

**MINUTES OF PERKASIE BOROUGH
COMMITTEE MEETING
MARCH 4, 2013**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Member:

Matt Aigeldinger (absent)

Stephen Algeo

Florence Frei

Barbara Krantz

Suzanne Kravitz

Steve Pizzollo

Jim Purcell

Jim Ryder

Justin Stottlar

John Hollenbach

Daniel P. Olpere

Andrea Coaxum

Steve Hillias

Joe Berardi

Dan Gilbert

Harold Stone

Josh Aniskevich

Nathan Fox

News Herald

Daily Intelligencer

Mayor:

Borough Manager:

Assistant Manager:

Interim Police Chief:

Finance Director:

Public Works Director:

Electric Superintendent:

Park and Recreation Director:

Borough Solicitor:

Press Representatives:

Borough Council Vice-President Jim Purcell convened the meeting at 7:00 PM. President Aigeldinger gave an invocation followed by the Pledge of Allegiance.

Recognize Fire Company for Firefighters Certification Program

Mayor Hollenbach publicly commended Perkasie Fire Chief Dave Worthington and Captain Shawn Ely for successfully attaining the 100% recognition level as part of the Participating Department of Recognition Program through the Pennsylvania Office of the State Fire Commissioners. The Participating Department Recognition Program recognizes those departments that support, promote and encourage their emergency response personnel to voluntarily certify at various levels in accordance with nationally recognized and sanctioned Professional Qualification Standards.

PUBLIC FORUM

None.

REPORT FROM PLANNING COMMISSION

Borough Manager Olpere reported that at the last Planning Commission meeting the Bader subdivision was recommended for approval.

PUBLIC WORKS COMMITTEE MEETING

Review of Superintendent's Report

The Committee reviewed and accepted the Public Works Superintendent's Report for February 2013.

Tree Removal and Trimming at Pierce Library

The Committee reviewed a letter from the Pierce Library representatives requesting to have Borough owned trees trimmed around the library and to have one tree removed. The lease agreement with the library requires this removal and trimming to be approved by the Borough Council. Upon motion by Pizzollo, seconded by Stottlar, Council unanimously agreed to remove the one diseased tree in front of the library on the Arthur Avenue side and further allow the appropriate trimming of the trees around the library as requested.

PUBLIC UTILITY COMMITTEE MEETING

Review of Superintendent's Report

The Committee reviewed and accepted the Public Utility Superintendent's Report for February 2013.

Security Deposit Waiver-Resolution #2013-4

Committee members reviewed several requests to change the security deposit policy for tenants who believe their landlord would wish to give permission to the Borough to waive the electric security deposit for them. An example would be property owners renting to close friends and relatives and they do not wish to have their tenants pay the full security deposit. The Committee reviewed a Resolution #2013-4, outlining an amendment to the Electric Security Deposit Policy. Committee members asked the solicitor for an opinion regarding this issue for discussion at the March 18, 2013 Council meeting.

PLANNING AND ZONING COMMITTEE

Code Enforcement Officer Report

The Committee reviewed and accepted the Code Enforcement Officer's monthly report for February 2013.

Bader Property

The Committee reviewed a request from property owners Richard and Robert Bader requesting a waiver of the land development process for their lot line adjustment for a property on North 5th Street. The waiver request has been recommended by the Planning Commission.

Upon motion by Pizzollo, seconded by Ryder, Council unanimously approved Resolution #2013-4 granting a waiver from Section 164-12.B(2) of the Perkasio Subdivision and Land Development Ordinance approving the lot line change of Richard D. Bader and Robert B. Bader, tax parcel map #33-11-29 and 33-6-313.

PARKS AND RECREATION COMMITTEE

Approval of Outdoor Church Worship Service in Kulp Park

The Committee reviewed a request from the Blooming Glen Mennonite Church requesting permission for an outdoor church worship service and baptism in the creek on Sunday, June 16, 2013 from 8:00 AM to 1:00 PM in Kulp Memorial Park. Committee members agreed to place the matter on the March 18 Council agenda.

Approval of Event Policy-Tsunami Karate Belt Ceremony

The Committee reviewed an Event Permit Application from Tsunami Karate requesting permission to hold a Belt Ceremony in Menlo Park on July 28, 2013 from 12:00 PM to 4:00 PM. It was agreed to place the matter on the March 18 Council meeting agenda.

Approval of Event Policy –Tsunami Karate Kick-a-Thon

The Committee reviewed an Event Permit Application from Tsunami Karate for a Kick-a-Thon benefitting Childhood Cancer to be held at 516 West Walnut Street. The Committee agreed to place the matter on the March 18 Council meeting agenda.

Approval of Springfest

The Committee reviewed a letter from Perkasio Olde Towne Association requesting permission to hold their annual Springfest on May 18, 2013. The Committee agreed to recommend approval of the event and to place the matter on the March 18 Council meeting agenda.

PERSONNEL AND POLICY COMMITTEE

Resolution #2013-5, Approval of Fire Police Officers

The Committee reviewed a resolution approving the list of current Perkasio Fire Police Officers. Upon motion by Krantz, seconded by Pizzollo, Council unanimously agreed to approve Resolution #2013-5.

Recognize Fire Company for Firefighters Certification Program

Barbara Krantz congratulated the Perkasio Fire Company on attainment of 100% of a certification program. This would make the fire company the 56th company in Pennsylvania to achieve this status.

Update Emergency Preparedness Plan

The Committee reviewed an updated Emergency Preparedness Plan prepared by Emergency Management Coordinator Steve Reichman which is required every two years. The Committee agreed to recommend approval of the plan at the March 18 Council meeting.

FINANCE COMMITTEE

\$500 Donation to Springfest

Upon motion by Krantz, seconded by Pizzollo, the Committee agreed to donate the requested annual \$500 donation to Perkasio Olde Towne Association for the annual Springfest event in May.

Amend Fee Resolution-Menlo Aquatic Center Programing Pricing

The Committee reviewed a memo from Park and Recreation Director Josh Aniskevich recommending some additional fees for new programs at the Menlo Aquatic Center this year. It was agreed to incorporate these changes in the Consolidated Fee Schedule and place the matter on the March 18 Council meeting agenda.

Capital Funds Police Computer

The Committee reviewed a memo from Interim Police Chief Steve Hillias outlining in detail his urgent need for new computer equipment and explaining how money was budgeted and spent so far. The Borough Manager noted that he concurred with the Chief's request and asked Council to allow an expenditure from the Capital Reserve Fund for immediate computer purchases. Upon motion by Ryder, seconded by Pizzollo, Council unanimously approved the purchase of the necessary computers for the Police Department. Council approved Chief Hillias's request to spend more than the amount in the 2013 budget by pulling in the \$7,500 that is in the preliminary 2014 budget. Council also stated that the department computers should be reviewed again with the 2014 budget and the appropriate amount requested as part of that process.

ECONOMIC DEVELOPMENT COMMITTEE

Other Business

Borough Council received a report from Perkasio Olde Towne Association Director of Economic Development Stephen Barth dated February 28, 2013.

CONSTITUENT OUTREACH COMMITTEE

The next meeting of the Constituent Outreach Committee is scheduled for March 12, 2013.

QUALITY OF LIFE COMMITTEE

No business at this time.

OTHER BUSINESS

Jim Purcell announced that there would be a Special Public Utility Committee meeting March 11, 2013 at 6:00 PM for the purpose of reviewing electric supply purchase opportunities.

PUBLIC FORUM

Luther Chontofalsky of 270 Parkridge Drive told Council he was disappointed that the Council meetings for January 21, 2013 was changed to January 22, 2013 for the Martin Luther King Day holiday and the meeting for February 18, 2013 was changed to February 19, 2013 due to the President's Day holiday.

PRESS FORUM

None at this time.

EXECUTIVE SESSION

Jim Purcell announced that Council was going into executive session.

The Solicitor recited the following statement: "Borough Council will be holding Executive Session on two (2) matters tonight, and will not be reconvening following Executive Session. The first matter is a police employment litigation matter, which is permitted to be discussed in Executive Session under § 708(a)(4) of the Sunshine Law which allows Council to "consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed." The second item for discussion in Executive Session is a labor negotiation matter which is permitted to be discussed in Executive Session under § 708(a) (2) of the Sunshine Law which allows Council to "hold information, strategy, and negotiation sessions related to the negotiation or arbitration of a collective bargaining agreement or, in the absence of a collective bargaining unit, related to labor relations and arbitrations." Again, Council will not be reconvening after Executive Session."

ADJOURNMENT

The meeting adjourned at 7:55 PM.

Daniel Olpere
Borough Manager/Secretary