

PERKASIE BOROUGH PARKS & RECREATION BOARD  
MINUTES OF THE MEETING, February 20, 2024  
Perkasie Borough Hall, 7:00 p.m.

The monthly meeting of the Perkasie Parks and Recreation Board was called to order at 7:02 pm on February 20, 2024 by Lauren Moll. Members present were Joel Nieto, Lynne Kallus Rainey, Robyn Rapp, Bethany Schwendy, and Jamon Yerger. Absent was Joan Loeb and Kathy Rocchetti. Staff Present: Lauren Moll, Director of Parks and Recreation, and David Worthington, Perkasie Borough Councilman.

1. Pledge of Allegiance

2. Public Forum - none

3. Approval of November 2023 Meeting Minutes – Motioned by Robyn, seconded by Bethany, all in favor.

4. Reorganization of Chair, Vice Chair, Secretary for 2024

- Kathy was nominated for Chair by Bethany. With no other nominations; Bethany made a motion to elect Kathy as Chair, seconded by Lynne. All in favor.
- Lynne was nominated for Vice Chair by Jamon. With no other nominations; Jamon made a motion to elect Lynne as Vice Chair, seconded by Joel. All in favor.
- Robyn was nominated for Secretary by Lynne. With no other nominations; Lynne made a motion to elect Robyn as Secretary, seconded by Joel. All in favor.

5. Old Business Updates

- Kulp Park Renovation Project
  - Lauren gave an update regarding funding. Earlier this year it was announced that the Borough did not receive funding through DCED's Greenways, Trails, and Recreation Program. The Borough is still waiting on an announcement for the Local Share Assessment grant application that was submitted in November. Borough engineers believe that grant should be awarded sometime in March. Staff will continue to look for additional funding sources.
- Lenape Park Pedestrian Bridge
  - Lauren gave an update to the pedestrian bridge replacement. Currently the Borough has signed an agreement with a contractor for the bridge and railing and is now waiting for bids to be completed for the installation and asphalt work. Bids are due by 2/29.
- Skate Park Committee
  - The Committee last met on 1/31. The mini half pipe has been purchased and due to be installed approximately 4/22. The committee continues to work on long term planning, clean up projects, and programming and event ideas.

5. Reports

- November 2023 – no comment
- December 2023 – no comment

- January 2024 – no comment

## 6. New Business

- Upcoming Scout Projects
  - Lauren informed the Board of a few scouts that have reached out with possible project ideas which includes installing a park bench, information map and signage in Lenape Park, and possible historical signage at Kulp Park.
- Park Avenue Improvement Project
  - Lauren informed the Borough of the latest grant the Borough has applied for through PennDOT for this project and explained the project scope as well as the easements and required meetings that have been happening between the Borough and residents that would be affected by this project. This latest grant is due to be awarded late winter/early spring this year. The Borough will continue to look for other funding opportunities.
- Community Garden possible changes
  - Lauren reminded the Board that last year the Borough received concerns about the lack of walkway maintenance. After meeting with Public Works, the best alternative is to have staff lay down wood chips to indicate the walk ways and be clearer regarding the renter's required maintenance of them throughout the growing season as well as other expectations. The Board was in favor of using wood chips and Lynne suggested looking into signage at the garden of renter expectations and rules.
- Social Media Instagram account
  - Lauren updated the Board on the Park and Recreation Departments new Instagram account.
- Menlo 2024
  - Lauren gave the Board an update on Menlo memberships. Staff sold about 205 memberships during the member retention period. Staff have also implemented payment plans have seen positive feedback. Lauren explained that Intent to Returns were mailed in January and as of now 60 out of 86 staff that ended the 2023 season are confirmed returning; 15 out of the remaining 26 are unaccounted for and staff that have not responded at all yet. Lynne asked for an update regarding addressing some of the needs indicated in the Membership Survey. Lauren explained that staff are expanding swim lessons, adding additional Menlo After Dark programs, and have already addresses some needs through the guest rates, payment plans, and have a maintenance plan in place to replace mirrors and countertops, paint, order more chairs, caulking, and possible tile repair.
- 2024 Programming
  - Lauren informed the Board of the different camps and other programs being offered this year as well as discussed other possible programming ideas.

## 7. Other Business and Discussion –

- Dave Worthington gave a brief update about the Covered Bridge including Council's agreement to award the most recent RFQ for FEMA grant administrative services to Acurance LLC.

- Lynne asked where the Borough was with the proposal of steps from the trolley tunnel trail down to 9<sup>th</sup> Street. Lauren explained that that portion of the Liberty Bell Trail was originally included in the Park Avenue Improvement Project grant through PennDOT however had to be removed since it wasn't a cohesive project. Lauren also informed Lynne that though the trail ends at the abutments above 9<sup>th</sup> Street users can still exit the trail at 8<sup>th</sup> and continue down Chestnut Street to get to 9<sup>th</sup> Street at this time using the existing sidewalks.
- Dave asked for an update on the lattice work for the twin bridges and Lauren informed the Board that she will follow up and have that information for the next meeting.

8. Adjourn: There being no additional business, the meeting adjourned at 8:37 pm. Motioned by Bethany, seconded by Jamon, all in favor.

Next Meeting: March 19, 2024 – 7:00 PM at Perkasio Borough Hall.

*“The mission of the Perkasio Park & Recreation Board is to preserve and enhance the park system while planning and supporting events for the benefit and enjoyment of our community.”*

Minutes respectfully submitted by  
Robyn Rapp  
Secretary, Perkasio Borough Parks & Recreation Board