

**MINUTES OF PERKASIE BOROUGH  
COUNCIL MEETING  
JUNE 19, 2023**

620 West Chestnut Street  
Perkasie, Pennsylvania

**ATTENDANCE:**

Council Members:	Scott Bomboy Chuck Brooks Randy Faulkner Greg Martin Jim Purcell (Absent) Steve Rose Jim Ryder Dave Weaver Dave Worthington Robin Reid
Youth Councilor:	Jeff Hollenbach
Mayor:	Andrea L. Coaxum
Borough Manager:	Rebecca Deemer
Finance Director:	Lauren Moll (Absent)
Parks and Recreation Director:	Linda Reid
Community Development Manager:	Robert Schurr
Police Chief:	Harold Stone (Absent)
Electric Superintendent:	Jeff Tulone
Public Works Director:	Jeff Garton, Esq.
Borough Solicitor:	Doug Rossino, P.E.
Borough Engineer:	

Council President Jim Ryder convened the meeting at 7:00 PM. Mayor Hollenbach gave an invocation followed by the Pledge of Allegiance.

**PUBLIC FORUM**

Chris Nicolosi & Kate Knoble from 429 South Ridge Road and 506 West Walnut Street expressed their concerns to Council about parking becoming more of an issue on Walnut Street between Fifth and Sixth Streets, and suggested that dedicated parking could be a possible solution. Council President Ryder stated that Council will look into it and will get input from the Police Chief and Borough Manager.

Marty Bennethum from 11 South Fifth Street expressed her concerns to Council about a burn barrel on a nearby property, the materials that are being burned in it, and the size of the flames. She spoke to the Borough's Code Department and said she was advised to call the Police Department when she witnesses the larger flames or smells smoke fumes. Ms. Bennethum referenced a few nearby municipalities who outlawed burning and suggested that maybe the Borough's ordinances could be changed, adding that we have a much larger community now, compared to when the ordinance was written years ago. The Borough Manager asked Ms. Bennethum to speak with her after the meeting so that she could get more specific information and help troubleshoot the issues.

In the meantime, Council President Ryder did encourage Ms. Bennethum to call the Police Department if she sees or smells anything being burned.

Mary Antczak from 718 Shadywood Drive expressed her concerns to Council about the upcoming changes to the recycling program, and the lack of a requirement for lids on recycling containers. Council President Ryder and the Borough Manager advised Ms. Antczak that the Borough will see how things go with the new changes before making any additional changes to the recycling program, adding that lidded containers might be an option down the road.

Ms. Antczak also raised concerns about the additional traffic coming from the new developments in the Borough, specifically in the area of Shadywood Village. She suggested that the Borough put in speed humps similar to the ones on Third Street, or a button that people could push when they want to cross Shadywood Drive. Council President Ryder stated that the Borough can look into it, but it would involve traffic counts and studies and a solution won't be immediate.

Ms. Antczak then asked when residents would be able to use the portion of Callowhill Street that is currently closed. The Borough Manager informed her that the project timeframe given by Bucks County was six months, and they anticipate the work to be finished sometime in November.

**PRESIDENT'S REMARKS**

Nothing at this time.

**APPROVAL OF MINUTES**

Upon a motion by Faulkner, seconded by Rose, Council unanimously approved the Council meeting minutes from May 15, 2023 and the Committee meeting minutes from June 5, 2023.

**CORRESPONDENCE AND REPORTS**

Taxes Collected

Upon a motion by Rose, seconded by Worthington, Council unanimously accepted the report of taxes collected for May, 2023.

Budget Status

Upon a motion by Rose, seconded by Faulkner, Council unanimously accepted the budget status report for May, 2023.

Engineer's Report

The Engineer reported that the first Use & Occupancy permit was issued for the Spruce Street Townhomes project, and the first building in the Perry Mill project received approval to start construction. A pre-construction meeting was held for the Perkasio Regional Reservoir project, which will be starting soon, and construction has started on the Mavis Tire project.

Upon a motion by Weaver, seconded by Faulkner, Council unanimously accepted the Engineer's monthly report for the month of May, 2023.

Planning Commission Report

The Planning Commission may meet next month to review a Conditional Use Application that was received from WP Perkasio, LLC for the proposed buildings next to Auto Zone at North Fifth Street and Blooming Glen Drive.

Zoning Hearing Board Report

The Zoning Hearing Board met last month to review an application from McDonald's for a proposed upgrade to their drive-thru. The application was approved and the written decision is pending.

Police Report

Upon a motion by Faulkner, seconded by Martin, Council unanimously accepted the Police Department report for May, 2023.

Fire Department Report

Council reviewed the Fire Department reports for the month of May, 2023.

Mayor's Report

Mayor Hollenbach stated that the Summer Concert Series starts this week on Wednesday and Friday evenings at the Amphitheater in Lenape Park, and that the Fire Company Carnival is next week. He added that Community Day is on Sunday, July 9<sup>th</sup>, and he encouraged employees to sign up and participate in the Mayor's cornhole tournament that day.

**NEW BUSINESS:**

**PUBLIC WORKS COMMITTEE**

Review of Superintendent's Report

The Committee reviewed and accepted the Public Works Superintendent's report for May, 2023.

**PUBLIC UTILITY COMMITTEE**

Review of Superintendent's Report

The Committee reviewed and accepted the Electric Superintendent's report for May, 2023.

**PLANNING AND ZONING COMMITTEE**

Code Enforcement Officer Report

The Committee reviewed and accepted the Code Enforcement Officer’s monthly report for May, 2023.

Discuss Updates to Code of Ordinances for Transient Retail Businesses

The Borough Manager informed Council that Transient Retail Licenses have been used very actively over the last few years because of the amount of food trucks in town, especially post pandemic. One aspect of the Transient Retail Business Ordinance that has been challenging to enforce is the requirement for each person in a food truck to get a license, since, often times, businesses often don’t know until the day of an event which of their staff will be working in the truck. Ms. Coaxum added that the Borough needs to make some modifications to the ordinance in order for the Borough to be able to continue to enforce it.

The Community Development Manager stated that the ordinance was established to regulate door-to-door soliciting and truly transient business operations, and the Borough has been using an old ordinance to regulate a more modern phenomenon with the food trucks. Ms. Reid added that having a license for the business itself, and not for every person working in the truck, would be more workable, since the food trucks are stationed in one place; continuing to issue a license per person for door-to-door solicitation and for short-stay ice cream trucks is appropriate, since they are moving through our neighborhoods.

There was discussion about eliminating license requirements for vendors on private property, which may encourage food trucks to move off of the public streets. There was also discussion about requiring organizers of large events to obtain the transient retail licenses for all vendors coming to the event, including the food trucks, instead of the food trucks who are attending the larger events having to obtain the licenses on their own directly from the Borough.

It was the consensus of Council to move this to further discussion and have a draft ordinance prepared with some of the recommendations made by Ms. Reid.

**PARKS AND RECREATION COMMITTEE**

Parks and Recreation Director Report

The Committee reviewed and accepted the Parks and Recreation Director’s report for May, 2023.

Consider Reservation Request – Perkasio Lions Chicken BBQ

Upon a motion by Martin, seconded by Rose, Council unanimously approved the Perkasio Lions Club Annual Chicken BBQ event on Sunday, September 10, 2023 from 6:00 am to 5:00 pm at the Lions Pavilion at Menlo Park. This motion includes approval of setup at the pavilion on Saturday, September 9, 2023 from 9:00 am to 11:00 am.

Consider Reservation Request – Community Day Fireworks

Upon a motion by Faulkner, seconded by Weaver, Council unanimously approved the fireworks display permit application from Bixler Pyrotechnics, Inc. DBA American Fireworks for the fireworks display at Community Day on Sunday, July 9, 2023 at approximately 9:00 pm, with a rain date of Sunday, July 16, 2023.

## **PERSONNEL AND POLICY COMMITTEE**

### Consider Hiring of Full-Time Public Works Employee

Upon a motion by Faulkner, seconded by Rose, Council unanimously approved the hiring of Brendon Hughes as a full-time Public Works employee to fill the position that will be vacated by Jacob Ruth upon his retirement on July 5<sup>th</sup>. Brendon's new hourly rate per the Salary & Wage Schedule will be effective July 6, 2023.

### Consider Recommendation of Civil Service Commission – Sergeant

Upon a recommendation from the Civil Service Commission, and upon a motion from Weaver, seconded by Martin, Council unanimously approved the promotion of Eric Richter to Sergeant, contingent upon a medical and psychological evaluation.

### Consider Hiring of Additional Seasonal Staff for Menlo Aquatics Center

Upon a motion by Brooks, seconded by Martin, Council unanimously approved the hiring of additional new staff members for Menlo Aquatics Center for the 2023 season, contingent upon completing all of the necessary paperwork, background clearances and certification courses, at the hourly rates listed in the updated 2023 wage schedule.

## **FINANCE COMMITTEE**

### Authorization to Pay Bills

Upon a motion by Faulkner, seconded by Weaver, Council unanimously authorized payment of the bills as presented.

### Consider Resolution #2023-29 – Perry Mill Escrow Release #5

Upon a motion by Faulkner, seconded by Rose, Council unanimously approved Resolution #2023-29, a resolution of the Perkasio Borough Council authorizing a reduction in the escrow for the Perry Mill project (a.k.a. 8<sup>th</sup> Street Commons Rowhomes) as approved by Gilmore & Associates, Inc., in the amount of \$237,103.38 to reduce the total escrow to \$621,890.54, and authorizing the signature of the Borough Manager on the escrow reduction.

## **ECONOMIC DEVELOPMENT COMMITTEE**

### Community Development Manager Report

The Committee reviewed and accepted the Community Development Manager's report dated June 14, 2023.

**PUBLIC SAFETY COMMITTEE**

Consider Request for Fire Police Assistance – Sellersville Borough

Upon a motion by Rose, seconded by Worthington, Council unanimously approved the request from Sellersville Borough for Fire Police assistance at the Sellersville Fire Department Carnival from Tuesday, July 11<sup>th</sup> through Saturday, July 15<sup>th</sup> from 6:00 pm to 11:00 pm.

**HISTORICAL COMMITTEE**

Nothing at this time.

**OTHER NEW BUSINESS**

Nothing at this time.

**REPORT FROM YOUTH COUNCILOR**

Youth Councilor Robin Reid reported that there has been a lot of volunteerism at the Farmers Market; the Market celebrated Father’s Day this past weekend and will be celebrating Pride this weekend. Robin informed Council that this will be her last report and she thanked Council for the opportunity to serve as Youth Councilor.

**PUBLIC FORUM**

Nothing at this time.

**PRESS FORUM**

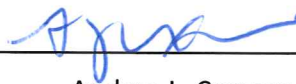
Nothing at this time.

**EXECUTIVE SESSION**

It was announced that Council would be going into Executive Session to discuss a matter of real estate and would not reconvene the meeting.

**ADJOURNMENT**

The meeting adjourned at 8:12 PM.



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Andrea L. Coaxum  
Borough Manager/Secretary