

**MINUTES OF PERKASIE BOROUGH  
COMMITTEE MEETING  
APRIL 7, 2014**

620 West Chestnut Street  
Perkasie, Pennsylvania

ATTENDANCE:

Council Member:

Matt Aigeldinger (absent)

Chuck Brooks

Florence Frei

Barbara Krantz

Suzanne Kravitz

Steve Pizzollo (absent)

Jim Purcell

Jim Ryder

Justin Stottlar

John Hollenbach

Andrea L. Coaxum

Steve Hillias

Joe Berardi

Dan Gilbert

Harold Stone

Carolyn Hanel

Nathan Fox

Doug Rossino

News Herald

Daily Intelligencer

Mayor:

Borough Manager:

Police Chief:

Finance Director:

Public Works Director:

Electric Superintendent:

Park and Recreation Director:

Borough Solicitor:

Borough Engineer:

Press Representatives:

Borough Council Vice-President Jim Purcell convened the meeting at 7:00 PM. Mayor Hollenbach gave the Invocation followed by the Pledge of Allegiance.

**PUBLIC HEARING**

Jim Purcell opened the public hearing and then turned the meeting over to Solicitor Nate Fox. Mr. Fox explained the purpose of the public hearing was an opportunity for the public to express comments about the proposed ordinance that the Borough is seeking to consider for adoption. Mr. Fox then reviewed draft Ordinance #971. There were no questions from Council or the public on this matter. Upon motion by Purcell, seconded by Ryder, Council unanimously agreed to close the hearing.

**COMMITTEE MEETING**

Upon motion by Ryder, seconded by Brooks, Council considered approving Ordinance #971 amending Chapter 86 of the Code of Ordinances of the Borough of Perkasie titled "Garbage, Rubbish, and Refuse" to amend sections providing for an annual refuse removal fee to be imposed on all residential units with the Borough, providing for billing and non-payment, and providing for remedies for non-payment. All Councilmembers present voted yes to approve the ordinance with the exception of Justin Stottlar who voted against it. Motion carried 6-1.

Luther Chontofalksy of 270 Parkridge Drive asked how Council plans to enforce its rules for recycling.

## **PUBLIC FORUM**

Roger Styles of 50 South 7<sup>th</sup> Street had questions regarding a recent letter from SEPTA related to the lease of the Perkasio railroad station building which he occupies for his business.

Luther Chontofalsky of 270 Parkridge Drive had comments related to the street sweeping schedule.

Present was Laura Mill of 612 S. 12<sup>th</sup> Street. She asked why the pool fees were restructured, which resulted in her having to pay \$100 more than last year because she has a large family.

## **PUBLIC WORKS COMMITTEE MEETING**

### Review of Superintendent's Report

The Committee reviewed and accepted the Public Works Superintendent's Report for March 2014.

### Event Permit Application from St. Stephens U.C.C.

The Committee considered an event permit application to close 6<sup>th</sup> and Arch Street on May 27, 2014 from 6:00AM to 12:00PM for removing the bell assembly in the tower at St. Stephen's U.C.C. By Council consensus, it was agreed to approve the road closure request. It was asked if the church could speak to neighboring properties to let them know of the road closure.

### Draft Ordinance No. 973, Utility Trench Cut Restoration

Public Works Director Dan Gilbert along with Doug Rossino of Gilmore Associates explained the ordinance was to amend Chapter 160-Streets and Sidewalks, adding a new section regarding the milling and overlaying of streets in the case of roadway trenching on Borough streets. The Committee agreed to advertise the ordinance and place the ordinance on the April 21, 2014 Council meeting agenda.

### Consider Changes to 2014 Road Projects

The Committee reviewed a letter from its engineer Doug Rossino of Gilmore Associates regarding the 2014 Road Program. Mr. Rossino explained that the harsh winter has caused the Borough to change the scope of work for this year. He presented the recommended projects and asked Council to consider Vine and 7<sup>th</sup> Street for the 2014 road program.

Upon motion by Frei, seconded by Kravitz, Council unanimously approved the 2014 road program to include Vine Street from 10<sup>th</sup> Street to Ridge Avenue, 7<sup>th</sup> Street from 1108 7<sup>th</sup> Street to Poplar Street, including a small portion past Poplar Street and Vine Street from 9<sup>th</sup> Street to 10<sup>th</sup> Street as an alternative.

## **PUBLIC UTILITY COMMITTEE MEETING**

Review of Superintendent's Report

The Committee reviewed and accepted the Public Utility Superintendent's Report for March 2014.

Other Business

None.

**PLANNING AND ZONING COMMITTEE**

Code Enforcement Officer Report

The Committee reviewed and accepted the Code Enforcement Officer's report for March 2014.

Bucks County Planning Commission-Participate in Bucks County Hazard Mitigation

The Committee reviewed a letter from the Bucks County Planning Commission regarding the Borough participating in the planning process of the Bucks County 2014 Hazard Mitigation Plan update. The county is seeking federal funding for the planning process and would like a letter of participation from each municipality that seeks to join the countywide planning effort. The Committee agreed to recommend approval of a resolution that would allow the Borough to participate. The resolution will be placed on the April 21, 2014 Council meeting agenda.

SEPTA Property Lease

The Committee reviewed a letter from SEPTA asking the Borough if it would like to agree to a non-binding statement of business terms to take over the lease of SEPTA property located at the Perkasi Railroad Station building and adjacent grounds. Council discussed options for the use of the property. The matter would be discussed at a future meeting.

**PARKS AND RECREATION COMMITTEE**

Upon motion by Frei, seconded by Krantz, Council unanimously approved the following:

Request from Blooming Glen Mennonite Church

A request from Blooming Glen Mennonite Church to hold an outdoor church worship service and baptism in the creek on Sunday, June 22, 2014 from 8:00AM to 1:00PM.

Consider Park Facility Reservation-Schutte Family, Gehman Family, Becker Wedding, Gross Family, Democratic Party, and McKay Family

A request from the Schutte, Gehman, Becker, Gross Family, and Democratic Party to reserve various areas in the park system on their requested date.

Consider Event Permit Application for Healthy Hearts Foundation

A request from the Healthy Hearts Foundation to hold the 14<sup>th</sup> Annual Heart to Heart 5K Race, Fitness Walk and Kids Fun Run on Sunday, September 21, 2014 in Lake Lenape Park from 2:00PM to 6:00PM. Also approved was a request to reserve the Lake Lenape Park area for set up at 9:00AM and clean up through 8:00 PM.

#### Consider Event Permit Application for Ragtops and Roadsters

A request from Ragtops and Roadsters to hold an Open House at 203 South 4<sup>th</sup> Street on May 10, 2014 from 8:00AM to 4:00PM.

#### Consider Resolution #2014-10, DCNR Grant-Menlo and Lenape Parks Master Plan

The Committee reviewed a resolution in support of an application for a planning grant through the Department of Conservation and Natural Resources (DCNR) Community Recreation and Conservation Program.

Upon motion by Ryder, seconded by Kravitz, Council unanimously approved Resolution #2014-10 authorizing Park and Recreation Director Carolyn Hanel to sign the grant agreement on behalf of the Borough Council seeking funding from the Department of Conservation and Natural Resources to undertake the Master Development Plan for Menlo and Lenape Parks.

#### Discuss Perkasio Olde Towne Spring Fest and Perkasio Borough Fall Festival

The Committee reviewed a memo from Park and Recreation Director Carolyn Hanel about combining the Perkasio Olde Towne's Association Springfest with the Borough's Fall Festival. Combining the two events into a revamped Fall Festival would benefit both the Borough and Perkasio Olde Towne Association. Committee members and Council concurred with the suggestion.

### **PERSONNEL AND POLICY COMMITTEE**

#### Consider Applications for Youth Councilors

The Committee reviewed two applications for the Youth Councilor positions, Ashlin Brooks and Callie Thompson. The candidates were briefly introduced and interviewed.

Upon motion by Krantz, seconded by Frei, Council unanimously appointed Ashlin Brooks of 552 Penny Lane, Perkasio and Callie Thompson of 257 Parkridge Drive, Perkasio as Youth Councilors to Borough Council.

### **FINANCE COMMITTEE**

#### Purchase of Two Police Vehicles

The Committee reviewed a memo from Chief Hillias requesting approval of a purchase order for two Dodge Durango police vehicles as provided for within the 2014 capital budget. It was the consensus of the Committee to proceed with the purchase.

Chief Hillias updated the Committee on the Canine funding project.

## Consider New Bank Account-Remmey Financial

The Committee reviewed a request from Finance Director Joe Berardi requesting approval to open an account at PLIGIT for a new tenant in Borough Hall.

Upon motion by Krantz, seconded by Stottlar, Council unanimously approved opening a PLIGIT account for the new commercial tenant, Remmey Financial, in the Borough Hall building to hold their security deposit.

## **ECONOMIC DEVELOPMENT COMMITTEE**

No business.

## **CONSTITUENT OUTREACH COMMITTEE**

No business.

## **QUALITY OF LIFE COMMITTEE**

The next meeting of the Quality of Life Task Force will be held April 14, 2014 at 7:30 PM at the Borough Office.

## **OTHER BUSINESS**

Justin Stottlar made a suggestion that if the Borough does not plan to hire an Assistant Borough Manager, that the Borough could possibly reduce the electric rates by 1%.

## **PUBLIC FORUM**

Luther Chontofalsky of 270 Parkridge Drive asked how the Borough plans to enforce payment of the additional \$12.00 refuse fee.

Andy Rumbold of 502 S. 8<sup>th</sup> Street agreed with the comment made by Justin Stottlar about reducing the electric rates in lieu of hiring an Assistant Borough Manager.

Debbie Funk of 707 Shadywood Drive asked Council to consider using the Perkasio train station building for public economic development use.

## **PRESS FORUM**

None.

## **COUNCIL CHAIRMAN CLOSING COMMENTS**

None.

## **EXECUTIVE SESSION**

Solicitor Fox announced Council would be going into executive session to discuss the Borough Manager's employment contract which is permitted under Section 708(a)(1) of the Pennsylvania Sunshine Law which allows executive sessions.

**ADJOURNMENT**

The meeting adjourned at 8:35 PM.

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Andrea L. Coaxum  
Borough Manager/Secretary