

**MINUTES OF PERKASIE BOROUGH
COUNCIL COMMITTEES MEETING
DECEMBER 2, 2024**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Member:	Scott Bomboy Chuck Brooks (absent) Kelly Laustsen Steve Rose Jim Ryder Robin Schilling Jeremy Wano (absent) Dave Weaver Dave Worthington
Youth Councilor:	Logan Wilcox
Mayor:	Jeff Hollenbach
Borough Manager:	Andrea L. Coaxum
Assistant Borough Manager:	Linda Reid
Finance Director:	Rebecca Deemer
Parks and Recreation Director:	Lauren Moll (absent)
Police Chief:	Robert Schurr
Electric Superintendent:	Harold Stone
Public Works Director:	Jeff Tulone
Borough Solicitor:	Jeff Garton, Esquire
Borough Engineer:	Doug Rossino, P.E.

Council President Ryder convened the meeting at 7:00 PM. An invocation was given by Mayor Hollenbach, which was followed by the Pledge of Allegiance.

PRESENTATION – POLICE DEPARTMENT ACCREDITATION CERTIFICATE

James Adams, the Pennsylvania Chief of Police Accreditation Program Coordinator, provided a detailed overview of the Accreditation program and presented Chief Schurr with the Police Department’s Accreditation Certificate. The Department is now one of 177 police departments that are accredited in the Commonwealth of Pennsylvania, and will go through the re-accreditation process every three years. There are 125 accreditation program standards, and 370 sub-standards that require 2 proofs of compliance for each sub-standard. Accredited police departments establish their policies to match those standards.

PRESENTATION – POLICE DEPARTMENT COMMENDATIONS

Chief Schurr presented Officers Mantz & Jeffries and resident Wendy Tulone with commendations for the live-saving measures they provided on an emergency call on July 3, 2024. The Chief then presented Officers Palmer, Murray & Brun with commendations for their life-saving efforts on an emergency call on February 6, 2024. Lastly, Chief Schurr read and presented Detective Schoonover with a commendation for all of the time and effort he spent on the Branning

disappearance and murder case.

PUBLIC FORUM

Nothing at this time.

PRESIDENT'S REMARKS

Nothing at this time.

PUBLIC WORKS COMMITTEE

The Public Works Director provided a leaf collection update, and also reported that due to the holiday, today was a double pick-up day for trash & recycling, and the Public Works Department collected 27 tons of trash and 3 ½ tons of recycling. Leaf collection will resume tomorrow, and will continue until approximately mid-December.

PUBLIC UTILITY COMMITTEE

Perkasie Wholesale Power Cost Summary

Councilman Weaver informed Council that the staff is working with GDS on some questions the Borough has on the AMP invoices. The Committee reviewed Perkasie's October 2024 Wholesale Power Cost Summary report provided by GDS Associates.

Review Draft Ordinance to Set Electric Rates for 2025

Council reviewed a draft of the ordinance to set electric rates for 2025, which was advertised by the Solicitor to be considered at a public hearing at the December 16th meeting.

Installed Capacity Update

The Borough Manager informed Council that a notice will be posted on the Borough's website and social media this week regarding the electric rate increase.

Consider Letter of Support – Application for RMUC Act 1 Phase 2 Planning Prize

Upon a motion by Rose, seconded by Ryder, Council unanimously authorized the Council President to sign the letter of support for the Borough's application for the RMUC Act 1 Phase 2 Planning Prize.

Consider AMP Lyle B. Wright Scholarship Nomination

Upon a motion by Ryder, seconded by Rose, Council unanimously nominated Bryce Ammon for the 2025 AMP Lyle B. Wright Scholarship.

PLANNING AND ZONING COMMITTEE

Update on Construction Progress – Constitution Square

The Engineer provided an update on the construction progress at Constitution Square.

PARKS AND RECREATION COMMITTEE

There was no business to come before the Parks & Recreation Committee.

PERSONNEL AND POLICY COMMITTEE

Discuss Draft Resolution #2024-65 – Council Meeting Schedule for 2025

Council reviewed the draft meeting schedule for 2025, and there were no changes proposed. Council will consider the schedule at the December 16th meeting.

FINANCE COMMITTEE

Discuss Draft Resolution #2024-66 – Consolidated Fee Schedule for 2025

Council reviewed the draft consolidated fee schedule for 2025. Councilman Bomboy mentioned that Council has been discussing fees at the different budget meetings, and asked about one of the proposed Farmers Market vendor fees, which the Assistant Borough Manager clarified for him. Council will consider the fee schedule on December 16th.

Consider Resolution #2024-67 – New Payroll Platform

Upon a motion by Laustsen, seconded by Worthington, Council unanimously approved Resolution #2024-67, a resolution of the Council of the Borough of Perkasio approving the Services Agreement between the Borough of Perkasio and Complete Payroll Resources, Inc., (CPRI) and authorizing the Borough Manager to execute the Agreement on behalf of the Borough of Perkasio. The Borough Manager explained that the Borough will be using the same payroll company that they've been using for the last few years, adding that it is simply a new platform that will be used. The Finance Director provided an overview of some of the changes with the new platform, adding that the cost for this new platform has been incorporated into the 2025 budget.

Consider Letter of Support from Finance Official – Application from RMUC Act 1 Phase 2 Planning Prize

Upon a motion from Ryder, seconded by Rose, Council unanimously authorized the Council President to sign the financial letter of support for the Borough's application for the RMUC Act 1 Phase 2 Planning Prize.

Amend Resolution #2024-62 – Police Department LSA Grant Application for Civilian Community Relations Program Vehicle

Upon a motion by Schilling, seconded by Ryder, Council unanimously approved amended Resolution #2024-62.

Amend Resolution #2024-63 – Police Department LSA Grant Application for Traffic Safety Program Vehicle

Upon a motion by Ryder, seconded by Schilling, Council unanimously approved amended Resolution #2024-63.

ECONOMIC DEVELOPMENT COMMITTEE

There was no business to come before the Economic Development Committee.

PUBLIC SAFETY COMMITTEE

There was no business to come before the Public Safety Committee.

HISTORICAL COMMITTEE

Consider Resolution #2024-68 – Application for an America250PA Grant to Complete the Establishment of a National Historic District

Upon a motion by Worthington, seconded by Rose, Council unanimously approved Resolution #2024-68, a resolution of the Perkasio Borough Council authorizing the Borough Manager to apply for a \$10,000 America250PA Grant to complete the National Historic District Project using \$10,000 in ARPA funding as the required match.

Councilman Bomboy reminded everyone of the upcoming Tree Lighting this Saturday, the oldest tree lighting in the country, and the biggest event in the Borough. Councilwoman Schilling mentioned the First Friday event coming up later this week, and the Assistant Borough Manager gave an overview of all of the upcoming holiday events in the Borough. Councilman Bomboy thanked everyone involved with the Tree Lighting.

REPORT FROM YOUTH COUNCILOR

Youth Councilor Logan Wilcox reported that 2 Pennridge High School student teams are among the 28 teams selected nationally for NASA's 2025 Drop Tower Challenge. The electronic bathroom pass system that was implemented at the beginning of the school year was addressed by the School Board at their last meeting because of the dissatisfaction among the students and teachers, so the Board is looking at possible solutions. All fall sports will be ending this week, and winter sports will be starting.

OTHER BUSINESS

Nothing at this time.

PUBLIC FORUM

Nothing at this time.

PRESS FORUM

Nothing at this time.

ADJOURNMENT

The meeting adjourned at 7:50 PM.



Andrea L. Coaxum
Borough Manager/Secretary