

**MINUTES OF PERKASIE BOROUGH
COUNCIL MEETING
MAY 20, 2024**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Members:

Scott Bomboy
Chuck Brooks (absent)
Kelly Laustsen
Steve Rose
Jim Ryder
Robin Schilling
Jeremy Wano
Dave Weaver
Dave Worthington
Logan Wilcox
Jeff Hollenbach (absent)
Andrea L. Coaxum
Linda Reid
Rebecca Deemer
Lauren Moll
Robert Schurr
Harold Stone
Jeff Tulone
Jeffrey Garton, Esq.
Douglas Rossino, P.E.

Youth Councilor:

Mayor:

Borough Manager:

Assistant Borough Manager:

Finance Director:

Parks and Recreation Director:

Police Chief:

Electric Superintendent:

Public Works Director:

Borough Solicitor:

Borough Engineer:

Council President Jim Ryder convened the meeting at 7:00 PM. A moment of silence was observed for everyone's personal intentions and was followed by the Pledge of Allegiance.

PUBLIC FORUM

Nothing at this time.

PRESIDENT'S REMARKS

Council President Jim Ryder thanked the Assistant Borough Manager and the staff for their efforts with Perkasie PorchFest on May 11th, adding that he's received calls from local business owners on how well they did that day.

APPROVAL OF MINUTES

Upon a motion by Rose, seconded by Weaver, Council unanimously approved the minutes from the Council meeting on April 15, 2024 and the Committee meeting on May 6, 2024.

CORRESPONDENCE AND REPORTS

Mayor's Report

The Mayor was not present at the meeting.

Taxes Collected

Upon a motion by Bomboy, seconded by Rose, Council unanimously accepted the report of taxes collected for the month of April, 2024.

Budget Status

Upon a motion by Weaver, seconded by Rose, Council unanimously accepted the budget status report for the month of April, 2024.

Engineer's Report

The Engineer informed Council that the 18-month maintenance period is coming to an end for the Hidden Meadows development project, and the 18-month maintenance period has ended for the 208 Ridge Avenue development project after final inspections. He also reported that the Lenape Park Timber Pedestrian Bridge project is now complete, and that the Lenape Park Skate Park project will start tomorrow and should be done next week.

Upon a motion by Worthington, seconded by Laustsen, Council unanimously accepted the Engineer's monthly report for the month of April, 2024.

Planning Commission Report

The Planning Commission will not be meeting in May.

Zoning Hearing Board Report

Council reviewed a residential application that the Zoning Hearing Board will review at their May meeting.

Police Report

Chief Schurr reported that the Police Department will receive their Accreditation Assessment on Tuesday and Wednesday. Upon a motion by Rose, seconded by Worthington, Council unanimously accepted the Police Department report for the month of April, 2024.

Fire Department Report

Council reviewed the Fire Department reports for the month of April, 2024.

PUBLIC WORKS COMMITTEE

Review of Superintendent's Report

The Public Works Director reported that the Lenape Park Skate Park equipment was removed in advance of the paving, and should go back in by June 12th. The Committee reviewed and accepted the Public Works Superintendent's report for April, 2024.

Consider Bid Award #2024-01 – 2024 Road Program

Upon a motion by Rose, seconded by Bomboy, Council unanimously awarded Bid #2024-01 for the 2024 Road Program to GoreCon, Inc. in the amount of \$462,680.62 for all of the items under the Base Bid, which will include the milling, base repair & paving of W. Blooming Glen Drive from North Fifth Street to North Ridge Road, including roadway widening and installation of pavement markings, as well as the installation of storm sewer improvements within North Fifth Street.

Consider Bid Award #2024-02 – 2024 Concrete Program

Upon a motion by Rose, seconded by Bomboy, Council unanimously awarded Bid #2024-02 for the 2024 Concrete Program to JDC Construction Services, Inc. in the amount of \$48,075.00 for all of the items under the Base Bid, which will include concrete replacement and repairs along the streets included in the Base Bid for the 2024 Road Program. The motion also approves the additional expenditure of \$7,400.00 for the project.

PUBLIC UTILITY COMMITTEE

Review of Superintendent's Report

The Electric Department Superintendent gave an update on the Penridge Little League field lighting project. The Committee reviewed and accepted the Electric Superintendent's report for April, 2024.

PLANNING AND ZONING COMMITTEE

Code Enforcement Administrator Report

The Committee reviewed and accepted the Code Enforcement Administrator's monthly report for April, 2024.

PARKS AND RECREATION COMMITTEE

Parks and Recreation Director Report

The Parks & Recreation Director provided updates on the Skate Park project and the Menlo Aquatics Center. Staff training was held at Menlo and as of tonight's meeting, the pool is 100% staffed. Further, there are 150 more pool memberships this year than there were last year at this time. The Committee reviewed and accepted the Parks and Recreation Director's report for the month of April, 2024.

Consider Resolution #2024-27 – DCED Grant Application for Kulp Park Improvements, Phase 2

Upon a motion by Laustsen, seconded by Rose, Council unanimously authorized the staff to

apply for a DCED Greenway, Trails & Recreation Program grant for Phase 2 of the Kulp Park Improvements Project, with a maximum request of \$250,000, and authorized the Borough Manager to sign Resolution #2024-27 and the letter of match that are required for this grant application.

Consider Reservation Request – Myers Family

Upon a motion by Weaver, seconded by Rose, Council unanimously approved the request from Nicholas Myers to reserve Menlo Pavilions 1 & 2 for a high school graduation party on Sunday, May 26, 2024 from 12:30 pm to 4:30 pm.

PERSONNEL AND POLICY COMMITTEE

Consider Resolution #2024-32 – Memorandum of Understanding between Perkasio Borough Police Dept. & Bedminster Township Police Dept. – Hiring of Civilian Community Relations Specialist

Upon a motion by Schilling, seconded by Rose, Council unanimously approved Resolution #2024-32, a resolution of the Council of the Borough of Perkasio approving a Memorandum of Understanding between the Perkasio Borough Police Department and the Bedminster Township Police Department related to the Law Enforcement-Based Civilian Community Relations Specialist Program under the PA Commission on Crime and Delinquency Grant Award #41238, and authorizing the signature of the Borough Council President on the MOU on behalf of the Perkasio Borough Police Department.

Upon a motion by Rose, seconded by Wano, Council unanimously approved the hiring of Christopher Doheny as a Crime Victim/Community Relations Specialist for the Perkasio Borough Police Department, conditioned upon the successful completion of the hiring requirements for the Borough, at an hourly rate of \$33.65, with a start date of June 10, 2024.

Consider Hiring of Additional Seasonal Staff for Menlo Aquatics Center

Upon a motion by Bomboy, seconded by Schilling, Council unanimously authorized the hiring of additional staff members for Menlo Aquatics Center for the 2024 season, contingent upon completing all of the necessary paperwork, background clearances and certification courses, at the hourly rates listed in the updated 2024 fee schedule.

FINANCE COMMITTEE

Authorization to Pay Bills

Upon a motion by Bomboy, seconded by Laustsen, Council unanimously authorized payment of the bills as presented.

Consider Member Commitment Letter – AMP Rural & Municipal Cybersecurity (RMUC) Grant Application

Upon a motion by Laustsen, seconded by Weaver, Council unanimously approved the non-binding letter of support for the AMP RMUC grant applications and authorized the signature of the Borough Council President on the letter.

Consider Resolution #2024-28 – reAlliance, LLC – 8th Street Commons – Release of Professional Services Escrow

Upon a motion by Bomboy, seconded by Rose, Council unanimously approved Resolution #2024-28, a resolution of the Perkasio Borough Council authorizing the return of the reAlliance, LLC professional services escrow account in the amount of \$1,640.50 for the Shelly's Lumber – 8th Street Commons Project, and authorizing the signature of the Borough Manager on the escrow release and close out of the account.

Consider Resolution #2024-29 – Pennridge Airport Project, Phase I – Lot Line Escrow Release

Upon a motion by Weaver, seconded by Rose, Council unanimously approved Resolution #2024-29, a resolution of the Perkasio Borough Council authorizing the return of the lot line escrow in the amount of \$500.00 for the Pennridge Airport Project, Phase I, upon confirmation that there are no outstanding or forthcoming legal and engineering invoices, and authorizing the signature of the Borough Manager on the escrow release and close out of the account.

Consider Resolution #2024-30 – Pennridge Airport Project, Phase I – Work Escrow Release

Upon a motion by Schilling, seconded by Rose, Council unanimously approved Resolution #2024-30, a resolution of the Perkasio Borough Council authorizing the return of the work escrow in the amount of \$50,000.00 for the Pennridge Airport Project, Phase I, upon confirmation that there are no outstanding or forthcoming legal and engineering invoices, and authorizing the signature of the Borough Manager on the escrow release and close out of the account.

Consider Resolution #2024-31 – Spruce Street Apartments – Escrow Release #3

Upon a motion by Bomboy, seconded by Rose, Council unanimously approved Resolution #2024-31, a resolution of the Perkasio Borough Council authorizing a reduction in the escrow for the Spruce Street Apartments Project as approved by Gilmore & Associates, Inc., in the amount of \$110,385.00 to reduce the total escrow to \$362,647.03, and authorizing the signature of the Borough Manager on the escrow reduction.

Consider Resolution #2024-33 – Pennridge Airport Business Park – Lot 2 – Professional Services Escrow Reduction

Upon a motion by Laustsen, seconded by Weaver, Council unanimously approved Resolution #2024-33, a resolution of the Perkasio Borough Council authorizing a reduction in the professional services escrow for the Pennridge Airport Business Park – Lot 2 Project as approved by Gilmore & Associates, Inc., in the amount of \$3,000.00 to reduce the total professional services escrow to \$2,000.00 and authorizing the signature of the Borough Manager on the professional services escrow reduction.

Consider Reservation Request & Waiver of Fees – Perkasio Lions Chicken BBQ

Upon a motion by Bomboy, seconded by Rose, Council unanimously approved the Perkasio Lions Club Annual Chicken BBQ Event on Sunday, September 8, 2024 from 7:00 am to 5:00 pm. The

motion included the approval of the setup at the pavilion on Saturday, September 7, 2024 from 9:00 am to 1:00 pm, and includes the waiver of any rental fees for this event.

ECONOMIC DEVELOPMENT COMMITTEE

Community Development Manager Report

The Assistant Borough Manager took a moment to recognize Frox for being in the Borough for 20 years, and bid them farewell, and reported that Mystic Ways is making great progress on their deck. Ms. Reid also informed Council of some upcoming events, including the Pop-Up Strawberry Market and Memorial Day Parade, both scheduled for May 25th, and the Grand Opening of the Farmers Market & Soap Box Derby, which are both scheduled for June 1st. Ms. Reid also acknowledged the great job that the Perkasio Garden Club did on the planters throughout the Borough. The Committee reviewed and accepted the Community Development Manager's report dated May 15, 2024.

PUBLIC SAFETY COMMITTEE

Consider Resolution #2024-34 – Memorandum of Understanding between Perkasio Borough Police Department & Bucks County Emergency Communications – Computer-Aided Dispatch System Access

Upon a motion by Bomboy, seconded by Rose, Council unanimously approved Resolution #2024-34, a resolution of the Council of the Borough of Perkasio approving a Memorandum of Understanding between the Perkasio Borough Police Department and Bucks County Emergency Communications (BC911) related to the Borough's remote access to the Bucks County Emergency Communications Computer-Aided Dispatch (CAD) System, and authorizing the signature of the Borough Council President on the Memorandum of Understanding on behalf of the Perkasio Borough Police Department.

HISTORICAL COMMITTEE

There was no business to come before the Historical Committee.

OTHER NEW BUSINESS

Councilwoman Laustsen shared some thoughts about Jill Strickland and Frox and acknowledged their contributions to the Borough over the last 20 years.

REPORT FROM YOUTH COUNCILOR

Youth Councilor Logan Wilcox reported that the last day of school for seniors is May 28th and graduation is June 4th. The last day of school for underclassmen is June 6th.

PUBLIC FORUM

Mary Antczak from 718 Shadywood Drive approached Council and expressed detailed concerns about the increased amount of cars parking on 7th Street, and about the No Parking signs that were taken down from 7th Street. Council President Ryder asked the Council members to take a


look at this area and stated that the Borough would talk to the Police Chief to make the best informed decision we can. Ms. Antczak asked for more discussion at a future meeting before anything is ruled on, and Mr. Ryder agreed that they will do that.

PRESS FORUM

Nothing at this time.

ADJOURNMENT

The meeting adjourned at 8:00 PM.



Andrea L. Coaxum
Borough Manager/Secretary