

**MINUTES OF PERKASIE BOROUGH  
COMMITTEE MEETING  
MAY 5, 2014**

620 West Chestnut Street  
Perkasie, Pennsylvania

ATTENDANCE:

Council Member:

Matt Aigeldinger  
Chuck Brooks  
Florence Frei  
Barbara Krantz  
Suzanne Kravitz  
Steve Pizzollo  
Jim Purcell  
Jim Ryder  
Justin Stottlar

Youth Councilors:

Ashlin Brooks (absent)  
Callie Thompson

Mayor:

John Hollenbach (absent)

Borough Manager:

Andrea L. Coaxum

Police Chief:

Steve Hillias

Finance Director:

Joe Berardi

Public Works Director:

Dan Gilbert

Electric Superintendent:

Harold Stone

Park and Recreation Director:

Carolyn Hanel

Borough Solicitor:

Nathan Fox

Press Representatives:

News Herald  
Daily Intelligencer

Borough Council Vice-President Jim Purcell convened the meeting at 7:00 PM. Jim Ryder gave the Invocation followed by the Pledge of Allegiance.

**PUBLIC FORUM**

Luther Chontofalsky of 270 Parkridge Drive made comments regarding public notification of the street sweeping schedule.

**PUBLIC WORKS COMMITTEE MEETING**

Review of Superintendent's Report

The Committee reviewed and accepted the Public Works Superintendent's Report for April 2014.

Other Business

Public Works Director Dan Gilbert referenced a memo regarding tree plantings in the park system. He explained that the Borough was recently awarded a grant through the Pennsylvania Department of Environmental Protection along with the Pennsylvania Horticultural Society to purchase trees for a discounted price. The Borough purchased 10 bare roots trees and they were planted in the parks on April 24, 2014.

The Public Works Director reported that the annual street sweeping program began on May 5, 2014 and runs through May 8, 2014. He further stated press releases were advertised, notice was put on the website, handouts were available at the recycling center and Borough office, and signs were posted at the entrance to the areas to be swept.

## **PUBLIC UTILITY COMMITTEE MEETING**

### Review of Superintendent's Report

The Committee reviewed and accepted the Public Utility Superintendent's Report for April 2014.

### Consider Resolution #2014-13, 2016-2017 Electric Power Purchase

Borough Manager Andrea Coaxum and Electric Superintendent Harold Stone reviewed a report prepared by GDS Associates regarding the 2016-2017 power purchase. They discussed the different options including block purchase contracts and load-following contracts.

Upon motion by Aigeldinger, seconded by Pizzollo, Council unanimously approved Resolution #2014-13 regarding entering into a short-term (2016-2017) power supply contract consistent with the power supply master plan for the purchase of a load following contract for all electric requirements above NYPA and existing power purchases for the years 2016 and 2017, and grant authority to the Borough Manager to commit to the purchase of the contract as listed in the resolution, with delivery to the PPL zone, provided that the final pricing does not exceed 5.0% more than the lowest indicative price of \$55.05.

Jim Purcell recommended that the Borough keep track of on-going developments and the state of the energy industry when making purchases in the future.

### Consider Resolution #2014-14, Demand Response Program

The Committee reviewed a memo from Borough Manager Andrea Coaxum regarding the electric demand response program which is end-use customers reducing their use of electricity in response to power grid needs, economic signals from a competitive wholesale market or special retail rates.

Upon motion by Krantz, seconded by Pizzollo, Council unanimously approved Resolution #2014-14 to authorize the Borough Manager to take action necessary for the Borough of Perkasio to fulfill its obligations including but not limited to authorizing any designee for demand response services.

## **PLANNING AND ZONING COMMITTEE**

### Code Enforcement Officer Report

The Committee reviewed and accepted the Code Enforcement Officer's report for April 2014.

Solicitor Fox notified Council that the Zoning Hearing Board denied four requested variances by Pemma Holdings LLC to install a drive-thru Dunkin Donuts on the corner of N. 5<sup>th</sup> Street and Blooming Glen Road. Pemma Holdings LLC is planning on appealing the Perkasio Zoning Hearing Board's decision.

## **PARKS AND RECREATION COMMITTEE**

The Committee reviewed and accepted the Park and Recreation Director's monthly report.

### Consider Resolution #2014-15, Submit Grant for TCDI

The Committee reviewed a memo and resolution from Park and Recreation Director Carolyn Hanel

regarding a grant application to receive funds to develop an Interpretive and Way Finding Signage Plan for the Borough.

Upon motion by Purcell, seconded by Aigeldinger, Council unanimously approved Resolution #2014-15 authorizing participation in the Delaware Valley Regional Planning Commission's Transportation and Community Development Initiative (TCDI) Grant Program.

#### **PERSONNEL AND POLICY COMMITTEE**

##### Tuition Reimbursement-Justen Horn

The Committee reviewed a memo from Dan Gilbert with a letter from Public Works employee Justen Horn who is requesting approval of a management-related course of study through Bucks County Community College.

Upon motion by Stottlar, seconded by Pizzollo, Council unanimously approved Public Works employee Justen Horn's participation in the Borough's tuition reimbursement plan as outlined in the AFSCME employment contract with reimbursement for tuition in an amount not to exceed \$1,800 for 2014 based on his grade earned.

#### **FINANCE COMMITTEE**

##### Other Business

Jim Ryder stated he would like to see borough staff begin the budget process earlier this year possibly in August or September.

#### **ECONOMIC DEVELOPMENT COMMITTEE**

##### Other Business

Matt Aigeldinger reported that he attended the annual meeting of the Perkasio Olde Towne Association (POTA). He announced a new grant program instituted by POTA for facade grants that offer up to \$5,000 for improvements. He recommended the Borough match, also investing \$5,000 back into the businesses.

Aigeldinger also gave a timeline of upcoming recreational events, including the return of the Perkasio Olde Towne Farmer's Market, Perkasio Olde Towne First Friday, the Car Show, the Fall Festival and the Christmas tree lighting.

#### **CONSTITUENT OUTREACH COMMITTEE**

The next meeting of the Constituent Outreach will be held on Tuesday, May 13, 2014 at 7:00 PM at the Borough Hall building.

#### **QUALITY OF LIFE COMMITTEE**

The next meeting of the Quality of Life Task Force will be held on Monday, May 12, 2014 at 7:30 PM at the Borough hall building. Matt Aigeldinger announced that the Borough will be holding a panel discussion to address individuals who have been impacted by substance abuse in conjunction with Penn Foundation called "Heroin: In Your Backyard—A program of Perkasio Borough's Quality of Life Committee" on June 3, 2014 at 7:00 PM at the Perkasio Fire House. The public is welcomed to attend.

**PUBLIC FORUM**

None.

**PRESS FORUM**

None.

**EXECUTIVE SESSION**

At 7:45PM Solicitor Fox announced Council was going into executive session to discuss litigation involving a settlement agreement with PPL Electric which is permitted under section 708(a)(4) and to discuss a personnel issue which is allowed under section 708(a)(1) and would reopen the meeting thereafter.

**MEETING RECONVENES**

At 8:05 PM, the meeting was reconvened. Upon motion by Pizzollo, seconded by Krantz, Council unanimously approved Resolution 2014-16 to authorize Borough Manager and Council President to execute a Settlement Agreement on behalf of Perkasio Borough in Federal Energy Regulation Commission ("FERC") matters at dockets ER-09-1148-000, 001, and 002 involving various municipalities represented by American Municipal Power against PPL Electric provided that the proposed settlement agreement requires no expenditure of funds on behalf of Perkasio Borough and will also require approval of FERC judge upon presentment.

**ADJOURNMENT**

The meeting adjourned at 8:07 PM.

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Andrea L. Coaxum  
Borough Manager/Secretary