

PERKASIE BOROUGH PARKS AND RECREATION BOARD

Minutes of the Meeting September 3, 2014 at Borough Hall 7:00 p.m.

The monthly meeting of the Perkasio Borough Parks and Recreation Board was called to order at 7:00 p.m. by Nelson Hollenbach, Vice-Chairman. Also present were Park and Rec Board members Barbara Hollenbach, Jennifer Leatherman, Chris Uncango, and Elizabeth Jarrett. Chairman Rich Brummett arrived at 7:30 p.m. Also present was Borough Council liaison Flo Ann Frei and Carolyn Hanel, Director of Parks and Recreation.

1. Pledge of Allegiance: Mr. Hollenbach led those present in the Pledge of Allegiance,
2. Public Forum: There was no public comment.
3. Approval of Minutes: On motion by Barbara Hollenbach, seconded by Chris Uncango, the minutes of the July 2, 2014 meeting were unanimously approved.
4. Old Business
 - Pat Kaempf Memorial Ceremony– Carolyn Hanel reminded the PRB members that the dedication of the park bench in Pat Kaempf’s memory will be Saturday, September 13 at 1:00 p.m. in Lenape Park.
5. Reports
 - Dog Park – Members of the Perkasio Dog Owners Group (DOG) were in attendance to present an update on the disposition of the dog park lease which expires in 2016. Representatives of the DOG attending were Kitty Myers, Christina Boyce, Linda Robertson and John Sahr. The DOG reported that the *ad hoc* sub-committee established by the Park and Rec Board in May to review the issues related to the dog park had met once. The DOG advised the Park and Rec Board that:
 - (1.) The DOG will dissolve in 2015. The DOG will work with the borough on the dissolution process, disposition of funds, etc.
 - (2.) The existing lease expires in March 2016. As the DOG will be dissolved the lease will not be renewed.
 - (3.) As a 501c(3) non-profit, there are legal requirements that must be followed to dissolve the organization. It was agreed that once the DOG has obtained counsel, they will meet with staff and the Borough Solicitor to review the process.

Once the issues related to the dissolution are clarified, the Park and Rec Board will make a recommendation to the Borough Council regarding the operation of the dog park in the future.
 - YTD Financials (7/31/2014): Staff presented the YTD comparison to budget as of July 31, 2014. Carolyn Hanel noted that revenue for the Menlo Aquatic Center was close to the 2013, excluding the concession stand.
 - Park and Recreation Director Monthly Report: Carolyn Hanel briefly reviewed her

monthly report for August, 2014.

- Menlo Pool sales: Staff presented a summary of financial activity through July 31.
- 2014 FallFest: Carolyn Hanel updated the PRB on the October 5 event planning. This year's event is a joint effort with the Perkasio Olde Towne Association (POTA). Staff has been meeting monthly with POTA.

6. New Business

- 2015 Preliminary Budget: Carolyn Hanel distributed copies of the draft 2015 budget, noting that there were no substantive changes from the 2014 budget.
- Recreation Impact Fee: Carolyn Hanel reviewed the pending amendment to the Borough Subdivision and Land Development Ordinance (SALDO) to permit implementation of a recreation impact fee as follows:

In residential subdivisions or land development applications, suitable open areas shall be required for recreation. Standards to be used by Borough Council in testing the adequacy of space provided shall be as follows:

- (a) For 1-50 families: 0.015 acres per dwelling unit
- (b) For 50-300 families: 1 ½ acres per 100 families
- (c) For over 300 families: 4 ½ acres, plus ¼ acre per 100 families over 300

§ 164-36.E. is added as follows:

§ 164-36.E. Park and Recreation Impact Fee

(1) Where the requirements of § 164-36.D.(3) are not met, the Borough may assess a park and recreation impact fee of up to \$1,500.00 per unit payable at the time of building permit, less any credit under subsection (2), for any residential subdivision or land development application.

(2) The applicant may receive a credit of up to \$500.00 per unit for documented expenditures made toward recreation improvements within the subdivision or land development including dedicated recreation areas, playground equipment, or other similar improvements. The credit shall be calculated by dividing the total expenditures made for recreation improvements by the number of units.

The PRB was supportive of the ordinance amendment. Carolyn Hanel noted that with the pending residential and mixed-use land developments, this fee will generate funding for long-term capital improvements to the Borough parks and trails.

- Fall Recreation Programs: Carolyn Hanel reviewed the pending fall programming including Family Fridays, Floor Hockey, Zumba and a bus trip to New York City.
- Family Fridays: The Family Fridays will return Friday, October 10 with a camp fire at Lenape Park featuring a story teller. November 14th will feature bingo, and the December 12 event will be a holiday trivia contest.

7. Other Business and Discussion

8. Public Forum: There was no public present.

9. Press Forum: There was no press present.
10. Adjourn: On motion by Barbara Hollenbach seconded by Jennifer Leatherman, the meeting adjourned at 8:30 p.m.

Respectfully submitted,

Carolyn Hanel,
Director of Parks and Recreation

Next Meeting: October 1, 2014 at 7:00 p.m.

“The mission of the Perkasio Park & Recreation Board is to preserve and enhance the park system while planning and supporting events for the benefit and enjoyment of our community”.