

**MINUTES OF PERKASIE BOROUGH  
SPECIAL FINANCE COMMITTEE MEETING  
JULY 21, 2015  
620 West Chestnut Street  
Perkasie, Pennsylvania**

ATTENDANCE:

Council Member:	Jim Purcell Jim Ryder
Mayor:	John Hollenbach
Borough Manager:	Andrea L Coaxum
Finance Director:	Joe Berardi
Electric Superintendent:	Harold Stone
Park & Recreation Director:	Carolyn Hanel
Public Works Director:	Dan Gilbert
Police Chief:	Steve Hillias

The Finance Committee meeting was opened at 6:00PM by Finance Committee Chairman Jim Ryder. The Pledge of Allegiance was recited.

PUBLIC FORUM

None

BUDGET

The Finance Director went through the agenda for the meeting and presented the budget activities that will take place over the next 6 weeks before the first Saturday review that is to be conducted on 09/26/15. The major goal for tonight's meeting is to review the budget assumptions.

The Finance Director reviewed the Revenue items that were on Schedule B. The open items to be discussed at future meetings are: 1) Electric Rates and 2) Permit Fees. Jim Ryder stated that the annual trash fee will continue with the intent to make the Refuse Fund self-sufficient. Bag prices will not be increased.

The Finance Director reviewed the Expense items that were on Schedule B. The open items to be discussed at future meetings are: 1) The Electric Rate Analysis, whether we should pursue this cost and 2) Salary Increases for the Admin staff.

Each Department Manager reviewed their Capital Spending and suggested headcount changes with significant discussion as follows:

- 1) Dan Gilbert expressed that the 2015 road program is being rebid due to the higher bids that were presented in the spring. We are planning to begin the bid process for 2016 paving in the fall of 2015 in order to begin the work in the spring. Jim Purcell liked the idea of the road patching program that was presented by Dan Gilbert.
- 2) The Cornice on the Chestnut Street building is proposed to be completed in 2016. We are gathering info to improve the accuracy of the \$75K that we presently have in the preliminary budget numbers.

- 3) Chief Hillias is proposing to replace car #2 that has 99,000 miles and car #5 that has 95,000 miles.
- 4) Chief Hillias discussed the cameras for the skate park and Jim Ryder stated that we do not need court quality cameras. Chief will investigate further.
- 5) Harold Stone discussed redoing the concrete floor in the Electric building and that we can delay that until 2017. Also, poles can be stored on 9<sup>th</sup> and Vine Streets and moved from the 8<sup>th</sup> Street lot.
- 6) Carolyn Hanel proposed increasing the membership rates in 2016 at the Pool by 3% and offering free admission to Perkasio Seniors. Carolyn mentioned that the lights on the 2<sup>nd</sup> Street Tennis courts should be moved at the same time that the courts are resurfaced. Harold will investigate moving the lights.
- 7) The Mayor stated that the bleachers at the 2<sup>nd</sup> Street baseball field are in need of repair. Carolyn will investigate.
- 8) Jim Ryder asked if the proposed Code Inspections person will handle the rental inspections. Andrea Coaxum said that was the intent. We will research the 2015 and 2014 cost for the outside code inspection firm to determine if adding a position will be cost effective.
- 9) The timing of the completion of the current work on the skate park and the salt shed were discussed. Both projects will be completed in 2015.

OTHER BUSINESS

None

PUBLIC FORUM

Resident Mary Antczak asked if the Cornice on the Borough building will be completed in 2015 and she was informed that the proposal of \$75K is a rough estimate for 2016 completion.

PRESS FORUM

None

ADJOURNMENT

The meeting adjourned at 8:02 PM.



Andrea L. Coaxum  
Borough Manager/Secretary