

**PERKASIE BOROUGH  
PARKS AND RECREATION BOARD  
AGENDA  
Wednesday September 5, 2007**

1. Meeting Convenes at 7:00 PM in the Vault
2. Pledge of Allegiance
3. Public Forum
4. New Business

**A. Fall Festival**

- i. Stations: all subject to change, final list on October 3, 2007
  - a. **Parking crafters** (2): Matt and Betty with the help of the Fire police  
*(Need maps, clip boards, pens, cones)*
  - b. **Scarecrows**: (2) Shane & Joanna  
*(need 2 tables, Need all materials, crosses)*
  - c. **Pumpkins & Pies** (2) Sara & Matt (3 judges) Mayor?, ??  
*(Need 2 tables, 5 chairs, bails of hay, 6 corn stalks 2 posters: pumpkins and pies)*
  - d. **Information Booth** (2) Mary, Betty *(need table & 2 chairs)*  
*Maps, prizes, cash box, certificates, markers to write names, festival information, park and rec brochures, poster: info booth, sign: thanking sponsors*
  - e. **Entertainment** (1) Rich?  
*(Need map and contract of acts, to include times)*
  - f. **Vendors** (2) Andrea & Rich  
*(Maps, list of vendors)*
  - g. **Petting Zoo & Ponies** (2) Tom & ?  
*(Need 2 aprons, petty cash, 6 cones to block off road, so they can unload)*
  - h. **Snack bar** (7) snack bar attendants
- ii. Complimentary Breakfast: - 8:00 AM at A & N Diner (those not attending please be at Menlo at 8:50 AM). Please let me know who is attending breakfast by Friday September 28, 2007.
- iii. Please wear brown Parks and Recreation Shirts. See me if you have not received one.
- iv. Contest winners will be announced between 4:00 PM – 4:45 PM at the Information table. Prizes & Certificates will be awarded at this time
- v. Volunteers: I can still use volunteers. If you know anyone who would like to help, please let me know.
- vi. Vendors: Will be placed first come first serve. I will be sending out a letter to all vendors about this.
- vii. Judges: Judges will be give evaluation sheets for all contests. When finished they will be dropped off at the information table.
  - a. Categories for judging scarecrows?

**B. 2<sup>nd</sup> Street Pool**

- i. Update
6. Press Forum
7. Adjournment

Next Meeting: Wednesday October 3, 2007 – 7:00 PM