



# BOROUGH OF PERKASIE

## CODE ENFORCEMENT DEPARTMENT

620 West Chestnut Street • PO Box 96  
Perkasie, Pa. 18944-0096

215-257-5065  
Fax 215-257-6875

### USE AND OCCUPANCY PERMIT APPLICATION

Date: \_\_\_\_\_

Property Address: \_\_\_\_\_ Tax Parcel No.: \_\_\_\_\_

Applicant Name & Business Name: \_\_\_\_\_

Address (street/city/state): \_\_\_\_\_ Phone No.: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Address (street/city/state): \_\_\_\_\_ Phone No.: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Former use of building: \_\_\_\_\_

Proposed use of building: \_\_\_\_\_

Number of full-time employees: \_\_\_\_\_ Number of part-time employees: \_\_\_\_\_

Total gross floor area to be used (square feet): \_\_\_\_\_ Number of parking spaces: \_\_\_\_\_

**Include a floor plan of proposed use including shelving, displays, counters, etc. when submitting this permit application.**

**Draw a plot plan indicating the location of the parking spaces in relation to the building.**

Is there a Knox Box? Yes  No   
(If no one shall be installed)

Will a new sign or signs be installed for this use? Yes  No   
(A sign permit is required before installing the signage)

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Owner

**Do not write below this line**

Approved  Not Approved  \_\_\_\_\_

Signature of Zoning Officer (if necessary) Date

Approved  Not Approved  \_\_\_\_\_

Signature of Code Enforcement Officer Date

## Use & Occupancy Instructions

- Upon submission remit the appropriate fee as outlined in the Perkasio Borough fee schedule. This will require the square footage of the area being used by the applicant.
- The application will be reviewed for compliance with the Perkasio Borough Zoning Ordinance and International Building Code. The Zoning Officer will confirm if the use is allowable and whether the use would be a change, thus requiring accessibility to be addressed.
- Upon receiving confirmation from the Zoning Officer that it is an allowable use and is not a change in use please contact Code Inspections for an inspection at 215-672-9175.
- In the event of a change in ownership this application shall be submitted and a safety inspection completed.