

**PERKASIE BOROUGH  
PARKS AND RECREATION  
BOARD**

**MINUTES OF THE MEETING  
September 4, 2013 at Borough Hall  
7:00 p.m.**

Chairman Richard Brummett called the meeting to order at 7:00 p.m. Members present were: R. Brummett, Nelson Hollenbach, Vice-Chair, Barbara Hollenbach, Elizabeth Jarret, Jennifer Leatherman, Mary McKay and Chris Uncango. Also present was Borough Councilor Flo Frei. Staff present was Carolyn Hanel, Interim Director of Parks and Recreation.

1. Pledge of Allegiance: Mr. Brummett led those present in the Pledge of Allegiance.
2. Public Forum: There was no public comment.
3. Approval of Minutes: On motion by Nelson Hollenbach, seconded by Barbara Hollenbach, the Minutes of the July 10, 2013 meeting were unanimously approved.
4. Old Business
  - Park and Rec Board goals, objectives, and expectations: Those present participated in a discussion regarding the role of the Park and Recreation Board (PRB). Carolyn Hanel distributed copies of the following, as background information:
    - Chapter 124 of the Borough Code, establishing the Park and Rec Board and enumerating the duties;
    - Copies of the 2010 Open Space Plan which includes action items for the Borough parks and recreation programs and facilities;
    - The section on Parks, Recreation and Open Space from the *Perkasie Borough Comprehensive Plan* currently under development;
    - The goals of the 2009-2013 *Pennsylvania Outdoor Recreation Plan*.
  - T-shirt sales: The PRB discussed the feasibility of selling t-shirts promoting the Borough parks and trails. Carolyn Hanel will try to have some samples available for the October 6 Fall Festival.
5. Reports
  - Dog Park: Nelson Hollenbach reported that the Dog Park Board added 3 new directors, expanding to 10 members.
  - Skate Park: Carolyn Hanel advised that the Skate Park was closed for 3 days due to excessive trash and debris. The PRB commented that they support this practice of closing the park when it is vandalized or littered because it encourages the skate park users to take responsibility for the facility.
  - Menlo Aquatic Center: Carolyn Hanel distributed a copy of the final membership figures for the 2013 season.
  - Summer Programs: Carolyn Hanel distributed a summary of the specialty camps held this

summer.

6. New Business

- Appointment of interim Board Secretary: In the absence of Pat Kaempf, Carolyn Hanel was unanimously appointed Acting Secretary on motion by Nelson Hollenbach seconded by Mary McKay.
- October 6 Fall Festival: Carolyn Hanel reviewed the plans for the October 6 Festival. Barbara and Nelson Hollenbach volunteered to staff the information table and sell tickets for the “Make Your Own Scarecrow” booth.

7. Other Business and Discussion

- 2014 Budget Priorities: tabled until October 2 meeting.
- August 11 private party at Menlo Aquatic Center: Carolyn Hanel distributed a memo/press release prepared by Chief Steve Hillias summarizing the August 11 incident. She also indicated that staff is working with the Solicitor to prepare a revised rental agreement for after-hours private parties at the MAC. The PRB asked to see the draft to provide comments and suggestions. Carolyn Hanel responded that she would email the document to the members.

8. Public Forum: No public present.

9. Press Forum: No press present.

10. Adjourn: There being no additional business; the meeting was adjourned at 9:00 p.m. on motion by Barbara Hollenbach, seconded by Chris Uncango.

Next Meeting: Wednesday October 2, 2013 – 7:00 PM in the Borough Hall Vault.

**“The mission of the Perkasio Park & Recreation Board is to preserve and enhance the park system while planning and supporting events for the benefit and enjoyment of our community”.**