

**MINUTES OF PERKASIE BOROUGH  
COUNCIL MEETING  
JUNE 17, 2024**

620 West Chestnut Street  
Perkasie, Pennsylvania

ATTENDANCE:

Council Members:

Scott Bomboy  
Chuck Brooks  
Kelly Laustsen  
Steve Rose  
Jim Ryder  
Robin Schilling (absent)  
Jeremy Wano  
Dave Weaver  
Dave Worthington  
Logan Wilcox  
Jeff Hollenbach  
Andrea L. Coaxum  
Linda Reid (absent)  
Rebecca Deemer  
Lauren Moll (absent)  
Robert Schurr  
Harold Stone (absent)  
Jeff Tulone (absent)  
Jeffrey Garton, Esq.  
Douglas Rossino, P.E.

Youth Councilor:

Mayor:

Borough Manager:

Assistant Borough Manager:

Finance Director:

Parks and Recreation Director:

Police Chief:

Electric Superintendent:

Public Works Director:

Borough Solicitor:

Borough Engineer:

Council President Jim Ryder convened the meeting at 7:00 PM. Mayor Hollenbach gave an invocation, which was followed by the Pledge of Allegiance.

**SWEARING IN OF NEW PATROL OFFICERS**

Mayor Hollenbach swore Officer Mark Compas and Officer Justin Nyce in as new patrol officers for the Borough.

**PROCLAMATION: PARKS AND RECREATION MONTH**

Mayor Hollenbach read a Proclamation establishing July as Parks and Recreation Month in the Borough.

**PUBLIC FORUM**

Nothing at this time.

## **PRESIDENT'S REMARKS**

Council President Jim Ryder shared some remarks on the unveiling of the National Register of Historic Places Plaque that took place on Saturday at the Historical Society, adding that it was a great event.

## **APPROVAL OF MINUTES**

Upon a motion by Rose, seconded by Weaver, Council unanimously approved the minutes from the Council meeting on May 20, 2024 and the Committee meeting on June 3, 2024.

## **CORRESPONDENCE AND REPORTS**

### Mayor's Report

Mayor Hollenbach recognized the Historical Society and the wonderful event that took place there on Saturday, and also encouraged the Council and staff to participate in the cornhole tournament at Community Day on July 7<sup>th</sup>.

### Taxes Collected

Upon a motion by Rose, seconded by Wano, Council unanimously accepted the report of taxes collected for the month of May, 2024.

### Budget Status

The Finance Director informed Council that the Borough received a large portion of real estate taxes in May, and that 73% of the pool memberships anticipated for 2024 were purchased before the pool opened on Memorial Day weekend. Ms. Deemer also gave an update on the trash and electric revenues, adding that all budget funds are healthy and it is expected that the Borough will hit the targets for what was budgeted for 2024.

Upon a motion by Worthington, seconded by Laustsen, Council unanimously accepted the budget status report for the month of May, 2024.

### Engineer's Report

The Engineer informed Council that the developer for the Hidden Meadows development is working on addressing the 18-month maintenance inspection items, and will wait until the fall to replace the landscaping. He also reported that the pre-construction meeting was held for the 2024 Road Program, and the work should start soon for the 2024 Concrete Program.

Upon a motion by Weaver, seconded by Rose, Council unanimously accepted the Engineer's monthly report for the month of April, 2024.

### Planning Commission Report

The Planning Commission will not meet in June.

## Zoning Hearing Board Report

Council reviewed two applications that the Zoning Hearing Board will review at their June meeting.

## Police Report

Chief Schurr thanked Council for swearing in the new officers and also thanked the Mayor, Borough Manager and the Civil Service Commission for all of their work on the hiring process for the officers. The Chief also introduced Christopher Doheny, the new Civilian Community Relations Specialist

Chief Schurr reported that the Police Department had their Accreditation Assessment on May 21<sup>st</sup> and 22<sup>nd</sup>, and the State will vote on accreditations on July 23<sup>rd</sup>. The Chief also thanked the Solicitor for all of his work on policy review for the Department. The Borough Manager gave an update on the quarterly meetings with Grand View Health EMS representatives, the Police Chief and members of the Public Safety Committee.

Upon a motion by Rose, seconded by Weaver, Council unanimously accepted the Police Department report for the month of May, 2024.

## Fire Department Report

Chief Trotter reminded everyone about the upcoming Fire Company Carnival from June 25<sup>th</sup> through June 29<sup>th</sup>, adding that it is the biggest fundraiser for the Fire Company and the volunteers will be putting in a lot of hours there that week. The monies raised from this year's carnival will help with some recent expensive repair costs for Engine 76 and the Rescue vehicle. Council reviewed the Fire Department reports for the month of May, 2024.

## **PUBLIC WORKS COMMITTEE**

### Review of Superintendent's Report

The Committee reviewed and accepted the Public Works Superintendent's report for May, 2024.

## **PUBLIC UTILITY COMMITTEE**

### Review of Superintendent's Report

The Committee reviewed and accepted the Electric Superintendent's report for May, 2024.

## **PLANNING AND ZONING COMMITTEE**

### Code Enforcement Administrator Report

The Committee reviewed and accepted the Code Enforcement Administrator's monthly report for May, 2024.

Consider Resolution #2024-36 – Amended Final Land Development Plans – 8<sup>th</sup> Street Commons

Upon a motion by Weaver, seconded by Rose, Council unanimously approved Resolution #2024-36, a resolution of the Borough Council in and for the Borough of Perkasio, Bucks County, Commonwealth of Pennsylvania, approving the amended Final Land Development/Subdivision Plan submitted by EF Moser Developers, Inc. for the 8<sup>th</sup> Street Commons project.

Consider Resolution #2024-37 – Amended Final Land Development Plans – Green Ridge Estates East

Upon a motion by Bomboy, seconded by Laustsen, Council unanimously approved Resolution #2024-37, a resolution of the Borough Council in and for the Borough of Perkasio, Bucks County, Commonwealth of Pennsylvania, approving the amended final subdivision/land development plan for the Green Ridge Estates-East project.

**PARKS AND RECREATION COMMITTEE**

Parks and Recreation Director Report

The Committee reviewed and accepted the Parks and Recreation Director’s report for the month of May, 2024.

Update on Lenape Park Skate Park

Councilman Worthington recognized the members of the Park & Recreation Board and Skate Park Sub Committee who were in attendance at the meeting and invited them up to make a presentation to Council as to where the Borough stands with the Skate Park.

Joel Nieto from the Park & Recreation Board and Skate Park Sub Committee reported that the Skate Park Sub Committee has been communicating regularly with the Park & Recreation Board over the last several months to share ideas on how to improve and better utilize the Lenape Park Skate Park. Mr. Nieto talked about recent improvements to the Skate Park including new asphalt and the new mini half pipe, and the unique feature that the mini half pipe now has called a single coping spine, which was engineered specifically for Perkasio Borough and not seen in other skate parks in Bucks County. Mr. Nieto also spoke to Council about the discussions that the Skate Park Sub Committee has had over the last few months about renaming the Skate Park to help revitalize the park and give it a stronger sense of identity, adding that the Committee has unanimously agreed upon naming it The Spine at Lenape Park, signifying that this park will be the backbone of the skate community here in the Borough. The concept was reviewed by the Park & Recreation Board and they are in full support of the name change as well.

Kathy Rocchetti, the Chair of the Park & Recreation Board, reported that the group received a lot of great suggestions for the name, and one of the things that was very important was tying in the whole community and bringing some history into the Skate Park. Mr. Nieto then talked about how the Sub Committee has discussed different ideas for graphic design, including the potential to tie the Twin Bridges into the shape of The Spine and also incorporate Borough history with the Skate Park to give the Borough residents a sense of pride about the Skate Park and its ties to the historical significance of our community.

Mayor Hollenbach and Council President Ryder expressed their appreciation to both the Skate Park Sub Committee and the Parks & Recreation Board for their persistence and all of their efforts on this project.

Perkasie Lions Sponsorship of Kulp Wading Pool

Dale Haring came before Council on behalf of the Perkasie Lions and gave a history of the Kulp Wading Pool, which was built by the Lions in 1948. Mr. Haring informed Council that the Lions met last week and decided that they did not want to see anyone pay fees to use Kulp Wading Pool, so they voted to give a sponsorship of \$1,000.00 to Perkasie Borough for Kulp Wading Pool, to allow the community to use it free of charge. Mr. Haring added that this sponsorship will be on the Lions Club budget every year, so the Borough can count on that \$1,000.00 every year for Kulp Wading Pool. Council President thanked Mr. Haring for the Lions' very generous donation.

Consider Event Application – Grow a Pair 5K

Upon a motion by Bomboy, seconded by Wano, Council unanimously approved the use of Kulp Park for the Grow a Pair 5K on Wednesday, August 21, 2024 at 6:00 pm.

Consider Reservation Request – Troop 1 End of Year Party

Upon a motion by Laustsen, seconded by Rose, Council unanimously approved the reservation request from Troop 1 Sellersville to use the Lenape Park Skate Park pavilion for their Troop End of the Year Party on August 26, 2024.

Accept Resignation of Parks & Recreation Board Member

Upon a motion by Worthington, seconded by Rose, Council unanimously accepted the resignation of Bethany Schwendy from the Parks & Recreation Board.

Discuss Perkasie Community Garden Lease

Council President Ryder informed Council that the family who owns the property where the Community Garden is located is looking to either sell or lease the parcel to the Borough. The Borough Manager commented how gracious the Kratz family has been to allow the Borough community members to use the land for the Community Garden for the last 20 years. Ms. Coaxum added that the Borough is very grateful to the Kratz family and stated that the garden plots come close to selling out every year. The family is hoping to have lease rates and purchase information to the Borough soon for consideration. Ms. Coaxum reported that the Park & Recreation Board has discussed this at their last 2 meetings and the Board has decided that it would be nice to keep this parcel in the community going forward. She added that no action is needed at this time, and stated that staff is simply looking for Council's feedback or any questions they may have.

Councilman Bomboy asked what the fair market value is for the parcel, and Council President Ryder reported that a general assessment of the property is approximately \$90,000-100,000. Councilman Worthington stated that it was the opinion of the Park & Recreation Board that there is not a lot of open or park-related space in the north end of the Borough and that this would be a good location for a passive recreation park in the future as it continues to be a community garden.

Councilman Bomboy also suggested that the Borough could look at potential sponsorship opportunities to help offset the costs. Councilman Weaver asked if there are currently any fees for the garden plots, and Ms. Coaxum stated that there is a nominal fee of approximately \$25.00 which is used as a deposit on the key to use the water, and partially returned to the person who purchases the plot once the key is returned.

## **PERSONNEL AND POLICY COMMITTEE**

There was no business to come before the Personnel and Policy Committee.

## **FINANCE COMMITTEE**

### Authorization to Pay Bills

Upon a motion by Rose, seconded by Weaver, Council unanimously authorized payment of the bills as presented.

### Consider Resolution #2024-38 – Professional Services Agreement – Barry Isett & Associates, Inc. – Third-Party Building Inspection & Related Services

Upon a motion by Worthington, seconded by Weaver, Council unanimously approved Resolution #2024-38, a resolution of the Council of the Borough of Perkasio approving the professional services contract with Barry Isett & Associates, Inc. for third-party building inspection and related services, and authorized the Borough Manager and/or the Perkasio Borough Council President to execute the contract on behalf of the Borough of Perkasio.

### Consider Resolution #2024-39 – Updated Fee Schedule for 2024

Upon a motion by Wano, seconded by Rose, Council unanimously approved Resolution #2024-39, the updated fee schedule for 2024.

### Consider Resolution #2024-40 – Pennridge Airport Project, Phase I – Inspection Escrow Reduction

Upon a motion by Bomboy, seconded by Worthington, Council unanimously approved Resolution #2024-40, a resolution of the Perkasio Borough Council authorizing the reduction in the inspection escrow for the Pennridge Airport Project, Phase I, in the amount of \$8,000.00 to reduce the total inspection escrow to \$2,000.00, and authorized the signature of the Borough Manager on the inspection escrow reduction.

### Consider Resolution #2024-41 – Perry Mill Escrow Release #9

Upon a motion by Laustsen, seconded by Rose, Council unanimously approved Resolution #2024-41, a resolution of the Perkasio Borough Council authorizing a reduction in the escrow for the Perry Mill Project (AKA 8<sup>th</sup> Street Commons Rowhomes) as approved by Gilmore & Associates, Inc., in the amount of \$75,758.63 to reduce the total escrow to \$321,583.30, and authorized the signature of the Borough Manager on the escrow reduction.

### Consider Resolution #2024-42 – Return of Professional Services Escrow – 50 South 7<sup>th</sup> Street

Upon a motion by Weaver, seconded by Laustsen, Council unanimously approved Resolution #2024-42, a resolution of the Perkasio Borough Council authorizing the return of the professional services escrow in the amount of \$1,692.03 for the 50<sup>th</sup> South 7<sup>th</sup> Street Land Development Project and authorized the Borough Manager to release the professional services escrow to the applicant.

Consider Request for Waiver of Fees – PAC Awards Ceremony & Splash Party

Upon a motion by Worthington, seconded by Wano, Council unanimously approved the waiver of fees for the Penridge Aquatic Club’s Annual Awards & Splash Party at Menlo Aquatics Center on Saturday, July 27, 2024.

**ECONOMIC DEVELOPMENT COMMITTEE**

Community Development Manager Report

The Committee reviewed and accepted the Community Development Manager’s report dated June 7, 2024.

**PUBLIC SAFETY COMMITTEE**

Consider Request for Fire Police Assistance – Central Bucks Regional Police Department

Upon a motion by Bomboy, seconded by Worthington, Council unanimously approved the request for Fire Police assistance from Central Bucks Regional Police Department for the annual Tri-Municipal Parade on Thursday, July 4, 2024.

Consider Request for Fire Police Assistance – Chalfont Fire Police

Upon a motion by Laustsen, seconded by Rose, Council unanimously and retroactively approved the fire police assistance that was provided at the celebration of life for Joe Kay on Saturday, June 8, 2024.

**HISTORICAL COMMITTEE**

Councilman Bomboy shared comments on the Historical Register Plaque presentation to the Historical Society on Saturday, June 15, 2024.

**OTHER NEW BUSINESS**

Nothing at this time.

**REPORT FROM YOUTH COUNCILOR**

Youth Councilor Logan Wilcox gave a breakdown from this year’s graduating class as to what percentages will attend a two-year or four-year college, join the workforce or enlist in the armed forces. He also reported that more than \$2.7 million was awarded in scholarships. In addition, he informed Council that all Penridge schools passed their safety inspections, with the exception of two sinks that failed their lead test, which have since been replaced.

**PUBLIC FORUM**


Nothing at this time.

**PRESS FORUM**

Nothing at this time.

**ADJOURNMENT**

The meeting adjourned at 7:55 PM.



Andrea L. Coaxum  
Borough Manager/Secretary