

**MINUTES OF PERKASIE BOROUGH
COUNCIL MEETING
MARCH 18, 2024**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

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| Council Members: | Scott Bomboy Chuck Brooks Kelly Laustsen Steve Rose Jim Ryder Robin Schilling (absent) Jeremy Wano Dave Weaver Dave Worthington |
| Youth Councilor: | Logan Wilcox |
| Mayor: | Jeff Hollenbach (absent) |
| Borough Manager: | Andrea L. Coaxum |
| Assistant Borough Manager: | Linda Reid |
| Finance Director: | Rebecca Deemer |
| Parks and Recreation Director: | Lauren Moll |
| Police Chief: | Robert Schurr |
| Electric Superintendent: | Harold Stone |
| Public Works Director: | Jeff Tulone |
| Borough Solicitor: | Jeff Garton, Esq. |
| Borough Engineer: | Douglas Rossino, P.E. |

Council President Jim Ryder convened the meeting at 7:00 PM. Councilman Scott Bomboy recognized former Councilman Steve Pizzollo, who recently passed away. Everyone then observed a moment of silence, which was followed by the Pledge of Allegiance.

PUBLIC FORUM

Nothing at this time.

PRESIDENT’S REMARKS

Council President Jim Ryder thanked Linda Reid and all of the Borough employees who worked on Celtic Fest, along with the Police Department, adding that it was another wonderful event.

APPROVAL OF MINUTES

Upon a motion by Rose, seconded by Weaver, Council unanimously approved the minutes from the Council meeting on February 19, 2024 and the Committee meeting on March 4, 2024.

CORRESPONDENCE AND REPORTS

Mayor's Report

The Mayor was not present at the meeting.

Taxes Collected

The Finance Director gave an update on the 2023 audit, adding that the auditors completed their field work in February and we should have the audit report in the next few months.

Upon a motion by Rose, seconded by Wano, Council unanimously accepted the report of taxes collected for the month of February, 2024.

Budget Status

Upon a motion by Brooks, seconded by Rose, Council unanimously accepted the budget status report for the month of February, 2024.

Engineer's Report

The Borough Engineer gave an update on the 2024 Road Program and the status of the PennDOT permit application for Market Street.

Upon a motion by Weaver, seconded by Rose, Council unanimously accepted the Engineer's monthly report for the month of February, 2024.

Planning Commission Report

The Planning Commission will not be meeting in March.

Zoning Hearing Board Report

The Zoning Hearing Board will meet in March to review a residential application.

Police Report

Upon a motion by Laustsen, seconded by Rose, Council unanimously accepted the Police Department report for the month of February, 2024.

Fire Department Report

Council reviewed the Fire Department reports for the month of February, 2024. The Fire Chief informed Council that the next Fire Company Breakfast will be held in May, and the 15th annual Ron Dietrich Blood Drive was held recently in honor of former firefighter Ron Dietrich. The Fire Company has been able to help over 4,000 people so far with the donations received at these blood drives.

PUBLIC WORKS COMMITTEE

Review of Superintendent's Report

The Committee reviewed and accepted the Public Works Superintendent's report for January, 2024.

Councilman Rose informed Council that the Borough received a \$2.1 million grant for the Park Avenue Improvements Project, and thanked the staff and the Engineer for all of their work on this project so far. The Public Works Director reported that a Spring leaf collection has been scheduled and advertised for Monday, April 15th, and the Public Works Department is currently doing a lot of clean-up in the parks.

PUBLIC UTILITY COMMITTEE

Review of Superintendent's Report

The Committee reviewed and accepted the Electric Superintendent's report for February, 2024. The Electric Department Superintendent reported that twenty-nine new electric accounts have been added to the billing system. The Department is working on tree trimming, and is also replacing poles throughout town that were listed in last year's pole testing report, adding that more pole testing will be done this year.

PLANNING AND ZONING COMMITTEE

Code Enforcement Administrator Report

The Committee reviewed and accepted the Code Enforcement Administrator's monthly report for February, 2024.

PARKS AND RECREATION COMMITTEE

Parks and Recreation Director Report

The Committee reviewed and accepted the Parks and Recreation Director's report for the month of February, 2024. The Parks & Recreation Director reported that a babysitting course is coming up at Borough Hall on Sunday, March 24th, and camp registrations are going well. Lauren also reported that Menlo is currently 72% staffed, with a lot of staff returning and interviews being conducted with new applicants. The newsletter should be out by the end of the month.

Councilman Steve Rose asked about pool memberships, and Lauren reported that the Borough's memberships are up from where we were at this time last year, but the Department will know better by the end of March where the Borough stands on pool memberships.

Consider Reservation Request – Bryan Family

Upon a motion by Worthington, seconded by Brooks, Council unanimously approved the reservation request from the Bryan family to use Menlo Pavilions 1 & 2 on Sunday, April 21, 2024 from 12:00 pm to 4:00 pm for a birthday party.

Consider Bid Award – Lenape Park Pedestrian Bridge

Upon a motion by Brooks, seconded by Rose, Council unanimously awarded the bid for the Lenape Park Pedestrian Bridge project to T. Schiefer Contractors, Inc. in the amount of \$73,626.00 and earmarked the remaining \$77,707.20 in ARPA funds towards the Lenape Park Pedestrian Bridge project. Councilman Worthington abstained.

Consider Pennridge Little League Field Updates Expenditure

Upon a motion by Brooks, seconded by Rose, Council unanimously approved the donation of the Borough labor and equipment for the Pennridge Little League lighting project at Majors Field this year, as estimated by the Borough’s Electric Superintendent.

Consider Skate Park Asphalt Repair

Upon a motion by Worthington, seconded by Brooks, Council unanimously approved a full mill and pave of the Skate Park asphalt pad and authorized the use of approximately \$70,000 of Park & Recreation Impact Fees to cover the cost of this expenditure.

PERSONNEL AND POLICY COMMITTEE

There was no business to bring before the Personnel & Policy Committee.

FINANCE COMMITTEE

Authorization to Pay Bills

Upon a motion by Rose, seconded by Weaver, Council unanimously authorized payment of the bills as presented.

Consider Expenditure for Police Records Migration

Upon a motion by Brooks, seconded by Rose, Council unanimously approved the expenditure of \$2,340.00 to Central Square for the transfer of Police Department record to their new server, which will amend the budget to allow for the transfer of \$685.00 from the budget line item 410.454 to the server replacement budget line item.

Consider Resolution #2024-20 – Maintenance Fund Releases – Nyce Minor Subdivision

Upon a motion by Weaver, seconded by Rose, Council unanimously approved Resolution #2024-20, a resolution of the Perkasio Borough Council authorizing the return of the 18-month maintenance bond in the amount of \$3,285.00, minus the amount of any outstanding or forthcoming legal and engineering invoices for the Nyce Minor Subdivision Project located at 1017B North Ridge Road.

Consider Donation Request – Quakertown Community Day

Upon a motion by Bomboy, seconded by Worthington, Council unanimously approved a

donation of four daily pool passes to Menlo Aquatic Center for the 2024 season to the Borough of Quakertown for their Community Day event on July 4, 2024.

Consider Donation Request – Parks & Recreation Department Events

Upon a motion by Rose, seconded by Brooks, Council unanimously approved the request from the Parks & Recreation Director for 20 daily passes to Menlo Aquatic Center for the 2024 season to be used at raffles at the Parks & Recreation table at different community programs and events.

ECONOMIC DEVELOPMENT COMMITTEE

Community Development Manager Report

The Committee reviewed and accepted the Community Development Manager's report dated March 13, 2024. The Community Development Manager recognized Chimayo Gallery, who will be closing this week after 10 years, adding that they have been a great contribution to the Borough. Linda also provided an update on small businesses in the Borough – Thomas Custom Framing, who operated his business out of Chimayo Gallery, will move upstairs to 7th Street Gallery; Stag Artisan Coffee, who started out as a vendor at the Perkasio Farmers Market, has opened a shop on the 2nd floor of 410 East Walnut Street; Makers on Market is planning their grand opening at 534 East Market Street and there is a new auto body shop, Perkasio Auto Services, behind the U.S. Gas on Fifth Street. It was also announced that Bloom will be moving into the former Chimayo Gallery space. The Borough is also in conversations with another small business who may move into the current Bloom space, after they have relocated.

PUBLIC SAFETY COMMITTEE

Request for Fire Police Assistance – Borough of Sellersville

Upon a motion by Wano, seconded by Weaver, Council unanimously approved the request from the Borough of Sellersville for Fire Police assistance at their Easter egg hunt on Saturday, March 30, 2024 at 12:00 pm.

HISTORICAL COMMITTEE

There was no business to come before the Historical Committee.

REPORT FROM YOUTH COUNCILOR

The Youth Councilor had nothing new to report.

OTHER NEW BUSINESS

Nothing at this time.

PUBLIC FORUM

Steve Wampole from Penridge Little League thanked Council for their earlier motion, and

also brought to their attention an area near the bleachers on the third base side that is filled with sediment, from everything being washed down from the rain. The Borough Manager stated that that she will send Public Works out to take a look and will schedule a meeting to discuss this further if need be, adding that Mr. Wampole can always call the Borough with concerns, as well.

PRESS FORUM

Nothing at this time.

ADJOURNMENT

The meeting adjourned at 7:52 PM.



Andrea L. Coaxum
Borough Manager/Secretary