

**MINUTES OF PERKASIE BOROUGH
COUNCIL COMMITTEES MEETING
AUGUST 7, 2023**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Member:	Scott Bomboy Chuck Brooks Randy Faulkner Greg Martin Jim Purcell (Absent) Steve Rose (Absent) Jim Ryder Dave Weaver Dave Worthington (Absent)
Youth Councilor:	Vacant
Mayor:	Jeff Hollenbach (Absent)
Borough Manager:	Andrea L. Coaxum
Finance Director:	Rebecca Deemer
Parks and Recreation Director:	Lauren Moll
Community Development Manager:	Linda Reid
Police Chief:	Robert Schurr
Electric Superintendent:	Harold Stone
Public Works Director:	Jeff Tulone
Borough Solicitor:	Jeff Garton, Esq.
Borough Engineer:	Doug Rossino, P.E.

Borough Council President Jim Ryder convened the meeting at 7:00 PM and everyone stated the Pledge of Allegiance.

PUBLIC HEARING

A Public Hearing was held to consider adopting an ordinance that would amend the provisions of Chapter 135 of the Perkasie Borough Code of Ordinances by adopting the ICC International Property Maintenance Code, First Edition, 2018, as the Property Maintenance Code for Perkasie Borough. The ordinance was advertised appropriately and the Solicitor gave an overview of the ordinance.

There were no comments from the public. Upon a motion by Faulkner, seconded by Weaver, the Public Hearing was closed.

PUBLIC FORUM

Robin Schilling from PTIA appeared before Council and referred to Agenda Item 13A, Resolution #2023-36, which pertains to the DCED Keystone Communities Grant Application; she wanted to advise Council that PTIA would like to be a part of the grant process.

PRESIDENT’S REMARKS

Nothing at this time.

PUBLIC WORKS COMMITTEE

Consider Resolution #2023-33 – Request for Handicap Spot at 309 Vine Street

Upon a motion by Faulkner, seconded by Weaver, Council unanimously approved Resolution #2023-33, a resolution of the Borough of Perkasio that creates a parking space for a handicapped person or disabled veteran in front of 309 Vine Street.

Consider Hiring of Two Permanent Part-Time Public Works Employees

Upon a motion by Martin, seconded by Brooks, Council unanimously approved the hiring of James Pakenas and Bill Sturtevant as permanent part-time employees for the Public Works Department at a starting hourly rate of \$18.40.

PUBLIC UTILITY COMMITTEE

Perkasie Wholesale Power Cost Summary

The Committee reviewed Perkasio’s June 2023 Wholesale Power Cost Summary report provided by GDS Associates.

Councilman Faulkner asked if the generators came on again recently, and the Electric Department Superintendent informed Council that they came on three times for 3-4 hours each time. The Borough Manager and Council President are looking into this with AMP and AMP has been out to the Borough to discuss the matter. The Borough Manager will bring information from AMP’s site visit to Council once it has been finalized.

PLANNING AND ZONING COMMITTEE

Consider Draft Ordinance Amending Code of Ordinances

Upon a motion by Faulkner, seconded by Brooks, Council unanimously approved an ordinance of the Borough of Perkasio, Bucks County, Pennsylvania, amending Chapter 135, Property Maintenance, of the Code of Ordinances of the Borough of Perkasio which said amendment incorporates the 2018 International Property Maintenance Code as the property maintenance code of the Borough subject to the provisions of this ordinance.

Councilman David Weaver referenced the report in the packet from the July 26, 2023 Planning Commission meeting, and informed Council that the Conditional Use Application was approved for the lot next to AutoZone at Fifth & Blooming Glen, but the drive-thru will be a pick-up window *only*; there will not be separate drive-thru windows for ordering and accepting payment – that will all be done ahead of time online.

PARKS AND RECREATION COMMITTEE

Agenda Item 10A – Consider Event Application – Grow a Pair 5k

Upon a motion by Martin, seconded by Weaver, Council unanimously approved the event application from Grow a Pair/Modern Male Barber Shop for the Grow a Pair 5k on Sunday, October 1, 2023 from 8:00 am to 12:00 pm.

PERSONNEL AND POLICY COMMITTEE

There was no business to come before the Personnel and Policy Committee.

FINANCE COMMITTEE

Authorization to Pay Bills

Upon a motion by Ryder, seconded by Weaver, Council unanimously authorized payment of the bills as presented.

Consider Resolution #2023-32 – Revised Application for MTF Grant

Upon a motion by Ryder, seconded by Martin, Council unanimously approved Resolution #2023-32, a resolution that is required in order for Perkasio Borough to apply for a Multimodal Transportation Grant in the amount of \$739,749 from the Commonwealth of Pennsylvania, and to designate the Borough Manager as the official to execute all documents and agreements pertaining to the grant.

Consider Resolution #2023-34 – Escrow Release #4 – Constitution Square

Upon a motion by Brooks, seconded by Martin, Council unanimously approved Resolution #2023-34, a resolution of the Perkasio Borough Council authorizing a reduction in the escrow for the Constitution Square project as approved by Gilmore & Associates, Inc., in the amount of \$60,721.97 to reduce the total escrow to \$529,068.73 and authorizing the signature of the Borough Manager on the escrow reduction.

Consider Resolution #2023-35 – Final Escrow Release #2 – Jeer, LLC

Upon a motion by Brooks, seconded by Weaver, Council unanimously approved Resolution #2023-35, a resolution of the Perkasio Borough Council authorizing a final reduction in the escrow for the Jeer, LLC project as approved by Gilmore & Associates, Inc., in the amount of \$11,593.75 to

reduce the total escrow to \$0.00, and authorizing the signature of the Borough Manager on the final escrow reduction.

Consider Approval of New Bank Account: FEMA Funds – Covered Bridge Project

Upon a motion by Martin, seconded by Ryder, Council unanimously authorized the staff to proceed with opening a new checking account at Univest Bank & Trust to deposit the federal portion of the FEMA funds for the restoration of the Covered Bridge.

Consider Resolution #2023-38 – DEP 902 Municipal Recycling Program Grant Agreement

Upon a motion by Ryder, seconded by Martin, Council unanimously approved Resolution #2023-28, a resolution of the Council of the Borough of Perkasio approving the DEP Grant Agreement between the Borough of Perkasio and Commonwealth of Pennsylvania, Department of Environmental Protection, regarding the 902 Municipal Recycling Program Grant, and authorizing the Borough Manager to execute the Agreement on behalf of the Borough of Perkasio.

Consider Donation Request – Quakertown Rotary Event

Upon a motion by Brooks, seconded by Weaver, Council unanimously approved a donation of four daily passes to Menlo Aquatics Center for the 2024 season to the Quakertown Rotary Club's annual charity golf outing on October 2, 2023.

ECONOMIC DEVELOPMENT COMMITTEE

Consider Resolution #2023-36 – DCED Keystone Communities Program Grant Application

Upon a motion by Faulkner, seconded by Ryder, Council unanimously approved Resolution #2023-36, a resolution of Perkasio Borough Council demonstrating support of an application for a DCED Keystone Communities Program Grant under the Pennsylvania Department of Community & Economic Development and indicating the Borough's commitment to the dollar-for-dollar funding match of up to \$25,000 as required.

Consider Letter of Support for PTIA Façade Grant Application

Upon a motion by Ryder, seconded by Martin, Council unanimously approved the preparation of a letter of support to PTIA for their DCED Façade Grant application.

PUBLIC SAFETY COMMITTEE

Consider Letter of Support to Bucks County – Act 91 Real Estate Tax Credit

Upon a motion by Weaver, seconded by Faulkner, Council unanimously approved the signing of a letter of support to Bucks County asking for their assistance with the shortage of volunteer firefighters in the County.

Consider Resolution #2023-37 – MOU between PD & Pennridge School District

Upon a motion by Faulkner, seconded by Weaver, Council unanimously approved Resolution #2023-37, a resolution of the Perkasio Borough Council approving a Memorandum of Understanding between the Perkasio Borough Police Department and the Pennridge School District and authorizing the Chief of Police to sign said Memorandum of Understanding on behalf of the Borough.

Consider Authorization to Advertise for a Crossing Guard

Upon a motion by Weaver, seconded by Brooks, Council unanimously authorized the advertisement for a crossing guard.

Consider Request for Fire Police Assistance – Sellersville Borough

Upon a motion by Martin, seconded by Brooks, Council unanimously approved the request for Fire Police assistance at the Sellersville Gallery of the Arts on Sunday, September 17, 2023 from 7:00 am to 7:00 pm.

HISTORICAL COMMITTEE

Councilman Bomboy reported that the pre-bid meeting for the Covered Bridge Rehabilitation Project will be on Wednesday, August 9th at 10:00 am at the site.

REPORT FROM YOUTH COUNCILOR

This position is currently vacant.

PUBLIC FORUM

Nothing at this time.

PRESS FORUM

Nothing at this time.

ADJOURNMENT

The meeting adjourned at 7:25 PM.



Andrea L. Coaxum
Borough Manager/Secretary