

**MINUTES OF PERKASIE BOROUGH
COUNCIL COMMITTEES MEETING
APRIL 6, 2009**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Member:

Martin Gahman
Eadie Burke
Ray Conville
Bill Delaney
Richard Hendricks
Harry McGonigal (arrived 7:10 PM)
Chris Nicolosi
Jim Purcell
Maria Slowik (arrived 8:10 PM)
J. Robert Hunsicker
Daniel P. Olpere
Andrea Coaxum
Shannon Drosnock
Dan Gilbert
Harold Stone
Josh Aniskevich
Ann Weiss
News Herald

Mayor:

Borough Manager:

Assistant Manager:

Finance Director:

Public Works Director:

Electric Superintendent:

Park and Recreation Director:

Borough Solicitor:

Press Representatives:

Borough Council Vice-President Rich Hendricks convened the meeting at 7:00 PM. Mr. Gahman gave an invocation followed by the Pledge of Allegiance.

PUBLIC FORUM

None at this time.

REPORT FROM PLANNING COMMISSION

Rich Hendricks reported the Perkasie Planning Commission reviewed the zoning ordinance rewrite at its last meeting.

PUBLIC UTILITY COMMITTEE MEETING

Review of Superintendent's Report

The Committee reviewed and accepted the Public Utility Superintendent's Report for March 2009.

Electric Meter Program

The Borough Manager gave a brief update on the Electric Department's efforts to upgrade the electric meters for Borough residents and explained their proposed program for load profiling. The Committee recommended putting this matter on the April 20 Council agenda.

Electric Service to Other Communities

The Committee reviewed a memo from the Borough Manager proposing a formal program to offer limited services of the Borough's electric department to other surrounding communities. Committee members agreed with the concept and agreed to place the matter on the April 20 Council meeting agenda.

Review Results of Bid #2009-2, LED Traffic Signal Modules

Committee members reviewed the bid tabulation for LED traffic signal modules. The Committee agreed to recommend awarding the bid to Signal Service Inc. in the amount of \$14,116.00. This bid award will be placed on the April 20 Council meeting agenda.

Review Results of Bid #2009-3, Purchase Bucket Truck

The Committee reviewed the bid results for the purchase of an electric department bucket truck. The Superintendent of the Electric Department recommended, with the consensus of the Committee, purchasing the truck from Altec Industries, Inc. pending receipt of additional information.

PUBLIC WORKS COMMITTEE MEETING

Review of Superintendent's Report

The Committee reviewed and accepted the Public Works Superintendent's Report for March 2009.

Weed Spraying

The Committee reviewed research done by Public Works Director Dan Gilbert on a product called "Quick Pro" by Roundup for weed spraying in the Borough. Committee members were comfortable using this particular product and agreed to recommend approval of using it throughout the Borough. The matter will be placed on the April 20 Council meeting agenda.

PARKS AND RECREATION COMMITTEE

Request from Blooming Glen Mennonite Church

The Committee reviewed a letter from Blooming Glen Mennonite Church requesting the use of Kulp Park for an outdoor church service and baptism in the creek on Sunday, June 28, 2009, from 9 a.m. to 1 p.m. The Church also requested permission to park on both sides of Second Street that day as in past years. Police Sergeant Hillias was present at the meeting and stated there would not be a problem with the parking request. Committee members agreed to recommend approval for all requests and placed the matter on the April 20 Council meeting agenda.

Request from Bucks County Covered Bridge Society

The Committee considered allowing the Bucks County Covered Bridge Society to hold its second annual "Breakfast on the Bridge" on the covered bridge in Lenape Park on May 9, 2009 from 9 a.m. to 12 p.m. Committee members agreed to place the matter on the Council meeting agenda for approval April 20, 2009.

Perkasie Olde Towne Association-Approval of Under the Stars Car Show

Committee members reviewed a letter from the Perkasie Olde Towne Association requesting permission to hold its annual "Under the Stars Car Show" event Saturday, August 15, 2009 with a raindate of Sunday, August 16, 2009. It was agreed to place approval of the event on the April 20, 2009 Council meeting agenda.

Skate Park Committee Charge

The Committee reviewed a draft “Skate Park Committee Charge” and recommended approving the guidelines at the April 20 Council meeting.

Skate Park Committee Appointments

The Committee discussed how the Skate Park Committee should be structured. Chris Nicolosi and Jim Purcell volunteered from Borough Council. Parks and Recreation Director Josh Aniskevich will also be on this board. He was asked to recommend two members of the Park and Recreation Board as well as 3 youth and 1 adult resident from the community.

PLANNING AND ZONING COMMITTEE

Code Enforcement Officer Report

The Committee reviewed and accepted the Code Enforcement Officer’s monthly report for March 2009.

Open Space Plan Authorization

The Committee reviewed a proposal from the Bucks County Planning Commission to prepare an open space plan for the Borough. Committee members agreed to authorize proceeding with the plan and placed the matter on the April 20 Council meeting agenda.

Open Space Committee Appointment

If Council authorizes preparation of an Open Space Plan, then a committee would need to be appointed to begin the process. The Borough Manager was directed to seek members from the Perkasio Planning Commission, Park and Recreation Board, staff as well as any citizen who would be interested in volunteering. These appointments will be made at the April 20 Council meeting.

UCC Appeals Board

Manager Olpere stated that a request to go before the Uniformed Construction Code Appeals board has been submitted. The Borough currently has 2 members and needs 3 on this board. The Borough Manager stated he would seek out qualified residents who would be interested in volunteering on this board.

Other Business

Councilman McGonigal asked the status of the Schiaffino case. The Borough Manager reported it was remanded back to District Court.

PERSONNEL AND POLICY COMMITTEE MEETING

Identity Theft Prevention Program

The Committee reviewed an Identity Theft Prevention Program for Perkasio Borough to detect, prevent and mitigate identity theft related to covering accounts of the Borough’s electric utility. Committee members agreed to recommend approving a resolution that would adopt this program and placed the matter on the April 20 Council meeting agenda.

Resolution #2009-6, Authorize Fire Police Assistance

This is an annual resolution which authorizes Perkasia Fire Police to assist in certain events for traffic or crowd control. After reviewing the resolution, the Committee agreed to place the resolution on the April 20 Council meeting agenda for approval.

Resolution #2009-7, Appointing Fire Police

The Committee reviewed a resolution appointing certain individuals as fire police to regulate traffic and keep crowds under control. It was agreed to place this resolution on the April 20 Council meeting agenda for approval.

Resolution #2009-11, Revised Fee Schedule

Committee members reviewed changes to the 2009 fee schedule related to deposit fees for any keys loaned out for lights for recreation fields, pavilion rentals storage shed keys or the garden water hydrant. The Committee agreed with the changes and placed the resolution on the April 20 Council agenda.

FINANCE COMMITTEE

Menlo House Rental

The tenants of the Perkasia Borough's Menlo House, the Arnaudo's will be moving out in May. The Committee discussed advertising the rental of this property at \$1,000 a month. It was the consensus of the Committee as well as Council to proceed with advertising the property for rent at \$1,000 a month.

Other Business

Councilman Gahman asked the Manager and Finance Director to start looking at the five year capital plan for next year to start working on the 2010 budget.

ECONOMIC DEVELOPMENT COMMITTEE

Other Business

Councilman Nicolosi advised the Committee that the Perkasia Olde Association Walnut Street businesses wish to be included in the Hot Ribs Cool Music event May 30. He stated Walnut Street would need to be closed from Penn Alley to 6th Street. The Committee asked the have the request put in writing and agreed to place the matter on the April 20 for further discussion and approval.

PUBLIC FORUM

Tom Bancroft, Chairman of the Park and Recreation Board asked Council to keep progressing toward a method to maintain a viable skate park in Lenape Park.

Jerry Arnaudo, owner of the Menlo tenant house at 501 South 4th Street was present asking for a response to his letter to the Borough he submitted on March 11. Mr. Arnaduo was informed he would be contacted by phone by the Manager.

PRESS FORUM

No one from the press requested an opportunity to speak.

ADJOURNMENT

The meeting adjourned at 8:40 PM.

Daniel Olpere
Borough Manager/Secretary