

**MINUTES OF PERKASIE BOROUGH  
COMMITTEE MEETING  
DECEMBER 2, 2013**

620 West Chestnut Street  
Perkasie, Pennsylvania

ATTENDANCE:

Council Member:

Matt Aigeldinger (absent)

Stephen Algeo

Florence Frei

Barbara Krantz

Suzanne Kravitz (absent)

Steve Pizzollo

Jim Purcell

Jim Ryder

Justin Stottlar

John Hollenbach

Daniel P. Olpere

Andrea Coaxum

Steve Hillias

Joe Berardi

Dan Gilbert

Harold Stone (absent)

Carolyn Hanel

Nathan Fox

News Herald

Daily Intelligencer

Mayor:

Borough Manager:

Assistant Manager:

Police Chief:

Finance Director:

Public Works Director:

Electric Superintendent:

Interim Park and Recreation Director:

Borough Solicitor:

Press Representatives:

Borough Council Vice-President Jim Purcell convened the meeting at 7:00 PM. Mayor Hollenbach gave an invocation followed by the Pledge of Allegiance.

**PUBLIC FORUM**

Susan Green of 624 E. Walnut Street asked Council if they would consider contributing to the Penridge FISH organization at this time of the year.

**PRESENTATION PERKASIE FIRE COMPANY**

Fire Chief Dave Worthington and President Roger Jones of the Perkasie Fire Company gave a brief presentation regarding the fire company's recent request for additional tax millage starting in 2015 to fund additional fire apparatus.

**REPORT FROM PLANNING COMMISSION**

Manager Olpere reported that the next Planning Commission meeting would be to review the third draft of the Comprehensive Plan and public comment was welcome. The Planning Commission would also review a change in the zoning ordinance to allow a karate school to locate in an I-1 Industrial Zone.

## **PUBLIC WORKS COMMITTEE MEETING**

### Review of Superintendent's Report

The Committee reviewed and accepted the Public Works Superintendent's Report for August 2013.

### Consider Salt Bid

The Committee reviewed the results for both the Co-Stars and Bucks County Consortium rock salt bids for the 2013-2014 winter season. The low bidder was International Salt Company for both Co-Stars and the Consortium. Public Works Director Dan Gilbert recommended purchasing salt from Co-Stars. The Committee agreed with the recommendation and placed the matter on the December 16 Council agenda.

### 2013 Recycling Performance Grant Preparation Contract

The Committee reviewed a memo from Assistant Manager Coaxum regarding the annual recycling data contract with Hough Associates. It was recommended utilizing the services of Hough Associates again to put together the recycling grant application.

### Consider Snow Removal Bids for 2014

The Committee reviewed the bid results for snow removal in the Borough. It was agreed to recommend awarding the bid to both bids submitted from Peter Jerrom Landscaping and GTR Welding.

### Consider Trash Disposal Bids for 2014

The Committee reviewed the results of the bid opening for disposal of municipal solid waste for 2014. It is recommended that the bid be awarded to Waste Management. The matter will be placed on the December 16 Council meeting agenda.

### Consider Extensions of Recycling Contracts for 2014

- Commingled Recycling 1 Year Contract Extension (Recycling Center Material)-Rapid Recycling
- Commingled Recycling 1 Year Contract Extension (Curbside Material)-FCR
- Paper Recycling 1 Year Contract Extension (Recycling Center Material)-Newman & Company
- Paper Recycling 1 Year Contract Extension (Curbside Material)-Newman & Company

The Committee reviewed several trash and recycling contracts which are due for extension. It was recommended that all these contracts be placed on the December 16 Council meeting agenda for approval.

## **PUBLIC UTILITY COMMITTEE MEETING**

### Review of Superintendent's Report

The Committee reviewed and accepted the Public Utility Superintendent's Report for November 2013.

### Other Business

Councilmembers discussed lowering the 2014 electric rates by 1 percent. Upon motion by Stottlar, seconded by Pizzollo, Council unanimously authorized the Borough Solicitor to prepare and advertise a rate decrease ordinance.

## **PLANNING AND ZONING COMMITTEE**

### Code Enforcement Officer Report

The Committee reviewed and agreed to accept the Code Enforcement Office monthly report.

## **PARKS AND RECREATION COMMITTEE**

### Improvements to Kulp Park Ballfield

The Committee reviewed a memo from Interim Park and Recreation Director Carolyn Hanel regarding proposed renovations to Kulp Park field. Upon motion by Purcell, seconded by Stottlar Council unanimously authorized the renovation of the infield of the baseball field at Kulp Park.

### Park Restroom Closing Resolution #2013-25

Upon motion by Pizzollo, seconded by Krantz, Council unanimously approved Resolution#2013-25 changing the winter closing times for certain park restrooms.

## **PERSONNEL AND POLICY COMMITTEE**

### Resolution #2013-20, Establish 2014 Council Meeting Dates

The Committee reviewed a resolution establishing Council meeting dates in 2014. It was agreed to place the resolution on the Council December 16 meeting agenda.

### Resolution #2013-21, Wage and Salary Schedule for 2014

The Committee reviewed a resolution establishing the 2014 wage schedule. It was agreed to place the resolution on the December 16 Council meeting agenda for approval.

### Appointments to Boards and Commissions

Members of the Committee agreed to put this resolution on the agenda for a vote by Borough Council at the December 16 Council meeting.

### Resolution #2013-22, Non Uniform Pension Contribution

Members of the Committee agreed to put this resolution on the agenda for a vote by Borough Council at the December 16<sup>th</sup> Council meeting.

Consider Tuition Reimbursement for Anthony Maschi

The Committee reviewed a request from Public Works Director Dan Gilbert requesting reimbursement of “tuition” for one of his employees to attend a concrete paver institute school. Committee members agreed to place the reimbursement request on the December 16 Council meeting agenda.

**FINANCE COMMITTEE**

2013 Audit-Styer Associates

The Committee reviewed a recommendation from Finance Director Joe Berardi to contract with Styer Associates to perform the 2013 audit. It was agreed to place the matter on the December 16 Council meeting agenda.

Resolution #2013-23, Consolidated Fee Scheduled 2014

The 2014 Consolidated Fee Schedule was considered by the Committee. It was explained that most fees remain unchanged. The only changes to the resolution were to increase the street utility cut permit fee from a base fee of \$50.00 to a base fee of \$175.00 as well as add an Annual Trash Disposal Fee Per Household of \$12.00.

Members of the Committee agreed to put this resolution on the agenda for a vote by Borough Council at the December 16 Council meeting.

Resolution #2013-24, Adoption of Final Budget

Members of the Committee agreed to put this Adoption of the Final Budget Resolution on the agenda for a vote by Borough Council at the December 16 Council meeting.

Authorize Annual Contribution for Pennridge Community Center

The Committee considered the annual contribution to the Pennridge Community Center as well as the possibility of donating some money to the Pennridge FISH instead of exclusively donating to the community center. Flo Frei asked to see how much is paid to the community center by each community. The Solicitor was asked to research the legality of giving to the FISH organization. The matter was placed on the December 16 Council meeting agenda.

Consider Request of Tax Collector for Fee Reimbursement

The Committee reviewed a request from Tax Collector Judy Patton for reimbursement to cover bank fees associates with the necessary account she maintains for her duties as tax collector. The Borough Solicitor researched the Pennsylvania Statutes and found the Statute says nothing

regarding reimbursement for bank fees. Solicitor Fox did not recommend the Borough reimburse

the tax collector. Flo Frei asked Borough staff to contact Uninvest and ask them if they would waive the fee.

### Other Business

Police Chief Hillias requested Council approval in reallocating money in the Police Department 2013 Capital Budget. Instead of buying a new speed-timing trailer, the Police Department would like to use the funds to purchase updated patrol rifles for the police department. Upon motion by Purcell, seconded by Krantz, Council unanimously authorization to spend \$5,000 on five new patrol rifles and \$1,000 to update the current speed trailer.

Police Chief Hillias approached Council to ask for approximately \$17,000 to be added to the Police Department budget to purchase a drug-sniffing police dog. He explained that police dogs have multiple purposes, narcotics detection and patrol tactics. Chief Hillias said the dog would cost the Borough \$16,700 in the first year, for the purchase and training of the dog, plus the conversion of one patrol car to accommodate the dog. After that, Hillias said it would cost around \$1,100 annually for food and veterinary care.

Council expressed a positive response to Hillias's proposal and said they would definitely consider it.

### **ECONOMIC DEVELOPMENT COMMITTEE**

Barbara Krantz updated Councilmembers on the recent Bucks County Borough's Association meeting she attended on November 25, 2013 on promoting community involvement through partnerships and the arts.

The Mayor reporting that this upcoming Saturday, December 7, 2013 is the Perkasio Olde Towne Association annual tree lighting ceremony.

### **CONSTITUENT OUTREACH COMMITTEE**

No business at this time.

### **QUALITY OF LIFE COMMITTEE**

No business at this time.

### **PUBLIC FORUM**

Amy Nees of 512 Spring Court wanted to verify that Council plans to prepare an ordinance to reduce the electric rates by 1% and charge an annual trash fee of \$12.00 for 2014.

Susan Green of 624 East Walnut stated she thought purchasing a police dog was a good idea but suggested obtaining pet insurance.

Dave Worthington, Chief of the Perkasio Fire Company stated that he filed paperwork with PennDOT regarding an exemption for fire company apparatus to cross bridges due to weight restrictions.

## **PRESS FORUM**

None.

## **COUNCIL CHAIRMAN CLOSING COMMENTS**

Jim Purcell thanked the Electric Department for putting lights up on the Perkasio Christmas Tree and also thanked the Public Works Department for picking up leaves.

## **EXECUTIVE SESSION**

Borough Council held an executive session to discuss personnel, which is permitted under §708(a)(1) of the Pennsylvania Sunshine Law which allows executive session: “To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure). The provisions of this paragraph shall not apply to any meeting involving the appointment or selection of any person to fill a vacancy in any elected office.” 65 Pa.C.S.A. § 708(a)(1).

## **ADJOURNMENT**

The meeting adjourned at 8:25 PM.

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Daniel Olpere  
Borough Manager/Secretary