.00		
0000005429	JRF Tree LLC			Vendor Total:	2,700.00		
0000000043	Labelcraft Press, Inc.						
VC-00060515	24620	Tree Lighting Posters	01.451.501	12/20/2024	56.00		
0000000043	Labelcraft Press, Inc.			Vendor Total:	56.00		
0000000016	Lawson Products, Inc.						
VC-00060512	9312078042	PW Cable Ties	01.438.230	12/20/2024	137.04		
0000000016	Lawson Products, Inc.			Vendor Total:	137.04		
0000002184	Lynn Card Company						
VC-00060476	2241202-046	Police Logo Cards	01.410.210	12/20/2024	105.20		
0000002184	Lynn Card Company			Vendor Total:	105.20		
0000005298	Matt's Heavy Duty Mobile Diagnostics						
VC-00060490	1013775	PW Truck 12 Tow & Repairs	01.438.370	12/20/2024	3,318.37		
0000005298	Matt's Heavy Duty Mobile Diagnostics			Vendor Total:	3,318.37		
0000000041	McCormick Brothers						
VC-00060477	E529C8	Police Uniform Cleaning	01.410.239	12/20/2024	279.20		
0000000041	McCormick Brothers			Vendor Total:	279.20		
0000005530	McDonald Uniform Co., Inc.						
VC-00060508	238217	Police Uniforms	01.410.240	12/20/2024	88.19		
0000005530	McDonald Uniform Co., Inc.			Vendor Total:	88.19		

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TRANS. NO	INVOICE NO						
0000000026	NAPA Auto Parts						
VC-00060478	515756	PW Fuel Filters	01.438.370	12/20/2024	310.84		
VC-00060489	515848	PW Air Filter	01.438.370	12/20/2024	55.14		
0000000026	NAPA Auto Parts			Vendor Total:	365.98		
0000005541	Nicholas Bramich & Lauren Kull						
VC-00060471	04324008.00	Electric Final Bill Deposit Refund	07.200.100	12/20/2024	130.87		
0000005541	Nicholas Bramich & Lauren Kull			Vendor Total:	130.87		
0000004943	On Track Entertainment						
VC-00060505	0976	MAC Pool DJ 7/9/24	04.452.300	12/20/2024	600.00		
VC-00060511	977	DJ Services School of Rock 7/26/24	01.451.501	12/20/2024	150.00		
0000004943	On Track Entertainment			Vendor Total:	750.00		
0000000362	ORE, Inc.						
VC-00060516	492883-1	Light Tower Tree Lighting	01.451.501	12/20/2024	470.92		
0000000362	ORE, Inc.			Vendor Total:	470.92		
0000003207	Play & Park Structures						
VC-00060491	PJI-0076698	Radius Chain Net	01.454.250	12/20/2024	716.84		
0000003207	Play & Park Structures			Vendor Total:	716.84		
0000002433	ReadyRefresh by Nestle						
VC-00060480	14L0438789372	Police Bottled Water Delivery	01.410.450	12/20/2024	53.99		
0000002433	ReadyRefresh by Nestle			Vendor Total:	53.99		
0000000019	Richter Drafting & Office Supply Co., Inc.						
VC-00060479	1948211-0	RTK Copies	01.405.342	12/20/2024	19.20		
VC-00060509	1946249-0	Police Office Supplies	01.410.210	12/20/2024	91.98		
0000000019	Richter Drafting & Office Supply Co., Inc.			Vendor Total:	111.18		
0000003376	Robert E. Little, Inc.						
VC-00060482	05-1149177	JDC Oil Filter	05.428.250	12/20/2024	46.04		
VC-00060481	05-1149178	PW Brake Cleaner	05.428.250	12/20/2024	11.98		
0000003376	Robert E. Little, Inc.			Vendor Total:	58.02		
0000005135	Robert Kaminski						
VC-00060488	09932008.00	Electric Final Bill Overpayment Refund	07.200.100	12/20/2024	53.92		
0000005135	Robert Kaminski			Vendor Total:	53.92		
0000005538	Sunshine Home Builders						
VC-00060468	12479000.00	Electric Final Bill Deposit Refund	07.200.100	12/20/2024	69.86		
0000005538	Sunshine Home Builders			Vendor Total:	69.86		
0000003514	SymbolArts						
VC-00060507	0513647	Commendation Plaque	01.410.210	12/20/2024	75.00		

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0000003514	SymbolArts			Vendor Total:	75.00			
0000005542 VC-00060472	The Activity Group, Inc. INV-0670	Police Supplies	01.410.248		12/20/2024	2,028.00		
0000005542	The Activity Group, Inc.			Vendor Total:	2,028.00			
0000000732 VC-00060500	UniFirst Corporation 1290210608	Electric Uniforms	07.442.238		12/20/2024	206.45		
0000000732	UniFirst Corporation			Vendor Total:	206.45			
				Report Total:		38,544.21		
				Unpaid Report Total:		38,544.21		
				Paid Report Total:		0.00		



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0000003408 VC-00060595 0000003408	Anixter Inc 6183744-02 Anixter Inc	Electric Hardware & Parts	07.442.253	12/27/2024	1,925.00		
				Vendor Total:	1,925.00		
0000001409 VC-00060578 0000001409	Anthony Maschi 2024 Boot/Clothing Anthony Maschi	2024 Boot/Clothing Reimbursement	01.438.238	12/27/2024	308.10		
				Vendor Total:	308.10		
0000000018 VC-00060600 VC-00060593 0000000018	B.R. Scholl Sales & Service, Inc. 117774 117794 B.R. Scholl Sales & Service, Inc.	PW Tk#8 PA State Inspection PW PA State Inspection MG-1343J	01.438.370 01.438.370	12/27/2024 12/27/2024	96.00 752.02		
				Vendor Total:	848.02		
0000001798 VC-00060598 0000001798	City of Philadelphia L0005316207 City of Philadelphia	K9 In Service Training	01.410.421	12/27/2024	50.00		
				Vendor Total:	50.00		
0000000135 VC-00060590 VC-00060579 VC-00060549 0000000135	Clemens Uniform 1676097 1676098 1676100 Clemens Uniform	Police Floor Mat Rental PW Uniforms Boro Hall Mat Rentals	01.410.373 01.438.238 01.409.450	12/27/2024 12/27/2024 12/27/2024	30.88 159.53 47.60		
				Vendor Total:	238.01		
0000000069 VC-00060599 VC-00060603 VC-00060551 VC-00060550 VC-00060551 VC-00060551 VC-00060551 VC-00060551 0000000069	Comcast 40784 53282 227490872 164824 227490872 227490872 227490872 227490872 Comcast	Police Cable 12/22-1/21/25 Substation Wifi/Voice/Internet 12/12-1/11/ Ethernet 12/15-1/14/25 MAC Internet/Voice 12/9-1/8/25 Ethernet 12/15-1/14/25 Ethernet 12/15-1/14/25 Ethernet 12/15-1/14/25	01.410.321 07.442.400 07.442.450 04.452.321 01.405.450 01.438.480 01.410.450	12/27/2024 12/27/2024 12/27/2024 12/27/2024 12/27/2024 12/27/2024 12/27/2024	31.69 250.25 257.82 193.93 257.82 257.83 257.83	X X X X X X X	
				Vendor Total:	1,507.17		
0000003621 VC-00060604 0000003621	Cooper Electric/Billows Electric S05275938.001 Cooper Electric/Billows Electric	Boro Hall Lights	01.409.250	12/27/2024	429.00		
				Vendor Total:	429.00		
0000004074 VC-00060582 0000004074	Cynthia A. McCourt 12/9/24 Cynthia A. McCourt	ZHB Hearing 12/9/24	01.414.317	12/27/2024	180.00		
				Vendor Total:	180.00		
0000001707 VC-00060588 0000001707	Delaware Valley Municipal Management Assoc PerkasieExcelFall Delaware Valley Municipal Management Assoc	D Radosky Excel Class	01.410.421	12/27/2024	25.00		
				Vendor Total:	25.00		
0000001996 VC-00060555	Gilmore & Associates, Inc. PS-INV2413733	Green Ridge Estates East Reimbursable	01.250.200	12/27/2024	431.75		

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VC-00060560	PS-INV2413738		Perry Mill Reimbursable	01.250.200	12/27/2024		151.35		
VC-00060575	PS-INV2413753		General Planning thru 11/30/24	01.414.450	12/27/2024		405.00		
VC-00060558	PS-INV2413736		WP Perkasio Conditional Use Planning	01.250.200	12/27/2024		1,175.40		
VC-00060556	PS-INV2413734		Spruce Street Townhouses Reimbursable	01.250.200	12/27/2024		2,099.53		
VC-00060554	PS-INV2413732		Kay Builders Constitution Square Reimbur	01.250.200	12/27/2024		5,500.88		
VC-00060569	PS-INV2413747		N. 5th Street Storm Sewer thru 11/30/24	30.408.310	12/27/2024		575.50		
VC-00060553	PS-INV2413731		CalAtlantic Reimbursable	01.250.200	12/27/2024		1,762.47		
VC-00060564	PS-INV2413742		Covered Bridge thru 11/30/24	30.451.705	12/27/2024		233.00		
VC-00060565	PS-INV2413743		W Park Improvements thru 11/30/24	30.451.702	12/27/2024		8,318.74		
VC-00060573	PS-INV2413751		650 Shadywood Drive Reimbursable	01.250.200	12/27/2024		779.50		
VC-00060566	PS-INV2413744		Kulp Park Planning thru 11/30/24	01.414.450	12/27/2024		81.00		
VC-00060559	PS-INV2413737		Zoning Services thru 11/30/24	01.414.451	12/27/2024		501.95		
VC-00060570	PS-INV2413748		2024 Paving thru 11/30/24	30.408.310	12/27/2024		1,148.25		
VC-00060563	PS-INV2413741		Green Ridge Estates Stockpile Reimbursa	01.250.200	12/27/2024		163.00		
VC-00060574	PS-INV2413752		General Engineering thru 11/30/24	01.408.310	12/27/2024		942.00		
VC-00060567	PS-INV2413745		Covered Bridge Planning thru 11/30/24	30.451.705	12/27/2024		162.00		
VC-00060557	PS-INV2413735		WP Perkasio LLC Conditional Use	01.250.200	12/27/2024		1,611.50		
VC-00060572	PS-INV2413750		1101 W. Park Ave Reimbursable	01.250.200	12/27/2024		579.50		
VC-00060562	PS-INV2413740		Green Ridge Estates West	01.250.200	12/27/2024		1,366.00		
VC-00060568	PS-INV2413746		Nyce Reimbursable	01.250.200	12/27/2024		331.56		
VC-00060571	PS-INV2413749		532 W. Callowhill Reimbursable	01.250.200	12/27/2024		149.50		
VC-00060561	PS-INV2413739		4th Soil 306 N. 5th Reimbursable	01.250.200	12/27/2024		1,657.32		
0000001996	Gilmore & Associates, Inc.					Vendor Total:	30,126.70		
0000000259	Grandview Service Centre								
VC-00060596	417349		Unit#56-4 Oil Change	01.410.451	12/27/2024		79.73		
VC-00060597	417337		Unit#56-10 Tire Disposal	01.410.451	12/27/2024		41.62		
VC-00060589	417330		Unit#56-1 Oil Change	01.410.451	12/27/2024		79.73		
VC-00060552	417311		Unit#56-9 Inspection & Brakes	01.410.451	12/27/2024		1,218.15		
0000000259	Grandview Service Centre					Vendor Total:	1,419.23		
0000000937	J.P. Mascaro & Sons								
VC-00060576	555245		Equipment Fee x 2	05.426.367	12/27/2024		290.00		
VC-00060587	52250		Single Stream Recycling 12/10 & 12/12	05.426.367	12/27/2024		518.70		
0000000937	J.P. Mascaro & Sons					Vendor Total:	808.70		
0000004623	Michael Coleman								
VC-00060622	12/06/2024		Horse Drawn Carriage Rides	01.451.501	12/27/2024		1,500.00		
0000004623	Michael Coleman					Vendor Total:	1,500.00		
0000000115	Perkasie Borough Police Petty Cash								
VC-00060585	11/5-12/17/24		Replenish Police Petty Cash	01.410.421	12/27/2024		34.43		
VC-00060585	11/5-12/17/24		Replenish Police Petty Cash	01.410.245	12/27/2024		34.33		
0000000115	Perkasie Borough Police Petty Cash					Vendor Total:	68.76		
0000000283	Philadelphia Business Forms Company								
VC-00060602	11971		28000 Electric Bills	07.442.342	12/27/2024		3,286.22		

Date: 12/23/2024

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Time: 11:47:03AM

## BOROUGH OF PERKASIE

VENDOR NO TRANS. NO	VENDOR NAME INVOICE NO	INVOICE DESC.	ACCOUNT NO		DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
0000000283	Philadelphia Business Forms Company			Vendor Total:	3,286.22			
0000004015	Porter & Curtis- Div of Heffernan Ins. Brokers							
VC-00060584	465061	2025 Broker Fee - Perkasio Fire Co.	01.411.354		12/27/2024	1,000.00		
0000004015	Porter & Curtis- Div of Heffernan Ins. Brokers			Vendor Total:	1,000.00			
0000000042	Postmaster							
VC-00060583	#116	Replenish Electric Postage Permit #116	07.442.215		12/27/2024	1,800.00		
0000000042	Postmaster			Vendor Total:	1,800.00			
0000005550	Promiseland Murals, LLC							
VC-00060591	1144	Freight Car Mural Deposit	30.451.706		12/27/2024	6,017.00		
0000005550	Promiseland Murals, LLC			Vendor Total:	6,017.00			
0000005549	Rachel Boone							
VC-00060581	08616015.00	Electric Final Bill Deposit Refund	07.200.100		12/27/2024	137.98		
0000005549	Rachel Boone			Vendor Total:	137.98			
0000004382	Richard Hughes Jr.							
VC-00060592	2024 Boot/Clothing	2024 Boot/Clothing Allowance Reimburse	01.438.238		12/27/2024	170.30		
0000004382	Richard Hughes Jr.			Vendor Total:	170.30			
0000000019	Richter Drafting & Office Supply Co., Inc.							
VC-00060621	1949287-0	Admin Office Supplies	01.405.210		12/27/2024	147.42		
0000000019	Richter Drafting & Office Supply Co., Inc.			Vendor Total:	147.42			
0000003376	Robert E. Little, Inc.							
VC-00060586	05-1150221	Park Parts	01.454.260		12/27/2024	37.95		
0000003376	Robert E. Little, Inc.			Vendor Total:	37.95			
0000000130	Southeastern Pennsylvania Transportation Auth							
VC-00060594	144448	8th & Market Parking Lease	01.445.380		12/27/2024	769.00		
0000000130	Southeastern Pennsylvania Transportation Auth			Vendor Total:	769.00			
0000004126	Stratix Systems, Inc.							
VC-00060577	680832	Police Monthly Billing Dec 2024	01.410.452		12/27/2024	868.25		
0000004126	Stratix Systems, Inc.			Vendor Total:	868.25			
0000005548	Tricia Kashnicki							
VC-00060580	11248006.00	Electric Final Bill Deposit Refund	07.200.100		12/27/2024	127.61		
0000005548	Tricia Kashnicki			Vendor Total:	127.61			
0000003938	Turtle & Hughes, Inc							
VC-00060605	6640393-00	Electric Hardware & Parts	07.442.253		12/27/2024	2,140.75		
VC-00060606	6261221-00	Electric Hardware & Parts	07.442.253		12/27/2024	763.80		
0000003938	Turtle & Hughes, Inc			Vendor Total:	2,904.55			

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## BOROUGH OF PERKASIE

VENDOR NO TRANS. NO	VENDOR NAME INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID EFT DP
0000000732 VC-00060601 0000000732	UniFirst Corporation 1290211841 UniFirst Corporation	Electric Uniforms	07.442.238	12/27/2024	206.45
			Vendor Total:	206.45	
			Report Total:	56,906.42	
			Unpaid Report Total:	56,906.42	
			Paid Report Total:	0.00	

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## BOROUGH OF PERKASIE

VENDOR NO TRANS. NO	VENDOR NAME INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
0000002467	AMP Inc.						
VC-00060616	1010592	Nov 2024 Power Purchases	07.442.210	12/31/2024	9,355.46	X	
VC-00060616	1010592	Nov 2024 Power Purchases	07.442.361	12/31/2024	325,572.29	X	
0000002467	AMP Inc.			Vendor Total:	334,927.75		
0000000152	Pennsylvania Municipal Retirement System						
VC-00060611	09-099-3N Nov 2024	Nov 2024 Non Uniform Employee Contribu	01.214.000	12/06/2024	8,552.59	X	
VC-00060610	09-099-3P Nov 2024	Nov 2024 Police Employee Contributions	01.214.000	12/06/2024	13,445.34	X	
0000000152	Pennsylvania Municipal Retirement System			Vendor Total:	21,997.93		
0000005050	WageWorks, Inc.						
VC-00060613	INV7236944	Employee HRA & Flex Reimbursements	90.200.300	12/03/2024	235.79	X	
VC-00060613	INV7236944	Employee HRA & Flex Reimbursements	90.200.200	12/03/2024	1,129.25	X	
VC-00060607	INV7280809	Employee HRA & Flex Reimbursements	90.200.300	12/16/2024	717.97	X	
VC-00060617	INV7274837	2025 Flex Initial Funding	90.200.200	12/18/2024	1,893.00	X	
VC-00060607	INV7280809	Employee HRA & Flex Reimbursements	90.200.200	12/16/2024	50.00	X	
VC-00060618	INV7300500	Employee HRA & Flex Reimbursements	90.200.200	12/24/2024	105.46	X	
VC-00060619	INV7216364	Nov 2024 Flex & HRA Admin Fees	01.405.450	12/23/2024	196.00	X	
VC-00060608	INV7146412	Oct HRA Monthly Fee	01.405.450	12/02/2024	75.00	X	
VC-00060618	INV7300500	Employee HRA & Flex Reimbursements	90.200.300	12/24/2024	36.04	X	
VC-00060609	INV7243667	Nov FSA Monthly Fee	01.405.450	12/30/2024	75.00	X	
VC-00060612	INV7266296	Employee HRA & Flex Reimbursements	90.200.200	12/10/2024	124.18	X	
VC-00060612	INV7266296	Employee HRA & Flex Reimbursements	90.200.300	12/10/2024	153.93	X	
0000005050	WageWorks, Inc.			Vendor Total:	4,791.62		
0000002468	Wells Fargo						
VC-00060615	2007 DVRFA	2007 DVRFA Loan Interest	30.472.000	12/26/2024	1,005.35	X	
VC-00060614	2006 DVRFA	2006 DVRFA Loan Interest	30.472.000	12/26/2024	374.25	X	
0000002468	Wells Fargo			Vendor Total:	1,379.60		

Report Total:	363,096.90
Unpaid Report Total:	363,096.90
Paid Report Total:	0.00

Date: 12/30/2024

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## BOROUGH OF PERKASIE

VENDOR NO TRANS. NO	VENDOR NAME INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
0000001221 VC-00060624 0000001221	AFSCME Council 13 Dec 2024 AFSCME Council 13	Dec Employee Due Remittance	01.218.000	01/03/2025	1,278.08		
				Vendor Total:	1,278.08		
0000005198 VC-00060625 VC-00060626 0000005198	Auto Zone, Inc. 02071221026 02071222167 Auto Zone, Inc.	Electric Auto Parts Electric Auto Parts	07.442.370 07.442.370	01/03/2025 12/16/2025	10.79 31.01		
				Vendor Total:	41.80		
0000000135 VC-00060627 VC-00060630 0000000135	Clemens Uniform 1677451 S1677052 Clemens Uniform	PW Uniforms Electric First Aid Kit Replenishment	01.438.238 07.442.450	12/24/2025 01/03/2025	140.90 108.45		
				Vendor Total:	249.35		
0000000069 VC-00060629 VC-00060628 VC-00060632 0000000069	Comcast 167496 41402 63083 Comcast	Electric Voice/Internet/Wifi 12/19-1/18/25 Electric Cable 12/30-1/29/25 Police Voice/Wifi/Internet 12/20-1/19/2025	07.442.450 07.442.450 01.410.321	01/03/2025 01/03/2025 01/03/2025	260.14 85.00 326.15	X X X	
				Vendor Total:	671.29		
0000003621 VC-00060631 0000003621	Cooper Electric/Billows Electric S057275938.002 Cooper Electric/Billows Electric	Electric Hardware & Parts	07.442.253	01/03/2025	237.00		
				Vendor Total:	237.00		
0000002414 VC-00060633 0000002414	De Lage Landen Financial Services, Inc. 83386694 De Lage Landen Financial Services, Inc.	Admin Copier Contract 12/15-1/14/25	01.410.252	01/03/2025	615.18		
				Vendor Total:	615.18		
0000000259 VC-00060634 0000000259	Grandview Service Centre 417354 Grandview Service Centre	2024 Durango Tire Install	01.410.451	01/03/2025	88.24		
				Vendor Total:	88.24		
0000002253 VC-00060635 VC-00060635 VC-00060635 VC-00060635 VC-00060635 VC-00060635 VC-00060635 VC-00060635 VC-00060635 VC-00060635 VC-00060635 VC-00060635 VC-00060635 VC-00060635 0000002253	Hartford Life - The Hartford 675011845123 675011845123 675011845123 675011845123 675011845123 675011845123 675011845123 675011845123 675011845123 675011845123 675011845123 675011845123 675011845123 675011845123 675011845123 Hartford Life - The Hartford	Jan 2025 Life/AD&D, LTD & Sup Premium Jan 2025 Life/AD&D, LTD & Sup Premium Jan 2025 Life/AD&D, LTD & Sup Premium Jan 2025 Life/AD&D, LTD & Sup Premium Jan 2025 Life/AD&D, LTD & Sup Premium Jan 2025 Life/AD&D, LTD & Sup Premium Jan 2025 Life/AD&D, LTD & Sup Premium Jan 2025 Life/AD&D, LTD & Sup Premium Jan 2025 Life/AD&D, LTD & Sup Premium Jan 2025 Life/AD&D, LTD & Sup Premium Jan 2025 Life/AD&D, LTD & Sup Premium Jan 2025 Life/AD&D, LTD & Sup Premium Jan 2025 Life/AD&D, LTD & Sup Premium Jan 2025 Life/AD&D, LTD & Sup Premium Jan 2025 Life/AD&D, LTD & Sup Premium Jan 2025 Life/AD&D, LTD & Sup Premium	01.402.198 07.442.198 01.401.198 01.414.198 01.451.198 04.452.198 01.438.198 01.405.198 05.427.198 01.227.000 01.410.198	01/03/2025 01/03/2025 01/03/2025 01/03/2025 01/03/2025 01/03/2025 01/03/2025 01/03/2025 01/03/2025 01/03/2025 01/03/2025 01/03/2025 01/03/2025 01/03/2025 01/03/2025	117.55 476.99 115.53 27.57 58.49 38.42 380.85 41.46 214.22 190.81 1,590.19		
				Vendor Total:	3,252.08		
0000000937	J.P. Mascaro & Sons						

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## BOROUGH OF PERKASIE

VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
VC-00060638	556519		Commingle Recycling 12/3 & 12/10	05.426.367	01/03/2025	741.55		
VC-00060637	52291		Single Stream Recycling 12/17 & 12/19	05.426.367	01/03/2025	549.10		
0000000937	J.P. Mascaro & Sons				Vendor Total:	1,290.65		
0000005429	JRF Tree LLC							
VC-00060636	1029		Line Work w/ Electric Crew 12/18	07.442.452	01/03/2025	3,358.12		
0000005429	JRF Tree LLC				Vendor Total:	3,358.12		
0000002486	KDI							
VC-00060639	1386178		Repair Electric Billing Printer & Folder	07.442.450	01/03/2025	175.00		
0000002486	KDI				Vendor Total:	175.00		
0000003307	Keystone Fire & Security							
VC-00060641	384579		Police Fire Extinguisher Refill	01.410.240	01/03/2025	194.78		
0000003307	Keystone Fire & Security				Vendor Total:	194.78		
0000003407	Kupper Engineering, LLC							
VC-00060640	28311		Engineering thru 7/31/24	07.442.313	01/03/2025	4,064.44		
0000003407	Kupper Engineering, LLC				Vendor Total:	4,064.44		
0000005298	Matt's Heavy Duty Mobile Diagnostics							
VC-00060642	1013863		Refuse Road Service Fee	05.427.250	01/03/2025	375.00		
0000005298	Matt's Heavy Duty Mobile Diagnostics				Vendor Total:	375.00		
0000005551	Recon Power Bikes							
VC-00060656	13900		Interceptor Power Bikes Police Dept.	30.410.702	01/03/2025	7,000.00		
VC-00060656	13900		Interceptor Power Bikes Police Dept.	01.410.421	01/03/2025	2,884.00		
0000005551	Recon Power Bikes				Vendor Total:	9,884.00		
0000001528	Richard Landry							
VC-00060644	2024 Copay		2024 Boot/Clothing Allowance Reimb.	07.442.238	01/03/2025	214.96		
0000001528	Richard Landry				Vendor Total:	214.96		
0000003376	Robert E. Little, Inc.							
VC-00060643	05-1150991		JRY Gum Cutter Spray	01.454.250	01/03/2025	11.98		
0000003376	Robert E. Little, Inc.				Vendor Total:	11.98		
0000000071	Towne Answering Service, Inc.							
VC-00060648	289412232024		Answering Service 11/25-12/22/24	07.442.321	01/19/2025	135.00		
0000000071	Towne Answering Service, Inc.				Vendor Total:	135.00		
0000003938	Turtle & Hughes, Inc							
VC-00060645	6646053-01		Electric Hardware & Parts	07.442.253	01/03/2025	83.40		
VC-00060646	6646053-00		Electric Hardware & Parts	07.442.253	01/03/2025	194.60		
VC-00060647	6639064-00		Electric Hardware & Parts	07.442.253	01/03/2025	815.00		
0000003938	Turtle & Hughes, Inc				Vendor Total:	1,093.00		

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## BOROUGH OF PERKASIE

VENDOR NO TRANS. NO	VENDOR NAME INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID EFT DP
0000000732 VC-00060650 0000000732	UniFirst Corporation 1290213050 UniFirst Corporation	Electric Uniforms	07.442.238	01/03/2025	206.45
			Vendor Total:	206.45	
0000000154 VC-00060652 VC-00060652 VC-00060652 VC-00060652 0000000154	Verizon Wireless 6101135886 6101135886 6101135886 6101135886 Verizon Wireless	Employee Cell Phones 12/15-1/14/25 Employee Cell Phones 12/15-1/14/25 Employee Cell Phones 12/15-1/14/25 Employee Cell Phones 12/15-1/14/25	01.451.324 07.442.324 01.438.324 01.410.324	01/03/2025 01/03/2025 01/03/2025 01/03/2025	127.68 85.12 85.12 295.37
			Vendor Total:	593.29	
0000000662 VC-00060649 0000000662	Verizon Wireless 6101362761 Verizon Wireless	Electric Meter Lines 11/18-12/17/24	07.442.321	01/03/2025	88.61
			Vendor Total:	88.61	
0000001181 VC-00060654 VC-00060653 0000001181	Verizon Wireless 6101135885 6101135885 Verizon Wireless	Electric AMI Meter Readings 12/15-1/15/2 Police Mobile Data Terminals	07.442.321 01.410.325	01/03/2025 01/03/2025	120.03 525.27
			Vendor Total:	645.30	
0000000087 VC-00060651 0000000087	Verizon 156-951-933-0001-98 Verizon	Police Centrex Lines 12/17-1/16/25	01.410.321	01/03/2025	42.78
			Vendor Total:	42.78	
0000000002 VC-00060655 0000000002	Waste Management 0015257-1062-8 Waste Management	Municipal Waste Disposal 12/1-12/15/24	05.427.367	01/03/2025	10,308.73
			Vendor Total:	10,308.73	
			Report Total:		39,115.11
			Unpaid Report Total:		39,115.11
			Paid Report Total:		0.00



Date: 01/08/2025

# Chek Register # 2 – January 10, 2025

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## BOROUGH OF PERKASIE

VENDOR NO TRANS. NO	VENDOR NAME INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
0000000014 VC-00060673 0000000014	AFLAC 664183 AFLAC	Employee Premium Remittance	01.223.000	01/16/2025	294.04		
				Vendor Total:	294.04		
0000005299 VC-00060676 0000005299	Brendon Hughes 2024 Uniforms Brendon Hughes	2024 Uniform Allowance	01.438.238	01/10/2025	346.39		
				Vendor Total:	346.39		
0000000557 VC-00060675 0000000557	Bucks County Consortium 2025 Dues Bucks County Consortium	2025 Membership Dues	01.401.420	01/10/2025	200.00		
				Vendor Total:	200.00		
0000000830 VC-00060674 0000000830	Bucks County Housing Auth. 13840001.00 Bucks County Housing Auth.	Final Bill Overpayment Refund	07.200.100	01/10/2025	27.63		
				Vendor Total:	27.63		
0000005555 VC-00060718 0000005555	Chelsea Rush & Joshua Green 07744004.00 Chelsea Rush & Joshua Green	Electric Final Bill Depost Refund	07.200.100	01/10/2025	256.62		
				Vendor Total:	256.62		
0000005556 VC-00060714 0000005556	Chris Salanik & Sara Wildman 11808003.00 Chris Salanik & Sara Wildman	Electric Final Bill Deposit Refund	07.200.100	01/10/2025	124.77		
				Vendor Total:	124.77		
0000000135 VC-00060678 VC-00060680 VC-00060679 0000000135	Clemens Uniform S1677050 1678677 1678678 Clemens Uniform	PW First Aid Kit Supplies PW Uniforms Boro Floor Mat Rentals	01.438.220 01.438.238 01.409.450	01/10/2025 01/10/2025 01/10/2025	215.78 140.90 47.60		
				Vendor Total:	404.28		
0000000069 VC-00060677 0000000069	Comcast 168403 Comcast	Amphitheater Wifi & Internet 12/28-1/27/2	01.451.450	01/10/2025	216.44		X
				Vendor Total:	216.44		
0000000100 VC-00060681 VC-00060681 VC-00060681 VC-00060681 VC-00060681 VC-00060681 VC-00060681 VC-00060681 VC-00060681 VC-00060681 VC-00060681 VC-00060681 VC-00060681 VC-00060681	Delaware Valley Health Trust 28312 28312 28312 28312 28312 28312 28312 28312 28312 28312 28312 28312 28312 28312	Jan Medical/Rx & Dental Premiums Jan Medical/Rx & Dental Premiums Jan Medical/Rx & Dental Premiums Jan Medical/Rx & Dental Premiums Jan Medical/Rx & Dental Premiums Jan Medical/Rx & Dental Premiums Jan Medical/Rx & Dental Premiums Jan Medical/Rx & Dental Premiums Jan Medical/Rx & Dental Premiums Jan Medical/Rx & Dental Premiums Jan Medical/Rx & Dental Premiums Jan Medical/Rx & Dental Premiums Jan Medical/Rx & Dental Premiums Jan Medical/Rx & Dental Premiums	01.451.199 01.451.196 05.427.199 05.427.196 07.390.300 01.222.000 01.438.199 01.390.300 01.438.196 01.414.199 01.414.196 01.410.199	01/10/2025 01/10/2025 01/10/2025 01/10/2025 01/10/2025 01/10/2025 01/10/2025 01/10/2025 01/10/2025 01/10/2025 01/10/2025 01/10/2025 01/10/2025 01/10/2025	197.96 3,364.08 540.28 9,034.56 -571.15 10,150.36 960.50 -5,140.35 16,061.45 196.88 3,522.20 3,111.81		

Date: 01/08/2025

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## BOROUGH OF PERKASIE

VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
VC-00060681	28312	Jan Medical/Rx & Dental Premiums	01.410.196	01/10/2025	64,559.10			
VC-00060681	28312	Jan Medical/Rx & Dental Premiums	01.405.199	01/10/2025	172.13			
VC-00060681	28312	Jan Medical/Rx & Dental Premiums	01.405.196	01/10/2025	2,430.71			
VC-00060681	28312	Jan Medical/Rx & Dental Premiums	01.402.199	01/10/2025	381.38			
VC-00060681	28312	Jan Medical/Rx & Dental Premiums	01.402.196	01/10/2025	3,064.51			
VC-00060681	28312	Jan Medical/Rx & Dental Premiums	01.401.199	01/10/2025	301.21			
VC-00060681	28312	Jan Medical/Rx & Dental Premiums	01.401.196	01/10/2025	4,020.76			
VC-00060681	28312	Jan Medical/Rx & Dental Premiums	07.442.199	01/10/2025	984.40			
VC-00060681	28312	Jan Medical/Rx & Dental Premiums	04.452.196	01/10/2025	309.97			
VC-00060681	28312	Jan Medical/Rx & Dental Premiums	04.452.199	01/10/2025	189.33			
VC-00060681	28312	Jan Medical/Rx & Dental Premiums	07.442.196	01/10/2025	12,786.07			
000000100	Delaware Valley Health Trust			Vendor Total:	130,628.15			
0000001443	Eagle Truck Equipment, Inc.							
VC-00060682	25766	Bailer Repairs	05.427.250	01/10/2025	420.00			
0000001443	Eagle Truck Equipment, Inc.			Vendor Total:	420.00			
0000000107	Emergency Generator Repair Co.							
VC-00060683	240767	Generator Inspection Boro Hall	01.409.370	01/10/2025	315.00			
0000000107	Emergency Generator Repair Co.			Vendor Total:	315.00			
0000000553	Gannett Pennsylvania LocaliQ							
VC-00060689	0006839352	Electric Ordinance Advertising	07.442.341	01/10/2025	242.32			
VC-00060690	0006839352	Advertising Council Vac & 25' Mtg Schedu	01.405.341	01/10/2025	531.83			
0000000553	Gannett Pennsylvania LocaliQ			Vendor Total:	774.15			
0000004505	Hickory Stick							
VC-00060685	2024 Refund	Tree Lighting Event 2024 Refund	01.451.501	01/10/2025	175.00			
0000004505	Hickory Stick			Vendor Total:	175.00			
0000000669	Hough Associates LLC							
VC-00060686	2025.01	Recycling Grant Application 2025	05.426.450	01/10/2025	3,920.00			
0000000669	Hough Associates LLC			Vendor Total:	3,920.00			
0000002201	Jeremy Gommel							
VC-00060687	2024 Boot/Clothing	2024 Boot/Clothing Reimbursement	01.438.238	01/10/2025	334.95			
0000002201	Jeremy Gommel			Vendor Total:	334.95			
0000000230	Landis Supermarket- Telford							
VC-00060688	10020	2024 Train Display Refreshments	07.442.240	01/10/2025	580.80			
0000000230	Landis Supermarket- Telford			Vendor Total:	580.80			
0000005552	Luke Maffin							
VC-00060715	04504009.00	Electric Final Bill Deposit Refund	07.200.100	01/10/2025	191.49			
0000005552	Luke Maffin			Vendor Total:	191.49			
0000000004	M & S Oil Co.							

Date: 01/08/2025

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## BOROUGH OF PERKASIE

VENDOR NO TRANS. NO	VENDOR NAME INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
VC-00060691	72-1 Dec 2024	Dec 2024 Gas & Diesel Usage	07.442.231	01/10/2025	468.19		
VC-00060691	72-1 Dec 2024	Dec 2024 Gas & Diesel Usage	05.427.231	01/10/2025	2,035.28		
VC-00060691	72-1 Dec 2024	Dec 2024 Gas & Diesel Usage	01.438.362	01/10/2025	1,229.32		
VC-00060691	72-1 Dec 2024	Dec 2024 Gas & Diesel Usage	01.405.231	01/10/2025	37.04		
VC-00060691	72-1 Dec 2024	Dec 2024 Gas & Diesel Usage	01.454.362	01/10/2025	45.64		
VC-00060691	72-1 Dec 2024	Dec 2024 Gas & Diesel Usage	01.410.231	01/10/2025	2,384.79		
0000000004	M & S Oil Co.						
			Vendor Total:	6,200.26			
0000001430	Morning Call						
VC-00060692	330123783	M-F Subscription 2/10/25-5/6/25	01.405.420	01/10/2025	273.00		
0000001430	Morning Call						
			Vendor Total:	273.00			
0000005554	Penny Vika						
VC-00060717	07428003.00	Electric Final Bill Deposit Refund	07.200.100	01/10/2025	177.78		
0000005554	Penny Vika						
			Vendor Total:	177.78			
0000000070	Perkasie Regional Authority						
VC-00060697	3427	200 W Walnut St. 9/25-12/20/24	01.454.364	01/10/2025	51.00		
VC-00060694	3389	Menlo Pool 9/25-12/19/24	04.452.364	01/10/2025	357.00		
VC-00060719	5320	MAC Water 9/25-12/19/24	04.452.366	01/10/2025	66.00		
VC-00060694	3389	Menlo Pool 9/25-12/19/24	04.452.366	01/10/2025	462.00		
VC-00060695	4418	200 W Walnut Bathrooms 9/25-12/19/24	01.454.364	01/10/2025	59.90		
VC-00060697	3427	200 W Walnut St. 9/25-12/20/24	01.454.366	01/10/2025	66.00		
VC-00060698	1988	Police Water & Sewer 9/25-12/19/24	01.410.366	01/10/2025	163.85		
VC-00060720	3388	Menlo Bath House Water & Sewer 9/25-12	04.452.364	01/10/2025	204.00		
VC-00060693	3425	N. 2nd St Pool Water 9/25-12/19/24	04.452.366	01/10/2025	132.00		
VC-00060702	3350	6" Fire Hydrants Water	01.411.366	01/10/2025	4,226.25		
VC-00060701	1642	Menlo House Water & Sewer 9/25-12/19/2	01.409.366	01/10/2025	138.00		
VC-00060701	1642	Menlo House Water & Sewer 9/25-12/19/2	01.409.364	01/10/2025	192.00		
VC-00060698	1988	Police Water & Sewer 9/25-12/19/24	01.410.364	01/10/2025	164.30		
VC-00060700	1989	PW Water & Sewer 9/2512/19/24	01.409.364	01/10/2025	164.30		
VC-00060695	4418	200 W Walnut Bathrooms 9/25-12/19/24	01.454.366	01/10/2025	70.55		
VC-00060720	3388	Menlo Bath House Water & Sewer 9/25-12	04.452.366	01/10/2025	264.00		
VC-00060700	1989	PW Water & Sewer 9/2512/19/24	01.409.366	01/10/2025	163.85		
VC-00060696	3351	4" Fire Hydrant Water	01.411.366	01/10/2025	70.88		
VC-00060699	1583	Boro Hall Water & Sewer 9/25-12/19/24	01.409.366	01/10/2025	691.50		
VC-00060699	1583	Boro Hall Water & Sewer 9/25-12/19/24	01.409.364	01/10/2025	1,015.50		
0000000070	Perkasie Regional Authority						
			Vendor Total:	8,722.88			
0000000019	Richter Drafting & Office Supply Co., Inc.						
VC-00060703	1950328-0	Admin Office Supplies	01.405.210	01/10/2025	159.49		
0000000019	Richter Drafting & Office Supply Co., Inc.						
			Vendor Total:	159.49			
0000005553	Sabrina Stanley						
VC-00060716	06872010.00	Electric Final Bill Deposit Refund	07.200.100	01/10/2025	32.04		
0000005553	Sabrina Stanley						
			Vendor Total:	32.04			

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## BOROUGH OF PERKASIE

VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
0000004082	Staples							
VC-00060710	6020512187		Janitorial Supplies	01.409.250	01/10/2025	163.78		
VC-00060705	6020512186		PW Office Supplies	01.438.220	01/10/2025	56.75		
VC-00060708	6020512190		PW Printer Return	01.438.220	01/10/2025	-309.99		
VC-00060704	6020512188		Janitorial Supplies	01.409.250	01/10/2025	38.90		
VC-00060707	6020512191		Janitorial Supplies	01.409.250	01/10/2025	187.08		
VC-00060709	6020512189		PW Printer	01.438.220	01/10/2025	309.99		
VC-00060706	6020512192		PW Office Supplies	01.438.220	01/10/2025	117.80		
0000004082	Staples					Vendor Total:	564.31	
0000005538	Sunshine Home Builders							
VC-00060713	12475000.00		Electric Final Bill Deposit Refund	07.200.100	01/10/2025	61.70		
0000005538	Sunshine Home Builders					Vendor Total:	61.70	
0000003409	The Free Press LLC							
VC-00060684	9330		Small Banner Ad	01.451.501	01/10/2025	95.00		
0000003409	The Free Press LLC					Vendor Total:	95.00	
0000000155	UGI Utilities, Inc.							
VC-00060711	411001210953		Boro Hall Gas 11/27-12/31/24	01.409.362	01/10/2025	30.66		
0000000155	UGI Utilities, Inc.					Vendor Total:	30.66	
0000000212	Warehouse Battery Outlet, Inc.							
VC-00060712	INV765450		PW Refuse TK#17 Battery	05.427.250	01/10/2025	586.38		
0000000212	Warehouse Battery Outlet, Inc.					Vendor Total:	586.38	
				Report Total:		156,113.21		
				Unpaid Report Total:		156,113.21		
				Paid Report Total:		0.00		

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## BOROUGH OF PERKASIE

VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
0000000055	Allegheny Electric Cooperative Inc.							
VC-00060722	PER100 Dec 2024		Monthly Electric Sales Dec 2024	07.442.361	01/17/2025	7,514.74		
0000000055	Allegheny Electric Cooperative Inc.					7,514.74		
								Vendor Total:
0000003408	Anixter Inc							
VC-00060723	6218498-00		Electric Hardware & Parts	07.442.720	01/17/2025	159,860.00		
0000003408	Anixter Inc					159,860.00		
								Vendor Total:
0000005198	Auto Zone, Inc.							
VC-00060721	02071230559		PW Auto Parts	01.438.370	01/17/2025	51.81		
VC-00060732	02071231164		PW Auto Parts	01.438.370	01/17/2025	52.49		
0000005198	Auto Zone, Inc.					104.30		
								Vendor Total:
0000001474	Begley, Carlin & Mandio, LLP							
VC-00060727	1977370017		306 N. 5th St. Reimbursable	01.250.200	01/17/2025	576.00		
VC-00060725	1977370015		General & Police Legal	01.404.310	01/17/2025	3,356.04		
VC-00060725	1977370015		General & Police Legal	01.410.314	01/17/2025	256.00		
VC-00060728	1977370019		WP Perkasio Reimbursable	01.250.200	01/17/2025	128.00		
VC-00060775	1977370018		505 Constitution	01.404.310	01/17/2025	48.00		
VC-00060726	1977370016		Green Ridge West Reimbursable	01.250.200	01/17/2025	1,296.00		
0000001474	Begley, Carlin & Mandio, LLP					5,660.04		
								Vendor Total:
0000000109	Bergey's Inc.							
VC-00060733	TK740656F		PW Tire	01.438.251	01/17/2025	229.95		
0000000109	Bergey's Inc.					229.95		
								Vendor Total:
0000002509	Bode Cellmark Forensics, Inc.							
VC-00060752	24382		BodeHITS Police Annual Prepayment	01.410.243	01/17/2025	2,000.00		
0000002509	Bode Cellmark Forensics, Inc.					2,000.00		
								Vendor Total:
0000004084	Britton Industries							
VC-00060780	1212888-IN		Yard Waste 40 Yd. Roll Off	05.428.368	01/17/2025	730.86		
VC-00060724	1211776-IN		Yard Waste 40 Yd Roll Off	05.428.368	01/17/2025	125.00		
0000004084	Britton Industries					855.86		
								Vendor Total:
0000000085	Central Bucks Special Response Team							
VC-00060753	2025		2025 Dues	01.410.245	01/31/2025	3,300.00		
0000000085	Central Bucks Special Response Team					3,300.00		
								Vendor Total:
0000001798	City of Philadelphia							
VC-00060745	L005358926		Sep 2024 K-9 In Service Training	01.410.250	01/17/2025	50.00		
0000001798	City of Philadelphia					50.00		
								Vendor Total:
0000000135	Clemens Uniform							
VC-00060746	S1677051		Police First Aid Kit Replenishment	01.410.210	01/17/2025	205.25		
VC-00060761	1679973		Police Floor Mat Rentals	01.410.373	01/17/2025	30.88		
VC-00060729	1679974		PW Uniforms	01.438.238	01/17/2025	342.43		

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VENDOR NO TRANS. NO	VENDOR NAME INVOICE NO	INVOICE DESC.	ACCOUNT NO		DUE DATE	VOUCHER	AMOUNT PAID	EFT	DP
0000000135	Clemens Uniform			Vendor Total:	578.56				
0000000069	Comcast								
VC-00060731	0053456	PW Voice/Wifi/Voicemail 1/7-2/6/25	01.438.480		01/17/2025		261.01		X
0000000069	Comcast			Vendor Total:	261.01				
0000003621	Cooper Electric/Billows Electric								
VC-00060730	S057393417.001	Lightbulbs Public Works	01.409.250		01/17/2025		429.00		
0000003621	Cooper Electric/Billows Electric			Vendor Total:	429.00				
0000003245	CRIMEWATCH Technologies, Inc.								
VC-00060764	INV-1987	2025 Annual Fees	01.410.247		01/17/2025		1,000.32		
0000003245	CRIMEWATCH Technologies, Inc.			Vendor Total:	1,000.32				
0000000053	Davidheiser's Inc.								
VC-00060757	29363	Police Stop Watch Test & Cert x 7	01.410.260		01/17/2025		168.00		
0000000053	Davidheiser's Inc.			Vendor Total:	168.00				
0000000107	Emergency Generator Repair Co.								
VC-00060760	24-0137	Police Station Annual Maintenance	01.410.373		01/17/2025		315.00		
0000000107	Emergency Generator Repair Co.			Vendor Total:	315.00				
0000003738	FBI-LEEDA								
VC-00060765	300101526	R Schurr Annual Membership Dues	01.410.420		01/17/2025		50.00		
0000003738	FBI-LEEDA			Vendor Total:	50.00				
0000001232	GDS Associates, Inc.								
VC-00060734	0235669	Power Supply Planning 10/26-11/29/24	07.442.450		01/17/2025		3,620.43		
0000001232	GDS Associates, Inc.			Vendor Total:	3,620.43				
0000000501	GoreCon, Inc.								
VC-00060773	CN2024-01 Pymt#2	2024 Road Program Pymt #2	15.440.705		01/17/2025		14,846.36		
0000000501	GoreCon, Inc.			Vendor Total:	14,846.36				
0000000259	Grandview Service Centre								
VC-00060763	417414	Unit#56-9 Water Pump	01.410.451		01/17/2025		3,283.79		
VC-00060750	417381	Unit#56-3 Repairs	01.410.451		01/17/2025		3,710.94		
VC-00060762	417415	Unit#56-3 Repair	01.410.451		01/17/2025		360.89		
VC-00060742	417432	Unit#56-2 Inspection	01.410.451		01/17/2025		86.57		
VC-00060755	417403	2021 Dodge Durango Oil Change	01.410.451		01/17/2025		96.53		
0000000259	Grandview Service Centre			Vendor Total:	7,538.72				
0000000104	Harris Computer Systems								
VC-00060777	FORMXT004344	Electric 1099 INT Form Printing	07.442.342		01/17/2025		191.77		
VC-00060776	FORMXT004075	Electric 1099 INT Printing	07.442.342		01/17/2025		201.82		
0000000104	Harris Computer Systems			Vendor Total:	393.59				

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VENDOR NO TRANS. NO	VENDOR NAME INVOICE NO	INVOICE DESC.	ACCOUNT NO	DUE DATE	VOUCHER AMOUNT PAID EFT DP
0000003273	Hot Frog Print Media LLC				
VC-00060735	17147	Quarterly Newsletter Postage	01.451.215	01/17/2025	616.44
VC-00060735	17147	Quarterly Newsletter Postage	01.405.215	01/17/2025	616.45
0000003273	Hot Frog Print Media LLC			Vendor Total:	1,232.89
0000002566	Irby Electrical Distributor				
VC-00060737	S014135852.001	Electric Hardware & Parts	07.442.253	01/17/2025	20,842.80
0000002566	Irby Electrical Distributor			Vendor Total:	20,842.80
0000000937	J.P. Mascaro & Sons				
VC-00060736	52338	Single Stream Recycling 12/23,12/26,12/3	05.426.367	01/17/2025	700.15
0000000937	J.P. Mascaro & Sons			Vendor Total:	700.15
0000004167	Land Mobile Corporation				
VC-00060758	250124	Police 2 Way Radio 1st Qtr 2025	01.410.326	01/17/2025	1,050.00
0000004167	Land Mobile Corporation			Vendor Total:	1,050.00
0000004351	Markl Supply Company, Inc.				
VC-00060743	00144875-0	Police Ammunition	01.410.248	01/17/2025	1,740.80
0000004351	Markl Supply Company, Inc.			Vendor Total:	1,740.80
0000000041	McCormick Brothers				
VC-00060748	095816	Police Uniform Cleaning	01.410.239	01/17/2025	330.60
0000000041	McCormick Brothers			Vendor Total:	330.60
0000000503	Moyer Indoor/Outdoor				
VC-00060739	591886-1	Boro Hall Qtrly Pest Control	01.409.450	01/17/2025	155.00
0000000503	Moyer Indoor/Outdoor			Vendor Total:	155.00
0000000026	NAPA Auto Parts				
VC-00060778	517826	PW Auto Parts	01.438.370	01/17/2025	288.08
VC-00060738	517783	PW Auto Parts	01.438.370	01/17/2025	317.63
0000000026	NAPA Auto Parts			Vendor Total:	605.71
0000000112	PA Chiefs of Police Association				
VC-00060759	8355	2025 Accreditation Program Annual Fee	01.410.249	01/17/2025	1,000.00
VC-00060754	8253	Livescan/CPIN 2025 Maintenance Fees	01.410.534	01/17/2025	6,582.00
0000000112	PA Chiefs of Police Association			Vendor Total:	7,582.00
0000000096	Pennsylvania One Call System, Inc.				
VC-00060741	0001082686	Monthly Activity Fee Dec 2024	07.442.450	01/17/2025	10.14
0000000096	Pennsylvania One Call System, Inc.			Vendor Total:	10.14
0000000059	Police Chiefs Assoc. of Bucks County				
VC-00060751	2025 Dues	2025 Dues	01.410.420	01/17/2025	200.00

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VENDOR NO TRANS. NO	VENDOR NAME INVOICE NO	INVOICE DESC.	ACCOUNT NO		DUE DATE	VOUCHER AMOUNT PAID	EFT	DP
0000000059	Police Chiefs Assoc. of Bucks County			Vendor Total:	200.00			
0000002618 VC-00060749	Positive Promotions, Inc. 07485993	Police Crime Prevention Supplies	01.410.247		01/17/2025	455.95		
0000002618	Positive Promotions, Inc.			Vendor Total:	455.95			
0000003126 VC-00060740	Premier Technology Solutions, LLC 11141	Monthly Managed IT Dec 2024	01.405.452		01/17/2025	1,079.91		
0000003126	Premier Technology Solutions, LLC			Vendor Total:	1,079.91			
0000005557 VC-00060781	Premium Power Services, LLC 37852	W. Park Ave Electrical Maintenance Testi	07.442.400		01/17/2025	9,250.00		
0000005557	Premium Power Services, LLC			Vendor Total:	9,250.00			
0000002433 VC-00060767	ReadyRefresh by Nestle 15A0438789356	Boro Hall Bottled Water Delivery	01.409.450		01/17/2025	32.98		
VC-00060768	15A0438910135	PW Bottled Water Delivery	01.438.480		01/17/2025	28.99		
0000002433	ReadyRefresh by Nestle			Vendor Total:	61.97			
0000000019 VC-00060766	Richter Drafting & Office Supply Co., Inc. 1950993-0	Admin Office Supplies	01.405.210		01/17/2025	114.91		
0000000019	Richter Drafting & Office Supply Co., Inc.			Vendor Total:	114.91			
0000003376 VC-00060769	Robert E. Little, Inc. 05-1153224	JDC Tire Repair	01.454.370		01/17/2025	229.18		
0000003376	Robert E. Little, Inc.			Vendor Total:	229.18			
0000005109 VC-00060744	Rockhill Car Wash, LLC 300	Dec 2024 Police Car Washes	01.410.451		01/17/2025	35.00		
0000005109	Rockhill Car Wash, LLC			Vendor Total:	35.00			
0000000132 VC-00060770	Sellersville Borough 2024 Tickets	2024 Parking Tickets x 13	01.491.000		01/17/2025	130.00		
0000000132	Sellersville Borough			Vendor Total:	130.00			
0000002772 VC-00060756	SHIELD Security Systems 25-0012	Police Semi Annual Monitoring Fee	01.410.373		01/17/2025	209.70		
0000002772	SHIELD Security Systems			Vendor Total:	209.70			
0000004126 VC-00060747	Stratix Systems, Inc. 681306	Police IT Remote Services	01.410.452		01/17/2025	160.00		
0000004126	Stratix Systems, Inc.			Vendor Total:	160.00			
0000000732 VC-00060772	UniFirst Corporation 1290214031	Electric Uniforms	07.442.238		01/17/2025	212.29		
0000000732	UniFirst Corporation			Vendor Total:	212.29			



Date: 01/13/2025

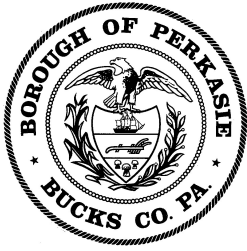
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## BOROUGH OF PERKASIE

VENDOR NO TRANS. NO	VENDOR NAME INVOICE NO	INVOICE DESC.	ACCOUNT NO		DUE DATE	VOUCHER AMOUNT PAID EFT DP
0000005293 VC-00060771	Vitaly Parkhomchuk Reimb CDL Reg	Online CDL Training Registration Reimbu	01.438.465		01/17/2025	250.00
0000005293	Vitaly Parkhomchuk			Vendor Total:	250.00	
0000000212 VC-00060774	Warehouse Battery Outlet, Inc. INV765556	Electric Battery	07.442.370		01/17/2025	109.90
0000000212	Warehouse Battery Outlet, Inc.			Vendor Total:	109.90	
			Report Total:	255,524.78		
			Unpaid Report Total:	255,524.78		
			Paid Report Total:	0.00		



# BOROUGH OF PERKASIE

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620 W. Chestnut Street  
PO Box 96  
Perkasie, PA 18944-0096

Phone: (215) 257-5065  
Fax: (215) 257-6875

DATE: January 16, 2025

TO: Borough Council  
Mayor Jeff Hollenbach  
Andrea Coaxum, Borough Manager

FROM: Rebecca Deemer, Finance Director

RE: Amendment to Paymentus Master Services Agreement

After recent discussions with staff, we would like to be able to provide an option for residents to pay bulk trash fees online. We spoke with Paymentus, the company who handles the Borough's online billing for electric and trash, and they are able to create a link from the Borough website directly to their site so that residents can pay for the bulk trash fee. We could eventually add a payment option for permitting as well.

The fee for implementation of this task would be \$7,000. However, Paymentus is willing to waive the fee if the Borough extends the Master Services Agreement to July 19, 2027.

We are recommending that Council approve the Amendment so we can offer this additional payment option to the residents.

**RESOLUTION NO. 2025-3**

**A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF PERKASIE APPROVING AMENDMENT NO 1 TO THE MASTER SERVICES AGREEMENT WITH PAYMENTUS TO ADD BULK WASTE ITEMS TO INVOICES, AND EXTEND THE TERM TO JULY 2027, AND AUTHORIZING THE BOROUGH MANAGER AND/OR THE PERKASIE BOROUGH COUNCIL PRESIDENT TO EXECUTE THE AMENDMENT ON BEHALF OF THE BOROUGH OF PERKASIE**

**WHEREAS**, the Borough of Perkasia entered into a Master Services Agreement on April 27, 2016, with PAYMENTUS CORPORATION to provide electronic bill payment services; and

**WHEREAS**, the Borough of Perkasia desires to amend the Master Services Agreement with PAYMENTUS CORPORATION dated April 27, 2016, so that the renewal will add the bulk waste items to the billing; and

**WHEREAS**, the Borough of Perkasia, also desires to extend the term of the Master Services Agreement with PAYMENTUS CORPORATION to July 19, 2027, with two (2) successive two (2) year extensions; and

**WHEREAS**, the Borough Council has determined that it is in the best interest of the Borough to approve the Amendment to the Master Services Agreement with PAYMENTUS CORPORATION to add the bulk waste items to the billing, and to extend the term to July 19, 2027, with two (2) successive two (2) year extensions.

**NOW THEREFORE**, be it resolved by the Borough Council of Perkasia Borough as follows:

1. Approval of Agreement. The Borough Council herein approves the Amendment to the Master Services Agreement with PAYMENTUS CORPORATION to add the bulk waste items to the billing, and to extend the term to July 19, 2027, with two (2) successive two (2) year extensions.

2. Execution. The Borough Council further authorizes the Borough Manager and/or the Perkasia Borough Council President to execute the Amendment to the Master Services Agreement.

THIS RESOLUTION was duly adopted this 20<sup>th</sup> day of January, 2025.

**ATTEST:**

**BOROUGH OF PERKASIE:**

By: \_\_\_\_\_  
Andrea L. Coaxum, Secretary

By: \_\_\_\_\_  
James Ryder, Council President

## AMENDMENT NO. 1 TO MASTER SERVICES AGREEMENT

This Amendment No. 1 (“Amendment”) amends the Master Services Agreement (the “Agreement”) effective as of April 27, 2016 between Perkasio Borough (“Client”) with a principal place of business located at P.O. Box, 620 West Chestnut Street, Perkasio, PA 18944 and Paymentus Corporation, a State of Delaware Corporation with a principal place of business at 11605 N. Community House Rd, Suite 300, Charlotte, North Carolina 28277 (“Paymentus”). Client and Paymentus are also referred to as “Party” and collectively as the “Parties.” This Amendment is effective at the time of the last to sign of the Parties (“Amendment Effective Date”).

### STATEMENT OF PURPOSE

Client and Paymentus entered into the Agreement for electronic bill payment services;

The Parties agree to amend the Agreement to add Bulk Waste Items Payment type and extend the term to July 19, 2027.

### AGREEMENT

In consideration of mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Client and Paymentus agree as follows:

1. Amendment. The Agreement is hereby amended as of the Amendment Effective Date as follows:
  - 1.1 The Parties agree to extend the term of the Agreement to July 19, 2027 (“Term”). At the end of the Term, the Agreement will automatically renew for successive two (2) year periods (each a “Renewal Term”) unless either Client or Paymentus provides the other Party with not less than six (6) months prior written notice before the automatic renewal date that it elects not to automatically renew the term of the Agreement.
  - 1.2 In accordance with Section 1.1 of this Amendment, Paymentus agrees to waive the implementation costs of \$7,000.00 related to the implementation of the Parameter Passing integration and adding the new payment type Bulk Waste Items.
  - 1.3 Schedule A – Paymentus Service Fee Schedule (“Schedule A”) of the Agreement is hereby deleted and a new Schedule A attached here is substituted in lieu thereof
2. Miscellaneous:
  - 2.1 This Amendment is binding and inures to the benefit of the Parties and their respective successors and assigns.
  - 2.2 All other terms and conditions of the Agreement not modified by this Amendment remain in full force and effect.
  - 2.3 This Amendment may be executed in two or more counterparts, each of which shall be deemed to be an original, but all of which shall constitute one and the same instrument.



11605 N. Community House Road, Suite 300  
Charlotte, NC 28277

**IN WITNESS WHEREOF**, the Parties hereto have caused this Amendment to be executed by their duly authorized representatives.

**PERKASIE BOROUGH**

**PAYMENTUS CORPORATION**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Schedule A – Paymentus Fee Schedule

Client may elect to pay certain Payments Fees directly (“Client Fee”), or instruct Paymentus to collect the Paymentus Fee from the User (the “User Fee”). Client’s initial designation of the fee model is set forth below:

Payment Method	Payment Type	Paymentus Fee	Fee Model
<b>Instant Payment Network™</b>  All payment methods offered under IPN and digital wallets such as PayPal, Venmo, PayPal Credit, Apple Pay, Google Pay, PayPal CFS and others as offered by Paymentus	Utility	\$2.25 per Payment	Client Fee
	Bulk Waste Items	\$3.00 per Payment	
<b>Credit, Debit Cards</b>	Utility	\$2.25 per Payment	Client Fee
	Bulk Waste Items	\$3.00 per Payment	
<b>ACH/eCheck</b>	Utility	\$1.00 per Payment	Client Fee
	Bulk Waste Items		
<b>Enterprise Communication Messaging (“ECM”)</b>  Outbound Messaging (SMS, Email, IVR)		Client will receive 2,000 messages per month at no charge. Additional messages will be billed at \$0.15 per message.	Client Fee
<b>Chargeback and Return Check Fee</b>		\$9.95 per item	Client Fee
<b>Enterprise Payment Aggregator (EPA)</b>		\$0.10 per Payment	Client Fee

Payment Type	Average Bill Amount	Maximum Payment Amount
Utility	\$183.00	\$500.00
Bulk Waste Items	\$20.00	\$100.00

Multiple payments may be made. Paymentus may apply different limits per transaction for user adoption or to mitigate risks.

# Paymentus

## MASTER SERVICES AGREEMENT

Client:	Perkasie Borough
Client Address:	P.O. Box, 620 West Chestnut Street Perkasie, PA 18944
Contact for Notices to Client:	Joseph Berardi
Estimated Yearly Bills / Invoices:	50,000

This Master Services Agreement ("Master Agreement") is entered into as of the Effective Date below, by and between the Client ("Client") identified above and Paymentus Corporation, a Delaware Corporation ("Paymentus").

**WHEREAS** Paymentus desires to provide and the Client desires to receive certain services under the terms and conditions set forth in this Agreement. Paymentus provides electronic bill payment services to utilities, municipalities, insurance and other businesses.

**NOW, THEREFORE**, in consideration of the mutual covenants hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, hereby covenant and agree as follows. This Agreement consists of this signature page, General Terms and Conditions, and the attachments ("**Attachments**") with schedules ("**Schedules**") listed below:

### Schedule A: Paymentus Service Fee Schedule

This Agreement represents the entire understanding between the parties hereto with respect to its subject matter and supersedes all other written or oral agreements heretofore made by or on behalf of Paymentus or Client with respect to the subject matter hereof and may be changed only by agreements in writing signed by the authorized representatives of the parties.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed by their duly authorized representatives.

Client:

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

James Ryder  
Council President  
4/18/16

Paymentus:

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Jerry Portocalis  
Senior Vice President  
April 27, 2016

# Paymentus

## GENERAL TERMS AND CONDITIONS

### 1 Definitions:

For the purposes of this Agreement, the following terms and words shall have the meaning ascribed to them, unless the context clearly indicates otherwise.

1.1 "Agreement" or "Contract" shall refer to this Agreement, as amended from time to time, which shall constitute an authorization for the term of this contract for Paymentus to be the exclusive provider of services, stated herein, to the Client

1.2 "User" shall mean the users of the Client's services

1.3 "Effective Date" shall be the last date upon which the parties signed this Agreement. The Agreement will not be effective against any party until the said date

1.4 "Launch Date" shall be the date on which Client launches this service to the Users

1.5 "Payment" shall mean Users to make payments for Client's services or Client's bills

1.6 "Payment Amount" shall mean the bill amount User wants to pay to the Client.

1.7 "Services" shall include the performance of the Services outlined in section 2 of this Agreement

1.8 "Paymentus Authorized Processor" shall mean a Paymentus authorized merchant account provider and payment processing gateway

1.9 "Average Bill Amount" shall mean the total amount of Payments collected through Paymentus system in a given month divided by the number of the Payments for the same month.

### 2 Description of Services to be performed

#### 2.1 Scope of Services

Paymentus shall provide Users the opportunity to make Payments by Visa, MasterCard, Discover, E-check and other payment methods as deemed necessary by Paymentus. Payments may be made by Interactive Telephone Voice Response

System ("IVR") or secure Internet interface provided at the Paymentus Corporation's web site or other websites part of Paymentus' Instant Payment Network ("WebSites"), collectively referred to as the ("System" or "Platform").

#### 2.2 Professionalism

Paymentus shall perform in a professional manner all Services required to be performed under this Agreement.

### 3 Compensation

#### 3.1 No Cost Installation

Paymentus will charge no fees related to the initial setup and personalization of its standard service for both Web and IVR Interfaces.

#### 3.2 Paymentus Service Fee

For each payment, Paymentus will charge a Paymentus Service Fee as per Schedule A (hereinafter called "Paymentus Service Fee").

For each payment, the Paymentus Service Fee collected will be used to pay the corresponding Credit Card transaction fees or transaction fees associated with Debit Cards or eChecks (hereinafter called "Transaction Fees") except for the return items (eCheck returns or Credit/Debit Card chargebacks).

A schedule of Paymentus Service Fee is attached hereto as Schedule A. The Paymentus Service Fee is based on the Average Bill Amount, current payment method mix (credit vs debit vs e-check) and on the assumption that the total number of payments and the total Payment Amount collected each month from the use of non-consumer cards shall be under 5% of the total per month ("Fee Assumptions"). Client shall be billed an additional Paymentus Service Fees based on the rate of 3.5% of the Payment Amount for any excess amount if the Fee Assumptions vary by more than 5%. Paymentus can amend this schedule upon prior written notice to the Client, if such change is required due to changes in the Visa and MasterCard regulations or changes in Credit Card fees or changes in the Average Bill Amount or changes in Fee Assumptions.



# Paymentus

## 4 Payment Processing

### 4.1 Integration with Client's Billing System

At no cost to Client, Paymentus will develop one (1) file format interface with Client's billing system using Client's existing text file format currently used to post payments to Client's billing system. Client will be responsible to provide Paymentus with the one file format specification and will fully cooperate with Paymentus during the development of the said interface. If Client chooses to create an automated file integration process to download the posting file, due to Paymentus security requirements, Client will use Paymentus specified integration process. Paymentus platform is an independent full service fully hosted platform per PCI-DSS requirements for a fully hosted solution. As such, Paymentus platform does and can function independent of any billing system integration. A payment posting file can be emailed or downloaded from Paymentus Agent Dashboard. If Client chooses to have Paymentus platform integrated with its billing system, Paymentus offers two options:

(i) Paymentus standard integration specification that Client can use to integrate its billing systems with Paymentus platform ("Standard Integration"); (or)

(ii) Paymentus to either customize or configure its platform to integrate with Client using file specification or APIs supported by Client's billing system ("Client Specific Integration")

If Client chooses Standard Integration, Paymentus agrees to fully cooperate with Client and provide its specification to Client. Paymentus also agrees to participate in meetings with Client's software vendor to provide any information or clarifications needed to understand Standard Integration. Time is of the essence and Paymentus agrees to provide all integration/interface specifications within 30 days from the Effective Date. Client will take commercially reasonable steps to develop the integration within 60 days from the date on which Client has received all integration specifications from Paymentus. Parties agree that if Paymentus does not cooperate fully, it can lead to Client being unable to perform its duties to deliver the integration in time.

If Client chooses Client Specific Integration, Paymentus agrees to develop such integration at no cost to Client, provided however, Client agrees to fully cooperate with Paymentus and cause its software vendors to fully cooperate with Paymentus. Client agrees to provide all specification required for

Client specific integration. Client further agrees to participate in testing with Paymentus and if needed, cause its billing software vendors to participate in testing. Time is of the essence and Client agrees to provide or make available all integration/interface specifications within 30 days from the Effective Date. Paymentus will take commercially reasonable steps to develop the integration within 60 days from the date on which Paymentus has received all the integration specifications from Client or its vendors. Parties agree that if Client does not cooperate fully or is unable to cause its software vendors to cooperate fully with Paymentus, it can lead to Paymentus being unable to perform its duties to deliver the integration in time.

Based on Client's use of Paymentus platform and respective modules selected under this Agreement, Paymentus will require the following integration points:

- (i) For one time Payment Module:
  - a. Customer Information – Text File or Real-time
  - b. Payment Posting – Text File or Real-time
- (ii) For Recurring Payment Module
  - a. Text File
- (iii) For E-billing Module
  - a. Billing Data - Text File or Real-time link to billing data
- (iv) For Outbound Notification
  - a. Audience File – Text File for customer engagement messages

Each of these can be based on Standard Integration or Client Specific Integration.

### 4.2 PCI Compliance

For PCI Compliance, Client has two options for using Paymentus platform:

- (i) Paymentus Fully Hosted Solution ;or
- (ii) Any other configuration

To substantially reduce or eliminate any PCI compliance risks and to render all Client systems out of scope from PCI compliance requirements, Client agrees to use Paymentus' fully hosted service where Paymentus uses its own platform to capture Payments and to manage the entire (end to end) user experience from all channels for Payment acceptance: Web, Mobile, IVR, POS devices (per Paymentus recommended setup), recurring payments, Ebill Presentment ("Paymentus Fully Hosted Solution"). If Client chooses any other integration such as third party web pages integrated

# Paymentus

with Paymentus APIs, third party gateway pages, or its own IVR systems or POS solution not recommended by Paymentus, or a cashiering module from third party, Client expressly agrees that Client shall not be exempt from PCI requirements and shall be liable for any data breaches occurring on its own systems as Client recognizes that Client systems are participating in the transactions and are in scope for PCI compliance. Under such circumstances, Paymentus shall not be responsible for any PCI obligations outside of Paymentus own platform and Paymentus expressly disclaims any PCI or security obligations related to Client systems or any third party systems that participate in the payment transactions that are outside of Paymentus Platform.

Paymentus highly recommends that Client uses Paymentus Fully Hosted Solution to substantially reduce its PCI compliance and data breach risks.

If Client chooses to use any other option other than Paymentus Fully Hosted Solution, Client agrees and warrants that Client shall remain PCI compliant throughout the term of this Agreement. For clarity, just because Client uses PCI compliant applications such as its billing software, it does not eliminate the need for Client to be PCI compliant. Per PCI requirements, if a party's systems participate in processing, or accepting or storing card transactions, such party is required to be PCI compliant as the systems are in scope.

#### 4.3 Explicit User Confirmation

Paymentus shall confirm the dollar amount of all Payments to be charged to a Card and electronically obtain the User approval of such charges prior to initiating Card authorizations transaction. Paymentus will provide User with electronic confirmation of all transactions.

#### 4.4 Merchant Account

Paymentus will arrange for the Client to have a merchant account with the Paymentus Authorized Processor for processing and settlement of the credit card transactions.

#### 4.5 Card Authorization

For authorization purposes, Paymentus will electronically transmit all Card transactions to the appropriate card associations in real time as the transactions occur.

#### 4.6 Settlement

Paymentus together with its authorized Card processor shall forward the payment transactions to the appropriate card organizations for settlement directly to the Client's depository bank account previously designated by the Client (hereinafter the "Client Bank Account").

Paymentus will debit the Paymentus Service Fees from Client's account on a monthly basis.

Paymentus together with Paymentus Authorized Processor will continuously review its settlement and direct debit processes for its simplicity and efficiencies. Client and Paymentus agree to fully cooperate with each other if Paymentus were to change its settlement and invoicing processes.

### 5 General Conditions of Services

#### 5.1 Service Reports

Paymentus shall provide Client with reports summarizing use of the Services by Users for a given reporting period.

#### 5.2 User Adoption Communication by Client

Client will make Paymentus' Services available to its residential and commercial Clients by different means of Client communication including a) through bills, invoices and other notices; b) by providing IVR and Web payment details on the Client's website including a "Pay Now" or similar link on a mutually agreed prominent place on the web site; c) through Client's general IVR/Phone system; and d) other channels deemed appropriate by the Client.

Paymentus shall provide Client with logos, graphics and other marketing materials for Client's use in its communications with its users regarding the Services and/or Paymentus.

Both parties agree that Paymentus will be presented as a payment method option. Client will communicate Paymentus option to its end residential and commercial Clients wherever Client usually communicates its other payment methods.

#### 5.3 Independent Contractor

Client and Paymentus agree and understand that the relationship between both parties is that of an independent contractor.

# Paymentus

## 5.4 Client's Responsibilities

In order for Paymentus to provide Services outlined in this Agreement, the Client shall cooperate with Paymentus by:

- (i) Client will enter into all applicable merchant Card or cash management agreements.
- (ii) For the duration of this Agreement, Client will keep a bill payment link connecting to Paymentus System at a prominent and mutually agreed location on the Client website. The phone number for the IVR payment will also be added to the web site. Client will also add the IVR payment option as part of the Client's general phone system.
- (iii) User Adoption marketing as described in 5.2.
- (iv) Within 30 days of the merchant account setup, Client will launch the service to the Users.
- (v) For the purpose of providing Client a posting file for posting to Client's billing system, Client will provide the file format specification currently used to post its payments to the billing system. Client will fully cooperate with Paymentus and provide the information required to integrate with Client's billing system.

## 6 Governing Laws

This Agreement shall be governed by the laws of the state of Pennsylvania.

## 7 Communications

### 7.1 Authorized Representative

Each party shall designate an individual to act as a representative for the respective party, with the authority to transmit instructions and receive information. The parties may from time to time designate other individuals or change the individuals.

### 7.2 Notices

All notices of any type hereunder shall be in writing and shall be given by Certified Mail or by a national courier or by hand delivery to an individual authorized to receive mail for the below listed individuals, all to the following individuals at the following locations:

To Client

Master Services Agreement – Absorbed  
Confidential & Proprietary

FINANCE DIRECTOR  
620 W. CHESTNUT ST  
P.O. BOX 96  
PERKASIE, PA 18944

C/O:  
Address:  
Email:

To Paymentus FINANCE@PERKASIEBOROUGH.ORG  
C/O: President and CEO  
Address: 13024 Ballantyne Corporate Place  
Suite 450  
Charlotte, NC 28277  
Email: [ceo@paymentus.com](mailto:ceo@paymentus.com)

Notices shall be declared to have been given or received on the date the notice is physically received if given by hand delivery, or if notices given by US Post, then notice shall be deemed to have been given upon on date said notice was deposited in the mail addressed in the manner set forth above. Any party hereto by giving notice in the manner set forth herein may unilaterally change the name of the person to whom notice is to be given or the address at which the notice is to be received.

### 7.3 Interpretation

It is the intent of the parties that no portion of this Agreement shall be interpreted more harshly against either of the parties as the drafter.

### 7.4 Amendment of Agreement

Modifications or changes in this Agreement must be in writing and executed by the parties bound to this Agreement.

### 7.5 Severability

If a word, sentence or paragraph herein shall be declared illegal, unenforceable, or unconstitutional, the said word, sentence or paragraph shall be severed from this Agreement, and this Agreement shall be read as if said word, sentence or paragraph did not exist.

### 7.6 Attorney's Fees

Should any litigation arise concerning this Agreement between the parties hereto, the parties agree to bear their own costs and attorney's fees.

### 7.7 Confidentiality

Client will not disclose to any third party or use for any purpose inconsistent with this Agreement any confidential or proprietary non-public information it obtains during the term of this Agreement about Paymentus' business, operations, financial condition, technology, systems, no-how,

# Paymentus

products, services, suppliers, Clients, marketing data, plans, and models, and personnel. Paymentus will not disclose to any third party or use for any purpose inconsistent with this Agreement any confidential User information it receives in connection with its performance of the services.

## 7.8 Intellectual Property

In order that the Client may promote the Services and Paymentus' role in providing the Services, Paymentus grants to Client a revocable, non-exclusive, royalty-free, license to use Paymentus' logo and other service marks (the "Paymentus Marks") for such purpose only. Client does not have any right, title, license or interest, express or implied in and to any object code, software, hardware, trademarks, service mark, trade name, formula, system, know-how, telephone number, telephone line, domain name, URL, copyright image, text, script (including, without limitation, any script used by Paymentus on the IVR or the WebSite) or other intellectual property right of Paymentus ("Paymentus Intellectual Property"). All Paymentus Marks, Paymentus Intellectual Property, and the System and all rights therein (other than rights expressly granted herein) and goodwill pertain thereto belong exclusively to Paymentus.

## 7.9 Force Majeure

Paymentus will be excused from performing the Services as contemplated by this Agreement to the extent its performance is delayed, impaired or rendered impossible by acts of God or other events that are beyond Paymentus' reasonable control and without its fault or judgment, including without limitation, natural disasters, war, terrorist acts, riots, acts of a governmental entity (in a sovereign or contractual capacity), fire, storms, quarantine restrictions, floods, explosions, labor strikes, labor walk-outs, extra-ordinary losses utilities (including telecommunications services), external computer "hacker" attacks, and/or delays of common carrier.

## 7.10 Time of the Essence

Paymentus and Client acknowledge and agree that time is of the essence for the completion of the Services to be performed and each parties respective obligations under this Agreement.

## 8 Indemnification

### 8.1 Paymentus Indemnification and Hold Harmless

Paymentus agrees to the fullest extent permitted by law, to indemnify and hold harmless the Client and its governing officials, agents, employees, and attorneys (collectively, the "Client Indemnitees") from and against all liabilities, demands, losses, damages, costs or expenses (including reasonable attorney's fees and costs), incurred by any Client Indemnitee as a result or arising out of (i) the willful misconduct or negligence of Paymentus in performing the Services or (ii) a material breach by Paymentus of its covenants.

### 8.2 Client Indemnification and Hold Harmless

Client agrees to the fullest extent permitted by law, to indemnify and hold harmless Paymentus, its affiliates, officers, directors, stockholders, agents, employees, and representatives, (collectively, the "Paymentus Indemnitees") from and against all liabilities, demands, losses, damages, costs or expenses (including without limitation reasonable attorney's fees and expenses) incurred by any Paymentus Indemnitee as a result or arising out of (i) the willful misconduct or negligence of Client related to the Services or (ii) a material breach of Client's covenants.

### 8.3 Warranty Disclaimer

Except as expressly set forth in this Agreement, Paymentus disclaims all other representations or warranties, express or implied, made to the Client or any other person, including without limitation, any warranties regarding quality, suitability, merchantability, fitness, for a particular purpose or otherwise of any services or any good provided incidental to the Services provided under this Agreement.

### 8.4 Limitation of Liability

Notwithstanding the foregoing, the parties agree that neither party shall be liable to the other for any lost profits, lost savings or other special, indirect or consequential damages, even if the party has been advised of or could have foreseen the possibility of such damages. Paymentus' total liability for damages for any and all actions associated with this Agreement or the Services shall in no event exceed the specific dollar amount of the Paymentus Service Fee paid to Paymentus for the particular payment transaction which is the subject matter of the claim of damage.

## 9 Term and Termination

# Paymentus

## 9.1 Term

The term of this Agreement shall commence on the effective date of this Agreement and continue for a period of 3 (three) years ("Initial Term") from the Launch Date. Services under this Agreement shall begin within 30 days of the merchant account setup.

At the end of the Initial Term, this Agreement will automatically renew for successive two (2) year periods unless either Client or Paymentus provide the other party with not less than 6 (six) months prior written notice before such automatic renewal date that such party elects not to automatically renew the term of this Agreement.

## 9.2 Material Breach

A material breach of this Agreement shall be cured within 90 (ninety) days ("Cure Period") after a party notifies the other of such breach. In the event, such material breach has not been cured within the Cure Period, the non-breaching party can terminate this Agreement by providing the other party with a 30 (thirty) days notice.

## 9.3 Upon Termination

Upon termination of this Agreement, the parties agree to cooperate with one another to ensure that all Payments are accounted for and all refundable transactions have been completed. Upon termination, Paymentus shall cease all Services being provided hereunder unless otherwise directed by the Client in writing.

LAUNCH DATE = 9/12/17 - FIRST PAYMENT REC'D

RENEWAL = 9/12/20

# Paymentus

## Schedule A – Paymentus Service Fee Schedule

Paymentus Service Fee charged to the Client will be based on the following model:

Absorbed Fee Model	
<input type="checkbox"/>	Absorbed Model
<input type="checkbox"/>	Average Bill Amount: \$183.00
<input type="checkbox"/>	Includes EPA at \$0.10 per transaction \$0.00 set-up fee
<input type="checkbox"/>	ECM for Outbound Notifications with 2,000 messages monthly, \$0.15 per message additional
<input type="checkbox"/>	Paymentus Service Fee per qualified utility rate transaction
•	Credit/Debit Card <u>\$ 2.25</u> (Visa, MasterCard , Discover utility Program Rate)
•	ACH/ eCheck <u>\$ 1.00</u>
<input type="checkbox"/>	\$375.00 per encrypted card swipe device as needed

Note: Maximum Amount per Payment is \$500.00. Multiple payments can be made.

Paymentus may apply different limits per transactions for user adoption or to mitigate risks.

**PERKASIE BOROUGH  
RESOLUTION NO. 2025-4**

**A RESOLUTION OF THE PERKASIE BOROUGH COUNCIL  
AUTHORIZING A REDUCTION IN THE ESCROW FOR THE SPRUCE  
STREET TOWNHOUSES PROJECT AS APPROVED BY GILMORE &  
ASSOCIATES, INC., IN THE AMOUNT OF \$72,463.41 TO REDUCE THE  
TOTAL ESCROW TO \$110,004.43, AND AUTHORIZING THE  
SIGNATURE OF THE BOROUGH MANAGER ON THE ESCROW  
REDUCTION**

WHEREAS, 601 Spruce Street Investment Partners, LLC (“Applicant”) received approval via Borough Resolution #2019-19 to improve Bucks County Tax Parcels 33-5-125 and 33-5-135 with ten (10) townhouse dwellings together with utilities, storm management improvements and the like along Spruce Street; and

WHEREAS, upon inspection Gilmore & Associates, Inc., has certified that the Financial Security Fund may be reduced by the amount of \$72,463.41 to a total amount of \$110,004.43.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Perkasie, as follows, that the financial security fund for the Spruce Street Townhouses project, is hereby reduced by the amount of \$72,463.41 to the sum of \$110,004.43.

IT IS FURTHER RESOLVED that the Borough Manager is hereby authorized to sign the Escrow Reduction.

THIS RESOLUTION WAS DULY ADOPTED by the Borough Council of Perkasie Borough on the 20<sup>th</sup> day of January, 2025.

**ATTEST:**

**BOROUGH OF PERKASIE:**

By: \_\_\_\_\_  
Andrea L. Coaxum, Secretary

By: \_\_\_\_\_  
James Ryder, Council President



January 13, 2025

Project No.: 17-01181

Andrea L. Coaxum  
Borough Manager  
Borough of Perkasio  
620 W. Chestnut Street  
P.O. Box 96  
Perkasie, PA 18944

Reference: Spruce Street Townhouses  
Financial Security Escrow Release Request #4

Dear Andrea:

Gilmore & Associates Inc. (G&A) has reviewed Escrow Release Request #4 from The Moser Group dated January 10, 2025. Per the Financial Security Agreement dated July 19, 2021, a financial security fund in the form of a Set-Aside Agreement has been established by The Bryn Mawr Trust Company in the amount of \$409,297.68. This request for release of a portion of the financial security fund is for erosion and sediment controls, paving of shared driveway, mill and overlay of Spruce Street and S. 4<sup>th</sup> Street, traffic control, earthwork, landscaping, pavement markings, traffic signage, and wood guiderail.

In response to the Developer's request, G&A has reviewed the completed site improvements and the items/quantities for this release are as delineated on the attached breakdown. However, we note that the 10% retainage was not included in the Developer's request. Also, the following items listed on the Developer's request was not approved for release:

1. The request to release the total amount held for Item VI.3. ('Shadblow' Serviceberry) is not approved since one (1) appears to be missing. We recommend releasing six (6) held for this line item.
2. The request to release the total amount held for Item VI.5. (Chinese Dogwood) is not approved since one (1) appears to be missing. We recommend releasing nine (9) held for this line item.
3. The request to release the total amount held for Item VI.6. (Driveway Light) is not approved since no driveway lights appear to have been installed.

G&A would recommend reducing the financial security fund by Seventy-Two Thousand Four Hundred Sixty-Three Dollars and Forty-One Cents (\$72,463.41) to the amount of One Hundred Ten Thousand Four Dollars and Forty-Three Cents (\$110,004.43).

Please schedule this as an agenda item for the next meeting. If you have any questions regarding the above, please contact this office.

Sincerely,

Douglas C. Rossino, P.E.  
Gilmore & Associates, Inc.  
Borough Engineers

65 East Butler Avenue | Suite 100 | New Britain, PA 18901 | Phone: 215-345-4330 | Fax: 215-345-8606



DCR

Enclosures: As Referenced

cc: Cassandra L. Grillo, CZO, Zoning Officer and Code Enforcement Administrator  
Megan McShane, Executive Assistant  
Rebecca Deemer, Finance Director  
Jeffrey P. Garton, Esq., Borough Solicitor  
Edward F. Moser, The Moser Group  
Erik Garton, P.E., E.V.P., Gilmore & Associates, Inc.

January 13, 2025  
Release #4

**CERTIFICATE OF COMPLETION**

SPRUCE STREET TOWNHOUSES

We, the undersigned, hereby certify that the improvements in connection with the Preliminary and Final Land Development Plans for Spruce Street Townhouses dated March 7, 2018 and last revised February 3, 2020 and the Land Development Agreement of Spruce Street Townhouses dated July 19, 2021 have been completed to the extent that the financial security fund may be reduced by **\$72,463.41** dollars to the amount of **\$110,004.43** dollars.

*Douglas C. Rossino*

\_\_\_\_\_

Borough Engineer

01/13/2025

\_\_\_\_\_

Date

\_\_\_\_\_

Borough Secretary

\_\_\_\_\_

Date



**ESCROW STATUS REPORT**

**SUMMARY OF ESCROW ACCOUNT**

PROJECT NAME:	Spruce Street Townhouses	TOTAL CONSTRUCTION:	\$ 357,748.06	AMOUNT OF WORK IN PLACE THIS PERIOD:	\$ 80,514.90
PROJECT NO.:	17-01181	TOTAL CONSTRUCTION CONTINGENCY:	\$ 35,774.81	REQUIRED RETAINAGE THIS RELEASE (10%):	\$ 8,051.49
PROJECT OWNER:	601 Historic Investors, LP	TOTAL ENG/INSP/LEGAL:	\$ 15,774.81	AMOUNT OF THIS RELEASE:	\$ 72,463.41
		TOTAL ESCROW POSTED:	\$ 409,297.68		
MUNICIPALITY:	Perkasie Borough			TOTAL ESCROW RELEASED TO DATE:	\$ 299,293.25
ESCROW AGENT:	The Bryn Mawr Trust Company	ESCROW SECURITY ACCOUNT (ESA):	\$ 20,000.00	TOTAL ESCROW REMAINING:	\$ 110,004.43
TYPE OF SECURITY:	Set-Aside Agreement			TOTAL CONSTRUCTION CONTINGENCY:	\$ 35,774.81
AGREEMENT DATE:	July 19, 2021	RELEASE NO.:	4	TOTAL ENG/INSP/LEGAL:	\$ 15,774.81
		RELEASE DATE:	January 13, 2025	TOTAL RETAINAGE TO DATE:	\$ 33,254.81
				TOTAL CONSTRUCTION AVAILABLE FOR RELEASE:	\$ 25,200.00

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 5
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY
<b>I. DEMOLITION &amp; CLEARING</b>											
1. Clearing and Grubbing	LS	1	\$ 6,740.00	\$ 6,740.00			1	\$6,740.00		\$ -	
2. Concrete Walk Demolition	SF	388	\$ 6.35	\$ 2,463.80			388	\$2,463.80		\$ -	
3. Concrete Curb Demolition	LF	430	\$ 7.30	\$ 3,139.00			430	\$3,139.00		\$ -	
<b>II. EROSION &amp; SEDIMENT CONTROL</b>											
1. Tree Protection Fencing	LF	325	\$ 2.50	\$ 812.50			325	\$812.50		\$ -	
2. Inlet Protection	EA	3	\$ 191.62	\$ 574.86			3	\$574.86		\$ -	
3. Rock Construction Entrance (To be maintained)	EA	1	\$ 2,100.00	\$ 2,100.00			1	\$2,100.00		\$ -	
4. Temporary Seeding- Seed and Mulch	LS	1	\$ 500.00	\$ 500.00	1	\$500.00	1	\$500.00		\$ -	
5. 12" Compost Filter Sock	LF	664	\$ 5.00	\$ 3,320.00			664	\$3,320.00		\$ -	
6. Super Silt Fence	LF	320	\$ 7.50	\$ 2,400.00			320	\$2,400.00		\$ -	
7. Pumped Water Filter Bag	EA	1	\$ 500.00	\$ 500.00			1	\$500.00		\$ -	
8. Concrete Debris Washout	EA	1	\$ 1,400.00	\$ 1,400.00	1	\$1,400.00	1	\$1,400.00		\$ -	
9. E&S Maintenance/Removal	LS	1	\$ 1,200.00	\$ 1,200.00	1	\$1,200.00	1	\$1,200.00		\$ -	
<b>III. STORMWATER MANAGEMENT</b>											
1. Tie into Existing Structures	EA	2	\$ 2,020.00	\$ 4,040.00			2	\$4,040.00		\$ -	
2. 15" Dia. RCP	LF	97	\$ 65.00	\$ 6,305.00			97	\$6,305.00		\$ -	
3. 24" Dia. RCP (Remove/Replace)	LF	120	\$ 115.00	\$ 13,800.00			120	\$13,800.00		\$ -	
4. Type M Box with Inlet Top	EA	3	\$ 3,900.00	\$ 11,700.00			3	\$11,700.00		\$ -	
5. Storm Manhole	EA	3	\$ 2,936.00	\$ 8,808.00			3	\$8,808.00		\$ -	
6. Storm Manhole (Remove/Replace)	EA	1	\$ 7,520.00	\$ 7,520.00			1	\$7,520.00		\$ -	
7. Outlet Structure	EA	1	\$ 6,665.00	\$ 6,665.00			1	\$6,665.00		\$ -	
8. Terre-Kleen TK-27	LS	1	\$ 48,840.00	\$ 48,840.00			1	\$48,840.00		\$ -	
9. Underground Stormwater Facility	LS	1	\$ 35,000.00	\$ 35,000.00			1	\$35,000.00		\$ -	
10. Water Quality Trash Hood	EA	3	\$ 1,500.00	\$ 4,500.00			3	\$4,500.00		\$ -	
<b>IV. PAVING AND CURBING</b>											
1. Concrete Curb	LF	395	\$ 62.00	\$ 24,490.00			395	\$24,490.00		\$ -	
2. Concrete Sidewalk	SF	2,295	\$ 6.00	\$ 13,770.00			2,295	\$13,770.00		\$ -	
3. Concrete Driveway Apron	SF	216	\$ 9.00	\$ 1,944.00			216	\$1,944.00		\$ -	
4. Concrete ADA Ramps	EA	5	\$ 3,000.00	\$ 15,000.00			5	\$15,000.00		\$ -	



**ESCROW STATUS REPORT**

**SUMMARY OF ESCROW ACCOUNT**

PROJECT NAME:	Spruce Street Townhouses	TOTAL CONSTRUCTION:	\$ 357,748.06	AMOUNT OF WORK IN PLACE THIS PERIOD:	\$ 80,514.90
PROJECT NO.:	17-01181	TOTAL CONSTRUCTION CONTINGENCY:	\$ 35,774.81	REQUIRED RETAINAGE THIS RELEASE (10%):	\$ 8,051.49
PROJECT OWNER:	601 Historic Investors, LP	TOTAL ENG/INSP/LEGAL:	\$ 15,774.81	AMOUNT OF THIS RELEASE:	\$ 72,463.41
		TOTAL ESCROW POSTED:	\$ 409,297.68		
MUNICIPALITY:	Perkasie Borough			TOTAL ESCROW RELEASED TO DATE:	\$ 299,293.25
ESCROW AGENT:	The Bryn Mawr Trust Company	ESCROW SECURITY ACCOUNT (ESA):	\$ 20,000.00	TOTAL ESCROW REMAINING:	\$ 110,004.43
TYPE OF SECURITY:	Set-Aside Agreement			TOTAL CONSTRUCTION CONTINGENCY:	\$ 35,774.81
AGREEMENT DATE:	July 19, 2021	RELEASE NO.:	4	TOTAL ENG/INSP/LEGAL:	\$ 15,774.81
		RELEASE DATE:	January 13, 2025	TOTAL RETAINAGE TO DATE:	\$ 33,254.81
				TOTAL CONSTRUCTION AVAILABLE FOR RELEASE:	\$ 25,200.00

ESCROW TABULATION					CURRENT RELEASE		RELEASED TO DATE		AVAILABLE FOR RELEASE		RELEASE REQ # 5
					QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY
5.	Fine Grade and Compact	SY	630	\$ 1.40	\$ 882.00	330	\$462.00	630	\$882.00	\$ -	
6.	4" 2A Mod. Stone	SY	630	\$ 6.00	\$ 3,780.00	330	\$1,980.00	630	\$3,780.00	\$ -	
7.	4" 19 MM Superpave Binder Course	SY	630	\$ 30.00	\$ 18,900.00	330	\$9,900.00	630	\$18,900.00	\$ -	
8.	2" 9.5 MM Superpave Wearing Course	SY	630	\$ 19.40	\$ 12,222.00	630	\$12,222.00	630	\$12,222.00	\$ -	
9.	Sweep and Tack Coat	SY	630	\$ 0.75	\$ 472.50	630	\$472.50	630	\$472.50	\$ -	
10.	Curb Seal	LF	395	\$ 1.30	\$ 513.50	395	\$513.50	395	\$513.50	\$ -	
11.	Temporary Pavement Patch	LS	1	\$ 1,676.00	\$ 1,676.00			1	\$1,676.00	\$ -	
12.	Permanent Pavement Restoration	LS	1	\$ 4,000.00	\$ 4,000.00	0.5	\$2,000.00	1	\$4,000.00	\$ -	
13.	Mill & Overlay Spruce Street	SY	1,155	\$ 18.00	\$ 20,790.00	1,155	\$20,790.00	1,155	\$20,790.00	\$ -	
14.	Mill & Overlay 4th Street (Sewer Area)	SY	184	\$ 18.40	\$ 3,385.60	184	\$3,385.60	184	\$3,385.60	\$ -	
15.	Traffic Control	LS	1	\$ 1,392.00	\$ 1,392.00	1	\$1,392.00	1	\$1,392.00	\$ -	
<b>V.</b>	<b>EARTHWORK</b>										
1.	Topsoil Stripping	CY	200	\$ 8.30	\$ 1,660.00			200	\$1,660.00	\$ -	
2.	Cut to Fill	CY	620	\$ 8.15	\$ 5,053.00			620	\$5,053.00	\$ -	
3.	Rough Grade	SF	31,946	\$ 0.05	\$ 1,597.30	16,946	\$847.30	31,946	\$1,597.30	\$ -	
4.	Permanent Seeding- Seed and Mulch	LS	1	\$ 1,000.00	\$ 1,000.00	0.75	\$750.00	1	\$1,000.00	\$ -	
5.	Export Soil	CY	480	\$ 10.40	\$ 4,992.00			480	\$4,992.00	\$ -	
<b>VI.</b>	<b>LANDSCAPING &amp; LIGHTING</b>										
1.	Sugar Maple (Min. 2.5" cal., B&B)	EA	5	\$ 350.00	\$ 1,750.00	5	\$1,750.00	5	\$1,750.00	\$ -	
2.	'Bloodgood' London Planetree (Min. 2.5" cal., B&B)	EA	3	\$ 350.00	\$ 1,050.00	3	\$1,050.00	3	\$1,050.00	\$ -	
3.	'Shadblow' Serviceberry (Min. 8' Ht., B&B)	EA	7	\$ 350.00	\$ 2,450.00	6	\$2,100.00	6	\$2,100.00	1	\$ 350.00
4.	Flowering Dogwood (Min. 8' Ht., B&B)	EA	4	\$ 350.00	\$ 1,400.00	4	\$1,400.00	4	\$1,400.00	\$ -	
5.	Chinese Dogwood (Min. 8' Ht., B&B)	EA	10	\$ 350.00	\$ 3,500.00	9	\$3,150.00	9	\$3,150.00	1	\$ 350.00
6.	Driveway Light	EA	3	\$ 3,500.00	\$ 10,500.00					3	\$ 10,500.00
<b>VII.</b>	<b>SIGNAGE &amp; STRIPING</b>										
1.	Pavement Markings	LS	1	\$ 4,500.00	\$ 4,500.00	1	\$4,500.00	1	\$4,500.00	\$ -	
2.	Traffic Signage	EA	7	\$ 250.00	\$ 1,750.00	7	\$1,750.00	7	\$1,750.00	\$ -	
<b>VIII.</b>	<b>MISCELLANEOUS</b>										
1.	6' High Privacy Fence	LF	300	\$ 25.00	\$ 7,500.00					300	\$ 7,500.00
2.	Wood Guiderail	LF	140	\$ 50.00	\$ 7,000.00	140	\$7,000.00	140	\$7,000.00	\$ -	
3.	As-Built Survey	LS	1	\$ 4,000.00	\$ 4,000.00					1	\$ 4,000.00
4.	Concrete Monuments	EA	10	\$ 250.00	\$ 2,500.00					10	\$ 2,500.00

## COMMUNITY & ECONOMIC DEVELOPMENT REPORT – January 16th, 2025

### Economic Development

- The **Electric Dreams Arcade** is newly open on W. Walnut St with 3 floors of pinball and retro arcade games. Community reception to this business is very warm.
- The applicant at the retail spaces 5<sup>th</sup> & Blooming Glen is working thought plan review with the Borough's engineer and planner. We are expecting a Conditional Use presentation for Council very soon.
- The "**Glassworks**" campus has sold to new ownership. The project has completed the waiver of land development approvals. We are planning a meeting with the new owner to discuss next steps.
- The new owner of the currently vacant **Methodist Church** on 5<sup>th</sup> St. has completed the zoning process for the community center use. We are waiting on building permit submission, final inspections and DEP mailer from the applicant before approving occupancy.
- Maintaining inventory of commercial space available for lease/sale in the Borough.
- Working with a number of individuals hoping to find a commercial location. Meetings with businesses to clarify zoning and permitting for future plans.
- We received 5 proposals to prepare an economic development plan update for the Borough. We are reviewing proposals and will have an update and recommendation for Council soon. This project is partly funded with a DCED Keystone Communities Planning Grant of \$25,000.

### PLANNING / ZONING:

- Reviewing list of issues for the Planning Commission in 2025.
- Responded to Zoning, Property Maintenance and Land Development & Subdivision applications and questions as necessary.

### PERKASIE BOROUGH COMMUNITY EVENTS

- Working on Public Safety plan and measures for all community events in 2025
- **Indoor Farmers Market:** 2 successful markets in December and January. Next market is themed for Valentine's Day on February 8<sup>th</sup>.
- **Farmers Market Outdoor Season 2025:** Most vendor applications in and vendor calendar almost finalized. Musician calendar bookings almost complete. Advertising for community spot exhibitors.
- **Celtic Festival:** attended planning meetings in Dec & Jan. Working on Public Safety plan. Perkasie Borough partners with the Upper Bucks Chamber of Commerce on this event.
- **Memorial Day Parade & Service:** Confirmed participation by some key participants including school marching bands and Mayors of 3 municipalities. Developing event plan.
- **Community Day & Fireworks:** No action this month.
- **Summer Concert Series:** Draft performers and schedule with Park & Rec Board for review.
- **Under the Stars Car Show:** No action this month.
- **Fall Festival:** No action this month.
- **America's Oldest Tree Lighting:** safe, successful event in Dec '24. Review meeting planned for 1/16/25.
- **Perkasie's 150<sup>th</sup> anniversary** celebration in May 2029. No action this month.

### COMMUNITY EVENTS / 3<sup>RD</sup> PARTY

- The Perkasie Town Improvement Association is hosting the **Perkasie Ale Trail** from Friday Jan 24 – Sunday Jan 26. Visitors get 3 or more punches on their Ale Trail card from participating businesses to obtain a commemorative glass.
- **The Craftery Market** is penciled in for 11/15/25

- We are awaiting an event permit application from the Perkasio Town Improvement Association for their 2025 **First Friday** event series.

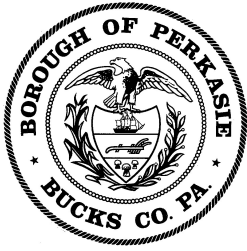
### **RESIDENT COMMUNICATION**

- Managing resident issues through resolution as necessary.
- Continuing regular social media posts and updating alerts on Borough website.
- Managing increased marketing and advertising for Parks & Recreation programming.
- Prepared articles for Perkasio Connection newsletter
- Developed & published communications about changes resulting from 2025 budget
- Planning resident communication about the upcoming changes to the bulk trash program

### **OTHER PROJECTS**

- **SEPTA FREIGHT CAR:** Final mural design in Council packet. Working with artist on plans for installation. Awaiting Right of Entry and Indemnification agreements from SEPTA. Working on a plan for general maintenance of the site. The mural project is funded in part by a \$13,500 Visit Bucks County Tourism Grant award. Perkasio Borough developed the grant application which was submitted by the PTIA.
- **PARK AVENUE PROJECT:** Developed and submitted LSA grant application for \$1,000,000 to supplement the \$2.1mil secured through Brian Fitzpatrick's Congressional Spending.
- **NEXLEVEL** permits, Code issues and other property file matters all being logged on NexLevel. Continuing to work with developer on reporting and other system customization.
- **CYBERSECURITY:**
  - Developed and submitted application for Planning Phase 2 of the RMUC prize. If awarded, Perkasio will win \$100,000 and 80 hours of Technical Assistance. Expecting announcement end Feb/early March.
  - Agreed scope of work with Technical Assistance providers to use balance of awarded hours (from Commitment Phase 1) by end February. Focus is on policy and governance.
  - Working with our Cybersecurity consultant on preparation for Implementation Phase 3 submission.

### **PROFESSIONAL DEVELOPMENT / CONFERENCES / MEETINGS:**



# BOROUGH OF PERKASIE

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## INTER-OFFICE MEMORANDUM

TO: Andrea L. Coaxum  
FROM: Linda Reid  
SUBJECT: Mural / SEPTA Freight Car, 8<sup>th</sup> St  
DATE: January 10, 2025

I am pleased to share the final proof for the design of a new mural in Perkasio Borough. The mural will be installed on 3 sides of the SEPTA Freight Car located at 8<sup>th</sup> St.

The mural is funded partly by Visit Bucks County Tourism Grant and ARPA funding set aside by Borough Council at their meeting in November 2024. The mural design was developed by Perkasio Borough, the Perkasio Town Improvement Association and Promiseland Murals. Residents of the Borough provided input on the artist selection and the mural design.

Perkasio Borough is working on the next steps with SEPTA, which include obtaining final approval from SEPTA's Content Committee and formalizing a contract based on our existing Right of Entry Permit at the site.

We anticipate installation of the mural by the summer of 2025.

