

PERKASIE BOROUGH COUNCIL

Agenda for Council Committee Meeting of September 3, 2024

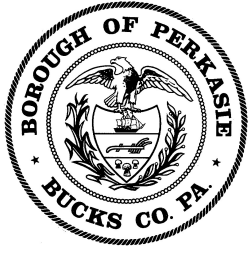
1. Meeting Convenes at 7:00PM – Council Meeting Room
2. Invocation and Pledge of Allegiance – Mayor Hollenbach
3. Attendance
4. Proclamation: National Suicide Prevention & Action Month – Mayor Jeff Hollenbach
5. Public Hearing – Consider Draft Ordinance – W. Blooming Glen Drive Parking Regulations
6. Public Forum
7. President’s Remarks
8. Public Works Committee Meeting, Councilors: Steve Rose (Chair), Chuck Brooks, Robin Schilling, Dave Worthington
 - A. Award of Bid #2024-09 – Commingled Recyclables
 - B. Award of Bid #2024-10 – Municipal Waste Disposal
 - C. Award of Bid #2024-11 – Yard Waste
9. Public Utility Committee Meeting, Councilors: Dave Weaver (Chair), Scott Bomboy, Kelly Laustsen, Jim Ryder
 - A. Perkasio Wholesale Power Cost Monthly Report
 - B. Consider Landscaping Proposals for Screening of Generators
 - C. Consider Resolution #2024-51 – Non-Disclosure Agreement with Ampyx
 - D. Discuss Consultant Agreement for Cyber Security Services
 - E. Discuss Letter of Commitment for AMP Grant Application – Charging & Fueling Infrastructure (CFI) Discretionary Grant
10. Planning and Zoning Committee Meeting, Councilors: Robin Schilling (Chair), Jeremy Wano, Dave Weaver, Dave Worthington
 - A. Consider Ordinance to Amend Chapter 180 of Code of Ordinances – W. Blooming Glen Drive Parking Regulations
11. Park and Recreation Committee Meeting, Councilors: Dave Worthington (Chair), Scott Bomboy, Robin Schilling, Jeremy Wano
 - A. Consider Event Application – Perkiomen Watershed Conservancy Freeze-Up 5K
 - B. Discuss Community Garden Appraisal
12. Personnel and Policy Committee Meeting, Councilors: Chuck Brooks (Chair), Kelly Laustsen, Steve Rose, Jim Ryder
 - A. Consider Hiring of Public Works Part-Time Permanent Laborer
 - B. Consider Appointment to Parks & Recreation Board
13. Finance Committee Meeting, Councilors: Scott Bomboy (Chair), Chuck Brooks, Jim Ryder, Robin Schilling
 - A. 2025 Minimum Municipal Obligation (MMO)
 - B. Consider Authorization to Sell Police Department Motorcycle
 - C. Consider Resolution #2024-52 – Updated Fee Resolution for 2024
 - D. Consider Fence Replacement Expenditure
14. Economic Development Committee Meeting, Councilors: Kelly Laustsen (Chair), Steve Rose, Jeremy Wano, Dave Weaver
 - A. Consider Special Event Application & Request for Fee Waiver – Pennridge Homecoming Parade

- B. Consider Resolution #2024-53 – Agreement with Perkasio Town Improvement Association – SEPTA Freight Car Mural Project
- C. Award of RFP #2024-07 – SEPTA Freight Car Mural Project
- 15. Public Safety Committee Meeting, Councilors: Jeremy Wano (Chair), Chuck Brooks, Mayor Jeff Hollenbach, Kelly Laustsen, Jim Ryder
 - A. Consider Request for Fire Police Assistance – Borough of Sellersville
- 16. Historical Committee Meeting, Councilors: Scott Bomboy (Chair), Steve Rose, Dave Weaver, Dave Worthington
 - A. Consider Award of Bid #2024-08 – Engineering & Design Consultation Services for the Rehabilitation of the South Perkasio Borough Covered Timber Bridge
- 17. Youth Councilor Report
- 18. Other Business
- 19. Public Forum
- 20. Press Forum
- 21. Executive Session
- 22. Adjournment

Next Meeting: Monday, September 16, 2024 – 7:00 PM

Perkasio Borough Council agendas are available via e-mail in advance of the meetings. Please send any agenda requests to: admin@perkasioborough.org.

The agendas and Perkasio Borough Council meeting packets are both available on our website at www.perkasioborough.org.



BOROUGH OF PERKASIE

620 West Chestnut Street
PO Box 96
Perkasie, PA 18944-0096

Phone: (215) 257-5065
Fax: (215) 257-6875

A PROCLAMATION TO SUPPORT NATIONAL SUICIDE PREVENTION & ACTION MONTH

WHEREAS, with September being recognized as “Suicide Awareness Month,” the National Suicide Prevention & Action Month Proclamation was created to raise the visibility of mental health and proactive suicide prevention resources in our community. Perkasio Borough also wants to start the conversation, destigmatize it and help connect people with the appropriate support services; and

WHEREAS, According to the American Foundation for Suicide Prevention (A.F.S.P.), more than 49,000 people die by suicide annually in the United States; and

WHEREAS, with an average of 132 suicides completed daily and each one directly impacting 100 additional people, including friends, service members, family, social media connections, and neighbors, we can safely assume everyone has been impacted by suicide;

WHEREAS, Perkasio Borough publicly places its’ full support behind those who work in the field of mental health, education, and law enforcement; and

WHEREAS, Global organizations and our local mental health partner serve on the front lines of a war that many refuse to discuss due to stigma; and

WHEREAS, We encourage all residents to take time to understand mental health through education and recognize that we need to take care of our mental health while we take care of each other.

NOW, THEREFORE, be it resolved that I, Jeff Hollenbach, do hereby proclaim the month of September, 2024 as National Suicide Prevention & Action Month in Perkasio Borough.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 3rd day of September, 2024.

Jeff Hollenbach
Mayor of Perkasio Borough

NOTICE

NOTICE IS HEREBY GIVEN that the Borough Council of the Borough of Perkasio, Bucks County, Pennsylvania, will conduct a public hearing on Tuesday, September 3, 2024, at 7:00 p.m. at the Perkasio Borough Hall, located at 620 West Chestnut Street, Perkasio, Pennsylvania 18944. The purpose of the public hearing is to consider, and if appropriate, adopt an Ordinance which is summarized as follows:

The Ordinance would amend the provisions of Chapter 180 of the Perkasio Borough Code of Ordinances related to parking regulations by adding no parking provisions on West Blooming Glen Drive.

The full text of the proposed Ordinance may be examined at the Perkasio Borough Hall, 620 West Chestnut Street, Perkasio, Pennsylvania 18944, during normal business hours and a copy of the Ordinance has been provided to this newspaper and to the Bucks County Law Library.

Jeffrey P. Garton, Esquire
Solicitor to the Borough of Perkasio
Begley, Carlin & Mandio, LLP
680 Middletown Boulevard
Langhorne, PA 19047
(215) 750-0110

**PERKASIE BOROUGH
ORDINANCE NO. ____**

**AN ORDINANCE OF THE BOROUGH OF PERKASIE, BUCKS
COUNTY, PENNSYLVANIA, AMENDING CHAPTER 180 OF THE
PERKASIE BOROUGH CODE OF ORDINANCES
PERTAINING TO PARKING REGULATIONS**

WHEREAS, the Pennsylvania Borough Code at 8 Pa.C.S.A. § 101 *et seq.*, authorizes the Borough Council of the Borough of Perkasia (“Borough Council”) to make and adopt ordinances that are consistent with the Constitution and laws of the Commonwealth when necessary for the proper management, care and control of the Borough and the maintenance of peace, good government, health and welfare of the Borough and its citizens; and

WHEREAS, the Borough of Perkasia, in furtherance of the authority noted previously in this ordinance, has determined to amend the provisions of its Code of Ordinances so as to add no parking restrictions on West Blooming Glen Drive; and

WHEREAS, after public hearing, the Borough Council deems it to be in the best interest and general welfare of the citizens and residents of the Borough to amend its Code of Ordinances so as to modify the parking restrictions; and

WHEREAS, Borough Council, after due consideration of the proposed ordinance at a duly advertised public meeting, has determined that the health, safety, and general welfare of the residents of Perkasia Borough will be served by this amendment to the Perkasia Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Borough Council of the Borough of Perkasia, Bucks County, Pennsylvania, and it is hereby enacted and ordained by the authority of same as follows:

SECTION 1. The Perkasia Borough Code of Ordinances (**Section 180-43 Schedule IX: Parking Prohibited at All Times**), is hereby amended by adding the additional parking prohibition as follows:

Name of Street	Side	Time	Location
West Blooming Glen Drive	North/South	No time limitation	From a location East of North 7 th Street to a point 150 feet East of Pennridge High School Drive West.
West Blooming Glen Drive	North/South	No time limitation	West from North 5 th Street to a point 220 feet West of Pennridge High School Drive East

SECTION 2. The Perkasio Borough Code of Ordinances (**Section 180-48 Schedule XIV: Stopping, Standing and Parking Prohibited**), is hereby amended by adding the additional parking prohibition as follows:

Name of Street	Side	Time	Location
West Blooming Glen Drive	North/South	7:30 a.m. to 3:30p.m. prevailing time	When Pennridge High School is open, beginning at a point 220 feet West to Pennridge High School Drive East to a distance 150 feet East of Pennridge High School Drive West.

SECTION 3. All ordinances or parts of ordinances that are inconsistent herewith, are hereby repealed, it being understood and intended that all ordinances and the Borough Code of Ordinances that are not otherwise specifically in conflict or inconsistent with this Ordinance, shall remain in full force and effect, the same being reaffirmed hereby.

SECTION 4. The Council of the Borough of Perkasio does hereby reserve the right, from time to time, to adopt modifications of, supplements to, or amendments of this Ordinance, including this provision.

SECTION 5. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional, by any court of competent jurisdiction, such provision shall be separate, distinct, and independent, and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 6. The failure of the Borough of Perkasio to enforce any provisions of this Ordinance shall not constitute a waiver by the Borough of its rights of future enforcement hereunder.

SECTION 7. This Ordinance shall take effect immediately and be in force from and after its enactment as provided by law.

SECTION 8. Under the authority conferred by the Pennsylvania Borough Code at 8 Pa.C.S.A. § 101 *et seq.*, and other relevant statutory law, the Council of the Borough of Perkasio in the County of Bucks, Commonwealth of Pennsylvania does hereby enact and ordain this Ordinance for the Borough of Perkasio.

Approved by the Borough Council of the Borough of Perkasio, this 3rd day of September, 2024.

Attest:

BOROUGH OF PERKASIO

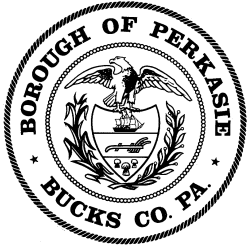
Andrea L. Coaxum, Secretary

James Ryder, Council President

Examined and approved this 3rd day of September, 2024.

Jeff Hollenbach, Mayor

**THIS ORDINANCE SHALL BECOME EFFECTIVE
IMMEDIATELY UPON ENACTMENT AND SIGNATURE**



BOROUGH OF PERKASIE

620 W. Chestnut Street
PO Box 96
Perkasie, Pa. 18944-0096

(215) 257-5065
Fax (215) 257-7673

August 21, 2024

To: Andrea Coaxum, Borough Manager,
Perkasie Borough Council,
Jeff Hollenbach, Mayor

CC: Jeff Tulone, Director Public Works

From: Rebecca Deemer, Finance Director

RE: Commingled Recycling bid results

Perkasie Borough accepted proposals for bid#2024-09, for Commingled Recycling. We received 1 bid from J.P Mascaro, as listed below:

	2025	2026	2027
Dumpster Rental (per month)	\$ 225.00	\$ 235.00	\$ 245.00
Hauling (per trip)	\$ 235.00	\$ 245.00	\$ 258.00
Disposal charge (per ton)	\$ 100.00	\$ 105.00	\$ 110.00
*Annualized Cost	\$ 55,195.00	\$ 57,837.25	\$ 60,629.50

*Annualized cost is based on volume and number of trips for 2023

We are recommending that Council award the bid to J.P. Mascaro & Sons, who is the current vendor for the Borough. It is a 3year contract, beginning on 1/1/2025, and includes pricing for 2 optional years. The cost for 2025 would be an increase of \$5,322.25 (11%), when compared to the current contract.

Full bid results are included, for your reference.

Perkasie Borough Bid #2024-09 Commingled Recycling

2023 tonnage 380.45
2023 trips 50

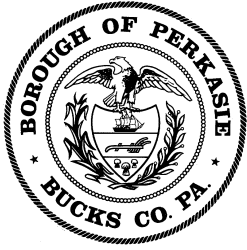
J. P. Mascaro & Sons

Dumpster rental	per month	Annualized Cost
Year 1	\$ 225.00	\$ 5,400.00
Year 2	\$ 235.00	\$ 5,640.00
Year 3	\$ 245.00	\$ 5,880.00
Year 4	\$ 255.00	\$ 6,120.00
Year 5	\$ 265.00	\$ 6,360.00

Hauling Cost	per trip	
Year 1	\$ 235.00	\$ 11,750.00
Year 2	\$ 245.00	\$ 12,250.00
Year 3	\$ 258.00	\$ 12,900.00
Year 4	\$ 270.00	\$ 13,500.00
Year 5	\$ 285.00	\$ 14,250.00

Disposal Charge	per ton	
Year 1	\$ 100.00	\$ 38,045.00
Year 2	\$ 105.00	\$ 39,947.25
Year 3	\$ 110.00	\$ 41,849.50
Year 4	\$ 116.00	\$ 44,132.20
Year 5	\$ 123.00	\$ 46,795.35

Total Annualized Cost	
Year 1	\$ 55,195.00
Year 2	\$ 57,837.25
Year 3	\$ 60,629.50
Year 4	\$ 63,752.20
Year 5	\$ 67,405.35



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August 21, 2024

To: Andrea Coaxum, Borough Manager,
Perkasie Borough Council,
Jeff Hollenbach, Mayor

CC: Jeff Tulone, Director Public Works

From: Rebecca Deemer, Finance Director

RE: Municipal Waste and Yard Waste Bid results

Perkasie Borough accepted proposals for bid#2024-10, for Municipal Waste Disposal. We received 2 bids from the vendors listed below:

Waste Management		
Year	Per Ton	Annual Cost
2025	\$ 98.90	\$ 247,195.61

J.P. Mascaro & Sons		
Year	Per Ton	Annual Cost
2025	\$ 132.00	\$329,927.40

We are recommending that Council award the bid to Waste Management, who is the current vendor for the Borough. The contract will begin 1/1/2025 and includes pricing for 4 additional option years. The cost for 2025 would be an increase of \$13,996.92 (6%), when compared to the current contract.

Perkasie Borough also accepted proposals for bid#2024-11, for Residential Yard Waste Disposal. We received 2 bids from the vendors listed below:

Britton Industries	
Dumpster Rental (per month)	\$135.00
Hauling (per trip)	\$305.00
Disposal charge (per ton)	\$ 54.95
*Annualized Cost	\$ 20,067.97

J.P. Mascaro & Sons	
Dumpster Rental (per month)	\$225.00
Hauling (per trip)	\$235.00
Disposal charge (per ton)	\$ 65.00
*Annualized Cost	\$ 21,377.40

*Annualized cost is based on volume and number of trips for 2023

We are recommending that Council award the bid to Britton Industries, who is the current vendor for the Borough. The contract will begin 1/1/2025 and includes pricing for 4 additional option years. The cost for 2025 would be an increase of \$370.00 (2%), when compared to the current contract.

The combined bid results are attached, for your reference.

Perkasie Borough Bid #2024-10 Municipal Waste Disposal

Estimated tonnage **2,499.45**

2024 Cost \$ 93.30

Annualized Cost \$ 233,199

Waste Management	per ton	Annualized Cost
Year 1	\$ 98.90	\$ 247,195.61
Year 2	\$ 104.83	\$ 262,017.34
Year 3	\$ 111.12	\$ 277,738.88
Year 4	\$ 117.79	\$ 294,410.22
Year 5	\$ 124.85	\$ 312,056.33

J.P. Mascaro & Sons	per ton	Annualized Cost
Year 1	\$ 132.00	\$ 329,927.40
Year 2	\$ 138.00	\$ 344,924.10
Year 3	\$ 145.00	\$ 362,420.25
Year 4	\$ 152.00	\$ 379,916.40
Year 5	\$ 160.00	\$ 399,912.00

Perkasie Borough Bid #2024-11 Residential Yard Waste Disposal

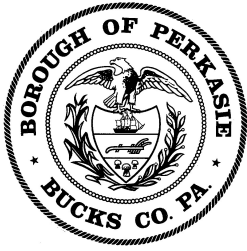
2023 tonnage 196.96
2023 trips 25

Dumpster rental	Britton Industries		JP Mascaro	
	per month	Annualized Cost	per month	Annualized Cost
Year 1	\$ 135.00	\$ 1,620.00	\$ 225.00	\$ 2,700.00
Year 2	\$ 150.00	\$ 1,800.00	\$ 235.00	\$ 2,820.00
Year 3	\$ 150.00	\$ 1,800.00	\$ 245.00	\$ 2,940.00
Year 4	\$ 175.00	\$ 2,100.00	\$ 255.00	\$ 3,060.00
Year 5	\$ 175.00	\$ 2,100.00	\$ 265.00	\$ 3,180.00

Hauling Cost	per trip		per trip	
Year 1	\$ 305.00	\$ 7,625.00	\$ 235.00	\$ 5,875.00
Year 2	\$ 325.00	\$ 8,125.00	\$ 245.00	\$ 6,125.00
Year 3	\$ 325.00	\$ 8,125.00	\$ 258.00	\$ 6,450.00
Year 4	\$ 350.00	\$ 8,750.00	\$ 270.00	\$ 6,750.00
Year 5	\$ 350.00	\$ 8,750.00	\$ 285.00	\$ 7,125.00

Disposal Charge	per ton		per ton	
Year 1	\$ 54.95	\$ 10,822.95	\$ 65.00	\$ 12,802.40
Year 2	\$ 54.95	\$ 10,822.95	\$ 68.00	\$ 13,393.28
Year 3	\$ 59.95	\$ 11,807.75	\$ 71.50	\$ 14,082.64
Year 4	\$ 59.95	\$ 11,807.75	\$ 75.00	\$ 14,772.00
Year 5	\$ 59.95	\$ 11,807.75	\$ 79.00	\$ 15,559.84

Total Annualized Cost				
Year 1		\$ 20,067.95		\$ 21,377.40
Year 2		\$ 20,747.95		\$ 22,338.28
Year 3		\$ 21,732.75		\$ 23,472.64
Year 4		\$ 22,657.75		\$ 24,582.00
Year 5		\$ 22,657.75		\$ 25,864.84



BOROUGH OF PERKASIE

MEMORANDUM

Date: August 27, 2024

To: Borough Council
Mayor Hollenbach
Andrea Coaxum

From: *Harold Stone*
Harold Stone, Electric Superintendent

Subject: Generator Site Noise Buffering

On May 24, 2023, AMP performed a sound survey at the Perkasie Behind the Meter site located at 1207 W. Market Street. The neighbors within proximity of the site had concerns to the operations of the PowerBlocks and the noise they create. The sound survey was performed using an Extech Instrument Model 407732 sound level meter. The sound measurements were taken at varying distances from the PowerSecure PowerBlock units. The process consisted of taken (2) survey; one with the unit's not operating and the second survey with the unit's operating.

The sound level on the first survey were between 45 to 55 dBAs. There were several incidences where the background noise was elevated which caused the overall sound levels to spike between 65 to 70 dBAs. The cause of these spikes was low flying airplanes and large trucks along highway 563. The sound measurements were stopped until the noise passed.

For the second sound survey, both PowerBlocks were started. Sound measurements were taken at the same locations as the initial survey. The sound level on the second survey were between 55 to 81 dBAs. The United States Department of Labor – Occupational Safety and Health Administration (OSHA) requires hearing protection for sound levels greater than 85 dBAs (weighted average). From the second survey, the average maximum level does not reach the OSHA standard, but it would be good safety practice to wear hearing protection if you are working close to the units (within 50-foot circle). As you get past the 100-foot circle, people can have a normal conversation without difficulty hearing. As you get past the 200-foot circle, the noise from the units becomes background noise (like the noise in a typical home).

AMP has stated that they will work with the Borough and pay up to \$25,000 dollars to mitigate the noise.

Jeff Tulone and I met with Doug Rossino and came up with a plan to plant 45 Green Giant Arborvitae at the Generator Site. The Green Giants are best for sound reduction all year round. We recommend the placement of 45 Arborvitae planted in two (2) rows. The rows shall be offset and spaced four (4) feet apart center-to-center and each plant spaced eight (8) feet apart center-center in each row. All the information is on the attached plan, plus 3 quotes for the cost to plant the Green Giant Arborvitae. We recommend at this time the project cost of \$13,500 be awarded to S.R. Vasey Landscaping LLC.

S.R. Vasey Landscaping LLC

63 Schott Rd
Perkasie, PA 18944-3864

Estimate

Date	Estimate #
6/12/2024	20

Name / Address
Perkasie Borough 620 W. Chestnut Street P.O. Box 96 Perkasie Pa. 18944

			Project
Description	Qty	Rate	Total
6-7' Thuja p. 'Green Giant', 6-7' (narrow, pyramidal) Price includes planting, fertilizing, 1 year warranty price does not include mulching and staking area will be cleared of trees and brush, and stumps removed by Perkasie Borough	45	300.00	13,500.00
		Subtotal	\$13,500.00
		Sales Tax (6.0%)	\$0.00
		Total	\$13,500.00



PUBLIC WORKS AT PERKASIE BOROUGH

Sales: Frank Buccafuri

Public Works at Perkasia Borough | Maintenance

Est ID: EST2657538

Date: Jul-23-2024

Extra Services	Visits	Billing Type	Visit Price
Plant 45 Green Giants at 6-7' . Mulch and guarantee for one year.	1	Per Visit	\$14,400.00

Payment to be made as follows: 50% due at signing and balance due at completion of work. sales tax of 6% charged per invoice.

PLEASE SIGN AND RETURN ONE COPY

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's compensation insurance. All woody plants are guaranteed for one year except incases of vandalism, natural disaster or neglect. Services required due to damage of property from weather conditions are not included in above prices.

Estimate authorized by: _____

Frank Buccafuri

Estimate approved by: _____

Signature Date: _____

07/23/2024

Signature Date: _____

Email: bgifrank@aol.com



August 7 ,2024

Perkasie Borough
620 W. Chestnut Street
P.O. Box 96
Perkasie, PA 18944

An estimate for the following landscape services:

Tree planting at Tax Map Parcel # 33-002-007-002
Generator Lot off Cedar Ridge Ct and Ridge Rd

45, 7-8' Green Giant Arbs are to be supplied and planted at the location as shown in the plan provided. The trees will be fertilized and mulched. The trees will be staked as needed. Prior to planting, tree locations will be flagged and approved by a borough representative. PA 1 Call will mark and locate underground utilities prior to planting.

No fencing, grading, or grubbing are included in the estimate.

Materials & Equipment cost: \$14,995

Labor cost: \$6,240

Total Job Price: \$21,235

**PERKASIE BOROUGH
RESOLUTION NO. 2024-51**

**A RESOLUTION OF THE PERKASIE BOROUGH COUNCIL
APPROVING THE RETENTION OF AMPYX CYBER AS IT RELATES
TO THE ADVANCED CYBERSECURITY TECHNOLOGY ACT 1 PRIZE
PROGRAM AND THE APPROVAL OF THE NONDISCLOSURE
AGREEMENT BETWEEN PERKASIE BOROUGH AND AMPYX CYBER**

WHEREAS, the Borough of Perkasia (“Borough”) is preparing a submission to Phase II of the Advanced Cybersecurity Technology ACT 1 Prize Program; and

WHEREAS, the Phase II submission requires the Borough to conduct assessments of its network and system architecture and technology tools to identify cybersecurity risks and vulnerabilities, prioritize potential solutions, and develop roadmaps and budgets to support improvements to the Borough’s cybersecurity posture; and

WHEREAS, the Borough would like to retain Ampyx Cyber as the Technical Assistance consultant for the Borough’s cyber security project, including determining the scope and deliverables for the Plan, once the Delivery Plan process has been initiated; and

WHEREAS, the Borough has presented Ampyx Cyber with a Nondisclosure Agreement as it relates to its retention as the Technical Assistance consultant for the Borough’s cyber security project related to the Advanced Cybersecurity Technology ACT 1 Prize Program; and

WHEREAS, The Borough Council has determined that it is in the best interest of the Borough to approve the retention of Ampyx Cyber as the Technical Assistance consultant for the Borough’s cyber security project related to the Advanced Cybersecurity Technology ACT 1 Prize Program and the approval of the Nondisclosure Agreement with Ampyx Cyber.

NOW THEREFORE BE IT RESOLVED that the Perkasia Borough Council approves and accepts, by adoption of this Resolution, the retention of Ampyx Cyber as the Technical

Assistance consultant for the Borough's cyber security project related to the Advanced Cybersecurity Technology ACT 1 Prize Program and approves the Nondisclosure Agreement with Ampyx Cyber.

BE IT FURTHER RESOLVED that the Borough Manager is authorized to execute the Nondisclosure Agreement.

THIS RESOLUTION WAS DULY ADOPTED by the Borough Council of Perkasio Borough on the 3rd day of September, 2024.

BOROUGH OF PERKASIE:

ATTEST:

By: _____
James Ryder, Council President

By: _____
Andrea L. Coaxum, Secretary

NONDISCLOSURE AGREEMENT

This Nondisclosure Agreement (this “**Agreement**”), effective August 27, 2024 (“**Effective Date**”), is entered into by and between the **Borough of Perkasio**, a political subdivision of the Commonwealth of Pennsylvania, maintaining a principal place of business in Perkasio, Pennsylvania 18944 (“**Borough**”) and **Ampere Industrial Security, Inc. ABN Ampyx Cyber**, an organization of unknown origin, maintaining a principal place of business at 1631 NE Broadway #752, Portland, Oregon 97232 (“**Ampyx**”) (each herein referred to individually as a “**Party**,” or collectively as the “**Parties**”). In consideration of the covenants and conditions contained herein, the Parties hereby agree as follows:

1. PURPOSE

The Advanced Cybersecurity Technology (“ACT”) 1 Prize Program is designed to improve the ability of the Borough to protect itself against, detect, respond to, and recover from cybersecurity threats. The ACT 1 Prize Program is supported by the Rural and Municipal Utility Cybersecurity (“RMUC”) Program spearheaded by the United States Department of Energy (“DOE”) Office of Cybersecurity, Energy Security, and Emergency Response. The Borough is committed to submitting a Phase II Application of the ACT 1 Prize Program, which requires the Borough to conduct assessments of the Borough’s network and system architecture and technology tools. The Borough will use the information gathered during these assessments to identify cybersecurity risks and vulnerabilities, prioritize potential solutions, and develop roadmaps and budgets to support improvements to the Borough’s cybersecurity posture. The project, which is undertaken as part of the submission of the Phase II Application, will focus on the infrastructure of the Borough’s Electric Utility, but will also include an assessment of all Borough departments, including but not limited to Public Works, Parks & Recreation and the Administration. The Borough desires to utilize the technical capabilities of Ampyx in furtherance of the Borough’s project in accordance with the terms and conditions of this Nondisclosure Agreement.

2. CONFIDENTIAL INFORMATION

A. *Definition.* “Confidential Information” as used in this Agreement shall mean any and all confidential technical and non-technical information disclosed either orally or in writing by one Party and/or any of its Affiliates (“**Discloser**”) to the other Party and/or any of its Affiliates (“**Recipient**”), whether or not marked as “confidential”, and shall include without limitation: (i) network and system architecture and technology tools; (ii) technology details and specifications; (iii) software programs; (iv) software source documents; and (v) all information regarding the Borough IT and cybersecurity programs, risks, vulnerabilities, and the like.

B. *Exceptions.* Confidential Information shall not, however, include any information that (i) was publicly known or made generally available without a duty of confidentiality prior to the time of disclosure by Discloser to Recipient; (ii) becomes publicly known or made generally available without a duty of confidentiality after disclosure by Discloser to Recipient through no wrongful action or inaction of Recipient; (iii) is in the rightful possession of Recipient without confidentiality obligations at the time of disclosure by Discloser to Recipient as shown by Recipient’s then-contemporaneous written files and records kept in the ordinary course of business; (iv) is obtained by Recipient from a third party without an accompanying duty of confidentiality without a breach of such third party’s obligations of confidentiality; or (v) is independently developed by Recipient without use of or reference to Discloser’s Confidential Information, as shown by written records and other competent evidence prepared contemporaneously with such independent development; or (vi) is disclosed pursuant to the order or requirement of a court, administrative agency, or other governmental body; provided, however, that the Recipient shall provide prompt notice of such court order or requirement to the Discloser to enable the Discloser to seek a protective order or otherwise prevent or restrict such disclosure.

3. **NONUSE AND NONDISCLOSURE**

Recipient shall not use any Confidential Information of Discloser for any purpose except to evaluate and engage in discussions concerning the ACT 1 project. Recipient shall not disclose any Confidential Information of Discloser to third parties or to Recipient's employees, except that, subject to Section 4 below, Recipient may disclose Discloser's Confidential Information to those affiliates, agents, consultants or employees ("**Representatives**") of Recipient who are required to have the information in order to evaluate or engage in discussions concerning the ACT 1 project.

4. **MAINTENANCE OF CONFIDENTIALITY**

Nothing in Section 2 above shall be deemed to prevent either Party from disclosing Information to its Representatives who need to know the Confidential Information. Each Party shall be responsible for any breach of this Agreement by its Representatives. "Representatives" shall mean, without limitation, any agents, directors, officers, employees, accountants, attorneys, or other persons acting for or on behalf of a person.

Nothing contained herein shall be deemed to prevent either of the Parties from disclosing any Confidential Information when requested or required to do so by a subpoena, civil investigative demand, or other similar legal process, or by the authority of any state or Federal administrative agency or governmental body, provided that the Party disclosing the Confidential Information promptly notifies the other Party of the request or requirement so that the other Party may seek a protective order or other appropriate remedy and/or waive compliance with this Agreement. In the event that such protective order or other remedy is not obtained, or the other Party waives compliance with the provisions of the Agreement, the disclosing Party agrees to furnish only that portion of the Confidential Information which is legally required and to exercise its best efforts to obtain reliable assurance that confidential treatment will be accorded to that portion of the Confidential Information which is disclosed.

5. **NO OBLIGATION**

Nothing in this Agreement shall be construed to restrict either Party's use or disclosure of its own Confidential Information. Neither party shall be liable to the other hereunder for any indirect, special, or consequential damages under any circumstances.

6. **NO WARRANTY**

ALL CONFIDENTIAL INFORMATION IS PROVIDED "AS IS." NEITHER PARTY MAKES ANY WARRANTIES, EXPRESS, IMPLIED OR OTHERWISE, REGARDING THE ACCURACY, COMPLETENESS OR PERFORMANCE OF ANY CONFIDENTIAL INFORMATION, OR WITH RESPECT TO NON-INFRINGEMENT OR OTHER VIOLATION OF ANY INTELLECTUAL PROPERTY RIGHTS OF A THIRD PARTY OR OF RECIPIENT.

7. **RETURN OF MATERIALS**

All documents and other tangible objects containing or representing Confidential Information that have been disclosed by Discloser to Recipient, and all copies or extracts thereof or notes derived therefrom that are in the possession of Recipient, shall be and remain the property of Discloser and shall be promptly returned to Discloser or destroyed (with proof of such destruction), each upon Discloser's written request.

8. **NO LICENSE**

Nothing in this Agreement is intended to grant any rights to Recipient under any patent, mask work right or copyright of Discloser, nor shall this Agreement grant Recipient any rights in or to the Confidential Information of Discloser except as expressly set forth in this Agreement.

9. **TERM**

This Agreement shall be for a one (1) year term commencing on the Effective Date. Notwithstanding the expiry or earlier termination of this Agreement, the Parties respective confidentiality obligations shall survive and continue in force for a five (5) year period after such expiry or termination.

10. **REMEDIES**

Recipient agrees that any violation or threatened violation of this Agreement may cause irreparable injury to Discloser, entitling Discloser to seek injunctive relief in addition to all other legal remedies.

11. **MISCELLANEOUS**

This Agreement shall bind and inure to the benefit of the Parties and their respective successors and permitted assigns. Neither Party may assign or otherwise transfer this Agreement without the prior written consent of the other Party. Any assignment or transfer of this Agreement in violation of the foregoing shall be null and void. This Agreement will be interpreted and construed in accordance with the laws of the Commonwealth of Pennsylvania, without regard to conflict of law principles. Each Party hereby represents and warrants that the persons executing this Agreement on its behalf have express authority to do so, and, in so doing, to bind such Party thereto. This Agreement contains the entire agreement between the Parties. If a court or other body of competent jurisdiction finds, or the Parties mutually believe, any provision of this Agreement, or portion thereof, to be invalid or unenforceable, such provision will be enforced to the maximum extent permissible so as to give effect to the intent of the Parties, and the remainder of this Agreement will continue in full force and effect. No provision of this Agreement may be waived except by a writing executed by the Party against whom the waiver is to be effective. A Party's failure to enforce any provision of this Agreement shall neither be construed as a waiver of the provision nor prevent the Party from enforcing any other provision of this Agreement. No provision of this Agreement may be amended or otherwise modified except by a writing signed by the Parties to this Agreement. The Parties may execute this Agreement in counterparts, each of which is deemed an original, but all of which together constitute one and the same agreement. This Agreement may be signed and: (i) delivered by facsimile transmission, (ii) scanned and emailed, or (iii) emailed via a .pdf file, and all of which shall be as binding as originals.

12. **DISPUTES**

The Parties hereby submit to the exclusive jurisdiction of the Court of Common Pleas of Bucks County, Pennsylvania for all causes of action arising under this Agreement.


(The remainder of this page intentionally left blank; signature page to follow.)

IN WITNESS WHEREOF, the Parties by their duly authorized representatives have executed this Agreement as of the Effective Date.

Perkasie Borough

Ampyx Cyber

By: _____


By: _____

Name: _____

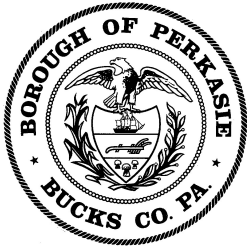
Name: Patrick C Miller

Title: _____

Title: President and CEO

Date: _____, 2024

Date: August 27, 2024



BOROUGH OF PERKASIE

INTER-OFFICE MEMORANDUM

TO: Andrea L.Coaxum

FROM: Linda Reid

SUBJECT: RMUC ACT 1 Cyber Security Prize | Planning Phase

Council recently approved a Nondisclosure Agreement with Greg Martin for an advisory role related to the Rural & Municipal Utility Cybersecurity (RMUC) Advanced Cybersecurity Technology (ACT) 1 Prize Program.

The goal of the RMUC ACT 1 Prize Program, led by the US Department of Energy, is to improve the ability of eligible utilities to protect against, detect, respond to, and recover from cybersecurity threats.

Perkasie Borough was one of the utilities awarded a \$50,000 cash prize and 120 hours of Technical Assistance in Phase I of the Prize Program. Borough staff have been working diligently to plan and execute a number of cyber security assessments and to create the Borough's application for Phase 2 of the Prize. If we are successful, the Borough will be awarded \$100,000 and another 40 hours of Technical Assistance to help us implement the recommendations we make in our application.

Greg Martin has over 35 years of IT experience as a Systems Engineer, Programmer, Manager, Director and Consultant; he ran a large Cyber Security program for more than 15 years that continuously met stringent Federal Cyber Security standards. Greg been volunteering up to 4 hours a month in support of the project; to date his experience and insight has proved invaluable in shaping the project and understanding the scope of the work.

At this time, staff would like Council to discuss the possibility of engaging Greg as a cybersecurity consultant for the Borough, for up to 15 hours per week, in addition to Greg continuing his 4 weekly volunteer hours. The project budget has \$43,000 of the \$50,000 prize money remaining. Engaging Greg would provide the Borough's project team with the necessary technical expertise to review and assess project deliverables, to develop the required implementation plan and budget, and to create a compelling application for Phase 2 of the Prize Program.

I recommend that Borough Council approve the engagement of Greg Martin as a Cyber Security Consultant for the RMUC ACT 1 Prize Program, and further to make a motion to authorize the Solicitor to prepare an Agreement to present for approval at the next Council meeting.



BOROUGH OF PERKASIE

620 West Chestnut Street
PO Box 96
Perkasie, PA 18944-0096

Phone: (215) 257-5065
Fax: (215) 257-6875

August 16, 2024

Mr. Brannndon Kelley
Senior Vice President of Strategy & Innovation/Chief Strategy Officer
American Municipal Power, Inc.
1111 Schrock Rd.
Columbus, OH 43229

Dear Mr. Kelley,

Perkasie Borough is pleased to partner with and support American Municipal Power's (AMP's) multi-state application for funding to the US Department of Transportation's Charging and Fueling Infrastructure (CFI) Discretionary Grant opportunity.

Perkasie Borough, under this project, will coordinate with AMP to install four Level 2 electric vehicle stations at 102 S. 7th Street, Perkasie, PA. Perkasie Borough's electric vehicle charging station project will support AMP's application for funding under this program to accelerate an electrified and alternative fuel transportation system that is convenient, affordable, reliable, equitable, accessible, and safe by improving access to EV mobility options for underserved populations.

Perkasie Borough will also utilize funding from this application, distributed by AMP, for outreach and education (\$5,000/site) to support community-focused grand opening event(s) for the EV charging stations funded by CFI. Perkasie Borough will also support AMP's workforce development efforts, utilizing \$10,000 to train and certify two (2) utility electricians under the Electric Vehicle Infrastructure Training Program (EVITP) to aide in compliance under the Federal Program and grow the workforce of EVITP certified electricians.

Perkasie Borough is proposing a total EV Charging Station project cost of \$120,200, with a federal project share of \$96,160 (77%) and will commit to a minimum of \$28,842 (23%) in non-federal cost-share to complete its project.

Sincerely,

Andrea L. Coaxum
Borough Manager

Admin

From: Erin Miller <emiller@amppartners.org>
Sent: Wednesday, August 21, 2024 12:29 PM
To: Andrea Coaxum; Admin
Cc: Linda Reid; Howie Stone
Subject: RE: AMP EV Charging Grant - Letter of Commitment due by August 16

I should mention, the \$64,200 will be the budget for the site.. we are not required to submit individual project costs to US DOT (except for ROW costs), we were just trying to get an idea of how much each site would cost for the overall budget so we calculated it using these \$estimates/category.

From: Erin Miller
Sent: Wednesday, August 21, 2024 12:20 PM
To: Andrea Coaxum <manager@perkasieborough.org>; Admin <admin@perkasieborough.org>
Cc: Linda Reid <Community@perkasieborough.org>; Howie Stone <electric@perkasieborough.org>
Subject: RE: AMP EV Charging Grant - Letter of Commitment due by August 16

Thank you!

Yes, of course:

Name	L2s	DCFC	Total Project Site Costs	Federal Request (80%) Total Project Site Costs	Project Site Cost-Share (needed 20%)	Additional Cost-Share Needed (to cover AMP admin)	M To
Perkasie_PA_1	4	0	\$120,200.00	\$96,160.00	\$24,040.00	\$4,802.32	

The total project site cost includes the \$56,000 for ROW costs and \$64,200 (see table breakdown) for the two Level 2 (4 ports) stations= \$120,200.

Category	2025 Cost per Dual-Port Charger	...2 chargers (4 ports)
Design/Permitting	\$5,200	\$7,000
Hardware & Software Purchases	\$12,000	\$24,000
Operations & Maintenance (5y)	\$6,300	\$12,600
Site Prep & Construction	\$11,000	\$15,000
Utility Infrastructure Improvements	\$5,200	\$5,600
Total	\$39,700	\$64,200

From: Andrea Coaxum <manager@perkasieborough.org>
Sent: Wednesday, August 21, 2024 11:55 AM
To: Erin Miller <emiller@amppartners.org>; Admin <admin@perkasieborough.org>
Cc: Linda Reid <Community@perkasieborough.org>; Howie Stone <electric@perkasieborough.org>
Subject: RE: AMP EV Charging Grant - Letter of Commitment due by August 16

Erin,

Can you send me the breakdown of the project costs?

Andrea

From: Erin Miller <emiller@amppartners.org>
Sent: Wednesday, August 21, 2024 10:54 AM
To: Andrea Coaxum <manager@perkasiaborough.org>; Admin <admin@perkasiaborough.org>
Cc: Linda Reid <community@Perkasiaborough.org>; Howie Stone <electric@perkasiaborough.org>
Subject: RE: AMP EV Charging Grant - Letter of Commitment due by August 16
Importance: High

Andrea and Harold,

We adjusted the total budget for your site to accommodate the ROW costs (added \$56,000). Apologies for not catching this earlier.

Your adjusted letter is attached. Please reply to this email and let me know if this is ok to submit with the grant application.

Sincerely,
Erin

From: Andrea Coaxum <manager@perkasiaborough.org>
Sent: Friday, August 16, 2024 11:49 AM
To: Admin <admin@perkasiaborough.org>
Cc: Erin Miller <emiller@amppartners.org>; Linda Reid <Community@perkasiaborough.org>; Howie Stone <electric@perkasiaborough.org>
Subject: Re: AMP EV Charging Grant - Letter of Commitment due by August 16

Erin,

Can we schedule a call for Monday to review this?

We have questions before this gets submitted.

Andrea
Sent from my iPhone

On Aug 16, 2024, at 11:41 AM, Admin <admin@perkasiaborough.org> wrote:

Good Morning, Erin,

Attached you will find the signed Letter of Commitment for Perkasio Borough for the AMP EV Charging Grant.

Thank you!

Sincerely,

Megan

Megan McShane
Executive Assistant
Perkasie Borough
620 West Chestnut Street
P.O. Box 96
Perkasie, PA 18944
Phone: 215-257-5065 Ext. 109
Fax: 215-257-7673
E-Mail: admin@perkasieborough.org

From: Andrea Coaxum <manager@perkasieborough.org>
Sent: Friday, August 16, 2024 9:01 AM
To: Admin <admin@perkasieborough.org>
Subject: Fwd: AMP EV Charging Grant_Letter of Commitment due by August 16

Sent from my iPhone

Begin forwarded message:

From: Erin Miller <emiller@amppartners.org>
Date: August 14, 2024 at 7:35:40 AM EDT
To: Howie Stone <electric@perkasieborough.org>, Linda Reid <Community@perkasieborough.org>, Andrea Coaxum <manager@perkasieborough.org>
Subject: FW: AMP EV Charging Grant_Letter of Commitment due by August 16

Good morning,

Making sure you received this email.

We ask that the letter be put on your letterhead, add name/title/signature and send back to me by Friday Aug. 16. This is for your EV charging stations to be included in the US DOT, CFI grant application.

Thank you,

Erin

From: Erin Miller
Sent: Friday, August 9, 2024 9:47 AM
To: Howie Stone <electric@perkasieborough.org>; Linda Reid <Community@perkasieborough.org>
Subject: AMP EV Charging Grant_Letter of Commitment due by August 16
Importance: High

Dear Harold and Linda,

Thank you for submitting site information for inclusion in AMP's US DOT Charging and Fueling Infrastructure Grant application. We have finalized the project budget, including the estimated costs for each individual Member charging station location. In total, we have 19 Members participating in the grant from three states, requesting 72 Level 2 stations (plugs) and 58 DCFC stations at 29 sites. Our combined total project is \$18,729,400, and we are asking US DOT for \$14,983,520 (the maximum request allowed is \$15,000,000).

The attached letter of commitment reflects your community's share based on the project information you submitted. **Please put this on your letterhead, add your name/title, sign the letter, and return it to Erin Miller (emiller@amppartners.org) by c/o/b on Friday, August 16. To be included in the grant, this non-binding letter of commitment must be submitted to AMP by August 16.**

We anticipate that each Member will be responsible for a minimum cost share of 23% of their portion of the total project costs, but some Members' cost share may be greater depending on specific site conditions.

Below is the anticipated timeline for the project.

Timeline:

1. August 16, 2024 – signed letters returned to AMP (attention Erin Miller emiller@amppartners.org)
2. August 26, 2024 – grant submitted to US DOT
3. Q1 2025 – notified of award by the US DOT
4. Q4 2025 – contracts executed (between AMP and US DOT and between AMP and participating Members)
5. Q1 2026 – participating Member make-ready construction begins; AMP begins procurement of stations, equipment, services, etc.
6. Q4 2026 - EV stations come on-line, maintenance and operations covered by grant for period of 5 years after
7. Q1 2031 – project concludes.

Note: the estimated schedule may be impacted by supply chain and other resource constraints. Participating Members will own the stations and be able to collect revenue from use of the stations; participating Members will have ongoing commitments to ensure the charging stations remain in good working order beyond normal wear and tear for the life of the project.

Please let us know if you have any questions or need additional information.

Sincerely,
Erin

Erin Miller, LEED Green Associate

VP Programs and Sustainability
American Municipal Power, Inc.
1111 Schrock Rd. • Columbus, OH 43229
(614) 540-1019 (direct)
(614) 208-4444 (mobile)
emiller@amppartners.org
www.amppartners.org

***Mission:** To serve Members through public power joint action, innovative solutions, robust advocacy and cost-effective management of power supply and energy services. **Vision:** To be public power's trusted leader in providing Members and their customers the highest-quality, forward-looking services and solutions. **Values:** Integrity, Member Focus, Partnership, Employee Engagement, Stewardship, Innovation and Accountability.*

Business Confidential and Proprietary Information – Do Not Distribute as a Public Record

This e-mail and any attachments hereto are intended for the individual or entities listed above. The communications contained in this e-mail or any attachments hereto are not intended for any individual or entity not listed above. In the event that you received this e-mail and you are not an intended recipient, immediately destroy this e-mail and any attachments hereto and notify the sender of the error.

<8-16-24 PB Letter of Commitment - EV Station Grant.pdf>



Borough of Perkasio

Park EVENT Application 2024

Contact Information

Name:

Samantha Reed

Organization:

Perkiomen Watershed Conservancy

Address:

1 Skippack Pike

City:

Schwenksville

State:

PA

Zip:

19473

Email:

sreed@perkiomenwatershed.org

Cell Phone:

Tax Exempt Organization?

Yes

No

No

EIN:

23-6420112

Phone:

610-287-9383

Purpose of Application:

Large personal gathering such as birthday party, shower, etc with over 200 attendees

Event such as a festival, party, etc through an organization - will require an event fee plus facility fee

5k through the park system - must include map of route

Notes Regarding Application Process:

Requests required 45 days prior to reservation or event

All reservations and events with 50 or more attendees require Council Approval

Requests for additional services does not guarantee services can be provided

All reservations require a Certificate of Insurance evidencing \$1,000,000 in Comprehensive General Liability Insurance and naming Perkasio Borough as Certificate Holder

To be filled out by Staff Only:

Fees due at time of application:

Public gatherings at Park and Pavilions and Event Base Fees

\$ _____ Park and Pavilion Fee

\$ _____ Electric Key Deposit

\$ _____ Event Permit Base Fee

\$ _____ Total Due

\$ _____ Total Paid

_____ Staff Initials

Fees due upon Borough Staff/Council Approval:

Additional fees associated with Events

\$ _____ Additional Date Fee

\$ _____ Road Closure fee

\$ _____ Electric Fee

\$ _____ Trash collection fee

\$ _____ Police or Fire Police fee

\$ _____ Park and Pavilion Fee

\$ _____ Electric Key Deposit

\$ _____ No Parking Signs

\$ _____ Total Due

\$ _____ Total Paid

_____ Staff Initials

Distribution: Police Dept. EMS Electric Dept. Parks & Rec Dept.

Fire Dept. Fire Police Public Works Dept. Other: _____

Event Information

Name of the Event:

Freeze-Up 5k

Description of the Event:

5k race with potentially 150 participants, start and finish at Free Will Brewing

Date of Event:

12/08/2024

Additional Dates:

Estimated Attendance:

Time of Event**:

8AM (race start 10am)-12pm

Set up time needed:

Tear Down time needed:

Location of the Event (5ks require map of route to be submitted):

see course map attached

Facility Requested and Fees for a 4 hour flexible time period:

	Pavilion	Located in	Resident	Non Res	Non Profit
<input type="checkbox"/>	Rotary*	Lenape	\$ 60	\$ 90	\$ 40
<input type="checkbox"/>	Skate Park*	Lenape	\$ 60	\$ 90	\$ 40
<input type="checkbox"/>	Kulp	Kulp	\$ 50	\$ 75	\$ 35
<input type="checkbox"/>	Lions*	Menlo	\$ 75	\$ 100	\$ 50

**Electric available at these locations only*

*** Fees are for a four hour flexible time period including set up and tear down time. Renters may purchase additional four hour time periods.*

	Park Area	Located in	Resident	Non Res	Non Profit
<input type="checkbox"/>	Twin Bridges	Lenape	\$ 75	\$ 100	\$ 50

Other Borough Services Requested:

Police or Fire Police: Yes No

Trash Collection: Yes No

Use of Electric: Yes No

Any other Special Requests: Road Closure on Constitution Ave from 10AM-10:15AM

Services Offered at Event:

Musicians/Entertainment: Yes No

As a reminder: Borough Ordinance prohibits commercial activities/vendors/fundraising in Borough Parks

All Fees:

* \$ 50 Non-Profit Base permit fee

* \$ 100 For Profit Base permit fee

\$ 10 per additional date fee

*Fee due at time of application

Hourly rates in Fee Schedule

\$ - Road Closure fee (1-2 hours)

\$ - Per Hour Electric Fee

\$ - Trash collection fee (1-2 hours)

\$ - Police or Fire Police fee (time worked)

\$ 2.25 No Parking Signs (each)

** Any parking restrictions and road closures require No Parking Signs to be hung by event organizer two days prior. Number of signs required vary on event and must be picked up and paid for at Borough Hall.

Waiver and Insurance Requirements

Indemnification

The following is a summary of the Borough Ordinance that governs the use of Borough Parks. It is intended to provide information to the public and is not a substitute for the full text of the Ordinance. The full text of the Ordinance is available on the Borough Website.

To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasié, its elected and appointed officials, agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorneys' fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

Insurance

ALL RESERVATIONS require a Certificate of Insurance, naming Perkasié Borough as Certificate Holder, evidencing \$1,000,000 in Comprehensive General Liability Insurance and must be received no later than 2 weeks prior to the event. The Borough holds the right to cancel a reservation with no refund if the required paperwork is not provided.

Waiver of Subrogation

Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation insurance policy, if any.

Damage to Property of the Applicant and its Invitees

The Applicant and its employees, officials, volunteers, and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents and representatives while such property is on, at or adjacent to the premises of the Borough.

Damage to Borough Property

Applicant assumes full responsibility for taking cognizance of the facility conditions at the time of the program. Applicant will be responsible for all damages resulting to or from use of this property. Upon completion of Applicant's operations, Applicant agrees to leave the property in the same condition as it existed before operations, or pay for and complete restoration of said property within 15 days of the completion of the event.

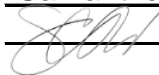
Park Rules and Regulations (Summary)

- The undersigned is familiar with all Borough Park Rules
- The use of alcohol and controlled substances are strictly prohibited within all Borough Parks
- Smoking is prohibited in all Borough Parks; this includes cigarettes, cigars, pipes, chewing tobacco, vaping, etc
- Vendors are not permitted in the park except by special permit issued by Borough Council, which shall have the authority to refuse consent in any instance
- Open fires or fireworks are prohibited. Grills are available at certain pavilions and open to the public
- Do not attach decorations by nails, tacks, or staples on pavilion poles, picnic tables. Etc. All decorations and pavilion, field, park trash must be discarded properly. Large items must be removed and regular trash may be placed inside trash receptables provided.
- Perkasié Borough Parks and open dawn to dusk
- Perkasié Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while using the park facilities; all claims for such injury or damage are hereby waived

PLEASE HAVE YOUR PERMIT WITH YOU DURING YOUR EVENT

If you find any problems when you arrive please contact Public Works Department at 215-257-5065
Perkasié Borough Non-Emergency Police can be reached at 215-257-6876
EMERGENCY DIAL 911

Applicant certified that the above information is true and correct, has reviewed and is familiar with insurance requirements and guidelines, and familiar with the rules and regulations of Perkasié Borough as set forth in the Code of Ordinances.

Date of Application: 8/13/2024 By: Samantha Reed
Signed: 

APPROVED: This ____ Day of _____, 20____, subject to the following conditions:

Mayor / Borough Manager



E Temple Ave

E Walnut St

E Church St

Lenape Lake

Lenape Park

E Park Ave

1.00 mi

S 4th St

2.00 mi

E Park Ave

Lenape Park

Elmhurst Ave

Wickford Dr

Highway Blvd

Grandview Ave

Summit Ave

153

Sparks Ln

Fern Dr

Clow Ln

Free Will Brewing Co

The Park

3.75 mi

Y Main St

Fairview Ave

Superfund Dr

Virginia St

Col Ave



BOROUGH OF PERKASIE

INTER-OFFICE MEMORANDUM

DATE: August 26, 2024

TO: Borough Council and Mayor Hollenbach

FROM: Lauren Moll, Director of Parks and Recreation

SUBJECT: Community Garden

As Council recalls, there has been discussion at the past few meetings surrounding the future of the parcel currently used as the Community Garden. Recently, the owners of the parcel reached out to the Borough indicating the possible future need to lease and/or sell that parcel of land after allowing the Borough to use it free of charge dating back to 2009.

At both the May and June 2024 meetings, the Park and Recreation Board discussed the future of the Community Garden. At the May meeting, the Board discussed the use of the parcel as the Community Garden over the years. The Board recognized that the revenue might not cover the cost of a lease but that there was a need to keep a Community Garden.

At the June meeting, the Board continued discussions around registration and finances for the last 15 years and the importance having a passive recreation spot for that portion of the community. Seeing its importance to the community, its priority listing in our Open Space Plan, and noting it is the only passive recreation space for the northern section of Borough residents, the Board recommends that Council consider discussing leasing or purchasing options for the parcel with the family.

If you have any questions, please let me know.

PERKASIE BOROUGH PARKS & RECREATION BOARD
MINUTES OF THE MEETING, May 21, 2024
Perkasie Borough Hall, 7:00 p.m.

The monthly meeting of the Perkasie Parks and Recreation Board was called to order at 7:03 pm on May 21, 2024 by Lauren Moll. Members present were Joel Nieto, Joan Loeb, Kathy Rocchetti, and Jamon Yerger. Absent was Lynne Kallus Rainey, Robyn Rapp, Bethany Schwendy, and Jamon Yerger. Staff Present: Lauren Moll, Director of Parks and Recreation.

1. Pledge of Allegiance

2. Public Forum - none

3. Approval of April 2024 Meeting Minutes – Motioned by Jamon, seconded by Joel, all in favor.

4. Old Business Updates

- Kulp Park Renovation Project
 - Lauren explained that there is no update on this project and the Borough is currently applying for another grant through DCED due at the end of May.
- Lenape Park Pedestrian Bridge
 - Work is completed for this project with the exception of rail repair. The Borough is waiting on final payments to be submitted to the grant for reimbursement.
- Skate Park Committee
 - Joel gave an update to the Board on the last Skate Park Committee meeting where the committee discussed different name options for the park.
- Penridge Little League field lights upgrades
 - Lauren explained that 3 out of the 4 poles are completed and the work should be finished the last week of May.

5. Reports

- April 2024 – no comment

6. New Business

- Menlo 2024
 - Lauren gave an update on the status of Menlo which is opening Memorial Day. The pools are open and ready, the facility is fully staffed, and memberships were up about 150 compared to last year.
- National Park and Rec Month
 - Lauren asked the Board for ideas on additional free programs for National Park and Recreation Month and the Board suggested another movie in the park and reaching out to local businesses to sponsor it.
- Pavilion Reservation Head Count
 - Lauren explained that the policy in the past for personal reservation, not events, has been any reservation request over 50 requires Perkasie Borough Council approval. Due to the timing of Council meetings in the summer and the consistency in which the pavilions are reserved there are instances where

renters go elsewhere due to not knowing if their request is approved or not. The Board also commented that when you invite 50 most times the actual guest list is less. After discussion, Joel made a motion to change the policy to 75 and over, Joan seconded, all in favor.

- Community Garden
 - Lauren started with the Borough would like to thank the family that has been donating their space for the Community Garden since 2009 and that the Borough has been very grateful for use of the space free of charge. Lauren also explained that the owners have recently indicated the future need to sell or lease that space. The Board discussed the gardens registration and finances the last 15 years. The Board asked what fail value would be and if there were other spaces in the Borough to possibility move to if needed. The Board recognized that the revenue might not cover the cost of a lease but that there was a need to keep a Community Garden. Lauren would check with Public Works about other available spaces to discuss at the next meeting.
- Reschedule June Meeting
 - Jamon made a motion to reschedule the next meeting to June 11, 2024 at 7:00pm; Joel seconded, all in favor.

7. Other Business and Discussion – The Board discussed Porchfest and Lauren explained that the Borough had released a statement on social media and comment during the last Perkasio Borough Council meeting. Lauren also explained that the Park and Recreation Department was not involved.

8. Adjourn: There being no additional business, the meeting adjourned at 8:14 pm. Motioned by Kathy, seconded by Joan, all in favor.

Next Meeting: June 11, 2024 – 7:00 PM at Perkasio Borough Hall.

“The mission of the Perkasio Park & Recreation Board is to preserve and enhance the park system while planning and supporting events for the benefit and enjoyment of our community.”

Minutes respectfully submitted by
Robyn Rapp
Secretary, Perkasio Borough Parks & Recreation Board

PERKASIE BOROUGH PARKS & RECREATION BOARD
MINUTES OF THE MEETING, June 11, 2024
Perkasie Borough Hall, 7:00 p.m.

The monthly meeting of the Perkasie Parks and Recreation Board was called to order at 7:09 pm on June 11, 2024 by Lauren Moll. Members present were Joel Nieto, Lynne Kallus Rainey, Robyn Rapp, and Jamon Yerger. Absent was Joan Loeb and Kathy Rocchetti. Staff Present: Lauren Moll, Director of Parks and Recreation, and Dave Worthington, Perkasie Borough Councilman.

1. Pledge of Allegiance

2. Public Forum - none

3. Approval of May 2024 Meeting Minutes – Motioned by Jamon, seconded by Lynne, all in favor.

4. Old Business Updates

- Kulp Park Renovation Project
 - Lauren explained that there is no update on this project and the Borough has submitted another grant application for DCED Greenways, Trails, and Recreation.
- Penridge Little League field lights upgrades
 - This project is now completed and invoices have been sent to the little league for payment.
- Menlo 2024
 - Lauren gave an update for the start of the Menlo season. Pool had surprise opening on Sunday of Memorial Day with over 500-member check ins, currently up 63 memberships and \$14,000 from May of 2023. The facility is still selling memberships and has opened this week with full summer hours including PAC, swim lessons, and Kulp wading pool.

5. New Business

- National Park and Rec Month
 - Lauren reviewed the free programs and events happening in the park for National Park and Recreation Month. The Board discussed three movie options for the movie night and Lauren said she would look into acquiring the rights and the fee associated and communicate that via email before the next meeting.
- Skate Park
 - Joel gave an update with the Skate Park Committee including the recommendations from the committee for the Park and Recreation Board to consider naming the Perkasie Skate Park to The Spine at Lenape Park. After discussion, on a motion by Jamon, the Board recommends to Council to consider renaming the Perkasie Skate Park to The Spine at Lenape Park. Seconded by Robyn, all in favor.
- Community Garden
 - Lauren started with the Borough would like to thank the family that has been donating their space for the Community Garden since 2009 and that the

Borough has been very grateful for use of the space free of charge. Lauren also explained that the owners have recently indicated the future need to sell or lease that space. The Board continued discussions around registration and finances the last 15 years and the importance having a passive recreation spot for that portion of the community. Lauren explained that other possible locations could be on Ridge past Market Street under the power lines or future urban garden incorporated into Septa Freight House plans.

- Seeing its importance to the community, it's priority listing in our Open Space Plan, and noting it is the only passive recreation space for the northern section of Borough residents the Board, on a motion from Robyn, recommends Council consider discussing leasing or purchasing options for the parcel with the family. Seconded by Lynne, all in favor.

6. Other Business and Discussion – The Board discussed upcoming possible Eagle Scout Projects.

7. Adjourn: There being no additional business, the meeting adjourned at 8:18 pm. Motioned by Lynne, seconded by Robyn, all in favor.

Next Meeting: July 16, 2024 – 7:00 PM at Perkasio Borough Hall.

“The mission of the Perkasio Park & Recreation Board is to preserve and enhance the park system while planning and supporting events for the benefit and enjoyment of our community.”

Minutes respectfully submitted by
Robyn Rapp
Secretary, Perkasio Borough Parks & Recreation Board



Borough of Perkasio

P. O. Box 96 620 W. Chestnut St.
Perkasio, Pennsylvania 18944

Phone: 215-257-5065
Fax: 215-257-7673

To: Borough Manager, Borough Council & Mayor
From: Rebecca Deemer, Finance Director
Date: August 26, 2024

Subject: 2025 Minimum Municipal Obligation (MMO)

Re: Police Pension Plan (09-099-3 P)
Non-Uniform Pension Plan (09-099-3 N)

Act 205 of 1984, as amended, governs the funding requirements for all municipal pension plans. The law requires the Chief Administrative Officer of each municipal pension plan to inform the governing body of the municipality of the plan's expected financial obligation for the coming year. This must be done by the last business day in September. This memo, provided under the guidance of the Pennsylvania Municipal Retirement System (the plan's administrator), is intended to satisfy the legal requirements of Act 205.

The calculation of the 2025 plan cost, or the MMO, required an estimate of the 2024 W-2 wages of the employees covered by the plans. I have indicated on the attached worksheets my best estimate of the same. Questions on the pension cost calculations may be addressed to either me or the staff of the Pennsylvania Municipal Retirement System at (800) 622-7968.

The MMO will be the municipality's 2025 contribution for the pension plans. The calculated obligations must be paid by December 31, 2025. The obligations must be met with general fund monies or with any General State Aid to Municipal Pensions to which we may be entitled to under Act 205.

There is no action required by Council at this time; this is for information purposes only.

Attachment: 2025 Perkasio Borough Police MMO Worksheet
2025 Perkasio Borough Non-Uniform MMO Worksheet

The Minimum Municipal Obligation Worksheet (MMO) Perkasie Borough Police Pension Plan (09-099-3 P)

for Plan Year 2025

CHARGES

Estimated 2024 W-2 Payroll			
For Covered Plan Members:	(A)	2,326,656.11	
PMRS Determined Normal Cost			
Expressed as a Decimal:	(B)	0.1712	
RESULT: (A) * (B) =			(C) 398,323.53
Administrative Charge (PMRS Determined)			
# of Plan Members times \$20:			(D) 640.00
Amortization of Unfunded Liability			
(PMRS Determined)			(E) 336,605.00
TOTAL CHARGES: (C) + (D) + (E) =			(F) 735,568.53

CREDITS

Repeat Estimated 2024 W-2 Payroll			
For Covered Plan Members:	(A)	2,326,656.11	
Employee Contribution Rate			
Expressed as a Decimal (PMRS Determined)	(G)	0.0500	
RESULT: (A) * (G) =			(H) 116,332.81
Amortization of the Actuarial Surplus			
(PMRS Determined)			(I) 0.00
TOTAL CREDITS: (H) + (I) =			(J) 116,332.81

MINIMUM MUNICIPAL OBLIGATION

(Based on 1/1/2023 Actuarial Valuation) (MMO) 619,235.72

Equals TOTAL CHARGES Minus
TOTAL CREDITS (F) - (J) = **(Please round numbers to dollars)**

Prepared By: _____ (Name) _____ (Signature)
 _____ (Title) () - _____ (Telephone #)

Please complete the above worksheet with your best estimates and return only one copy to the Pennsylvania Municipal Retirement System by October 7, 2024. Forms can be submitted electronically to RA-RSCOMPLETEDFORMS@pa.gov. The official copy must be shared with the plan's governing board by the last business day in September.

Perkasie Borough Police Pension Plan
2025 MMO Calculation

Name	Description	YTD a/o		
		7/31/24	Longevity	Total Proj. YE
Brun, Thomas	Police	90,158.74	6,916.00	163,191.15
Closs, Russell	Police	79,379.16	7,009.00	144,599.54
Compas, Mark	Police	10,085.40	-	65,555.10
Fields, Scott	Police	78,686.45	2,882.00	139,271.85
Fox, Raymond	Police	76,441.75	6,340.00	138,839.03
Graff, Steven	Police	78,037.61	6,628.00	141,893.19
Gro, Anthony	Police	74,173.53	3,170.00	131,737.45
Jeffries, Sean	Police	60,560.01	-	104,970.68
Mantz, David	Police	74,355.70	6,340.00	135,223.21
McCouch, Matthew	Police	79,453.23	7,290.00	145,008.93
Murray, Joseph	Police	80,828.80	6,916.00	147,019.25
Nyce, Justin	Police	3,657.40	-	43,888.80
Palmer, Lewis	Police	65,323.62	-	99,906.71
Richardson, Ryan	Police	75,674.49	3,747.00	134,916.12
Richter, Eric	Police	85,029.30	7,290.00	154,674.12
Schoonover, Travis	Police	72,313.80	2,882.00	128,225.92
Schurr, Robert	Police	83,600.54	-	144,907.60
Sprouse, Alec	Police	89,733.14	7,290.00	162,827.44
Grand Total		1,257,492.67	74,700.00	2,326,656.11

CHARGES

Estimated 2024 W-2 Payroll	A	2,326,656.11
PMRS Determined Normal Cost	B	0.1712
RESULT: A * B	C	398,323.53
Admin Charge		
# of Plan Members x \$20	D	640.00
Amortization of Unfunded Liab. (PMRS Determined)	E	336,605.00
TOTAL CHARGES:		735,568.53

CREDITS

Estimated 2024 W-2 Payroll	A	2,326,656.11
Employee Contribution Rate	G	0.05
RESULT: A*G	H	116,332.81
Amortization of Actuarial Surplus	I	-
TOTAL CREDITS:		116,332.81

MMO 619,235.72

The Minimum Municipal Obligation Worksheet (MMO) Perkasie Borough Pension Plan (09-099-3 N)

for Plan Year 2025

CHARGES

Estimated 2024 W-2 Payroll

For Covered Plan Members: (A) 1,605,798.78

PMRS Determined Normal Cost

Expressed as a Decimal: (B) 0.1204

RESULT: (A) * (B) = (C) 193,338.17

Administrative Charge (PMRS Determined)

of Plan Members times \$20: (D) 860.00

Amortization of Unfunded Liability

(PMRS Determined) (E) 79,255.00

TOTAL CHARGES: (C) + (D) + (E) = (F) 273,453.17

CREDITS

Repeat Estimated 2024 W-2 Payroll

For Covered Plan Members: (A) 1,605,798.78

Employee Contribution Rate

Expressed as a Decimal (PMRS Determined) (G) 0.0500

RESULT: (A) * (G) = (H) 80,289.94

Amortization of the Actuarial Surplus

(PMRS Determined) (I) 0.00

TOTAL CREDITS: (H) + (I) = (J) 80,289.94

MINIMUM MUNICIPAL OBLIGATION

(Based on 1/1/2023 Actuarial Valuation) (MMO) 193,163.23

Equals TOTAL CHARGES Minus

TOTAL CREDITS (F) - (J) = **(Please round numbers to dollars)**

Prepared By: _____ (Name) _____ (Signature)

_____ (Title) () - _____ (Telephone #)

Please complete the above worksheet with your best estimates and return only one copy to the Pennsylvania Municipal Retirement System by October 7, 2024. Forms can be submitted electronically to RA-RSCOMPLETEDFORMS@pa.gov. The official copy must be shared with the plan's governing board by the last business day in September.

Perkasie Borough Pension Plan (Non Uniform)
2025 MMO Calculation

<u>Name</u>	<u>Description</u>	<u>YTD a/o 7/31/24</u>	<u>Longevity</u>	<u>Total Proj. YE</u>
Coaxum,Andrea	NonUniform	86,500.00	1,200.00	151,133.33
DiCarlantonio,Steve	NonUniform	37,414.80	1,600.00	66,452.32
Gommel,Jeremy	NonUniform	37,884.68	800.00	66,466.78
Maschi,Anthony	NonUniform	40,131.62	1,200.00	70,761.47
Miller,Scott	NonUniform	42,621.80	1,600.00	75,477.79
Nicol,Christopher	NonUniform	38,614.80	1,200.00	68,132.32
Radosky,Donna	NonUniform	28,486.27	1,600.00	50,976.20
Richardson,Patricia	NonUniform	35,901.75	800.00	63,029.70
Rogers,Thomas	NonUniform	38,182.79	400.00	66,583.50
Van Horn,Heather	NonUniform	37,992.82	1,200.00	67,054.22
Warden,Michael	NonUniform	36,913.20	1,600.00	65,582.88
Stone,Harold	NonUniform	73,888.20	1,600.00	129,672.88
Alger,Paul	NonUniform	67,852.41	1,200.00	118,810.84
Eby, Shawn	NonUniform	67,538.06	400.00	117,465.97
Heft,Jason	NonUniform	31,920.01	1,200.00	56,528.02
Huey,Shane	NonUniform	75,312.30	1,200.00	131,741.32
Kilgos,Casey	NonUniform	69,200.13	800.00	120,746.89
Landry,Richard	NonUniform	68,297.50	800.00	119,182.33
		914,653.14	20,400.00	1,605,798.78

CHARGES

Estimated 2024 W-2 Payroll	A	1,605,798.78
PMRS Determined Normal Cost	B	0.1204
RESULT: A * B	C	193,338.17
Admin Charge		
# of Plan Members x \$20	D	860.00
Amortization of Unfunded Liab. (PMRS Detemined)	E	79,255.00
		273,453.17

CREDITS

Estimated 2024 W-2 Payroll	A	1,605,798.78
Employee Contribution Rate	G	0.05
RESULT: A*G	H	80,289.94
Amortization of Actuarial Surplus	I	-
TOTAL CREDITS		80,289.94

MMO 193,163.23

**PERKASIE BOROUGH
POLICE DEPARTMENT**

Memo

To: Mayor Hollenbach, Perkasio Borough Council
From: CHIEF ROBERT A. SCHURR
cc: Andrea Coaxum
Date: August 20, 2024
Re: Police Motorcycle

The Police Department currently has in its fleet a 2004 Harley Davidson Police Motorcycle with 24,821.00 road miles on its odometer. The motorcycle was primarily used for special events. Over the past several years due to retirements, the police motorcycle has largely gone unused. From a practical standpoint, the motorcycle has outlived its usefulness as we have mountain bikes and the new Polaris side-by-side for park patrols and special events.

In the past I have discussed with Council selling the motorcycle and using the proceeds to purchase two new electric police mountain bikes. Our current mountain bikes (three) are at least fifteen years old and their life expectancy has long been overdue. The police mountain bikes are used for park patrols and our special events.

I am seeking permission from Council to place the 2004 Harley Davidson on Muncibid with a starting bid of \$7,000.00 which in my research is its current worth. Once it is sold I would like permission to use the proceeds to purchase two police electric mountain bikes. I have researched mountain bike costs and have found that they range from \$3,400.00 each to \$3,900.00 each for a mid-level reliable electric bike.

Robert A. Schurr

Chief of Police

RESOLUTION #2024-39-52
CONSOLIDATED FEE SCHEDULE 2024

WHEREAS, the Borough of Perkasio charges fees for various services provided and applications made to the Borough; and

WHEREAS, Borough Council wishes to adopt a consolidated schedule of fees for these services;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Perkasio that the following consolidated schedule of fees is adopted for the year 2024, and shall remain in effect until further amended.

TABLE OF CONTENTS

1. Building Fees
2. Zoning Application Fees
3. Subdivision and Land Development Fees
4. Trash Fees
5. Pool Fees
6. Park and Recreation Fees
7. Event Fees
8. Transient Retail License Fees
9. Electric Service Fees
10. Public Works Service Fees
11. Police Department Service Fees
12. Publication Fees
13. Amusement Device Fees
14. Cable Television Fees
15. Delinquent Account Collection Fees
16. Stormwater Management Site Plan Schedule of Fees
17. Miscellaneous Fees
18. Professional Services

FEES

1. Building Fees

The applicant or owner submitting for a permit for any new construction, additions or major alterations shall pay the application fee of \$100 at the time of application. Any permits submitted for minor or emergency repairs, all fees will be collected in full at time of submission. In addition to application filing fees, the PA UCC state fee of \$4.50 (or as amended by the State) will be collected. Upon completion of any reviews, any monies not expended shall be refunded to the applicant. Conversely, fees in excess of what was collected will be charged to the applicant.

A. New Construction: Residential and Non-Residential including Additions, Garages and Accessory Buildings:

New buildings, Additions or Alterations not applicable to Section B:

Building Permits Fee

17.25¢ per square foot of floor area or each fraction of floor area, up to and

\$250 plus

including 100,000 sq. ft. Additional square footage over 100,000 sq. ft shall be 5¢ per sq. ft. or fraction thereof.

Minimum \$250

Plumbing Permit Fee

\$88 plus 6¢ per square foot of floor area or each fraction of floor area, up to and including 100,000 sq./ft. Additional square footage over 100,000 sq./ft. shall be 3¢ per sq./ft or fraction thereof.

Minimum \$115

Mechanical Permit Fee

\$62 plus 3¢ per square foot of floor area or each fraction of floor area, up to and including 100,000 sq./ft. Additional square footage over 100,000 sq./ft shall be 2¢ per sq./ft or fraction thereof.

Minimum \$62

Energy Permit Fee

\$52 plus 2.65¢ per square foot of floor area or each fraction of floor area, up to and including 100,000 sq./ft. Additional square footage over 100,000 sq. /ft shall be 1.5¢ per sq./ft or fraction thereof.

Minimum \$52

Electrical Permit Fee= calculations as applicable in Section V Below

Note: Square footage is defined as gross floor area of all floors within the perimeter of to outside walls, including basements, cellars, garages, roofed patios, breezeways, covered walkways and attics with floor-to-ceiling height 6'6" or more.

Construction Permit Fee= The sum of all Building, Plumbing, Mechanical, Energy, Electrical, Accessibility and Fire permits applicable to the project. (May include individual residential permit fees in Sections K through S)

Fees for partial projects shall be calculated as follows:

- a. Footing/Foundation: 10% of the Construction Permit Fee
- b. Shell only without Footing/Foundation 50% of the Construction Permit Fee
- c. Shell including Footing/Foundation 60% of the Construction Permit Fee
- d. Tenant fit-out or all remaining interior alterations shall be calculated at 40% of the Construction Permit Fee for the affected floor area.

B. Alterations and/or Renovations where floor area does not apply:

Alterations, renovations, repairs or modifications of existing buildings or structures where floor area does not apply (i.e. doors, windows, roofs, structural openings or beams, etc.) and includes non-residential demolition;

- a. \$305 plus \$28 for each \$1,000 of estimated construction value of alterations, renovations or modification certified by the permit applicant
- b. Minor Repairs with a total project value of less than \$2,000: \$75.00

- C. Tenant Fit-out:
Tenant fit-outs shall be calculated in accordance with Section I, item (d) listed above.
- D. Accessibility plan review and inspection
\$150 plus 7¢ per square foot of floor area or each fraction of affected floor area.
- E. Fire plan review and inspection:
\$150 plus 9.5¢ per square foot of floor area or each fraction of affected floor area.
- F. Certificate of Occupancy for change of ownership without change of use:
The following fees pertain to existing structures only and shall not be applied to new construction or any other fees specified in Section 1.
 - a. \$158 for the first 2,000 square feet plus \$24 per 1000 sq./ft thereafter (or fraction thereof).
- G. Certificate of Occupancy for change of use and/or non-certified occupancy:
Fees shall be calculated in accordance with Section I, item (d) listed above.
- H. Non-residential Swimming Pool: \$350 plus \$28 for each \$1,000 of construction value
- I. Pre-Manufactured Dwelling: \$500(Complete)
Shall bear an approved label identifying compliance to HUD requirements (Excludes habitable basements and/or structures not fabricated and constructed by the manufacturer in the factory)
- J. Modular Dwelling: \$650
Shall bear an approved label identifying compliance to UCC requirements (Excludes habitable basements and/or structures not fabricated and constructed by the manufacturer in the factory)

The following sections pertain to specific Residential projects

- K. Decks (uncovered): \$135 plus 26.5¢ per sq./ft of area.
- L. Wood Stoves: \$135
- M. Demolitions: Structures under 250 sq./ft: \$54
Structures over 250 sq./ft without a foundation: \$100
Structures with a foundation: \$200
- N. Swimming Pools: Above Ground: \$135 In-Ground: \$200
- O. Hot Tub/Spa: \$135

The following sections pertain to specific Residential projects only when the Municipality has amended the UCC

P. Accessory Structures under 1,000 square feet: \$135 plus 26.5C per sq./ft of area.

Q. Re-roofing / Re-siding: \$135

R. Replacement of HVAC equipment: \$135per unit

S. Minor repairs to plumbing system: \$135.00

T. Sewer Lateral Repair/ Replacement \$135.00 each

U. Water Service Replacement/ Repair: \$135.00each

V. Residential Plan Review (New) \$150/per submission

Residential Plan Review (Other) \$100/per submission

Non-Residential Plan Review (New) \$10.50 per 100 gross sq. ft. minimum \$650

Non-Residential Plan Review (Other) \$10.50 per 100 gross sq. ft. minimum \$360

W. Electrical Inspections and Plan Review

A. General Inspections

- | | | |
|--------------------------------------|-----------------------------------|---------|
| 1. Rough Inspection | \$70.00 <u>\$75.00</u> | 0.50 |
| Base Fee | | |
| Cost per fixture | | |
| 2. Final Inspection | | \$75.00 |
| Base Fee | | \$ 0.50 |
| Cost per fixture | | |
| 3. Minor work less than 5 fixtures | | \$75.00 |
| Rough and Final inspections included | | |

B. Photovoltaic Modules

- | | |
|------------------------------------|-------------|
| First three Solar Modules | \$25.00each |
| Each additional module after three | \$18.00each |

All associated feeders, service, motors, etc., are calculated in accordance to the appropriate fee schedule section.

C. Sump Pumps \$75.00each

D. Fire Pump Controller \$75.00each

All associated feeders, service, motors, etc., are calculated in accordance to the Appropriate fee schedule section.

E. Service – Meter Equipment

- | | |
|----------------|----------|
| 100 amp | \$87.00 |
| 200 amp | \$104.00 |
| 400 amp | \$130.00 |
| 600 amp | \$175.00 |
| 800 amp | \$225.00 |
| 1000 amp | \$301.75 |
| 1200 amp | \$387.75 |
| Up to 1600 amp | \$474.00 |

Over 1600 amp	\$734.00
Each additional meter	\$17.25
F. Feeders or Sub Panels	
100 amp	\$87.00
200 amp	\$104.00
400 amp	\$130.00
600 amp	\$175.00
800 amp	\$225.00
1000 amp	\$301.75
1200 amp	\$387.75
Up to 1600 amp	\$474.00
Over 1600 amp	\$734.00
Each additional 1,000 amps over 2,000 amps	\$366.00
G. Swimming Pools	
Pool Bonding	\$95.00
Wiring of Pump	\$95.00
Pennsylvania Pool Certification	\$388.00
H. Temporary Service	\$95.00
I. Signs with Electric	
First Sign	\$75.00
Each Additional Sign	\$14.00
J. Parking Lot Lighting	
Parking Lot Pole – First Pole	\$61.50
Each Additional Pole	\$14.00
K. Hard wired appliances such as Ranges, Cook tops, Dishwashers, Garbage Disposals, Baseboard Heating, Heat Pumps, Water Heaters and Air Conditioning	
Outlet for Single Unit 20KW, less than 1HP	\$61.50
Each Additional Unit for 20KW, less than 1 HP	\$14.00
L. Motors	
Up to 3/4 HP	\$17.25
Over 3/4 HP to 5 HP	\$34.50
Over 5 HP to 20 HP	\$61.50
Over 20 HP to 40 HP	\$115.00
Over 40 HP to 100 HP	\$156.00
Over 100 HP to 200 HP	\$200.00
Over 200 HP	\$200.00 plus \$50.00 for each 50 HP (or portion of) over 200
M. Generators, Welders, Furnaces	
Up to 50 KW	\$115.00
Over 50 KW to 100 KW	\$156.00
Over 100 KW to 150 KW	\$216.00
Over 150 KW to 300 KW	\$259.00
Over 300 KW to 500 KW	\$387.00
Over 500 KW to 575 KW	\$475.00
Over 575 KW to 1000 KW	\$647.00
Over 1000 KW	\$647.00 plus \$50.00 for each 200 KW (or portion of) over 1000

N. Transformers, Vault, Enclosures, Substations

Up to 175 KVA	\$115.00
Over 175 KVA to 275 KVA	\$216.00
Over 275 KVA to 300 KVA	\$259.00
Over 300 KVA to 350 KVA	\$387.00
Over 350 KVA to 500 KVA	\$475.00
Over 500 KVA to 1000 KVA	\$647.00
Over 1000 KVA to 3000 KVA	\$820.00
Over 3000 KVA	\$820.00 plus \$50.00 for each 200 KVA (or portion of) over 3000

O. Signaling Systems (burglar alarms, fire alarms, etc.)

For the First Device \$75.00
Every 5 devices (or fraction of) thereafter \$18.00

P. Reintroduction of Power \$135.00

Q. Modular and Mobile Homes

Modular Homes - Service and Outlets \$95.00
Mobile Homes - Service Including Feeder of Receptacles \$95.00

R. Real Estate Certification

Residential \$144.00
Commercial \$202.00

S. Plan Review

20% of the above inspection fees added to the total

Minimum Residential \$50.00
Minimum Commercial \$125.00

T. Permit Voided - Issued permit voided \$50.00

U. Building Code (UCC) Appeal \$500.00 basic fee plus \$1,000 escrow (for costs above \$500)

2. Zoning Application Fees

Residential Construction

Single Family Dwelling	\$100.00
Multi Family (per unit)	\$100.00 each
	unit
Addition/Alteration	\$ 50.00
Accessory Structures	\$ \$50.00

Non-Residential Construction

New Construction	\$100.00
Addition/Alteration	\$ 50.00
Accessory Structure	\$50.00

Sign Permits

Up to six square feet	\$100.00
Over six square feet	\$175.00
Temporary Sign	\$50.00

Request for Zoning Change \$1,000 + escrow

Light Home-Based Occupation Permit \$25.00

Zoning Determination Fee \$125.00

Use & Occupancy Permit \$150.00

Zoning Hearing Board

Zoning Hearing Board Fees for a Variance/Special Exception/Interpretation of Law

Residential use	\$600
Non-residential use	\$1,000

Postponement-(caused or request by applicant) \$250.00

Conditional Use Application \$600 plus \$2,500 escrow

3. SUBDIVISION AND LAND DEVELOPMENT FEES

The applicant or owner submitting plans for a subdivision or land development shall pay the following application filing fees at the time of application and plan submission. In addition to application filing fees, the applicant shall be required to furnish an escrow fund to pay for the professional fees and other costs incurred in reviewing the plans and processing the application. The applicant or owner also agrees to an additional 3% for engineering, legal and other services rendered to the Borough in connection with the project which will be included in the total cost. Upon completion of the review, whether the application is approved or rejected, any monies not expended in the review shall be refunded to the applicant. Conversely, fees in excess of the escrow fund will be charged to the applicant.

PRELIMINARY PLANS

Preliminary Lot Line Change	\$300 application fee + \$500 escrow
Preliminary Minor Subdivision (2 lots)	\$500 application fee + \$1,000 escrow
Preliminary Major Subdivision	\$1,000 application fee + \$100 per lot + \$5,000 escrow

FINAL PLAN SUBMISSION

Lot Line	No additional charge if filed within one year after preliminary approval. Otherwise same as preliminary	
Minor Subdivision/land development	\$500 application fee + replenish escrow account to full amount (\$2,000)	
Non-Residential Lan Development	\$500 application fee +replenish escrow account to full amount (\$500) if filed within one year after preliminary plan approval.	
	Otherwise same as preliminary land development	
Major Subdivision	\$500 application fee + replenish escrow account to full amount (\$7,500)	
Grading/Drainage Permit	Application Fee	\$ 100.00
	Professional Services Escrow	\$1,200.00
Plan of Substitution	N/A	
Stormwater Management	See Item #15	
Park and Recreation Impact Fee	\$1,500 per dwelling unit	

4. TRASH FEES

Trash & Recycling Annual Fee \$50.00

Regular Trash

Disposal containers are to be plastic "Perkasie Borough" trash bags at the cost of:

- | | | |
|-----|---------------------------------|-----------------------|
| (1) | Large bags | \$3.75 |
| (2) | Small bags | \$2.75 |
| (3) | Small gusseted bag | \$3.00 |
| (4) | Recycling Buckets | \$3.00 (if available) |
| (5) | Recycling Tubs | \$7.50 |
| (6) | Trash toter service (64 gallon) | \$82.50per quarter |

Recycling

Replacement fee for Hang Tags \$5.00

Large Trash Items

Large trash items (excluding all items that contain freon) \$10.00

These "fee for collection" items include the following, and other similar large items:

Washing Machines	Wood Stoves	Riding Lawn Mowers
Dryers	Trash Compactors	Dishwashers
Hot Water Heaters	Air Compressors	Microwave Ovens
Humidifiers	Electric Generators	Ice Boxes
Stoves (gas or electric)	Snow Blowers	Furniture

Waste Hauler Permit Fee \$100.00

Trash Certification Fee \$ 20.00

5. POOL FEES

Memberships

Membership Fees-Individual

Individual-Age 14 and older \$130.00

Non-Resident Surcharge \$ 80.00

Membership Fees-Family

Family includes any adults and dependent children (age 18 and younger) residing in one household year-round.

\$10 Discount for 2 family members

Per Person fee for 3+ members Resident \$ 70.00

Non-Resident \$ 90.00

Membership Type	Early Bird	Early Bird	After May 1 st	After May 1 st
	Resident	Non-Resident	Resident	Non-Resident
Individual	\$120	\$200	\$130	\$210
2 Family	\$230	\$390	\$250	\$410
3 Family	\$290	\$470	\$320	\$500
4 Family	\$350	\$550	\$390	\$590
5 Family	\$410	\$630	\$460	\$680
6 Family	\$470	\$710	\$530	\$770
7 Family	\$530	\$790	\$600	\$860
8 Family	\$590	\$870	\$670	\$950
9 Family	\$650	\$950	\$740	\$1,040
10 Family	\$710	\$1,030	\$810	\$1,130
Senior	\$60	\$155	\$70	\$165
PAC Full Membership	\$120	\$200	\$130	\$210
PAC Club Membership	\$90	\$120	\$100	\$130

Borough Employee and Family \$ 0.00

Borough Council and Family \$ 0.00

Activity Fees

Everybody Swims Program \$ 0.00

(A free learn to swim program for 3rd graders that live in Perkasio
Borough.) (A limit of 100 open slots per season.)

Group Lessons

Member Swimming Lessons \$90 \$120

Non-members

\$50 members/ \$75 non-members

Water Play 'Lessons'

8 lessons over a period of 2 weeks (M-Th) 40 minutes

Member Private Lessons \$180

Non-member

8 30-Minute Lessons \$ 205.00

30 Minutes Individual Private Swim Lesson \$30 members/ \$50 non-members

Lesson Instructor Training Class \$35 members/ \$50 non-members

Daily Admission

Monday - Friday

General Admission 18 years and older \$20.00

Child (3-17) or Senior (age 62+) \$15.00

2nd Street Pool - (0-6 years old) \$ 0.00

Menlo Aquatics Center Members \$ 0.00

Guest of Season Member

Adult (Age 18 and older) \$15.00

Child (3-17) or Senior \$10.00

Saturday and Sunday

General Admission 18 years and older \$31.00

Child (Age 3-17) \$21.00

Guest of Season Member

Adult (Age 18 and older)	\$20.00
Child (3-17) or Senior	\$15.00

Twilight (after 5:00 p.m.)

Adult Weekday	\$ \$10.00
Child or Senior Weekday	\$ 8.00
Adult Guest of a Member – Weekday	\$ 8.00
Child or Senior Guest of a Member – Weekday	\$ 5.00
Adult Weekend	\$16.00
Child or Senior Weekend	\$11.00
Adult Guest of Member Weekend	\$10.00
Child or Senior Guest of Member Weekend	\$ 8.00

Replacement charge for lost member passes \$10

Party Fees

Menlo Party Package

	Members	Non-Members	Notes
Base Fee	\$225	\$315	Base fee includes reserved picnic tables, 3-hour party, staff assistance, paper products, and up to 10 party guests

Any number of guests over 11 require an additional per person fee: \$10 per adult guest \$8.00 per child guest

Non-refundable deposit (50% of base fee) due at time of reservation. Max of 30 total party guests. Create your own party package with food options available through Menlo for additional per person fee. Party Guest list, finalized food order, and final payment due one week prior.

Kulp Splash Party

Members or Borough Resident \$100

Non-Members or Non-Residents \$130

Includes 2-hour wading pool use with lifeguard and 4 hours Kulp Pavilion use. Max of 20 children.

After hours Party

Applicant must be a Menlo Member or Perkasio Borough resident.

\$20 per person, minimum of 40 guests, maximum of 100, request due 45 days prior, \$500 non-refundable deposit required after request is approved by Perkasio Borough Council, must provide certificate of insurance for General Liability Insurance, party guest list, and submit final payment one week prior.

6. PARK AND RECREATION FEES

Fees are for a 4-hour flexible time period.

Pavilion	Park	Boro Resident	Non Resident	Non Profit	Electric Key
Skate Park	Lenape	\$60	\$90	\$40	
Rotary	Lenape	\$60	\$90	\$40	
Twin Bridges	Lenape	\$75	\$100	\$50	
Kulp	Kulp	\$50	\$75	\$35	
Lions	Menlo	\$75	\$100	\$50	

Rentals may purchase an additional 4 hour time period for anything over.

Team Facility Rentals

\$100 per team per season, \$25 key deposit if access to storage shed is needed. (Deposit must be cash or separate check, 2 weeks in advance)
Up to 3 days per week
Any additional days are additional \$30 per season

Roster required each season, additional \$1 per Resident and \$2 per non-resident

Seasons – Spring: Mar, Apr, May; Summer: June, July August; Fall: Sept., Oct., Nov.

Kulp Field Lights

\$50 per season
\$25 key deposit if electric is needed (Deposit must be cash or separate check, 2 weeks in advance.)

Individual Facility Rental

May rent for multiple time blocks

Facility	Allotted Time Block	Resident	Non-Resident
Pickleball Court	1 Hour	\$25.00	\$30.00
Tennis Court	2 Hours	\$25.00	\$30.00
Basketball Court	3 Hours	\$50.00	\$60.00
Baseball/Softball Field	3 Hours	\$50.00	\$60.00

All Park Event Permits
(see Event Fees for events
Held on Borough Streets)

Non-Profit event permit base fee \$50
For Profit event permit base fee \$100.00

All permits must be submitted 45 days in advance.

Base Fee covers one date; additional \$10 per date fee if multiple dates on one permit

Firework Permits \$100.00

Community Garden Plots \$25\$25 deposit for water hydrant key & plot clean up

*As part of the Borough's recreation offerings, local businesses, contractors and individuals interested in running park and recreation programs at Borough parks and facilities can contact our Parks and Recreation Department directly. Interested parties are offered a percentage of program revenue

EVENTS FEES

a) BOROUGH SPONSORED EVENTS

FARMERS MARKET

Full Season	\$180 {single space}/ \$275 {double space}
Half Season	\$130
Drop in/ weekly	\$30

UNDER THE STARS CAR SHOW

Food Vendor	\$200
Craft/ Service/ Commercial Vendor	\$30
Exhibitor entry fee	\$15 {advance), \$ \$25 {day-of)

FALL FESTIVAL

Food Vendor	\$200
Craft/ Service/ Commercial Vendor	\$50

AMERICA'S OLDEST TREE LIGHTING

Food Vendor	\$175
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EARTH DAY/ OTHER COMMUNITY EVENTS:

Food Vendor	\$100
Craft / Service / Commercial Vendor	\$ 30

b) THIRD PARTY SPECIAL EVENT FEES (for events on Borough streets)

*See PARKS & RECREATION FEES section for events in Borough park system

Event Permit Application Fee	For Profit	\$100.00	
	Non-Profit	\$ 50.00	
	Each Additional Day	\$ 10.00	
Road Barricades & Cones	Estimated 4hours Straight Time	Hourly Rate as listed in the	PUBLIC
		WORKS SERVICE FEES SECTION	
Trash & Recycling	Estimated 4 hours Straight Time	Hourly Rate as listed in the	PUBLIC
		WORKS SERVICE FEES SECTION	
Electric setup & breakdown	Estimated 8 hours Straight Time	Hourly Rate as listed in the	
		ELECTRIC DEPT. SERVICE FEES SECTION	
Crossing Guards	Hours Requested	Hourly Rate as listed in the	POLICE
		DEPT. SERVICE FEES SECTION	
Police Support	Hours Requested	Special Duty Rate as listed in the	
		POLICE DEPT. SERVICE FEES SECTION	
Transient Retail Vendor	Per for-profit vendor	Daily Rate as listed in the	
		TRANSIENT RETAIL LICENSE FEE SECTION	

No Parking Signs

Per Sign

Fixed prices as listed in the
POLICE DEPT. SERVICE FEES SECTION

Estimated fee per service is due at the time of application. Perkasio Borough will provide an invoice when the permit application is reviewed and approved detailing an estimate of any additional fees if these exceed the initial estimate. Perkasio Borough reserves the right to add services during the event if we deem it necessary for event safety then invoice a final balance.

8. TRANSIENT RETAIL LICENSE FEES

One day	\$25.00
One calendar week or fraction thereof	\$75.00
One calendar month or fraction thereof	\$200.00
One calendar year or fraction thereof	\$400.00

9. ELECTRIC SERVICE FEES

Security deposit with electric heat	\$300.00
Security deposit without electric heat	\$200.00
Reconnection fee	
During normal business hours	\$100.00
After normal business hours	\$200.00
Reconnection Fee – CT rated service	
During normal business hours	\$300.00
After normal business hours	\$400.00
Limiter hook-up fee	\$50.00
Meter Test Fee	\$25.00
Duplicate tenant electric bills sent to landlord	\$15.00/account
Renewal fee for each account	\$5.00

Electric bills which are not paid by the due date are subject to late payment charges applied monthly as follows: 5% of the then unpaid balance of the monthly bill and 1.5% of the outstanding balance from previous billings.

Final Meter Certification Fee	\$25.00
Temporary electric installation: min. charge	\$25.00
Install new electric service to subdivisions	\$2,500/Lot
Install street lights in subdivisions	\$3,800/Each

Cost of electric per lot:	
Secondary underground electric	per lot \$750.00
Primary underground electric	per lot \$750.00
Transformer and fiberglass pad	per lot \$1,000.00

Cost of LED street lights:	
Concrete base	\$ 400.00
Aluminum pole	\$1,500.00
LED fixtures	\$ 900.00
Labor	\$ 400.00

<u>Labor</u> Straight Time	\$70.00
Overtime	\$105.00

Equipment

Line Truck	\$85.00
Bucket Truck	\$75.00
Chipper	\$50.00
Air Compressor	\$40.00
Pick-up truck	\$45.00
Dump Truck-1-Ton	\$65.00

Material: Actual cost {10% may be added for handling}.

Contracted Services: All contracted services will be billed out at actual costs plus 10%. (The 10% is based on scheduling, reviewing work and administrative costs.)

Customer Generated Electrical Service

Installation of net meter	\$375.00
Administrative fee	\$ 50.00
First inspection fee	\$125.00
Annual reinspection	\$ 35.00

Pole Attachment Fees

Application Fee: For new Attachments	\$35.00	Per Pole
Audit Fee:	\$35.00	Per Pole
Make Ready Engineering Fee:	TBD	To be provided for Each Permit Request based on level of effort.

Annual Attachment Fee per Pole

Date

Year2022	\$29.00
Year2023	\$29.50
Year2024	\$30.00
Year2025	\$30.50
Year2026	\$31.00
Year2027	\$31.50
Year2028	\$32.00
Year2029	\$32.50
Year2030	\$33.00

Each Renewal Term \$0.50/year increase thereafter

Other Fees

Unauthorized Attachment	\$35.00/pole
Fee Storm Restoration Fee	\$100.00/pole

10 PUBLIC WORKS SERVICE FEES

<u>Labor</u> Straight Time	\$ 55.00
Overtime	\$ 80.00

Equipment

Backhoe	\$100.00
Refuse Truck	\$85.00
Dump Truck-1 Ton	\$75.00
Mower	\$55.00
Leaf Vacuum	\$60.00
Black Top Roller	\$55.00

Material: Actual cost (10% may be added for handling).

Contracted Services: All contracted services will be billed out at actual costs plus 10%. (The 10% is based on scheduling, reviewing work and administrative costs.)

11. POLICE DEPARTMENT SERVICE FEES

Special duty: Shall be billed at 2 times the officer's hourly rate plus applicable taxes and benefits.

No Parking Signs:	\$ 2.25
Use of Police Vehicle	\$20.00
Use of Crossing Guard	\$17.00 - \$18.54/hr

12. PUBLICATION FEES

Zoning Ordinance	\$20.00
Subdivision and Land Development Ordinance	\$15.00
Comprehensive Plan	\$52.00
Building Codes	Cost + Postage + 10%

13. AMUSEMENT DEVICE FEES

First device	\$65.00
Each additional device permitted under the same application	\$25.00
Each and every re-inspection necessitated in a license year	\$25.00

14. CABLE TELEVISION-(Pursuant to Ordinance 744)

Filing Fee-Section C-2(f)	\$25.00
Penalty for non-compliance-Section D-2(d)	\$2,000 and reasonable attorney fees and court cost

Fine for violation of customer service standards Section E-2(d)

\$25.00 with reasonable attorney fee

15. CLAIMS, MUNICIPAL--Delinquent Account Collection Fees (pursuant to Ordinance #832)

- A. Preparation and filing of Municipal Liens: \$150.00
- B. Attorney's fees incurred in the collection of delinquent accounts including, but not limited to, District Justice and/or Common Pleas actions: \$125.00
- C. Additionally, the owner shall be responsible for all costs of collection in addition to attorney's fees including, but not limited to, filing fees and court fees as may be paid by the Borough.

16. STORMWATER MANAGEMENT SITE PLAN SCHEDULE OF FEES

- A. Filing Fee \$75.00
- G. Sump Pump Discharge & Permit \$250.00
 - Connect to Borough storm sewer \$1,000.00
 - Plus \$5.00 per foot, maximum \$1,000.00
 - Bottomless Inlet Box

17. MISCELLANEOUS FEES

Alarm system registration \$ 10.00

Copies

one sided	\$.25
two sided	\$.50
color copy	\$ 1.00
8 ½ x14 copy	\$.50
11x17 copy	\$ 1.00

Oversize copies
(Land development, building or plot plans)

Actual cost to reproduce plus mileage (IRS rate) to drive to copy center, plus employee time to drive to/from facility at \$25 per hour

Deed registration \$10.00

Duplicate of Borough meetings \$20.00 per meeting

Explosives Permit \$15.00

False Alarms	\$50.00
Flood Plain Certification	\$100.00 + cost of survey if necessary
Inter-Municipal transfer of Liquor License Application Filing Fee	\$600
Military Banners	\$150.00
Permit Fee: Circuses, Carnivals & Exhibitions	\$100.00
Pole attachment permit application	\$25.00
Police incident reports	\$15.00
Reproduction of photographs from police	\$25.00 fee per request plus \$1.00 Incidents/accidents per standard 3"x5" Photograph of \$8.00 per 8"x11" photograph
Return Check Charge	\$25.00
Sidewalk Permit (if sidewalk is installed without Borough being notified.)	\$75.00
Street Utility Cut Permits	\$175.00 Per 100 square feet of disturbance + additional \$25.00 for each additional 100 sq. ft. of utility cut
Street Maps	\$1.00
Tax Certification Fee	\$10.00
Zoning Maps	\$5.00 \$1.00 small

18. PROFESSIONAL SERVICES

Solicitor	\$175/hour
Engineering Services/Gilmore Associates	
Principal Engineer	\$157/hour
Project Assistant	\$90/hour
Consulting Professional I-V	\$117-\$157/hour
Design Technician I-V	\$92-\$112/hour
Construction Rep. I-III	\$105-\$125/hour
Surveying Crew	\$185/hour

BE IT FURTHER RESOLVED, that this fee schedule supersedes and replaces all prior fee schedules adopted by Perkasio Borough Council.

RESOLVED this ~~17th~~-~~3rd~~ of ~~June~~~~September~~, 2024

Attest: _____
Andrea L. Coaxum, Secretary

By: _____
James A. Ryder, Council President

RECEIVED

AUG 8 2024



BOROUGH OF PERKASIE

620 W. Chestnut Street
PO Box 96
Perkasie, Pa. 18944-0096

BOROUGH OF PERKASIE
Fax (215) 257-6875

SPECIAL EVENT PERMIT APPLICATION / TOWN CENTER

Complete all questions and return application form with all required and supplemental attachments to Perkasio Borough at least 45 days prior to the event. An initial fee is due at the time of application, per the Borough's fee schedule. Perkasio Borough will provide an invoice when the permit is approved, detailing an estimate of additional fees. Perkasio Borough reserves the right to add services during the event if we deem it necessary for event safety then invoice a final balance.

1. APPLICANT INFORMATION – the Primary Contact is the person who is to be contacted regarding the application or event		
Primary Contact Name: <u>Hannah Sabath</u>		
Primary Contact Address: _____		
City: <u>Perkasie</u>	State: <u>Pa</u>	Zip: <u>18944</u>
Primary Contact Email: _____		

Event Name: <u>Homecoming Parade (PHS)</u>	Type of Event: <u>Parade</u>
Are you representing a Host Organization? <u>PHS</u>	Is this organization a non-profit? <u>yes</u>
If so, list name address and phone below:	Is this organization a private/for-profit entity? <u>no</u>
Organization Name: <u>Pennridge Highschool</u>	Purpose of Event: <u>2024 Homecoming Parade</u>
Organization Address: <u>1228 N 5th St. Perkasie</u>	
Organization Contact Person: <u>Mr. Tim Keddie</u>	Email: <u>N/A</u>
Organization Phone: <u>215-453-6944</u>	

2. GENERAL EVENT INFORMATION	
Date of event: <u>Sat, October 5, 2024</u>	Rain Date: <u>N/A</u>
Event Duration (start date & time – end date & time): <u>10:30 AM - 12:00 PM</u>	
Estimated Attendance (include organizers, volunteers, attendees, spectators etc): <u>600</u>	
Site Arrival / Set Up time: <u>10 AM</u>	Site Departure: <u>12 PM</u>
Will a registration /entry fee be charged. If yes, how much? <u>No</u>	

3. EVENT DESCRIPTION
Is this a fixed or moving event (ie, run / bike ride etc): <u>Moving</u>
Event Description (provide a description of the proposed event including activities, entertainers, vendors, facilities, etc): <u>Student groups and organizations from Pennridge Highschool will walk in a parade from Guth Elementary to Pennridge Highschool for Homecoming weekend.</u>

4. SITE PLAN / DIAGRAM

ATTACHMENT REQUIRED: (all events require a site map of affected areas, showing placement of the following features as applicable).

- Event permits do not confer the right to use private property. Applicant should seek permission from property owner(s) if they wish to use private property in the Borough.

• Check-in / Gate(s) and/or Entrances	• Command Center / Headquarters	• Street Crossings
• Comfort Stations (portable toilets)	• Vendor Booths	• Security / Emergency
• Stages / Other Performance Areas	• Fencing	• First Aid / Medical Stations
• Dumpsters/ Trash & Recycling Containers	• Food & Beverage Concessions	• Fire Extinguishers
• Tents & Trailers	• Street closures & Parking Restrictions	• Other Event Components not listed here
• Event Parking	• Other (specify):	

ATTACHMENT REQUIRED:

If this is a MOVING EVENT or will CROSS ANY ROADWAYS, please provide a detailed route description from start to finish.

Starting Location: Guth Elementary Finishing Location: Pennridge Highschool

5. COMFORT STATIONS / PORTA POTTIES

- The applicant is responsible for addressing the needs for the event. Your portable sanitation service contractor will help you plan properly.
- Applicant must provide portable restroom facilities unless you can substantiate the sufficient availability of both ADA-accessible and regular facilities in the immediate area that will be available to the public.
- No less than one (1) ADA accessible restroom should be placed in each location designated for restroom facilities and located on a level area not to exceed a 2% cross-slope in any direction. If a single restroom is placed in a location it must be ADA-accessible. An accessible route to each restroom location must be provided.

N/A

Number of Units:	Delivery date:	Pickup date:
Name of sanitation supplier:	Emergency Contact (day of):	

6. ELECTRICAL SERVICE

Perkasie Borough electric may be used ONLY with the express consent of Council, which shall have the authority to refuse consent in any instance.

Perkasie Borough Electric Service

- Perkasie Borough provides electrical service on request. An hourly rate is established in the Borough's Fee Schedule.
- An estimate for setup and breakdown of electrical outlets will be provided upon application and an initial fee is required at that time.
- Any balances for actual time worked will be invoiced after the event has taken place.

Electric Service required? Yes / No Mark locations on sketch map.

7. TRASH & RECYCLING SERVICE

- The applicant is responsible for leaving the area in an "as good or better condition" than the site was found prior to the event.
- Perkasie Borough is a mandated community under PA Act 101. Applicants must ensure that recyclables generated at the event are recycled. (aluminum cans, glass, cardboard etc)
- Applicant is responsible for the removal of all trash, litter, debris etc associated with the event. Applicant must supply an adequate number of trash and recycling receptacles and remove trash & other event debris from the site immediately on conclusion of the event.
- Placement of dumpsters requires a dumpster permit. Contact Borough office for an application form.

N/A

- Perkasio Borough reserves the right to invoice the applicant for removal of trash or debris if necessary.
- Perkasie Borough Trash & Recycling Service**
- Perkasio Borough provides trash & recycling service upon request. An hourly rate for this service is established in the Borough's Fee Schedule.
 - An estimate for trash & recycling container distribution & pickup, and trash/recycling collection will be provided upon application and an initial fee is required at that time.
 - Any balances for actual time worked will be invoiced after the event has taken place.
- Trash & Recycling Service required? Yes / No

Mark # & locations on sketch map.

8. ROAD CLOSURES & TRAFFIC CONTROL

THE APPLICANT IS RESPONSIBLE FOR PROVIDING ADEQUATE MEASURES TO ENSURE THE SAFETY OF PEDESTRIANS AT THE EVENT.

ROAD CLOSURES

Roads may be closed only with the express approval of Perkasio Borough Council. Applicant is responsible for ensuring roads are closed as approved, including erecting and taking down barricades. Roads & sidewalks must be left clear and open after the event.

- Perkasio Borough provides road barricades and cones on request. We will drop barricades and cones at specified locations and collect them after the event. An hourly rate is established in the Borough's Fee Schedule.
- An estimate for drop off and collection of barricades & cones will be provided upon application and an initial fee is required at that time.
- Any balances for actual time worked will be invoiced after the event has taken place.

Barricades Required: Yes / No

Mark # & locations on sketch map.

Cones Required: Yes / No

Mark # & locations on sketch map.

PEDESTRIAN CROSSING

Applicant is responsible for providing safe crossing at open road crossings where heavy pedestrian traffic is expected. Any personnel must be trained, qualified traffic flaggers and have the necessary safety equipment.

- Perkasio Borough provides qualified Crossing Guards on request, and subject to staff availability. An hourly rate is established in the Borough's Fee Schedule.
- Any balances for actual time worked will be invoiced after the event has taken place.

Crossing Guards Required: Yes / No # Guards:

Mark # & locations on sketch map.

TEMPORARY PARKING RESTRICTIONS

Applicant is responsible for clearly marking any areas with temporary parking restrictions at least 48 hours before the event. Use cable (zip) ties to attach signs - do not use nails, tacks, or staples on electric poles, light poles, trees or any other street furniture. Applicant must remove all signs immediately at the end of the event.

- Perkasio Borough provides high visibility "No Parking" signs on request. A fee per sign is established in the Borough's Fee Schedule

No Parking Signs Required: Yes / No

of signs:

EVENT PARKING

- Applicant is required to provide a parking plan, showing parking locations for staff, volunteers, attendees.
- Provide details of any Park & Ride parking locations and shuttle routes / drop off points:

People will be dropped off or will park at Both Elementary or Pennridge Highschool.

9. MITIGATION OF IMPACT

ATTACHMENTS REQUIRED:

- Describe mitigation measures for potentially negative consequences imposed by the event.
- Include a draft sample of any notices to residents & businesses and a proposed list of recipients
- Provide a sketch map showing any detours or traffic redirection.

10. TEMPORARY FIXED VENDORS

Temporary Fixed Vendors require a Transient Retail License to do business on the public right of way. That means any truck, trailer, sidewalk cart or temporary booth where food, beverages and/or other goods, wares or services are sold in a fixed location within the Borough on a temporary basis.

- Applicants are responsible for ensuring temporary Food & Beverage businesses have the required Bucks County Health Department Licenses, PLCB licenses, and any other permits needed for their operation.
- Applicant is required to estimate the number of vendors that will be in attendance and pay a summary license fee at the time of application. A fee per Vendor is established in the Borough's Fee Schedule.
- Perkasio Borough reserves the right to invoice the applicant for any balance due if the number of Temporary Fixed Vendors is greater than the initial estimate.

N/A

Estimated number of Food Trucks / Trailers:

Estimated number of For-Profit Vendors:

Estimated number of Non-Profit Vendors (no fee):

11. ENTERTAINMENT

ATTACHMENTS REQUIRED:

Perkasie Borough encourages a family-friendly atmosphere / environment at Special Events in the Town Center.

- Mark the location of all music and/or entertainment "stages" or areas on the event sketch map.
- For each location, list the type of entertainment and the hours. List areas where amplified music is planned. List group or individual performer names if known.
- List the locations of any animal exhibits or petting zoos. Applicant is responsible for ensuring that conditions in Bucks County and PA Health Department permits are met.

N/A

12. EVENT SAFETY AND SECURITY

ATTACHMENTS REQUIRED: The applicant is required to provide a safe and secure environment for the event.

A plan for crowd control and security is required as part of the Event Application. The plan must include at least:

- The location of an Event Command Center. Note how it will be identifiable to attendees.
- The name of the individual in charge at the event. Provide the name & contact information of the Event Director.
- How will you communicate with all attendees in the event of an emergency?
- What is the emergency evacuation plan?
- Where is the location for missing/found persons?
- Will there be sufficient staff at the event for the expected number of attendees? What are the numbers of these staff and how will they be trained on their roles & emergency procedures. How will they communicate with the Event Director in an emergency situation?

Applicant is responsible for notifying emergency services of the event. Attach a draft/sample copy of the notice to this application.

13. POLICE DEPARTMENT

Perkasie Borough may require uniformed/non-uniformed police officers to be on-duty throughout the event. The applicant will be responsible for the cost incurred for these services. We will send an estimate of the hours and an invoice with the event permit approval letter. An estimate of the hourly rate for Police Department support is in section 17 of this application form. We reserve the right to invoice the Applicant for the balance of additional Police services provided during the event if we deem them necessary for health,

safety and/or security reasons.

Applicant is welcome to schedule a meeting with the Perkasio Borough Chief of Police to discuss the possibility of Police Department support for the event. Call (215) 257-6876 to schedule.

14. FIRE SAFETY

ATTACHMENTS REQUIRED:

- Open fires/burning are not permitted without an additional permit and express approval by Perkasio Borough Council
- Fireworks and Pyrotechnics are not permitted.

Applicant is responsible for notifying the Perkasio Fire Department of all road closures, detours, and access points for emergency service vehicles during the event. Attach a draft/sample copy of the notice to this application.

15. EMERGENCY MEDICAL PLAN

ATTACHMENTS REQUIRED:

- If attendance is expected to be 5,000+ (including staff, volunteers & vendors), an ambulance and fire truck may need to be on scene with backup available should either have to leave the event.
- Consult with the Bucks County Emergency Health Services for their requirements.
- FOR ALL EVENTS: an on-site first aid location must be established. Provide details as an attachment to this application.

Applicant is responsible for notifying local emergency services of all road closures, detours, and access points for emergency service vehicles during the event. Attach a draft/sample copy of the notice to this application.

On-Site Emergency Medical Service: Yes / No

Standby Service Notified: Yes / No

If yes, Agency Name:

Agency Phone:

16. WAIVER & INSURANCE

ATTACHMENTS REQUIRED:

Attach a Certificate of Insurance to this application, evidencing at least \$1,000,000 in Comprehensive General Liability insurance coverage and naming the Borough of Perkasio as Additionally Insured. Certain kinds of events (eg, parades) may have additional insurance requirements. It is the responsibility of the Applicant to ensure adequate coverage.

Indemnification:

- To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasio, its elected and appointed officials, agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorney's fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

Waiver of Subrogation

- Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation insurance policy, if any.

Damage to Property of the Applicant and its invitees

- The Applicant and its employees, officials, volunteers and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents, and representatives while such property is on, at or adjacent to the premises of the Borough.
- Perkasio Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while attending the event; all claims for such injury or damage are hereby waived.

Damage to Borough Property

- Applicant assumes full responsibility for taking cognizance of area conditions at the time of the event.

Applicant will be responsible for all damages resulting to or from use of the Borough's property. Upon completion of the Applicant's operations, Applicant agrees to leave the property in the same condition as it existed before operation, or pay for and complete restoration of said property within 15 days of the the completion of the event.

17. FEES & CHARGES ** subject to change

The Perkasio Borough Fee Schedule can be downloaded from: <https://perkasioborough.org/fee-schedule/>

The following fees are due **at the time of application**:

Application Fee: For Profit (\$100) / Non-Profit (\$50):	
Application Fee, additional date (\$10 per date):	
Deposit: Electrical Setup & Breakdown: 8 hours at \$70.00 per hour = \$560	
Deposit: Trash & Recycling Setup & Collection: 4 hours at \$55.00 per hour = \$220	
Deposit: Barricades/Cones Drop Off & Collection: 4 hours at \$55.00 per hour = \$220	
Deposit: Temporary Fixed Vendor Fee: # for-profit Vendors x \$25 =	
No Parking Signs: # signs requested x \$2.25	
TOTAL:	

The following fees are due when the event permit application has been reviewed and approved, and **will be invoiced when the event permit is mailed to the applicant.**

Deposit: Crossing Guards: Hours requested x \$18.00 per hour	
Deposit: Police Support: Hours requested x \$91.81 per hour	

Perkasio Borough reserves the right to invoice the Applicant for the balance of any Borough services provided during the event if we deem them necessary for health, safety and/or security reasons.

18. SUBMISSION CHECKLIST (ATTACHMENTS)

<input type="checkbox"/> Site Plan	<input type="checkbox"/> Parking Plan
<input type="checkbox"/> Event Safety & Security Plan	<input type="checkbox"/> Entertainment Plan
<input type="checkbox"/> Detour / traffic flow plans	<input type="checkbox"/> Draft notices to emergency services
<input type="checkbox"/> Draft notices to affected residents & businesses	<input type="checkbox"/> Certificate of Insurance

Applicant certifies that the information provided on this form is true and correct, has reviewed and agrees to the insurance and waiver statements herein.

Signed: Maunah Sabath (Chair)

Date of Application: _____

On behalf of Organization: [Signature]

PHS Homecoming Parade Route
October 5, 2024

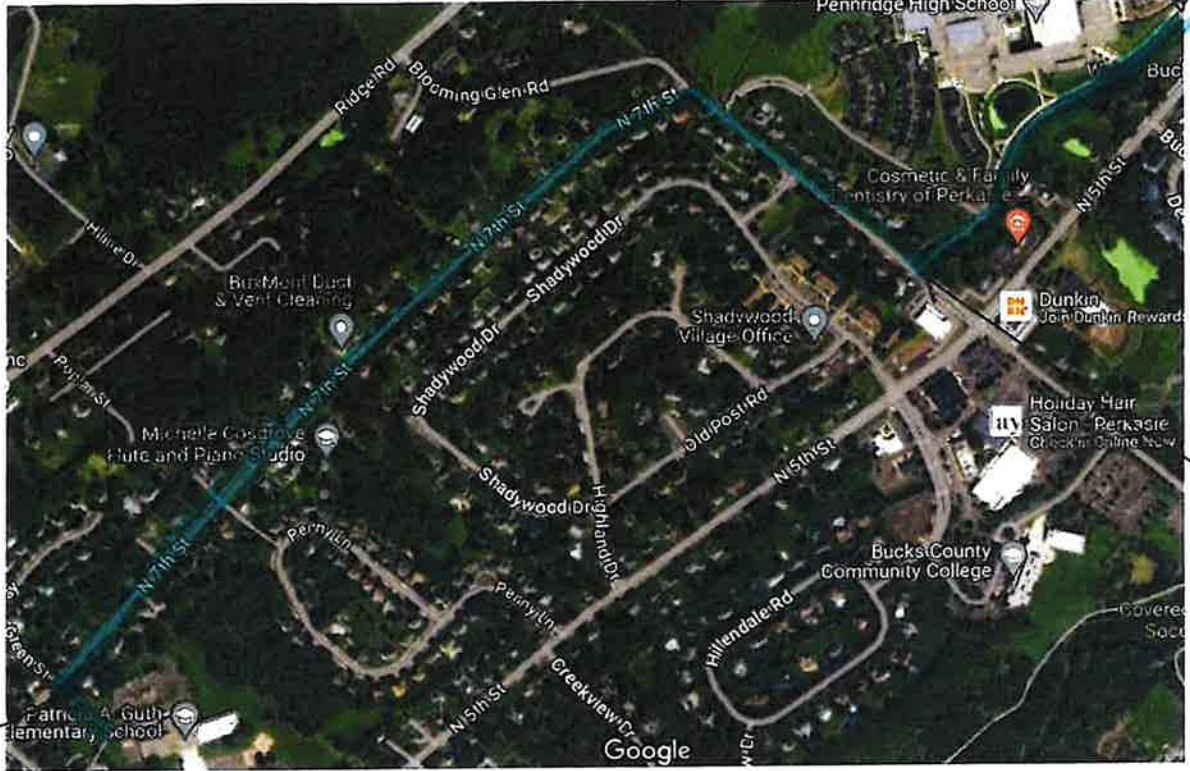
Barriers Needed
↳ 6 needed

Barriers Needed
↳ 3 needed

Barriers Needed
↳ 4 needed

Barriers Needed
↳ 10 needed

Barriers Needed
↳ 10 needed



RECEIVED

Pennridge High School
1228 North 5th Street, Perkasio, PA 18944

AUG 27 2024

Request to Waive Fees - 2024 Homecoming Parade

BOROUGH OF PERKASIE

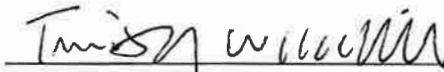
On behalf of the Pennridge High School Student Council, Pennridge High School would like to submit a request to the Perkasio Borough Council to waive fees associated with the Pennridge High School Homecoming Parade. According to the Special Event Permit Application, the fees referred to include the application fee (\$50), barricades/cones (\$220), and Police support (\$91.81 per hour).

We appreciate your consideration of this request.

Sincerely,



(Homecoming Parade Chair - Student Council)



(Pennridge High School Principal)

RESOLUTION NO. 2024-53

A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF PERKASIE APPROVING THE VISIT BUCKS COUNTY TOURISM GRANT AGREEMENT TO CREATE AND INSTALL A MURAL ON THE FREIGHT CAR LOCATED AT THE SEPTA FREIGHT STATION IN PERKASIE BOROUGH, AND AUTHORIZING THE BOROUGH MANAGER AND/OR THE PERKASIE BOROUGH COUNCIL PRESIDENT TO EXECUTE THE AGREEMENT ON BEHALF OF THE BOROUGH OF PERKASIE

WHEREAS, the Perkasio Town Improvement Association, a Non-Profit Organization, has provided the Borough of Perkasio with a Visit Bucks County Tourism Program Grant Agreement related to the creation and installation of a mural on the freight car located at the freight station (SEPTA) in Perkasio Borough, Bucks County, Pennsylvania; and

WHEREAS, the Borough Council has determined that it is in the best interest of the Borough to approve the Visit Bucks County Tourism Program Grant Agreement related to the creation and installation of a mural on the freight car located at the freight station (SEPTA) in Perkasio Borough, Bucks County, Pennsylvania.

NOW THEREFORE, be it resolved by the Borough Council of Perkasio Borough as follows:

1. Approval of Agreement. The Borough Council herein approves the Visit Bucks County Tourism Program Grant Agreement related to the creation and installation of a mural on the freight car located at the freight station (SEPTA) in Perkasio Borough, Bucks County, Pennsylvania, which is attached hereto as Exhibit "A" and incorporated by reference.
2. Execution. The Borough Council further authorizes the Borough Manager and/or the Perkasio Borough Council President to execute the Visit Bucks County Tourism Program Grant Agreement related to the creation and installation of a mural on the freight car located at the freight

station (SEPTA) in Perkasio Borough, Bucks County, Pennsylvania, on behalf of Perkasio Borough.

THIS RESOLUTION was duly adopted this 3rd day of September, 2024.

ATTEST:

BOROUGH OF PERKASIE:

By: _____
Andrea L. Coaxum, Secretary

By: _____
James Ryder, Council President

EXHIBIT “A”

AGREEMENT

THIS AGREEMENT made and concluded this ____ day of _____, 2024, by and between the **BOROUGH OF PERKASIE**, a municipality organized and existing pursuant to the laws of the Commonwealth of Pennsylvania maintaining a principal place of business in Perkasio, Pennsylvania (hereinafter referred to as “**BOROUGH**”), and the **PERKASIE TOWN IMPROVEMENT ASSOCIATION, A NON PROFIT ORGANIZATION**, maintaining a principal place of business in Perkasio, Pennsylvania (hereinafter referred to as “**PTIA**”).

W I T N E S S E T H :

WHEREAS, PTIA submitted an application for a Tourism Grant with the Bucks County Tourism Agency which said grant requested funds in connection with the Visit Bucks County Program. The purpose of which was to create and install a mural on the freight car located at the Southeastern Pennsylvania Transportation Authority freight station (SEPTA) located in Perkasio Borough, Bucks County Pennsylvania; and

WHEREAS, A Thirteen Thousand Five Hundred (\$13,500.00) Dollar grant was approved by the Visit Bucks County Tourism Program to **PTIA** for the purpose of the creation and installation of the mural as noted previously; and

WHEREAS, the BOROUGH prepared the request for proposal to be issued for the purpose of receiving submissions from interested artists to actually design and paint the mural at the site identified previously; and

WHEREAS, the parties hereto have agreed to cooperate with each other with respect to the implementation of the project all of which shall be in accordance with terms and conditions of this Agreement.

NOW, THEREFORE, intending to be legally bound and for other good and valuable consideration, the parties hereto agree as follows:

1. **SEPTA.** The parties acknowledge that the **BOROUGH** has the relationship with SEPTA including the right of entry to allow for the mural installation and continued maintenance and will be negotiating a future lease or leases with SEPTA for utilization of the freight station.

To the extent that any further agreements are required with SEPTA, the **BOROUGH** agrees it will be responsible for developing and executing those agreements with SEPTA.

2. **THE RESPONSIBILITIES OF THE PARTIES.** Attached hereto as Exhibit A is a schedule of project responsibilities between the Borough and PTIA. The parties agree that the responsibilities as set forth in the schedule are satisfactory to both parties. Although not noted in the attached Exhibit A, the Borough and PTIA will communicate frequently throughout the project and the Borough will compile all project related documentation required for PTIA to submit the final grant report to Visit Bucks County.

3. **VISIT BUCKS COUNTY.** PTIA will communicate with Visit Bucks County regarding any change in the project scope, any extension of the grant timeline, the grant closeout reporting obligations and other requirements that are part of the program. The parties hereto both acknowledge and agree to comply with the terms and conditions set forth in the Visit Bucks County Grant Award.

4. **MATCHING FUND.** The parties acknowledge that the grant awarded to **PTIA** is the amount of Thirteen Thousand Five Hundred Thousand (\$13,500.00) Dollars but an additional Four Thousand Five Hundred (\$4,500.00) Dollars is required as a “*match*” to the Visit Bucks County Grant. To that end, the **BOROUGH** will be responsible for securing the Four Thousand Five Hundred (\$4,500.00) Dollar match which may be in the form of paint, equipment, in kind labor, or a financial contribution.

5. **ROAD CLOSURES AND PUBLIC SAFETY CONCERNS.** The **BOROUGH** shall be responsible for planning and executing road closures and providing any and all public safety required at the site when the mural is being painted.

6. **COMMUNICATIONS.** To the extent that either party intends to issue any public communication about the mural project both parties acknowledge and agree to recognize the importance of the other party with respect to the receipt of the grant and the implementation of the grant. Both parties and their members commit to a positive supportive communication in all public communication including, but not limited to written, verbal, digital, or social media communication. In addition to recognizing each other’s participation, any communications will also give credit to the Bucks County Tourism Grant Program for funding the project.

7. **PROGRAM DIRECTOR.** Subject to the concurrence of the **BOROUGH**, **PTIA** will designate the program director in accordance with the Visit Bucks County Grant Program.

8. **TIME LIMITATION.** All grant funds must be expended within twelve (12) months and a grant completion report shall be submitted within twelve (12) months of receipt of the grant funds which shall be a cooperative venture, but the primary responsibility for completing the report shall be borne by **PTIA**. **PTIA** acknowledges the completion report is identified as item number six (6) in the terms and conditions of the award recipients' responsibilities for the Visit Bucks County initiative.

9. **INDEMNIFICATION.** The parties acknowledge that pursuant to its Agreement with Visit Bucks County, **PTIA** is already responsible to indemnify Visit Bucks County. However, in the event any claims are made against **PTIA** as a result of actions or interactions of the Borough, the Borough agrees to indemnify and save **PTIA** harmless of any claims that may arise. Conversely, although **PTIA** is indemnifying Visit Bucks County, in the event the actions or interactions of **PTIA** result in any claims being brought against the Borough, **PTIA** will indemnify the Borough from any such claims and agrees to maintain adequate insurance to cover any such claims. **PTIA** agrees to hold harmless Visit Bucks County and the County of Bucks, their staff, marketing partners, board directors, public officials and the like from any losses or claims incurred as a result of any legal action brought in connection with the use of the tourism grant funds or in connection with any matter related to the tourism grant process.

10. **INSURANCE COVERAGE.** The **BOROUGH** will provide the required insurance coverage on behalf of **PTIA** and will provide proof of insurance to the Visit Bucks County Program and upon request of Visit Bucks County, County of Bucks, or the like, will add them as additional insureds on the relevant policy.

11. **MISCELLANEOUS.** This Agreement constitutes the entire Agreement between the parties as it relates to the issues set forth herein. No modifications shall be valid unless reduced to writing and signed by the parties hereto. This Agreement shall be interpreted in accordance with the law of the Commonwealth of Pennsylvania and if a dispute should arise the parties agree that the appropriate venue to resolve such dispute is the Court of Common Pleas of Bucks County, Pennsylvania.

12. The person executing this Agreement on behalf of the parties hereto warrants and represents to the other that he/she has authority to execute this Agreement, and this Agreement was duly approved by the governing body of each of the respective parties to this Agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the day and year first above written.


Attest:

PERKASIE BOROUGH

Borough Secretary

By: _____
JAMES RYDER, President
Borough Council of Perkasio Borough

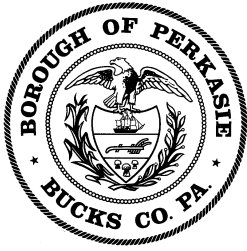
PTIA

By: 

Name: Kara C Guerra
Title: President, PTIA

EXHIBIT: SCHEDULE OF PROJECT RESPONSIBILITIES

SEPTA Freight Car Mural		
	Boro	PTIA
Secure Right of Entry to SEPTA site	X	
Prepare site / clean up, make safe and priming	X	
APPLICATION		
Research & write grant application	X	
Secure match	X	
Secure letters of support & contractor estimates	X	
Review & submit grant application		X
Agree terms & accept funds		X
RFP		
Research and draft RFP	X	
Input, review RFP		X
Research potential mural artists	X	X
Issue & advertise RFP / collate submissions	X	
ARTIST SELECTION		
Economic Development Committee / PTIA Review	X	X
Recommendation on artist	X	X
Contract agreement with selected artist	X	
Borough Council Review	X	
Review and recommend final design	X	X
SEPTA Content Committee Review & Approval	X	
Request change in scope/timeline from VBC		X
IMPLEMENTATION		
Agreement PTIA / Borough	X	X
Indemnity & contract agreements with SEPTA	X	
Project schedule	X	
Secure paint & materials (donation)	X	
Site & equipment planning	X	
Road closure & safety planning	X	
Communication Plan	X	
COMPLETION		
Artist paid	X	
Reimbursement to Borough		X
Ribbon Cutting	X	X
Compile & share project documentation	X	X
Grant completion report submission		X
Maintain grant files	X	X
POST-COMPLETION		
Site & mural maintenance	X	



BOROUGH OF PERKASIE

INTER-OFFICE MEMORANDUM

TO: Andrea Coaxum

FROM: Linda Reid

SUBJECT: Recommendation – Artist for the SEPTA Freight Car Mural Project

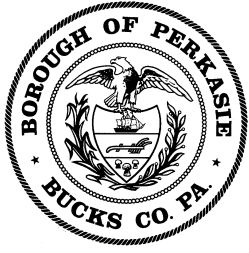
In June of this year, Perkasio Borough advertised RFQ 2024-07, inviting artists to apply to create and install a mural on the SEPTA freight car on the tracks at 8th St in the Borough. We received 5 artist responses which were reviewed at a public meeting in July. Representatives of the Perkasio Town Improvement Association, Perkasio Borough Council's Economic Development Committee, and a number of residents attended the meeting and provided feedback on the submissions.

The reviewers narrowed the field to 2 submissions and requested that staff follow up with additional questions to one of the artists. Following the artist response, we conducted a second review of the 2 shortlisted submissions – the Perkasio Town Improvement Association, the Economic Development Committee of Borough Council, and the residents who had attended the first review meeting provided a second round of feedback.

The reviewers agreed to advance the submission by Carrie Kingsbury of Promised Land Murals as their recommendation for the artist to create and install a mural. Borough staff recommend that Borough Council award RFQ 2024-07 to Promised Land Murals.

The next steps for the project, should Borough Council concur with the recommendation, are to:

- Work with Promised Land Murals to agree and sign a formal contract, to refine the submission and agree the final, detailed artwork. Perkasio Borough staff will work closely with the Perkasio Town Improvement Association through this process.
- Review the final design and gain approval from the SEPTA Content Committee.
- Determine and confirm a timeline for the mural installation.



BOROUGH OF PERKASIE

620 W. Chestnut Street
PO Box 96
Perkasie, Pa. 18944-0096

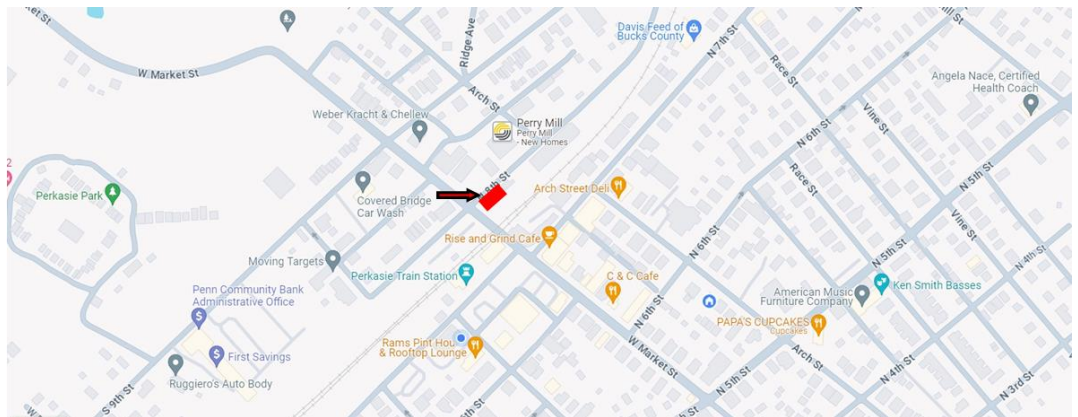
(215) 257-5065
Fax (215) 257-6875

CALL TO ARTISTS REQUEST FOR PROPOSALS (RFP)

Perkasie Borough and the Perkasie Town Improvement Association seek artists to submit proposals to create and install a mural on a disused SEPTA freight car. This project is funded in part by the Visit Bucks County Tourism Grant Program and administered jointly by the Perkasie Town Improvement Association and Perkasie Borough.

PROJECT LOCATION:

The freight car is located on disused train tracks on N. 8th St in Perkasie Borough - adjacent to a historic train station and platform on one side, and across the street from a row of newly constructed rowhomes.



The site is slated for future recreational development. Discussions have included a vision of an all-season sports rink, gardens for passive recreation and, eventually, the conversion of the freight house into an indoor event and programming space.



PROJECT GOALS:

The goals of the project are to:

- Transform a long-blighted but historic site into an attractive asset that will encourage visitors to the site and to Perkasio's downtown stores and eateries.
- Celebrate Perkasio's history, community and sense of place. Artists may choose to reflect the rich rail and freight history of the site.
- Connect Perkasio into a growing inventory of murals and public art projects across Bucks County, and support the development of a County-wide art-based tourism initiative.

MURAL SPECIFICATIONS:

Mural artwork should cover all 4 sides of the freight car as follows:



SIDE 1 50' x 11'
(facing the rowhomes on N. 8th St).

This design should consider the proximity of the freight car to the newly constructed rowhomes on N. 8th St. Our hope is to have the artwork look like an original freight or passenger car, or to convey a representation of an original freight or passenger car.



SIDE 2 10' x 11'
(facing W. Market St).

This side will be the first view of the freight car for residents and visitors to the site.



SIDE 3 10 x 11'
(facing away from W. Market St):

This side will eventually be overlooked by a planned apartment building



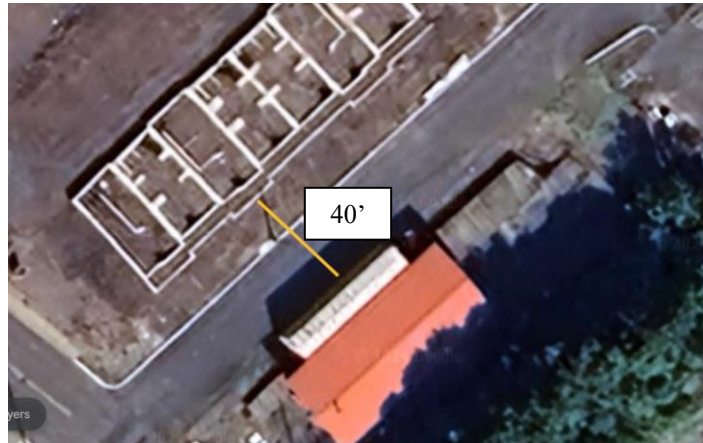
SIDE 4 50' x 11'
(adjacent to the platform and train station):

This design should consider the site and Perkasio's rich community. Artwork may include references to the impact of rail and freight on Perkasio's development and history, or convey something of life and work on the railway.

The mural must be comprised of durable and safe materials that can withstand long-term exposure in an outdoor environment, be resistant to vandalism, and be mindful of maintenance requirements. The mural should include a UV protection and anti-graffiti coating.

MURAL BACKGROUND:

The project is located directly across from the Perry Mill rowhome development, currently under construction. The development consists of 28 rowhomes and, later, a 28-unit studio and 1 bed apartment building. It is important that the design of SIDE 1 considers the proximity to the townhome development.



The freight car is situated on disused tracks, and is adjacent to a historic freight station, built in 1870 and moved to its current location in 1892. The station is just one piece of Perkasio's historic rail assets, joining the Perkasio Train Station on S. 7th St (built in 1892), the Trolley Tunnel (built in 1912 and part of the Liberty Bell Trail system), and the Perkasio Trolley Station on W. Walnut (built in 1912 and listed on the National Register of Historic Places in March 2023).

This new mural will become one of a number of public art installations in Perkasio, including the "Birds of Perkasio" mural on S. 5th St, the first 85 flowers in the "Ten Thousand Flowers Project" and the rail-themed exhibit in Perkasio's Trolley Tunnel on Walnut St.

HOW TO APPLY:

Responses may be submitted by email to admin@perkasioborough.org, and copied to director@perkasiotowneimprovementassc.com. Please put "Freight Car Mural Submission" in the subject line. Hard copy submissions are welcome in person or by mail at Perkasio Borough Hall, 620 W. Chestnut St, Perkasio, PA 18944. Mark hard copy submissions for the attention of Perkasio Borough Assistant Manager.

Submissions should include:

- An artist statement, expressing interest in creating a mural for the freight car.
- One detailed color rendering of your proposed mural design in digital or hand-drawn representation.
 - Clearly label and describe each freight car face individually. Each rendering must include orientation, dimensions and unique features and/or challenges.
 - Include a palette for the intended mural color scheme
 - Include a list of products and materials, including paint type and manufacturer that will be used to create the mural

- A statement describing the method and equipment used to safely paint the freight car, which – on 3 sides – rises 13’-14’ above ground level.
- Provide your artist resume along with references from other clients
- The artists fee, which must include all aspects of mural installation
- Compile examples of previous mural projects, to include a color photo of the mural, the project date and location and the name of the client
- Complete contact information, including name, address, phone, email and website or social media page

SELECTION CRITERIA:

Artists will be selected based on the following criteria:

- Submitted application packet
- Artistic merit and quality of proposed renderings, including concept, design, durability and clarity of theme
- Creativity and technical skills exhibited in examples of prior mural projects

SELECTION PROCESS:

- Applications will be reviewed by members of the Economic Development Committee of Perkasio Borough Council, who will make a recommendation to Perkasio Borough Council, and share the recommended design with SEPTA.
- The SEPTA content selection committee will review the mural design.
- Perkasio Borough Council will make the final artist selection. Their decision is final, and all entrants will be notified of the results.

IMPORTANT DATES:

Tuesday June 7 th	Launch of Request for Quotations
Tuesday June 28 th	Request for Proposals DUE by 10:00am
Friday July 12 th	Economic Development Committee Review complete
Friday July 26 th .	Contract execution with artist
August – September, 2024	Mural installation (exact dates TBD)

ADDITIONAL REQUIREMENTS IF SELECTED FOR THE PROJECT:

- Presentation of a final mural rendering at a Perkasio Borough Council meeting
- A list of tools and equipment to be used (including any onsite storage if required)
- A description of the ongoing maintenance required
- Proposed mural installation schedule, including the number of days, interim days (for drying time or similar breaks). The final day of work – weather permitting – should be before October 31st 2024.
- Meet all contract requirements, including:
 - Provide a list of any staff or assistants anticipated to be on-site during installation, including names and contact information.
 - Carry required insurance including a minimum of \$1,000,000 in general liability coverage. Provide a Certificate of Insurance naming the Borough of Perkasio as additionally insured.

- Agree to be photographed and/or filmed as part of the design and installation process for purposes of publicity and project documentation

Please note that this RFP is being administered by Perkasio Borough and all inquiries should be directed to Linda Reid, Assistant Borough Manager at admin@perkasioborough.org or (215) 257 5065.

Linda Reid

From: Admin
Sent: Tuesday, June 25, 2024 8:46 AM
To: Linda Reid
Subject: Freight car proposal
Attachments: CV-2022 (AutoRecovered).docx; Train Car Mural.odt

From: carrie promiselandart.com <carrie@promiselandart.com>
Sent: Monday, June 24, 2024 5:43 PM
To: Admin <admin@perkasieborough.org>
Subject: Freight car proposal



Good Evening,

I am a local mural painter with over 20 years' experience. I am currently rostered with Pa Art Partners through Millersville University. I was sent information about your project while out of town on training. Thus I am unable to work with local historians to pull images for this specific area till July, but I thought I would include a mock up for a project for another location (Idea for Douglassville, see attached) I am working on to give you an idea of my vision, color story and style. I enjoy highlighting local history in an inviting, modern way. I utilize input from my college age son and interns to create an esthetic that bridges the gap between generations yet still remains educational. My timeline is whatever deadline you give me, I can begin immediately when hired. I would prefer a couple days use of a scissor lift if possible. I intend on doing a combination of direct painting and parachute clothe technique to help deal effectively with all the ladders and items sticking out of the train car. Feel free to contact me with any questions. I will honor the budget you set out, but typically for such a challenging and long image area, the budget is a bit healthier. I am guessing about 200 to 800 material cost per long side, so about 3000 for materials alone.

Thank you for your consideration.



Linda Reid

From: carrie promiselandart.com <carrie@promiselandart.com>
Sent: Saturday, July 6, 2024 12:46 PM
To: Linda Reid
Cc: Kelly Laustsen; kara.guerra@servproupperbucks.com
Subject: Re: Perkasio Borough mural submission
Attachments: IMG_0198.jpeg

Materials and labor

12 sheets of Aluma light sign board 3/9x4 foot 9 /5 x4 foot
approximately \$1500.

\$200 for anti graffiti clear coat

Scizzer lift (rental world one week rental)

\$710 (215 362 7368)

\$600 to \$800 in for paint

Price to install lettering painted on sign board (unknown)

Labor of painting mural: (wish price)

17,000 can negotiate

Due to the holidays, I was unable to get accurate pricing for some of these items and will need to find out more later. The price for the scissor lift was an accurate price as they were open today on Saturday.

The artwork submitted is the property of Promiseland murals LLC

Get [Outlook for iOS](#)

From: carrie promiselandart.com <carrie@promiselandart.com>
Sent: Friday, July 5, 2024 4:02:37 PM
To: Linda Reid <community@PerkasieBorough.org>
Cc: Kelly Laustsen <director@perkasiatowneimprovementassoc.com>; kara.guerra@servproupperbucks.com <kara.guerra@servproupperbucks.com>
Subject: Re: Perkasio Borough mural submission

This is great, thank you!

Get [Outlook for iOS](#)

Carrie Kingsbury

Carrie Kingsbury

Owner - Promiseland Murals

Phone: [484-919-3414](tel:484-919-3414)

Website: www.PromiselandArt.com

Facebook: www.Facebook.com/CarrieCJ5

Cell [484 919 3414](tel:484-919-3414)

Email; Carrie@promiselandart.com

Address : [428 w 6th St Birdsboro pa 19508](#)

<https://discoverschuylkillhaven.com/interests-view/new-mural-in-downtown-schuylkill-haven>

[New Mural Installations At Philadelphia Premium Outlets Celebrate Montgomery County's Iconic Landmarks And Family Fun \(broadwayworld.com\)](#)

https://www.bing.com/ck/a?!&&p=06c6f98d511a5cd7JmltdHM9MTcxOTEwMDgwMCZpZ3VpZD0xZWZhYWMwMS1lZiZlLTZmY2MtMWZhZS1iZWVlZTZlZiZlmaW5zaWQ9NTI2Ng&pfn=3&ver=2&hsh=3&fclid=1eaaac01-ef6a-6fcc-1fae-bec9eebe6e72&psq=promiseland+Murals+storys&u=a1aHR0cHM6Ly93d3cuW91dHVlZS5jb20vd2FOY2g_dj1XMTIRZklvOEY4bw&ntb=1

<https://www.bing.com/ck/a?!&&p=bc16ff00608bc811JmltdHM9MTcxOTEwMDgwMCZpZ3VpZD0xZWZhYWMwMS1lZiZlLTZmY2MtMWZhZS1iZWVlZTZlZiZlmaW5zaWQ9NTI1NQ&pfn=3&ver=2&hsh=3&fclid=1eaaac01-ef6a-6fcc-1fae-bec9eebe6e72&psq=promiseland+Murals+storys&u=a1aHR0cHM6Ly93d3cuY29kYXZvcngY29tL3Byb2pLY3RzL21hbHZlc m4taGlzdG9yaWNhbC1tdXJhbC8&ntb=1>

<https://www.bing.com/ck/a?!&&p=685484d6ccce15d8JmltdHM9MTcxOTEwMDgwMCZpZ3VpZD0xZWZhYWMwMS1lZiZlLTZmY2MtMWZhZS1iZWVlZTZlZiZlmaW5zaWQ9NTQyMg&pfn=3&ver=2&hsh=3&fclid=1eaaac01-ef6a-6fcc-1fae-bec9eebe6e72&psq=promiseland+Murals+stories&u=a1aHR0cHM6Ly93d3cuW5zdGFncmFtLmNvbS9wcm9taXNlIGFuZ F9tdXJhbHMv&ntb=1>

[In Muraled Malvern, Artistic Masterpieces Are Just Around the Corner \(vista.today\)](#)

[Hamburg Historical Mural - CODAworx](#)

Promiseland Murals
428 W. 6th St.
Birdsboro, PA 19508
484-919-3414
Carrie@PromiselandArt.com
www.PromiselandArt.com

Dear Art Lovers,

My name is Carrie Kingsbury and I have been a full-time muralist for almost twenty-five years. I love working with communities to create original public art. I have done large scale mural projects for the Pennsylvania towns of Berwyn, West Chester, Pottstown, Hamburg, Elizabethtown, and Schuylkill Haven to name a few. My private-sector clients have included PF Chang's, MOD pizza, World Of Beer, and Floral Vale – a chain of assisted living facilities. In these projects I have worked with town councils, schools, hospital administrators, museum boards, and have become skilled at combining many voices and ideas into one pleasing design that the community can have a sense of pride in and ownership of.

My approach to developing a design has a lot to do with the wishes of the client. My own personal style is very focused on realism, history, vibrant color, and a positive message. I tend to do a lot of research to come up with a design that fits the environment and the tastes of the viewers in a given area.

After reviewing the RFQ, I was intrigued by this project. I would love to be a part of this. I really appreciate how you are making original artwork a feature in your residents' everyday lives by commissioning a mural. I have experience with rigorous, competitive selection and design processes. For example, I was the successful candidate for a project in Malvern where my three final designs were voted on by the entire town on social media and I executed the winning design on a two-story building within the deadline.

I attended St. Cloud State University in Minnesota and Kutztown University here in Pennsylvania, where I learned the essential art traditions and methods while maintaining creative exploration. I am on the roster for the Philadelphia Mural Arts program and with several organizations that promote art in schools. Since then, my work has been featured in several local magazines, newspapers, and on the TV show Extreme Home Makeovers.

I hope that, if chosen, my work will convey a sense of sheer joy, which everyone needs more of in these trying times.

Sincerely,

Carrie Kingsbury

Carrie Kingsbury,
Owner, Promiseland Murals

Carrie J. Kingsbury

428 W. 6th St.

Birdsboro, PA 19508

484-919-3414

Carrie@PromiselandArt.com

www.Facebook.com/CarrieCJ5

www.PromiselandArt.com

www.Linkedin.com/in/PromiselandArt

SUMMARY

I am a professional muralist, with degrees in both graphic and fine arts who has owned my own business for over 20 years. I am experienced in working closely and collaboratively with clients, public school art departments, and interior design firms. Murals have been executed in private homes, businesses such as theaters, nursing homes, spas, day cares, zoos, and hospitals throughout the United States and overseas.

WORK EXPERIENCE

9/1998 - present

Promiseland Murals *Conshohocken/Birdsboro/Stowe, PA* Owner

Owner/operator of a decorative painting business operated from my home in Birdsboro and a studio in Stowe Pa. In addition to murals, I paint faux finishes; theater set backdrops, three dimensional props, photography backdrops, portraits and landscapes on canvas, furniture. I have also illustrated a book, and design jewelry. Most murals have been executed in an area extending from Albany, NY in the north, south to Ocean City, MD, and west to Harrisburg, PA. I have also done special projects as far as Newburyport, MA, San Mateo, CA, and New Delhi, India.

Key Projects:

Historical Timeline Strousstown, Pa., *May 2022 – 6'x65'*

Depicts the history of the town with it's most important industries from the 1800's.

4th of July Parade, Berwin, PA, *July 2021 – 25'x65'*

Patriotic mural with 36 photo-realistic, life-sized portraits of local business owners.

Eadeh, Berwin, PA, *August 2020 – 25'x150'*

Street scene facing the train tracks with photo-realistic portraits of all of Eadeh's employees in period (1920's) costume.

4th & Pine, c.1800, Hamburg, Pa., *August 2019 – 15'x60'*

Parachute-cloth mural, the bottom is 15' above ground level.

Covered Bridge Park, Allentown, Pa., *July 2019 – 15'x60'*

Mural depicting the wildlife near the park and park-run community activities.

Geisinger Medical Center, Danville, Pa., *July 2018 – 15'x75'*

Memorial garden.

PF Chang's, Lancaster, Pa., *April, 2018 – 15'x30'*

Asian-themed mural with Geishas.

Malvern Pizza, Malvern Pa., *April 11, 2014 – 20'x45'*

Commissioned by Malvern Borough through an art alliance to celebrate the anniversary of the borough's founding. The building owner requested saturated colors and, using a social media campaign, the borough residents selected this from three submitted designs.

Mosaic Land Trust Urban Garden, Pottstown Pa., *June 20 2015 - 30'x50'*

The Mosaic Land Trust together with the Hill School commissioned this mural to encourage continued revitalization of Pottstown. Worked with students depicting residents who work plots in the garden and who live in the immediate neighborhood.

Sugartown Elementary Library, Downingtown PA., *Aug. 29, 2015 - 20'x100'*

Included were: a castle at night, a flying book with children, a tree-house, any many beloved children's book characters.

The Melton Center, West Chester PA, *July 14, 2014 – 20' x 20'*

The community center commissioned this mural celebrate the founding and highlight its original founders I was commissioned to paint this mural with the help of local high school students.

St Christopher's Hospital for Children, Philadelphia Pa., *April 30, 2011 – 10' x 18'*

I painted for St. Chris' for over 10 years; creating comforting family themed artworks with an animal focus. I also did several "I-Spy" murals in areas where diversion is helpful.

OTHER ART EXPERIENCE

- 9/1999 - 6/2001 **Art Effects Gallery** *Ardmore, PA* Sales Associate
Designed displays and sold art in an upscale art gallery located in Philadelphia's Main Line suburbs.
- 6/1994 - 8/1997 **Lagos, Inc.** *Philadelphia, PA* Jewelry Maker/Finisher
Initially hired to manufacture high-end jewelry designed by Steven Lagos. Primary duty was setting semi-precious stones in sterling silver. Skills became so highly regarded that I was asked to QC/repair other's work, especially work performed outside the US.
- 4/1992 - 6/1994 **Maximal Art Inc.** *Philadelphia, PA* Jewelry Maker
Made custom jewelry designed by Philadelphia artist John Wind.

EDUCATION

- 1990-92 **Bismarck State College** *Bismarck, ND*
Associate of Fine Arts.
- 1988-90 **Bismarck State College** *Bismarck, ND*
Associate of Graphic Design.

1. **Berwyn 4th of July Parade Including 38 life size photo-realistic portraits of townspeople- \$31,000.** Commissioned by Edeah, Inc. using Parachute cloth painted in-studio and applied to a painted stucco wall. Took approximately 3 months to paint, completed July 2021.



2. **Malvern Pizza Historical Mural – \$7000.** Commissioned by the Borough of Malvern, painted directly on painted stucco wall. Took 2 months, completed April 2014



3. **Covered Bridge Park, \$8000.** Commissioned by Allentown Parks & Recreation using Parachute cloth painted in-studio and applied to a painted concrete wall. Took approximately 2 months to paint, completed July 2019.



4. **Mosaic Land Trust Urban Garden, \$6000.** Pottstown Pa., The Mosaic Land Trust together with the Hill School commissioned this mural painted directly on painted stucco wall. Took 3 weeks to paint, completed June 20, 2015.



5. **Outlets local Landmark Mural** – \$20,000. Commissioned by Philadelphia Premium Outlets; painted in studio Using Parachute cloth technique. Took 3 months to paint, installed by myself and my employee in August, 2023.



6. **Family Mural \$20,000** Commissioned by **Philadelphia Premium Outlets**, parachute-cloth painted in studio and installed on painted stucco. Took 3 months to complete, installed August 2023.



Carrie J. Kingsbury

428 W. 6th St.

Birdsboro, PA 19508

484-919-3414

Carrie@PromiselandArt.com

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Memorial garden.

PF Chang's, Lancaster, Pa., *April, 2018 – 15'x30'*

Asian-themed mural with Geishas.

Malvern Train Bridge, Malvern Pa., *Oct, 2015 – 15'x50'*

Commissioned by Malvern Borough to depict the original appearance of the train bridge in the 1800's.

Malvern Pizza, Malvern Pa., *April 11, 2014 – 20'x45'*

Commissioned by Malvern Borough through an art alliance to celebrate the anniversary of the borough's founding. The building owner requested saturated colors and, using a social media campaign, the borough residents selected this from three submitted designs.

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Included were: a castle at night, a flying book with children, a tree-house, any many beloved children's book characters.

The Melton Center, West Chester PA, *July 14, 2014 – 20'x 20'*

The community center commissioned this mural celebrate the founding and highlight its original founders I was commissioned to paint this mural with the help of local high school students.

The Town Book Store, Collegeville PA., *March 14, 2014 - 6'x 45'*

Wanting to create a more inviting children's reading area, the Town Book Store commissioned me to paint a jungle scene shortly after it opened.

Coatesville Library, Coatesville Pa., *January 21, 2014 - 3'x 4'*

A simple mural people attending this MLK community volunteering event could help paint and then write their dreams on for their community in honor of Martin Luther King.

Schuylkill Elementary School, Phoenixville Pa., *March 13, 2013 - 12'x 60'*

I was commissioned to paint an educational historical timeline mural of the local area and school district. Included in the mural is the cupola from the old school building which had been demolished.

Cocalico Middle School Cafeteria, Denver Pa., *December 7, 2012 - 8'x 60'*

This was a very large scale project done in three stages to encompass the whole cafeteria with an education theme. I worked collaboratively with the art department to design this mural and the kids enjoyed underpainting and the presentations I would give the various classes. The students were intrigued with the different equipment I use to get to the high exterior projects.

St Christopher's Hospital for Children, Philadelphia Pa., *April 30, 2011 – 10'x 18'*

I painted for St. Chris' for over 10 years; creating comforting family themed artworks with an animal focus. I also did several "I-Spy" murals in areas where diversion is helpful.

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Initially hired to manufacture high-end jewelry designed by Steven Lagos. Primary duty was setting semi-precious stones in sterling silver. Skills became so highly regarded that I was asked to QC/repair other's work, especially work performed outside the US.
- 4/1992 - 6/1994 **Maximal Art Inc. Philadelphia, PA** Jewelry Maker
Made custom jewelry designed by Philadelphia artist John Wind.

EDUCATION

- 1994 **Pennsylvania Academy of Fine Arts Philadelphia, PA**
Non-Degreed Study, Fine Arts.
- 1993-94 **Kutztown University Kutztown, PA**
Non-Degreed Study, Fine Arts
- 1992-93 **St. Cloud State University St. Cloud, MN**
Non-Degreed Study, Fine Arts
- 1990-92 **Bismarck State College Bismarck, ND**
Associate of Fine Arts.
- 1988-90 **Bismarck State College Bismarck, ND**
Associate of Graphic Design.

Linda Reid

From: Admin
Sent: Friday, June 28, 2024 10:35 AM
To: Linda Reid
Subject: Freight Car Mural Submission.
Attachments: Perkasio train car artist statement and references.docx; Perkasio train car resume and cover letter.docx; box car color scheme less complex design.jpg; box car more complex design.jpg; Perkasio box car explanation of design.docx; Portfolio.docx; Perkasio train car artist statement and references.docx

From: Alison Forde <aforde144@comcast.net>
Sent: Friday, June 28, 2024 1:22 AM
To: Admin <admin@perkasioborough.org>; director@perkasiotowneimprovementassc.com
Subject: Freight Car Mural Submission.

Hello, I am part of, and applying as a team with artist Alicia Wilby. She will be emailing you later with our four completed sides and the rest of the information (just wanted to make sure everything got to you). I included in this email two sets of designs, a more complex and less complex to give some options. Alicia has the two short sides included in her email. We have a loose budget in mind and are willing to talk about it and negotiate. She also has a more detailed report on that, and list of materials needed.

Thank you!
Have a good day,

Alison Forde

Alison Forde

144 Sunnyside Lane
Perkasie, PA, 18944
(267) 733 5291

Dear Perkasie Borough,

I was interested in the opportunity of painting a box car because I am an acrylic painter and have always worked on some sort of creative project in my personal life. I am just starting to make a career out of it, as I am currently working on a utility box for Pottstown township with Art Fusion. I came up with the initial design and got approved to paint a mural for them to help beautify their town. You can see examples of my current work from my portfolio at: <https://alisonforde.portfoliobox.net>. I am a current student at Penn State University for digital art and design and would love to make a career out of designing and art. I also have experience in the adobe creative suites and have a passion for digital illustration as well. I make my creations with adobe illustrator and photoshop.

I also have experience being an artisan technician.

In my pervious position (at Techline Technologies) I worked with silicone to make faux body parts for military and medical training purposes. The pieces I made were either wearable wound simulators or trauma manikin parts.

The process was to take liquid silicone (equal parts A and B) to mix and add pigment to paint on layers to a hard mold. I used small stipple brushes to randomly place dots or swatches of color on the surface of the mannequin pieces to add texture and realism. Blotting towels were used to blend out black pigment to make a delicate smokey greyed out effect. I am used to working with light machinery as I had to use an injection machine and power drill to bolt down the molds together.

The process inspired me to experiment at home with my own materials. By using scar wax to practice FX makeup looks to create cuts, gore, and horror makeup looks.

This past fall I was a makeup artist for Lehigh Valley Scream Park. The job specializes in character makeup. Mostly big looks for the stage so customers can see it in the dark or strobe lights. It is a very creative process. As a makeup artist I was responsible for coming up with character looks, improvising on the spot and coming up with creative solutions to get the actors ready to scare. I worked with people of all age ranges, from teenagers to retirees. And all different skin types. I also used a variety of materials to get the look and job done.

I really enjoy working with my hands and problem solving, which along with artistic ability, is all what my previous jobs entailed. I would really love this opportunity and challenge and to help make Perkasie great!

Thank you for your time,

Alison Forde

Alison Forde

PHONE:
(267)-733-5291

EMAIL:
aforde144@comcast.net

SKILLS

- Adobe Illustrator
- Photoshop
- After Effects
- Creative
- Positive Attitude

EDUCATION

West Virginia University
Penn State Certificate

WORK EXPERIENCE

Temporary Office Worker at Encompass Elements

- Front Desk Assistant to the Receptionist;
 - Answered and redirected phone calls
 - Greeted new clients
 - Data Entry, keying invoices
 - Hand fulfillment of direct mail, sorted and stacked paperwork.

Make Up Artist

- Responsible for creative, innovative, and fun looks.
- Work with people of all age ranges. Followed instructions.
- Knowledge and use of all different kinds of makeup products.
- Keep station organized, clean, and sanitary.

LIBRARY ASSISTANT

- Stacked and organized library shelves.
- Answered all student questions.
- Front desk help and reception.
- Rented library materials like computers and books.

Production Manufacturing

- Silicone artisan technician
- Skilled worker making military grade training products for first responders.
- Worked in a lab using chemicals, (liquid plastics, Thi-Vex, Cabosil)
- Used brushes, squeegees, power tools to move materials.
- Used artistic skills and aesthetics with anatomically correct wounds and body parts.

Employment:

Lehigh Valley Scream Park, 2951 Betz Ct, Orefield, PA 18069 2023

Techline Technologies Inc, 668 Davisville Rd, Willow Grove, PA 19090
2021-2023

Encompass Elements Colmar PA 18915 2014-2016

Library Assistant: West Virginia University Library, Morgantown WV 2011-2012

Artist Statement, Alison Forde:

I am an artist born and raised in Perkasio, Pa, and a current student at Penn State University for digital art and design. My medium of choice is acrylic paint, and digital illustration. My art style is dreamy and celestial with a lot of inspiration from clouds and celestial bodies. I like a slightly cartoony minimalist aesthetic for illustration, that's very child-like. But like to paint faces and portraits at rest for a calm meditative aesthetic on canvas. I like to paint heavenly faces in the clouds. I have been painting since high school and I in fact went to Pennridge High School. My obsession with art started taking watercolor classes, photography, and art criticism courses like "Why Man Creates" at Pennridge. I remember walking home from school and going to Giant to flip through the magazine aisle and get inspiration from Vogue photoshoots. They were in many of my early collages and first ideas. Now I consider myself a mostly self-taught artist that is always working on creative projects. I get inspiration from browsing thrift stores and looking at the unique secondhand items I can find. I have a collection of found objects and vintage treasures. I like to paint and transform used objects into art pieces (like the mannequin in my photos). I would love to grow my art career and do what I enjoy best, painting.

Best Wishes,

Alison Forde

Portfolio: alisonforde.portfoliobox.net

TikTok: AliFoFo (@alilea723)

Instagram: art_alison_lea

References:

Justine Wessner (484) 221- 4879

justine@stonehavensupply.com

Lehigh Valley Scream Park, 2951 Betz Ct, Orefield, PA 18069 2023

Dan Parry: (267) 718- 0260

Daniel.parry@mpstechline.com

Techline Technologies Inc, 668 Davisville Rd, Willow Grove, PA 19090 2021-2023

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I am an artist born and raised in Perkasio, Pa, and a current student at Penn State University for digital art and design. My medium of choice is acrylic paint, and digital illustration. My art style is dreamy and celestial with a lot of inspiration from clouds and celestial bodies. I like a slightly cartoony minimalist aesthetic for illustration, that's very child-like. But like to paint faces and portraits at rest for a calm meditative aesthetic on canvas. I like to paint heavenly faces in the clouds. I have been painting since high school and I in fact went to Penridge High School. My obsession with art started taking watercolor classes, photography, and art criticism courses like "Why Man Creates" at Penridge. I remember walking home from school and going to Giant to flip through the magazine aisle and get inspiration from Vogue photoshoots. They were in many of my early collages and first ideas. Now I consider myself a mostly self-taught artist that is always working on creative projects. I get inspiration from browsing thrift stores and looking at the unique secondhand items I can find. I have a collection of found objects and vintage treasures. I like to paint and transform used objects into art pieces (like the mannequin in my photos). I would love to grow my art career and do what I enjoy best, painting.

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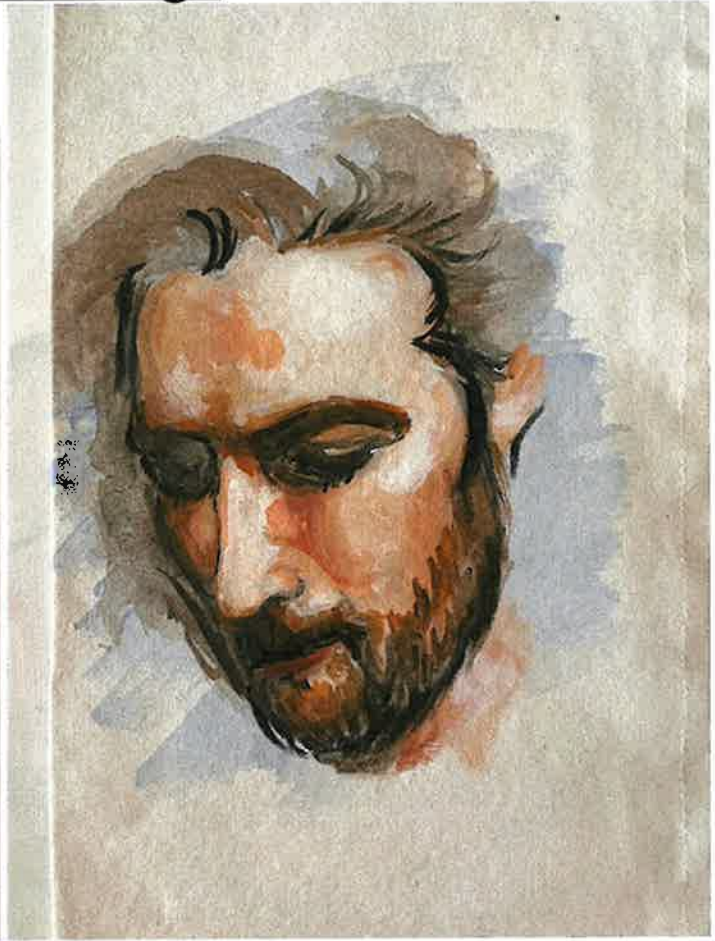


****Work In progress:**** First background coat, Utility Box Pottstown, PA



Assistant Artist, beer garden Boyertown, PA

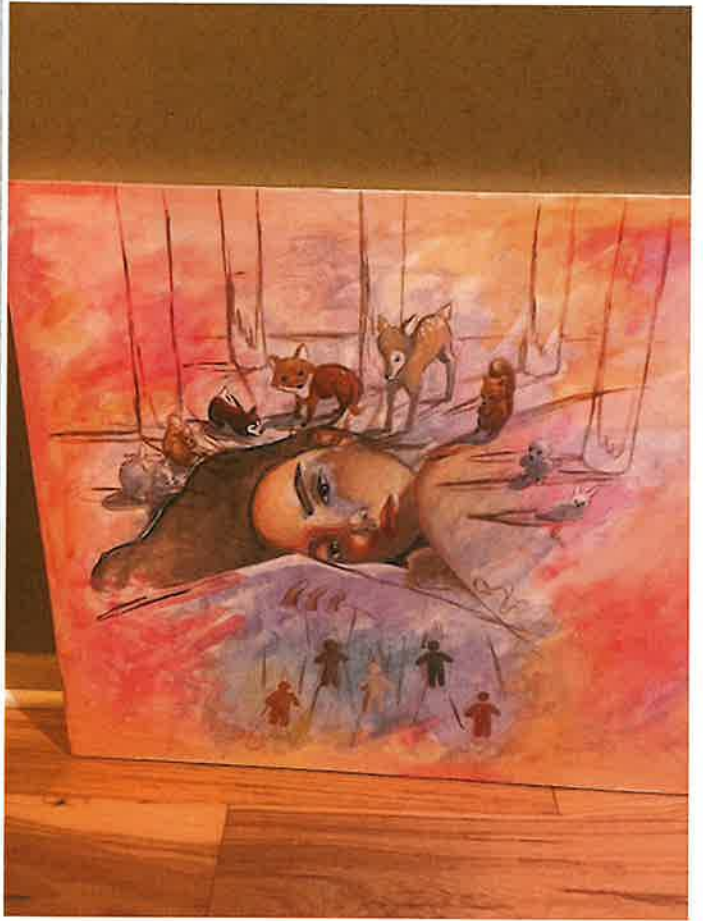
Paintings



Silicone Production Work & Makeup









Work in progress paintings

Linda Reid

From: Admin
Sent: Friday, June 28, 2024 11:11 AM
To: Linda Reid
Subject: Alicia Wilby :: artist resume for rail car

-----Original Message-----

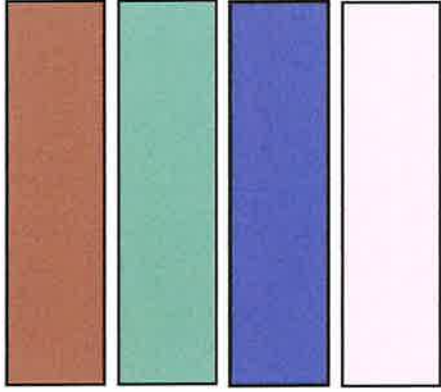
From: Alison Forde <aforde144@comcast.net>
Sent: Friday, June 28, 2024 11:08 AM
To: Admin <admin@perkasieborough.org>; director@perkasietowneimprovementassc.com
Subject: Alicia Wilby :: artist resume for rail car

Here is Alicia Wilby's body of work and past mural projects.

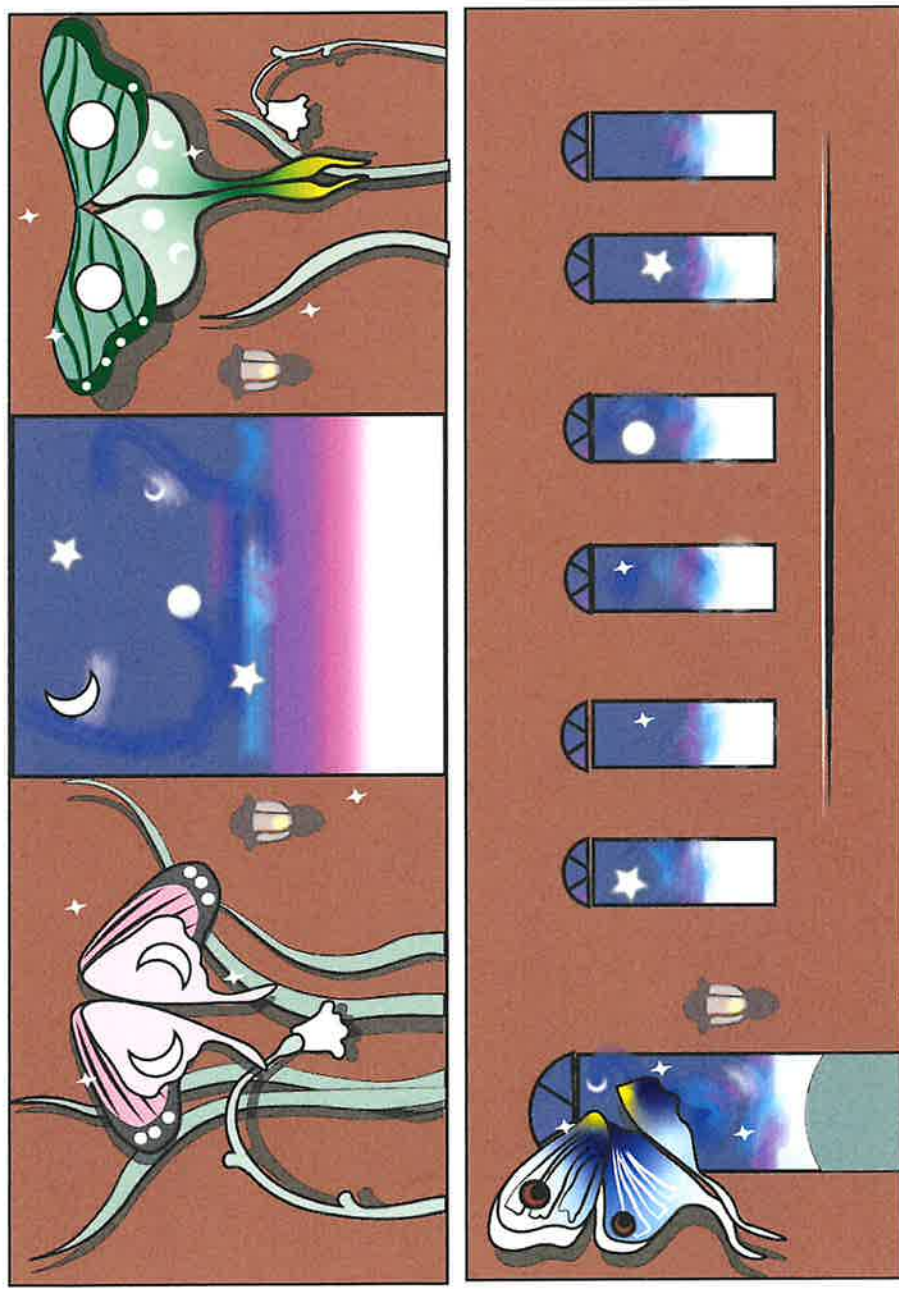
<https://www.behance.net/aliciawilb9594>

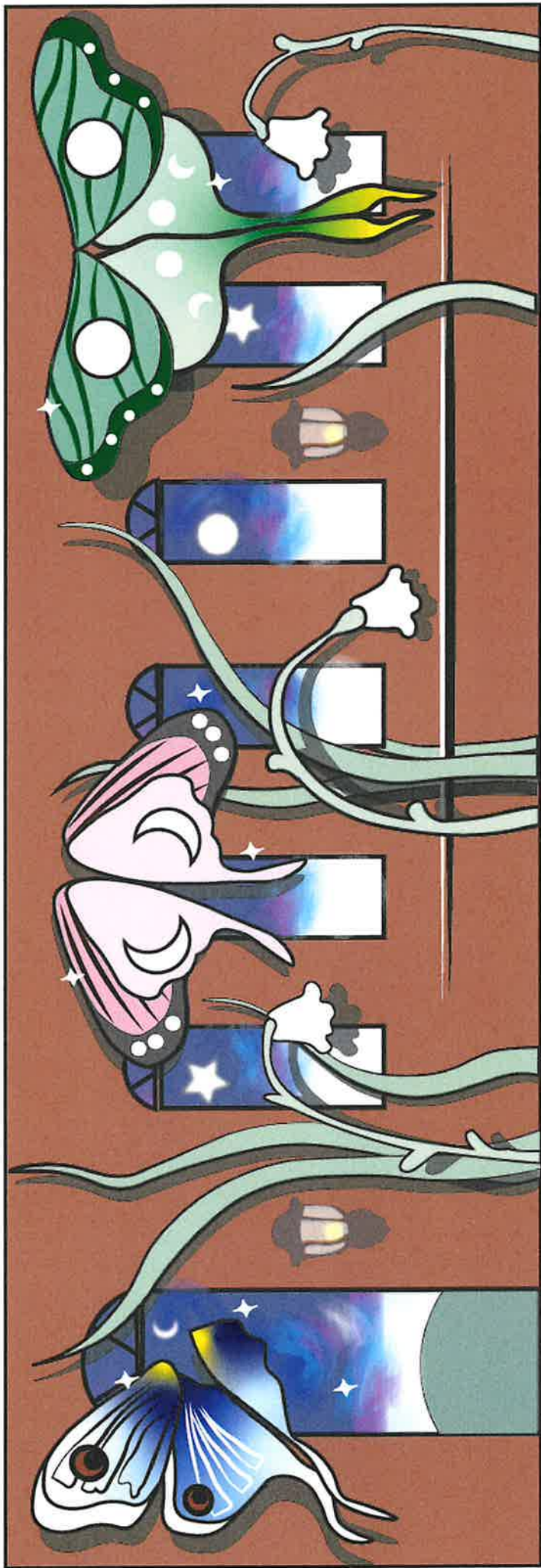
Sent from my iPhone

Main Color Scheme



Accent Colors





Linda Reid

From: Admin
Sent: Friday, June 28, 2024 11:06 AM
To: Linda Reid
Subject: Supply list

From: Alison Forde <aforde144@comcast.net>
Sent: Friday, June 28, 2024 11:04 AM
To: Admin <admin@perkasieborough.org>; director@perkasietowneimprovementassc.com
Subject: Fwd: Supply list

Hello, This is Alison again, here is the short side. We wanted to put the start date of the rail train, and the end date on the front and back to show when it was in use. We also want to add historical elements like a collage along the borders of the short sides to show the importance of Perkasié. Also, I would add a spray gun, to spray paint the sides the brown background color. Might make more sense than the rollers.

Thank you!

----- Original Message -----

From: Alicia Wilby <aliciawilby@gmail.com>
To: Alison Forde <aforde144@comcast.net>
Date: 06/28/2024 10:25 AM EDT
Subject: Fwd: Supply list

Sent from my iPad

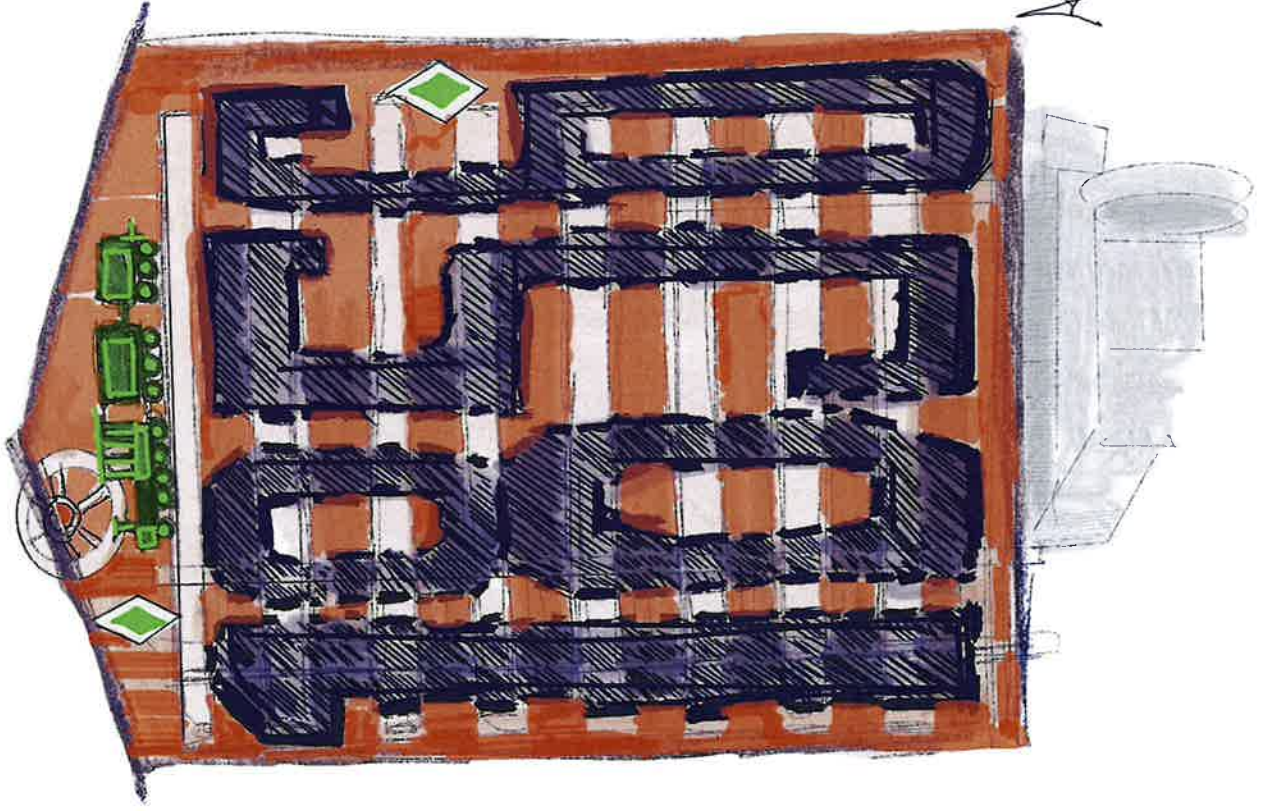
Begin forwarded message:

From: Alicia Wilby <aliciawilby@gmail.com>
Date: June 28, 2024 at 10:24:57 AM EDT
To: Alicia Wilby <aliciawilby@gmail.com>
Subject: Re: Supply list

—



REAR VIEW



IN LATE 1856, THE
FIRST TRAINS ROLLED
INTO PERKASIE, PA.
THE UNEVEN SURFACE
OF THIS SIDE OF
THE TRAIN CAR
NEEDS A LARGE FONT.

2:59

◀ Mail



Blank 6 ▾

- Mural Supplies Budget List

Safety supplies: knee pads, gloves \$60

UV protection coating \$50

Anti graffiti coating \$100

Painting Supplies: Golden, Valspar, or Behr exterior paint \$500

Brushes and rollers: \$100

Painters tape: \$30

A big bucket \$5

Paper and plastic grocery bags FREE

Medium for Mixing \$40

Primer \$100

Paper towels \$20

Ladder rentals \$1000

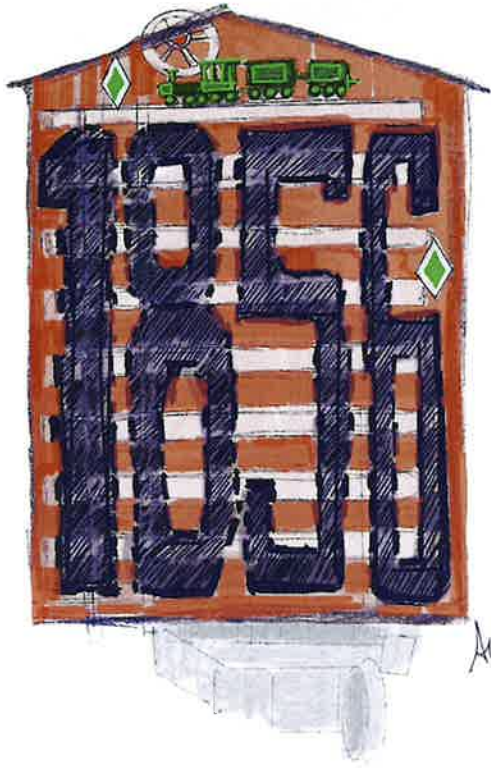
Miscellaneous supplies \$100

Insurance for duration of project \$800-\$1000 estimated

Payment for artists fee: \$16,000 (8,000 each) for design, sq ft, and hours spent

Taxes \$1000

BEAR VIEW



IN LATE 1856, THE
FIRST TRAINS ROLLED
INTO PERKASIE, PA.
THE UNEVEN SURFACE
OF THIS SIDE OF
THE TRAIN CAR
NEEDS A LARGE FONT.

Explanation of design:

We picked brown for the background for a neutral, natural look that would blend into (or match) the adjacent town houses across the street. Wanted an earthy tone so it would not be too intrusive to the people living in the new houses. We both have a whimsical artistic style so we favored a more fantastical design. The inspiration was nature and an almost "Alice in Wonderland" type effect with large blades of grass and giant lunar moths, for a fun colorful scene, and for the viewer to feel small (really highlight the size of the car). Wanted something of a nature scene so it would be calm and pleasing to look at and blend in well with the surrounding environment.

The back of the car has a graphic 1856 to highlight the history and time period at the height of the train car.

The windows look like you are stepping into a fantasy world, with a beautiful twilight (the sun almost set) scene with swirly moons and stars.

The giant door in front, in the middle will be honored, by looking like a box car door is opened and the viewer can jump inside to the whimsical world. The moths and grass will frame it for the composition on either side. Two vintage looking lanterns will also frame it to hint at the historical time period of its origin.

The main colors are green and brown to look earthy. With light pink and blue accents. Mostly for the moths and sky.

The other side of the car shows windows and a door like you could climb in and ride the train.

We are willing to negotiate the design and to add more historical elements. And willing to negotiate color.

Budgeting:

Average charge for murals is \$20- \$50 per square foot (depending on complex design and experience)

50x11, 550 square feet (x2 each side) 1,100 square foot total long sides.

X\$20 (low end of mural charge) \$22,000.

10x11, 110 square foot (x2 each side), 220 square foot short sides.

X\$20 4,400 square foot\$26,400 on the low end (x.30% for taxes, wiggle room for challenges during painting, \$7,000).

This is a very big project that will take a lot of time.

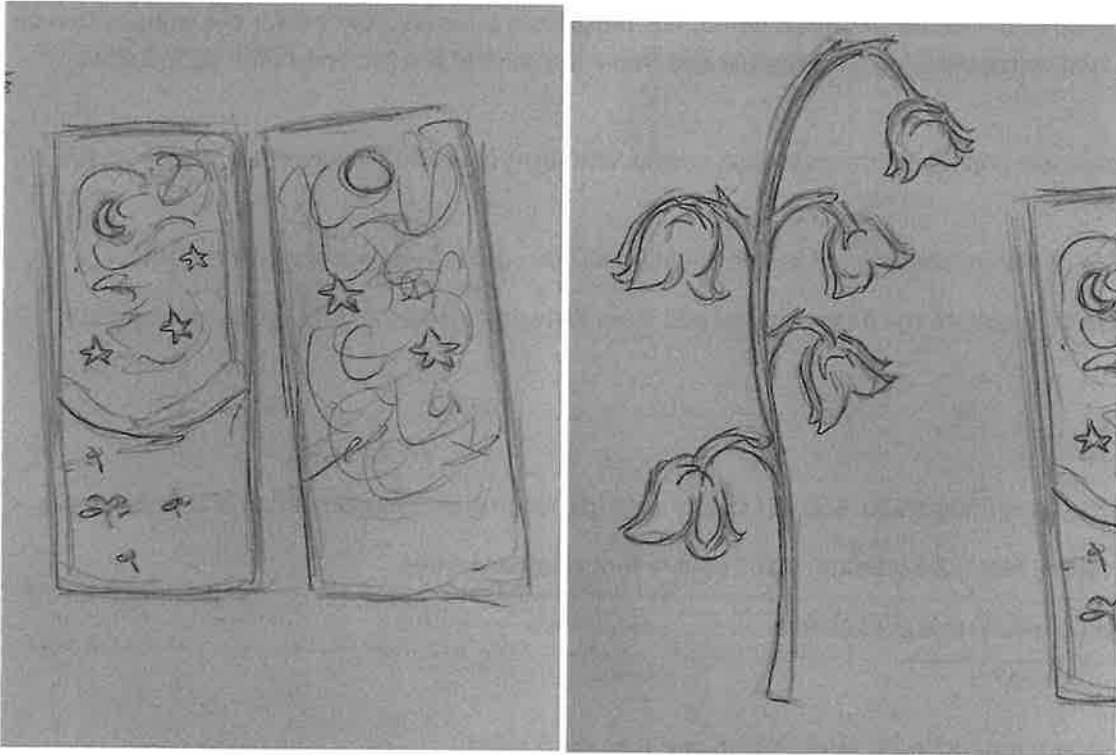
-Our design is complex: Was thinking \$30,000, \$15,000 for each of us, to \$20,000. \$20,000 for ridges and ladders and no flat painting surfaces. The surface is challenging since you must account for the ridges.

(Alicia and I were going back and forth talking about the price. She suggested \$26,000 based on past work). But seeing the box car in person, it is not one flat wall, but four ridged surfaces that will take time to line up the design. \$13,000 each might be too low. But we are willing to discuss and negotiate prices.

Alicia is going over the materials and will send you an email later today.

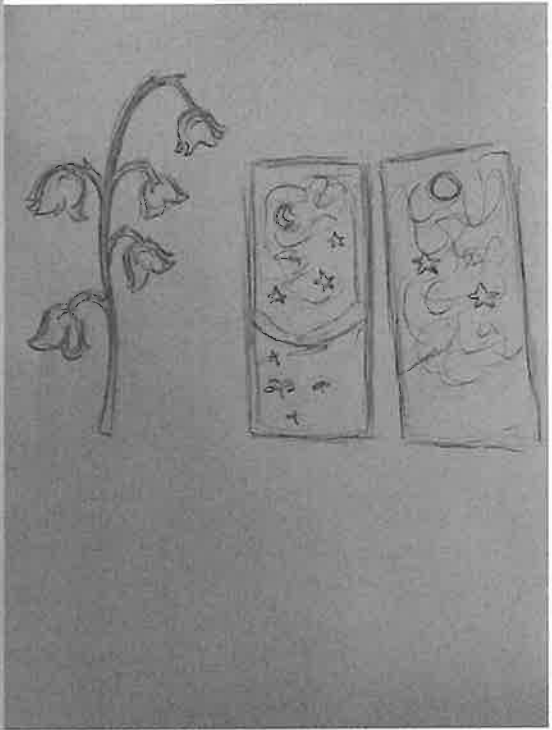
She also has the two other sides ready in her email.

Thank you, have a great day.



Initial sketches:

Vintage style lanterns show the rich history of the area.



2:59



◀ Files



EDIT

Alicia Wilby

540 Grove Street, Bridgeport, PA 19405

Cell: (239)218-7538

Email: aliciawilby@gmail.com

ART RESUME

Summary

- Ability to paint murals, portraits, and scenic imagery.
- Has experience with sculpting clay, prop making, illustration, graphic design, adobe photoshop programs.
- Has experience organizing, budgeting, and completing both community and private mural work.
- Very organized; good at multi-tasking; detail oriented
- Great at taking a concept from drawing to a finished piece.

Education

Cypress Lake High School Center for the Arts, Ft Myers, Florida	<i>Graduated June 2011</i>
The Art Department (TAD) Illustration program, Austin, Texas	<i>2011-2012</i>
Mural Arts Philadelphia: The Mural Arts Training Program <i>-August 2016- March 2017</i>	

2:59

◀ Files



EDIT

Art Client History & Accomplishments:

Public Murals Completed:

Cypress Lake High School, Ft Myers, FL 2011
Orange Leaf Frozen Yogurt, Estero, FL, 2012
Luna Pizzeria, Estero, FL, 2012 & 2016
The Gun School, Bonita Springs, FL 2013
The City of Bonita Springs, Bonita Springs, FL 2014
Tokyo Bay Restaurant, Bonita Springs, FL 2015 & 2016
Artfusion 19464 Deer Utility Box Mural, Pottstown, Pa 2023
Artfusion 19464 Flower & Bee Utility Box Mural, Pottstown, Pa 2023
The Other Farm Floral Beer Garden Mural "Electric Flowers, Boyertown, Pa 2024

Other Art Clients:

Face Painter for EventPro Strategies, Naples, FL, 2012
Illustrated for New Moon Magazine 2010
Illustrated for Tokyo Vintage Bicycles 2013
Made Necklace Replica for artist Sam Weber & National Geographic project 2013
Made Paper Dress for Susan B Komen Cancer Fashion Show Fundraiser 2012 & 2013
Made Pieces for Howl Tattoo & Gallery, Ft Myers, FL 2012
Has done faux painting for numerous private clients
Face Painter for Merrymeade Farms, Lansdale, PA, October 2017
Face Painter for Phoenixville Harvest Days, Phoenixville, PA, November 2017

Gallery Shows:

Bonita Springs Center For The Arts Senior Show, Bonita Springs, FL, May 2011
Howl Tattoo Parlor & Gallery, Ft Myers, FL January 2013
Mural Arts Training Class Exhibit, Philadelphia, PA, January 2017

Volunteering:

Assisted in teaching children's art classes at Center for the Arts of Bonita Springs, Bonita Springs, FL, Summer 2011, Winter 2011, Summer 2012, Winter 2012, & Summer 2013
Volunteered at Art of the Olympians opening, Ft Myers, FL 2011
Volunteered at Artfest Ft Myers, Ft Myers, FL, 2009, 2010, & 2012
Volunteered for Mural Arts Philadelphia: Mural Arts Appreciation Month Celebration, Philadelphia, PA, October 2016
Volunteered at Artfusion 19464, January 2024
Volunteered as a live painter at Barnstone Live Charity Event, Phoenixville, Pa, April 2024

2:59

◀ Files



EDIT

Volunteering:

Assisted in teaching children's art classes at Center for the Arts of Bonita Springs, Bonita Springs, FL, Summer 2011, Winter 2011, Summer 2012, Winter 2012, & Summer 2013

Volunteered at Art of the Olympians opening, Ft Myers, FL, 2011

Volunteered at Artfest Ft Myers, Ft Myers, FL, 2009, 2010, & 2012

Volunteered for Mural Arts Philadelphia: Mural Arts Appreciation Month Celebration, Philadelphia, PA, October 2016

Volunteered at Artfusion 19464, January 2024

Volunteered as a live painter at Barnstone Live Charity Event, Phoenixville, Pa, April 2024

Professional References

• **Ava Roeder**

Ava Roeder is one of my former art teachers. She is the Former Director of the Visual Arts Department for Cypress Lake High School Center for the Arts, a board member of the Lee County Public Arts Committee, she is on the Ft Myers Public Art Committee, and a friend.

(239)565-7656

Genel Jumalon

Genel Jumalon is a web developer at Adknowledge in Ft Myers, Florida, 3D modeler & texture artist for Studio Captivate, lead artist for French Rice Games, illustrator and concept artist for Savvy Shabby Shibas, muralist who worked on the Tokyo Bay mural with me, and friend.

(703)828-7423

Leia Taber

Leia Taber owns Luna Pizzeria in Estero, Florida and is one of my mural clients who had agreed to give a testimonial to my work.

(239)398-4531

FOUNTAIN : "trains"

Linda Reid

From: Admin
Sent: Friday, June 28, 2024 10:36 AM
To: Linda Reid
Subject: Freight Mural Submission
Attachments: LETTER OF INTENT.pdf; EXPENSES Perkasio2.pdf; pppppppp.pdf; Jermel Fountain reference (1).pdf; Untitled 5.pdf; PERKASIE RESUME.pdf; Untitled 5.pdf; Reference Barbara.pdf; PerKASIE !ART.pdf

From: Jermel Fountain <jermelfountain@yahoo.com>
Sent: Friday, June 28, 2024 5:41 AM
To: Admin <admin@perkasieborough.org>
Subject: Freight Mural Submission

Sent from Mail for Windows

Letter of Intent

Jermel Fountain is proposing to do a mural on a freight train car in Perkasio, PA. The mural will have a colorful background that represents the past history as well as modern day Perkasio. The design will have strong complimentary colors to immerse the community into the art work. The design will incorporate aspects of Perkasio's railway and tunnel system and how it was an essential part of the growth of Perkasio's history. It will also have elements of places of interest in Perkasio PA that appeal to the older, younger and future generations of Perkasio as well as visitors to this community. It will attract tourists and locals throughout the Lehigh Valley. Which in turn helps promote a better economy for the local business and the community.

Preparations

We use many techniques when approaching a wall surface. I have many years experience with all kinds of varied surfaces. For this particular job if any rust exists. We will sandblast or grind it away if applicable. Power wash all dirt and grime off of the surface. We will be using Klean Strip Metal Prep before priming. It's a preventive measure to make sure any rust and corrosion won't resurface on the rail car. We use 2 coats of Kilz as the starter primer then a coat of Gesso as an extra protective coating. We use Nova Color Acrylic paint which is the best for mural art . It not only has vibrant colors it has UV ray protection and also is fade resistant. Murals I have worked on 10 years ago are just as vibrant as the day they were done. All my murals are sealed with Seal Krete which is weather resistant as well as graffiti resistant. It leaves a very nice semi gloss coating over the artwork. On the two longest sides we will be using scaffolding and 2 multi purpose ladders with a metal plank, on the short side of the rail car we will be using just ladders for safety concern . We use two different techniques we hand paint as well as airbrush for fine details highlights and special effects. We have a ground assistant for pouring, mixing and handing us tools and paint. It prevents any injuries to the artist from constant up and down movement of the equipment. Safety of us as well as others in the community is the number one importance. We use non toxic paint and materials as well to protect us as well as the community and observers around us.

Obstacles

On the freight car there are a few obstacles that can get in the way. Ladders, railing etc. The unique thing is an airbrush can get into those hard to reach areas without a problem. The gravel on the track side will not be a problem due to the use of the multi purpose ladder and the steel plank. The scaffolding will help us reach the high areas. We are going to use small scaffolding so it's easy to move around. We also have orange cones so pedestrians can easily see to avoid entering our work zone. We also use caution tape for extra precautions.

Palette

Will consist of these colors Burnt Umber, Burnt Sienna, Hot Pink, Quinacridone Violet, Quinacridone Magenta, Phthalo Turquoise, Cerulean Blue, Phthalo Green, Yellow Green, Blue Green, UltraMarine Blue, Cadmium Yellow, Cadmium Orange, Titanium White and Carbon Black

Contact info:Jermel Fountain 307 W. Broad St.1st fl Bethlehem, PA 18018 (484)626-6484

Social Media:Facebook

Jermel Fountain,
CiTy MuRaL Project,
Jart.kmk

Instagram

@Jart.kmk

TiK ToK

@jay.art1

Expenses

3-5 gallons Metal Prep	990.00
6- 8 gall Premium Killz	942.00
6- 5 gall Seal Krete	702.00
1 Scaffolding	300.00
6 Drop clothes	675.00
6 Brushes	132.00
5 Roller and Pan Sets	90.00
3 10 pk Plastic tray liners	20.00
36 Lg. Painters tape	222.00
36 Sm Painters Tape	214.00
5 Roller sticks	55.00
5 gal buckets	30.00
3 packs paint mixing sticks	5.00
2 Ladders	360.00
1 Metal plank	350.00
34 gals. Paint 3 5 gal	
Gesso	3,200
1 helpers 15 hr/appr. 2 m	7,200
1 photographer	1,000
Fuel	2,400
Misc	1,600
Lead Artist 1 18/hr/2mo	28,800.50
Lead Artist 2 18/hr/2mo	28,800.50
Storage Container	560.00
Rags	50.00
6-5 gal buckets	30.00
Sales Tax	772.00
Total	79,500
5,246 sq.ft. \$15 sq ft	79,500

Artist Reume

Jermel Fountain is a New York City graffiti artist who started his ascension into street art using subway trains as his canvas in the 80's. Jermel Fountain is a self taught Jermel Fountain is the lead artist of the Allentown based CiTy MuRal Project as well as assistant to Matt Halm and Mural Garden Inc. Jermel Fountain worked as an art instructor for Bottles amd Bottega for 2 years. As well as an art instructor at The Bethlehem Recovery Center for 4 years.

Honor: Lead Artists Jermel Fountain and William Nieves 06/24

Light the Way: Lead Artists Jermel Fountain and William Nieves Assistants Donegan Middle School and Tiffany Anderson 05/24

Diversity Yosko Park: Lead Artists Jermel Fountain and William Nieves 05/23

Danny Simmons Jr: Lead Artist Max Meano, Assistant Jermel Fountain 06/22

Heroes Mural: Lead Artist Jermel Fountain 04/21

Trail: Lead Artist Matt Halm; Assistant Artist J.Fountain 9/20

L.V.S.T: Lead Artist Max Meano, Assistant Artist J. Fountain 1/20

Queen of the City: Lead Artist Matt Halm Assistant , Artist J.Fountain first half 9/18, 6/19.

Living Up Health and Fitness Mural: Lead Artis Max Meano, Assistant Artist J. Fountain 6/18

Allentown Park Hotel: Lead Artist J.Fountain ,Assistant William Nieves

6/18

Southbound Mural: Lead Artist Matt Halm Assistant . Artist J.Fountain 5/18

Bird on a Wire Mural: Lead Artist Matt Halm; Assistant Artist J.Fountain and Pedro Ledee 06/18 part 1 06/19 part 2.

Urban Mural at The Art Est.: Lead Artist J.Fountain, Assistant Jo Irazarry 8 /17

Moser Elementary Mural : Lead Artist Matt Halm, Assistant J.Fountain 6/17

Terracycle Mural: Lead Artist Max Meano, Assistant J.Fountain 11/16

Lehigh Parkway Elementary Mural: Lead Artist Matt Halm, Installation J. Fountain 8/16

Hope Mural: Lead Artist Matt Halm, Assistants J.Fountain. Pedro LeDee. Alysa Tauber 6/16

Mountainville Lady Mounties Mural: Lead Artist J.Fountain, Assistant Artists Alexander Claire, Bobby Zeke, Niki Koch 5/15

Bethlehem Public Library Teen Reading Lounge:Lead Artist/Instructor J.Fountain, Assistants Teens 8/15

Koi Fish: Lead Artist Jermel, Assistants Bobby Zeke, Alexander Clare, Nicole Koch and Yodi Vaden 6/14

1

Old Brewery Tavern: Lead Artist Jermel Fountain, Assistants Bobby Zeke, Heather Hass, Alexander Clare, Steven Lithosberger and Raymond Dillman 6/13



#1 50 by 11 O as the train is the train is desindringorientation Design is meant to draw you in to the foreground. This is a bright and coloful design that wide open putting the passengers in a standing and sitting position to strategically placed. Facing row homes



#2 10 by 11 facing west Market Shows commuters boardig train challenge will be the pallette and the steam giving it depth. As an artist I will add some commuters in the foreground to give a 3 point perspective to draw people in.



#4 50by 11 Shows a look back into time with a different perspective and show a kid happily waving gives you a welcome to Perkasio feeling. Challenge actually I have 2 ideas for this piece the other idea is the word Perkasio in graffiti letters with the history of the town flowing through the letter.



#3 Facing away from west market Shows a look into the progression of time different attire and different scenery the challenge is the color scheme and depth there will be a few changes to this one as well.

To whom it may concern:

Jermel Fountain has worked with THE BFAC mural commission on community murals in the city of Bethlehem. He is a cooperative and capable artist with the ability to interact with community in the best way possible.

Jermel is disciplined and motivated to do the best possible work on each project.

His work has made both children and adults proud Partners in making their neighborhood a better place.

I wish you the best possible experience!

Barbara Fraust
Chair, Public Art Committee
BFAC

Barbara Fraust
bfraust@gmail.com



CA DEVELOPMENT BETHLEHEM

Empowering People. Transforming Bethlehem.

June 25, 2024

Dear Mural Committee,

I am writing to enthusiastically recommend Jermel Fountain as a skilled and dedicated community muralist. I have had the pleasure of working with Jermel on two transformative murals in South Bethlehem that were extremely well-received by the community. Jermel's work is characterized by technical proficiency and community engagement, and he is skilled at conceptualizing and executing community-oriented murals that resonate with diverse audiences. Both projects undertaken in South Bethlehem exemplify Jermel's commitment to not only enhancing physical spaces but also fostering a sense of pride and unity within the community.

Throughout the mural projects in South Bethlehem, Jermel worked with residents to solicit feedback and integrate the perspectives of community members into designs. He has a natural ability to build rapport and trust with community members, from adults to students. In addition, Jermel consistently demonstrated professionalism and reliability in his work. He adhered to timelines and budgets while working closely with community partners to ensure that the mural met the standards of the community and technical advisors.

I have no hesitation in recommending Jermel for future mural projects.

Please feel free to contact me at 610-807-9337 or asmith@caclv.org if you require any further information.

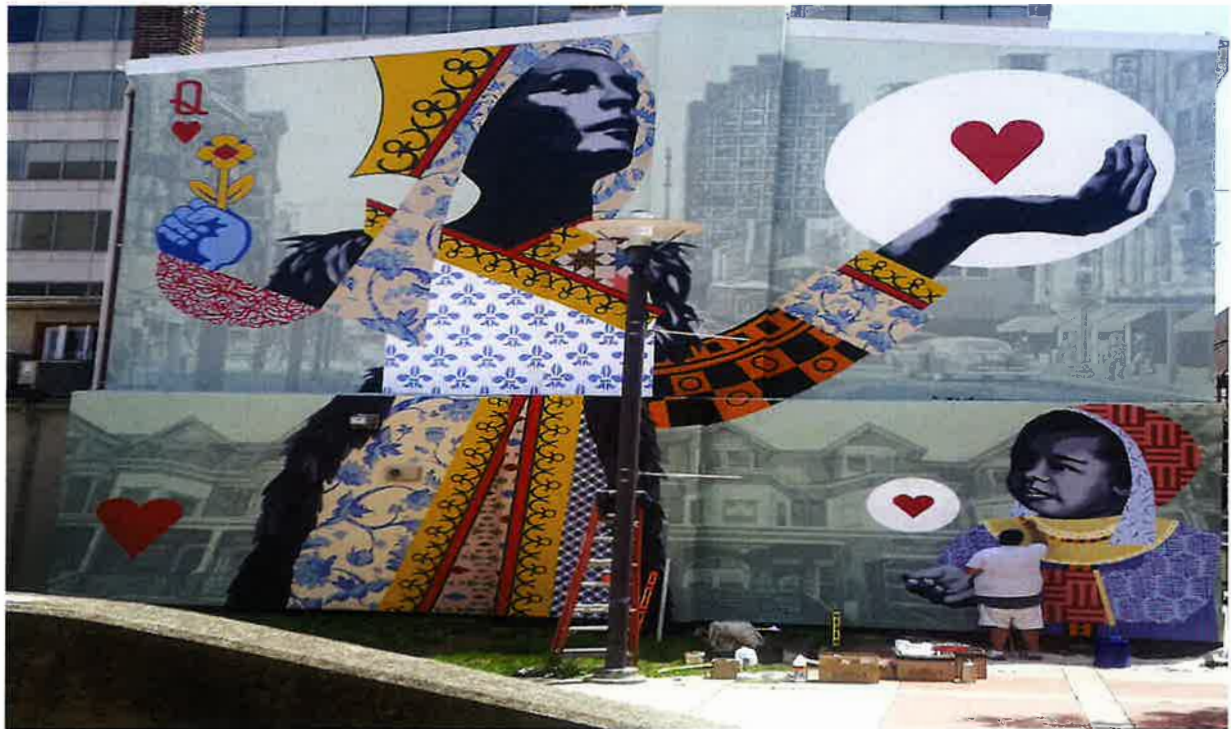
Sincerely,



Anna Smith
Director



Trail-Bethlehem; PA Funded National Heritage Corridor and Wildlife Conservancy 06/18 06-19



Heart of PA Funded by The Lehigh Valley Cultural Queen City-Allentown, Alliance Allentown. PA 06/18 06/19



Honor-Funded by The Victory House of The Lehigh Valley 06/24



Diversity-Funded by CACD of Bethlehem 05/23

Linda Reid

From: Admin
Sent: Thursday, June 27, 2024 1:16 PM
To: Linda Reid
Subject: Freight Car Mural Submission

From: Dana Martino <dana.martino.1988@gmail.com>
Sent: Thursday, June 27, 2024 1:11 PM
To: Admin <admin@perkasiaborough.org>
Cc: director@perkasiatowneimprovementassc.com
Subject: Freight Car Mural Submission

Freight Car Mural Submission!

To whom it may concern,

My name is Dana Martino and I am your artist for the project! I would love to be out in the community of Perkasio, sharing my love of art to transform this historic site into an attractive asset encouraging visitors to the site and Perkasio's downtown stores and eateries.

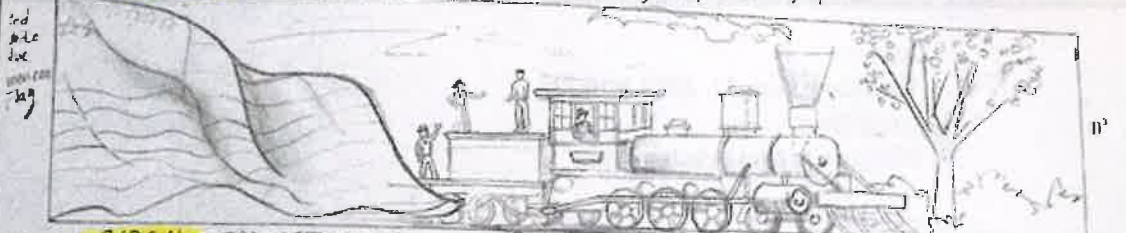
Over the last decade I have been commissioned to do many murals, participated in many art shows, gave art classes and lectures, all to share my passion with the world. I do believe I have the experience to handle murals of this scale and I would love to demonstrate this to the community to preserve the rich culture of Bucks County.

I envision turning this blank freight car into a powerful, bright work of art. I have the confidence and experience to handle a project like this and I would be honored to spend my days in the community bringing this vision to life with my artistic flow commemorating and sharing Perkasio's rich rail and freight history. Please take a look at some possible renderings.

Thank you for this opportunity!
— Dana Martino

CONCEPT DESIGNS

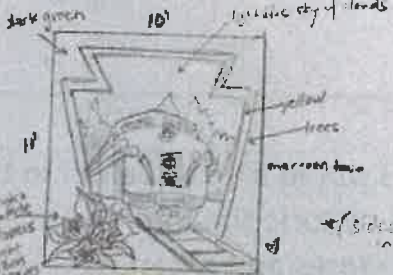
-SIDE 1- Rocky terrain N. of 50' Orange sky Train grey



-SIDE 4- TRAIN STATION



Dark trees - Bright colors orange/blue/purple-



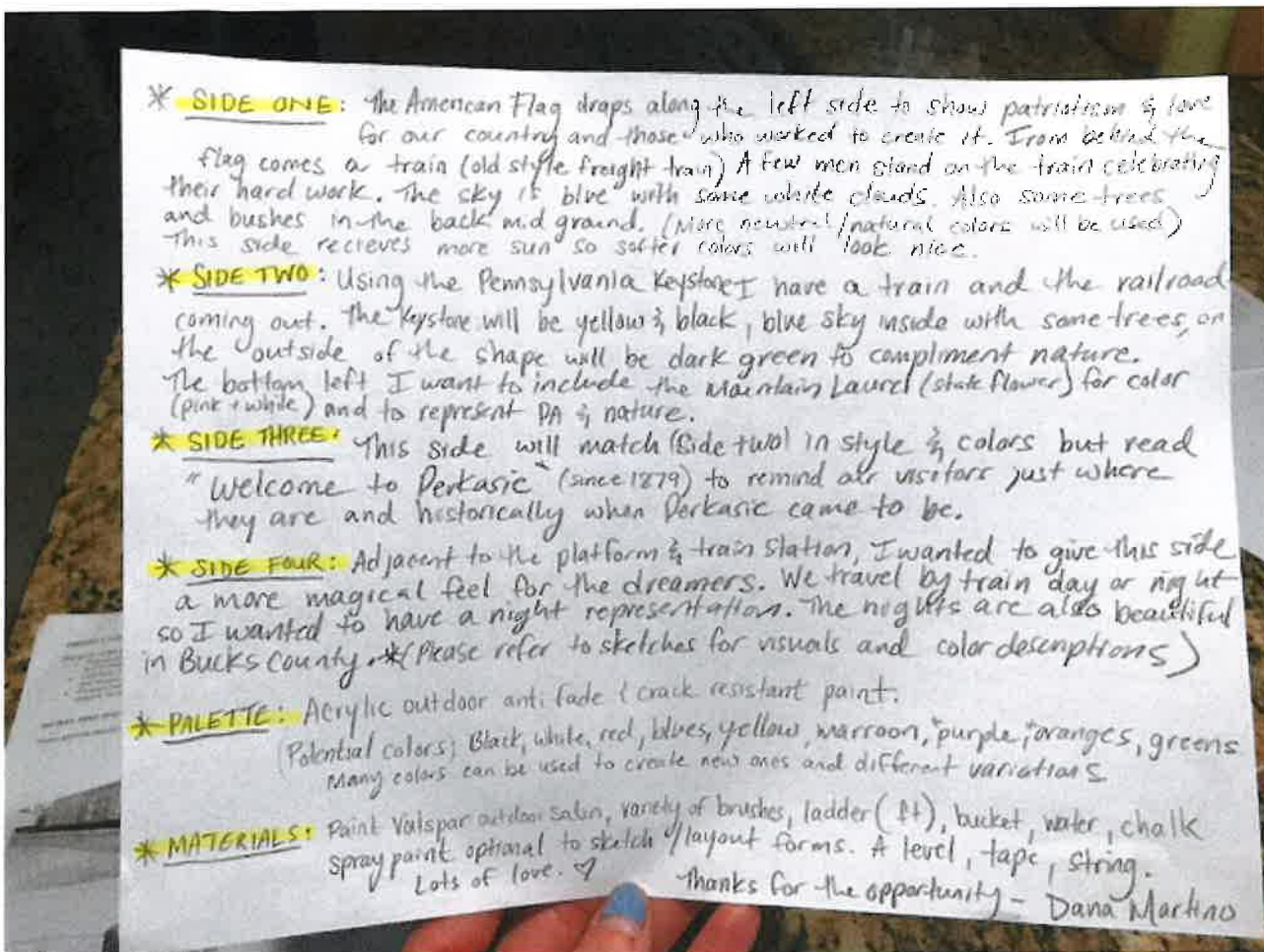
-SIDE 2- Mountain Laurel state flowers



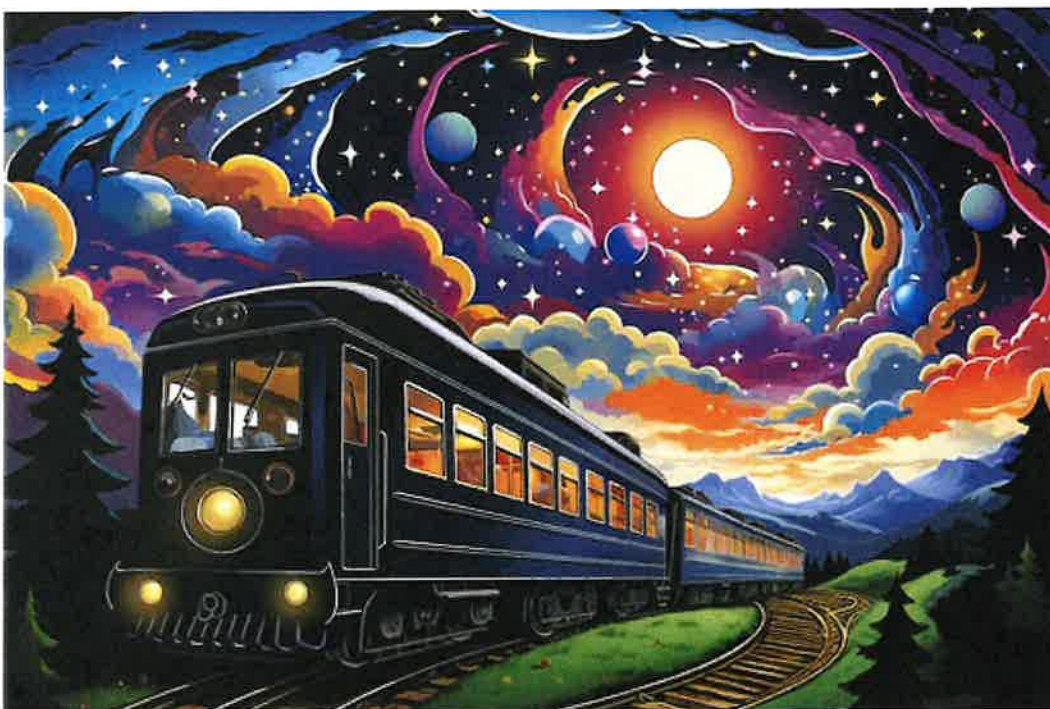
-SIDE 3- MARKET ST

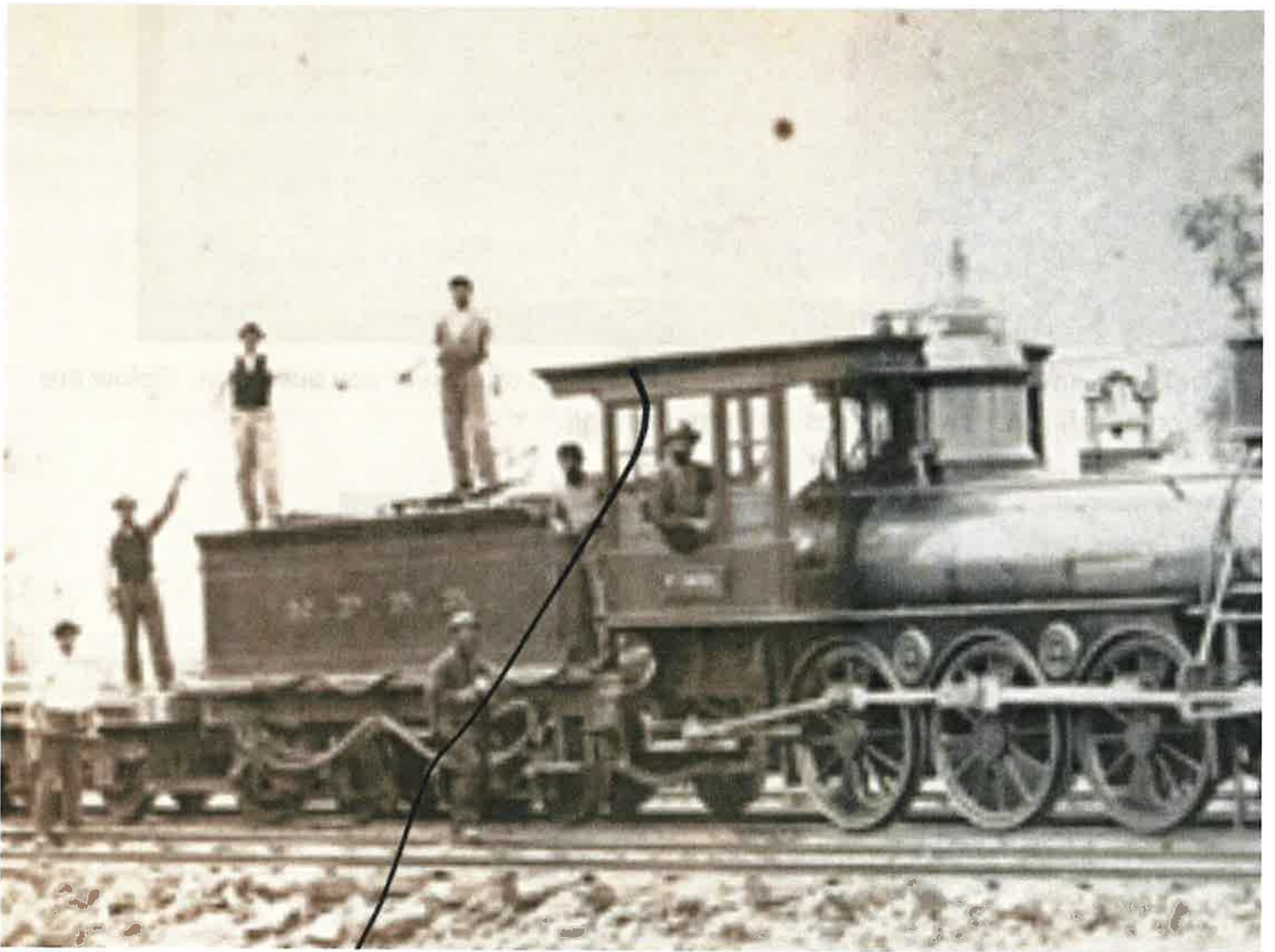
* All surfaces have 'carigated' surface making the project more challenging but I have experience on the same surfaces.

More and this
 * Sun
 * Star



**I welcome any phone calls (609-741-1533) to discuss or answer any questions. Below are some color references and images I will use painting.









CONCEPT NARRATIVE

1. If chosen, I'll make all necessary adjustments to the concept design to ensure everyone is excited about the vision.
2. I will create a custom color palette with home acrylic paint which will be my guide to purchasing paint later. This is where my experience and efficiency come into play because I can create many shades, tones, and values without having to purchase as many cans of paint.

EDUCATION

Stetson University — in Deland, FL Class of 2010

- B.A. Arts & Sciences
- Major in Visual Arts
- Minors in Education and Spanish.
- Dean's List

EXPERIENCE

Dana Martino Collection — 2012 - current

- Visual artist

Art Teacher for Special Needs 2021-2023

Peace of Wood-Art Teacher— 2018-2019

- “Skate Deck Paint Jams”
- Location: Ocean City, NJ

Substitute Teacher — 2012 – 2020

- Lower Township & Middle Township Public Schools in Cape May County, New Jersey

Atlantic Center for the Arts, Inc. Summer Camp - Art Instructor — 2012

IMAGES, A Festival of the Arts, Inc. - Kid's Tent Teacher — 2012

IMAGES, A Festival of the Arts, Inc. - Face Painter — 2012

- Location: New Smyrna Beach, FL

Live Painting – 2yr. Anniversary Party at Peace of Wood — 2012

- Location: Ocean City, NJ

Atlantic Center for the Arts, Inc. Internship — 2010 – 2011

EXHIBITIONS/SHOWS

Ocean City Boardwalk Art Show - New Jersey, August 2017-2022

Surftopia Art Show - New Jersey, 2020

Brendan Borek High Tide Memorial Fund Art Show — - New Jersey, 2017 -2019

Ocean City Art & Music Festival — 2018

3. I choose to purchase water-based exterior paint at Home Depot, Lowes, or a similar local hardware store where I will use my color palette to color match the colors I previously chose (Est. \$300-\$500). I'll also make sure to have proper brushes, rollers, extension arms, tape, drop cloth, ladder etc.
4. May possibly need lighting on site, but can produce light with connection to electric.
5. A ladder will be required to reach high areas and I have access to these in town.
6. Will need access to water or I will come with water in a bucket to work from to clean brushes etc..
7. With initial supplies all set, I will show up to the location to do any sanding/ prepping to the wall. (Only as needed.)
8. With photo references and concept design in hand, I will begin sketching with chalk. Chalk allows me to free handle and establish form quickly.
9. After initial sketch is done I begin by blocking in colors, trying to cover as much of the wall as quickly as possible so I can dedicate most of my time on the final layers of details. I have good time management on these large projects and always plan extra time for any bumps in the road, conversations with the public, etc...
10. I plan to and am able to dedicate all my time during the project to insure its completion and satisfaction of those coordinating this project.
11. Final day if the decision is made, I will finish with a protective anti graffiti top coat, sign the mural, clean up the area, make a big smile, and take some photos.

ARTIST FEE

At just \$10/sq. ft. all four sides would be approximately \$13,200. (1,320 ft.sq.) This price can include material and reflects the textured surface. I would also be open to having a separate fundraiser to help with covering my paint and supply costs, estimate \$400-\$500.

Dana Martino

964 Shirley Ave.
Cape May, NJ 08204
609-741-1533

(Currently in Quakertown doing work for a friend who suggested the project to me .)

@danamartino24
@danamartinocollection
Dana.Martino.1988@gmail.com

Ocean City Block Party — 2017 & 2018
Art Fiesta — - Florida, 2014
Flamingo Folies — 2013
Peabody Auditorium — 2011
City Arts Factory — 2011-2013
Fernandez Art Gallery — 2012 & 2018
(Not all listed)

COMMISSIONED/MURALS

- USA Surfing and the Olympics Mural in San Clemente, CA 2022 (Call to artists)



[@usasurfing](#) [@danamartinocollection](#)

- Ceiling mural for client Marilena in Wildwood Crest, NJ 2023



- Portrait commission for a wedding in Nicaragua 2024



- Acrylic painting stargazer, dreamer girl on beach at night on canvas commissioned by Catie McCann in Pennsylvania, March 2021.



- Acrylic wave and plumeria painting on canvas (4'x5') commissioned by Jake Martin in Huntington Beach, CA with a \$1,200 budget in August 2020.



- Mural (approx. 25'x60') of father and son silhouette in front of a sunset from a photo reference chosen and commissioned by NICK CATONE, MMA 781 Brick Boulevard, Brick, NJ with a \$4,000 budget in August 2019 with water based paint and use of scaffolding.



- Wave and flower on wall outside of CLANCY'S CANTINA, 301 FLAGLER AVENUE, NEW SMYRNA BEACH, FLORIDA, commissioned by Margret Clancy and Matt Clancy with a \$3,500 budget for the artist and supplies reimbursed by the owners in February 2019



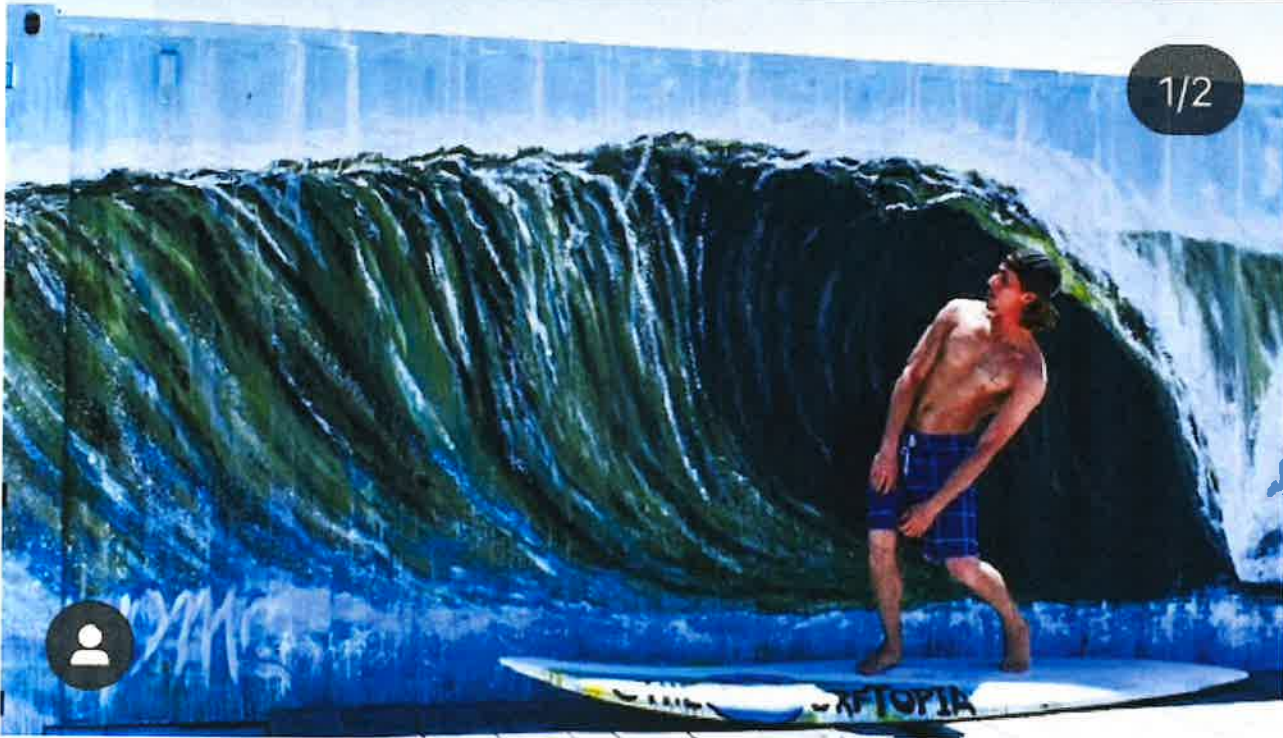
- Barreling NJ Left Wave on a shipping container (20'x8') for The SURFTOPIA, 4400 BOARDWALK, WILDWOOD, NJ, commissioned by Tim Kaye for \$2,000 Completed in a few days May 2018 and second one May 2023 <https://www.thesurftopia.com>



thesurftopia
Wildwood, New Jersey



1/2





- **3 Large wave paintings (approx. 30"x50" each) in rooms of a hotel in Bocas del Toro, Panama commissioned by the owner in trade of free living for me back in 2014.**
- **Wall murals of world landmarks, painted with acrylic, throughout the school library at Hiawassii Elementary School in Florida based off donations back in 2012.**
- **Block style wave painting (approx. 25'x 8') inside home in New Smyrna Beach, FL**



danamartinocollection
New Smyrna Beach, Florida



Sent from my iPad

SNELL : "American Indian"

Linda Reid

From: Admin
Sent: Friday, June 28, 2024 10:36 AM
To: Linda Reid
Subject: Freight Car Mural Submission
Attachments: Illustration29_1.png; Illustration29.png

From: Christian Snell
Sent: Friday, June 28, 2024 2:32 AM
To: Admin <admin@perkasieborough.org>; director@perkasietowneimprovementassc.com; Claire Snell

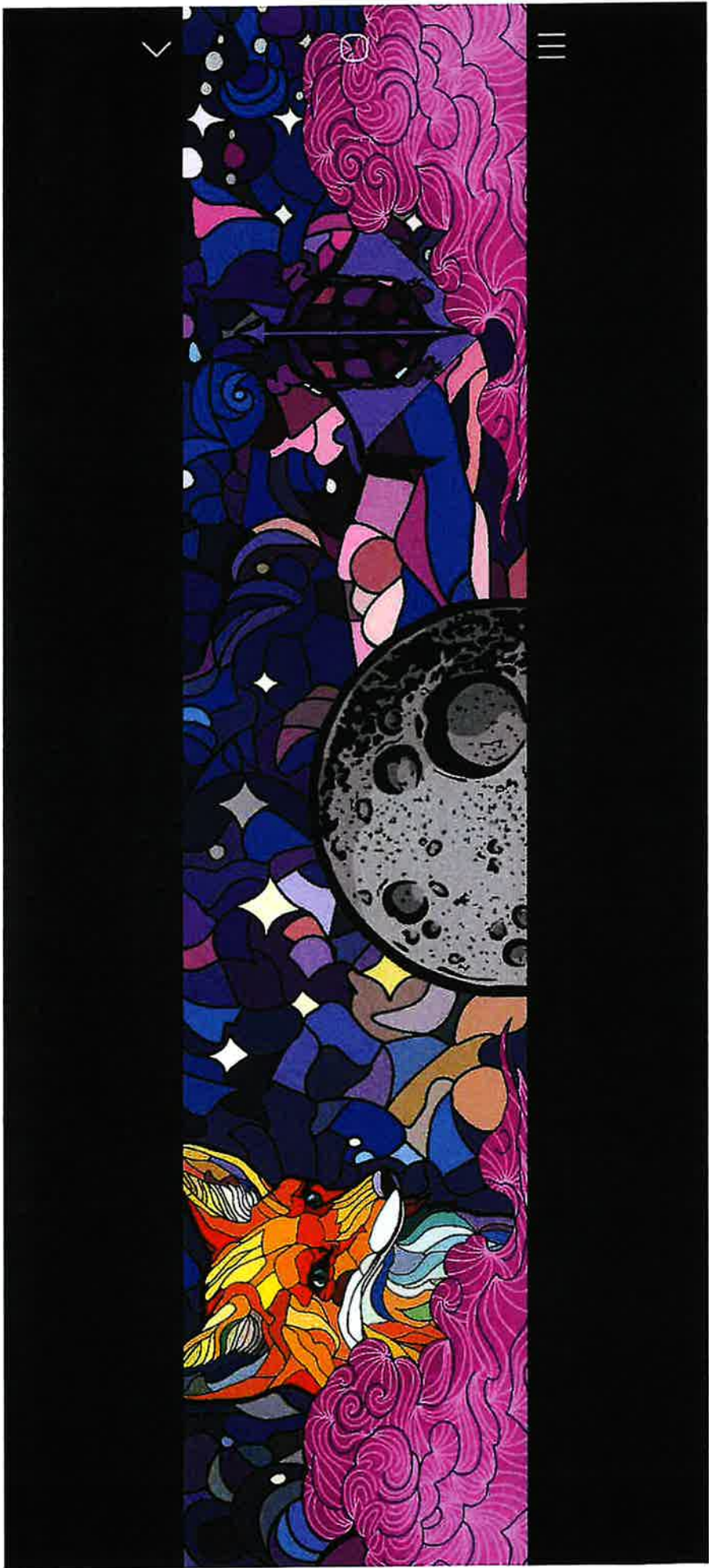
Subject: Freight Car Mural Submission

Dear Perkasie Borough,

My name is Christian Snell, I am 17 years old and have painted 2 murals at both North Penn High School (where I attend as an upcoming senior and a high level art student) and at Holy Rosary Catholic Elementary. My dream is to become a professional mural artist and I plan on jumping on every mural opportunity I see. My submission highlights the historic Native Americans of the Lenni Lenape tribe which resided in our Delaware River area, and which a park in the Borough is named after. On the front side (side 1) of my proposal is a day side featuring a Native hunting a bear with an arrow filled with the spirit of Brotherhood, and the back side (side 4) features a fox with the flag of the Lenni Lenape Natives in the constellations. My small sides have my logo (side 2) and some Lenape words Wimachtendienk, Wingolauchsik, Witahemui, which is Lenni Lenape for Brotherhood of Cheerful Service. I found out about this opportunity 4 days ago (on Monday the 24) so please try to excuse some of the minor mistakes in the plan, I usually like to talk with the planners and fix anything they might like to change if I get picked. I hope you take my proposal into consideration. Thank you for your time and have a great rest of your day.

 _dayIllustration12_3.png 

 _nightIllustration12_4.png 





WINGOLAUCHSIK

WITAHHEMUU

WTFP



BOROUGH OF SELLERSVILLE

INCORPORATED DECEMBER 7, 1874

LOCATED ON THE LIBERTY BELL TRAIL

140 East Church Street

Phone (215) 257-5075

Fax (215) 257-6163

Sellersville, PA 18960

Website: <http://www.sellersvilleboro.org>

Thomas C. Hufnagle - Mayor, CBO
Eileen M. Bradley - Manager/Secretary

BOROUGH COUNCIL

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July 29, 2024

Perkasie Borough
Ms. Andrea Coaxum
620 West Chestnut Street
Perkasie, PA 18944

RECEIVED
AUG 05 2024

BOROUGH OF PERKASIE

Re: Request for Fire Police Services

Dear Ms. Coaxum:

This letter is being sent to your Municipality to request the assistance of any available Fire Police personnel for traffic control duties for the Sellersville Gallery of the Arts which is scheduled for Sunday, September 15, 2024 from 7:00 a.m. to 7:00 p.m.

Please have a representative of your Company's Fire Police personnel contact Captain Bill Spaeth at (267)446-1474 or email to wfsaeth@gmail.com with the number of personnel available to assist us.

Thank you for your cooperation with this event.

Respectfully,

Eileen M. Bradley
Borough Manager

EMB/bld

cc: Bill Spaeth

South Perkasio Covered Bridge Rehabilitation Project

- **Owner:** Borough of Perkasio (PA)
- **Project:** Rehab of Timber Structure and Abutments After Hurricane Ida and Repair of Prior Issues

- **Partners**

PEMA/FEMA Project PA-03-PA-4618-PW-00553 (662216)

Pennsylvania Historical Museum Commission SAP Contract C98001676

Perkasio Borough

Perkasio Historical Society



Pre-Ida (2019)



After-Ida (2021)

Project Overview

- The South Perkasi Covered Bridge was damaged by the remnants of Hurricane Ida in September 2021. It also had condition issues prior to flood event.
- The bridge will stay in same location to remain on National Register of Historic Places and qualify for grant funding
- Abutments will be repaired/rebuilt in same general location. Bridge will be elevated to mitigate flood threat
- All procurement work must meet federal and state guidelines
- Design-bid-build project with separate construction RFPs





Project: Design-Bid-Build

Phase 1: Contract Proposals for Engineering and Design Consultation Services

- Deliverables include structural designs, drawings, and/or specifications for timber bridge and abutments.
- Awarded as best-value contract
- Technical capability, past performance, and prior experience play a role in contractor selection. Award to most advantageous proposal with price and other factors considered.
- No bonds or surety

Phase 2: Sealed Bids for Construction Services: Timber Structure and Abutments

- Contract awards for construction associated with the complete building designs, drawings, and/or specifications
- Awarded to the lowest eligible and responsible bidder. Contract type to be determined after completion of Phase 1
- Bonding and prevailing wage requirements apply

Note: A contractor that is awarded a contract to develop designs, drawings, and/or specifications is prohibited from competing for and receiving an award for the associated construction portion of the work.



History of the
South Perkasio
Covered Bridge



Bucks County's most historic covered bridge

- Built in 1832 by Bucks County
- Early-Era Town Lattice Covered Bridge
- Oldest Covered Bridge in Bucks County
- Third-Oldest in Pennsylvania
- Seventh-Oldest in America
- Saved from Demolition in 1958
- Damaged by Remnants of Hurricane Ida in 2021

In Service at Former Location, 1937

Of the 800 or so covered bridges in the United States ...

Third-Oldest Dedicated Town Lattice Covered Bridge

Tied for Seventh-Oldest Covered Bridge



1825: Hyde Hall, Springfield, NY



1825: Hassenplug, Mifflinberg, PA



1829: Bath-Haverhill, Bath, NH



1829: Roberts, Eaton, OH
(Moved in 1990)



1830: Rishel, East
Chillisquaque, PA



1831: Newton Falls, Newton,
OH



1832: Ackley, Dearborn, MI
(Moved in 1937)



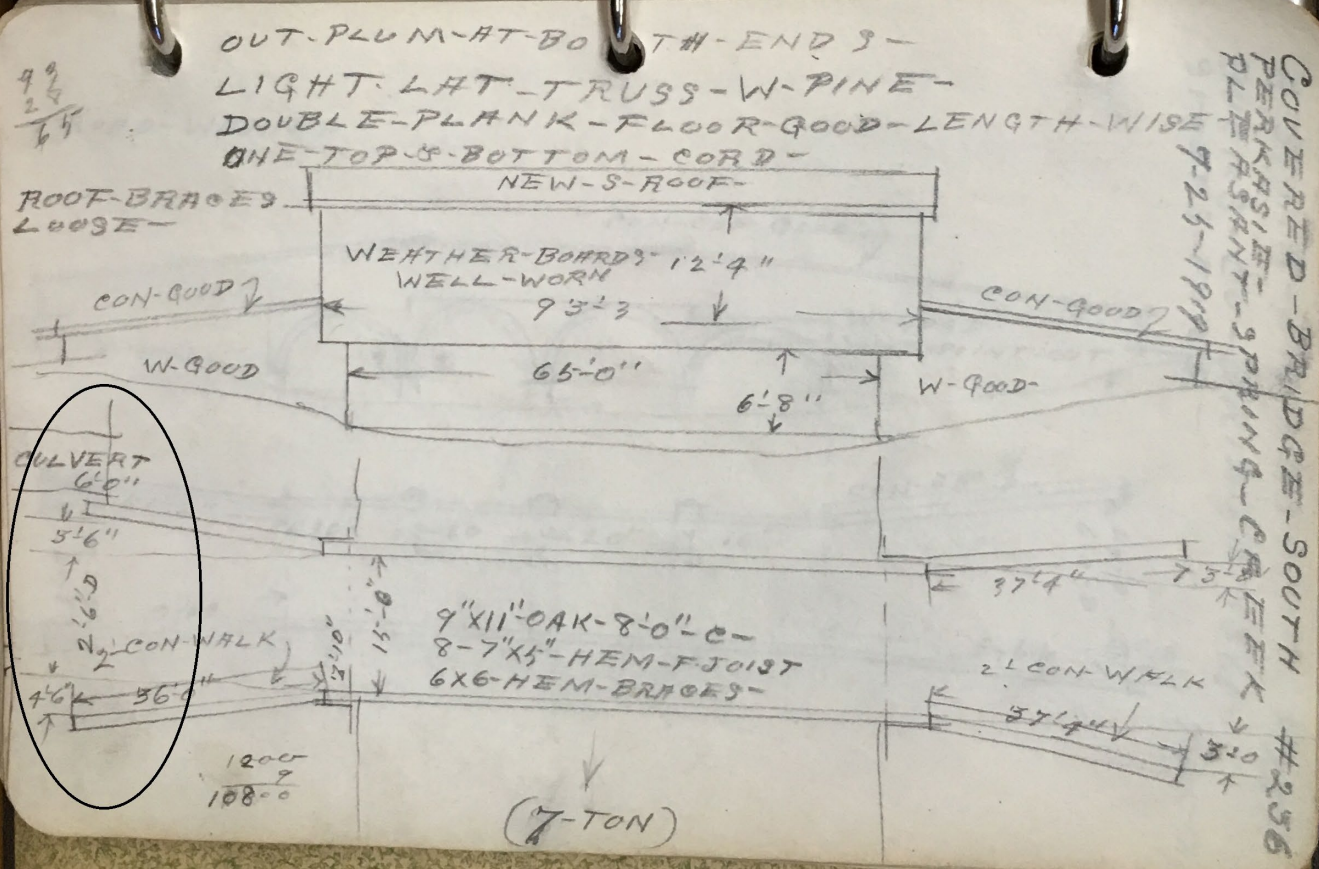
1832: Bath, Bath, NH



1832: South Perkasio,
Perkasio, PA (Moved in 1958)



1832: Thompson, West
Swanzey, NH



1919 Inspection Report from Bucks County

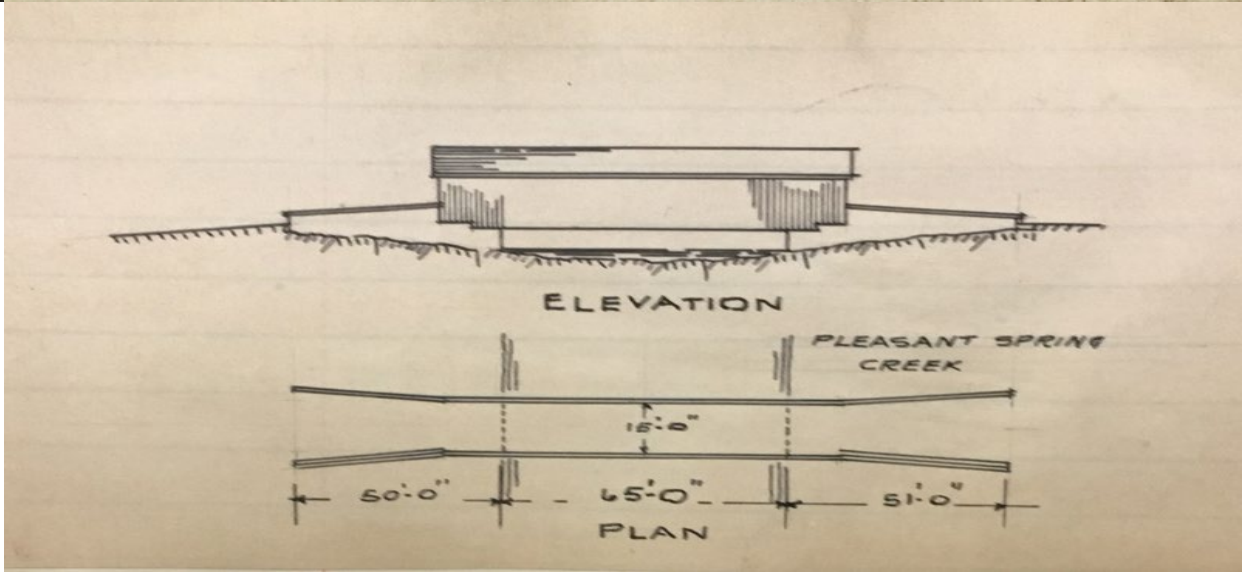
Length: 93 feet 3 inches

Clear Span: 65 feet

Truss: White Pine

Beams: Oak

Other members: Hemlock





1832.

SO FINE FOR YOU IN RIDING OR DRIVING OF THE BRIDGE THAT YOU CAN WALK OR SMOKING TO CROSS ON

Original Location: 1955

Bucks County Condemns Bridge, 1958

**Covered Bridge
In Perkasio
May Be Doomed**

Perkasie Borough Council voted last night to ask the Bucks County Commissioners for a new bridge in the Third Ward to replace the present covered bridge.

It is expected that this will cause a great deal of concern to residents of the area, councilmen noted. Many residents of the area cherish it as a landmark. It is an estimated 75 years old and one of the few covered bridges in Upper Bucks.

But, council felt, because of tremendous traffic created by workers of U. S. Gauge, a new bridge is needed.

There is no walkway inside the bridge, council pointed out. As such, council deemed it a safety hazard, particularly in view of the heavy motor traffic over the bridge.

In other action, council voted to cooperate in any way possible with the Church Softball League in erecting lights for Perkasio Playground at a cost of \$5,000. And the councilmen also appointed a committee to supervise moving the administrative offices into the new \$65,000 Borough Hall.

Meets Wednesday

**Perkasie Group Votes
To Move Old Span**

Perkasie's rustic covered bridge will live on.

Members of the Save the Covered Bridge Committee of the Perkasie Historical Society decided during a meeting last night to move the bridge from its piers on S. Main street to new piers in the borough's Lenape Park.

Ralph Keller, treasurer of the society, said the bridge will have to be toted three-eighths of a mile. The whole job will cost between \$4,800 and \$5,000 he said.

Following the hour and 15-minute session, Keller told *The Morning Call*: "The only problem is financing it, and we feel that we're still some distance from what we need, but we're near enough so that we feel we can get the rest of it."

He said the Gallagher Contracting Co. of Philadelphia has already been contacted on the project and the job could be completed within two months.

The bridge saving committee and the historical society have about \$3,400 on hand to begin the work. Perkasie Borough Council voted Monday night to contribute \$500 to the project.

Besides work on the span itself, Keller said new piers and approaches must be built. The bridge would probably be placed across a small, nameless stream in the park, he added.

The 126-year-old structure would probably be used as a pavilion, Keller said.

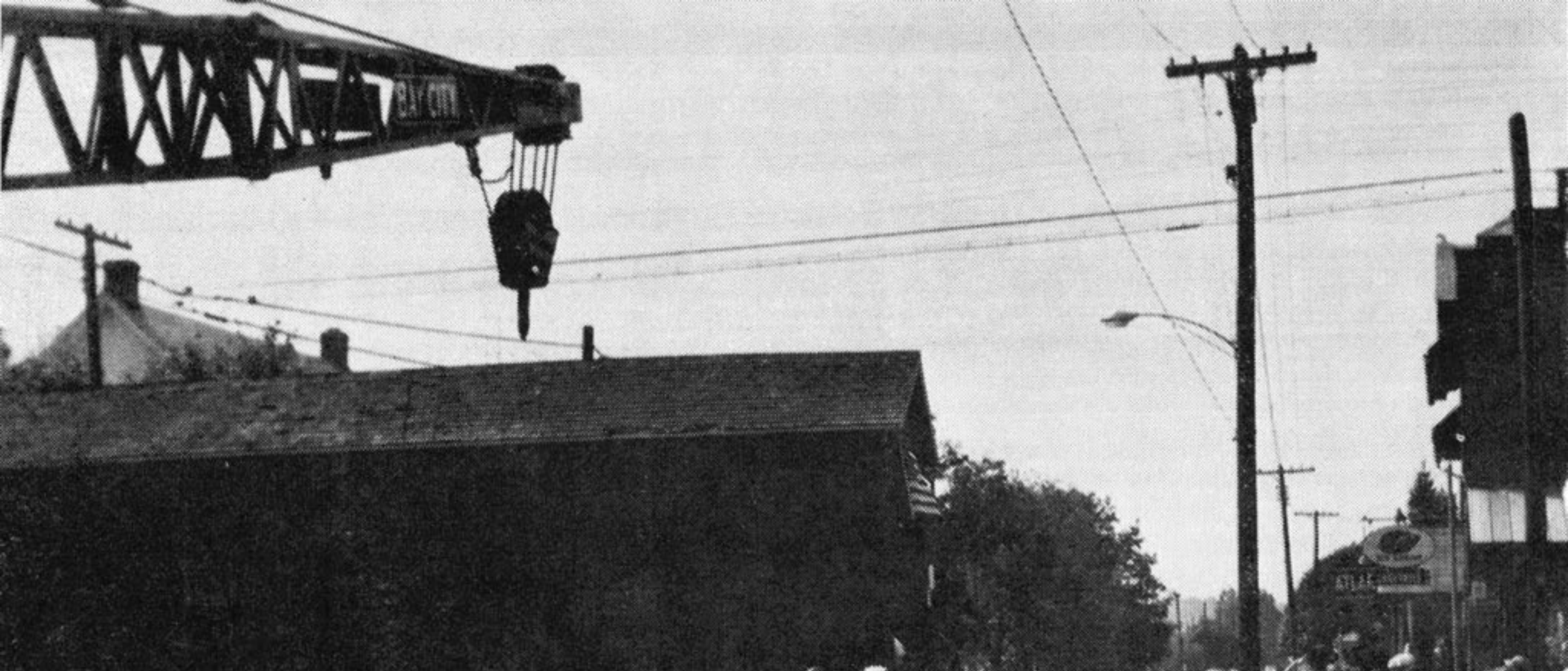
Bucks County commissioners have contended that the old bridge is outdated and insufficient for accommodating the public. A hearing will be held July 18 in Bucks County Court of Quarter Sessions in order that objections to condemning the covered bridge may be heard.

Condemnation proceedings on the structure are expected to begin after the hearing. The court will also be asked to sign an order approving construction of a new bridge in order to allow advertisement of bids.

Commissioners hope to have the new bridge under way this summer.

Following the hearing and condemnation proceedings the historical society will meet to hear reports on the fund drive.

THE MORNING CALL, Allentown, Pa., Wed



Perkasie Saves Bridge, August 1958



Original Location: 1958

Covered Bridge
Stuck at
Intersection for
Two Days
August 1958





Covered Bridge Moved to Lenape Park



Covered Bridge, New
Location in 1968

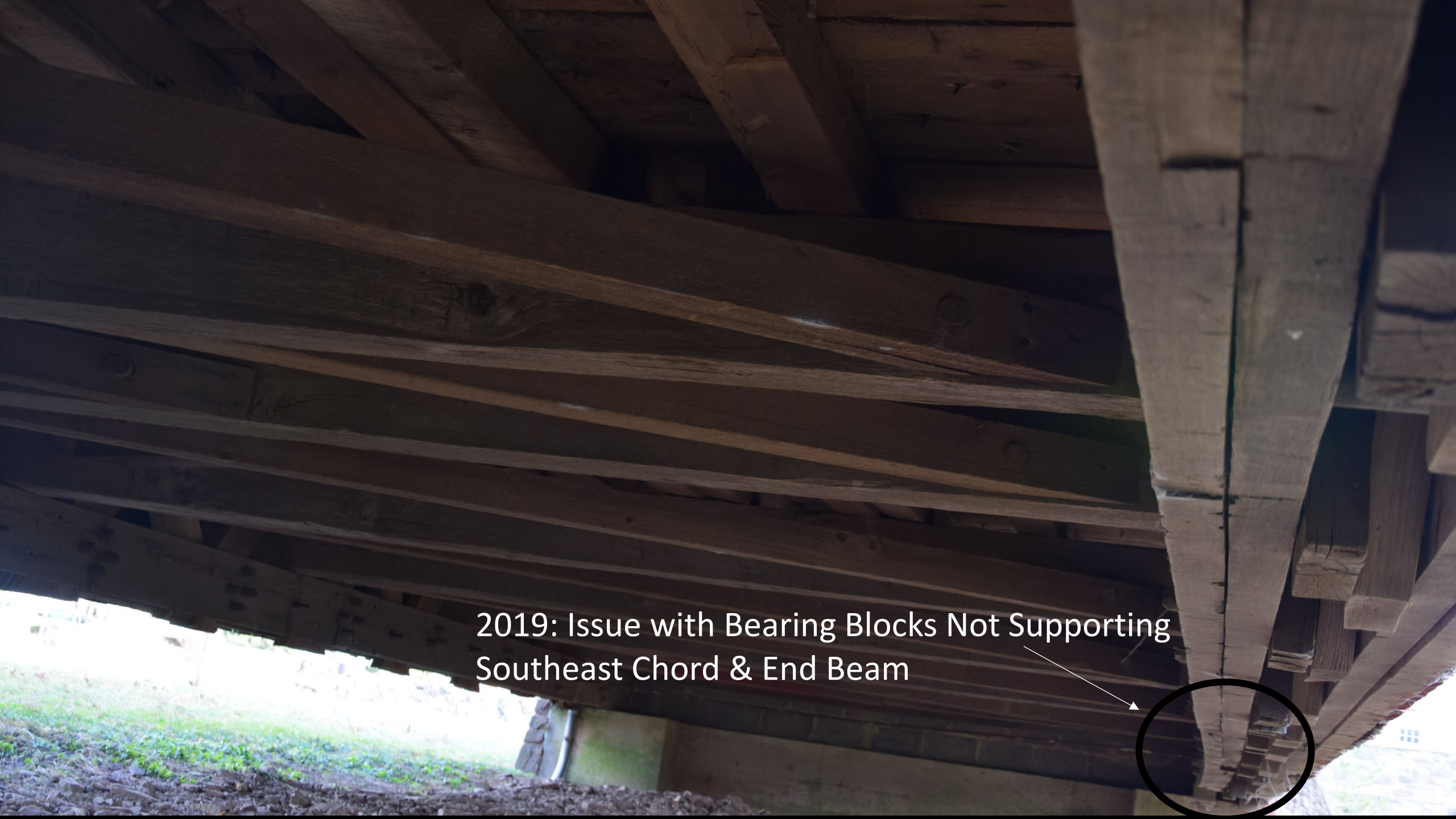
Covered Bridge Portal: 2006 and 2019



Condition Issues with Covered Bridge Before Ida

- Before Sept. 2021: Wracking caused by lack of support at southeast end beam and chord. Minor wood rot issues at west end of bridge.





2019: Issue with Bearing Blocks Not Supporting Southeast Chord & End Beam





Bolster Block and Abutment Issue, Southeast Corner

State Keystone Grant for Covered Bridge Restoration

- Awarded in June 2020 for repairs of the lattice truss, beams and chords associated with bridge racking or warping
- Not covered by grant: Extension of abutments by three feet; three way-finder panels with QR codes to create on-site museum about Bucks County covered bridges.





Remnants of Hurricane Ida, Sept. 1 and 2, 2021



Water from Pleasant Spring Creek merged with East Branch of the Perkiomen Creek



Bridge came off abutments, moved 15 feet east, tethered by electrical conduit. Water 18 inches above deck



Looking Southwest



Looking North

Covered Bridge Stabilized, Sept. 15, 2021






WELCOME TO PERKASIE
PERKASIE HISTORICAL SOCIETY

1832

PERKASIE HISTORICAL SOCIETY

Recent Photos: June 11, 2024



The background of the image is a close-up, low-angle shot of a wooden truss structure, likely from a covered bridge. The wooden beams are arranged in a complex, crisscrossing pattern, creating a series of diamond-shaped openings. The wood has a natural, slightly weathered appearance with visible grain and knots. The lighting is somewhat dim, with a few small, bright spots that could be reflections or lights from the interior of the bridge.

What's Next for the South
Perkasie Covered Bridge?

Scope of Services in Design RFP

Design Phase Scope of Services

- Task 1 – Provide an in-depth bridge inspection and prepare a “Report on Condition Assessment and Repair Recommendations”
- Task 2 – Perform field survey, as required.
- Task 3 – Perform all necessary investigations and evaluations to obtain all necessary federal, state, and other funding source required approvals for the project.
- Task 4 – Attend any necessary design phase meetings (assume five meetings).
- Task 5 – Prepare 50% and 100% design development and Opinion of Probable Construction Cost submissions for review
- Task 6 – Prepare a Design Phase Schedule and Construction Schedule
- Task 7 – Prepare Final Plans, Specifications, Construction Cost Estimate and Bidding Documents

Construction Consultation Services in Design RFP

- Task 8 – Attend on site Construction Pre-Bid Conference
- Task 9 – Assist Borough with preparation of any required Addenda for issuance to bidders.
- Task 10 – Provide engineering assistance to the Borough during construction. These services may include, but are not limited to the following:
- Task 11 – Attend construction phase meetings.
- Task 12 – Review project submittals, shop drawings and other construction related documents.
- Task 13 – Provide assistance in plan interpretation and respond to requests for information from the Contractor for the duration of the project.
- Task 14 – Perform site visits when necessary or requested.

FEMA/PEMA Hazard Mitigation Grant (Abutments)

Preliminary Scope of Work

Mitigation consists of replacing the existing stacked stone abutments with reinforced concrete cast in place abutments, with stacked stone appearance.



Elevated above flood event on spread footers with 5 EA 1.5 IN X 36 IN galvanized L anchors to secure the bridge to each new abutment.

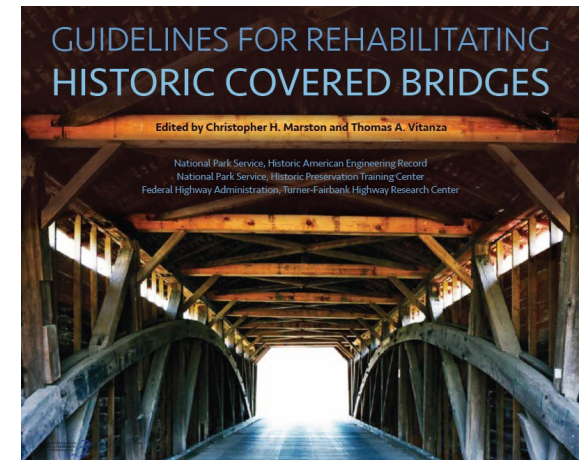
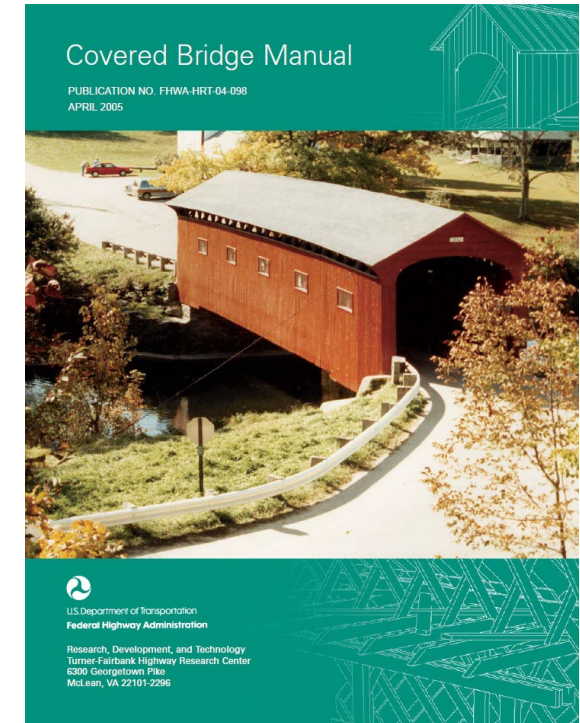


The mitigation measures will reduce the risk of future damage by elevating the bridge above the flood event and anchoring it to reinforced concrete abutments with tie downs to prevent uplift.

Preservation Requirements

Secretary of Interior's Standards for Historic Preservation as a Rehabilitation Project

- Rehabilitation: making possible a **compatible use** for a property through **repair, alterations, and additions** while preserving historical, cultural, or architectural values.
- The Rehabilitation standards acknowledge the need to alter or add to a structure to meet continuing or new uses while **retaining the structure's historic character**.
- The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
- **Deteriorated historic features shall be repaired rather than replaced.** Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials.



Primary Selection Criteria: Contract Proposals

The proposer will be selected based on their written proposal and any requested presentations and compliance with RFP instructions.

- A Statement of Interest is required

Evaluation factors include:

- Past performance and expertise
- The quality of proposed personnel
- Length of delivery schedules
- The relative importance of price or cost for the procurement
- Technical design
- Technical approach

Technical capability, past performance, and prior experience considerations may play a dominant role in source selection

Perkasie Borough does not need to disclose numerical or percentage ratings or weights. But the evaluation factors must support the purposes of the grants or cooperative agreements funding this project.



Revised Design RFP Projected Timetable

Issue Request for Proposal	June 21, 2024
Revised RFP Issued	August 2, 2024
Online Conference about Abutments	August 5, 2024
Proposals Due	August 20, 2024
Preliminary Award Decision By Borough	September 3, 2024
Design Project Starts	October 1, 2024
Design Project Concluded	January 3, 2025

- Planning Goal: Plan is completed about three months after both parties' sign contract
- Consultation on Construction Contracts: Spring/Summer 2025
- Design Plan Contract Total Duration: 12 months

South Perkasio Covered Bridge Design and Bid Contract Proposals

Advertising Date: June 20, 2024-August 20, 2024

Venues: PennBid, Direct Solicitation List to Small Businesses, Pennsylvania Minority Business Development Agency

Interested Vendors on PennBid: 89

Qualified Interested Vendors: 18

Proposals (Lump Sum): 7

American Engineers Group, LLC*	\$449,950
JHA Companies	\$145,600
Kurziel Barker Engineering, Inc.	\$177,200-\$183,835
Larson Design Group	\$232,000
Pennoni Associates Inc.*	\$397,229
Restoration Engineering, Inc.	\$109,460
Wood Research and Development	\$195,030
Average	\$243,781
Median	\$195,030

*Proposals over \$250,000 exceed FEMA's Simple Acquisition Threshold

Qualified Proposals*: 5

	Lump Sum Estimate	Estimate By Hourly Tasks
JHA Companies	\$145,600	\$148,420
Kurziel Barker Engineering, Inc.**	\$177,200	\$183,835
Larson Design Group	\$232,000	\$232,000
Restoration Engineering, Inc.	\$109,460	\$109,460
Wood Research and Development	\$195,030	\$195,030
Average	\$171,858	\$173,749
Median	\$177,200	\$183,835

**Not including geotechnical

Cost Estimates By Scope Task

	REI	LDG	WRD	KBE	JHA
Bridge Inspection	\$28,235	\$25,300	\$35,480	\$41,960	\$16,020
Investigations		\$71,650	\$46,930	\$13,720	\$24,300
Design	\$45,720	\$92,900	\$70,580	\$87,515	\$78,000
Construction	\$35,505	\$26,100	\$42,040	\$40,640	\$30,100
Additional		\$16,050			
	\$109,460	\$232,000	\$195,030	\$183,835	\$148,420

Proposal Rankings

Covered Bridge Design Proposals Evaluations	Contractor						
	A	B	C	D	E	F	G
Met Filing Requirements	x	x	x	x	x	x	x
Cover Letter	x	x	x	x	x	x	x
Statement of Interest	x	x	x	x	x	x	x
Organization Chart/Resumes	x	x	x	x	x	x	x
References (3)	x	x	x	x	x	x	x
Financial Statement	x	x	x	x	x	x	x
Cost	x	x	x	x	x	x	x
Primary Judging Criteria	10	8	17	19	13	11	10
Past performance and expertise	2	2	4	4	4	3	1
The quality of proposed personnel	2	3	3	4	3	3	2
Length of delivery schedules	0	0	4	4	2	0	1
The relative importance of price or cost for the procurement	4	1	3	3	2	1	4
Technical design and Technical approach	2	2	3	4	2	4	2
Extensive Covered Bridge Experience			x	x	x	x	
Historic Preservationist			x	x	x		
Socioeconomic Qualified	x	x	x	x			x

Perkasie Borough Council advances special events ordinance

By [JOHN WORTHINGTON](#) | jworthington@montgomerynews.com

UPDATED: August 12, 2024 at 3:21 p.m.

PERKASIE — The Perkasie Borough Council on August 5 approved the advertisement of a new special events ordinance.

The ordinance, aimed at formalizing the special event permit application and approval process, will regulate special events on public and private property that interfere with normal traffic flow. Provisions include definitions of special events and block parties, exceptions to permit requirements, contents of a special event permit application and review process and standards for permit issuance or denial.

Under the ordinance, an applicant must submit a special event permit at least 90 days in advance of the event. A committee of borough staff members will review the application and present a recommendation to council. Council will then make a final decision at a public meeting, not less than 15 days prior to the event.

Council member Jeremy Wano cast the sole vote against the advertisement after requesting more details about the borough's criteria for application approvals and additional notice of event applications for council members.

In response, council member Chuck Brooks and borough manager Andrea Coaxum said that permit applications are reviewed in a timely manner and that borough staff works closely with applicants to resolve any issues. Coaxum added that applicants can contact council if they are dissatisfied with the review process.

Wano also raised concerns about the absence of an appeal process. Council president Jim Ryder responded that applicants can adjust and resubmit their applications, while solicitor Jeff Garton noted that individuals have the right to appeal any borough decision to the Court of Common Pleas.

Transient retail business permit requirements

Council approved an ordinance to ease permit requirements for transient retail businesses, namely food trucks. Currently, such businesses most obtain a permit for each individual staff member, a particularly onerous requirement for food trucks. The new ordinance requires one permit per vendor, rather than operator.

Council additionally approved resolutions to establish a Chaplain program for borough police officers and to implement a policy that outlines the procedures for the borough's Community Relations Specialist. Created in May, the position provides services to

crime victims and crime prevention programming. Chief Robert Schurr said that the specialist has received 24 referrals from crime victims since starting in June.

Council member Kelly Laustsen reported that Sage Bliss Aesthetics held its grand opening and ribbon cutting ceremony on Friday. The skin care service is located at 5 N 7th Street next to Rise and Grind Café.

Council also approved a Perkasio Rotary 5K/10K event on September 8.

The next Perkasio borough council meeting is on September 3 at 7 p.m. For more information, visit perkasioborough.org.

Originally Published: August 12, 2024 at 3:19 p.m.

Perkasie borough to “rev for responders” at 25th annual Under the Stars car show

By [MEDIANEWS GROUP](#)

UPDATED: August 8, 2024 at 1:29 p.m.

PERKASIE — Perkasie borough has announced the return of its annual Under the Stars Car Show on August 17 from 5 to 9 p.m., featuring an engine revving ceremony at 7 p.m. in tribute to local first responders.

Now in its 25th year, “Under the Stars” is one of the region’s premier car shows. Presented this year by Perkasie borough in partnership with local garages and businesses, Perkasie’s historic downtown streets will play host to almost 500 classic, vintage and custom vehicles, with 4,000+ visitors from across the region. The full color art poster, show T shirts and this year’s commemorative dash plaque features the 2024 Mayor’s Choice winner, a 1932 Chevrolet Cabriolet, said a borough press release.

Perkasie’s Ragtops & Roadsters and the Perkasie Historical Society will stage “Cars from Afar”, a special exhibit featuring unique automobiles from all over the world, on W. Walnut St. Visitors will enjoy live music, food trucks, exhibitors and kids’ crafts. Exhibitors at the Cars from Afar show will be presented with winner and two runner-up trophies in classes: Best British Car, Best Italian Car, Best German Car, Best Japanese Car and Best of Show.

Exhibitors at the main show are vying for seven main show trophies and five sponsor trophies. In addition, 50 vehicles will win Top 50 plaques, while commemorative dash plaques will be included in event goody bags for the first 400 vehicles at the show. True to tradition, the winner of the 2024 Mayor’s Choice award will be pictured on the promotional materials and commemorative dash plaques for next year’s show, said the release.

There is no fee for spectators, and visitors will find vendors, food trucks, period music and shopping and dining specials from Perkasie’s small businesses. Perkasie borough acknowledged several businesses for making the Under the Stars Car Show possible, including the Covered Bridge Car Wash, the RAMs Pint House, A&T Chevrolet-Subaru, American Heritage Federal Credit Union, Grandview Service Centre, QNB Bank, Grim, Biehn & Thatcher, Joe Davis Autosport and Penn Community Bank. Perkasie Rotary Club members will also be managing parking this year.

Exhibitor registration for both the Main Show and Cars from Afar is open at www.perkasierec.com. Advance registration costs \$15 and is open until 4 p.m. on August 14th. Day of show registration costs \$25. Event organizers request that

visitors bring service animals only, as the event is crowded and can be overwhelming for pets, said the release.

Information about road closures, ADA parking, show car registration and arrival and other event details for show is available at <https://perkasieborough.org/information/community-events/under-the-stars-car-show/>.

Any questions can be sent to Linda Reid, Perkasie's Assistant Borough Manager, at community@perkasieborough.org.

Originally Published: August 8, 2024 at 1:28 p.m.