

**MINUTES OF PERKASIE BOROUGH  
COMMITTEE MEETING  
MARCH 3, 2014**

620 West Chestnut Street  
Perkasie, Pennsylvania

ATTENDANCE:

Council Member:

Matt Aigeldinger (absent)

Chuck Brooks

Florence Frei

Barbara Krantz (absent)

Suzanne Kravitz

Steve Pizzollo

Jim Purcell

Jim Ryder (absent)

Justin Stottlar

John Hollenbach

Andrea Coaxum

Steve Hillias

Joe Berardi

Dan Gilbert

Harold Stone

Carolyn Hanel

Nathan Fox

News Herald

Daily Intelligencer

Mayor:

Interim Borough Manager:

Police Chief:

Finance Director:

Public Works Director:

Electric Superintendent:

Interim Park and Recreation Director:

Borough Solicitor:

Press Representatives:

Borough Council Vice-President Jim Purcell convened the meeting at 7:00 PM. Mayor Hollenbach gave the Invocation followed by the Pledge of Allegiance.

**COUNCIL PRESIDENTS REMARKS**

None.

**PUBLIC FORUM**

Luther Chontofalsky of 270 Parkridge Drive had questioned whether residents were allowed to put their trash bags on the snow banks from several recent snow storms or did they have to put them along the curb.

Joe Suder, President of the Pennridge Little League stated the State Tournament will begin July 22, 2014 in Lenape Park. Mr. Suder had two requests of Council: 1) Was it possible for all the Little League members to be given one free daily pool pass? 2) The Little League would like to have Fireworks on opening night at their expense. Mr. Suder was asked to put his requests in writing for consideration at the March 17, 2014 Council meeting.

## **PUBLIC WORKS COMMITTEE MEETING**

### Review of Superintendent's Report

The Committee reviewed and accepted the Public Works Superintendent's Report for February 2014.

### Girl Scout Troop #2389 Presentation

Girl Scout Troop #2389 was in attendance. The Troop is seeking a Bronze Award which requires a community service project. They have built 4 bat houses and would like to seek approval from Council to install them in the park. Part of their project requires the entire Troop presenting the idea to Council. Upon motion by Stottlar, seconded by Pizzollo, Council unanimously approved allowing Girl Scout Troop #2389 to install bat houses in a Borough park.

### Consider Bid #2014-2, Small Trash Bags and Bid #2014-3, Small Trash Bags with Drawstring

The Committee reviewed the bid results for small trash bags and a new type of small bag with a drawstring. The new drawstring bag bid came in at a cost of \$3,249 more than the traditional bag. It was agreed to put the award of the bag bid on the March 17, 2014 Council meeting agenda.

### Ordinance #971, Refuse Annual Fee

The Committee reviewed a memo from Solicitor Fox regarding changes that need to be made to Ordinance #971 regarding clearing up language for the refuse annual fee. The Committee concurred with the changes and agreed to place the matter on the March 17, 2014 Council meeting agenda.

### Curbside Yard Waste Collection Discussion

It was noted that at the February Constituent Outreach Committee meeting, a resident suggested that the Borough switch to collecting commingled curbside two times per month from April to October, and then collect yard waste curbside on the other two Friday's per month. Borough staff suggested, and Council concurred, to wait until the results are in from the residential refuse and recycling survey before making any further changes to the program.

### Leaf Machine Engine Replacement

Committee members reviewed Public Works Director Dan Gilbert's memo regarding repairs needed to the 1996 small tow behind leaf vacuum. As noted in his memo, there is some money in the budget that could be used for the repairs, but Council should be aware that the Borough may need to purchase a new one in upcoming years. It was agreed to place the matter on the March 17 Council meeting agenda for a vote.

### Other Business

Jim Purcell asked Public Works Director Dan Gilbert how the salt supply was holding up. Mr. Purcell asked Dan Gilbert to work with the new Borough engineer to figure out a better use of the Public Works facility area to accommodate a larger area to store salt.

## **PUBLIC UTILITY COMMITTEE MEETING**

### Review of Superintendent's Report

The Committee reviewed and accepted the Public Utility Superintendent's Report for February 2014.

## **PLANNING AND ZONING COMMITTEE**

### Code Enforcement Officer Report

The Committee reviewed and accepted the February monthly report from Code Inspection's Inc. as well as a the February 2014 Monthly Service Request Report.

### Open Space

The Committee reviewed a memo from Interim Borough Manager Andrea Coaxum related to action needed to move forward with the Borough's allocation of open space funding in the amount of \$332,271.

Upon motion by Pizzollo, seconded by Brooks, Council unanimously authorized the hiring of an appraisal company as outlined in the 2010 Open Space Plan for possible acquisition of land or easements related to the Liberty Bell Trail.

## **PARKS AND RECREATION COMMITTEE**

### Event Permit Application-Perkasie Fire Company Carnival

The Committee reviewed an Event Permit Application from the Perkasie Fire Company to hold their annual carnival June 24-28, 2014 from 6:00 to 10:00PM. The Committee concurred with the request and agreed to put the matter on the March 17, 2014 Council meeting agenda.

### Consider Proposals for MAC Snack Stand

The Committee reviewed a memo from Solicitor Fox regarding the 2 proposals that were received from the Borough's Request for Proposals for the lease of the snack stand at the Menlo Aquatics Center.

Upon motion by Purcell, seconded by Frei, Council unanimously agreed to reject the bids.

### Request for Donation from the Souderton Charter School Collaborative

The Committee reviewed a letter from the Souderton Charter School Collaborative requesting the donation of a 2014 pool membership for a Silent Auction on April 12, 2014. It was recommended that the Borough could offer 4 daily passes for the 2014 season to the organization. It was agreed to put the matter on the March 17, 2014 Council agenda.

### Request for Donation from Faith Christian Academy

The Committee received a letter from Faith Christian Academy requesting a donation for their Benefit to be held on April 16, 2014. It was again recommended that the Borough could donate 4 daily pool passes for the 2014 season to the organization's benefit. It was agreed to put the matter on the March 17, 2014 Council agenda.

### Request to Hold Tsunami Karate Belt Ceremony

The Committee received a Park Facility Reservation Form requesting permission to use the Menlo Park Pavilion for a Belt Ceremony on July 27, 2014 from 1:00PM to 4:00PM. Since the estimated number of people attending is more than 25, Council approval is required. The matter will be placed on the March 17, 2014 Council meeting agenda.

### Request to Hold Kick-a-Thon Tsunami Karate LLC

Committee members reviewed an Event Permit Application from Tsunami Karate requesting permission to use the Borough parking lot next to their Karate School for a Kick-a-Thon for Children's Cancer on April 26, 2014 from 9:00AM to 4:00PM. This event has taken place for the last 2 years and Council approved it. The lot is small but it will require posting probably the night before to ensure that all cars are removed. There are 8 parking spaces in this location. Copies of the request will be forwarded to the Police Chief and Public Works Director for their feedback and the request will be put on the March 17, 2014 agenda for consideration.

## **PERSONNEL AND POLICY COMMITTEE**

### Amend Fee Resolution #2014-8

Since the Borough Council has hired Gilmore Associates as the new Borough engineer, the Consolidated Fee scheduled needs to be amended to reflect the change.

Upon motion by Pizzollo, seconded by Brooks, Council unanimously approved Resolution #2014-8 amending Engineering Services from CKS Engineers to Gilmore Associates.

## **FINANCE COMMITTEE**

### Other Business

No business to come before the Committee.

## **ECONOMIC DEVELOPMENT COMMITTEE**

### Other Business

No business to come before the Committee

## **CONSTITUENT OUTREACH COMMITTEE**

The next meeting of the Constituent Outreach Committee is scheduled for March 11, 2014 at 7:00 PM at the Perkasio Borough Hall.

## **QUALITY OF LIFE COMMITTEE**

Chairman of the Committee Chuck Brook updated Council on several issues discussed at the meeting on February 10, 2014. The next meeting is scheduled for March 11, 2014 at 7:00PM at the Perkasio Borough Hall.

## **OTHER BUSINESS**

Flo Frei stated that since the closing of the Main Street bridge in Sellersville, Perkasio's traffic at the intersection of Ridge Road and Park Avenue has increased. She reported the red light on Ridge Road turns quickly not allowing enough time for more than one car to get through. The Electric Superintendent and Police Chief have talked to PennDOT and recommended changing the timing on the light. This change requires state approval and must follow an application process. Borough staff will keep Council updated.

Jim Purcell said he recently attended the Perkasio Fire Company's Annual Banquet and was proud of the community involvement.

## **PUBLIC FORUM**

Luther Chontofalsky of 270 Parkridge Drive asked if Council planned on changing the size of the small bags it sells due to the type of container some people use to put their bag in.

## **PRESS FORUM**

None at this time.

## **COUNCIL CHAIRMAN CLOSING COMMENTS**

None at this time.

## **EXECUTIVE SESSION**

None at this time.

## **ADJOURNMENT**

The meeting adjourned at 8:07 PM.

---

Andrea Coaxum  
Interim Borough Manager/Secretary