

**MINUTES OF PERKASIE BOROUGH
COUNCIL COMMITTEES MEETING
AUGUST 5, 2024**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Member:	Scott Bomboy Chuck Brooks Kelly Laustsen Steve Rose (Absent) Jim Ryder Robin Schilling (Absent) Jeremy Wano Dave Weaver Dave Worthington (Absent)
Youth Councilor:	Logan Wilcox
Mayor:	Jeff Hollenbach
Borough Manager:	Andrea L. Coaxum
Assistant Borough Manager:	Linda Reid
Finance Director:	Rebecca Deemer
Parks and Recreation Director:	Lauren Moll
Police Chief:	Robert Schurr
Electric Superintendent:	Harold Stone
Public Works Director:	Jeff Tulone
Borough Solicitor:	Jeff Garton, Esq.
Borough Engineer:	Doug Rossino, P.E. (Absent)

Borough Council Vice-President Brooks convened the meeting at 7:00 PM. An invocation was given by Mayor Hollenbach, which was followed by the Pledge of Allegiance.

CONSIDER EAGLE SCOUT PROJECT

Cullen Graham gave a detailed PowerPoint presentation on a proposed historical storyboard sign in Kulp Park that he would like to build for an Eagle Scout Project in September. Upon a motion by Bomboy, seconded by Laustsen, Council unanimously approved a donation of \$300.00 to Cullen Graham's Eagle Scout project of a historical storyboard sign in Kulp Park.

PUBLIC FORUM

Nothing at this time.

PUBLIC HEARING – TRANSIENT RETAIL BUSINESSES

A Public Hearing was held to consider the adoption of an ordinance that would amend Chapter 101 of the Perkasie Borough Code of Ordinances pertaining to hawkers, peddlers and solicitors. The ordinance was advertised appropriately and the Solicitor gave an overview of the ordinance.

There were no comments from the public. Upon a motion by Brooks, seconded by Ryder, the Public Hearing was closed.

PRESIDENT’S REMARKS

Council President Ryder remarked on the upcoming Under the Stars Car Show on Saturday, August 17th and encouraged people to attend.

PUBLIC WORKS COMMITTEE

The Public Works Director reported that the paving finished last week on West Blooming Glen Drive, as part of the 2024 Road Program.

Consider Resolution #2024-47 – Handicap Parking Spot for 140 North Sixth Street

Upon a motion by Weaver, seconded by Ryder, Council unanimously approved Resolution #2024-47, a resolution of the Borough of Perkasio for the creation of a parking space reserved for a handicapped person or disabled veteran at 140 North Sixth Street.

Consider Authorization to Advertise Ordinance Amending Chapter 180 of the Code of Ordinances – No Parking Zones at Arch Street & Ninth Street

Upon a motion by Bomboy, seconded by Weaver, Council unanimously authorized the Solicitor to advertise a Public Hearing to adopt an ordinance amending Chapter 180 of the Perkasio Borough Code of Ordinances pertaining to parking regulations at Arch Street and North Ninth Street.

PUBLIC UTILITY COMMITTEE

Councilman Weaver gave an update on the Borough’s monthly call with GDS Associates.

Perkasie Wholesale Power Cost Summary

The Committee reviewed Perkasio’s June 2024 Wholesale Power Cost Summary report provided by GDS Associates.

Consider Purchase of Underground Primary Cables for 2025

Upon a motion by Laustsen, seconded by Wano, Council unanimously authorized the purchase of replacement underground primary cables for 2025 from Irby for \$131,000.

PLANNING AND ZONING COMMITTEE

Consider Ordinance to Amend Chapter 101 of the Code of Ordinances – Transient Retail Businesses

Upon a motion by Ryder, seconded by Weaver, Council unanimously adopted an ordinance of the Borough of Perkasio, Bucks County, Pennsylvania, amending Chapter 101 of the Perkasio Borough Code of Ordinances pertaining to hawkers, peddlers and solicitors.

PARKS AND RECREATION COMMITTEE

Consider Event Application – Perkasio Rotary 5K/10K – 988 Run out of Darkness

Upon a motion by Weaver, seconded by Wano, Council unanimously approved the Perkasio Rotary 988 Run Out of the Darkness 5K/10K in Lenape Park on Sunday, September 8, 2024.

PERSONNEL AND POLICY COMMITTEE

Consider Resolution #2024-48 – Civilian Community Relations Specialist Program Policy

Upon a motion by Laustsen, seconded by Wano, Council unanimously approved Resolution #2024-48, a resolution of the Council of the Borough of Perkasio approving the Perkasio Borough Police Department Civilian Community Relations Specialist policy – General Orders 5.3.7, and authorizing the Borough Police Chief to execute the policy on behalf of the Borough of Perkasio.

Consider Resolution #2024-49 – Chaplain Program – Police Department

Upon a motion by Ryder, seconded by Weaver, Council unanimously approved Resolution #2024-49, a resolution of the Council of the Borough of Perkasio approving the Perkasio Borough Police Department Chaplain Program policy – General 5.3.8, and authorizing the Borough Police Chief to execute the policy on behalf of the Borough of Perkasio.

The Police Chief remarked on the great job that Chris Doheny, the new Civilian Community Relations Specialist, has been doing; on his first day in June, he received 24 referrals from crime victims and has reached out to all of them with assistance. In addition, he has assisted with the following events: Cone with a Cop at Dairy Queen, Pretzel with the Police event at the Skate Park, an English as a Second Language event at South Junior High School and the Sesquicentennial 5K in Sellersville Borough.

Chief Schurr then informed Council of some upcoming events for the Police Department, including National Night Out tomorrow evening, which will be in town, or at the Fire Company, if it rains. There will also more Coffee with a Cop events; Chief for the Day at Guth Elementary, where students will get raffle tickets for good deeds they've done, and the student whose ticket is pulled will be Chief for the day; a Christmas card competition, where students will submit designs and one will be selected to use for the Police Department's Christmas card; and a license plate replacement program with Senator Coleman's office. The Police Chief also informed Council that we still need a crossing guard.

Mayor Hollenbach thanked Chief Schurr and Chris Doheny for all that they have been doing and that the Department has been doing. Chief Schurr thanked the Mayor and also informed Council that they recently hired a new Co-Responder to fill the position vacated by Mr. Doheny, and he will start on September 3rd.

Consider Resolution #2024-50 – Non-Disclosure Agreement for Cyber Security Assistance

Upon a motion by Bomboy, seconded by Laustsen, Council approved Resolution #2024-50, a resolution of the Perkasio Borough Council approving the retention of Greg Martin as it relates to the

Advanced Cybersecurity Technology (ACT) 1 Prize Program and approving the Nondisclosure Agreement between Perkasio Borough and Greg Martin.

Accept Resignation of Public Works Employee

Upon a motion by Laustsen, seconded by Ryder, Council unanimously accepted the resignation of James Pakenas.

Consider Authorization to Advertise Special Events Ordinance

Council Vice-President Brooks remarked on the draft special events ordinance that the Council has reviewed over the last two months, adding that the Assistant Borough Manager took the Council input that was provided at the last meeting and incorporated it into the latest draft. He thanked Ms. Reid for all of her efforts, and stated that both she and the Borough Manager have been available for discussions on the ordinance, adding that he has received some phone calls about it and had some good discussions. He then asked Council if they had any other comments before moving forward with a motion.

Councilman Wano remarked about the Borough not having an appeal process in this version. Council President Ryder commented that the applicant has the opportunity to correct the application if need be and resubmit it, and Mr. Brooks added that if there is a mistake or something incomplete on the application then it can be resubmitted, but in terms of an appeal, it goes before the Council for approval. The Solicitor stated that appealing the Council's decision would require an appeal to court, which can be a complicated process, adding that the applicant has that as a matter of right, without having to put that into the ordinance.

Mr. Wano also expressed concern about the clarity of the Borough's review process. Mr. Brooks stated that the ordinance is there to assist the outside entities who are seeking to have an event in the Borough. That permit is put before the Borough Council for the final review, and we have the ability to talk about it, make suggestions, and vote.

Mr. Wano then remarked on the requirement of an application being submitted 90 days before an event, then no decision issued no later than 15 days prior, adding there's no outline of timeline of when to expect a decision, since it goes to the Borough administrative staff before it comes to the Council for approval, so it has to go through that process to get onto the agenda; he asked how the Council will know that it has been submitted and that these details are here, without providing a clear guideline as to how this application is going to be handled.

Mr. Brooks stated that first and foremost, the Borough's policy is to get every application processed as quickly as possible.

Mr. Ryder asked if there was a mechanism where the information could be sent to the Council when an application is received. There was discussion on this process between Council and the Borough Manager.

Mr. Ryder asked the Borough Manager if it would be possible to send the permit applications to Council when they come in; he suggested that Council be e-mailed any permit applications once a week, and there was a general consensus on this.

Upon a motion by Ryder, seconded by Bomboy, Council authorized the Solicitor to advertise a public hearing to adopt an ordinance pertaining to special events in the Borough. The motion passed with a vote of 5-1. Councilman Wano opposed.

FINANCE COMMITTEE

There was no business to come before the Finance Committee.

ECONOMIC DEVELOPMENT COMMITTEE

Councilwoman Laustsen reported that she and Mayor Hollenbach attended the Grand Opening on Friday for Sage Bliss Aesthetics, adding that someone from Representative Fitzpatrick's office was in attendance to present them with a flag and a plaque. She mentioned services they provide, and wished them the best of luck.

PUBLIC SAFETY COMMITTEE

There was no business to come before the Public Safety Committee.

HISTORICAL COMMITTEE

Councilman Bomboy gave an update on the RFP process for the Engineering & Design Consultation Services for the Rehabilitation of the Covered Bridge.

REPORT FROM YOUTH COUNCILOR

Nothing at this time.

OTHER BUSINESS

Nothing at this time.

PUBLIC FORUM


Nothing at this time.

PRESS FORUM

Nothing at this time.

ADJOURNMENT

The meeting adjourned at 7:56 PM.



Andrea L. Coaxum
Borough Manager/Secretary