

**MINUTES OF PERKASIE BOROUGH  
COUNCIL MEETING  
JULY 17, 2023**

620 West Chestnut Street  
Perkasie, Pennsylvania

**ATTENDANCE:**

Council Members:	Scott Bomboy Chuck Brooks Randy Faulkner Greg Martin Jim Purcell (Absent) Steve Rose Jim Ryder Dave Weaver Dave Worthington
Youth Councilor:	Robin Reid
Mayor:	Jeff Hollenbach
Borough Manager:	Andrea L. Coaxum
Finance Director:	Rebecca Deemer
Parks and Recreation Director:	Lauren Moll
Community Development Manager:	Linda Reid
Police Chief:	Robert Schurr
Electric Superintendent:	Harold Stone
Public Works Director:	Jeff Tulone
Borough Solicitor:	Jeff Garton, Esq.
Borough Engineer:	Doug Rossino, P.E.

Council President Jim Ryder convened the meeting at 7:00 PM. Mayor Hollenbach gave an invocation followed by the Pledge of Allegiance.

**SWEARING IN OF NEW SERGEANT**

Mayor Hollenbach swore in Eric Richter as the Borough's new Sergeant.

**PUBLIC FORUM**

Joel Nieto of 326 South Fifth Street and two members of the Hansen family from 330 South Third Street addressed Council to express their support for the revitalization of the skate park, stating that skate parks are an important source of exercise and self-expression, and provide numerous benefits to the community, including personal growth, social engagement and economic development. They all asked Council and the community to give serious consideration to raising the funds needed to make this revitalization a priority.

Mary Antczak from 718 Shadywood Drive expressed her concerns to Council about the need for left-hand turn signals at the intersection of Fifth Street and Blooming Glen. The Borough Manager stated that the Borough can take a look at the traffic studies that were done for the AutoZone and

Dunkin' Donuts projects, and the Council President added that the Borough will look into it and discuss it with the Police Chief.

**PRESIDENT'S REMARKS**

Council President Jim Ryder commented on it being a tough year for Community Day with the postponement then cancellation due to the weather. The Borough Manager informed the group that the Parks & Recreation Department will soon identify how the Duck Derby will be held.

**APPROVAL OF MINUTES**

Upon a motion by Faulkner, seconded by Rose, Council unanimously approved the Council meeting minutes from June 19, 2023.

**CORRESPONDENCE AND REPORTS**

Mayor's Report

Mayor Hollenbach remarked on so many wonderful things happening in the community; the pickleball courts are very busy every night, the summer concerts and Farmers Market are well attended and there have been good crowds at Menlo – a lot the Borough can be proud of.

Mayor Hollenbach also passed his condolences on to the Fire Department on the recent passing of Chris Pettit.

Taxes Collected

Upon a motion by Martin, seconded by Faulkner, Council unanimously accepted the report of taxes collected for June, 2023.

Budget Status

Upon a motion by Faulkner, seconded by Rose, Council unanimously accepted the budget status report for June, 2023.

Engineer's Report

The Engineer reported that AutoZone received their Temporary Use & Occupancy and opened to the public. He also reported that the Concrete Program has started for 2023 and the contractor started on Cedar Avenue so it will be finished before the school year begins.

Upon a motion by Rose, seconded by Faulkner, Council unanimously accepted the Engineer's monthly report for the month of June, 2023.

Planning Commission Report

The Planning Commission will meet this month to review a Conditional Use Application that was received from WP Perkasio, LLC for the proposed buildings next to Auto Zone at North Fifth

Street and Blooming Glen Drive.

Zoning Hearing Board Report

Council reviewed the written decision that was issued by the Zoning Hearing Board for the McDonald's drive-thru expansion.

Police Report

Upon a motion by Faulkner, seconded by Rose, Council unanimously accepted the Police Department report for June, 2023.

Fire Department Report

Council reviewed the Fire Department reports for the month of June, 2023.

**NEW BUSINESS:**

**PUBLIC WORKS COMMITTEE**

Review of Superintendent's Report

The Committee reviewed and accepted the Public Works Superintendent's report for June, 2023.

**PUBLIC UTILITY COMMITTEE**

Review of Superintendent's Report

The Committee reviewed and accepted the Electric Superintendent's report for June, 2023.

Perkasie Wholesale Power Cost Summary

The Committee reviewed Perkasie's May 2023 Wholesale Power Cost Summary report provided by GDS Associates.

**PLANNING AND ZONING COMMITTEE**

Code Enforcement Officer Report

The Committee reviewed and accepted the Code Enforcement Officer's monthly report for June, 2023.

Consider Resolution #2023-30 – Stormwater Controls and BMP Operations & Maintenance Agreement – PACAZ Realty, LLC (Mavis Tire)

Upon a motion by Faulkner, seconded by Brooks, Council unanimously approved Resolution #2023-30, a resolution of the Borough Council in and for the Borough of Perkasie, Bucks County,

Commonwealth of Pennsylvania, approving the Stormwater Controls and Best Management Practices Operations and Maintenance Agreement for the PACAZ Realty, LLC (Mavis Tire) project.

Discuss Settlement Agreement – 504 Concord Place

Upon a motion by Rose, seconded by Faulkner, Council unanimously authorized the Solicitor to sign the Settlement Agreement & Mutual Release pertaining to 504 Concord Place on behalf of Perkasio Borough.

**PARKS AND RECREATION COMMITTEE**

Parks and Recreation Director Report

The Committee reviewed and accepted the Parks and Recreation Director's report for June, 2023.

Consider Reservation Request – Holden Family

Upon a motion by Faulkner, seconded by Martin, Council unanimously approved the reservation request for the Holden family to use the Lions Pavilions 1 & 2 at Menlo Park on Saturday, September 16, 2023 from 7:00 am to 7:00 pm.

Consider Use of Lenape Park After Dusk for Movie Night

Upon a motion by Martin, seconded by Rose, Council unanimously approved the use of Lenape Park and the amphitheater after dusk on Friday, July 21, 2023 for a free community movie in the park.

Consider Reservation Request of Menlo Pavilion & Aquatics Center – Annual PAC Splash Party

Upon a motion by Faulkner, seconded by Rose, Council unanimously approved the request from Pennridge Aquatic Club to use Menlo Aquatics Center and Menlo Pavilion on Sunday, July 30, 2023 from 7:00 pm to 9:30 pm for their annual Splash Party.

Discuss Skate Park – Parks & Recreation Board to Host Users Meeting

The Parks & Recreation Director gave an overview of the condition of the skate park and details as to what has been done thus far to address vandalism and possible reconstruction. After the half-pipe broke, and the Public Works Department determined that it could not be fixed internally, two outside companies were contacted for additional opinions and stated that the half-pipe is beyond repair.

Ms. Moll spoke of a short-term plan that would include budgeting for the half-pipe to be replaced in 2024, which the American Ramp Company has stated could cost \$120,000. In addition, she and the Borough Manager called on those in attendance who spoke in support of the skate park to spread the word about coming to the Parks & Recreation Board meeting on Tuesday, August 15<sup>th</sup> at 7:00 pm, where members of the community will be able to provide input on how the skate park should be designed.

Councilman Martin thanked the members of the public who came out and spoke in support of the skate park.

Councilman Worthington complimented the summer concert series and the great turnout for the shows.

Councilman Rose asked for an update on the LED sign at Lenape Park, and Ms. Moll stated that installation should start later this month.

## **PERSONNEL AND POLICY COMMITTEE**

### Consider Hiring of Additional Seasonal Staff for Menlo Aquatics Center

Upon a motion by Rose, seconded by Faulkner, Council unanimously approved the hiring of an additional new staff member for Menlo Aquatics Center for the 2023 season, contingent upon completing all of the necessary paperwork, background clearances and certification courses, at the hourly rates listed in the updated 2023 wage schedule.

## **FINANCE COMMITTEE**

### Authorization to Pay Bills

Upon a motion by Rose, seconded by Brooks, Council unanimously authorized payment of the bills as presented.

### Consider Resolution #2023-31 – Application for DCED Multimodal Transportation Fund Grant

Upon a motion by Martin, seconded by Rose, Council unanimously approved Resolution #2023-31, a resolution that is required in order for Perkasio Borough to apply for a Multimodal Transportation Grant in the amount of \$710,803 from the Commonwealth of Pennsylvania, and to designate the Borough Manager as the official to execute all documents and agreements pertaining to the grant.

### Consider Purchase Agreement for New Altec LR856

Upon a motion by Ryder, seconded by Rose, Council unanimously authorized the signing of the purchase agreement and authorized the staff to move forward with purchasing a new Altec LR856 for the Electric Department.

### Consider Purchase of New Electric Department Meters

Upon a motion by Rose, seconded by Bomboy, Council unanimously authorized the staff to issue a purchase order and move forward with purchasing meters for the Electric Department.

### Consider Waiver of Fees – PAC Rental of Menlo Pavilion & Menlo Aquatics Center

Upon a motion by Martin, seconded by Weaver, Council unanimously approved the waiver of the Menlo Pavilion and Pool rental fees associated with the Penridge Aquatics Club annual awards

and splash party on Sunday, July 30, 2023.

Consider Donation Request – Lady Rams Soccer

Upon a motion by Ryder, seconded by Martin, Council unanimously approved the donation of four daily passes to Menlo Aquatics Center to the Lady Rams Soccer fundraiser at the Perk on August 15, 2023.

Consider Donation Request – Hatfield Swim Team

Upon a motion by Ryder, seconded by Martin, Council unanimously approved the donation of four daily passes to Menlo Aquatics Center to the Hatfield Swim Team fundraiser on July 29, 2023.

**ECONOMIC DEVELOPMENT COMMITTEE**

Community Development Manager Report

The Committee reviewed and accepted the Community Development Manager’s report dated July 11, 2023.

Discuss PTIA Request for Waiver of Fees – PorchFest & First Fridays

Council reviewed letters they received from PTIA requesting that the fees associated with PorchFest and First Fridays be waived. Kelly Laustsen & Robin Schilling, representing PTIA, approached Council and provided more detailed information as to why PTIA is requesting the waivers. After some discussion, upon a motion by Ryder, seconded by Brooks, Council unanimously approved the waiver of the fees for First Fridays, retroactively for 2023. The Economic Development Committee will further review the documentation pertaining to PorchFest and consult with the Borough Solicitor before bringing a recommendation back to Council.

**PUBLIC SAFETY COMMITTEE**

Nothing at this time.

**HISTORICAL COMMITTEE**

Nothing at this time.

**OTHER NEW BUSINESS**

Nothing at this time.

**PUBLIC FORUM**

Michael Leven from 316 Dell Drive approached Council and stated that he would like to make the first donation to a new skate park and also purchase the existing half-pipe ramp, if possible, adding that he has ways to fix it and that he would love to get it back in use. The Borough Manager informed Mr. Leven that the Borough has spoken to the insurance company and they are not

permitted to sell the ramp because of liability issues. Mr. Leven was encouraged to come to the Parks & Recreation Board meeting on August 15<sup>th</sup>.

Willis Godshall from 143 West Main Street in Silverdale approached Council and expressed his support for the skate park revitalization and his intention to come to the Parks & Recreation Board meeting on August 15<sup>th</sup>.

**PRESS FORUM**

Nothing at this time.

**ADJOURNMENT**

The meeting adjourned at 8:18 PM.



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Andrea L. Coaxum  
Borough Manager/Secretary