

PERKASIE BOROUGH COUNCIL

Agenda for Council Committee Meeting of December 2, 2024

1. Meeting Convenes at 7:00PM – Council Meeting Room
2. Invocation and Pledge of Allegiance – Mayor Hollenbach
3. Attendance
4. Presentation – Police Department Accreditation Certificate
5. Commendations – Police Department
6. Public Forum
7. President’s Remarks
8. Public Works Committee Meeting, Councilors: Steve Rose (Chair), Chuck Brooks, Robin Schilling, Dave Worthington
9. Public Utility Committee Meeting, Councilors: Dave Weaver (Chair), Scott Bomboy, Kelly Laustsen, Jim Ryder
 - A. Perkasio Wholesale Power Cost Monthly Report
 - B. Review Draft Ordinance to Set Electric Rates for 2025
 - C. Installed Capacity Update
 - D. Consider Letter of Support – Application for RMUC Act 1 Phase 2 Planning Prize
 - E. Consider AMP Lyle B. Wright Scholarship Nomination
10. Planning and Zoning Committee Meeting, Councilors: Robin Schilling (Chair), Jeremy Wano, Dave Weaver, Dave Worthington
 - A. Update on Construction Progress – Constitution Square
11. Park and Recreation Committee Meeting, Councilors: Dave Worthington (Chair), Scott Bomboy, Robin Schilling, Jeremy Wano
12. Personnel and Policy Committee Meeting, Councilors: Chuck Brooks (Chair), Kelly Laustsen, Steve Rose, Jim Ryder
 - A. Discuss Draft Resolution #2024-65 – Council Meeting Schedule for 2025
13. Finance Committee Meeting, Councilors: Scott Bomboy (Chair), Chuck Brooks, Jim Ryder, Robin Schilling
 - A. Discuss Draft Resolution #2024-66 – Consolidated Fee Schedule for 2025
 - B. Consider Resolution #2024-67 – New Payroll Platform
 - C. Consider Letter of Support from Finance Official – Application for RMUC ACT 1 Phase 2 Planning Prize
 - D. Amend Resolution #2024-62 – Police Department LSA Grant Application for Civilian Community Relations Program Vehicle
 - E. Amend Resolution #2024-63 – Police Department LSA Grant Application for Traffic Safety Program Vehicle
14. Economic Development Committee Meeting, Councilors: Kelly Laustsen (Chair), Steve Rose, Jeremy Wano, Dave Weaver
15. Public Safety Committee Meeting, Councilors: Jeremy Wano (Chair), Chuck Brooks, Mayor Jeff Hollenbach, Kelly Laustsen, Jim Ryder
16. Historical Committee Meeting, Councilors: Scott Bomboy (Chair), Steve Rose, Dave Weaver, Dave Worthington
 - A. Consider Resolution #2024-68 – Application for an America250PA Grant to Complete the Establishment of a National Historic District

17. Youth Councilor Report
18. Other Business
19. Executive Session
20. Public Forum
21. Press Forum
22. Adjournment

Next Meeting: Monday, December 16, 2024 – 7:00 PM

Perkasie Borough Council agendas are available via e-mail in advance of the meetings. Please send any agenda requests to: admin@perkasieborough.org.

The agendas and Perkasie Borough Council meeting packets are both available on our website at www.perkasieborough.org.

Borough of Perkasio

Calendar Year 2024

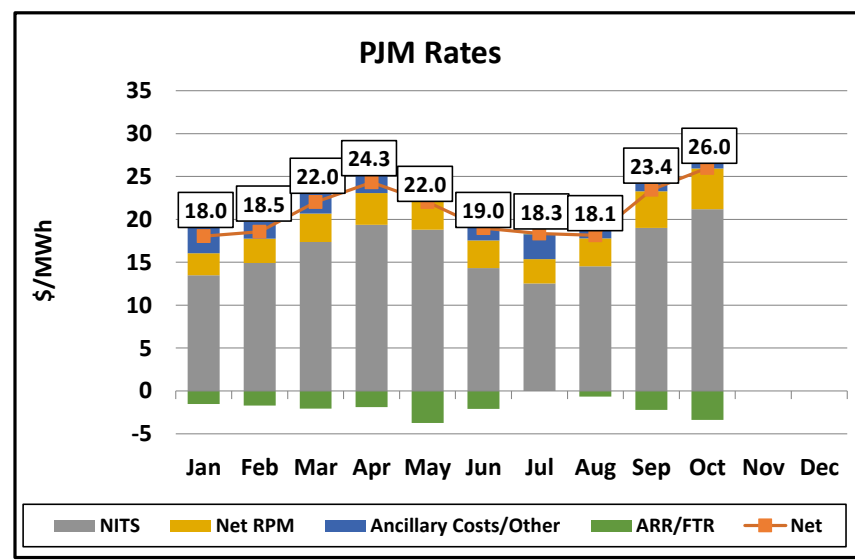
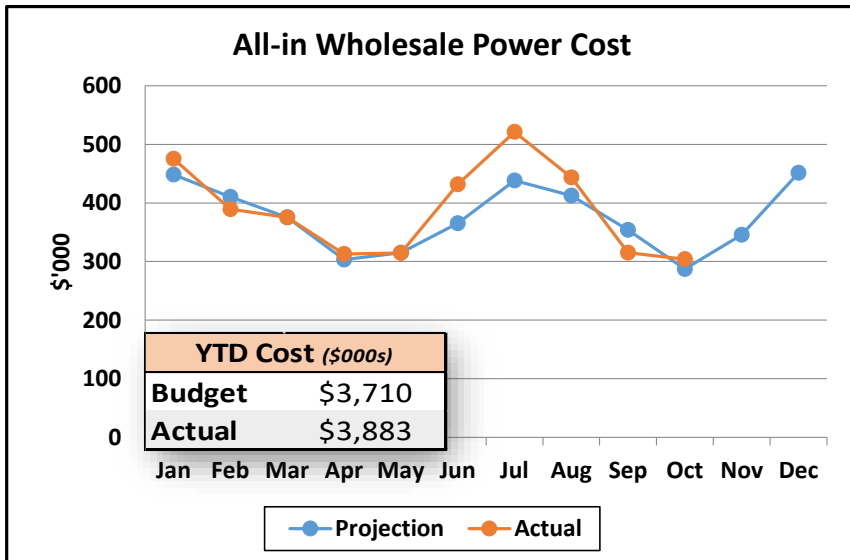
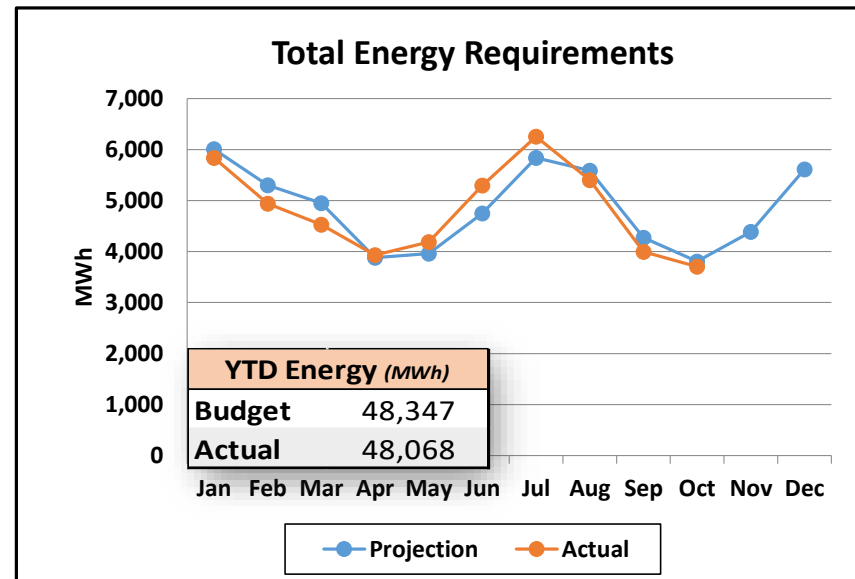
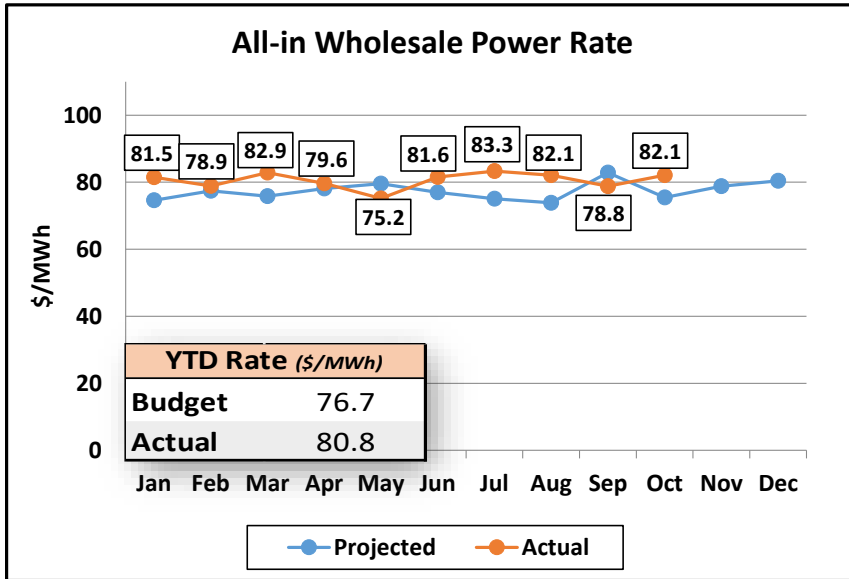


Wholesale Power Cost Summary October 2024





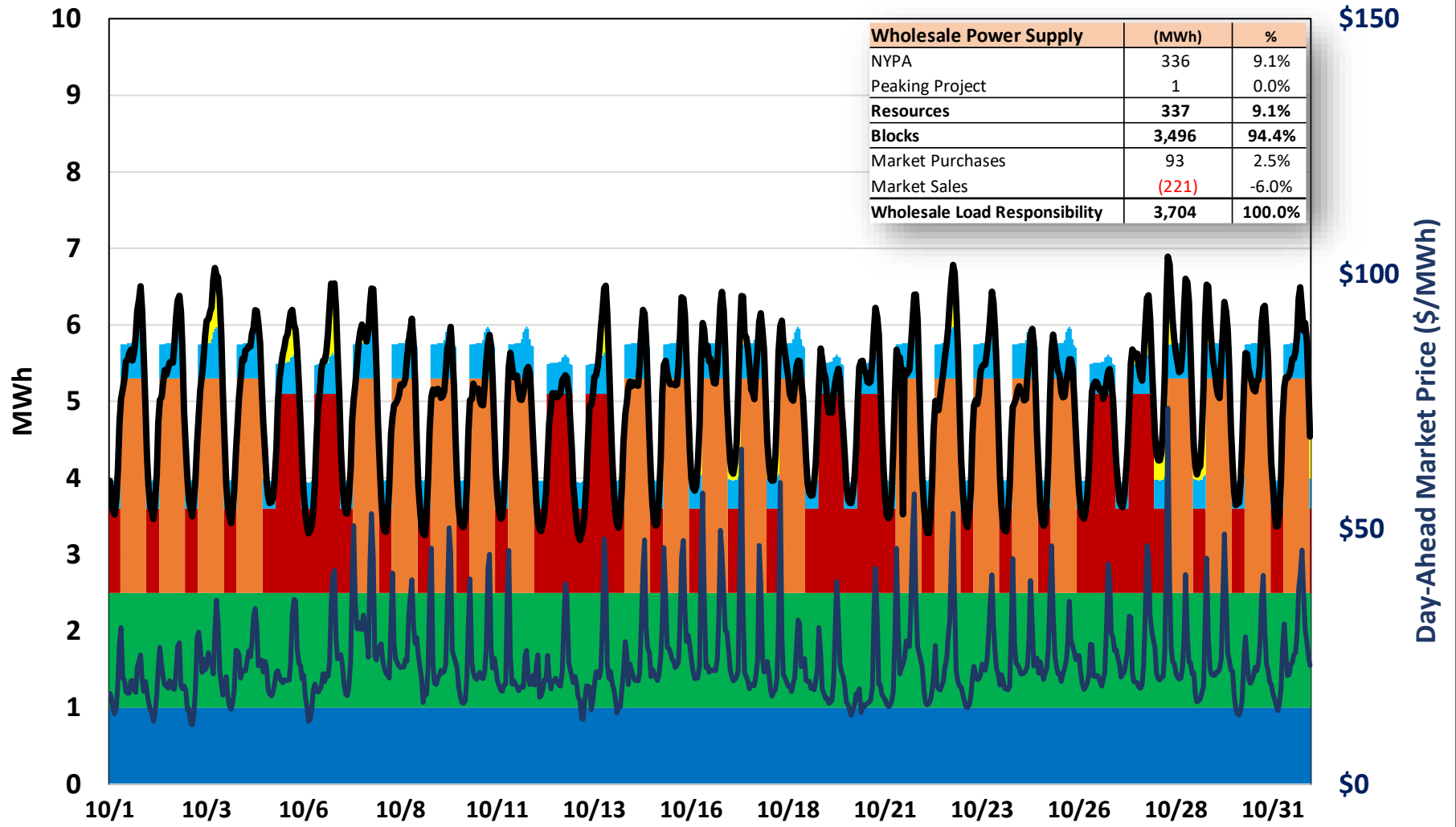
2024 Year to Date Wholesale Power Summary



1/ Excludes PJM Market Interaction Costs

2/ Net RPM is capacity load costs less capacity generation credits

Hourly Perkasio Load Wholesale Power Supply



Wholesale Power Supply	(MWh)	%
NYPA	336	9.1%
Peaking Project	1	0.0%
Resources	337	9.1%
Blocks	3,496	94.4%
Market Purchases	93	2.5%
Market Sales	(221)	-6.0%
Wholesale Load Responsibility	3,704	100.0%



- 1.0 MW BP 7X24
- 1.5 MW CITI 7x24
- Shell Fixed Load Shape
- 2.8 MW BP 5x16
- NYPA
- Market Purchases
- Wholesale Load
- DA LMP

Borough of Perkasio

2024 Year to Date Summary



All-In Rate Summary

	Resource Cost ¹		Purchased Blocks ¹		Market Purchases ¹		Market Sales ¹		Total Energy Cost		PJM Cost ²		Miscellaneous Costs ³		All-In Rate ⁴		Delta
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)
Jan-24	\$188.47	\$189.12	\$47.08	\$50.38	\$74.40	\$75.36	\$34.30	\$23.75	\$56.02	\$62.11	\$17.06	\$18.04	\$1.52	\$1.31	\$74.60	\$81.46	6.86
Feb-24	\$203.47	\$189.55	\$47.14	\$48.13	\$61.36	\$27.96	\$33.59	\$16.80	\$56.64	\$58.80	\$19.24	\$18.55	\$1.54	\$1.53	\$77.42	\$78.87	1.45
Mar-24	\$192.47	\$184.08	\$43.70	\$46.35	\$51.87	\$32.87	\$27.57	\$14.42	\$53.76	\$59.71	\$20.55	\$22.02	\$1.55	\$1.12	\$75.87	\$82.85	6.99
Apr-24	\$202.11	\$200.86	\$38.63	\$40.41	\$40.39	\$30.78	\$26.30	\$21.15	\$50.55	\$53.17	\$25.99	\$24.31	\$1.60	\$2.15	\$78.15	\$79.63	1.48
May-24	\$204.27	\$195.06	\$39.89	\$40.48	\$46.00	\$30.96	\$26.69	\$17.96	\$52.47	\$51.67	\$25.49	\$22.02	\$1.60	\$1.49	\$79.56	\$75.18	(4.38)
Jun-24	\$237.98	\$224.74	\$42.27	\$47.54	\$50.88	\$38.27	\$24.79	\$15.62	\$54.32	\$61.13	\$21.06	\$18.98	\$1.56	\$1.44	\$76.95	\$81.55	4.60
Jul-24	\$224.07	\$296.50	\$46.16	\$45.54	\$69.80	\$46.89	\$30.52	\$29.92	\$56.28	\$63.64	\$17.27	\$18.34	\$1.53	\$1.34	\$75.08	\$83.32	8.24
Aug-24	\$218.06	\$218.68	\$44.04	\$47.67	\$60.07	\$51.29	\$29.80	\$18.72	\$54.32	\$63.47	\$18.02	\$18.14	\$1.54	\$1.49	\$73.87	\$82.10	8.23
Sep-24	\$237.42	\$192.36	\$45.29	\$43.51	\$47.50	\$34.57	\$21.33	\$18.70	\$57.95	\$57.13	\$23.34	\$23.44	\$1.59	(2)	\$82.87	\$78.84	(4.03)
Oct-24	\$207.20	\$183.03	\$34.55	\$40.36	\$40.72	\$32.73	\$25.30	\$21.96	\$47.78	\$54.23	\$26.08	\$25.99	\$1.61	\$1.85	\$75.47	\$82.07	6.60
Nov-24	\$214.39	-	\$42.04	-	\$47.28	-	\$21.60	-	\$54.48	-	\$22.74	-	\$1.58	-	\$78.80	-	
Dec-24	\$201.08	-	\$48.71	-	\$90.55	-	\$22.54	-	\$60.98	-	\$17.94	-	\$1.53	-	\$80.45	-	
YTD	\$210.80	\$224.61	\$43.43	\$45.59	\$55.64	\$41.58	\$28.46	\$19.85	\$54.32	\$59.13	\$20.86	\$20.54	\$0.02	\$1.11	\$76.73	\$80.78	\$4.05

1/ Resource, Purchased Blocks and Market Purchase/Sales include applicable Congestion and Losses costs. Each of these categories are weighted by their applicable energy amounts.

2/ Includes NITS Charge, Net RPM Cost, Ancillary Services Cost and ARR/FTRs Credits, Other Transmission Charges, Admin Fees and Load Reconciliation

3/ Includes AMP Service Fees

4/ All-In Rate is based on Total Sales

Borough of Perkaseie



2024 Year to Date Summary

Energy Supply Summary (MWh)

	NYPA			Market Purchases		Market Sales	
	Projected (MWh)	Actual (MWh)	Capacity Factor ¹ (%)	Projected (MWh)	Actual (MWh)	Projected (MWh)	Actual (MWh)
Jan-24	276	346	83%	394	272	(302)	(436)
Feb-24	259	318	82%	470	160	(235)	(345)
Mar-24	277	340	82%	442	119	(309)	(465)
Apr-24	268	306	76%	238	242	(171)	(169)
May-24	276	312	75%	310	427	(188)	(115)
Jun-24	246	340	84%	351	679	(351)	(285)
Jul-24	247	322	77%	331	508	(469)	(383)
Aug-24	254	314	75%	336	270	(544)	(759)
Sep-24	243	315	78%	418	151	(269)	(352)
Oct-24	276	336	81%	196	93	(155)	(221)
Nov-24	268	-	0%	332	-	(327)	-
Dec-24	276	-	0%	432	-	(331)	-
YTD	2,623	3,249	80%	3,487	2,920	(2,993)	(3,531)

^{1/} The Capacity Factor is based on the actual generation.

Borough of Perkasio



2024 Year to Date Summary

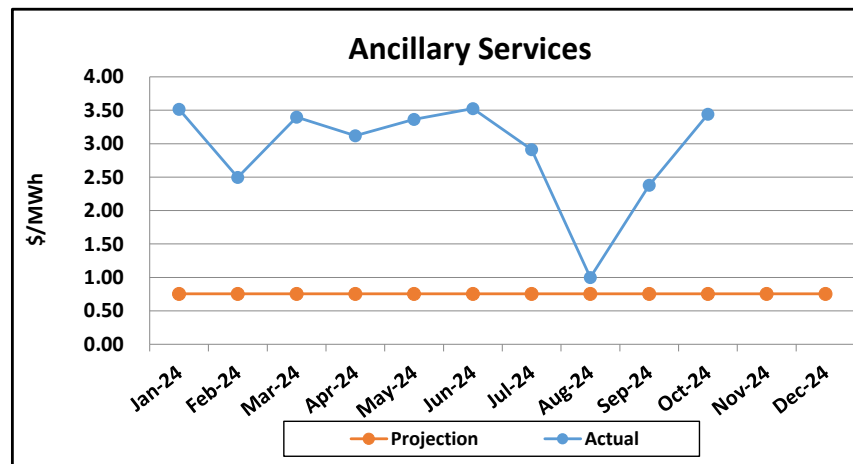
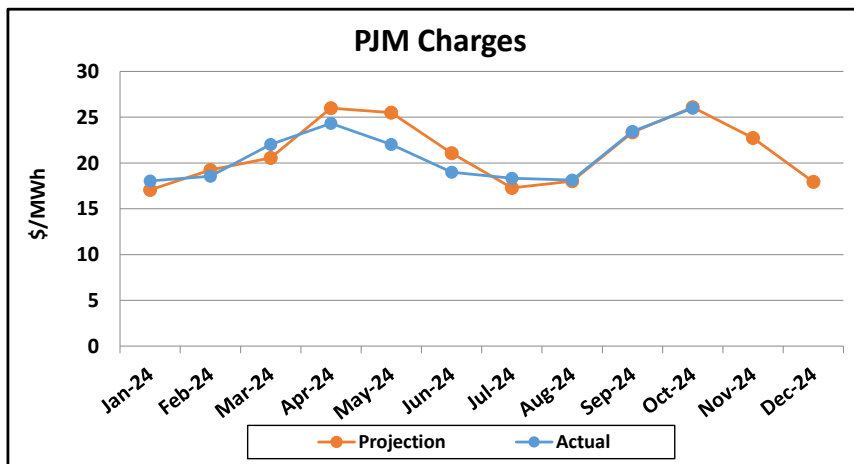
PJM Charge Summary (excl. PJM Market Interaction Costs)

	NITS		Net RPM ¹		ARR/FTR		Ancillary Services/Other ²		Total		Contribution to All-In Rate ³		Delta
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$/MWh)	(\$/MWh)
Jan-24	80	79	18	15	-	(9)	5	21	103	105	\$17.06	\$18.04	\$0.98
Feb-24	80	74	18	14	-	(8)	4	12	102	92	\$19.24	\$18.55	(\$0.69)
Mar-24	80	79	18	15	-	(9)	4	15	102	100	\$20.55	\$22.02	\$1.47
Apr-24	80	76	18	15	-	(7)	3	12	101	96	\$25.99	\$24.31	(\$1.68)
May-24	80	79	18	15	-	(16)	3	14	101	92	\$25.49	\$22.02	(\$3.47)
Jun-24	80	76	17	17	-	(11)	4	19	100	101	\$21.06	\$18.98	(\$2.08)
Jul-24	80	78	17	18	-	0.4	4	18	101	115	\$17.27	\$18.34	\$1.06
Aug-24	80	78	17	18	-	(3)	4	5	101	98	\$18.02	\$18.14	\$0.12
Sep-24	80	76	17	17	-	(9)	3	10	100	94	\$23.34	\$23.44	\$0.11
Oct-24	80	78	17	18	-	(13)	3	13	99	96	\$26.08	\$25.99	(\$0.09)
Nov-24	80	-	17	-	-	-	3	-	100	-	\$22.74	-	-
Dec-24	80	-	17	-	-	-	4	-	101	-	\$17.94	-	-
YTD	799	773	173	160	0	(85)	37	139	1,008	987	20.86	20.54	(0.32)

1/ Net RPM is the RPM Cost less the Generator's RPM Credits.

2/ Ancillary services/Other also includes: Admin fees, Load Reconciliation and Other Transmission Charges

3/ The Rate is based on Total Sales



Borough of Perkasio



October 2024

	Projected			Actual			Delta		
	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)
	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)
Invoice Summary¹									
1. AMP	3,807	\$48.31	\$183,946	3,704	\$56.57	\$209,529	(103.22)	\$8.25	\$25,583
(a) NYPA	276	\$37.57	\$10,386	336	\$16.31	\$5,473	59.23	(\$21.27)	(\$4,913)
(b) PA Peaking Project	0	\$0.00	\$46,886	0.9	\$64,061.21	\$56,118	0.88	\$64,061.21	\$9,231
(c) Purchased Blocks	3,490	\$34.55	\$120,562	3,496	\$40.36	\$141,088	6.40	\$5.81	\$20,526
(d) Miscellaneous Costs ²	3,807	\$1.61	\$6,112	3,704	\$1.85	\$6,850	(103.22)	\$0.24	\$738
2. PJM	3,807	\$27.15	\$103,372	3,704	\$25.50	\$94,447	(103.22)	(\$1.65)	(\$8,924)
(a) Market Purchases	196	\$40.72	\$7,986	93	\$32.73	\$3,036	(103.38)	(\$7.98)	(\$4,950)
(b) Market Sales	(155)	\$25.30	(\$3,919)	(221)	\$21.96	(\$4,859)	(66.34)	(\$3.34)	(\$940)
(c) Charges/(Credits) ³	3,807	\$26.08	\$99,304	3,704	\$25.99	\$96,270	(103.22)	(\$0.09)	(\$3,035)
3. Total Wholesale Power Costs⁴:	3,807	\$75.47	\$287,318	3,704	\$82.07	\$303,976	(103)	\$6.60	\$16,658

1/ Resource, Purchased Blocks and Market Purchase/Sales includes Congestion and Losses costs.

2/ Miscellaneous Costs incl. AMP Service Fees

3/ Includes Net RPM (RPM Charges and RPM Credits) for each Resource

4/Based on Total Sales

Borough of Perkasio



October 2024

	Projection			Actual			Delta			
	Billing Unit (MWh)/(MW)	Rate (\$/MWh) / (\$/kW-mo)	Total Cost / (Credit) (\$)	Billing Unit (MWh)/(MW)	Rate (\$/MWh) / (\$/kW-mo)	Total Cost / (Credit) (\$)	Billing Unit (MWh)/(MW)	Rate (\$/MWh) / (\$/kW-mo)	Total Cost / (Credit) (\$)	
AMP										
Resources										
1.	NYPA									
2.	Fixed Charge	0.6	\$4.55	\$2,543	0.6	\$4.06	\$2,268	0	(0.49)	(\$276)
3.	Energy Charge	276	\$22.41	\$6,194	336	\$15.06	\$5,056	59	(7.35)	(\$1,138)
4.	Other Adjustments			\$0			\$0	0	0.00	\$0
5.	Congestion & Losses	276	\$5.96	\$1,648	336	(\$5.52)	(\$1,851)	59	(11.48)	(\$3,499)
6.	All in Cost	276	\$37.57	\$10,386	336	\$16.31	\$5,473	59	(21.27)	(\$4,913)
7.	PA Peaking Project									
8.	Fixed Charge	4.3	\$2.00	\$8,640	4.3	\$2.00	\$8,640	0	0.00	\$0
9.	Energy Charge	0	\$0.00	\$0	0.9	\$499.97	\$438	1	499.97	\$438
10.	Congestion & Losses	0	\$0.00	\$0	0.9	\$0.00	\$0	1	0.00	\$0
11.	Other Adjustments	4.3	\$8.85	\$38,246	4.3	\$10.89	\$47,040	0	2.04	\$8,793
12.	All in Cost (\$/kW-mo)	4.3	\$10.85	\$46,886	4.3	\$12.99	\$56,118	0	2.14	\$9,231
13.	Total - Resources	276	\$207.20	\$57,272	337	\$183.03	\$61,590	60	(24.18)	\$4,318
Purchased Blocks										
14.	BP 1.0 MW 7x24 (PPL)									
15.	Energy Charge	744	\$34.71	\$25,824	744	\$34.71	\$25,824	0	0.00	\$0
16.	Congestion & Losses	744	(\$6.31)	(\$4,693)	744	\$0.20	\$150	0	6.51	\$4,843
17.	All in Cost	744	\$28.40	\$21,131	744	\$34.91	\$25,974	0	6.51	\$4,843
18.	BP 2.8 MW 5x16 (PPL)									
19.	Energy Charge	941	\$40.91	\$38,488	1,030	\$40.91	\$42,154	90	0.00	\$3,666
20.	Congestion & Losses	941	(\$8.55)	(\$8,041)	1,030	\$0.06	\$58	90	8.60	\$8,099
21.	All in Cost	941	\$32.36	\$30,447	1,030	\$40.97	\$42,212	90	8.60	\$11,765
22.	Shell Fixed Load Shape 2x16 (PPL)									
23.	Energy Charge	416	\$64.85	\$26,978	333	\$64.85	\$21,582	(83)	0.00	(\$5,396)
24.	Congestion & Losses	416	(\$1.79)	(\$744)	333	\$0.07	\$23	(83)	1.86	\$767
25.	All in Cost	416	\$63.06	\$26,233	333	\$64.92	\$21,605	(83)	1.86	(\$4,629)
26.	Shell Fixed Load Shape 7x8 (PPL)									
27.	Energy Charge	273	\$64.85	\$17,691	273	\$64.85	\$17,691	0	0.00	\$0
28.	Congestion & Losses	273	(\$1.79)	(\$488)	273	\$0.48	\$132	0	2.27	\$620
29.	All in Cost	273	\$63.06	\$17,203	273	\$65.33	\$17,823	0	2.27	\$620
30.	CITI 1.5 MW 7x24 (PPL Resid)									
31.	Energy Charge	1,116	\$29.20	\$32,587	1,116	\$29.20	\$32,587	0	0.00	\$0
32.	Congestion & Losses	1,116	(\$6.31)	(\$7,040)	1,116	\$0.80	\$887	0	7.10	\$7,927
33.	All in Cost	1,116	\$22.89	\$25,547	1,116	\$30.00	\$33,475	0	7.10	\$7,927
34.	Total - Purchased Blocks	3,490	\$34.55	\$120,562	3,496	\$40.36	\$141,088	6	5.81	\$20,526

Borough of Perkasio



October 2024

	Projection			Actual			Delta			
	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	
	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	
Miscellaneous Costs										
35.	AMP Fees	3,807	\$1.61	\$6,112	3,704	\$1.85	\$6,850	(103)	0.24	\$738
36.	Adjustment for Pool Power			\$0			\$0	0	0.00	\$0
37.	Total - Miscellaneous Costs	3,807	\$1.61	\$6,112	3,704	\$1.85	\$6,850	(103)	0.24	\$738
38.	Total - AMP			\$183,946			\$209,529	0	0.00	\$25,583
PJM Charges										
39.	Market Interaction									
40.	Net Market Purchases	196	\$40.72	\$7,986	93	\$32.73	\$3,036	(103)	(\$7.98)	(\$4,950)
41.	Day-Ahead Purchases				81	\$31.76	\$2,576	81	\$31.76	\$2,576
42.	Balancing Purchases				57	\$26.73	\$1,525	57	\$26.73	\$1,525
43.	Net Market Sales	(155)	\$25.30	(\$3,919)	(221)	\$21.96	(\$4,859)	(66)	(\$3.34)	(\$940)
44.	Day-Ahead Sales				(227)	\$22.00	(\$4,983)	(227)	\$22.00	(\$4,983)
45.	Balancing Sales				(40)	\$23.44	(\$940)	(40)	\$23.44	(\$940)
46.	NITS	13	\$6.17	\$79,903	9	\$8.81	\$78,439	(4)	\$2.64	(\$1,464)
47.	Other Transmission Charges	13	\$0.00	\$0	9	\$0.90	\$7,966	(4)	\$0.90	\$7,966
48.	RPM Capacity									
49.	RPM Charge	16	\$1.09	\$17,372	12	\$1.56	\$18,669	(3)	\$0.46	\$1,297
50.	RPM Credit			(\$845)			(\$1,074)			(\$229)
51.	Net RPM			\$16,527			\$17,595			\$1,068
52.	Ancillary	3,807	\$0.75	\$2,874	3,704	\$0.66	\$2,441	(103)	(\$0.10)	(\$433)
53.	ARR/FTR Credits	3,807	\$0.00	\$0	3,704	(\$3.38)	(\$12,507)	(103)	(\$3.38)	(\$12,507)
54.	Administration Charges	3,807	\$0.00	\$0	3,704	\$0.56	\$2,061	(103)	\$0.56	\$2,061
55.	True-Up Load Reconciliation			\$0			\$275			\$275
56.	Total PJM Charges	3,807	\$27.15	\$103,372	3,704	\$25.50	\$94,447	(103)	(\$1.65)	(\$8,924)

NOTICE

NOTICE IS HEREBY GIVEN that the Borough Council of the Borough of Perkasio, Bucks County, Pennsylvania, will conduct a public hearing on Monday, December 16, 2024, at 7:00 p.m. at the Perkasio Borough Hall, located at 620 West Chestnut Street, Perkasio, Pennsylvania 18944. The purpose of the public hearing is to consider, and if appropriate, adopt an Ordinance which is summarized as follows:

The Ordinance would amend the provisions of Chapter 85 of the Perkasio Borough Code titled "Electric Service" being Ordinance 546, Enacted April 9, 1984, as Amended. The Ordinance would change Section 85-34, Rate Schedule, RS: Residential Service by increasing the customer charge by Two (\$2.00) Dollars and increasing the kilowatt-hours on a progressive scale. It would also impose a new minimum charge and installed capacity charge of \$.0200 per kilowatt-hour. It changes Section 85-35 by changing the monthly rate for meter readings and adding the additional installed capacity charge as noted previously, and it changes Section 85-40 to make the rates as noted in the Ordinance effective with the February 15, 2025 meter readings.

The full text of the proposed Ordinance may be examined at the Perkasio Borough Hall, 620 West Chestnut Street, Perkasio, Pennsylvania 18944, during normal business hours, and a copy of the Ordinance has been provided to this newspaper and to the Bucks County Law Library.

Jeffrey P. Garton, Esquire
Solicitor to the Borough of Perkasio
Begley, Carlin & Mandio, LLP
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Langhorne, PA 19047
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**PERKASIE BOROUGH
ORDINANCE NO. _____**

**AN ORDINANCE FURTHER AMENDING CHAPTER 85
OF THE CODE OF ORDINANCES OF THE BOROUGH OF PERKASIE,
TITLED “ELECTRIC SERVICE” BEING ORDINANCE 546,
ENACTED APRIL 9, 1984, AND AS AMENDED**

WHEREAS, the Borough Council of Perkasio Borough (“Borough”), after public hearing in an effort to preserve the health, safety, and welfare of its residents, and comply with the applicable Borough Code sections, believes it to be in the best interest of the residents of the Borough to enact rates for electric service as set forth herein; and

WHEREAS, the Borough Council of THE BOROUGH OF PERKASIE hereby ordains as follows:

SECTION 1. Section 85-34. Paragraphs A and B, are hereby amended to read as follows:

Section 85-34. Rate Schedule RS: Residential Service.

- A. Application of Rate Schedule. This Rate Schedule is for single phase, sixty hertz, residential service when supplied to the customer’s wires and apparatus in accordance with the use provisions as listed below.
- B. Monthly rate (effective February 15, 2025, meter reading):
 - (1) Customer Charge: \$19.00 plus:
 - (a) \$0.1849 per kilowatt-hour for the first 200 kilowatt-hours.
 - (b) \$0.1705 per kilowatt-hour for the next 800 kilowatt-hours.
 - (c) \$0.1513 per kilowatt-hours for all additional kilowatt-hours.
 - (2) The fuel adjustment clause applies to all kilowatt-hours billed.
 - (3) Minimum Charge. The minimum charge per month shall be \$19.00.
 - (4) Installed Capacity charge of \$.0200 per kilowatt-hour will be added to the monthly bill.

SECTION 2. Section 85-35, Paragraphs A, B and D are hereby amended to read as follows:

Section 85-35. Rate Schedule GS: General Service.

- A. Application of Rate Schedule. This Rate Schedule is for single- and three-phase, sixty-hertz, electricity for general service supplied to the customer at 240 volts and higher. Generally, three-phase service is only available from an existing three phase distribution line. The Electric Department provides and maintains all transformers and associated equipment.
 - B. Monthly rate (effective February 15, 2025, meter reading):
 - (1) Customer Charge - \$38.00, plus:
 - (a) \$8.3309 per kilowatt in excess of three kilowatts, plus:
 - (1) \$0.1473 per kilowatt-hour for the first 25,000 kilowatt- hours.
 - (2) \$0.1096 per kilowatt-hour for all additional kilowatt-hours.
 - (2) All kilowatt hours supplied under the primary service provision will be reduced by \$0.0072 per kilowatt-hour.
 - (3) Minimum Charge. The minimum charge per month shall be \$38.00 except that the minimum charge per month under the primary service rate provision will be \$1,500.00.
 - (4) Installed Capacity charge of \$.0200 per kilowatt-hour will be added to the monthly bill.
- **** **** **** **** **** **** **** **** ***** ***** *****

SECTION 3. Section 85-36, Paragraphs A and B, are hereby amended to read as follows:

Section 85-36. Rate Schedule SL: Security Lighting Service.

- A. Application of Rate Schedule. This Rate Schedules is for security lighting service supplied by the Electric Department to a customer-owned pole or structure.
- B. Monthly rate (effective February 2016 meter reading):
 - (1) Sodium lighting: 9,500 lumens; 100 watts; \$12.98 per lamp.
 - (2) The fuel adjustment clause applies to all kilowatt-hours billed.
 - (3) The number of kilowatt-hours supplied is based on the estimated hours of lighting service multiplied by the watts of each lamp.

SECTION 4. Section 85-37, Paragraphs A and B, are hereby amended to read as follows:

Section 85-37. Rate Schedule BL: Borderline Service.

- A. Application of Rate Schedule. This Rate Schedule is for borderline service to other utilities for the purpose of resale. The Borough will supply to the utility the monthly meter reading for its billing purposes. Requests for this service must be made in writing to the Borough.
- B. Monthly rate (effective February 2016 meter reading):
 - (1) \$0.1149 per kilowatt-hour, plus 1.5% of the Borough's facilities necessary to supply the customer's electric needs.
 - (2) The fuel adjustment clause applies to all kilowatt-hours billed.

SECTION 5. Section 85-38, Paragraphs A and B, are hereby amended to read as follows:

Section 85-38. Commercial Space Heating Rate D.

- A. The commercial space heating Rate D is applicable to all commercial and industrial customers, supplied at secondary voltage, where electricity supplied through one meter is the sole source of the customer's energy requirements or where space heating requirements are provided solely by electric energy supplied through a separate meter, all in accord with the conditions of application contained herein.
- B. Net monthly rate (effective February 2016 meter reading):
 - (1) Separately metered service. There shall be a customer charge of \$30.00 per month, and in addition, there shall be a charge of \$0.1265 per kilowatt-hour.
 - (2) Single meter service.
 - (a) There shall be a customer charge of \$30.00 per month, and there shall be a charge of \$9.1958 per kilowatt of the billing kilowatts.
 - (b) In addition to the preceding, the following rates shall apply:

Usage	Rate (per kwh)
First 2,500 kwh	\$0.1220
Next 100 kwh, per kw of billing kw	\$0.1077
All additional kwh	\$0.0934

- (b) The billing kilowatts shall be the average kilowatts supplied during the fifteen -minute period of maximum use during the current billing

period. For billing purposes, the billing kilowatts shall be taken to the nearest kilowatt.

SECTION 6. Section 85-40 is amended to read as follows:

Section 85-40. Dates Rates Applicable.

The electric rates stated in this article shall apply with the February 15, 2025, meter readings.

SECTION 7. The remaining provisions of Chapter 85 shall remain in full force and effect except to the extent inconsistent herewith.

ENACTED AND ORDAINED THIS 16th DAY OF December, 2024.

ATTEST:

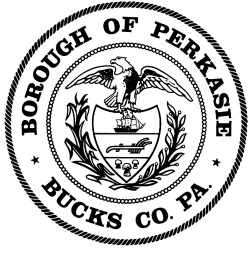
BOROUGH OF PERKASIE

BY: _____
Andrea L. Coaxum, Secretary

BY: _____
James A. Ryder, Council President

APPROVED THIS 16th DAY OF December, 2024.

Jeff Hollenbach, Mayor



BOROUGH OF PERKASIE

620 W. Chestnut Street
PO Box 96
Perkasie, Pa. 18944-0096

(215) 257-5065
Fax (215) 257-6875

December 2, 2024

SUBJECT: Protecting Perkasie's Public Power Utility/ RMUC ACT 1 Phase 2 Planning Prize Letter of Support

To the ACT 1 Prize Administrator,

Perkasie Borough Council is pleased to offer this letter of support and commitment for the Perkasie Borough Electric Utility Department's application and subsequent actions required for the Planning and later Phases of the Rural and Municipal Utility Cybersecurity (RMUC) Advanced Cybersecurity Technology (ACT) 1 Prize.

Perkasie Borough Council's Public Utility Committee had already taken action to understand the cybersecurity challenges facing our Utility. In 2021, we commissioned American Municipal Power (AMP) to conduct a Cyber Security Assessment of the Borough's IT infrastructure. The review identified a number of vulnerabilities, along with recommendations and potential solutions to improve our overall cybersecurity posture. We discovered that our cybersecurity maturity level falls significantly short of the industry average in many key areas, and we fully acknowledge that our cybersecurity resources are so limited that we have made little progress on the recommendations made by AMP in their 2021 report.

Since winning the Phase 1 Commitment Prize we have worked closely with AESI-US and Ampyx Cyber as our Technical Assistance Provider and Navigator, and used Commitment Prize funding to work with a vetted 3rd party cybersecurity professional, to create a much greater understanding of our current cybersecurity practices, and to identify and prioritize the cybersecurity vulnerabilities at the Borough. Perkasie Borough leadership and staff across all departments have participated in the discovery and planning project, and have already enhanced and expanded our understanding of the cybersecurity issues facing our utility, and our individual and organizational roles in managing the challenge. In fact, the extension of Technical Assistance hours in the Phase 1 award has allowed us to begin work on some of the priorities that we identified during this planning process. We are confident that the assessment and roadmap that we have developed will put us on an excellent track to manage our cybersecurity posture now and in the future.

The Perkasie Borough Council recognizes that it will require a significant and continuing commitment of staff time, resources, and leadership to implement the cybersecurity improvements necessary to protect our municipal power supply for our community. As the governing body for Perkasie Borough, Council is committed to making the ongoing investment in cybersecurity technologies, training staff to increase our cybersecurity knowledge, skills and abilities, and monitoring and improving process and procedures to ensure success. We understand that the responsibilities and opportunities that come with an ACT 1 prize will require dedication and effort, and we affirm that we will commit the resources, and do everything in our power to maximize the benefits and impact of the recognition.

Perkasie's residents and businesses, our customers, are immensely and justifiably proud of Perkasie Borough's Electric Utility Department. Perkasie's first electric power station was built in 1900 and today we are one of only 35 communities in Pennsylvania to own and operate our own electric utility for the benefit of the community. We have an exemplary safety record, earning the American Public Power Association's (APPA) Safety Award of

Excellence for safe operating practices in 2022, and the APPA First Place Certificate for Excellence in Safety in 2023. Perkasio Borough Council is excited about the possibility of working with the US Department of Energy to bring excellence in cybersecurity to our Municipal Utility, further extending our reputation for safety and security across our IT networks.

I confirm that I, as Perkasio Borough Council President, am authorized to make these commitments on behalf of Perkasio Borough Council.

On behalf of Perkasio Borough Council, I extend my gratitude to you and the selection committee for considering Perkasio Borough's Electric Utility for the Planning Phase of the ACT 1 Prize.

Sincerely,

James Ryder
Perkasio Borough Council President

**RESOLUTION #2024-65
ESTABLISHING BOROUGH COUNCIL MEETING DATES**

BE IT RESOLVED that Perkasio Borough Council will hold public meetings on the following dates during 2025:

January 6	July 7
January 20	July 21
February 3	August 4
February 17	August 18
March 3	September 2 (Tuesday)
March 17	September 15
April 7	October 6
April 21	October 20
May 5	November 3
May 19	November 17
June 2	December 1
June 16	December 15

BE IT FURTHER RESOLVED that the above meetings are official public meetings of the Borough Council and shall convene at 7:00 PM in the Borough Office, 620 W. Chestnut Street, Perkasio, PA and that the first meeting of each month is designated for Committees of Council.

RESOLVED this 16th day December, 2024.

ATTEST:

BOROUGH OF PERKASIE

Andrea L. Coaxum, Secretary

James Ryder, Council President



BOROUGH OF PERKASIE

INTER-OFFICE MEMORANDUM

November 22, 2024

TO: Finance Committee, Council, and Mayor
FROM: Rebecca Deemer
SUBJECT: 2025 DRAFT Fee Schedule
CC: A. Coaxum, L. Reid, J. Tulone, H. Stone, R. Schurr, L. Moll

Attached you will find a copy of the DRAFT Fee Schedule for 2025. We have provided a brief description below for the sections that will be impacted:

Section 2: Zoning Application Fees The increases being proposed will cover the costs incurred by the Borough that are allowable under the Pennsylvania Municipalities Planning Code. These changes are also comparable to our neighboring municipalities.

Section 3: Subdivision and Land Development Fees The increase in escrow fees for professional services was discussed during budget meetings. Other changes in this section are just clarifications to the different plans being submitted.

Section 4: Trash Fees The proposed increases were included in the 2025 budget to ensure that the Refuse Fund is covering all of its operating costs.

Section 5: Pool Fees The proposed changes are being made in an effort to meet the budgeted revenues for 2025 and to bolster programming at the pool.

Section 6: Parks & Recreation The proposed changes are comparable to our neighboring municipalities.

Section 7: Events Fees The proposed changes increase vendor fees to help defray the costs of running special events, and remain lower than similar events in Bucks County. The schedule also adds a new fee for a commercial or residential Block Party permit.

Section 9: Electric Service Fees The proposed increase for late payments for electric, was included in the 2025 budget. Hourly labor rates are increasing to reflect the Borough's actual costs and equipment rentals are increasing to be more in line with our neighboring municipalities.

Section 10: Public Works Service Fees Equipment rentals are increasing to be more in line with our neighboring municipalities.

Section 11: Police Department Service Fees The fee for use of a crossing guard is updated to reflect the wage increase for 2025.

Please let me know if there are any questions on the proposed changes to the fee schedule.

RESOLUTION #2024-52-66XX
CONSOLIDATED FEE SCHEDULE ~~2024~~
2025

WHEREAS, the Borough of Perkasio charges fees for various services provided and applications made to the Borough; and

WHEREAS, Borough Council wishes to adopt a consolidated schedule of fees for these services;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Perkasio that the following consolidated schedule of fees is adopted for the year ~~2024~~ 2025, and shall remain in effect until further amended.

TABLE OF CONTENTS

1. Building Fees
2. Zoning Application Fees
3. Subdivision and Land Development Fees
4. Trash Fees
5. Pool Fees
6. Park and Recreation Fees
7. Event Fees
8. Transient Retail License Fees
9. Electric Service Fees
10. Public Works Service Fees
11. Police Department Service Fees
12. Publication Fees
13. Amusement Device Fees
14. Cable Television Fees
15. Delinquent Account Collection Fees
16. Stormwater Management Site Plan Schedule of Fees
17. Miscellaneous Fees
18. Professional Services

FEES

1. Building Fees

The applicant or owner submitting for a permit for any new construction, additions or major alterations shall pay the application fee of \$100 at the time of application. Any permits submitted for minor or emergency repairs, all fees will be collected in full at time of submission. In addition to application filing fees, the PA UCC state fee of \$4.50 (or as amended by the State) will be collected. Upon completion of any reviews, any monies not expended shall be refunded to the applicant. Conversely, fees in excess of what was collected will be charged to the applicant.

A. New Construction: Residential and Non-Residential including Additions, Garages and Accessory Buildings:

New buildings, Additions or Alterations not applicable to Section B:

Building Permits Fee

— \$250 plus 17.25¢ per square foot of floor area or each fraction of floor area, up to and including 100,000 sq. ft. Additional square footage over 100,000 sq. ft shall be 5¢ per sq. ft. or fraction thereof.

Minimum \$250

Plumbing Permit Fee

\$88 plus 6¢ per square foot of floor area or each fraction of floor area, up to and including 100,000 sq./ft. Additional square footage over 100,000 sq./ft. shall be 3¢ per sq./ft or fraction thereof.

Minimum \$115

Mechanical Permit Fee

\$62 plus 3¢ per square foot of floor area or each fraction of floor area, up to and including 100,000 sq./ft. Additional square footage over 100,000 sq./ft shall be 2¢ per sq./ft or fraction thereof.

Minimum \$62

Energy Permit Fee

\$52 plus 2.65¢ per square foot of floor area or each fraction of floor area, up to and including 100,000 sq./ft. Additional square footage over 100,000 sq. /ft shall be 1.5¢ per sq./ft or fraction thereof.

Minimum \$52

Electrical Permit Fee= calculations as applicable in Section V Below

Note: Square footage is defined as gross floor area of all floors within the perimeter of to outside walls, including basements, cellars, garages, roofed patios, breezeways, covered walkways and attics with floor-to-ceiling height 6'6" or more.

Construction Permit Fee= The sum of all Building, Plumbing, Mechanical, Energy, Electrical, Accessibility and Fire permits applicable to the project. (May include individual residential permit fees in Sections K through S)

Fees for partial projects shall be calculated as follows:

- a. Footing/Foundation: 10% of the Construction Permit Fee
- b. Shell only without Footing/Foundation 50% of the Construction Permit Fee
- c. Shell including Footing/Foundation 60% of the Construction Permit Fee
- d. Tenant fit-out or all remaining interior alterations shall be calculated at 40% of the Construction Permit Fee for the affected floor area.

B. Alterations and/or Renovations where floor area does not apply:

Alterations, renovations, repairs or modifications of existing buildings or structures where floor area does not apply (i.e. doors, windows, roofs, structural openings or beams, etc.) and includes non-residential demolition;

- a. \$305 plus \$28 for each \$1,000 of estimated construction value of alterations, renovations or modification certified by the permit applicant
- b. Minor Repairs with a total project value of less than \$2,000: \$75.00

- C. Tenant Fit-out:
Tenant fit-outs shall be calculated in accordance with Section I, item (d) listed above.
- D. Accessibility plan review and inspection
\$150 plus 7¢ per square foot of floor area or each fraction of affected floor area.
- E. Fire plan review and inspection:
\$150 plus 9.5¢ per square foot of floor area or each fraction of affected floor area.
- F. Certificate of Occupancy for change of ownership without change of use:
The following fees pertain to existing structures only and shall not be applied to new construction or any other fees specified in Section 1.
 - a. \$158 for the first 2,000 square feet plus \$24 per 1000 sq./ft thereafter (or fraction thereof).
- G. Certificate of Occupancy for change of use and/or non-certified occupancy:
Fees shall be calculated in accordance with Section I, item (d) listed above.
- H. Non-residential Swimming Pool: \$350 plus \$28 for each \$1,000 of construction value
- I. Pre-Manufactured Dwelling: \$500(Complete)
Shall bear an approved label identifying compliance to HUD requirements (Excludes habitable basements and/or structures not fabricated and constructed by the manufacturer in the factory)
- J. Modular Dwelling: \$650
Shall bear an approved label identifying compliance to UCC requirements (Excludes habitable basements and/or structures not fabricated and constructed by the manufacturer in the factory)

The following sections pertain to specific Residential projects

- K. Decks (uncovered): \$135 plus 26.5¢ per sq./ft of area.
- L. Wood Stoves: \$135
- M. Demolitions: Structures under 250 sq./ft: \$54
Structures over 250 sq./ft without a foundation: \$100
Structures with a foundation: \$200
- N. Swimming Pools: Above Ground: \$135 In-Ground: \$200
- O. Hot Tub/Spa: \$135

The following sections pertain to specific Residential projects only when the Municipality has amended the UCC

P. Accessory Structures under 1,000 square feet: \$135 plus 26.5C per sq./ft of area.

Q. Re-roofing / Re-siding: \$135

R. Replacement of HVAC equipment: \$135per unit

S. Minor repairs to plumbing system: \$135.00

T. Sewer Lateral Repair/ Replacement \$135.00 each

U. Water Service Replacement/ Repair: \$135.00each

V. Residential Plan Review (New) \$150/per submission

Residential Plan Review (Other) \$100/per submission

Non-Residential Plan Review (New) \$10.50 per 100 gross sq. ft. minimum \$650

Non-Residential Plan Review (Other) \$10.50 per 100 gross sq. ft. minimum \$360

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W. Electrical Inspections and Plan Review

A. General Inspections

- | | |
|--------------------------------------|---------|
| 1. Rough Inspection | \$75.00 |
| Base Fee | \$ 0.50 |
| Cost per fixture | |
| 2. Final Inspection | \$75.00 |
| Base Fee | \$ 0.50 |
| Cost per fixture | |
| 3. Minor work less than 5 fixtures | \$75.00 |
| Rough and Final inspections included | |

B. Photovoltaic Modules

- | | |
|------------------------------------|-------------|
| First three Solar Modules | \$25.00each |
| Each additional module after three | \$18.00each |

All associated feeders, service, motors, etc., are calculated in accordance to the appropriate fee schedule section.

C. Sump Pumps \$75.00each

D. Fire Pump Controller \$75.00each

All associated feeders, service, motors, etc., are calculated in accordance to the Appropriate fee schedule section.

E. Service – Meter Equipment

- | | |
|----------------|----------|
| 100 amp | \$87.00 |
| 200 amp | \$104.00 |
| 400 amp | \$130.00 |
| 600 amp | \$175.00 |
| 800 amp | \$225.00 |
| 1000 amp | \$301.75 |
| 1200 amp | \$387.75 |
| Up to 1600 amp | \$474.00 |

Over 1600 amp	\$734.00
Each additional meter	\$17.25
F. Feeders or Sub Panels	
100 amp	\$87.00
200 amp	\$104.00
400 amp	\$130.00
600 amp	\$175.00
800 amp	\$225.00
1000 amp	\$301.75
1200 amp	\$387.75
Up to 1600 amp	\$474.00
Over 1600 amp	\$734.00
Each additional 1,000 amps over 2,000 amps	\$366.00
G. Swimming Pools	
Pool Bonding	\$95.00
Wiring of Pump	\$95.00
Pennsylvania Pool Certification	\$388.00
H. Temporary Service	\$95.00
I. Signs with Electric	
First Sign	\$75.00
Each Additional Sign	\$14.00
J. Parking Lot Lighting	
Parking Lot Pole – First Pole	\$61.50
Each Additional Pole	\$14.00
K. Hard wired appliances such as Ranges, Cook tops, Dishwashers, Garbage Disposals, Baseboard Heating, Heat Pumps, Water Heaters and Air Conditioning	
Outlet for Single Unit 20KW, less than 1HP	\$61.50
Each Additional Unit for 20KW, less than 1 HP	\$14.00
L. Motors	
Up to 3/4 HP	\$17.25
Over 3/4 HP to 5 HP	\$34.50
Over 5 HP to 20 HP	\$61.50
Over 20 HP to 40 HP	\$115.00
Over 40 HP to 100 HP	\$156.00
Over 100 HP to 200 HP	\$200.00
Over 200 HP	\$200.00 plus \$50.00 for each 50 HP (or portion of) over 200
M. Generators, Welders, Furnaces	
Up to 50 KW	\$115.00
Over 50 KW to 100 KW	\$156.00
Over 100 KW to 150 KW	\$216.00
Over 150 KW to 300 KW	\$259.00
Over 300 KW to 500 KW	\$387.00
Over 500 KW to 575 KW	\$475.00
Over 575 KW to 1000 KW	\$647.00
Over 1000 KW	\$647.00 plus \$50.00 for each 200 KW (or portion of) over 1000

N. Transformers, Vault, Enclosures, Substations

Upto 175 KVA	\$115.00
Over 175 KVA to 275 KVA	\$216.00
Over 275 KVA to 300 KVA	\$259.00
Over 300 KVA to 350 KVA	\$387.00
Over 350 KVA to 500 KVA	\$475.00
Over 500 KVA to 1000 KVA	\$647.00
Over 1000 KVA to 3000 KVA	\$820.00
Over 3000 KVA	\$820.00 plus \$50.00 for each 200 KVA (or portion of) over 3000

O. Signaling Systems (burglar alarms, fire alarms, etc.)

For the First Device \$75.00
 Every 5 devices (or fraction of) thereafter \$18.00

P. Reintroduction of Power \$135.00

Q. Modular and Mobile Homes

Modular Homes - Service and Outlets \$95.00
 Mobile Homes - Service Including Feeder of Receptacles \$95.00

R. Real Estate Certification

Residential \$144.00
 Commercial \$202.00

S. Plan Review

20% of the above inspection fees added to the total
 Minimum Residential \$50.00
 Minimum Commercial \$125.00

T. Permit Voided - Issued permit voided \$50.00

U. Building Code (UCC) Appeal \$500.00 basic fee plus \$1,000 escrow (for costs above \$500)

2. Zoning Application Fees

Residential Construction

Single Family Dwelling	\$100.00 <u>\$200.00</u>
Multi Family (per unit)	\$100.00 <u>\$200.00</u>
	each unit
Addition/Alteration	\$50.00 <u>\$100.00</u>
Accessory Structures	\$50.00 <u>\$100.00</u>

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Non-Residential Construction

New Construction	\$100.00 <u>\$500.00</u>
Addition/Alteration	\$ 50.00 <u>\$250.00</u>
Accessory Structure	\$50.00 <u>\$250.00</u>

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Sign Permits

Up to six square feet	\$100.00 <u>\$125.00</u>
Over six square feet	\$175.00 <u>\$200.00</u>
Temporary Sign	\$50.00

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Request for Zoning Change \$1,000 + escrow

Home-Based Occupation Permit \$100.00

~~Light- No Impact~~ Home-Based Occupation Permit \$25.00

Zoning Determination Fee \$125.00

Use & Occupancy Permit \$150.00

Zoning Hearing Board

Zoning Hearing Board Fees for a Variance/Special Exception/Interpretation of Law

Residential use	\$600 <u>\$1,000</u>
Non-residential use	\$1,000 <u>\$1,250</u>

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Postponement-(caused or request by applicant) ~~\$250.00~~ \$500.00

Conditional Use Application ~~\$600~~ \$800.00 plus \$2,500 escrow

3. SUBDIVISION AND LAND DEVELOPMENT FEES

The applicant or owner submitting plans for a subdivision or land development shall pay the following application filing fees at the time of application and plan submission. In addition to application filing fees, the applicant shall be required to furnish an escrow fund to pay for the professional fees and other costs incurred in reviewing the plans and processing the application. The applicant or owner also agrees to an additional ~~3%~~ 10% for engineering, legal and other services rendered to the Borough in connection with the project which will be included in the total cost. Upon completion of the review, whether the application is approved or rejected, any monies not expended in the review shall be refunded to the applicant. Conversely, fees in excess of the escrow fund will be charged to the applicant.

PRELIMINARY PLANS

Preliminary Lot Line Change \$300 application fee + ~~\$500~~ \$1,000 escrow

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Preliminary Minor Subdivision/Land Development (2 lots) \$500 application fee + \$1,000 escrow

Preliminary Major Subdivision/Land Development (3+ lots) \$1,000 application fee + \$100 per lot + \$5,000 escrow

FINAL PLAN SUBMISSION

Lot Line	No additional charge if filed within one year after preliminary approval. Otherwise same as preliminary	
Minor Subdivision/ Land Development (2 lots)	\$500 application fee + replenish escrow account to full amount (\$2,000)	
Non-Residential Land Development	\$500 application fee +replenish escrow account to full amount (\$500) if filed within one year after preliminary plan approval. Otherwise same as preliminary land development	
Major Subdivision/ Land Development (3 lots)	\$500 application fee + replenish escrow account to full amount (\$7,500)	
Waiver of Land Development	\$500 application fee + replenish escrow account to full amount (\$2,000)	
Grading/Drainage Permit	Application Fee	\$ 100.00
	Professional Services Escrow	\$1,200.00
Plan of Substitution	N/A	
Stormwater Management	See Item #15 16	
Park and Recreation Impact Fee	\$1,500 per dwelling unit	

4. TRASH FEES

Trash & Recycling Annual Fee \$50.00

Regular Trash

Disposal containers are to be plastic "Perkasie Borough" trash bags at the cost of:

(1)	Large bags	\$3.75 \$4.75
(2)	Small bags	\$2.75 \$3.75
(3)	Small gusseted bag	\$3.00 \$4.00
(4)	Recycling Buckets	\$3.00 (if available)
(5)	Recycling Tubs	\$7.50
(6)	Trash toter service (64 gallon)	\$82.50 \$87.50 per quarter

Recycling

Replacement fee for Hang Tags \$5.00

Large Trash Items

Large trash items (excluding all items that contain freon) \$10.00

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These "fee for collection" items include the following, and other similar large items:

Washing Machines	Wood Stoves	Riding Lawn Mowers
Dryers	Trash Compactors	Dishwashers
Hot Water Heaters	Air Compressors	Microwave Ovens
Humidifiers	Electric Generators	Ice Boxes
Stoves (gas or electric)	Snow Blowers	Furniture

Waste Hauler Permit Fee \$100.00

Trash Certification Fee \$ 20.00

5. POOL FEES

Memberships

Membership Fees-Individual

Individual-Age 14 and older \$~~135.00~~ \$130.00
 Non-Resident Surcharge \$~~-80.00~~ -\$83.00

Membership Fees-Family

Family includes any adults and dependent children (age 18 and younger) residing in one household year-round.
 \$10 Discount for 2 family members

Per Person fee for 3+ members Resident \$~~-70.00~~ \$73.00
 Non-Resident \$~~-90.00~~ \$94.00

Membership Type	Early Bird	Early Bird	After May 1 st	After May 1 st
	Resident	Non-Resident	March 31 st	March 31 st
			Resident	Non-Resident
Individual	<u>\$132.50</u> \$120	<u>\$215.50</u> \$200	<u>\$ 135</u> \$130	<u>\$ 218</u> \$210
2 Family	<u>\$ 255</u> \$230	<u>\$ 421</u> \$390	<u>\$ 260</u> \$250	<u>\$ 426</u> \$410
3 Family	<u>\$ 328</u> \$290	<u>\$ 515</u> \$470	<u>\$ 333</u> \$320	<u>\$ 520</u> \$500
4 Family	<u>\$ 401</u> \$350	<u>\$ 609</u> \$550	<u>\$ 406</u> \$390	<u>\$ 614</u> \$590
5 Family	<u>\$ 474</u> \$440	<u>\$ 703</u> \$630	<u>\$ 479</u> \$460	<u>\$ 708</u> \$680
6 Family	<u>\$ 547</u> \$470	<u>\$ 797</u> \$710	<u>\$ 552</u> \$530	<u>\$ 802</u> \$770
7 Family	<u>\$ 620</u> \$530	<u>\$ 891</u> \$790	<u>\$ 625</u> \$600	<u>\$ 896</u> \$860
8 Family	<u>\$ 693</u> \$590	<u>\$ 985</u> \$870	<u>\$ 698</u> \$670	<u>\$ 990</u> \$950

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9 Family	\$ 766 \$650	\$1,079 \$950	\$ 771 \$740	\$ 1,084 \$1,040
10 Family	\$ 839 \$740	\$ 1,173 \$1,030	\$ 844 \$810	\$1,178 \$1,130
Senior	\$71.50 \$60	\$ 161 \$155	\$73 \$70	\$ 172 \$165
PAC Full Membership	\$ 132.50 \$120	\$ 215.50 \$200	\$ 135 \$130	\$ 218 \$210
PAC Club Membership	\$102.00 \$90	\$ 125 \$120	\$ 104 \$100	\$ 135 \$130

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Borough Employee and Family \$ 0.00

Borough Council and Family \$ 0.00

Activity Fees

Everybody Swims Program \$ 0.00
 (A free learn to swim program for 3rd graders that live in Perkasio Borough.) (A limit of 100 open slots per season.)

Group Lessons

Member Swimming Lessons \$90
 Non-members \$125 ~~120~~
 Water Play 'Lessons' \$50 members/ \$75 non-members
 8 lessons over a period of 2 weeks (M-Th) 40 minutes

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Member Private Lessons \$180
 Non-member
 8 30-Minute Lessons \$ 210 ~~205.00~~
 30 Minutes Individual Private Swim Lesson \$30 members/ \$55 ~~50~~ non-members
 Lesson Instructor Training Class \$35 members/ \$50 non-members

Water Walking & Lap Swimming:

Member \$ 5.00
 Non-Member walk-in \$10.00

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Aqua Zumba: Resident \$ 7.00
 Non-Resident \$10.00

Sunrise Yoga: Resident \$ 7.00
 Non-Resident \$10.00

Doggie Dip: Registration for Dog \$10.00
 Guests (14 and over) \$ 4.00

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Daily Admission

Monday - Friday

General Admission 18 years and older \$20.00

Child (3-17) or Senior (age 62+)	\$15.00
2nd Street Pool - (0-6 years old)	\$ 0.00
Menlo Aquatics Center Members	\$ 0.00

Guest of Season Member

Adult (Age 18 and older)	\$15.00
Child (3-17) or Senior	\$10.00

Saturday and Sunday

General Admission 18 years and older	\$31.00
Child (Age 3-17)	\$21.00

Guest of Season Member

Adult (Age 18 and older)	\$20.00
Child (3-17) or Senior	\$15.00

Twilight (after 5:00 p.m.)

Adult Weekday	\$ \$10.00
Child or Senior Weekday	\$ 8.00
Adult Guest of a Member – Weekday	\$ 8.00
Child or Senior Guest of a Member – Weekday	\$ 5.00
Adult Weekend	\$16.00
Child or Senior Weekend	\$11.00
Adult Guest of Member Weekend	\$10.00
Child or Senior Guest of Member Weekend	\$ 8.00
Replacement charge for lost member passes	\$ 10.00

Party Fees

Menlo Party Package

	Members	Non-Members	Notes
Base Fee	\$225	\$325 315	Base fee includes reserved picnic tables, 3-hour party, staff assistance, paper products, and up to 10 party guests

Any number of guests over 11 require an additional per person fee: \$10 per adult guest \$8.00 per child guest

Non-refundable deposit (50% of base fee) due at time of reservation. Max of 30 total party guests. Create your own party package with food options available through Menlo for additional per person fee. Party Guest list, finalized food order, and final payment due one week prior.

Kulp Splash Party

Members or Borough Resident	\$110 100
Non-Members or Non-Residents	\$150 130

Includes 2-hour wading pool use with lifeguard and 4 hours Kulp Pavilion use. Max of 20 children.

After hours Party

Applicant must be a Menlo Member or Perkasio Borough resident.
 \$20 per person, minimum of 40 guests, maximum of 100, request due 45 days prior, \$500 non-refundable deposit required after request is approved by Perkasio Borough Council, must provide certificate of insurance for General Liability Insurance, party guest list, and submit final payment one week prior.

6. PARK AND RECREATION FEES

Fees are for a 4-hour flexible time period.

Pavilion	Park	Boro Resident	Non Resident	Non Profit	Electric Key
Skate Park	Lenape	\$65.60	\$95.90	\$45.40	
Rotary	Lenape	\$65.60	\$65.90	\$45.40	
Twin Bridges	Lenape	\$80.75	\$105.100	\$55.50	
Kulp	Kulp	\$55.50	\$80.75	\$40.35	
Lions	Menlo	\$80.75	\$105.100	\$55.50	

Rentals may purchase an additional 4 hour time period for anything over.

Team Facility Rentals

must be

~~-\$125.100~~ per team per season, \$25 key deposit if access to storage shed is needed. (Deposit cash or separate check, 2 weeks in advance)
 Up to 3 days per week
 Any additional days are additional \$30 per season

~~Roster required each season, additional \$1 per Resident and \$2 per non-resident~~

Seasons – Spring: Mar, Apr, May; Summer: June, July August; Fall: Sept., Oct., Nov.

Kulp Field Lights

\$50 per season
 \$25 key deposit if electric is needed (Deposit must be cash or separate check, 2 weeks in advance.)

Individual Facility Rental

May rent for multiple time blocks

Facility	Allotted Time Block	Resident	Non-Resident
Pickleball Court	1 Hour	\$25.00	\$30.00

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Tennis Court	2 Hours	\$25.00	\$30.00
Basketball Court	3 Hours	\$50.00	\$60.00
Baseball/Softball Field	3 Hours	\$50.00	\$60.00

<u>All Park Event Permits</u> (see Event Fees for events Held on Borough Streets)	Non-Profit event permit base fee	\$50
	For Profit event permit base fee	\$100.00

All permits must be submitted 45 days in advance.
Base Fee covers one date; additional \$10 per date fee if multiple dates on one permit
[Electric Key required for park events needing electric \\$25 key deposit](#)

<u>Firework Permits</u>	\$100.00
<u>Community Garden Plots</u>	\$25 deposit for water hydrant key & plot clean up

*As part of the Borough's recreation offerings, local businesses, contractors and individuals interested in running park and recreation programs at Borough parks and facilities can contact our Parks and Recreation Department directly. Interested parties are offered a percentage of program revenue.

7. EVENTS FEES

(a) BOROUGH SPONSORED EVENTS

FARMERS MARKET	
Full Season	\$80220 {single space}/ \$275300 {double space}
Half Season	\$130 165
Drop in/ weekly	\$30
UNDER THE STARS CAR SHOW	
Food Vendor	\$200
Craft/ Service/ Commercial Vendor	\$30
Exhibitor entry fee	\$15 {advance}, \$ \$25 {day-of}
FALL FESTIVAL	
Food Vendor	\$200
Craft/ Service/ Commercial Vendor	\$50
AMERICA'S OLDEST TREE LIGHTING	
Food Vendor	\$175
EARTH DAY/ OTHER COMMUNITY EVENTS:	
Food Vendor	\$100
Craft / Service / Commercial Vendor	\$ 30

(b) THIRD PARTY SPECIAL EVENT FEES (for events on Borough streets)

*See PARKS & RECREATION FEES section for events in Borough park system

Event Permit Application Fee	For Profit	\$100.00	
	Non-Profit	\$ 50.00	
	Each Additional Day	\$ 10.00	
Road Barricades & Cones	Estimated 4hours Straight Time	Hourly Rate as listed in the	PUBLIC WORKS SERVICE FEES SECTION
Trash & Recycling	Estimated 4 hours Straight Time	Hourly Rate as listed in the	PUBLIC WORKS SERVICE FEES SECTION
Electric setup & breakdown	Estimated 8 hours Straight Time	Hourly Rate as listed in the	ELECTRIC DEPT. SERVICE FEES SECTION
Crossing Guards	Hours Requested	Hourly Rate as listed in the	POLICE DEPT. SERVICE FEES SECTION
Police Support	Hours Requested	Special Duty Rate as listed in the	POLICE DEPT. SERVICE FEES SECTION
Transient Retail Vendor	Per for-profit vendor	Daily Rate as listed in the	TRANSIENT RETAIL LICENSE FEE SECTION
No Parking Signs	Per Sign	Fixed prices as listed in the	POLICE DEPT. SERVICE FEES SECTION

Estimated fee per service is due at the time of application/permit approval. Perkasio Borough will provide an invoice when the permit application is reviewed and approved detailing an estimate of any additional estimated fees, if these exceed the initial estimate. Perkasio Borough reserves the right to add services during the event if we deem it necessary for event safety then invoice a final balance.

a) BLOCK PARTY FEES:

Block Party Permit Fee (Commercial & Residential): \$100

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8. TRANSIENT RETAIL LICENSE FEES

One day	\$25.00
One calendar week or fraction thereof	\$75.00
One calendar month or fraction thereof	\$200.00
One calendar year or fraction thereof	\$400.00

9. ELECTRIC SERVICE FEES

Security deposit with electric heat	\$300.00
Security deposit without electric heat	\$200.00
Reconnection fee	
During normal business hours	\$100.00

After normal business hours	\$200.00
Reconnection Fee – CT rated service	
During normal business hours	\$300.00
After normal business hours	\$400.00
Limiter hook-up fee	\$50.00
Meter Test Fee	\$25.00
Duplicate tenant electric bills sent to landlord	\$15.00/account
Renewal fee for each account	\$5.00
5% for any outstanding balance.	
Final Meter Certification Fee	\$25.00
Temporary electric installation: min. charge	\$25.00
Install new electric service to subdivisions	\$2,500/Lot
Install street lights in subdivisions	\$3,800/Each
Cost of electric per lot:	
Secondary underground electric	per lot \$750.00
Primary underground electric	per lot \$750.00
Transformer and fiberglass pad	per lot \$1,000.00
Cost of LED street lights:	
Concrete base	\$ 400.00
Aluminum pole	\$1,500.00
LED fixtures	\$ 900.00
Labor	\$ 400.00
<u>Labor</u> Straight Time	\$70.00 - \$80.00
Overtime	\$105.00 - \$115.00
Double time	\$140.00 - \$160.00
<u>Equipment Rental – Per Hour</u>	
Line Truck	\$85.00 - \$260.00
Bucket Truck	\$75.00 - \$250.00
Chipper	\$50.00 - \$100.00
Air Compressor	\$40.00 - \$100.00
Pick-up truck	\$45.00 - \$100.00
Dump Truck-1-Ton	\$65.00 - \$150.00

Material: Actual cost {20% may be added for handling}.

Contracted Services: All contracted services will be billed out at actual costs plus 10%. (The 10% is based on scheduling, reviewing work and administrative costs.)

Late Payments for Electric: Electric bills which are not paid by the due date are subject to late payment charges applied monthly as follows:

Customer Generated Electrical Service

Installation of net meter	\$375.00
Administrative fee	\$ 50.00
First inspection fee	\$125.00
Annual reinspection	\$ 35.00

Pole Attachment Fees

Application Fee: For new Attachments	\$35.00	Per Pole
Audit Fee:	\$35.00	Per Pole
Make Ready Engineering Fee:	TBD	To be provided for Each Permit Request based on level of effort.

Annual Attachment Fee per Pole

Date

Year2022	\$29.00
Year2023	\$29.50
Year2024	\$30.00
Year2025	\$30.50
Year2026	\$31.00
Year2027	\$31.50
Year2028	\$32.00
Year2029	\$32.50
Year2030	\$33.00

Each Renewal Term \$0.50/year increase thereafter

Other Fees

Unauthorized Attachment	\$35.00/pole
Fee Storm Restoration Fee	\$100.00/pole

10 PUBLIC WORKS SERVICE FEES

Labor Straight Time \$ 55.00

Overtime \$ 80.00

Equipment Rental – Per Hour

Backhoe	\$ 100.00 <u>150.00</u>
Refuse Truck	\$ 85.00 <u>170.00</u>
Dump Truck-1Ton	\$ 75.00 <u>150.00</u>
Mower	\$ 55.00 <u>65.00</u>
Leaf Vacuum	\$ 60.00 <u>70.00</u>
Black Top Roller	\$ 55.00 <u>100.00</u>

Material: Actual cost (10% may be added for handling).

Contracted Services: All contracted services will be billed out at actual costs plus 10%. (The 10% is based on scheduling, reviewing work and administrative costs.)

11. POLICE DEPARTMENT SERVICE FEES

Special duty: Shall be billed at 2 times the officer's hourly rate plus applicable taxes and benefits.

No Parking Signs:	\$ 2.25
Use of Police Vehicle – <u>Per Hour</u>	\$20.00
Use of Crossing Guard	\$17.00 <u>18.13</u> - \$18.54 <u>19.77</u> /hr

12. PUBLICATION FEES

Zoning Ordinance _____	
Subdivision and Land Development	
Ordinance Comprehensive Plan	\$20.00
Building Codes	\$15.00
	\$52.00

13. AMUSEMENT DEVICE FEES

Cost + Postage + 10%

First device	
Each additional device permitted under the same application	\$65.00
	\$25.00
Each and every re-inspection necessitated in a license year	\$25.00

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14. CABLE TELEVISION –(Pursuant to Ordinance 744)	
Filing Fee – Section C-2(f)	\$25.00
Penalty for non-compliance-Section D-2(d)	\$2,000 and reasonable attorney fees and court costs
Fine for violation of customer service standards Section E-2(d)	\$25.00 with reasonable attorney fee

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15. CLAIMS, MUNICIPAL--Delinquent Account Collection Fees (pursuant to Ordinance #832)

- A. Preparation and filing of Municipal Liens: \$150.00
- B. Attorney's fees incurred in the collection of delinquent accounts including, but not limited to, District Justice and/or Common Pleas actions: \$125.00
- C. Additionally, the owner shall be responsible for all costs of collection in addition to attorney's fees including, but not limited to, filing fees and court fees as may be paid by the Borough.

16. STORMWATER MANAGEMENT SITE PLAN SCHEDULE OF FEES

- A. Filing Fee \$75.00
- G. Sump Pump Discharge & Permit \$250.00
 - Connect to Borough storm sewer \$1,000.00
 - Plus \$5.00 per foot, maximum \$1,000.00
 - Bottomless Inlet Box

17. MISCELLANEOUS FEES

- Alarm system registration \$ 10.00
- Copies
 - one sided \$.25
 - two sided \$.50
 - color copy \$ 1.00
 - 8 ½ x14 copy \$.50
 - 11x17 copy \$ 1.00
- Oversize copies Actual cost to reproduce plus mileage (IRS rate) to drive to copy center, plus employee time to drive to/from facility at \$25 per hour
 - (Land development, building or plot plans)

Deed registration	\$10.00
Duplicate of Borough meetings	\$20.00 per meeting
Explosives Permit	\$15.00
False Alarms	\$50.00
Flood Plain Certification	\$100.00 + cost of survey if necessary
Inter-Municipal transfer of Liquor License Application Filing Fee	\$600
Military Banners	\$150.00
Permit Fee: Circuses, Carnivals & Exhibitions	\$100.00
Pole attachment permit application	\$25.00
Police incident reports	\$15.00
Reproduction of photographs from police	\$25.00 fee per request plus \$1.00 Incidents/accidents per standard 3"x5" Photograph of \$8.00 per 8"x11" photograph
Return Check Charge	\$25.00
Sidewalk Permit (if sidewalk is installed without Borough being notified.)	\$75.00
Street Utility Cut Permits	\$175.00 Per 100 square feet of disturbance + additional \$25.00 for each additional 100 sq. ft. of utility cut
Street Maps	\$1.00
Tax Certification Fee	\$10.00
Zoning Maps	\$5.00 \$1.00 small
18. PROFESSIONAL SERVICES	
Solicitor	\$175/hour
Engineering Services/Gilmore Associates	

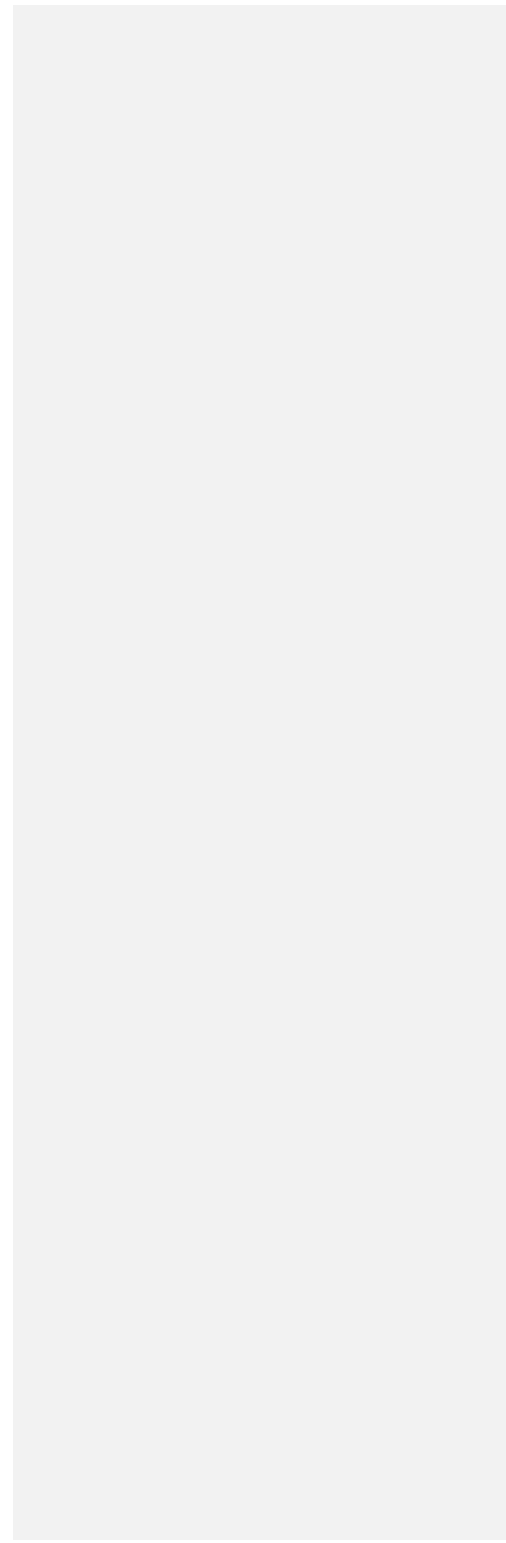
Principal Engineer	\$157/hour
Project Assistant	\$90/hour
Consulting Professional I-V	\$117-\$157/hour
Design Technician I-V	\$92-\$112/hour
Construction Rep. I-III	\$105-\$125/hour
Surveying Crew	\$185/hour

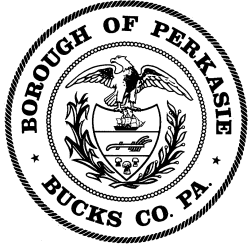
BE IT FURTHER RESOLVED, that this fee schedule supersedes and replaces all prior fee schedules adopted by Perkasio Borough Council.

RESOLVED this 16th of December, 2024.

Attest: _____
Andrea L. Coaxum, Secretary

By: _____
James A. Ryder, Council President





BOROUGH OF PERKASIE

INTER-OFFICE MEMORANDUM

DATE: November 27, 2024
TO: Borough Council and Mayor
FROM: Rebecca Deemer, Finance Director
SUBJECT: iSolved Proposal

The Borough has been working with Complete Payroll Resources (CPR) for payroll processing since 2021. We reached out to them earlier this year to discuss options for making the payroll process more efficient. They provided us with a demo of a new platform that they are offering, called iSolved. The new platform provides the following services that the Borough would like to take advantage of:

1. Payroll Processing – CPR will continue to process the Borough’s payroll and administer the reporting, collecting and depositing of employment taxes, through the iSolved platform.
2. Human Resources & Employee Self Service Portal – The Human Resources service will allow us to automate the hiring process for new and returning seasonal employees. The Employee Self Service Module will allow employees to access their pay stubs and year-end tax documents. They may also manage HR-related information and perform tasks independently.
3. Online Time and Attendance –Employees will have the ability to request time off and view their leave balances. There is an additional feature that allows employees to clock-in and out no matter the work location, which is a feature that will be used for the seasonal pool staff. There is a time entry piece that will allow department supervisors to track the hours for full-time employees for payroll processing.

Provided Service	Fees	Annual Cost
Payroll Processing Base Fee	\$ 70.00 per pay	\$ 1,820
Processing Fee (per employee)	\$ 1.90 per EE per pay	\$ 4,149
Payroll Delivery	\$ 10.00 per pay	\$ 26
HR & Employee Self Service	\$ 4.00 per EE per month	\$ 3,646
Time & Attendance	\$ 4.00 per EE per month	\$ 3,646
Year End W-2 Forms	\$ 7.00 per EE	\$ 1,043
W-2 Processing Base Fee	\$ 225.00 annual	\$ 225
	Total Annual Cost	\$14,555

The Borough is currently paying approximately \$7,250 annually. We have included additional funds in the 2025 budget for the new services as our plan is to transition to the new platform in the first quarter of 2025. Payroll is a time-consuming process. A full-service platform will help to free up time for other important functions within the departments while also providing self-service apps to help improve employee satisfaction. We are recommending that Council approve the agreement for the new platform.

RESOLUTION NO. 2024-67

A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF PERKASIE APPROVING THE SERVICES AGREEMENT BETWEEN THE BOROUGH OF PERKASIE AND COMPLETE PAYROLL RESOURCES, INC., (CPRI) AND AUTHORIZING THE BOROUGH MANAGER TO EXECUTE THE AGREEMENT ON BEHALF OF THE BOROUGH OF PERKASIE

WHEREAS, Complete Payroll Resources, Inc., has provided the Borough of Perkasio with a Services Agreement with regard to payroll and tax filing services; and

WHEREAS, the Borough Council has determined that it is in the best interest of the Borough to approve the Services Agreement between the Borough and Complete Payroll Resources, Inc.

NOW, THEREFORE, be it resolved by the Borough Council of Perkasio Borough as follows:

1. Approval of Agreement. The Borough Council herein approves the Services Agreement between the Borough and Complete Payroll Resources, Inc., which is attached hereto as Exhibit "A" and incorporated by reference.

2. Execution. The Borough Council further authorizes the Borough Manager to execute the Services Agreement between the Borough and Complete Payroll Resources, Inc., on behalf of Perkasio Borough.

THIS RESOLUTION was duly adopted this 2nd day of December, 2024.

ATTEST:

BOROUGH OF PERKASIE:

By: _____
Andrea L. Coaxum, Secretary

By: _____
James Ryder, Council President

EXHIBIT “A”

SERVICES AGREEMENT

THIS AGREEMENT (the “Agreement”) is made and entered into this 2nd day of December, 2024 (the “Effective Date”), by and between Complete Payroll Resources, Inc., a Pennsylvania corporation having its principal place of business at 2501 Monroe Boulevard, Audubon, PA 19403 (hereinafter “CPRI”), and **Borough of Perkasie**, a business entity having its principal place of business at **620 West Chestnut Street, PO Box 96, Perkasie, PA 18944** (hereinafter “Client”).

WITNESSETH:

WHEREAS, CPRI is a Pennsylvania business corporation engaged in providing payroll processing and related services; and

WHEREAS, Client is an employer desirous of retaining CPRI to provide payroll processing and related services;

NOW THEREFORE, in consideration of the mutual covenants and agreements set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, hereby covenant and agree as follows:

ARTICLE I – SCOPE OF SERVICES

Client desires to retain CPRI to provide payroll processing and tax filing services. CPRI’s services may also include, where applicable and if selected, time keeping services, human resource (“HR”) information and management services, employee self-service (ESS) products, Affordable Care Act (“ACA”) filings, and other related services. This Agreement shall govern the provision of all services not otherwise provided for by separate agreement.

CPRI will act as a tax agent in providing tax filing and tax payment services pursuant to ARTICLE II of this Agreement.

CPRI will provide Automated Clearing House (“ACH”) services related to direct deposit and debit, tax payments, and third-party payments related to wage garnishment, child support and other adjudicated orders.

Installation and set up services will be provided to populate the data related to HR, payroll, timekeeping, and all other related systems and services. Data will be tested and results will be available for client inspection. CPRI will provide training for Client on all systems. Client is responsible for, and agrees to verify, the data’s accuracy.

CPRI does not provide legal services, accounting services, tax compliance counseling or any other counseling or consulting services. CPRI will utilize third party licensing agreements to provide and maintain its technology. Online portals will be made available for warehousing HR

demographic data, payroll calculating and processing, time collection and storage, ESS, and other related services.

ARTICLE II – TAX AGENT SERVICES

Designation of Tax Agent. Client hereby designates CPRI to act as Client’s tax agent. In connection with CPRI’s role as tax agent, Client hereby delegates authority to CPRI to file appropriate payroll tax returns and issue tax deposits on Client’s behalf. This authority includes, as applicable, state and local withholding, state unemployment, 941 and 940 taxes.

Tax Agent Duties. CPRI agrees to file the applicable tax returns with the appropriate taxing authority in a timely manner. CPRI will assume responsibility for late payments to the degree that the error was caused by CPRI. Responsibility for penalties will only be accepted for those penalties incurred in the quarter or portion of the quarter when CPRI begins its function as tax agent. CPRI’s responsibility for any late payments, interest charges, penalties, or other damages incurred will immediately cease at such time that CPRI is no longer functioning in the role of Client’s tax agent. The parties understand and agree that errors or faulty returns may be caused by inaccurate information provided to CPRI by Client, Client’s staff, accountants, or other involved parties. Notwithstanding CPRI’s option to exercise discretion in providing service and support to Client, CPRI will not be legally responsible for any resultant penalties or interest charges in the event that CPRI acts or fails to act based upon inaccurate information provided to CPRI.

Tax Payment System. As required by the federal government, CPRI will utilize the Electronic Federal Tax Payment System (“EFTPS”) to deposit the client’s employment taxes. It is the client’s sole responsibility to notify CPRI as to whether they are required by law to utilize this payment procedure. If the client is required to file taxes through the EFTPS system and is not registered, and CPRI must resort to the FEDWIRE option to pay client’s taxes, then additional costs incurred as a result of exercising this option will be transferred to Client. If Client requests that CPRI file non-payroll related taxes through the EFTPS system on its behalf, that option will be governed by a separate contract.

NACHA. Client shall comply with and be subject to the operating rules of the National Automated Clearing House Association (“NACHA”), and the originating bank, governing electronic funds transfer, as such rules shall be in effect among participating banks and the Federal Reserve Bank at the time of the transfer. CPRI will utilize the NACHA system to transfer funds between the Client and CPRI.

Sufficiency of Tax Funds. CPRI will withdraw the aggregate total of all payroll taxes from Client’s bank account one day prior to Client’s pay date. These funds will be held in escrow until such taxes are due by state, local and federal regulations. Should funds be inadequate or should a bank reversal occur due to non-sufficient funds being available (“NSF event”), CPRI’s liability for late payment will be instantly abrogated. Upon the occurrence of an NSF event, CPRI may, at its option, withhold payment of taxes due until sufficient funds are made available. Further,

upon the occurrence of an NSF event, at CPRI's option, this agreement may be terminated and CPRI's duties and obligations as tax agent will cease immediately.

Termination of Tax Agent Designation. Client understands and agrees that upon the termination of CPRI's designation as tax agent for any reason, CPRI will no longer have any duties or obligations as Client's tax agent, and Client hereby accepts full and exclusive responsibility for any and all tax payments and filings in accordance with applicable laws, regulations and rulings upon the termination of CPRI's tax agent designation.

ARTICLE III – COMPENSATION FOR SERVICES

As compensation for the services performed under this Agreement, the Client shall remit payment to CPRI in accordance with the rates quoted to Client and on the schedule established by CPRI.

Except at CPRI's sole and exclusive discretion, all payment obligations are non-cancellable and all amounts or fees paid are non-refundable. All fees will be charged and paid in U.S. dollars. If Client believes an amount charged or paid is incorrect, Client must provide written notice to CPRI, within sixty (60) days of the invoice date or the date of payment, with respect to the amount in question to be eligible to receive an adjustment or credit; otherwise, such charge or payment shall be deemed correct. CPRI reserves the right to modify any pricing for services provided to Client upon thirty (30) days written notice.

In the event that Client has not remitted full and complete compensation for CPRI's services at such time that services are terminated, CPRI shall remain entitled to payment for same and shall have the right to deduct any outstanding fees for services rendered from Client's escrowed funds prior to returning said monies to Client.

ARTICLE IV – TERM OF AGREEMENT; TERMINATION

Term. The initial term of this agreement will commence on the Effective Date and shall continue on a month-to-month basis until terminated by either party.

Termination. Termination of this agreement may be for any reason or no reason. Upon termination, CPRI's duties under the terms of this Agreement, including those associated with its role as tax agent, shall cease immediately. Each party agrees to provide written notice thirty (30) days prior to termination, except as further outlined herein. In the event that services are terminated, Client shall remain responsible for payment of CPRI's fees for services rendered. In accordance with ARTICLE III above, in the event that CPRI is holding any escrowed funds at the time of termination, CPRI shall have the right to deduct any outstanding fees for services rendered or any other amounts owed to CPRI from Client's escrowed funds prior to returning said monies to Client.

Breach of Agreement, Cure Period. In the event of a breach of either party's obligations under this Agreement, the non-breaching party shall provide written notice to the breaching party of

the alleged breach, and shall allow thirty (30) days for the breaching party to cure the defect in the breaching party's performance of its contractual obligations. If the defect is not remedied during the cure period, this Agreement may be terminated immediately following the expiration of the cure period.

Insufficient Funds. In the event that Client does not possess sufficient funds to cover any transaction, disbursement or withholding that CPRI is authorized to perform, CPRI shall immediately notify Client of the NSF event. Client shall be required to wire the required funds to CPRI within twenty-four (24) hours of notification. If Client fails to provide the required funds within twenty-four (24) hours, this Agreement may be immediately terminated by CPRI. This provision shall supersede all other termination procedures upon the occurrence of an NSF event.

ARTICLE V – CONFIDENTIALITY AND AUTHORIZED DISCLOSURES

All information regarding Client, Client's business operations and Client's employees is considered critically confidential and will be maintained by CPRI in a manner intended to protect such information from disclosure to third parties. All employee payroll information, including banking details and social security numbers is considered highly confidential and can only be accessed by authorized personnel within the company, who are required to maintain strict secrecy regarding this data. Secured storage and transmission methods are used to safeguard sensitive payroll data.

Client understands and agrees that in the course of providing services pursuant to this Agreement, CPRI will be required to disclose certain confidential information to Federal, State, and Local Tax Authorities, as absolutely necessary, for the sole purpose of remitting payment, filing tax returns, or responding to any related inquiries from a particular tax agency. Client hereby authorizes such disclosures of its confidential information for these limited purposes.

In addition, when specifically directed to do so in writing by the Client, CPRI will provide direct deposit facilitation services, third party payment services for court adjudicated judgments, and pension data origination services. Client understands and agrees that these services will require the disclosure of confidential information to third parties for these purposes.

The parties hereby agree that the terms of this Agreement shall remain confidential to the extent permitted by law.

ARTICLE VI – INDEMNIFICATION; LIMITATION OF LIABILITY

Client hereby agrees to indemnify, defend and hold harmless CPRI, its directors, officers, employees and any and all agents, employees, representatives or officials with respect to all claims, demands, penalties, fines, damages, losses, liabilities, judgments and expenses made by Client or others resulting from, arising out of or related to: (1) CPRI's provision of services under this Agreement, if in accordance with the Agreement, and the direction received from the Borough. (2) products or services provided by any of CPRI's vendors in connection with any

aspect of CPRI's provision of services under this Agreement; (3) CPRI's reliance upon information and data furnished by Client; or (4) actions of CPRI or its agents undertaken at Client's request, or at the request of anyone CPRI believes in good faith to be an authorized agent of Client. Such indemnification shall include, without limitation, all costs, reasonable attorneys' fees, expert witness fees and court costs incurred in connection with such claims.

Client acknowledges that CPRI has the right to disburse or withhold any sum which CPRI is authorized to disburse or withhold in connection with its services and/or pursuant to the terms of this Agreement. Client agrees that CPRI will not be liable for any loss or damage caused by CPRI's disbursement or withholding of any sum in accordance with the terms of this Agreement. Client agrees that CPRI will not be liable for any loss or damage caused by CPRI's delay in furnishing services, products and/or equipment. Client understands and agrees that CPRI shall not be responsible for any fines, penalties or other damages incurred as a result of Client's action or failure to act in accordance with its obligations as an employer and/or taxpayer pursuant to any applicable law, regulation, ordinance or policy.

IN NO EVENT WILL EITHER PARTY HAVE LIABILITY FOR ANY CONSEQUENTIAL, SPECIAL, PUNITIVE OR INDIRECT LOSS OR DAMAGES REGARDLESS OF WHETHER SUCH DAMAGES ARE BASED ON CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, OR ANY OTHER THEORY OR FORM OF ACTION OR WHETHER CPRI KNEW OR SHOULD HAVE KNOWN OF THE LIKELIHOOD OF SUCH DAMAGES. IN ANY CIRCUMSTANCES, CLIENT ACKNOWLEDGES THAT CPRI MAKES NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION THE WARRANTIES OF MERCHANTABILITY AND OF FITNESS FOR A PARTICULAR PURPOSE.

This article will survive the termination of this Agreement and Client's relationship with CPRI.

ARTICLE VII – NOTICE

Any notice, request or other communication to either party by the other concerning the terms and conditions of this Agreement, including, without limitation, the provisions of ARTICLE IV, shall be in writing and shall be deemed given only (i) when actually received by the addressee or (ii) sent postage prepaid, by certified or registered United States mail, return receipt requested, addressed as follows:

If to CPRI: Attention: Richard Eisenmann, CEO
Complete Payroll Resources Inc.
2501 Monroe Boulevard, Suite 1100
Audubon, PA 19403
RichE@completepayrollresources.com

If to Client: Attention: **Borough Of Perkasio**
620 West Chestnut Street, PO Box 96
Perkasie, PA 18944
Finance@Perkasieborough.Org

The person and the place to which notices are to be mailed to either party may be changed from time to time by notice given in accordance with the provisions of this ARTICLE VII.

ARTICLE VIII – GENERAL PROVISIONS

Modifications. This Agreement or any part thereof may not be modified, except by written agreement of the parties signed by the duly authorized officers of the parties.

Governing Law and Venue. This Agreement shall be construed in accordance with and governed in all respects by the laws of the Commonwealth of Pennsylvania. The parties agree and consent to the jurisdiction of the courts of Montgomery County, Pennsylvania for adjudication of any matter arising under or in connection with this Agreement.

Severability. If any term or provision contained in this Agreement is held to be invalid, illegal, void, or unenforceable, the validity of all other provisions hereof shall in no way be affected thereby, and the remainder of the terms and provisions shall remain in full force and effect.

Successors and Assigns. Client shall not assign or transfer this Agreement or any of its rights hereunder without the prior written consent of CPRI. CPRI shall have the right, without the consent of Client, to assign this Agreement and its rights and obligations hereunder to CPRI parents, subsidiaries or affiliates or to any partnership in which CPRI or any parent, subsidiary or affiliate of CPRI is a general partner, or to a successor of CPRI by consolidation or merger or to a purchaser of all, or substantially all, of CPRI's assets.

Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes all previous agreements and understandings relating to the services provided under this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officials as of the date first written above.

BOROUGH OF PERKASIE

COMPLETE PAYROLL RESOURCES, INC.

By: _____

By: _____

Richard J. Eisenmann, CEO

Name: _____

Title: _____

**Borough of Perkasio
620 West Chestnut Street
Perkasie, PA 18944**

Attn: Rebecca, Andrea, Heather

Attached is a quote for your company's Payroll, Tax, and HCM needs.



CPRI started back in 1989. Complete Payroll Resources is a leading provider of Payroll, HR, and Timekeeping Solutions.

One of our strongest qualities is the speed in which our specialists are available to answer any questions or resolve your issues.

Most of our new clients come from other service bureaus. Here is why.

- **Our client retention rate is 98%.** Our clients form a lasting relationship with our associates.
 - Our associate's turnover rate is lowest in the industry.
- **Ease of Conversion:**
 - We do all of the heavy lifting.
- **We provide tools designed to help small to mid-size companies stay on top of vital HR information.** This helps comply with governmental reporting requirements in any type of industry.
- **Our service provides payroll and tax filing with HR and timekeeping on one database.**

Sincerely,

Lou Frangiosa, Director of New Business Development

For more details about our service please visit our website
www.completepayrollresources.com



**Borough of Perkasio
November 26th, 2024**

Bi-Weekly Fees

FEES BASED ON 67 Employees

Base Report/Processing Fee	\$70.00 Base Charge	\$70.00
Employee Processing Fee	(\$1.90 Per Employee)	\$127.30
Direct Deposit		Inc
Complete Electronic Tax Deposits/Filing		Inc
Complete Standard Payroll Reporting		Inc
Check Sign and Seal		
New Hire Reporting		
Maintenance		
Accruals, 401K report		
Labor Law Compliance		
Workmen's Comp Calculations		
Upload files-401-k/W/C		
Delivery by courier		\$10.00
Employee Self Service		
Trust Bank Account		

TOTAL PER PAYROLL PROCESSING FEES:

\$207.30

iSolved HR & ESS - \$4.00 Per EE Per Month

Time & Attendance - \$4.00 Per EE Per Month

People Analytics - \$3.00 Per EE Per Month

Conversion Fee - \$400.00

*Rates will not increase for 2025

W2's + Annual Fees

Jurisdiction Filing	\$150.00
Base Charge	\$75.00
W-2 Forms	\$ 7.00 Per Form
ACA Forms	\$7.00 Per Form



JEFFREY P. GARTON
DOUGLAS C. MALONEY
THOMAS J. PROFY, IV*†
FRANCIS X. DILLON
JOHN A. TORRENTE*
STEVEN M. JONES
MICHAEL J. MEGINNISS
BREANDAN Q. NEMEC*
BRENDAN M. CALLAHAN*
BRADLEY R. CORNETT*
SEAN M. GRESH
SIOBHAN TIMMERMAN†
BRYCE H. McGUIGAN*
TRACY L. CASSEL-BROPHY*
CHRIS LITTLE SIMCOX*
BRENDAN G. CORRIGAN^
KIMBERLY N. BARRON
CHLOE M. BOUDAZIN
CHELSEY CROCKER JACKMAN
MARISA M. PERINI
HANNAH M. SCHWEIZER

680 MIDDLETOWN BOULEVARD
P.O. BOX 308
LANGHORNE, PENNSYLVANIA 19047-0308
TELEPHONE: 215.750.0110
FAX: 215.750.0954

JEFFREY P. GARTON, ESQUIRE
jgarton@begleycarlin.com

November 13, 2024

OF COUNSEL
SCOTT A. PETRI
FRANK A. FARRY
THOMAS E. HORA
ALLEN W. TOADVINE
TRACY P. HUNT
PAMELA A. VAN BLUNK*
KATHARINE J. WEEDE*
MARC I. RICKLES*

NEW HOPE OFFICE
123 W. BRIDGE STREET
NEW HOPE, PA 18938
215.862.0701

*Member of PA & NJ Bars
†Master of Laws (Taxation)
^Member of PA & NY Bars

VIA EMAIL

finance@perkasiaborough.org

Rebecca Deemer, Finance Director
Perkasie Borough
P.O. Box 96
620 West Chestnut Street
Perkasie, PA 18944

Re: CPRI / Services Agreement

Dear Rebecca:

Pursuant to your request I have reviewed the draft Service Agreement provided to be executed by CPRI and the Borough. In that regard my comments with respect to same are as follows:

1. The Agreement indicates a date of October 10, 2024, which is now since past.
2. **Article II, Tax Payment System.** Is the Borough required to remit payments to the Federal Government through the EFTPS system ? If not, the Borough either applies to become a member or you will be charged additional costs because CPRI will have to FEDWIRE the tax payments.
3. **Article III, Compensation for Services.** I notice that the rates can fluctuate, but do you have an agreement that the rates will not change for a certain period of time? You will note in the second paragraph that all payment obligations are non-cancellable, and all amounts and fees paid are non-refundable. Does that apply even if they are at fault ?
4. **Article IV, Term of Agreement; Termination / Breach of Agreement.** The termination language says it can be terminated for any reason, but the third (3rd) paragraph in this section provides a cure period. It is either anyone can terminate with or without cause or there is a cure period. What is it ?

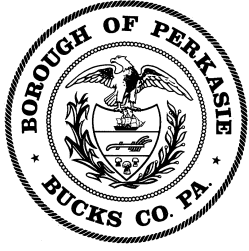
5. **Article V, Confidentiality and Authorized Disclosures.** Can you secure from CPRI their obligation to maintain confidential any information the Borough provides including all the social security numbers and the like for all the Borough employees.
6. **Article VI, Indemnification / Limitation of Liability.** I find it unusual that in subsection one (1) you are indemnifying them for any reason, for any services they provide under the Agreement even if the services are defective, or not in accordance with the terms and conditions of the Agreement. I would think this should be stricken and also should be modified to say "*CPRI'S provision of service in this Agreement, if in accordance with the Agreement, and the direction received from the Borough.*"
7. How do you secure your funds that CPRI can remove from the Borough's accounts? Do you have restrictions or dollar amount limitations that they have access to in Borough accounts?
8. Lastly, is this in fact the entire Agreement and are you satisfied will all the terms and conditions you discussed are included. If not, you will not be in a position to require compliance.

Very truly yours,


Jeffrey P. Garton

JPG:psp

Cc: Andrea Coaxum, Township Manager



BOROUGH OF PERKASIE

INTER-OFFICE MEMORANDUM

DATE: November 27, 2024
TO: Borough Council and Mayor
FROM: Rebecca Deemer, Finance Director
SUBJECT: iSolved Proposal

The Borough Solicitor made some recommendations / comments based on his review of the CPRI agreement. Below are responses to his comments.

1. **Article II Tax Payment System** - CPRI is currently filing federal deposits on the Borough's behalf. No additional fees are incurred.
2. **Article III, Compensation for Services** – The rate that has been quoted will remain in effect for 2025. This has been added to the rate sheet. Increases will take effect in 2026 on an annual basis similar to what the Borough is accustomed to.
3. **Article IV, Term of Agreements – Termination / Breach of Agreement** - CPRI has provided clarification as follows:

The purpose of "Breach of Agreement, Cure Period" is to cover a situation in the event that a client does terminate service and an outstanding issue exists that one side claims a breach of obligation, the other party gets 30 days to resolve the situation and thereby avoid costly litigation. It is important to note that a Breach of Agreement Claim has never been made by one of our clients or by CPRI against any one of our clients.

4. **Article V, Confidentiality and Authorized Disclosures** – From CPRI, *"We have a confidentiality pledge, but it needs to be updated. Please give me a week or so to provide you with an updated statement that speaks the degree with which we work to keep our clients information safe. We have a perfect record to date where breaches and complaints are concerned. We are humble enough to understand the force that we are up against. Information security is our organization's top priority."*

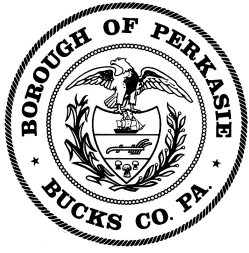
The following has been added to the agreement:

All employee payroll information, including banking details and social security numbers is considered highly confidential and can only be accessed by authorized personnel within the company, who are required to maintain strict secrecy regarding this data. Secured storage and transmission methods are used to safeguard sensitive payroll data.

5. **Article VI, Indemnification / Limitation of Liability** This section has been updated as recommended by the Borough's Solicitor
6. All Payroll funds are kept in a separate bank account. Funds are transferred following each payroll and are just enough to cover the payroll liability at that time.

7. This is the entire agreement with CPRI. CPRI is the current payroll provider for the Borough and has been working under this same agreement since 2021. We have been very satisfied with their services.

Please let me know if there are any questions.



BOROUGH OF PERKASIE

620 W. Chestnut Street
PO Box 96
Perkasie, Pa. 18944-0096

(215) 257-5065
Fax (215) 257-6875

December 2, 2024

SUBJECT: Protecting Perkasio's Public Power Utility/ RMUC ACT 1 Phase 2 Planning Prize Letter of Support – Finance Official

To the ACT 1 Prize Administrator,

The Finance Committee of Perkasio Borough Council is pleased to offer this letter of support and commitment for the Perkasio Borough Electric Utility's application and subsequent actions required for the Planning and later Phases of the Rural and Municipal Utility Cybersecurity (RMUC) Advanced Cybersecurity Technology {ACT} 1 Prize.

The Perkasio Borough Finance Director has reviewed the proposed estimated Cybersecurity Roadmap budget with Perkasio Borough Council. Perkasio Borough Council understands that the budget was prepared to support the implementation of the roadmap.

Please accept this letter as confirmation that the Perkasio Borough Finance Committee has reviewed and approved the time required to fully implement the roadmap, the breakdown of estimated costs associated with personnel, software licenses and fees, hardware/firmware, materials/components/equipment, service contracts and all other aspects of the cybersecurity roadmap budget.

I confirm that I, as Perkasio Borough Council President, am authorized to make these commitments on behalf of Perkasio Borough Council.

Sincerely,

James Ryder
Perkasie Borough Council President

**Borough of Perkasio
Resolution #2024-62**

**A RESOLUTION OF THE BOROUGH COUNCIL OF
THE BOROUGH OF PERKASIE, COUNTY OF BUCKS,
COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING
APPLICATION FOR LOCAL SHARE ACCOUNT STATEWIDE GRANT**

BE IT RESOLVED, that the Borough Council of Perkasio Borough hereby requests a Statewide Local Share Assessment grant totaling up to \$56,619.96 from the Commonwealth Financing Authority to be used by Perkasio Borough Police Department to support the acquisition of a dedicated vehicle for the Civilian Community Relations Specialist program.

BE IT FURTHER RESOLVED, that the Borough Council of Perkasio Borough does hereby designate Robert Schurr, Chief of Police, and Andrea L. Coaxum, Borough Manager, as the officials to execute all documents and agreements between Perkasio Borough and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

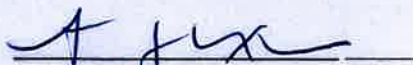
I, Andrea L. Coaxum, duly qualified Secretary to the Borough Council of Perkasio Borough, Bucks County, Pennsylvania, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of Perkasio Borough at a regular meeting held on November 18, 2024 and said Resolution has been recorded in the Minutes of the Borough Council of Perkasio Borough and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough Council of Perkasio Borough, this 18th day of November, 2024.

PERKASIE BOROUGH

By 
James Ryder, Council President

Attest:


Andrea L. Coaxum, Secretary



**Borough of Perkasio
Resolution #2024-63**

**A RESOLUTION OF THE BOROUGH COUNCIL OF
THE BOROUGH OF PERKASIE, COUNTY OF BUCKS,
COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING
APPLICATION FOR LOCAL SHARE ACCOUNT STATEWIDE GRANT**

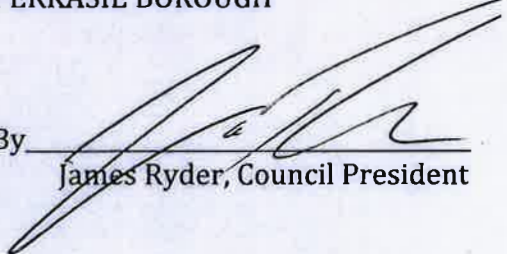
BE IT RESOLVED, that the Borough Council of Perkasio Borough hereby requests a Statewide Local Share Assessment grant totaling up to \$150,896.84 from the Commonwealth Financing Authority to be used by Perkasio Borough Police Department to support the Traffic Safety Program through the acquisition of a vehicle and other traffic safety enforcement equipment.

BE IT FURTHER RESOLVED, that the Borough Council of Perkasio Borough does hereby designate Robert Schurr, Chief of Police, and Andrea L. Coaxum, Borough Manager, as the officials to execute all documents and agreements between Perkasio Borough and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

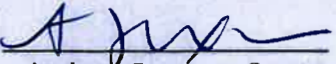
I, Andrea L. Coaxum, duly qualified Secretary to the Borough Council of Perkasio Borough, Bucks County, Pennsylvania, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of Perkasio Borough at a regular meeting held on November 18, 2024 and said Resolution has been recorded in the Minutes of the Borough Council of Perkasio Borough and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough Council of Perkasio Borough, this 18th day of November, 2024.

PERKASIE BOROUGH

By 
James Ryder, Council President

Attest:


Andrea Coaxum, Secretary



**PERKASIE BOROUGH
RESOLUTION #2024-68**

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PERKASIE, COUNTY OF
BUCKS, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING
APPLICATION FOR AN AMERICA250PA GRANT TO COMPLETE THE ESTABLISHMENT OF A
NATIONAL HISTORIC DISTRICT**

WHEREAS, much of Perkasio Borough was developed in accordance with a traditional “small town” urban form. Originally an industrial community, Perkasio now also has a fully evolved commercial sector consisting of retail shops, restaurants, a supermarket, personal services, and professional offices. The Borough features a defined Town Center Area.

WHEREAS, Perkasio provides a full range of public facilities, which foster a sense of community. These include a municipal aquatic center, a dog park, a skate park and a historic carrousel and covered bridge. Civic spirit is further supported by a tradition of civic events held in the Town Center Area, including an annual car show, a regularly scheduled farmer’s market, a Fall Festival, a Downtown Spring Event, and an Annual Tree Lighting (dating back 116 years).

WHEREAS, in 2020, Perkasio Borough completed the Determination of Eligibility (DOE) requirements for a National Historic district with about 1,000 resources (buildings and structures).

WHEREAS, the Borough Council sees it as a priority to continue the process of establishing a National Historic District in the Borough to foster and promote the preservation of historic properties, recognize the architectural and cultural value of these properties, & illustrate the heritage of small towns in the United States.

WHEREAS, historic buildings are a record of ourselves and our communities, and preserving important historic resources creates a visible connection with the community’s history and culture. Historic places also preserve and promote the human stories of people who built, lived, or worked in them.

WHEREAS, America250PA, with generous funding support from Pennsylvania Governor Josh Shapiro and the Pennsylvania Legislature, is seeking to award \$1 million in grant funding during the 2024-25 Fiscal Year. The Semiquincentennial Grants are intended to create, uplift, improve, and expand programming, projects, and events from eligible Pennsylvania communities and organizations, which contribute to a full calendar of activities, engaging every single Pennsylvanian, around the 250th Anniversary of the signing of the Declaration of Independence.

FURTHERMORE, America250PA is Pennsylvania’s official Commission charged with planning and coordinating all of the programming, projects and events around the 250th anniversary of the

United States in 2026. They are currently scheduling and implementing a series of programs and events focused on Educating, Preserving, Innovating, and Celebrating everything that makes Pennsylvania what it is: from our natural and political past and origins; to the people, industry, and organizations that make up our neighbors and communities; to the incredible sights and sounds Pennsylvania provides and Pennsylvanians create; all the way to laying a solid groundwork for our children, for future generations, and for the next 250 years.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Perkasio, Bucks County, Pennsylvania, as follows:

1. That the Borough Council hereby approves the filing of an application for \$10,000 in funds under the America250PA Program.
2. That Andrea Coaxum, Borough Manager, is hereby authorized and directed to execute and file the appropriate forms with the America250PA program.
3. That the Borough Council hereby approves the allocation of \$10,000 from the American Rescue Plan Act funds as a match to this application.

This resolution has been duly prepared and adopted by the Borough Council of the Borough of Perkasio in a public meeting held this 2nd day of December, 2024.

BOROUGH OF PERKASIE

By: _____
James Ryder, Council President

ATTEST: _____
Andrea L. Coaxum, Secretary

Perkasie Borough announces 2024 schedule of holiday traditions and events

Festivities headline with U.S.'s oldest tree lighting

Headlining the festivities is Perkasie's 116th annual tree lighting ceremony on Dec. 7, the oldest tree lighting in the nation. (Courtesy of Linda Reid)

By [MEDIANEWS GROUP](#)

UPDATED: November 22, 2024 at 3:21 PM EST

PERKASIE — Perkasie borough has announced [a busy schedule](#) of new events and traditions for the 2024 Holiday season, including its 116th annual tree lighting ceremony on December 7.

The ceremony began in 1909 and was officially recognized as the oldest in the USA in 2015, when it was read into the Congressional Record by the late Congressman Mike Fitzpatrick.

The tree lighting opens at 5 p.m. when former Perkasie Mayor John Hollenbach recites "Twas the Night Before Christmas". Santa Claus and Mrs. Claus will arrive on a Perkasie Electric Truck to light the Christmas tree at 7 p.m. Children are invited to bring a non-perishable food item for Pennridge FISH to enter a drawing to climb on the stage to help Santa light the tree, and Santa is available for photos afterwards at the RE/MAX 440 on Market St, said a Perkasie borough press release.

In addition to the tree lighting, visitors will enjoy performances by local singing groups, dancers, acrobats and stilt walkers. Local eateries will join food trucks with festive menus and dining specials. New this year, churches from the Pennridge Ministerium will host a Family Fun Zone with crafts and games on Arch Street, and Davis Feed Mill will run horse and carriage rides on 7th Street. Holiday wagon rides will be on 8th Street, while local churches will be open with cocoa, cookies and caroling and games. Hot cocoa and giveaways from local businesses and non-profits will round out the evening in Perkasie's town center.

Visitors this year are invited to park at South Middle School and take advantage of the Park and Ride service provided by First Student Inc. Buses will run from 4:30 to 8:30 p.m. between the school and the town center, said the release.

Beginning on November 23, when Perkasie hosts the up-scale Craftery Market in the downtown, and throughout the month of December, Perkasie will host numerous family holiday events. On December 14, families can visit a festive Farmers Market at the Perkasie Fire House before enjoying horse-drawn carriage rides, a visit with Santa

and Mrs. Claus at their house on the corner of 7th & Market and gingerbread house displays at the newly opened Shop Around The Corner.

Additional Holiday highlights include Breakfast with Santa on December 15 at the Perkasio Fire Department, special train displays at the Perkasio Electric Company building on December 6 and 7, free rides with Santa at Perkasio's Historic Carousel on December 7, and a festive First Friday event, organized by the Perkasio Town Improvement Association on 7th Street on December 6, said the release.

Santa and Mrs. Claus will meet visitors at Perkasio's Santa House on select dates from November 30 to December 21. Santa will be escorted on neighborhood ride-alongs with the Perkasio Electric Company on December 6 and the Perkasio Fire Company on December 21. Santa will also answer letters sent to him at the mailbox at Perkasio's Santa House (include a return address to receive a reply.)

Information about the tree lighting and the schedule of holiday events is available on the borough's website at <https://www.perkasieborough.org/information/community-events/>. Questions should be directed to Perkasio's Event Coordinator at events@perkasieborough.org or (215) 257-5065.

Originally Published: November 22, 2024 at 3:20 PM EST